



## Legislation Text

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**File #:** 54576, **Version:** 1

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### Title

Request from One World for the use of Warner Park for the Water Lantern Festival on August 24, 2019.

### Body

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

**Notification:** Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder to notify for this event is Larry Palm - district12@cityofmadison.com

**Insurance:** Organizer will submit a \$1,000,000 certificate of insurance covering this activity which names the City of Madison as "additional insured."

**Setup:** Organizer will contact the East Parks Maintenance Supervisor, Kristin Mathews, at [kmmathews@cityofmadison.com](mailto:kmmathews@cityofmadison.com) <<mailto:kmmathews@cityofmadison.com>> at least 30 days prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

**Damage Deposit:** Organizer will leave a \$3,000.00 refundable damage deposit with the Parks Office and agrees to be responsible for any damage to the park that occurs as a result of the event.

**Setup:** Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

**Temporary Structures:** If using temporary structure(s) (e.g. tents, stages, inflatable structures, etc.), organizer will contact Digger's Hotline (811) approximately ten days before 8/24/2019 and will get the Ticket Number for the location to the Parks Office. There is a fee(s) for temporary structures.

**Park Use:** Organizer will pick up keys for shelters and/or bathrooms in the Parks office a few days before 8/24/2019, in exchange for a refundable \$50.00/key deposit.

**Fee Due Date:** All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289.

Please make checks payable to **City Treasurer** and mail to:  
City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd. / Madison, WI 53703

**Vending:** Organizer will furnish the Parks Office with a complete list of vendors at least two weeks in advance. There is a fee(s) for a vending permit.

**Food Distribution:** Organizer will follow all Health Department requirements and recommendations concerning food in the park.

**Parking Lot:** No parking is allowed in the WPCRC parking lot. Organizer may not charge for parking in Warner Park parking lots.

**Amplified Sound:** A PA2 permit will be issued for amplification. Sound shall be limited to 95 decibels (dB) at the sound board or 125' from the amplification source if no sound board is present. Amplification will be allowed from 5PM to 10PM. Sound will be monitored by Parks staff with an octave band meter. If readings are above 95 dB during the measurement period, non-compliance action will commence. There is a fee(s) for a PA2 permit.

- **Non-compliance action**

A warning will be given to comply with the conditions of the PA2 permit. If a second warning is required, a citation will be issued to the responsible party for violation of MGO 8.29. A third violation will result in the amplification being ordered to cease immediately.

**Park Rules:**

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

**Estimated Fees**

Application fee:		\$50.00
Park Event Scheduling Fee:	\$750.00	
Shelter Reservation:	\$285.00	
Temporary Structure Permit:	\$110.00 (per structure)	
Amplified Sound 2 Permit:	\$150.00	
Cleanup/Recycling receptacles	\$150.00 (per 8 units)	
Vending Permit		\$845.00 (up to 7 vendors)
<b>Tentative Total:</b>		<b>\$2340.00</b>