



Legislation Details (With Text)

**File #:** 04859      **Version:** 4      **Name:** Reorganization of the Department of Planning and Development  
**Type:** Ordinance      **Status:** Passed  
**File created:** 10/30/2006      **In control:** BOARD OF ESTIMATES (ended 4/2017)  
**On agenda:** 2/6/2007      **Final action:** 2/6/2007  
**Enactment date:** 2/22/2007      **Enactment #:** ORD-07-00018

**Title:** AMENDED ALTERNATE - Amending Section 16.04 of the Madison General Ordinances to reflect the reorganization of the Department of Planning and Development as the Department of Planning, Community and Economic Development and to update existing references in various Chapters to reflect the changes in Department and Unit names.

**Sponsors:** Common Council By Request

**Indexes:**

**Code sections:**

**Attachments:** 1. PC Minutes - DPD reorg 012207.pdf, 2. 04859 Registration Stmt.pdf, 3. 04859 Amendment.pdf

Date	Ver.	Action By	Action	Result
2/6/2007	4	COMMON COUNCIL	Adopt	Pass
2/6/2007	3	Attorney's Office/Approval Group	Approved As To Form	
2/6/2007	3	Attorney's Office	Fiscal Note Required / Approval	
2/6/2007	3	Finance Dept/Approval Group	Approved Fiscal Note By The Comptroller's Office (SUBSTITUTES)	
2/6/2007	4	COMMON COUNCIL	Adopt	Pass
2/6/2007	4	COMMON COUNCIL	Adopt	Pass
2/6/2007	4	COMMON COUNCIL	Adopt	Pass
2/6/2007	4	COMMON COUNCIL	Adopt	Fail
2/5/2007	1	PLAN COMMISSION	Return to Lead with the Recommendation for Approval	Pass
1/29/2007	2	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - REPORT OF OFFICER	Pass
1/26/2007	2	Finance Dept/Approval Group	Approved Fiscal Note By The Comptroller's Office (SUBSTITUTES)	
1/26/2007	2	Attorney's Office/Approval Group	Approved As To Form	
1/26/2007	2	Attorney's Office	Fiscal Note Required / Approval	
1/8/2007	1	PLAN COMMISSION	Return to Lead with the Recommendation for Approval	Pass
1/4/2007	1	COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE	Return to Lead with the Following Recommendation(s)	Pass
12/18/2006	1	PLAN COMMISSION	Re-refer	Pass
12/13/2006	1	COMMUNITY SERVICES COMMITTEE	Return to Lead with the Following Recommendation(s)	

12/7/2006	1	COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE	Re-refer
12/6/2006	1	ECONOMIC DEVELOPMENT COMMITTEE	Return to Lead with the Recommendation for Approval Pass
11/14/2006	1	BOARD OF ESTIMATES (ended 4/2017)	Refer
11/7/2006	1	COMMON COUNCIL	Refer For Public Hearing
11/7/2006	1	BOARD OF ESTIMATES (ended 4/2017)	Refer
11/7/2006	1	BOARD OF ESTIMATES (ended 4/2017)	Refer
11/7/2006	1	BOARD OF ESTIMATES (ended 4/2017)	Refer
11/1/2006	1	Attorney's Office	Referred for Introduction
10/31/2006	1	Finance Dept/Approval Group	Approved Fiscal Note By The Comptroller's Office
10/30/2006	1	Attorney's Office/Approval Group	Approved As To Form
10/30/2006	1	Attorney's Office	Fiscal Note Required / Approval

**Fiscal Note**

No additional appropriation is required to enact these Ordinance changes.

**Title**

AMENDED ALTERNATE - Amending Section 16.04 of the Madison General Ordinances to reflect the reorganization of the Department of Planning and Development as the Department of Planning, Community and Economic Development and to update existing references in various Chapters to reflect the changes in Department and Unit names.

**Body**

DRAFTER'S ANALYSIS: This is part of the reorganization of the Department of Planning and Development. It renames the Department and the Director, and renames and moves several sections into an Economic and Community Development Division. This Alternate is based on amendments of the Plan Commission from February 5, 2007. This Alternate does not include the language in the BOE motion regarding neighborhoods, which the Plan Commission asked be referred to it. The name for the Department proposed in this Alternate is not, in the drafter's view, correct grammatically. As amended by the Plan Commission, the word "Development" would be modified by all these preceding words, "Planning, Community and Economic." I do not believe this was intended. The correct name grammatically would be "Department of Planning and Community and Economic Development" or "Department of Planning, Community Development and Economic Development." These names may not, however, be as pleasing to the ear.

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The Common Council of the City of Madison do hereby ordain as follows:

1. Section 16.04 entitled "Department of Planning and Development" of the Madison General Ordinances is amended to read as follows:

**"16.04 DEPARTMENT OF PLANNING, AND COMMUNITY AND ECONOMIC DEVELOPMENT.**

- (1) Purpose. There is hereby established a Department of Planning, **and** Community and Economic Development for the City of Madison which is intended to bring together the staff primarily responsible for public economic and community development, for the regulation, planning and guidance of developmental activities to provide a structure conducive to more efficient coordination, for more centralized accountability and responsibility, and for more efficient delivery of services to the public. **For purposes of budget appropriations, the Department is considered a single body even if appropriations are set forth in the budget for each division, section or office of the Department.**
- (2) Composition of Department. The Department of Planning, **and** Community and Economic Development shall consist of a Director of Planning, **and** Community and Economic Development, the Planning Unit Division, the Neighborhood Preservation and Inspection UnitDivision, the Community and Economic and Community Development UnitDivision, and the Housing Operations UnitDivision, and the Madison Senior Center.
- (3) Director of Planning, and Community and Economic Development. The Department of Planning, **and** Community and Economic Development shall be managed and supervised by the Director of Planning,

