



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved COMMON COUNCIL

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

This meeting may be viewed LIVE on Charter Spectrum Channel 994, AT&T U-Verse Channel 99 or at www.madisoncitychannel.tv.

Tuesday, June 4, 2024

6:30 PM

210 Martin Luther King, Jr. Blvd.
Room 201 (City-County Building)

HYBRID MEETING

The City of Madison is holding the Common Council meeting in a hybrid format. Members of the public may choose to view and/or provide comment in person or virtually at hybrid Common Council meetings.

1. Written Comments: You can send comments on agenda items to allalders@cityofmadison.com

2. Register but Do Not Speak: You can register your support or opposition to an agenda item at <https://www.cityofmadison.com/MeetingRegistration>

3. Register to Speak or to Answer Questions: If you wish to speak at the hybrid meeting on an agenda item, you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the hybrid meeting. You can participate in-person or virtually.

4. Watch the Meeting: You can call-in or watch the Common Council meeting in several ways:

- In-person: Enter through the main doors at 210 Martin Luther King, Jr. Blvd and proceed to level 2.
- Livestream on the Madison City Channel website:
<https://media.cityofmadison.com/mediasite/showcase>
- Livestream on the City of Madison YouTube channel:
<https://www.youtube.com/user/CityofMadison>
- Television: Watch live on Spectrum channel 994 and AT&T U-Verse channel 99
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(877) 853-5257 (Toll Free)
Webinar ID: 843 3179 4545

SPEAKING GUIDELINES

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact the Office of the Common Council at (608) 266-4071.

Speaking Limit:

3 minutes for all items.

You must register before your item is considered by the Council.

The use of audible cell phone ringers and active use and response to cellular phone technology by the governing body, staff and members of the public is discouraged in the Council Chambers while the Council is in session.

ROLL CALL

NOTIFIED ABSENCES: None.

OPENING REMARKS**PRESENTATIONS**

1. [83658](#) Poetry recitation by poet Elijah Bean - "Practice Forever"
2. [82649](#) Presentation by Streets, Urban Forestry, Engineering and Parks: Managing trees and urban green space.

HONORING RESOLUTIONS

3. [83656](#) Recognizing June 2024 as Pride Month
4. [83697](#) Commending the Student Journalists of The Daily Cardinal and The Badger Herald for Exceptional Journalism

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

PRESENTATION OF CONSENT AGENDA

5. [82592](#) Consent Agenda Document (6/4/24)

At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:

1) Items which have registrants wishing to speak. 2) Items which Alder(s) have separated out for discussion/debate purposes.

PUBLIC COMMENT

Public comments will not be taken on items which are listed on the consent agenda for referral and the Council adopts the referral as part of the consent agenda OR when the Council has heard public comments on an item at a previous meeting and the item is on this agenda for discussion and action only. The Council may allow public comments in either instance by a majority vote.

RECESSED PUBLIC HEARINGS

REPORT OF ALCOHOL REVIEW COMMITTEE

6. [81109](#) Public Hearing - New License
 The City of Four Lakes LLC • dba Super 8 Madison South
 1602 W Beltline Hwy • Agent: Mitesh Patel
 Estimated Capacity (in/out): 160/0
 Class B Beer • 2% alcohol, 0% food, 98% other
 Police Sector 308 (District 14)

7. [82854](#) Public Hearing - New License
 The Lyric Live LLC • dba Boss Lady Cafe
 1 Dempsey Rd • Agent: Miracle Avington
 Estimated Capacity (in/out): 25/0
 Class B Combination Liquor & Beer • 25% alcohol, 50% food, 25% other
 Police Sector 610 (District 15)

8. [82855](#) Public Hearing - New License
 Viceroy Indian Cuisine Inc • dba Viceroy Indian Cuisine
 7475 Mineral Point Rd #12 • Agent: Inderjit Kaur
 Estimated Capacity (in/out): 80/0
 Class B Beer, Class C Wine • 15% alcohol, 85% food
 Police Sector 124 (District 9)

REPORT OF PLAN COMMISSION

9. [82905](#) Creating Section 28.022-00670 of the Madison General Ordinances to change the zoning of property located at 4702 Verona Road from PD (Planned Development) District to Amended PD (GDP) (Planned Development-General Development Plan) District and creating Section 28.022-00671 to approve a Specific Implementation Plan. (District 10)

PUBLIC HEARINGS**REPORT OF ALCOHOL LICENSE REVIEW COMMITTEE**

10. [83163](#) Public Hearing - New License
RRK Investment Company • dba Stop 'N' Shop
312 E Mifflin St • Agent: Rupinder Saini
Class A Beer, Class A Liquor, Class A Cider
Police Sector 406 (District 2)

11. [83164](#) Public Hearing - New License
Apple TRS Madison 7131 LLC • dba Embassy Suites Madison Downtown
231 S Pinckney St • Agent: Michael Luehrs
Estimated Capacity (in/out): 153/45
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)

12. [83165](#) Public Hearing - New License
Ledmas Restaurant Group LLC • dba Amar Peru
610 Junction Rd Unit 107 • Agent: Lucas Rodriguez
Estimated Capacity (in/out): 50/10
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 128 (District 9)

13. [83166](#) Public Hearing - New License
The Lone Girl Brewing Company - Madison Taproom LLC • dba The Lone Girl
Tap and Pizza
1817 E Washington Ave • Agent: Kerry Abercrombie
Estimated Capacity (in/out): 49/38
Class B Combination Liquor & Beer • 50% alcohol, 50% food
Police Sector 410 (District 6)

14. [83193](#) Public Hearing - New License
Tacos & Tequila LLC • dba Atico Lounge
823 E Washington Ave • Agent: Ann Corcoran
Estimated Capacity (in/out): 180/56
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 408 (District 6)

15. [83194](#) Public Hearing - New License
El Pollo Rumbero LLC • dba El Pollo Rumbero
77 Sirloin Strip • Agent: Araceli Rivera
Estimated Capacity (in/out): 204/0
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 310 (District 14)

16. [83195](#) Public Hearing - New License
 H & S Madison LLC • dba Sumo
 1745 Parkside Dr • Agent: Xuehui Jiang
 Estimated Capacity (in/out): 226/0
 Class B Combination Liquor & Beer • 10% alcohol, 90% food
 Police Sector 631 (District 17)
17. [83196](#) Public Hearing - New License
 Cocina Nica LLC • dba Los Remedios
 1701 Moorland Rd • Agent: Julio Jiron
 Estimated Capacity (in/out): 80/24
 Class B Combination Liquor & Beer • 40% alcohol, 60% food
 Police Sector 312 (District 14)
18. [83197](#) Public Hearing - New License
 Stadium Take Out LLC • dba Stadium
 1517 Monroe St • Agent: Desere Woods
 Estimated Capacity (in/out): 25/0
 Class B Beer, Class C Wine • 25% alcohol, 75% food
 Police Sector 205 (District 13)
19. [83198](#) Public Hearing - New License
 Sriram Retails 3 LLC • dba Regent Street Mini Mart
 1401 Regent St • Agent: Meenu Kaushal
 Estimated Capacity (in/out): 100/100
 Class B Beer • 30% alcohol, 60% food, 10% other
 Police Sector 205 (District 13)
20. [83199](#) Public Hearing - New License
 MPL Corporation Investment • dba Crown Liquor
 3510 E Washington Ave • Agent: Amit Kumar
 Class A Beer, Class A Liquor, Class A Cider
 Police Sector 513 (District 12)
21. [83237](#) Public Hearing - New License
 Nerdhaven Arcade LLC • dba Nerdhaven
 203 Cottage Grove Rd • Agent: Adam Wood
 Estimated Capacity (in/out): 260/0
 Class B Beer, Class C Wine • 10% alcohol, 0% food, 90% other
 Police Sector 613 (District 15)

22. [83256](#) To grant Class A Liquor, Class A Beer, Class A Cider, Class B Beer, Class B Combination Liquor & Beer, Class C Wine 2024-2025 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

REPORT OF BOARD OF PUBLIC WORKS

23. [83211](#) Amending the records, including maps and databases, of the street address numbers and street names by the City Engineer, referred to in Sections 10.34, Madison General Ordinances by changing the name of a north to south portion of Luds Lane to Luds Court, the location of the street name change lying approximately 1250 feet east of E. Buckeye Rd / CTH "AB" (District 16)
24. [83440](#) Approving Plans, Specifications, And Schedule Of Assessments For Olin-Turville Court and E. Lakeside Street Assessment District - 2024. (District 13, District 14)

END OF PUBLIC HEARINGS

BUSINESS PRESENTED BY THE MAYOR

APPOINTMENTS

25. [83483](#) Report of the Mayor submitting resident committee appointments (introduction 5-21-2024; action 6-4-2024).
26. [83711](#) Report of the Mayor submitting resident committee appointments (introduction 6-4-2024; action 6-18-2024).
27. [83715](#) Report of the Mayor submitting alder committee appointments.

BUSINESS PRESENTED BY THE PRESIDENT OF THE COMMON COUNCIL

28. [82600](#) Confirming the Madison Common Council meeting formats through September 24, 2024:
6/18/24 - Hybrid (Virtual & CCB 201)
7/2/24 - **Virtual**
7/16/24 - Hybrid (Virtual & CCB 201)
8/6/24 - Hybrid (Virtual & CCB 201)
9/10/24 - Hybrid (Virtual & CCB 201)
9/24/24 - Hybrid (Virtual & CCB 201)

REPORTS OF OFFICERS

REPORT OF ALCOHOL LICENSE REVIEW COMMITTEE

29. [83010](#) Temporary Class B Retailer License

Concurrent with Street Use Permit
SASY Neighborhood Association
Event Location: 2000 Block of Atwood Avenue
Event Date: 07/27/24 12:00PM - 10:00PM, 07/28/24 12:00PM - 8:00PM
Police District: 410 (District 6)
Event: AtwoodFest

30. [83011](#) Temporary Class B Retailer License
Concurrent with Street Use Permit
Madison Museum of Contemporary Art
Event Location: Around Capitol Square and at State Street, Wisconsin Avenue,
N & S Hamilton Street, King Street, MLK JR Boulevard
Event Date: 07/13/24 9:00AM - 6:00PM, 07/14/24 10:00AM - 5:00PM
Police District: 406 (District 4)
Event: Art Fair on the Square
31. [83012](#) Temporary Class B Retailer License
Concurrent with Street Use Permit
Wisconsin Chamber Orchestra, Inc.
Event Location: Part of the Capitol Square; the 10 blocks of N & S Pinckney
Streets, the 10 blocks of E & W Main Streets, the 100 blocks of E. Washington
Avenue, MLK Boulevard, and King Street
Event Date: 06/26/24 4:00PM - 9:00PM, 07/03/24 4:00PM - 9:00PM, 07/10/24
4:00PM - 9:00PM, 07/17/24 4:00PM - 9:00PM, 07/24/24 4:00PM- 9:00PM,
07/31/24 4:00PM - 9:00PM; Rain Dates each Thursday following.
Police District: 405 (District 4)
Event: Concerts on the Square
32. [83022](#) Entity Reorganization
Red Robin International, Inc. • dba Red Robin
2440 East Springs Dr
Class B Combination Liquor & Beer
District 17
Add 2 new officer(s), remove 2 officers
33. [83309](#) Change of Licensed Premises
Deliciouser, LLC • dba The Deliciouser
Current Capacity (in/out): 45/0 • Proposed Capacity (in/out): 49/40
931 E Main St. Suite 7 • Agent: Michelle Oyamada
Class B Combination Liquor & Beer • 25% alcohol, 50% food
Police Sector 408 (District 6)
Add suite 6 and outdoor patio to premises.
34. [83311](#) Change of Licensed Premises
El Imperio Mexican Food LLC • dba El Imperio Mexican Food
Current Capacity (in/out): 50/0 • Proposed Capacity (in/out): 50/12
3162 Maple Grove Drive • Agent: Sandra Castro Reyes

Class B Combination Liquor & Beer • 10% alcohol, 90% food
Police Sector 121 (District 7)
Request to add outdoor seating in the parking lot.

