



Legislation Text

File #: 33650, Version: 1

Title

Request from Free to Breathe for the use of Vilas Park on November 1, 2014 for the Madison Free to Breathe Run/Walk.

Body

Conditions for Free to Breathe, requesting the use of Vilas Park on Saturday, November 1, 2014, for the Madison Free to Breathe Run/Walk.

Parks Staff recommends approval, based on the following conditions:

1. Aldermanic notification. (Alder. Sue Ellingson, district13@cityofmadison.com <<mailto:district13@cityofmadison.com>>)
2. Organizer will schedule a site plan meeting at the park with Lisa Laschinger, the Central Parks Maintenance Supervisor (266-9214 or llaschinger@cityofmadison.com <<mailto:llaschinger@cityofmadison.com>>) at least two weeks before the event, and will agree to any site recommendations she may make.
3. Organizer will provide an insurance certificate covering this event and naming the City of Madison as "additional insured" (already done)
4. Organizer will provide a \$3,000 (refundable) damage deposit with the Parks Division prior to the event and acknowledges that the group will be responsible for any and all actual field renovation costs which may result from this event.
5. Organizer understands that no permanent marking of streets, paths, trees, or sidewalks will be allowed - chalk may be used, but not spray paint, spray chalk, or stickers.
6. Organizer will apply for a Parade Permit from Madison Police (<<https://www.cityofmadison.com/transportation/forms/paradePermit.cfm>>?)
7. Organizer understands that no driving or parking on the grass is allowed.
8. Organizer will be responsible for full clean-up of the park area after the event.
9. Amplification will be allowed from 3:00 p.m. to 7:00 p.m., but sound will be kept to a reasonable level at all times.
10. Parks Vending Permits will be obtained for all food or beverage vendors at this event; vendors will follow all of the Health Department's requirements and recommendations for safe food handling.
11. Fees will be paid at least two weeks before the event.
12. If any tents (other than small pop-ups) are set up in the park, organizer will contact Digger's Hotline, approximately ten days before the Run/Walk, and will provide the Park Office with the ticket number for the utility locate.
13. Since the Vilas Shelter will be closed up for the winter, the organizer will be responsible for picking up keys for the building in the Park Office a few days before the event.

Estimated fees:

Vilas Shelter:	\$144.00
Scheduling Fee:	\$120.00
PA Permit:	<u>\$100.00</u>
	\$364.00

plus, if applicable:

Temporary Structure: \$210.00 per structure (for any large tents)
Vending Permit: \$275.00 per vendor