



Legislation Details (With Text)

File #: 82836 **Version:** 1 **Name:** Delete the classification of “Employee Assistance Program Manager” from CG18, R15 in the salary schedule and recreate the classification in CG21, R18. Recreate the 1.0 FTE position #862 as “EAP Director” (CG21, R18) and reallocate the employee.

Type: Resolution **Status:** Passed

File created: 4/8/2024 **In control:** Human Resources Department

On agenda: 4/16/2024 **Final action:** 5/7/2024

Enactment date: 5/13/2024 **Enactment #:** RES-24-00311

Title: Delete the classification of “Employee Assistance Program Manager” from CG18, R15 in the salary schedule and recreate the classification in CG21, R18. Recreate the 1.0 FTE position #862 as “EAP Director” (CG21, R18) and reallocate the employee.

Sponsors: Director of Human Resources

Indexes:

Code sections:

Attachments: 1. PB Memo EAP Manager.pdf, 2. EAP Manager PD.pdf

Date	Ver.	Action By	Action	Result
5/7/2024	1	COMMON COUNCIL	Adopt Unanimously	Pass
5/6/2024	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
4/17/2024	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
4/16/2024	1	FINANCE COMMITTEE	Referred	
4/16/2024	1	COMMON COUNCIL	Referred	
4/8/2024	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The proposed resolution replaces the classification of Employee Assistance Program Manager (CG18, R15) with EAP Director (CG21, R18). The annualized cost increase from this change is approximately \$17,000 to \$23,000. Any additional costs in 2024 will be accommodated within the Employee Assistance Program's existing budget and monitored through budget projections. No additional appropriation required.

Title

Delete the classification of “Employee Assistance Program Manager” from CG18, R15 in the salary schedule and recreate the classification in CG21, R18. Recreate the 1.0 FTE position #862 as “EAP Director” (CG21, R18) and reallocate the employee.

Body

Resolution deleting the classification of “Employee Assistance Program Manager” (CG18, R15), creating the classification of “EAP Director” in CG21, R18, and recreating the 1.0 FTE position #862 as “EAP Director” (CG21, R18), within the permanent salary details of the Employee Assistance Program Operating Budget, and reallocating the employee, A. Gonzalez, to the new position, thereof.