35. [83312](#) Change of Licensed Premises
PX2 LLC • dba Prost!
Current Capacity (in/out): 180/60 • Proposed Capacity (in/out): 180/200
401 E Washington Ave • Agent: David Nau
Class B Combination Liquor & Beer • % alcohol, % food
Police Sector 406 (District #6)
Expansion of outdoor premises and capacity on 6/22/2024.
36. [83313](#) 21+ Entertainment License
Cocina Nica LLC • dba Los Remedios
Capacity (in/out): 104
1701 Moorland Rd • Agent: Julio C. Jiron Ruiz
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 312 (District 14)
37. [83314](#) 21+ Entertainment License
Tacos & Tequila LLC • dba Aticó Lounge
Capacity (in/out): 180
823 E Washington Ave, 8th floor • Agent: Ann Corcoran
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 408 (District 6)
38. [83315](#) 18+ Center for Visual & Performing Arts License
Fro Productions, LLC • dba Gamma Ray Bar
Capacity (in/out): 129
121 W Main St. • Agent: Addie Greenwood
Class B Combination Liquor & Beer • 80% alcohol, 10% food, 10% other
Police Sector 405 (District 4)
39. [83317](#) Entity Reorganization
Eno Vino LLC • dba Eno Vino
601 Junction Rd, Suite 9
Class B Combination Liquor & Beer
(District 9)
Remove one officer
40. [83318](#) Entity Reorganization
Reel Big Fish LLC • dba North and South Seafood & Smokehouse
6604 Mineral Point Rd
Class B Combination Liquor & Beer
(District 10)

Remove one officer

41. [83319](#) Entity Reorganization
The Madison Club, Inc. • dba The Madison Club
5 E Wilson St
Class B Combination Liquor & Beer
(District 4)
Remove two officers, add two new officers
42. [83320](#) Entity Reorganization
InnTowner LLC • dba The Highland Club
2424 University Ave
Class B Combination Liquor & Beer
(District 5)
Remove one officer
43. [83321](#) Entity Reorganization
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village University
Woods
6209 Mineral Point Rd
Class B Beer, Class C Wine
(District 19)
Remove two officers, add two new officers
44. [83322](#) Entity Reorganization
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village Prairie Ridge
5565 Tancho Dr
Class B Beer, Class C Wine
(District 17)
Remove two officers, add two new officers
45. [83323](#) Entity Reorganization
Aldi Inc • dba Aldi #21
3925 Lien Rd
Class A Liquor, Class A Beer
(District 3)
Remove one officer, add 1 new officer
46. [83325](#) Temporary Class B Retailer License
Concurrent with Street Use Permit
Gay Straight Alliance for Safe Schools, Inc (GSAFE)
Event Location: 100 Block King Street
Event Date: 08/17/24
Police District: 403 (District 4)
Event: WOOF'S PRIDE (King Street) Block Party
47. [83332](#) Change of Agent

- The Renfro Refreshment Company LLC • dba The Sylvee • 25 S Livingston
New Agent: Seth Meyrick
Class B Combination Liquor & Beer
(District 6)
48. [83333](#) Change of Agent
The Renfro Refreshment Company Inc • dba The Majestic • 115 King St
New Agent: Seth Meyrick
Class B Combination Liquor & Beer
(District 1)
49. [83334](#) Change of Agent
The Renfro Refreshment Company, LLC • dba Madison Museum of
Contemporary Art • 227 State St
New Agent: Seth Meyrick
Class B Combination Liquor & Beer
(District 4)
50. [83336](#) Change of Agent
Tacos & Tequila LLC • dba Atico Lounge • 823 East Washington Ave
New Agent: Ann Corcoran
Class B Combination Liquor & Beer
(District 6)
51. [83338](#) Change of Agent
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village University
Woods • 6209 Mineral Point Rd
New Agent: Laurie Sachtjen
Class B Beer, Class C Wine
(District 19)
52. [83339](#) Change of Agent
Papavero LLC • dba Osteria Papavero • 128 E Wilson St
New Agent: Kate Markie
Class B Combination Liquor & Beer
(District 4)
53. [83340](#) Change of Agent
Luigi's Diner • dba Luigi's Pizza • 515 S Midvale Blvd
New Agent: Beethoven Contreras Guillen
Class B Beer, Class C Wine
(District 11)
54. [83341](#) Change of Agent
DLUX Madison • dba DLUX • 117 Martin Luther King, Jr. Blvd.
New Agent: Drew McCoy
Class B Combination Liquor & Beer
(District 4)

55. [83342](#) Change of Agent
Bassettt Johnson Beverage LLC • dba Hampton Inn and Suites • 440 W
Johnson St
New Agent: Andrew Pollard
Class B Combination Liquor & Beer
(District 4)
56. [83343](#) Change of Agent
Oakwood Lutheran Home Association Inc • dba Oakwood Village Prairie Ridge •
5565 Tancho Dr
New Agent: Laurie Sachtjen
Class B Beer, Class C Wine
(District 17)
57. [83346](#) Change of Agent
North Central Management, Inc. • dba DoubleTree Madison East • 4402 E
Washington Ave
New Agent: Sheri Straka
Class B Combination Liquor & Beer
(District 17)
58. [83374](#) To grant 18+ and 21+ Entertainment 2024-2025 License Renewals with
restrictions as previously approved and to include any change of corporate
structure and amended conditions as set forth in the report.
59. [83401](#) Request to extend license issuance beyond the 180 day limit under MGO 38.05
The Guild Esports LLC • dba The Guild
668 State St • Agent: Sonia Tan
Estimated Capacity (in/out): 130/0
Class B Combination Liquor & Beer • 20% alcohol, 45% food, 35% other
Police Sector 403 (District 2)
60. [83402](#) Request to extend license issuance beyond the 180 day limit under MGO 38.05
MCKO LLC • dba Cielo
118 State St • Agent: Sean Ortega
Estimated Capacity (in/out): 250/0
Class B Combination Liquor & Beer • 60% alcohol, 40% food
Police Sector 406 (District 4)
61. [83414](#) Operator License Application
Amanda Brown - Establishment where employed: Blue Plate Catering
62. [83427](#) Change of Licensed Conditions
Madison Elks Lodge #410 • dba Madison Elks Lodge #410 • Capacity (in/out):

244/0

711 Jenifer St • Agent: Don Geler

Class B Combination Liquor & Beer • 25% alcohol, 75% food

Police Sector 410 (District 6)

Request to remove condition to allow for alcohol sales on the outside on the lawn adjacent to the building.

REPORT OF BOARD OF HEALTH FOR MADISON AND DANE COUNTY

- 63. [83451](#) Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager
- 64. [83453](#) Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Grant Manager and 0.8 FTE Health Education Coordinator to Support Immunizations and Outreach Efforts
- 65. [83455](#) Authorizing a non-competitive service contract with LanguageLine Solutions (LLS) for over the phone interpretation, video remote interpretation, and translation of documents to support Public Health Madison & Dane County
- 66. [83458](#) Authorizing a non-competitive service contract with YWCA Madison Inc for tenant resource services to support tenant capacity building

REPORT OF BOARD OF PUBLIC WORKS

- 67. [83307](#) Accepting sanitary sewer, storm sewer, and street improvements (sidewalk) constructed by Private Contract In Tennyson Ridge Apartments, Private Contract No. 2376 (District 12)
- 68. [83428](#) Authorizing the City Engineer to sign Right of Entry agreements with the Board of Regents of the University of Wisconsin System regarding the repair of existing stormwater box culvert system discharging to the Manitou Pond (aka Secret Pond). (District 13)
- 69. [83435](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Prairie Hills Detention Basin Improvements. (District 7)
- 70. [83438](#) Awarding Public Works Contract No. 8740, Hermina Street and Union Street Reconstruction District - 2024. (District 15)
- 71. [83439](#) Awarding Public Works Contract No. 9487, CIPP UV Lining Rehabilitation of Sewers Phase 2 - 2024. (District 11, District 13, District 14, District 18, District 19)
- 72. [83444](#) Approving Design and location for the Darbo-Worthington Neighborhood Public

Art project by Austen Brantley (District 15)

AGENDA NOTE: Board of Public Works did not consider file 83444 at 5/22/24 meeting; the recommendation is to re-refer to Board of Public Works (6/5/24), Common Council (6/18/24).

73. [83508](#) Accepting sanitary sewer, storm sewer, and street improvements (excluding bituminous surface pavement) constructed by Private Contract In Jannah Village - Phase 2, Private Contract No. 9027. (District 3)

REPORT OF CITY ASSESSOR

74. [83066](#) 2024 Board of Assessors Appointments

REPORT OF CITY CLERK

75. [81485](#) Report of Operator License Applications June 4, 2024. See attached report for list of operators.
76. [83532](#) Secondhand Article Dealer License
MadCity Music LLC
2023 Atwood Ave
Police Sector 410 (District 6)
77. [83549](#) To grant the attached 2024-2025 Secondhand Article Dealer, Secondhand Jewelry Dealer, Secondhand Textbook Dealer, Precious Metal Dealer and/or Pawnbroker License Renewals.
78. [83550](#) To grant the attached 2024-2025 Theater License Renewals.
79. [83551](#) To grant the following 2024-2025 Adult Entertainment License renewals:
-Cen-Tex Corporation, 2528 E Washington Ave
-Summit Station Inc, 2009 Freeport Rd
80. [83552](#) To grant the attached 2024-2025 Combined Scrap and Recycling Motor Vehicle Salvage and Solid Waste Hauler Business, Scrap and Recycling Collector, and Motor Vehicle Storage Business renewals.
81. [83648](#) Establishing in-person absentee voting locations for the 2024 Partisan Primary and General Election.

REPORT OF FINANCE COMMITTEE

82. [83052](#) Authorizing a non-competitive selection contract with Capitol Underground, Inc. for water main leak repair and excavation services
83. [83189](#) Authorizing the noncompetitive purchase of \$118,450 in goods and services

from Lake City Glass, Inc. for the manufacture and installation of windows at Monona Terrace Community and Convention Center (Monona Terrace).
(District 4)

84. [83213](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Windcave Inc. and Synovus Financial Corporation for payment services on behalf of Madison's Parking Utility, including PCI compliance.
85. [83285](#) Amending the Police Department's operating budget, and authorizing the Mayor and Chief of Police (or designee) to accept a Project Safe Neighborhoods grant award of \$12,888 and a Byrne Justice assistance grant of \$40,000 from the State of Wisconsin Department of Justice for overtime for patrol-level problem-oriented policing initiatives and National Integrated Ballistic Information Network (NIBIN) firearm ballistic casings investigative cases
86. [83301](#) Amending the Parks Division 2024 Capital Budget to receive \$10,000 in private funding support and transferring \$50,000 in existing GO authority from Madison Senior Center Courtyard project to the Lake Monona Waterfront project; and Authorizing the Mayor and City Clerk to enter into a contract for Purchase of Services with Sasaki Associates, Inc., to provide professional design consultant services for the first phase of implementation for the Lake Monona Waterfront (District 4, District 13, and District 14).
87. [83413](#) Authorizing the Mayor, Police Chief and City Clerk to sign an intergovernmental agreement with the City of Milwaukee to provide support to City of Milwaukee law enforcement from July 13, 2024 through July 20, 2024; and amending the Police Department's operating budget to receive reimbursement for said expenses
88. [83431](#) Authorizing a non-competitive service contract with IKM Building Solutions, Inc. and a non-competitive purchase of equipment from Vyrion Corporation for replacement of three ventilation fans associated with the Monona Terrace tunnel fire alarm system. (District 4)
89. [83449](#) Authorizing the Parks Division to submit, and if awarded, to accept a grant of \$12,000,000 from the U.S. Department of Transportation Federal Highway Administration for the Lake Monona Waterfront Project and authorizing the Mayor and City Clerk to enter into a contract with the U.S. Department of Transportation Federal Highway Administration to accept the grant award. (District 4, District 13 and District 14)
90. [83481](#) Approving the 2024 Neighborhood Grant Program recommendations, authorizing the execution of agreements required to administer the program, authorizing the Planning Division Director and Finance Director to execute grant agreements on behalf of the City, and authorizing the acceptance of any grant-funded improvements to be located on City-owned lands.
91. [83482](#) Authorizing the City to amend its contract with outside counsel to provide legal representation for the Heartland Housing, Inc. property and loan transactions.

REPORT OF HOUSING STRATEGY COMMITTEE

92. [83091](#) Amending Section 25.09 of the Madison General Ordinances related to Chronic Nuisance Premises: (1) to make it easier to declare a Chronic Nuisance Premises when the nuisance activity involves firearms and/or serious bodily injury or death, and shortening the period for declaring a Chronic Nuisance Premises based on nuisance activities not involving firearms or serious bodily injury or death; (2) adding a section to exempt certain victim-centered offenses such as domestic violence, from eligible nuisance activities; (3) administrative and reorganization of some subsections for easier comprehension.

REPORT OF PLAN COMMISSION

93. [82975](#) Approving a Certified Survey Map of property owned by Vanilla 301, LLC located at 519-521 W Main Street (District 4).
94. [82976](#) Approving a Certified Survey Map of property owned by Community Development Authority of the City of Madison located at 755 Braxton Place (District 13).

AGENDA NOTE: Plan Commission did not consider file 82976 at the 5/20/24 meeting; the recommendation is to re-refer to Plan Commission (6/10/24), Common Council (6/18/24).

95. [82977](#) Approving a Certified Survey Map of property owned by Woodland Montessori School, Inc. located at 1124 Colby Street and 114 Van Deusen Street (District 13).

REPORT OF RISK MANAGER

96. [82308](#) R. Rodriguez Perez - Property Damage - \$100.00
97. [83470](#) M. Roth - Vehicle Damage - \$775.56
98. [83473](#) S. Seton - Property Damage - \$280.00

REPORT OF TRANSPORTATION COMMISSION

99. [82915](#) Adopting the recommendations for the Bus Rapid Transit (BRT) North-South corridor outlined in Attachment 1 and described in the report entitled "North-South BRT Locally Preferred Alternative."

AGENDA NOTE: Madison Metro presented Bus Rapid Transit recommendations under related discussion file 83055 at the Disability Rights Commission 4/25/24 meeting; the recommendation is to Return to Lead with the Recommendation for Approval.

ITEMS REFERRED TO THIS MEETING**RESOLUTIONS**

100. [83422](#) Recognizing the fourth annual Civic Season from Juneteenth to Independence Day.
101. [83479](#) Re-approving a Certified Survey Map of property owned by Board of Regents of the University of Wisconsin System generally located at 915-935 W Johnson Street (District 8).

