



Legislation Details (With Text)

**File #:** 17556      **Version:** 1      **Name:** EBC 2010-2011 Contract  
**Type:** Resolution      **Status:** Passed  
**File created:** 2/22/2010      **In control:** BOARD OF ESTIMATES (ended 4/2017)  
**On agenda:** 3/16/2010      **Final action:** 3/16/2010  
**Enactment date:** 3/17/2010      **Enactment #:** RES-10-00227

**Title:** To authorize the Mayor and City Clerk to sign a two-year contract with an automatic two-year renewal with Employee Benefits Corporation (EBC) for third party administration of the City's flexible spending account.

**Sponsors:** David J. Cieslewicz

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
3/16/2010	1	COMMON COUNCIL	Adopt	Pass
3/8/2010	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
3/2/2010	1	COMMON COUNCIL	Referred	Pass
2/22/2010	1	Attorney's Office	Referred for Introduction	

**Fiscal Note**

This contract will cost approximately \$30,000-40,000 per year. Funding is included in the 2010 Operating Budget.

**Title**

To authorize the Mayor and City Clerk to sign a two-year contract with an automatic two-year renewal with Employee Benefits Corporation (EBC) for third party administration of the City's flexible spending account.

**Body**

WHEREAS, as a result of a competitive request for proposals and review process, Employee Benefits Corporation (EBC) was selected as a contractor to administer the City's flexible spending account program (Health care and dependent care reimbursement program) beginning in 2006; and

WHEREAS, EBC has been providing these services for the City since 2006 with positive results, few employee complaints, high quality of service to both City staff and employees, and quick reimbursement turn-around time; and

WHEREAS, the 2009 contract will expire at the end of March, 2010 and renewal is necessary to continue to offer flexible spending accounts to City employees for 2010; and

WHEREAS, based on EBC's positive past performance, Human Resources recommends continuing to purchase these services from EBC for the 2010 and 2011 benefit plan years; with an automatic renewal for an additional two (2) years unless the City chooses to terminate the contract; and

WHEREAS, the approximate cost for these services will be \$30-40,000 per year, MGO 4.26(4)(b) requires council approval for a service contract over \$25,000 per year if the contract was not competitively bid, and it is the recommendation of the Human Resources Department and the Purchasing Division that it would be most advantageous to the city to continue to receive services from EBC as provided in MGO 4.26(4)(a)7.

NOW, THEREFORE, BE IT RESOLVED, City staff are authorized to negotiate and the Mayor and City Clerk are authorized sign a contract with Employee Benefits Corporation for third-party administration of the flex spending program, for a term covering the 2010-2011 plan years, with an automatic renewal for the 2012 and

2013 plan years.