



Legislation Details (With Text)

File #: 14845 **Version:** 1 **Name:** Recreating the Program Assistant 2 position in Information Technology as an Administrative Assistant and reallocating the incumbent to the new position.

Type: Resolution **Status:** Passed

File created: 5/20/2009 **In control:** BOARD OF ESTIMATES (ended 4/2017)

On agenda: 6/16/2009 **Final action:** 6/16/2009

Enactment date: 6/17/2009 **Enactment #:** RES-09-00567

Title: Recreating the Program Assistant 2 position in Information Technology as an Administrative Assistant and reallocating the incumbent to the new position.

Sponsors: David J. Cieslewicz

Indexes:

Code sections:

Attachments: 1. ITprogassismemo.pdf, 2. AdminAsst ITposdesc.pdf

Date	Ver.	Action By	Action	Result
6/16/2009	1	COMMON COUNCIL	Adopt	Pass
6/8/2009	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
6/3/2009	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
6/2/2009	1	BOARD OF ESTIMATES (ended 4/2017)	Refer	
6/2/2009	1	COMMON COUNCIL	Referred	
5/20/2009	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The projected cost for the remainder of 2009 is approximately \$710 (or \$983 including fringe benefits). The additional cost for 2009 will be absorbed within the 2009 Information Technology Adopted Budget via management of salary savings.

The estimated annualized cost is \$2,360 (or \$3,264 including fringe benefits).

Title

Recreating the Program Assistant 2 position in Information Technology as an Administrative Assistant and reallocating the incumbent to the new position.

Body

Resolution that the position of Program Assistant 2 (#3286) in Compensation Group 20, Range 12 in the permanent salary detail of the Information Technology Department budget is deleted and recreated as an Administrative Assistant in Compensation Group 20, Range 14, thereof. Be it further resolved that the incumbent (L. Starczewski) be reallocated to the new position.

Editor's Note:

	2008 Annual	2008 Annual	2008 Annual
Compensation	Minimum	Maximum	Maximum +12%
Group/Range	<u>(Step 1)</u>	<u>(Step 5)</u>	<u>Longevity</u>

20/12	\$40,647	\$45,582	\$51,064
20/14	\$43,222	\$47,942	\$53,690