



## Legislation Details (With Text)

**File #:** 66665      **Version:** 1      **Name:** Create a 1.0 FTE Program Assistant 1 (CG20, R11) position in the CDA Housing Operations Division budget.

**Type:** Resolution      **Status:** Passed

**File created:** 7/28/2021      **In control:** Human Resources Department

**On agenda:** 8/31/2021      **Final action:** 8/31/2021

**Enactment date:** 9/7/2021      **Enactment #:** RES-21-00606

**Title:** Create a 1.0 FTE Program Assistant 1 (CG20, R11) position in the CDA Housing Operations Division budget.

**Sponsors:** Satya V. Rhodes-Conway, Yannette Figueroa Cole

**Indexes:**

**Code sections:**

**Attachments:** 1. FinComm Memo CDA Housing Program Assistant 1.pdf, 2. PD CDA Program Asst 1.pdf

| Date      | Ver. | Action By                  | Action   | Result |
|-----------|------|----------------------------|--|--------|
| 8/31/2021 | 1    | COMMON COUNCIL             | Adopt  | Pass   |
| 8/9/2021  | 1    | FINANCE COMMITTEE          | RECOMMEND TO COUNCIL TO ADOPT<br>- REPORT OF OFFICER | Pass   |
| 8/3/2021  | 1    | COMMON COUNCIL             | Refer  | Pass   |
| 7/28/2021 | 1    | Human Resources Department | Referred for Introduction                            |        |

### Fiscal Note

The entry level compensation for the proposed position is approximately \$66,000, including benefits. CDA Housing has averaged over 3.0 FTE vacancies every month in 2021 and is projected to meet its budgeted salary savings. Creating and filling the proposed position will not require any additional budget appropriation in 2021.

### Title

Create a 1.0 FTE Program Assistant 1 (CG20, R11) position in the CDA Housing Operations Division budget.

### Body

Resolution creating a 1.0 FTE position of Program Assistant 1 (CG20, R11) in the CDA Housing Operations Division operating budget, thereof.