



## Legislation Details (With Text)

|                        |                                                                                                           |                      |   |              |                                                                                                           |
|------------------------|-----------------------------------------------------------------------------------------------------------|----------------------|---|--------------|-----------------------------------------------------------------------------------------------------------|
| <b>File #:</b>         | 74104                                                                                                     | <b>Version:</b>      | 1 | <b>Name:</b> | Authorizing a double-fill of an administrative clerk position (#4061; Local 6000) in the Fire Department. |
| <b>Type:</b>           | Resolution                                                                                                | <b>Status:</b>       |   |              | Passed                                                                                                    |
| <b>File created:</b>   | 10/5/2022                                                                                                 | <b>In control:</b>   |   |              | Fire Department                                                                                           |
| <b>On agenda:</b>      | 10/25/2022                                                                                                | <b>Final action:</b> |   |              | 10/25/2022                                                                                                |
| <b>Enactment date:</b> | 10/31/2022                                                                                                | <b>Enactment #:</b>  |   |              | RES-22-00747                                                                                              |
| <b>Title:</b>          | Authorizing a double-fill of an administrative clerk position (#4061; Local 6000) in the Fire Department. |                      |   |              |                                                                                                           |
| <b>Sponsors:</b>       | Satya V. Rhodes-Conway                                                                                    |                      |   |              |                                                                                                           |
| <b>Indexes:</b>        |                                                                                                           |                      |   |              |                                                                                                           |
| <b>Code sections:</b>  |                                                                                                           |                      |   |              |                                                                                                           |
| <b>Attachments:</b>    |                                                                                                           |                      |   |              |                                                                                                           |

| Date       | Ver. | Action By         | Action                                            | Result |
|------------|------|-------------------|---------------------------------------------------|--------|
| 10/25/2022 | 1    | COMMON COUNCIL    | Adopt Unanimously                                 | Pass   |
| 10/17/2022 | 1    | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | Pass   |
| 10/11/2022 | 1    | COMMON COUNCIL    | Refer                                             | Pass   |
| 10/5/2022  | 1    | Fire Department   | Referred for Introduction                         |        |

### Fiscal Note

The estimated cost of the double-fill is \$7,400. The Fire Department will cover the cost by managing salary savings. No appropriation is required.

### Title

Authorizing a double-fill of an administrative clerk position (#4061; Local 6000) in the Fire Department.

### Body

WHEREAS, the Fire Department's administrative clerk for prevention services, Ann Blackdeer, is retiring from City of Madison employment with her last day at work on January 13, 2023;

WHEREAS, the incumbent will be exhausting leave balances through approximately March 3, 2023;

WHEREAS, this position is necessary for plan review, permitting, licensing, and other job duties in support of the department's prevention and inspection services;

WHEREAS, a double-fill will ensure a seamless continuation of prevention and inspections services due to the specialized and institutional knowledge required by the position;

WHEREAS, the Fire Department has started recruiting to fill this position as soon as possible, with the goal of having someone hired to start by November 14, 2022;

WHEREAS, if successful, the double-fill will exceed thirty (30) days;

NOW, THEREFORE, BE IT RESOLVED that the Fire Department is authorized to double-fill the position of an administrative clerk position (position #4061), from approximately November 14, 2022 through March 3, 2023, which will be the incumbent's last day on the payroll.