



Legislation Details (With Text)

File #:	59399	Version:	1	Name:	Request from the Mad City Ski Team for the use of Law Park for the Rough Water Open, on June 12 - June 14, 2020 for the setup, event, and tear down.
Type:	Communication	Status:			Approved
File created:	1/30/2020	In control:			BOARD OF PARK COMMISSIONERS
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Enactment date:		Enactment #:			
Title:	Request from the Mad City Ski Team for the use of Law Park for the Rough Water Open, on June 12 - June 14, 2020 for the setup, event, and tear down.				
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Attachments:	1. 59399 Rough Water Open app.pdf				

Date	Ver.	Action By	Action	Result
2/12/2020	1	BOARD OF PARK COMMISSIONERS	Approve	Pass

Title

Request from the Mad City Ski Team for the use of Law Park for the Rough Water Open, on June 12 - June 14, 2020 for the setup, event, and tear down.

Body

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Notification: Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event are: Mike Verveer - district4@cityofmadison.com <<mailto:district4@cityofmadison.com>>

Insurance: Organizer will submit a \$1,000,000 certificate of insurance covering this activity which names the City of Madison as "additional insured."

Setup: Organizer will contact the Central Parks Maintenance Supervisor, Chad Hughes, at cmhughes@cityofmadison.com <<mailto:cmhughes@cityofmadison.com>> at least 30 days prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

Temporary Structures: If using temporary structure(s) (e.g. tents, stages, inflatable structures, etc.), organizer will contact Digger's Hotline (811) approximately ten days before 6/12/20. There is a fee(s) for temporary structures.

Setup: Organizer will submit a detailed parking/traffic plan for the event.

Bike Path: Event organizer will maintain public access to the bike path throughout the setup, event, and take down. There will be no parking or setup on the bike path. If electrical cords need to cross the bike path they must be appropriately ramped for bike and handicap accessibility.

Setup: Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Setup: Organizer is responsible for cordoning off the portion of the parking lot that will be used for the event.

Alcohol: If alcohol will be sold at the event, organizer will request a permit for beer sales. There is a charge for this permit.

Alcohol: If alcohol is not permitted in the park, organizer must obtain a permit that allows alcohol consumption. There is a charge for this permit.

Damage Deposit: Organizer will leave a \$1000.00 refundable damage deposit with the Parks Office and agrees to be responsible for any damage to the park that occurs as a result of the event. This can be done via check or charge, but it **must** be separate from your invoice payment.

Fee Due Date: All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289. Please make checks payable to City Treasurer and mail to:
City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd. Rm 104/ Madison, WI 53703

Vending: Organizer will furnish the Parks Office with a complete list of vendors at least two weeks in advance. There is a fee(s) for a vending permit.

Amplification: There will be no amplification at the event.

Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food in the park.

Park Rules:

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

Tear Down: The tear down time on Sunday is TBD. Coordination is required with the Ironman 70.3, which uses the bike path through Law Park on Sunday, June 14, 2020.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

Estimated Fees

Application fee:		\$ 50.00
Park Event Scheduling Fee:	\$ 750.00	
Temporary Structure(s) Permit:	\$ 550.00 (\$220 + 3*\$110)	
Amplification Permit:	\$ 300.00 (2, 6 hour PA2 permits)	
Beer/Wine Sales Permit:	\$ 700.00	
Vending Permit (Non-Profit):	<u>\$ 75.00</u>	
Tentative Total		\$2425.00