



Legislation Details (With Text)

File #: 22643 **Version:** 1 **Name:** Recreate the vacant position (#3891) of Clerk Typist 2 (CG20-06) as an Information Clerk (CG20-07) in the CDA Housing Operations budget.

Type: Resolution **Status:** Passed

File created: 5/26/2011 **In control:** BOARD OF ESTIMATES (ended 4/2017)

On agenda: 6/21/2011 **Final action:** 6/21/2011

Enactment date: 6/22/2011 **Enactment #:** RES-11-00542

Title: Recreate the vacant position (#3891) of Clerk Typist 2 (CG20-06) as an Information Clerk (CG20-07) in the CDA Housing Operations budget.

Sponsors: Paul R. Soglin

Indexes:

Code sections:

Attachments: 1. PB Memo Clerk Typist Housing Ops.pdf, 2. PD Rec 042611.pdf, 3. CD InformationClerk.pdf

Date	Ver.	Action By	Action	Result
6/21/2011	1	COMMON COUNCIL	Adopt	Pass
6/13/2011	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
6/8/2011	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
6/7/2011	1	BOARD OF ESTIMATES (ended 4/2017)	Referred	
6/7/2011	1	COMMON COUNCIL	Referred	
5/26/2011	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The projected annualized cost of deleting a Clerk Typist 2 position and creating an Information Clerk position is \$1,300 (or \$1,875 including benefits). Any additional cost for 2011 will be absorbed within the CDA Housing Operations budget through the management of salary savings.

Title

Recreate the vacant position (#3891) of Clerk Typist 2 (CG20-06) as an Information Clerk (CG20-07) in the CDA Housing Operations budget.

Body

Resolution that vacant position #3891 of "Clerk Typist 2" in Compensation Group 20, Range 06, in the permanent salary detail of the CDA Housing Operations budget is deleted and recreated as an "Information Clerk" in Compensation Group 20, Range 07, thereof.