INTRODUCTION OF NEW BUSINESS FOR REFERRAL WITHOUT DEBATE**ORDINANCES**

102. [83589](#) Amending Section 29.22 related to The Building Code of the Madison General Ordinances to adopt by reference Wisconsin Administrative Code § SPS 327.
103. [83598](#) Creating Section 15.01(662) of the Madison General Ordinances entitled "City Boundaries" to facilitate the future attachment of the property currently located in the Town of Middleton and addressed as 1623 South High Point Road, to the City of Madison.
104. [83599](#) Creating Section 28.022-00675 of the Madison General Ordinances to change the zoning of property located at 3110 Dairy Drive from PD (Planned Development) District to IL (Industrial-Limited) District. (District 16)
105. [83601](#) Amending Section 27.05 of the Madison General Ordinances to create registration and enforcement systems for Native Tall Grass Lawn Areas and refine other lawn maintenance provisions within the Section.
106. [83632](#) Amending Section 10.18 and 1.08(3)(a), and creating Section 27.05(2)(dd) of the Madison General Ordinances to update the City's large item collection and electronic waste recycling ordinances, and to update the bond schedule accordingly.
107. [83669](#) Amending Section 38.05(9)(a) and creating 38.05(b) and (c) of the Madison General Ordinances related to Class A and Class "A" alcohol beverage licenses to impose geographic limitations on "Class A" and Class "A" license applications considered by the Common Council after adoption of this ordinance for purposes of regulating density of such alcohol beverage licenses.
108. [83673](#) Amending Section 4.25 of the Madison General Ordinances to eliminate the Committee on Sweatfree purchases and transfer their duties to the Finance Director or their designee.

RESOLUTIONS

109. [83418](#) Amending the 2024 Adopted Mayor's Office Sustainability Improvements Project Capital Budget to accept a \$500,000 grant award from the U.S. Department of Energy (U.S. DOE); authorizing the Mayor and City Clerk to execute the associated grant agreement with the U.S. DOE; authorizing the Mayor and City Clerk to distribute sub-awards to subrecipients Sustain Dane, Inc., Elevate Energy, Inc., the City of Fitchburg, Wisconsin, the City of Middleton, Wisconsin, and the City of Sun Prairie, Wisconsin to implement the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin.
110. [83433](#) Amending the 2024 Stormwater Utility Capital Budget to transfer budget authority between projects to reflect the anticipated grant funding split for the Pheasant Branch Greenway Enhancement projects.(District 9)
111. [83505](#) Authorizing the noncompetitive purchase of renewable diesel from REG Marketing & Logistics Group, LLC in two phases.
112. [83510](#) Authorizing the noncompetitive purchase of up to \$568,425 in software and configuration related to the ADA-compliant audio announcements system for those with vision loss at the Bus Rapid Transit stations
113. [83546](#) Adopting the 2025 Common Council Meeting Dates
114. [83548](#) Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a sole source service contract with Cambridge Systematics for consultant services to update and make enhancements to the regional travel demand forecasting model.
115. [83592](#) Recreate the 1.0 FTE position #1235 of Engineering Program Specialist 1 (CG16, R17) as a GIS Specialist 3 (CG18, R10).
116. [83593](#) Recreate the 1.0 FTE position #3189 of Planning GIS Specialist (CG18, R9) as a GIS Specialist 3 (CG18, R10) and reallocate the employee to the new position.
117. [83594](#) Create a new classification of Transit Administrative Clerk in CG42, R09 in the salary schedule. Recreate one Transit Customer Service Representative position (#TBD) from CG42, R07 as a Transit Administrative Clerk in CG 42, R09 and fill through an internal, competitive posting and selection process.
118. [83595](#) Recreate positions #'s 706 and 772 of Account Clerk 3, position #721 of Financial Operations Leadworker, and position #4556 of Administrative Clerk 1 as Accounting Technician 2's in CG 20, Range 14 in the Finance operating budget and reallocate the employees.
119. [83596](#) Recreate vacant position #732 of Administrative Clerk 1 as Accountant 2 in CG

18, Range 08 in the Finance operating budget.

120. [83634](#) Approving the Large Item Collection and Electronic Waste Recycling Policy.
121. [83652](#) Approving the Amendment to the Project Plan for Tax Incremental District (TID) #45 (Capitol Square West), City of Madison (District 4).
122. [83653](#) Approving the Amendment to the Project Plan for Tax Incremental District (TID) #48 (Regent St), City of Madison (District 4, District 8, District 13).
123. [83654](#) Approving the Amendment to the Project Plan for Tax Incremental District (TID) #52 (East Washington and Stoughton Rd), City of Madison (District 12).
124. [83655](#) Approving the First (2024) Amendment to the Project Plan for Tax Incremental District (TID) #54 (Pennsylvania Ave), City of Madison (District 12)
125. [83675](#) Re-approving a Certified Survey Map of property owned by Northpointe Holding II, LLC located at 6706-6714 Odana Road (District 19).
126. [83677](#) Authorizing the Mayor and the City Clerk to enter into a 2-year competitively selected service contract with MSA Professional Services for engineering services for the Nine Springs Watershed Study. (District 10, District 14)
127. [83674](#) Approving a revised Certified Survey Map of property owned by B & G Real Estate, LLC and Optunities LLC located at 2102 and 2202 Darwin Road (District 18).
128. [83703](#) Submitting the appointment of Arlyn Gonzalez for confirmation of a five-year term as the Employee Assistance Program (EAP) Director.

LICENSES

129. [83491](#) Public Hearing - New License
Rensha Corp • dba Java Cat
4221 Lien Rd • Agent: Renee Raspiller
Estimated Capacity: 52/55
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 605, (District 17)
130. [83704](#) Public Hearing - New License
Black Sky Investments LLC • dba Wine & Design, Madison, WI
167 S Fair Oaks Ave • Agent: Kelly Anderson
Estimated Capacity (in/out): 65/0
Class B Combination Liquor & Beer • 12.87% alcohol, 3.07% food, 84.06% other
Police Sector 602 (District 15)

131. [83705](#) Public Hearing - New License
The Grill BBQ LLC • dba Apex Grill
422 State St • Agent: Qing Qing Chen
Estimated Capacity (in/out): 90/0
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 403 (District 2)
132. [83706](#) Public Hearing - New License
Paramount Fine Goods • dba Wisco Home Goods
4664 Cottage Grove Rd • Agent: Donald E Backman-Aurit
Estimated Capacity (in/out): 20/0
Class C Wine • 5% alcohol, 0% food, 95% other
Police Sector 611 (District 3)
133. [83707](#) Public Hearing - New License
LHP Madison2 LLC • dba Fairfield Inn & Suites
722 John Nolen Dr • Agent: Chris Scheel
Estimated Capacity (in/out): 51/0
Class B Beer, Class C Wine • 1% alcohol, 1.5% food, 97.5% other
Police Sector 313 (District 14)
134. [83708](#) Public Hearing - New License
Sai Mart Atwood Inc • dba Atwood Mart
2801 Atwood Ave • Agent: Navjot Ratti
Class A Beer, Class A Liquor, Class A Cider
Police Sector 602 (District 15)
135. [83709](#) Public Hearing - New License
Grey Area Hospitality LLC • dba Grey Market
756 E Washington Ave • Agent: Matthew Phelps
Estimated Capacity (in/out): 90/30
Class B Combination Liquor & Beer • 65% alcohol, 35% food
Police Sector 407 (District 6)
136. [83710](#) Public Hearing - New License
Steve's Liquor West Inc • dba Steve's Liquor & More
122 Junction Rd • Agent: Dan Schwalbach
Estimated Capacity (in/out): 20/0
Class B Combination Liquor & Beer • 100% alcohol, 0% food
Police Sector 128 (District 9)
137. [83712](#) Public Hearing - New License
Madison Petroleum LLC • dba Deon's
2301 Commercial Ave • Agent: Harminder Basra

Class A Beer
Police Sector 501 (District 12)

138. [83713](#) Public Hearing - New License
Thrill Factory Entertainment LLC • dba Thrill Factory
131 East Towne Way • Agent: Guy Kitchell
Estimated Capacity (in/out): 850/0
Class B Combination Liquor & Beer • 10% alcohol, 20% food, 70% other
Police Sector 631 (District 17)
139. [83714](#) Public Hearing - New License
Handyspot 108 LLC • dba Handyspot 108 LLC
5551 East Park Blvd • Agent: Harvinder Singh
Class A Beer
Police Sector 520 (District 17)

REPORTS

140. [83676](#) Accepting the Engineering Division's 2023 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. (Citywide)

PRESENTATION OF CLAIMS AGAINST THE CITY OF MADISON

CLAIMS - REFER TO RISK MANAGER

141. [83490](#) C. Rowin - Vehicle Damage - \$1,431.04
142. [83499](#) Allstate for K. Young - \$9,099.97
143. [83555](#) C. Suggs Jr. - Other Damages - \$500.00
144. [83558](#) Progressive for D. Merrick - Vehicle Damage - \$5,404.09.
145. [83568](#) T. Stehling - Personal Injury - \$200.00
146. [83573](#) West Bend for Allegiance Medical Inc. - Property Damage - \$72,500.42
147. [83576](#) J. Steward - Vehicle Damage - \$327.99
148. [83581](#) N. Jakowski - Property Damage - \$1,500.00
149. [83584](#) L. Hoon - Vehicle Damage - \$6,000.00
150. [83586](#) E. Bonnano - Property Damage - \$750.00

- 151. [83621](#) A. Rasho - Property Damage - \$3,000.00
- 152. [83646](#) D. - Vehicle Damage - \$1,400.00
- 153. [83651](#) A. Chen - Property Damage - \$1,000.00
- 154. [83661](#) J. George - Property Damage - \$2,275.15
- 155. [83665](#) K. Hawley - Vehicle Damage - \$15,000.00
- 156. [83668](#) E. Willkomm - Property Damage - \$750.00
- 157. [83672](#) S. Hamzah - Vehicle Damage - \$4,184.88
- 158. [83693](#) Z. Levin - Property Damage - \$3,915.81
- 159. [83696](#) H. Melesse - Vehicle Damage - \$8,000.00

THE FOLLOWING ITEMS WERE INTRODUCED FROM THE FLOOR AT THE LAST COMMON COUNCIL MEETING AND ARE ON THIS AGENDA PURSUANT TO SEC. 2.05(1) (B), MGO, SOLELY FOR THE PURPOSE OF ADDING ADDITIONAL REFERRALS.

- 160. [83518](#) Requesting information, studies, and plans regarding the authorization of a local sales tax.
- 161. [83533](#) Amending the City of Madison Official Map to remove a mapped reservation for a future north-south public street located in the Southwest Quarter of the Northeast Quarter of Section 30, Township 8 North, Range 10 East in the City of Madison, on land generally addressed as 2202 Darwin Road (District 18).

ANNOUNCEMENTS & INTRODUCTION OF ITEMS FROM THE FLOOR

ADJOURNMENT



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83658

File ID: 83658

File Type: Presentation

Status: Presentation

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: Poetry recitation by poet Elijah Bean - "Practice
Forever"

Final Action:

Title: Poetry recitation by poet Elijah Bean - "Practice Forever"

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 1.

Sponsors:

Effective Date:

Attachments: Practice Forever - Elijah Bean.pdf

Enactment Number:

Author: Elijah Bean

Hearing Date:

Entered by: lwindsor-engnell@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83658

Title

Poetry recitation by poet Elijah Bean - "Practice Forever"

Body

Elijah Bean (MFA: Columbia University) is the 2023-2024 Ronald Wallace Poetry Fellow. He is a poet, graphic designer, and urban planner from Huntsville, Alabama, whose poems have appeared in the Boston Review and Callaloo. He holds a Masters of Architecture from Parsons School of Design, and he interchangeably backbones his creative process and teaching strategies with literature, visual art, and ethnography.

Practice Forever

I hope you're nice enough
To be mean to me, and not seem
To be seamlessly merging your kindness
With your honesty. Friends
Don't let friends suck in public.
That's why you'll be perfect
From your porch to the moon.
Because I won't leave anything out.
You'll get it straight from me.
Consistently. Undiluted. No ice.
No knife with which to stab you.
Just two fist and all ten fingers
To keep it one-hundred. They say
A friend will be your palm-reader
When you're trying to save face.
They'll tell you
When the world is blunt.
If you're going to kill it
You'd better have a point.
Or be willing to justify at point
Blank range the quality of dope
That you're producing, and inducing,
And then do seem to know what it is
You're doing. Knowledge is control.
Keep only the company of generals
And heretics; expect nothing less
Than their steady expansion
In the likeness of sound waves.
The mechanics of your progress
Will never get a day off, they'll show
Up sick, or sick with it, or carrying
Your practice beaten body
To a puppet shop to be fitted
With brand new heart strings after
Having the originals torn out
During a lucid dream that had you
Practicing in your sleep – or until
Total body failure rendered you
Limp and incapable, but soon overridden
By your heart's choice to keep
Going. Keep
growing. Gird your loins
For an internal battle between
Strength and will, taking place
At a crossroad where death and failure
Are the only two options.
I'll meet you there
To die with you, to parish with purpose;
Because before we fail,
Before we allow fate to deem us unfit
To pilot the crafts we have chosen to
Sail to the shores of victory, we will die.
If only to get death out of the way,
So that we may practice, improve, refine,
Forever.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82649

File ID: 82649

File Type: Presentation

Status: Presentation

Version: 1

Reference:

Controlling Body: Council Office

File Created Date : 03/25/2024

File Name: Presentation: Trees and green space

Final Action:

Title: Presentation by Streets, Urban Forestry, Engineering and Parks: Managing trees and urban green space.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 2.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author: Charles Romines

Hearing Date:

Entered by: lwindsor-engnell@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 82649

Title

Presentation by Streets, Urban Forestry, Engineering and Parks: Managing trees and urban green space.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83656

File ID: 83656

File Type: Resolution

Status: Honoring
Resolution

Version: 1

Reference:

Controlling Body: Council Office

File Created Date : 05/28/2024

File Name: Recognizing June 2024 as Pride Month

Final Action:

Title: Recognizing June 2024 as Pride Month

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 3.