- ~~and Community and Economic Development. Effective March 1, 1989, the position of Director of Planning, and Community and Economic Development as it becomes vacant shall be filled according to Sec. 3.38(6)(f) of these ordinances. The incumbent of the position as of the above date may enter into an employment contract as described in such section at his or her option.~~
- (4) Department Duties, Functions, and Responsibilities. The department shall be responsible for the following duties and functions in addition to those enumerated for the various ~~units~~ divisions hereinafter described:
- (a) To provide the necessary administrative and staff support ~~services~~ to the Plan Commission; the Urban Design Commission; the Landmarks Commission; the Economic Development Commission; the Zoning Board of Appeals; the Community Development Block Grant Commission, the Community Services Commission, the ~~Day Care Advisory~~ Early Childhood Care and Education Board, the Senior Center Board, the Senior Citizens Advisory Committee, the Board of Building Code, Fire Code and Licensing Appeals; the Madison Arts Commission; the Long Range Transportation and Planning Commission; the Madison Area Metropolitan Planning Organization (and any successors to these boards and commissions); and any other or subsequently created boards, committees, or commissions functioning within the purview of the department's duties or functions.
- (b) To contract with and provide ~~any or all the necessary administrative and staff support services~~ to perform any or all functions for the Community Development Authority organized pursuant to Sec. 3.69 of the Madison General Ordinances and Sec. 66.1335 of the Wisconsin Statutes; provided, however, that nothing contained in this ordinance shall be construed as nor operated in such a manner so as to interfere with the statutory powers and duties of the Community Development Authority.
- (c) To ~~administer~~ provide the necessary administrative and staff support services to the Community Development Block Grant program ~~Office, and the Office of Community Services, the Senior Center and the Office of Business Resources.~~
- (5) Planning Unit/Division. Under the direction of the Planning Unit/Division Director, this ~~unit/division~~ is responsible for the general planning activities relating to land use, comprehensive and master planning, current planning/development review, physical and special project planning, assisting other governmental units to site facilities, urban design, historic preservation, transportation planning, housing planning, and neighborhood planning and support, and shared data administration and contracted Community Development Block Grant administrative services. This division also provides technical support services to the Madison Area Metropolitan Planning Organization, a separate planning policy board.
- (6) Community and Economic and Community Development Unit/Division. This Division includes the Real Estate Section, the Community Development Section, the Community Development Block Grant Office, the Senior Center, the Office of Community Services, and the Office of Business Resources. Under the direction of the Community and Economic and Community Development Unit/Division Director, this ~~unit~~ Division is responsible for:
- (a) administering the City's economic development plan and promoting the economic development of the City,
- (b) managing and coordinating the tools to ~~redevelop and revitalize the City's older neighborhoods and commercial areas, and through the Community Development Section,~~
- (c) performing real estate services for the City, including property acquisition and disposition, management, investigation and relocation, through the Real Estate Section,
- (d) planning, developing and implementing a variety of programs, services and activities of interest to older people, through the Senior Center,
- (e) planning, developing, implementing and evaluating community services and human services including services purchased by the City from non-profit agencies, **services for childcare, support to families, senior services, youth services, domestic violence and sexual assault services, services that provide community assistance and access, and neighborhood organizing and capacity building,** through the Office of Community Services,
- (f) promoting healthy neighborhoods and a viable urban community through support of effective community oriented programs **which provide affordable housing, expand economic opportunities, enhance suitable living environments, and, support thriving neighborhoods, giving priority to persons of low and moderate income, and** including services purchased by the City from private non-profit agencies **for housing, business development, community gardens, neighborhood centers, housing services for people with special needs, linkages to resources, and neighborhood revitalization,** through the Community Development Block Grant Office, and

- (g) providing advice and connections to a variety of information and assistance to retain, grow and attract businesses, and to promote healthy employment and commercial areas, through the Office of Business Resources.
- (7) Neighborhood Preservation and Inspection UnitDivision. Under the direction of the Neighborhood Preservation and Inspection UnitDivision Director, this unitDivision is responsible for building inspection, consumer protection inspection, systematic code enforcement, zoning and sign administration, city building improvements, energy conservation, and management and maintenance of city buildings, including the Municipal Building, as well as those functions specified in Sec. 29.14 of these ordinances.
- (8) Housing Operations UnitDivision. Under the direction of the Housing Operations UnitDivision Director, this unitDivision is responsible for the management, administration and maintenance of the Community Development Authority's public housing units and assisted housing programs.
- (9) Madison Senior Center. ~~The Senior Center Director shall be employed under Civil Service. S/he shall be responsible for implementing the policy of the Senior Center Board, managing the physical plant, acting as liaison between the Senior Center Board and the Senior Citizens Advisory Committee, and planning, developing and implementing a variety of programs, services and activities of interest to older people, consistent with the goals and policies of the Senior Center Board.~~
- (409) Construction. This ordinance is to be liberally construed to effectuate the broad purposes stated herein.
- (4410) Inconsistent Ordinances. To the extent that any existing ordinance or part of an ordinance is contrary to or inconsistent herewith, such ordinance or part of such ordinance is hereby superseded.”

2. All other necessary sections throughout the ordinances are amended to update references to reflect the changes in Department, and Unit and Office or Section names, and the City Attorney is directed to make such changes.