



Legislation Details (With Text)

**File #:** 13388      **Version:** 1      **Name:** Reclassification of a Vacant Program Assistant 1 Position at Water Utility to a Secretary

**Type:** Resolution      **Status:** Passed

**File created:** 1/22/2009      **In control:** BOARD OF ESTIMATES (ended 4/2017)

**On agenda:** 2/24/2009      **Final action:** 2/24/2009

**Enactment date:** 2/27/2009      **Enactment #:** RES-09-00177

**Title:** Reclassification of a Program Assistant 1 position at Water Utility to a Secretary 1 upon retirement of the incumbent.

**Sponsors:** David J. Cieslewicz

**Indexes:**

**Code sections:**

**Attachments:** 1. Water Utility Program Asst 1 Memo.pdf, 2. Program Asst 1 Position Desc.pdf, 3. Program Asst 1 Class Desc.pdf, 4. Secretary 1 Class Desc.pdf

Date	Ver.	Action By	Action	Result
2/24/2009	1	COMMON COUNCIL	Adopt	Pass
2/16/2009	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
2/4/2009	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
2/3/2009	1	BOARD OF ESTIMATES (ended 4/2017)	Refer	
2/3/2009	1	COMMON COUNCIL	Referred	
1/26/2009	1	Human Resources Department	Referred for Introduction	

**Fiscal Note**

This resolution will result in lower than budgeted cost for this position in 2009 for the Water Utility. This savings will be applied towards the Water Utility's budgeted salary savings

**Title**

Reclassification of a Program Assistant 1 position at Water Utility to a Secretary 1 upon retirement of the incumbent.

**Body**

Resolution that, upon the retirement of the current incumbent (on or about February 27, 2009), the position (#1859) of Program Assistant 1 in Compensation Group 17, Range 11 in the permanent salary detail of the Water Utility budget is repealed and recreated as a Secretary 1 in Compensation Group 17, Range 10 thereof.

	2009 Annual Minimum (Step 1)	2009 Annual Maximum (Step 5)	2009 Annual Maximum +12% w/Longevity
Compensation Group/Range			
20/10	\$37,589	\$42,760	\$47,892
20/11	\$38,975	\$44,021	\$49,296