



## Legislation Details (With Text)

**File #:** 75691 **Version:** 1 **Name:** Request from the Madison Symphony Orchestra for the use of Penn Park for a Community Concert, on Saturday, June 24, 2023 (rain date Sunday, June 25, 2023), with setup 7am-12pm, rehearsal 12pm-2:30pm, concert 4pm-6pm, and cleanup 6pm-10pm.

**Type:** Communication **Status:** Approved

**File created:** 1/19/2023 **In control:** FACILITIES PROGRAMS AND FEES SUBCOMMITTEE (Parks)

**On agenda:** **Final action:** 1/30/2023

**Enactment date:** **Enactment #:**

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### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Madison Symphony Orchestra Community Concert - Application.pdf

Date	Ver.	Action By	Action	Result
1/30/2023	1	FACILITIES PROGRAMS AND FEES SUBCOMMITTEE (Parks)	Approve	Pass

### Title

Request from the Madison Symphony Orchestra for the use of Penn Park for a Community Concert, on Saturday, June 24, 2023 (rain date Sunday, June 25, 2023), with setup 7am-12pm, rehearsal 12pm-2:30pm, concert 4pm-6pm, and cleanup 6pm-10pm.

### Body

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

**Notification:** Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event are: Sheri Carter - [district14@cityofmadison.com](mailto:district14@cityofmadison.com) <<mailto:district14@cityofmadison.com>>

**Insurance:** Certificate of insurance is required: "Organizer shall provide evidence of a \$1,000,000 per occurrence Commercial General Liability policy with the City of Madison, its officers, officials, agents and employees listed as additional insureds."

**Setup:** Organizer will contact the Interim Central Parks Maintenance Supervisor, Chad Hughes, at [cmhughes@cityofmadison.com](mailto:cmhughes@cityofmadison.com) <<mailto:cmhughes@cityofmadison.com>> at least 30 days prior to your event to review event plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

**Setup:** Organizer will submit a detailed parking/traffic plan for the event.

**Setup:** Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

**Setup:** Organizer is responsible for cordoning off the portion of the parking lot that will be used for the event.

**Fee Due Date:** All permit fees will be paid at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289.

Please make checks payable to City Treasurer and mail to:

City of Madison Parks Division | 330 E Lakeside St | Madison, WI 53715

**Vending, Temporary Structures:** There will be no vending or temporary structures at the event.

**Amplified Sound:** A PA2 permit will be issued for amplification. Sound shall be limited to 95 decibels (dB) at the sound board or 125' from the amplification source if no sound board is present. Amplification will be allowed from 12:00pm to 6:00pm. Sound will be monitored by Parks staff with an octave band meter. If readings are above 95 dB during the measurement period, non-compliance action will commence. There is a fee(s) for a PA2 permit.

**Non-compliance action**

A warning will be given to comply with the conditions of the PA2 permit. If a second warning is required, a citation will be issued to the responsible party for violation of MGO 8.29. A third violation will result in the amplification being ordered to cease immediately.

**Park Rules:**

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

**Day-of contact:** If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

**Clean Up:** Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

**Damage:** Organizer is responsible for any damage incurred to Park's facilities or grounds during the event. If damage occurs, Park's staff will communicate the damage and the organizer will be billed for any repair costs.

**Compliance:** Parks staff will review the event for compliance to the established conditions and true impact to the public and City's operations. This review will determine what remediation (if any) is needed, establish considerations for future events and/or establish a requirement for Board of Park Commission or Facilities, Programs and Fees Subcommittee's approval of future permitting.

**Estimated Fees**

Permit application fee	\$50.00
Scheduling fee	\$200.00
PA2 (amplification permit)	\$150.00
Trash Barrels	\$284.36 (no tax)
Shelter fees	\$113.74 (no tax) two, full, weekend days
<b>Tentative Total</b>	<b>\$798.10</b>

**Optional Fees**

Concession Facility                \$123.22 (no tax) two, full, weekend days