Sponsors: Derek Field, Satya V. Rhodes-Conway, Juliana R. Bennett, Nikki Conklin, Jael Currie, John W. Duncan, Tag Evers, Yannette Figueroa Cole, MGR Govindarajan, John P. Guequierre, Barbara Harrington-McKinney, Isadore Knox Jr., Amani Latimer Burris, Sabrina V. Madison, Dina Nina Martinez-Rutherford, Charles Myadze, Marsha A. Rummel, William Tishler, Michael E. Verveer, Regina M. Vidaver And Nasra Wehelie

Effective Date:

Attachments:

Author: Ald. Derek Field

Entered by: imatthias@cityofmadison.com

Enactment Number:

Hearing Date:

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/28/2024	Elizabeth York	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT				
Action Text: This Resolution was RECOMMEND TO COUNCIL TO ADOPT							

Text of Legislative File 83656

Fiscal Note

No fiscal impact.

Title

Recognizing June 2024 as Pride Month

Body

WHEREAS, LGBTQ+ Pride was started by the Stonewall Rebellion of 1969, led by Black and Brown LGBTQ+ people; and,

WHEREAS, in 1969, just months after the Stonewall uprising, the Madison Alliance for Homosexual Equality was founded as Wisconsin's first gay rights organization; and,

WHEREAS, in 1973, Judy Greenspan was the first out lesbian in the nation to run for public office when she sought election to the Madison School Board after she and others had been denied the right to speak in Madison high schools; and,

WHEREAS, the City of Madison in 1975 became the first place in Wisconsin, and one of the earliest in the country, to ban discrimination on the basis of sexual orientation by amending its Equal Opportunities Ordinance; and,

WHEREAS, Alder Jim Yeadon was appointed to the City Council in the fall of 1976 and elected in the spring of 1977, and was the first openly gay man elected to a city council in the United States; and,

WHEREAS, when the Madison equal rights ordinance came under attack from an anti-gay movement motivated by activist Anita Bryant in 1978, Madison successfully defended its ordinance even though similar anti-discrimination ordinances were repealed in cities like St. Paul, Minnesota and Eugene, Oregon; and,

WHEREAS, in 1982, Madison State Representative David Clarenbach skillfully led the fight to pass a first-in-the-nation state gay rights law, which was signed by Republican Governor Lee Sherman Dreyfus; and,

WHEREAS, the fifth annual conference of gay and lesbian officials was hosted in Madison in 1989 at the State Capitol with a local host committee chaired by Dane County Supervisors Dick Wagner and Tammy Baldwin; and,

WHEREAS, Black and Brown LGBTQ+ people have been leaders in advancing social change, creating and shifting culture; and,

WHEREAS, Ricardo Gonzalez was the first openly gay Latino official elected to public office in the United States when he was elected to Madison City Council in 1989; and,

WHEREAS, the City created the State's first domestic partnership registry in 1990 by ordinance, affording limited rights to same sex couples; and,

WHEREAS, in 2000 the City became the first place in Wisconsin to prohibit discrimination on the basis of gender identity by amending the Equal Opportunities Ordinance; and,

WHEREAS, Dane County Supervisor Tammy Baldwin became the first openly LGBTQ+ member of the Wisconsin State Assembly in 1993, and then the first openly LGBTQ+ non-incumbent elected to the U.S. House of Representatives in 1998 and became the first out LGBTQ+ U.S. Senator in our nation's history in 2013; and,

WHEREAS, Dane County Supervisor Mark Pocan became the first openly gay man to be elected to the State Assembly in 1998 and became the first openly gay non-incumbent, married man to be elected to United States Congress in 2012; and,

WHEREAS, GSAFE has worked since 1991 to create just schools for LGBTQ+ youth in Wisconsin by developing the leadership of LGBTQ+ youth, supporting Gay-Straight Alliances, training educators, advancing educational justice, and deepening racial, gender, trans, and social justice; and,

WHEREAS, Fair Wisconsin was founded in 1994 to protect and advance the civil rights of LGBTQ+ people through electoral involvement and direct legislative advocacy, and has since worked to build a fair, safe, and inclusive Wisconsin for all LGBTQ+ people by advancing, achieving, and protecting LGBTQ+ civil rights through legislative advocacy, grassroots organizing, coalition building, and electoral involvement; and,

WHEREAS, OutReach LGBTQ+ Community Center was founded in 1998 with the merger of The United and Madison Gay Lesbian Resource Center and continues its mission of commitment to equity and quality of life for all LGBTQ+ people through community building; health and human services; and economic, social, and racial justice advocacy; and,

WHEREAS, Freedom Inc, created in 2003, is Madison's first nonprofit with a focus and mission on ending violence against Black and Southeast Asian LGBTQ+ and fighting for their rights, dignity, and wellness; and,

WHEREAS, Alianza Latina, now known as Orgullo Latinx, has been working since 2007 to build a just place for the Latinx LGBTQ+ community in Dane County; and,

WHEREAS, in 2015, Wisconsin-born retired U.S. Army colonel and transgender advocate Sheri Swokowski, the highest-ranking transgender veteran, was the first woman to legitimately wear a U.S. Army infantry uniform and is also the first person to have been granted an official change-of-gender marker on their military record; and,

WHEREAS, Satya Rhodes-Conway was elected the City of Madison's first openly lesbian Mayor on April 2, 2019; and,

WHEREAS, the City of Madison has a proud history of protecting LGBTQ+ rights and advancing LGBTQ+ equality; and,

WHEREAS, Madison activist, historian and County Board Supervisor Dick Wagner published many important articles and analysis about the unique history of the LGBTQ+ community in Wisconsin, culminating with a two-volume book on Wisconsin LGBTQ+ history; the City mourned his passing on December 13, 2021; and,

WHEREAS, Mayor Satya Rhodes-Conway raised the Rainbow Pride Flag over Madison for the first time on June 3, 2019, and lit the Madison Municipal Building in Rainbow colors, and Governor Tony Evers raised the Rainbow Pride Flag for the first time over every state office building in Wisconsin on June 7, 2019, and both the Mayor and the Governor have continued to do so annually; and,

WHEREAS, the group of Madison Common Council members elected in 2023 is the most diverse yet, with more than a quarter of Alder districts represented by LGBTQ+ Alders, including Dina Nina Martinez-Rutherford as the first openly transgender elected official in Madison; and,

WHEREAS, our LGBTQ+ youth, especially transgender youth, have bravely faced discrimination in Wisconsin communities and schools and organized to fight back against discriminatory, unconstitutional partisan attacks in the Wisconsin legislature in an effort to divide and distract our communities from real problems we face, and Wisconsin LGBTQ Policy Advocacy Coalition has been organizing, challenging, lobbying, and testifying against the anti-transgender bills that have been introduced in recent legislative sessions; and,

WHEREAS, the Human Rights Campaign in June 2023 declared a state of emergency for LGBTQ+ people in the United States for the first time following an unprecedented and dangerous spike in anti-LGBTQ+ legislative assaults, with more than 750 such bills introduced or pending in state legislative sessions and are being tracked by the Human Rights Campaign as of 2024; and,

WHEREAS, in October 2023, Wisconsin lawmakers proposed a bill banning gender-affirming care for minors that would have forced medical boards to revoke licensing from doctors who provide gender-affirming care to anyone under 18; that bill having passed both houses of the legislature before it was vetoed by Governor Tony Evers in December who stated in his veto message that such legislation “harms LGBTQ people and kids’ mental health, emboldens anti-LGBTQ hate and violence, and threatens the safety and dignity of LGBTQ Wisconsinites”; and,

WHEREAS, efforts to silence LGBTQ+ peoples’ stories have resulted in bans and removals of at least 43 book titles in nine school districts’ libraries across Wisconsin as of February 2024; and,

WHEREAS, the City of Madison Common Council considers bodily autonomy to be a fundamental right and the foundation for gender equality and gender justice, including the ability to make decisions about one’s body and life, and to be free from violence, discrimination,

or coercion; and,

WHEREAS, the City of Madison recognizes the LGBTQ+ community as an important part of the diversity of the greater Madison community, and appreciates their contributions to our economy, culture, neighborhoods, and city.

NOW, THEREFORE, BE IT RESOLVED that the City of Madison declares June 2024 as Pride Month in the City of Madison.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83697

File ID: 83697

File Type: Resolution

Status: Honoring
Resolution

Version: 1

Reference:

Controlling Body: Council Office

File Created Date : 05/29/2024

File Name: Commending the Student Journalists of The Daily
Cardinal and The Badger Herald for Exceptional
Journalism

Final Action:

Title: Commending the Student Journalists of The Daily Cardinal and The Badger
Herald for Exceptional Journalism

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 4.

Sponsors: MGR Govindarajan, Satya V. Rhodes-Conway,
Juliana R. Bennett, Nikki Conklin, Jael Currie, John
W. Duncan, Tag Evers, Derek Field, Yannette
Figueroa Cole, John P. Guequierre, Barbara
Harrington-McKinney, Isadore Knox Jr., Amani
Latimer Burris, Sabrina V. Madison, Dina Nina
Martinez-Rutherford, Charles Myadze, Marsha A.
Rummel, William Tishler, Michael E. Verveer, Regina
M. Vidaver And Nasra Wehelie

Effective Date:

Attachments:

Author: Ald. MGR Govindarajan

Entered by: imatthias@cityofmadison.com

Enactment Number:

Hearing Date:

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Elizabeth York	Approve	6/18/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	05/29/2024	RECOMMEND TO COUNCIL TO ADOPT				
Action Text: This Resolution was RECOMMEND TO COUNCIL TO ADOPT							

Text of Legislative File 83697

Fiscal Note

No fiscal impact.

Title

Commending the Student Journalists of The Daily Cardinal and The Badger Herald for Exceptional Journalism

Body

WHEREAS, the Daily Cardinal and the Badger Herald have consistently provided the University of Wisconsin-Madison and the larger Madison community with diligent and comprehensive news coverage since their founding in 1892 and 1969 respectively, embodying the highest standards of student journalism; and,

WHEREAS, these newspapers operate primarily through the efforts of dedicated student volunteers, who, despite not receiving monetary compensation, commit themselves to the journalistic profession and the pursuit of truth; and,

WHEREAS, these student journalists have consistently demonstrated a level of professionalism and quality that often rivals that of established professional news outlets; and,

WHEREAS, these student journalists not only focus on reporting the events on a factual basis but strive to create connections within our community, enriching our shared culture; and,

WHEREAS, the recent encampment on Library Mall to support the people of Gaza was an event of significant community interest and concern; and,

WHEREAS, the Daily Cardinal and Badger Herald demonstrated exceptional journalistic integrity and commitment by providing nearly 24/7 coverage of the protest during a demanding academic period, including through finals week; and,

WHEREAS, their work not only kept students, faculty, and the broader Madison community informed but also fostered a deeper understanding of the issues at hand, contributing to a well-informed public discourse;

NOW, THEREFORE, BE IT RESOLVED that the Common Council recognizes and commends the Daily Cardinal and Badger Herald for their exemplary service to journalism and our community.

BE IT FURTHER RESOLVED that the Common Council acknowledges the sacrifices and dedication of the student journalists who manage, write, photograph, edit, and otherwise staff these publications, thanking them for their hard work, especially during the critical coverage of the recent campus protests.

BE IT FINALLY RESOLVED that the Madison Common Council encourages community members to engage with and read our renowned campus newspapers.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83697



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 82592

File ID: 82592

File Type: Report

Status: Consent Agenda

Version: 1

Reference:

Controlling Body: Council Office

File Created Date : 03/21/2024

File Name: Consent Agenda Document (6/4/24)

Final Action:

Title: Consent Agenda Document (6/4/24)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 5.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: lwindsor-engnell@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	03/21/2024	RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER				
Action Text: This Report was RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER							

Text of Legislative File 82592

Title

Consent Agenda Document (6/4/24)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 81109

File ID: 81109

File Type: License

Status: Council Recessed
Public Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 12/04/2023

File Name:

Final Action:

Title: Public Hearing - New License
The City of Four Lakes LLC • dba Super 8 Madison South
1602 W Beltline Hwy • Agent: Mitesh Patel
Estimated Capacity (in/out): 160/0
Class B Beer • 2% alcohol, 0% food, 98% other
Police Sector 308 (District 14)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 6.

Sponsors:

Effective Date:

Attachments: LICLIB-2023-00736 App.pdf, LICLIB-2023-00736
Supplemental.pdf, 1602 W Beltline Hwy map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	12/20/2023	RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING	ALCOHOL LICENSE REVIEW COMMITTEE			Pass
Action Text:		A motion was made by Westra, seconded by Farley, to RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.					
Notes:		Alcohol License Review Committee- Public Hearing (1/17/24), Common Council (2/13/24)					

1	COMMON COUNCIL	01/09/2024	Referred for Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
	Action Text: A motion was made by Currie, seconded by Figueroa Cole, to Referred for Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.				
1	ALCOHOL LICENSE REVIEW COMMITTEE	01/17/2024	RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
	Action Text: A motion was made by Myadze, seconded by Westra, to RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. Barushok recorded as a "no" vote.				
	One registration in support.				
1	COMMON COUNCIL	02/13/2024	Re-refer for Recessed Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
	Action Text: A motion was made by Currie, seconded by Figueroa Cole, to Re-refer for Recessed Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.				
1	ALCOHOL LICENSE REVIEW COMMITTEE	02/21/2024	Refer	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
	Action Text: A motion was made by Myadze, seconded by Knox Jr., to Refer to the ALCOHOL LICENSE REVIEW COMMITTEE,. The motion passed by the following vote:				
	One registration in support.				
	Ayes: 4 Charles Myadze; Michael E. Verveer; Isadore Knox Jr.and Sheri Carter				
	Noes: 1 Colin R. Barushok				
	Abstentions: 1 Amy L. Westra				
1	ALCOHOL LICENSE REVIEW COMMITTEE	03/20/2024	Refer	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
	Action Text: A motion was made by Westra, seconded by Carter, to Refer to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.				
1	ALCOHOL LICENSE REVIEW COMMITTEE	04/17/2024	Refer	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
	Action Text: A motion was made by Westra, seconded by Barushok, to Refer to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.				
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO PLACE ON FILE WITHOUT PREJUDICE -RECESSED PUBLIC HEARING		Pass
	Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO PLACE ON FILE WITHOUT PREJUDICE -RECESSED PUBLIC HEARING. The motion passed by voice vote/other.				
	Notes: This license application was withdrawn at the request of the applicant.				

