



Legislation Details (With Text)

**File #:** 05270      **Version:** 1      **Name:** probationary leave  
**Type:** Ordinance      **Status:** Passed  
**File created:** 12/15/2006      **In control:** PERSONNEL BOARD  
**On agenda:** 1/16/2007      **Final action:** 1/16/2007  
**Enactment date:** 2/2/2007      **Enactment #:** ORD-07-00011

**Title:** Amending Section 3.36(7)(a) of the Madison General Ordinances to clarify that permanent employees who are required to serve a twelve month probationary period shall be eligible to receive earned paid vacation leave after successful completion of six months of probation.

**Sponsors:** David J. Cieslewicz

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
1/16/2007	1	COMMON COUNCIL	Adopt	Pass
1/3/2007	1	PERSONNEL BOARD	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
1/2/2007	1	COMMON COUNCIL	Refer	
12/27/2006	1	Finance Dept/Approval Group	Approved Fiscal Note By The Comptroller's Office	
12/27/2006	1	Attorney's Office	Referred for Introduction	
12/15/2006	1	Attorney's Office/Approval Group	Approved As To Form	
12/15/2006	1	Attorney's Office	Fiscal Note Required / Approval	

**Fiscal Note**

No significant budgetary impact.

**Title**

Amending Section 3.36(7)(a) of the Madison General Ordinances to clarify that permanent employees who are required to serve a twelve month probationary period shall be eligible to receive earned paid vacation leave after successful completion of six months of probation.

**Body**

DRAFTER'S ANALYSIS: The current ordinances provide for vacation only after a six-month probation period. This amendment will provide those few employees who serve a 12 month probation period equivalent vacation after six months to allow a reasonable respite from the rigors of the workplace as enjoyed by other employees.

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The Common Council of the City of Madison do hereby ordain as follows:

Subdivision (a) entitled "Eligibility" of Subsection (7) entitled "Vacation" of Section 3.36 entitled "Absence Of Employees From Duty" of the Madison General Ordinances is amended to read as follows:

"(a) Eligibility. All permanent City employees who have completed an original probationary period shall be eligible to receive an annual leave of absence with pay to serve as vacation. However, permanent employees who are required to serve a twelve (12) month probationary period shall be eligible to receive earned paid vacation leave after successful completion of six (6) months of probation, not to exceed five (5) days. Employees in limited term positions as defined in Sec. 3.35(5)(b) shall be eligible to earn and receive vacation after the initial twelve (12) months of employment in that limited term position. In the event that an employee in a seasonal, hourly or limited

term position who is otherwise ineligible to receive vacation shall move from the status of seasonal, hourly or limited term to the status of permanent without an interruption of continuous service, then the employee so appointed shall upon completion of probation be credited for vacation leave of one (1) day for each two hundred eight (208) hours worked from the earliest date of employment followed by continuous service. This provision does not apply to crossing guards."