



## Legislation Details (With Text)

<b>File #:</b>	80620	<b>Version:</b>	1	<b>Name:</b>	Create new classification of Client Services Manager in CG18/R12, and create a 1.0 FTE position in the new classification in the CDA Housing's 2024 adopted operating budget.
<b>Type:</b>	Resolution	<b>Status:</b>			Passed
<b>File created:</b>	10/31/2023	<b>In control:</b>			Human Resources Department
<b>On agenda:</b>	12/5/2023	<b>Final action:</b>			12/5/2023
<b>Enactment date:</b>	12/13/2023	<b>Enactment #:</b>			RES-23-00760
<b>Title:</b>	Create new classification of Client Services Manager in CG18/R12, and create a 1.0 FTE position in the new classification in the CDA Housing's 2024 adopted operating budget.				
<b>Sponsors:</b>	Director of Human Resources				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. PBMemo 2024 Budget Summary Analysis FINAL 10.31.2023.pdf, 2. CDA - Client_Services_ManagerPD.pdf, 3. CDA Reorganization Chart_2023.5.31_FINAL.pdf, 4. Client Services Manager 10-2023.pdf				

Date	Ver.	Action By	Action	Result
12/5/2023	1	COMMON COUNCIL	Adopt	Pass
11/27/2023	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
11/8/2023	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
11/7/2023	1	FINANCE COMMITTEE	Refer	
11/7/2023	1	COMMON COUNCIL	Refer	Pass
10/31/2023	1	Human Resources Department	Referred for Introduction	

### Fiscal Note

The proposed resolution authorizes the creation of a Client Services Manager within the Community Development Authority's (CDA) Housing division. The approximate cost of the new position in 2024 is \$109,789.95 including salary and benefits. The position will be funded through the CDA fund. Budget for the position has been included in CDA Housing's 2024 Executive Operating Budget.

### Title

Create new classification of Client Services Manager in CG18/R12, and create a 1.0 FTE position in the new classification in the CDA Housing's 2024 adopted operating budget.

### Body

Resolution to create new classification of Client Services Manager in CG18/R12 in the salary schedule; and create a 1.0 FTE position in the newly created classification in the permanent salary detail of CDA Housing's 2024 adopted operating budget, thereof.