Text of Legislative File 81109

Title

Public Hearing - New License

The City of Four Lakes LLC • dba Super 8 Madison South

1602 W Beltline Hwy • Agent: Mitesh Patel

Estimated Capacity (in/out): 160/0

Class B Beer • 2% alcohol, 0% food, 98% other

Police Sector 308 (District 14)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICLIB-2023-00736

(License number)

14
(Alder District #)

308
(Police Sector)

Office Use Only

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☒ Partnership, ☐ Corporation/Nonprofit Organization or ☐ Limited Liability Company exactly as it appears on your State Seller's Permit.
The city of four lakes llc
- Trade Name (doing business as) Super 8 Madison South
- Address to be licensed 1602 W Beltline hwy Madison WI 53713
- Mailing address 1602 W Beltline hwy Madison WI 53713
- Anticipated opening date _____
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☐ No ☒ Yes (explain)
Owner
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

We are gone a sell the beer at from front desk office, and we have back office storage there we
can do the store the beers. We are gone a selling only over registerd guest not out side people
Who are not registerd in hotel system. drinking in Room or in
lobby area, or out side by pool area Balch.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: 160 people Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

Open parking for registered guest and we have 4 cameras to monitored the parking lot area.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Mitesh Patel
13. City, state in which agent resides wisconsin dells, Wisconsin
14. How long has the agent continuously resided in the State of Wisconsin? 4 years
15. Has the liquor license agent completed the responsible beverage server training course?
- ☒ No, but will complete prior to ALRC meeting ☐ Yes, date completed _____
16. State and date of registration of corporation, nonprofit organization, or LLC.
- Wisconsin

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Owner	Dev B Patel	Sun prairie, WI 53590
Owner	Pankaj Patel	
Owner and Manger	Mitesh Patel	Wisconsin Dells Wi 53965

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Mitesh Patel

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☐ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☒ Other Hotel, Motel, Hospitality

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
-	-	-	-	-	-	-
<i>(Class B only) Enter below any hours when food service will not be available, if applicable</i>						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. NONE

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

2.0 % Alcohol 0.00 % Food 98 % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ No ☒ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20²⁴.

38. State Seller's Permit 4 5 6 - 1 0 3 0 3 8 7 2 0 2 - 0 2

39. Federal Employer Identification Number 832-131-004

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Mitesh Patel

Business phone 708-646-9991 Business e-mail address super8madison007@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC),
☒ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

miteshpatel
 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

09/28/2023
 (Date)

Clerk's Office checklist for complete applications		
<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation)	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license	<input checked="" type="checkbox"/> Floor Plans <input checked="" type="checkbox"/> Lease
<input checked="" type="checkbox"/> FEIN	<input checked="" type="checkbox"/> *Articles of Incorporation	<input checked="" type="checkbox"/> Business Plan
<input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> *Appointment of Agent * Corporation/LLC only	<input type="checkbox"/> **Sample Menu ** Class B only

Upon Application Submission, the Clerk's Office issued to the application:

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

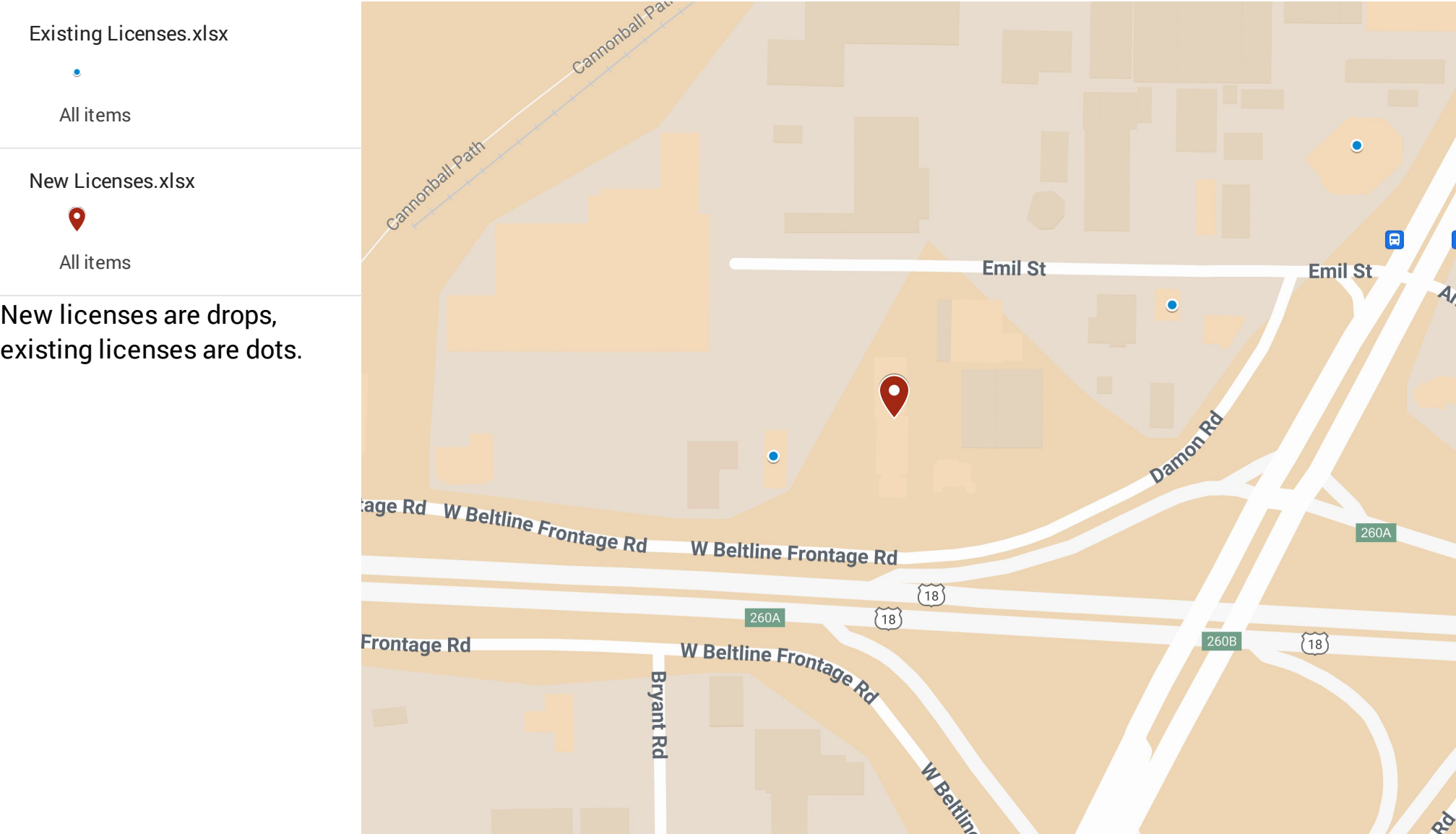
Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

Business Plan

Hi, The Purpose of applying for a Beer and Wine Saler license is to provide more amenities options to the guests who are staying in the hotel. We are trying to give the guests better options to choose over the location for their stay. We are going to sell the beer only to registered guests with valid ID cards.

December 2023 ALRC New License





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82854

File ID: 82854

File Type: License

Status: Council Recessed
Public Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/08/2024

File Name:

Final Action:

Title: Public Hearing - New License
The Lyric Live LLC • dba Boss Lady Cafe
1 Dempsey Rd • Agent: Miracle Avington
Estimated Capacity (in/out): 25/0
Class B Combination Liquor & Beer • 25% alcohol, 50% food, 25% other
Police Sector 610 (District 15)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 7.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00122 App.pdf, The Lyric Live LLC
updated application.pdf, LICLIB-2024-00122
Supplemental.pdf, 1 Dempsey Rd map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/08/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (4/17/24), Common Council (5/7/24)						

1	COMMON COUNCIL	04/16/2024	Referred for Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	04/17/2024	
	Action Text: This License was Referred for Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE					
1	ALCOHOL LICENSE REVIEW COMMITTEE	04/17/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
	Action Text: A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.					
	One registration in support.					
	Notes: Contingent upon submission of business plan and sample menu prior to Council meeting.					
1	ALCOHOL LICENSE REVIEW COMMITTEE	04/17/2024	Reconsider			Pass
	Action Text: A motion was made by Farley, seconded by Carter, to Reconsider. The motion passed by voice vote/other.					
1	ALCOHOL LICENSE REVIEW COMMITTEE	04/17/2024	RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING	ALCOHOL LICENSE REVIEW COMMITTEE		Pass
	Action Text: A motion was made by Westra, seconded by Farley, to RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.					
1	COMMON COUNCIL	05/07/2024	Re-refer for Recessed Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Re-refer for Recessed Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.					
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO DENY - RECESSED PUBLIC HEARING			Pass
	Action Text: A motion was made by Westra, seconded by McReynolds, to RECOMMEND TO COUNCIL TO DENY - RECESSED PUBLIC HEARING. The motion passed by the following vote:					
	Notes: Denied as being contrary to health, safety and welfare, to wit: property owner stated lease and lease addendum were fraudulent and that he had nobody lined up to lease the space. FEIN (Federal Employer Identification number) was invalid per Wisconsin DOR, and seller's permit was associated with a different address per Wisconsin DOR.					
	Ayes: 3 Michael E. Verveer; Amy L. Westra and Sheri Carter					
	Noes: 2 Colin R. Barushok and Kathryn M. Farley					
	Abstentions: 1 Michael S. Donnelly					

Text of Legislative File 82854**Title**

Public Hearing - New License

The Lyric Live LLC • dba Boss Lady Cafe

1 Dempsey Rd • Agent: Miracle Avington

Estimated Capacity (in/out): 25/0

Class B Combination Liquor & Beer • 25% alcohol, 50% food, 25% other

Police Sector 610 (District 15)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

LILLIB-2024-00122
(License number)

15 601
(Alder District #) (Police Sector)
Office Use Only

48

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
Lyric Live LLC.
- Trade Name (doing business as) Lyric Live LLC. DBA: Boss Lady Cafe
- Address to be licensed 1 Dempsey Rd Madison WI 53714
- Mailing address 2717 Victoria Ln Madison WI 53704
- Anticipated opening date 5/10/24
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

This will be a Daiquiri and Coffee Cafe
and all drinks and food will be sold and
stored within the building at 1 Dempsey Rd
No Bar all Table

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: ~~100~~ 20 Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

25 parking spaces and 30 more community parking spaces

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Samuel Johnson

13. City, state in which agent resides Madison Wi

14. How long has the agent continuously resided in the State of Wisconsin? 3 years

15. Has the liquor license agent completed the responsible beverage server training course?

☒ No, but will complete prior to ALRC meeting ☐ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

Madison Wi.

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Owner	Samuel Johnson	Madison Wi

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Samuel Johnson

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☐ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM
(Class B only) Enter below any hours when food service will not be available, if applicable						
11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM	11AM - 10PM

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. Food & Coffee

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

25 % Alcohol 50 % Food 25 % Other

If applicable, describe "Other": Coffee

Do you have written records to document the percentages shown? ☒ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office 456102954198502

37. This application is for the license period ending June 30, 20 9 5 4 1 9 5 4
38. State Seller's Permit ~~4 5 6 1 0 2 9 9 8 8 8 8 0 4~~
39. Federal Employer Identification Number 82-1483456
40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Samuel Johnson

Business phone 815-519-8359 Business e-mail address Samuel3434@gmail.com

Preferred language _____

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name NA

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent ^{training} (if Corp/LLC),
☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans,
☒ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Sam Johnson DBA Lyric Live LLC
 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)
 Samuel Johnson Owner

2/9/24
 (Date)

Clerk's Office checklist for complete applications

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> WI Seller's Permit Certificate
(matching articles of incorporation) | <input checked="" type="checkbox"/> Background investigation form(s) | <input checked="" type="checkbox"/> Floor Plans |
| <input checked="" type="checkbox"/> FEIN | <input checked="" type="checkbox"/> Form for surrender of previous license | <input checked="" type="checkbox"/> Lease |
| <input checked="" type="checkbox"/> Written description of premises | <input checked="" type="checkbox"/> *Articles of Incorporation | <input checked="" type="checkbox"/> Business Plan |
| | <input checked="" type="checkbox"/> *Appointment of Agent | <input type="checkbox"/> **Sample Menu |
| | * Corporation/LLC only | ** Class B only |

Upon Application Submission, the Clerk's Office issued to the application:

- ☐ Orange sign ☐ Orange business card
☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____



Liquor/Beer License Application

(Agenda Item Number)

(Legistar file number)

(License number)

(Alder District #) (Police Sector)
Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
The Lyric Live LLC
- Trade Name (doing business as) Boss Lady Cafe
- Address to be licensed 1 dempsey Rd Madison WI
- Mailing address 2717 Victoria Ln Madison WI
- Anticipated opening date July 1 2024
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

one Large open space and Two handicap
Accessible Bathrooms and a back Room with
a sink two Large parking lots
Receipts and all ~~etc~~ Alcohol will be stored
on premises.

