



Legislation Text

File #: 82889, Version: 1

Fiscal Note

The proposed ordinance moves the Employee Assistance Program Administrator position from its current compensation group (CG) 18 to CG 21 and changes the name to EAP Director. A separate resolution, legislative file #82836, creates the classification of EAP Director.

Title

Amending Section 3.04 and Section 3.54(9)(b) of the Madison General Ordinances related to the Employee Assistance Program to change the title EAP Administrator to EAP Director and add EAP Director to the list of non-civil service CG 21 Managerial Employees.

Body

DRAFTER'S ANALYSIS: This ordinance moves the Employee Assistance Program (EAP) Administrator from its current CG 18 classification to a non-civil service CG 21 classification and changes the name from EAP Administrator to EAP Director in the ordinances.

The Common Council of the City of Madison do hereby ordain as follows:

1. Section 3.04 of the Madison General Ordinances entitled "Employee Assistance Programs (EAP)" of the Madison General Ordinances is amended as follows:

"3.04 EMPLOYEE ASSISTANCE PROGRAMS (EAP).

Under the supervision of the EAP ~~Administrator~~ Director, or designee, the City shall provide Employee Assistance services and related training to employees and family members. This shall also include delivering and managing:

- (1) A Critical Incident Stress Management (CISM) program for the organization and employees;
- (2) The supervision of two First Responder Peer Support Teams; and
- (3) An EAP Facilitator Network.

The City's EAP program delivery structure includes the use of an external vendor for back up and specialized services, to include conflict mediation, trauma specialists and couple counseling, etc. The Mayor, or designee, will have operational oversight for budget allocation, personnel management and program utilization accountability. The EAP ~~Administrator~~ Director will produce an annual utilization report and make recommendations for program and organizational improvements."

2. Subsection (b) entitled "Positions" of Subsection (9) entitled "Compensation of Managerial Employees" of Section 3.54 entitled "Compensation Plan" is amended as follows:

- (b) Positions. This subsection shall apply to the following positions:
Building Inspection Division Director
City Assessor
City Attorney
City Clerk

City Engineer
City Traffic Engineer
Civil Rights Director
Department of Community Development Authority, Director
Community Development Division, Executive Director
Economic Development Division, Director
Employee Assistance Program Director
Finance Director
Fire Chief
Fleet Service Superintendent
Human Resources Director
Independent Police Monitor
Information Technology Director
Library Director
Monona Terrace Director
Parking Division Manager
Parks Superintendent
Planning & Community & Economic Development, Director of Department of Planning Division
Director
Police Chief
Public Works Director
Street Superintendent
Transit Chief Administrative Officer
Transit Chief Development Officer
Transit Chief Maintenance Officer
Transit Chief Operating Officer
Transit General Manager
Transportation Director
Water Utility General Manager