



Legislation Details (With Text)

**File #:** 22643      **Version:** 1      **Name:** Recreate the vacant position (#3891) of Clerk Typist 2 (CG20-06) as an Information Clerk (CG20-07) in the CDA Housing Operations budget.

**Type:** Resolution      **Status:** Passed

**File created:** 5/26/2011      **In control:** BOARD OF ESTIMATES (ended 4/2017)

**On agenda:** 6/21/2011      **Final action:** 6/21/2011

**Enactment date:** 6/22/2011      **Enactment #:** RES-11-00542

**Title:** Recreate the vacant position (#3891) of Clerk Typist 2 (CG20-06) as an Information Clerk (CG20-07) in the CDA Housing Operations budget.

**Sponsors:** Paul R. Soglin

**Indexes:**

**Code sections:**

**Attachments:** 1. PB Memo Clerk Typist Housing Ops.pdf, 2. PD Rec 042611.pdf, 3. CD InformationClerk.pdf

Date	Ver.	Action By	Action	Result
6/21/2011	1	COMMON COUNCIL	Adopt	Pass
6/13/2011	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
6/8/2011	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
6/7/2011	1	BOARD OF ESTIMATES (ended 4/2017)	Referred	
6/7/2011	1	COMMON COUNCIL	Referred	
5/26/2011	1	Human Resources Department	Referred for Introduction	

**Fiscal Note**

The projected annualized cost of deleting a Clerk Typist 2 position and creating an Information Clerk position is \$1,300 (or \$1,875 including benefits). Any additional cost for 2011 will be absorbed within the CDA Housing Operations budget through the management of salary savings.

**Title**

Recreate the vacant position (#3891) of Clerk Typist 2 (CG20-06) as an Information Clerk (CG20-07) in the CDA Housing Operations budget.

**Body**

Resolution that vacant position #3891 of "Clerk Typist 2" in Compensation Group 20, Range 06, in the permanent salary detail of the CDA Housing Operations budget is deleted and recreated as an "Information Clerk" in Compensation Group 20, Range 07, thereof.