Boss Lady Coffee and Daiquiri
Will be a Coffee and Daiquiri
Shop that sells food set up
to be a Gathering place for
Professional Women. We
Plan on bring different kinds
of Coffees and Daiquiris
To Madison.

April 2024 ALRC New License

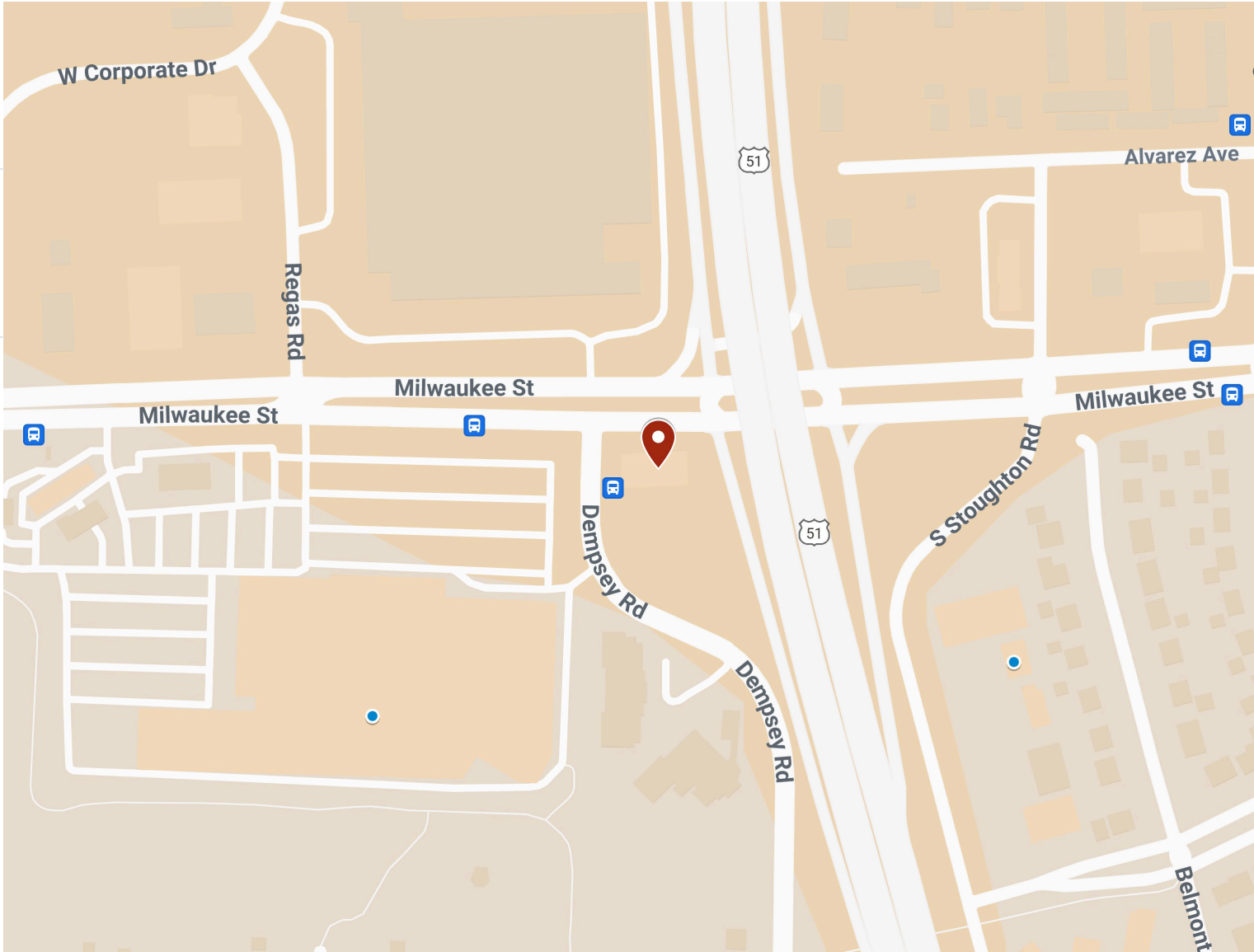
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops,
existing licenses are dots.





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82855

File ID: 82855

File Type: License

Status: Council Recessed
Public Hearing

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 04/08/2024

File Name:

Final Action:

Title: Public Hearing - New License
Viceroy Indian Cuisine Inc • dba Viceroy Indian Cuisine
7475 Mineral Point Rd #12 • Agent: Inderjit Kaur
Estimated Capacity (in/out): 80/0
Class B Beer, Class C Wine • 15% alcohol, 85% food
Police Sector 124 (District 9)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 8.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00123 App signed.pdf,
LICLIB-2024-00123 Supplemental.pdf, 7475 Mineral
Point Rd map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/08/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (4/17/24), Common Council (5/7/24)						

1	COMMON COUNCIL	04/16/2024	Referred for Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	
	Action Text: This License was Referred for Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE					
1	ALCOHOL LICENSE REVIEW COMMITTEE	04/17/2024	RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
	Action Text: A motion was made by Westra, seconded by Knox Jr., to RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.					
	One registration in support.					
1	COMMON COUNCIL	05/07/2024	Re-refer for Recessed Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Re-refer for Recessed Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.					
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - RECESSED PUBLIC HEARING			Pass
	Action Text: A motion was made by Westra, seconded by Barushok, to RECOMMEND TO COUNCIL TO GRANT - RECESSED PUBLIC HEARING. The motion passed by voice vote/other.					

Text of Legislative File 82855

Title

Public Hearing - New License
Viceroy Indian Cuisine Inc • dba Viceroy Indian Cuisine
7475 Mineral Point Rd #12 • Agent: Inderjit Kaur
Estimated Capacity (in/out): 80/0
Class B Beer, Class C Wine • 15% alcohol, 85% food
Police Sector 124 (District 9)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

(Agenda Item Number)

(Legistar file number)

41113-2024-00123

(License number)

9

124

(Alder District #)

(Police Sector)

Office Use Only

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☒ Corporation/Nonprofit Organization or ☐ Limited Liability Company exactly as it appears on your State Seller's Permit.
Viceroy Indian Cuisine Inc.
- Trade Name (doing business as) ROYAL Indian Cuisine
- Address to be licensed 7475 Mineral Point Suite 12 Madison
- Mailing address [Same Please] WI 53719
- Anticipated opening date April 17th 2024
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☐ No ☒ Yes (explain)
Manager / owner of Restaurant
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

7475 Mineral Point Suite 12 Restaurant
name ROYAL Indian Cuisine Suite 12 Madison
WI 53717. Please Beer & Wine will be
stored in cooler and under Refrigerator on
counter please
Everything is displayed in Dining area.

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 70 to 80 Outdoor: 0

10. Describe existing parking and how parking lot is to be monitored.

Please Its Restaurant

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to I am not sure please (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Viceroy Indian Cuisine
13. City, state in which agent resides Madison WI 53717
14. How long has the agent continuously resided in the State of Wisconsin? From 2013

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 2/21/2023

16. State and date of registration of corporation, nonprofit organization, or LLC.

WI August 27, 2019

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
President	Shavinder Singh	Madison WI 53719
Manager	Indeet Kaur	Madison WI 53719

738 South
Cammon
Rd.
Apt 8
For 7 years

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Shavinder Singh

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am to 3 5pm to 9	5pm-9pm	10-3 5-9pm	10-3 5-9pm	10-3 5-9pm	10-3 5-9	10-3 5-9pm
(Class B only) Enter below any hours when food service will not be available, if applicable						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. None

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

15 % Alcohol 85 % Food 0 % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?
☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20____.

38. State Seller's Permit 4 5 6 - 1030005375-02

39. Federal Employer Identification Number 84-284-8819

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Indrajit Kaur

Business phone 608-841-1819 Business e-mail address RoyalIndian747@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

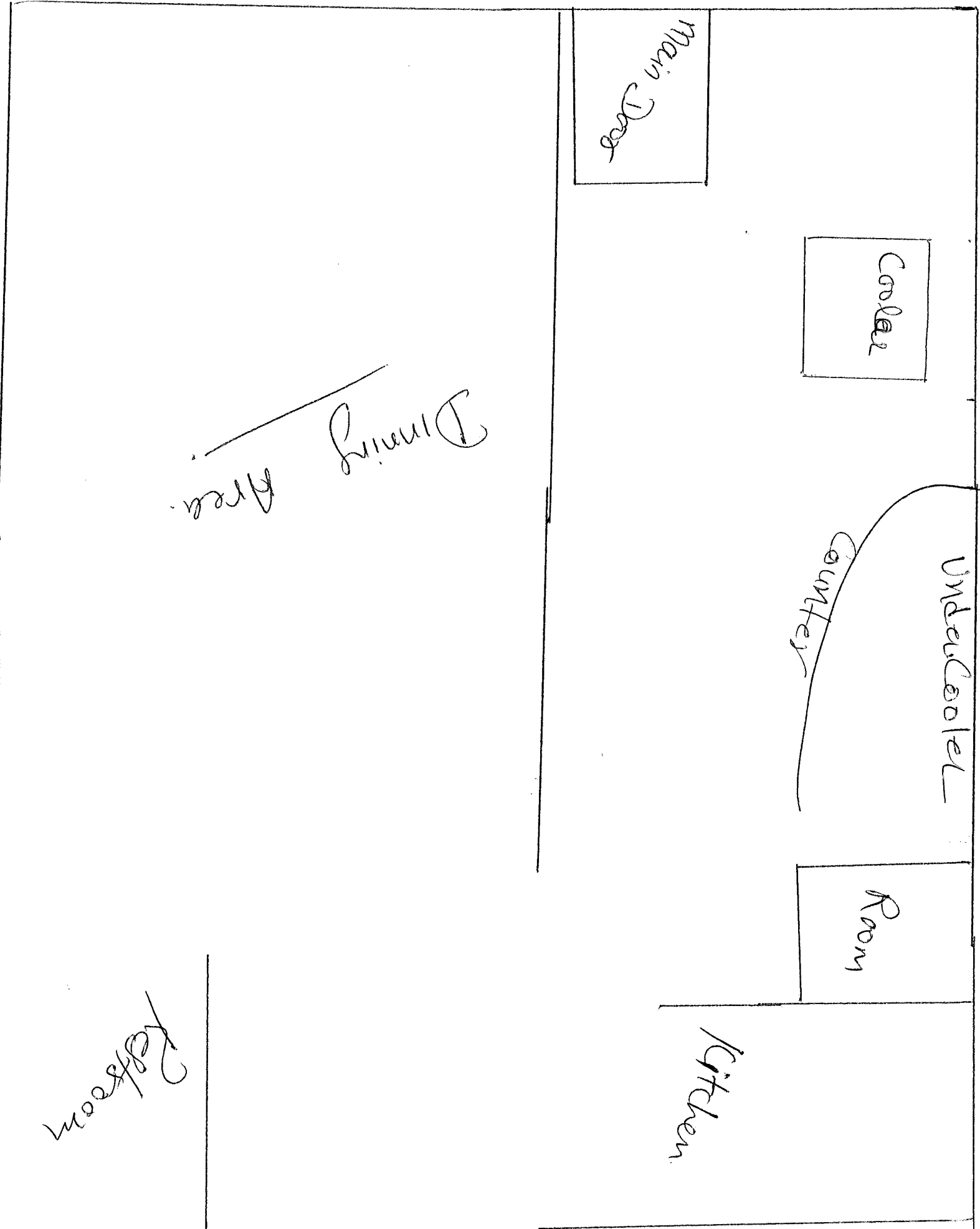
Shavinder Singh

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

April 10th 2024

(Date)

Clerk's Office checklist for complete applications		
<input type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation) <input checked="" type="checkbox"/> FEIN <input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license <input checked="" type="checkbox"/> *Articles of Incorporation <input checked="" type="checkbox"/> *Appointment of Agent * Corporation/LLC only	<input type="checkbox"/> Floor Plans <input checked="" type="checkbox"/> Lease <input type="checkbox"/> Business Plan <input type="checkbox"/> **Sample Menu ** Class B only
Upon Application Submission, the Clerk's Office issued to the application: <input type="checkbox"/> Orange sign <input type="checkbox"/> Orange business card <input type="checkbox"/> "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information		
Date complete application filed with Clerk's Office _____ Date of ALRC meeting _____ Date license granted by Common Council _____ Date provisional issued _____ Date license issued _____		



