



Legislation Details (With Text)

**File #:** 25821      **Version:** 1      **Name:** Create the classification of Program Assistant 1 in CG32, R06 and recreate the 1.0 FTE position #529 of Administrative Clerk 1 (CG32, R 04), currently occupied by T. Campbell, as a 1.0 FTE Program Assistant 1 (CG32, R 06) within the Library Budget, and re

**Type:** Resolution      **Status:** Passed

**File created:** 4/2/2012      **In control:** BOARD OF ESTIMATES (ended 4/2017)

**On agenda:** 5/1/2012      **Final action:** 5/1/2012

**Enactment date:** 5/2/2012      **Enactment #:** RES-12-00291

**Title:** Create the classification of Program Assistant 1 in CG32, R06 and recreate the 1.0 FTE position #529 of Administrative Clerk 1 (CG32, R 04), currently occupied by T. Campbell, as a 1.0 FTE Program Assistant 1 (CG32, R 06) within the Library Budget, and reallocate the incumbent to the new position.

**Sponsors:** Paul R. Soglin

**Indexes:**

**Code sections:**

**Attachments:** 1. PBMemo Library TS (2).pdf, 2. PD Campbell.pdf, 3. Program Assistant 1ClassDesc (2).pdf

| Date      | Ver. | Action By                         | Action  | Result |
|-----------|------|-----------------------------------|---|--------|
| 5/1/2012  | 1    | COMMON COUNCIL                    | Adopt   | Pass   |
| 4/23/2012 | 1    | BOARD OF ESTIMATES (ended 4/2017) | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER   | Pass   |
| 4/11/2012 | 1    | PERSONNEL BOARD                   | Return to Lead with the Following Recommendation(s) | Pass   |
| 4/10/2012 | 1    | BOARD OF ESTIMATES (ended 4/2017) | Refer   |        |
| 4/10/2012 | 1    | COMMON COUNCIL                    | Referred  |        |
| 4/2/2012  | 1    | Human Resources Department        | Referred for Introduction                           |        |

Fiscal Note

The projected cost for the remainder of 2012 is approximately \$1,000 (or \$1,370 including fringe benefits) and is available in the Library's Operating Budget. The projected annualized cost is \$2,500 (or \$3,400 including fringe benefits).

Title

Create the classification of Program Assistant 1 in CG32, R06 and recreate the 1.0 FTE position #529 of Administrative Clerk 1 (CG32, R 04), currently occupied by T. Campbell, as a 1.0 FTE Program Assistant 1 (CG32, R 06) within the Library Budget, and reallocate the incumbent to the new position.

Body

Resolution creating the classification of Program Assistant 1 in CG32, R06; deleting and recreating the 1.0 FTE position #529 of "Administrative Clerk 1" in Compensation Group 32, Range 04, currently occupied by T. Campbell, in the permanent salary detail of the Library budget, as a 1.0 FTE "Program Assistant 1" in Compensation Group 32, Range 06; and reallocating the incumbent to the new position, thereof.