



Legislation Details (With Text)

File #:	79879	Version:	1	Name:	Recreate position #2579 of Program Assistant 1 as an Administrative Assistant in CG 20, Range 14 and reallocate the employee, B. Rudolph, to the new position.
Type:	Resolution	Status:			Passed
File created:	9/13/2023	In control:			Human Resources Department
On agenda:	10/3/2023	Final action:			10/3/2023
Enactment date:	10/6/2023	Enactment #:			RES-23-00613
Title:	Recreate position #2579 of Program Assistant 1 as an Administrative Assistant in CG 20, Range 14 and reallocate the employee, B. Rudolph, to the new position.				
Sponsors:	Director of Human Resources				
Indexes:					
Code sections:					
Attachments:	1. PB Memo Program Assistant 1.pdf, 2. Resolution Prog Asst 1 to Admin Asst - Police.pdf				

Date	Ver.	Action By	Action	Result
10/3/2023	1	COMMON COUNCIL	Adopt Unanimously	Pass
9/26/2023	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
9/20/2023	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
9/19/2023	1	FINANCE COMMITTEE	Refer	
9/19/2023	1	COMMON COUNCIL	Refer	Pass
9/13/2023	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The annualized cost of the proposed recreated position is \$4,000 (including benefits). The impact on the 2023 budget is approximately \$3,000. Costs associated with the recreation will be absorbed within the Police Department's 2023 budget.

Title

Recreate position #2579 of Program Assistant 1 as an Administrative Assistant in CG 20, Range 14 and reallocate the employee, B. Rudolph, to the new position.

Body

Resolution to delete position #2579 of Program Assistant 1 in CG 20, Range 11 and recreate the position as an Administrative Assistant in CG 20, Range 14; and reallocate the employee (B. Rudolph) to the new position in the Police Department operating budget, thereof.