BEER SMALL:-\$4.99

CLAUSTHALER N.A

CRABBIES GINGER

MUD PUPPY PORTER

CARLESBURG

HEINEKEN

SPOTTED COW

LAGUNITAS IPA

TAJ

KUKRI

BEER PINT:-\$7.99

TAJ

FLYING HORSE

WOOD PECKER

WINE GLASS:-\$6

BOTTLE:-\$22

RED

PINOT NOIR

CABERNET SAUVIGNON

MERLOT

MALBAC

WHITE

CHARDONNAY

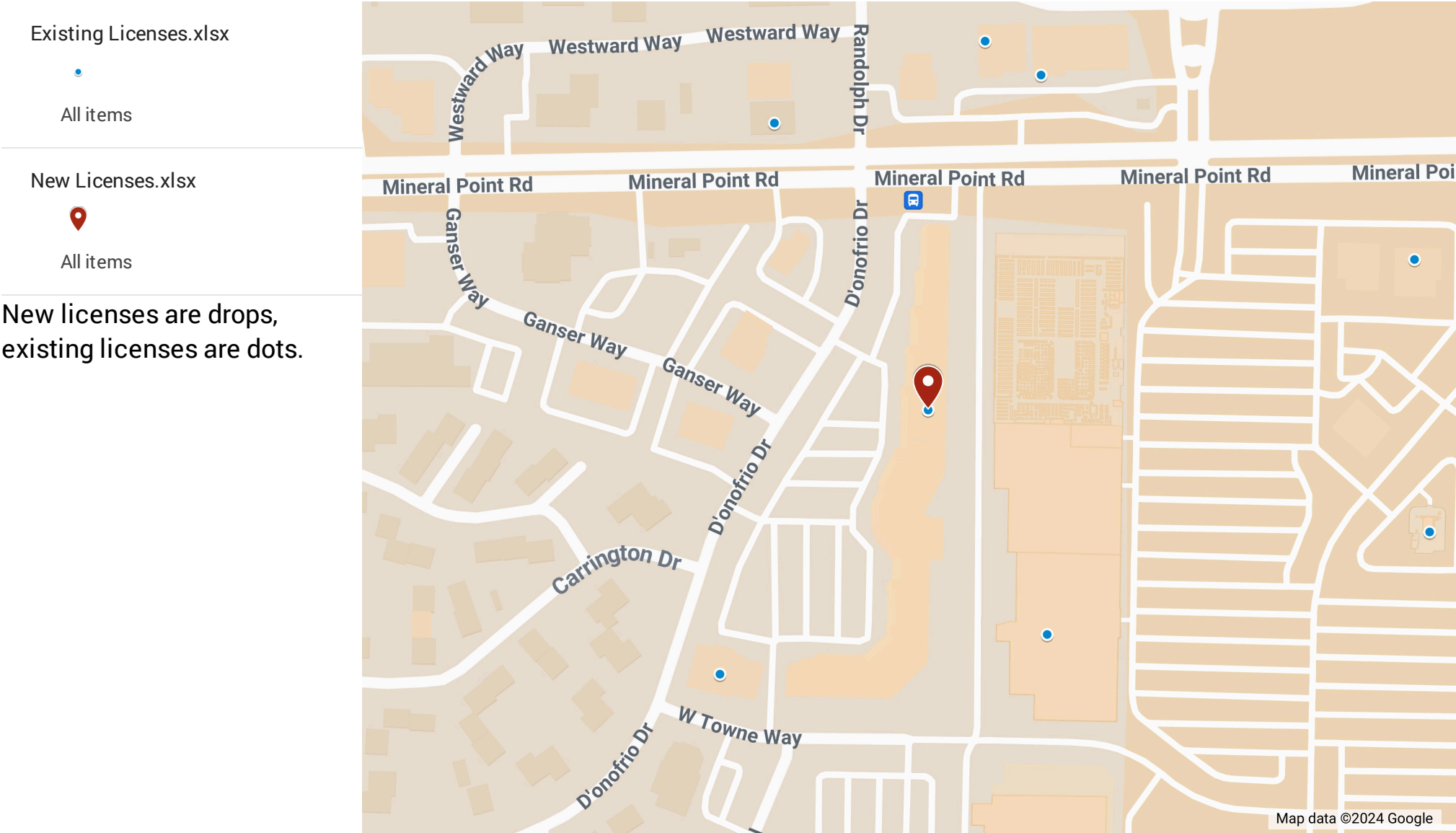
MOSCATO

PINOT GIRIGIO

SAUVIGNON BLANC

RIESLING

April 2024 ALRC New License





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82905

File ID: 82905

File Type: Ordinance

Status: Council Recessed
Public Hearing

Version: 1

Reference:

Controlling Body: PLAN
COMMISSION

File Created Date : 04/09/2024

File Name: Verona Road Rezone

Final Action:

Title: Creating Section 28.022-00670 of the Madison General Ordinances to change the zoning of property located at 4702 Verona Road from PD (Planned Development) District to Amended PD (GDP) (Planned Development-General Development Plan) District and creating Section 28.022-00671 to approve a Specific Implementation Plan. (District 10)

Notes: 6861VeronaRdRZ

CC Agenda Date: 06/04/2024

Agenda Number: 9.

Sponsors: Planning Division

Effective Date:

Attachments: Locator Maps.pdf, 4702 Verona Road.pdf, Staff
Comments.pdf

Enactment Number:

Author: Kate Smith

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/10/2024	Michael Haas	Approved as to Form	4/30/2024
1	2	4/10/2024	Ryan Pennington	Approve	4/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	04/09/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Plan Commission (Public Hearing - 5/20/24), Common Council (6/4/24)						
1	COMMON COUNCIL	04/16/2024	Referred for Public Hearing	PLAN COMMISSION		05/20/2024	
	Action Text: This Ordinance was Referred for Public Hearing to the PLAN COMMISSION						

1	PLAN COMMISSION	05/20/2024	RECOMMEND TO COUNCIL TO ADOPT - RECESSED PUBLIC HEARING	Pass
Action Text: A motion was made by Duncan, seconded by Field, to RECOMMEND TO COUNCIL TO ADOPT - RECESSED PUBLIC HEARING. The motion passed by voice vote/other.				
Notes: On a motion by Ald. Duncan, seconded by Ald. Field, the Plan Commission found the standards met and recommended approval of the zoning map amendment to the Common Council. The motion to recommend approval passed by voice vote/ other.				

Text of Legislative File 82905

Fiscal Note

No City appropriation required.

Title

Creating Section 28.022-00670 of the Madison General Ordinances to change the zoning of property located at 4702 Verona Road from PD (Planned Development) District to Amended PD (GDP) (Planned Development-General Development Plan) District and creating Section 28.022-00671 to approve a Specific Implementation Plan. (District 10)

Body

DRAFTER'S ANALYSIS: This ordinance amendment rezones property located at 4702 Verona Road from PD (Planned Development) District to Amended PD (GDP) (Planned Development-General Development Plan) District and approves a General Development Plan and a Specific Implementation Plan to renovate a former bank building into coffee shop with vehicle access sales and service window.

The Common Council of the City of Madison do hereby ordain as follows:

1. WHEREAS, an Amended Planned Development District General Development Plan has been duly filed for approval of the Madison Common Council and is hereby made an integral component of the zoning district regulations.

NOW, THEREFORE, the Common Council of the City of Madison do ordain as follows:

Amendment 00670 of Section 28.022 of the Madison General Ordinances is hereby created to read as follows:

"28.022-00670. An Amended Planned Development District General Development Plan is hereby approved for the following property:

Lot 3, Certified Survey Map 10220, City of Madison, Dane County, Wisconsin. Contains 130,134 square feet (2.99 acres)."

2. WHEREAS, a Planned Development District Specific Implementation Plan has been duly filed for approval of the Madison Common Council and is hereby made an integral component of the zoning district regulations.

NOW, THEREFORE, the Common Council of the City of Madison do ordain as follows:

Map Amendment 00671 of Section 28.022 of the Madison General Ordinances is hereby created to read as follows:

“28.022-00671. A Planned Development District Specific Implementation Plan is hereby approved for the following described property:

Lot 3, Certified Survey Map 10220, City of Madison, Dane County, Wisconsin. Contains 130,134 square feet (2.99 acres).”



City of Madison

PD to Amended PD(GDP-SIP)

Location

4702 Verona Road

Applicant

Bill Brodzinski, First Midwest Group

Request

Amend General Development Plan and approve Specific Implementation Plan to renovate former bank building for use by a coffee shop with vehicle access sales and service window

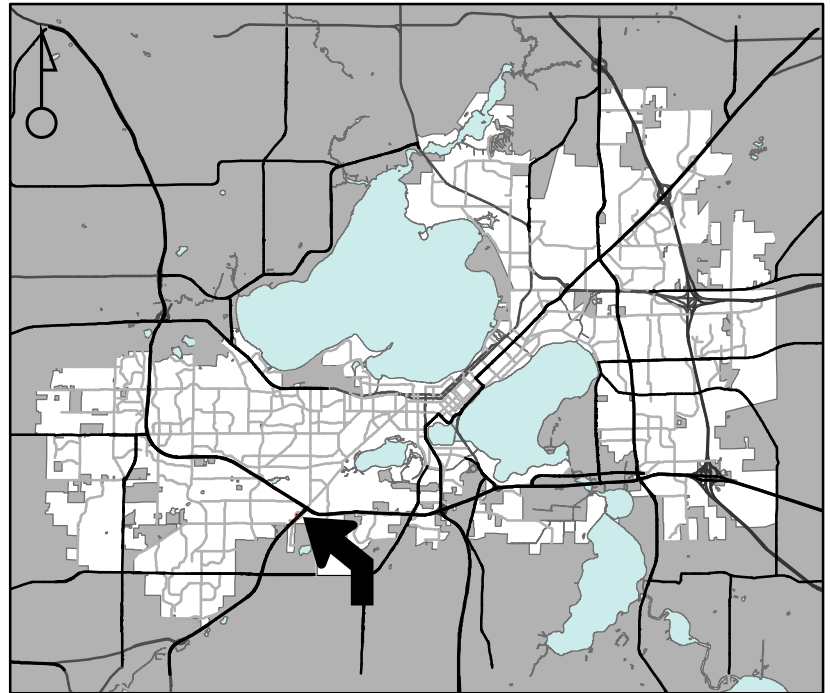
Public Hearing Dates

Plan Commission

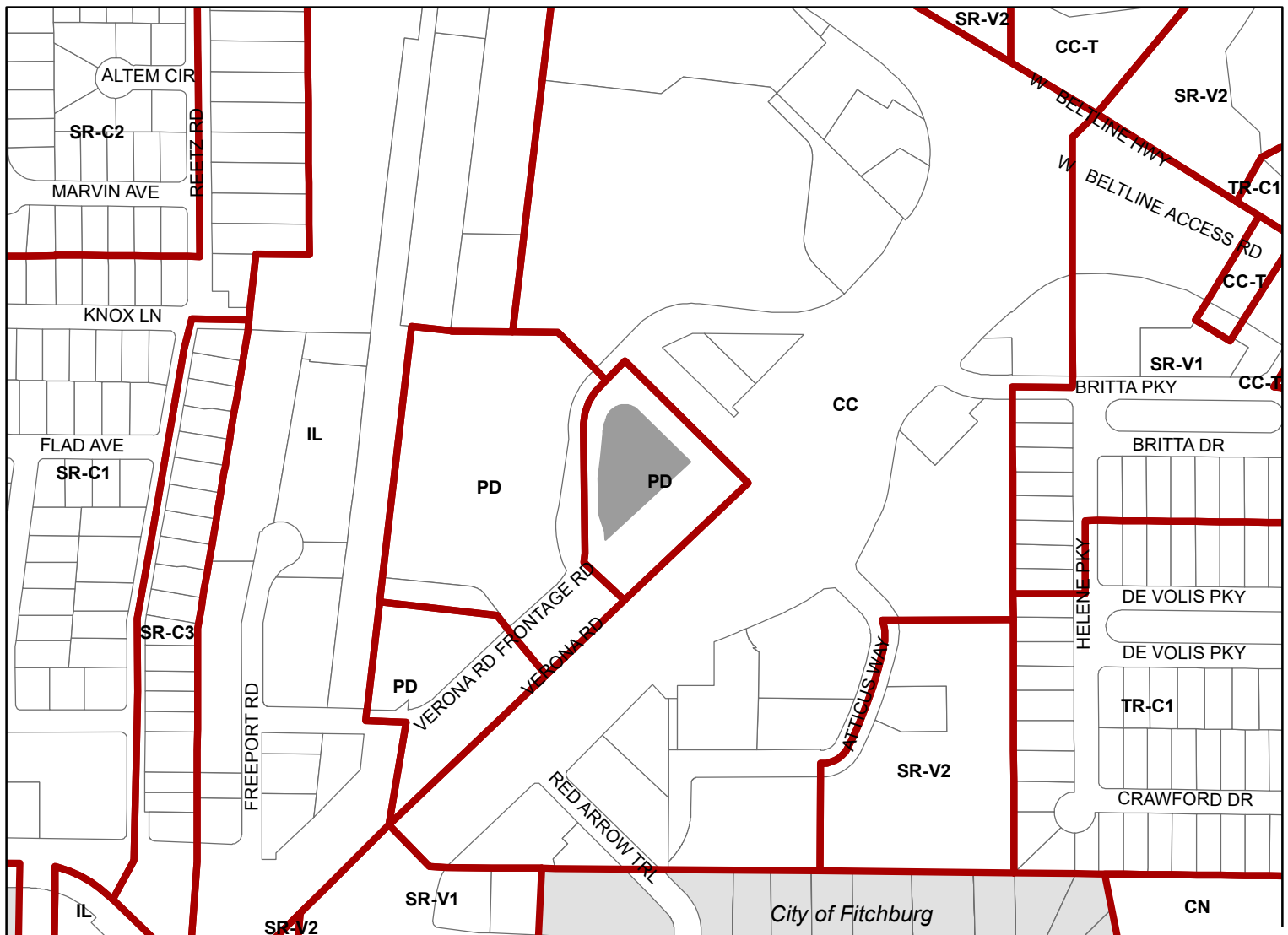
May 20, 2024

Common Council

June 4, 2024



For Questions Contact: Colin Punt at: 243-0455 or cpunt@cityofmadison.com or City Planning at 266-4635



Scale : 1" = 400'

City of Madison, Planning Division : JC : Date : 4/9/2024



REQUEST FOR AMENDMENT TO THE MADISON GENERAL ORDINANCES

TO: Michael R. Haas, City Attorney

Proposed/Current Section No. _____

FROM: Tim Parks, Planning Division

Amendment: X _____

Repeal: _____

Creation: _____

Please draft the following ordinance:

Note: Is this ordinance exempt from the provisions of Section 2.05(4)?

