



Legislation Details

**File #:** 35275      **Version:** 1      **Name:** Recreate the 1.0 FTE position #2156 of “Program Assistant 2” (currently occupied by V. Avalos) as “Administrative Assistant” in the Fire budget and reallocate the incumbent to the new position

**Type:** Resolution      **Status:** Passed

**File created:** 8/19/2014      **In control:** PERSONNEL BOARD

**On agenda:** 9/2/2014      **Final action:** 9/16/2014

**Enactment date:**      **Enactment #:** RES-14-00682

**Title:** Recreate the 1.0 FTE position #2156 of “Program Assistant 2” (currently occupied by V. Avalos) as “Administrative Assistant” in the Fire budget and reallocate the incumbent to the new position

**Sponsors:** Paul R. Soglin

**Indexes:**

**Code sections:**

**Attachments:** 1. PB Memo Admin Asst Avalos.pdf, 2. Administrative Assistant.pdf, 3. Position Desc.pdf, 4. PD Administrative Asst MPD.pdf, 5. Program Assistant 2.pdf, 6. Supervisory Analysis Form.pdf

Date	Ver.	Action By	Action	Result
9/16/2014	1	COMMON COUNCIL	Adopt	Pass
9/10/2014	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
9/3/2014	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
9/2/2014	1	BOARD OF ESTIMATES (ended 4/2017)	Refer	
9/2/2014	1	COMMON COUNCIL	Referred	
8/19/2014	1	Human Resources Department	Referred for Introduction	