_____ If so, **circle** the appropriate paragraph number under which exemption is claimed. [1, 2, 3, 4, 5, 6, 7, 8, 9]

_____ If not, the signature of the Mayor or the Alderperson who will sponsor this ordinance is required below.

See Attachment(s): _____

Date to be Presented: 16 April 2024

Referral(s): Plan Commission: 20 May 2024; Common Council: 4 June 2024

Fiscal Note: No Fiscal Impact

Sponsor(s): Planning Division

When completed:

Send DRAFT to: Tim Parks (original will be held until otherwise notified)

Send copy to: _____

Note: Unless otherwise indicated, this ordinance will be submitted directly to Common Council.

If request is to rezone property, the following additional information must be furnished before the ordinance can be drafted:

Rezone following property:

Address 4702 Verona Road Alder District 10

From PD District To Amended PD(GDP-SIP) District

Proposed Use: Amend General Development Plan and approve Specific Implementation Plan to renovate former bank building into coffee shop with vehicle access sales and service window

By Direction Of: William Fruhling, Interim Director

Date: 9 April 2024



Project Address: 4702 Verona Road
Application Type: Zoning Map Amendment
Legistar File ID # [82905](#)
Prepared By: Colin Punt, Planning Division
Report includes comments from other City agencies, as noted.
Reviewed By: Kevin Firchow, AICP, Principal Planner

Summary

Applicant: 2018DT South Beloit, LLC c/o First Midwest Group; 681 Spring Creek Rd; Rockford, IL 61114

Contact: Bill Brodzinski; First Midwest Group; 681 Spring Creek Rd; Rockford, IL 61114

Requested Action: Approval of a zoning map amendment from PD (Planned Development district) to amended PD-GDP-SIP (Planned Development-General Development Plan-Specific Implementation Plan district).

Proposal Summary: The applicant is seeking approval to convert a former bank building into a coffee shop with a vehicle access sales and service window.

Applicable Regulations & Standards: Section 28.182 MGO (Madison General Ordinances) provides the process and standards for Zoning Map Amendments. Section 28.098 MGO describes process and standards for Planned Development Districts.

Review Required By: Urban Design Commission, Plan Commission, Common Council

Summary Recommendations: The Planning Division recommends that the Plan Commission forward the zoning map amendment from PD to amended PD-GDP-SIP at 4702 Verona Road to Common Council with a recommendation to **approve**, subject to input at the public hearing and the conditions recommended by the reviewing agencies beginning on page 4.

Background Information

Parcel Location: The subject site is a triangular 2.99-acre parcel bounded by Verona Road (US-18/151), Verona Road Frontage Road, and Summit Road. It is within Aldermanic District 10 (Ald. Figueroa-Cole) and the Verona School District.

Existing Conditions and Land Use: The site is developed with a 3,844-square foot one-story bank building with drive-through and surface parking. The site is currently zoned PD (Planned Development) District.

Surrounding Land Uses and Zoning:

West: Across Verona Road Frontage Road, a large indoor personal storage warehouse and truck rental facility, zoned PD;

Southeast: Verona Road, single-story commercial buildings zoned CC (Commercial Center district) beyond;

Northeast: Across Summit Road, with a mix of single-story commercial buildings zoned CC.

Adopted Land Use Plan: The [Comprehensive Plan](#) (2018) recommends General Commercial (GC) uses for the subject parcel. Neither the [Allied-Dunn's Marsh Neighborhood Plan](#) (1990) nor the [Allied-Dunn's Marsh Belmar Neighborhood's Physical Improvement Plan](#) (2005) have any specific recommendations for this location.

Zoning Summary: The subject property is proposed to be zoned PD (Planned Development District):

Requirements	Required	Proposed
Lot Area (sq. ft.)	As per approved plan	As per submitted plan
Lot Width	As per approved plan	As per submitted plan
Front Yard Setback	As per approved plan	As per submitted plan
Side Yard Setback	As per approved plan	As per submitted plan
Rear Yard Setback	As per approved plan	As per submitted plan
Maximum Lot Coverage	As per approved plan	As per submitted plan
Building Height	As per approved plan	As per submitted plan

Site Design	Required	Proposed
Number Parking Stalls	As per approved plan	20
Accessible Stalls	Yes	2
Loading	As per approved plan	As per submitted plan
Number Bike Parking Stalls	Coffee shop, tea house: 5% of capacity of persons (TBD)	None (2)
Landscaping and Screening	Yes	No (3)(4)
Lighting	Yes	No (5)
Building Form and Design	As per approved plan	As per submitted plan (6)

Other Critical Zoning Items	Urban Design (PD), Barrier Free (ILHR 69), Utility Easements
------------------------------------	--

Table Prepared by Jenny Kirchgatter, Assistant Zoning Administrator

Environmental Corridor Status: The property is not located within a mapped environmental corridor.

Public Utilities and Services: The site is served by a full range of urban services.

Project Description, Analysis, and Conclusion

The applicant, representing Starbucks, is requesting approvals to rezone from PD to amended PD-GDP-SIP. The site was previously zoned PD for a bank and drive-through. The applicant intends to use the existing one-story building and the site for a coffee shop with limited modification. Interior buildout will convert the layout from a bank branch to a coffee shop with indoor seating and the bank drive-through canopy will be removed and replaced with a more conventional restaurant drive-up window. The driveway onto Verona Road Frontage Road is proposed to be relocated to allow for increase queueing for the drive-through. Proposed exterior changes to the building include painting the existing brick gray and adding a vertical wood cladding, as well as adding new signage. Additional windows and doors are also proposed. According to the letter of intent, the applicant intends to preserve most of the existing landscaping and on-site trees. The site plan shows 20 surface vehicle parking spaces and while the applicant has indicated in the letter of intent that a bicycle parking rack will be provided, the submitted plans do not show any bicycle parking.

This request is subject to the standards for zoning map amendments, planned development districts, and conditional uses. This section continues with a summary of adopted plan recommendations before analyzing the aforementioned standards, which includes UDC discussion and action.

Adopted Plan Recommendations

The [Comprehensive Plan](#) (2018) recommends General Commercial (GC) uses for the subject parcel. GC areas provide a wide range of retail goods and services including some business and professional offices. Neither the [Allied-Dunn's Marsh Neighborhood Plan](#) (1990) nor the [Allied-Dunn's Marsh Belmar Neighborhood's Physical Improvement Plan](#) (2005) have any specific recommendations for this location. Staff believes that the proposal can be found to be consistent with the adopted plans.

Zoning Map Amendment Standards

The Zoning Map Amendment standards, found in 28.182(6), MGO state that such amendments are legislative decisions of the Common Council that shall be based on public health, safety, and welfare, shall be consistent with the [Comprehensive Plan](#), and shall comply with Wisconsin and federal law. Chapter 66.1001(3) of Wisconsin Statutes requires that zoning ordinances (of which the zoning map is part) enacted or amended after January 1, 2010 be consistent with the City's [Comprehensive Plan](#). 2010 Wisconsin Act 372 clarified "consistent with" as "furthers or does not contradict the objectives, goals, and policies contained in the comprehensive plan."

As describe above, Staff believes that the request and its uses are generally consistent with the land use recommendations for this area in the adopted plans. While the change to a conventional zoning district could also be supported, staff believe an amendment to an existing PD district is consistent with the plans and zoning code.

Planned Development Standards

Amendments to a Planned Development district are subject to consistency with the district statement of purpose found in §28.098(1), standards for approval found in §28.098(2), and GDP and SIP requirements found in §28.098(5). Staff believe that the proposal meets the applicable requirements and the standards of approval can be found met, with the following discussion on the required review and recommendation by UDC.

For Planned Development zoning, the Urban Design Commission shall review the General Development Plan and the Specific Implementation Plan prior to the Plan Commission and shall make a recommendation to the Plan Commission with specific findings on the design objectives listed in §28.098(1) and (2). At its meeting of May 8, 2024, the Urban Design Commission made an advisory recommendation to the Plan Commission to approve the requested Planned Development (PD) located, with the following conditions:

- The new windows located to the left of the main entrance shall be lowered to a minimum sill height of 29" above the finished floor. A modesty screen can be provided and is acceptable.
- A final materials board detail shall be provided that shows a durable exterior paint that is appropriate for a masonry material. This condition can be reviewed/approved administratively.
- The continued review of the lighting shall be completed administratively.
- The stella d'oro lily shall be swapped for a less common varietal.

See Legislative File [81425](#) for more information about the UDC deliberation and decision. Note, the recommended conditions of approval include the advisory recommendation of the Urban Design Commission. Unless otherwise specified, it will be assumed that the Plan Commission's recommendation includes these comments. Ultimately, the Common Council will be the deciding body and may approve, delete, or modify any these conditions and should base their action on the approval standards for Planned Developments.

Conclusion

Based on the minimal changes to the existing building and site plan, the plan recommendations, and the recommendation of the UDC, the Planning Division believes the standards of approval for Zoning Map Amendments and Planned Developments can be found met.

At time of writing staff are unaware of any written public comment for this item.

Recommendation

Planning Division Recommendations (Contact Colin Punt 243-0455)

The Planning Division recommends that the Plan Commission forward the zoning map amendment from PD to amended PD-GDP-SIP at 4702 Verona Road to Common Council with a recommendation to **approve**, subject to input at the public hearing and the conditions recommended by the reviewing agencies below.

Recommended Conditions of Approval: Major/Non-Standard Conditions are Shaded

Urban Design Commission (Contact Jessica Vaughn, 267-8740)

1. Address the conditions from the May 8, 2024 UDC approval motion:
 - The new windows located to the left of the main entrance shall be lowered to a minimum sill height of 29" above the finished floor. A modesty screen can be provided and is acceptable.
 - A final materials board detail shall be provided that shows a durable exterior paint that is appropriate for a masonry material. This condition can be reviewed/approved administratively.
 - The continued review of the lighting shall be completed administratively.
 - The stella d'oro lily shall be swapped for a less common varietal.

Zoning Administrator (Contact Jenny Kirchgatter, 266-4429)

2. Submit the Zoning Text for review and approval by Zoning and Planning staff.
3. Bicycle parking for the coffee shop shall comply with the requirements of Sections 28.141(4)(g) and 28.141(11). Provide a minimum number of short-term bicycle parking stalls equal to five percent (5%) of capacity of persons located in a convenient and visible area on a paved or pervious surface. Bicycle parking shall be located at least as close as the closest non-accessible automobile parking and within one hundred (100) feet of a principal entrance. Note: A bicycle stall is a minimum of two (2) feet by six (6) feet with a five (5) foot wide access area. Provide a detail of the proposed bike rack.
4. Submit the landscape plan and landscape worksheet stamped by the registered landscape architect. Identify the existing as well as the proposed landscaping. Any displaced landscaping elements must be replaced on the site and shown on the revised landscape plan. Per Section 28.142(3) Landscape Plan and Design Standards, landscape plans for zoning lots greater than ten thousand (10,000) square feet in size must be prepared by a registered landscape architect.
5. Submit details of the trash enclosure. The trash enclosure shall be screened on four (4) sides (including a gate for access) by a solid, commercial-grade wood fence, wall, or equivalent material with a minimum height of six (6) feet and not greater than eight (8) feet.

6. Verify whether new parking lot or site lighting will be installed. New parking lot lighting must comply with City of Madison General Ordinances Section 29.36 outdoor lighting standards. If parking lot site lighting is provided, submit a lighting photometric plan and fixture cut sheets with the final plan submittal.
7. Verify whether new exterior mechanical equipment, building vents or louvers are proposed.
8. Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.
9. Signage approvals are not granted by the Plan Commission. Signage must be reviewed for compliance with Chapter 31 Sign Codes of the Madison General Ordinances. Signage permits are issued by the Zoning Section of the Department of Planning and Community and Economic Development.

City Engineering Division (Contact Tim Troester, 267-1995)

10. Based on WDNR BRRS record #0313001048 (Fiore Coal & Oil Co), the property contains residual soil contamination in the proposed drive-thru lane. If contamination is encountered, follow all WDNR and DSPS regulations for proper handling and disposal.

11. Obtain a Street Terrace permit for the proposed work (installation of the driveway apron, landscaping, etc.) This permit application is available and must be completed on line at <http://www.cityofmadison.com/engineering/permits.cfm> (MGO 10.08)

City Engineering Division – Mapping Section (Contact Julius Smith, 264-9276)

12. Based on WDNR BRRS record #0313001048 (Fiore Coal & Oil Co), the property contains residual soil contamination in the proposed drive-thru lane. If contamination is encountered, follow all WDNR and DSPS regulations for proper handling and disposal.

13. Note: per court ruling in 2004, Feb 199 revision to Trans 233 invalid. Any setbacks placed on lands other than subdivisions plats are invalid. Contact Wisconsin Department of Transportation for removal of the 42' Highway Setback per CSM 9472 and CSM 10220. have them release the restriction on both documents. While these restrictions are currently not enforceable, this process will remove them from your title documents.

14. Identify on the plans the lot and block numbers of recorded Certified Survey Map or Plat.

15. The site plan shall include all lot/ownership lines, existing building locations, proposed building additions, demolitions, parking stalls, driveways, sidewalks (public and/or private), existing and proposed signage, existing and proposed utility locations and landscaping.

Show all of the Existing utilities and landscaping as required.

See <https://www.cityofmadison.com/dpced/bi/documents/LUAChecklist.pdf>

Also correctly show the effective Right-of-way of the frontage road with all of the Highway Easements including those obtained in Document No. 4976320.

16. Provide a full and complete legal description of the site or property being subjected to this application on the site plan.

17. Locate the existing business sign on site at easterly corner of the Highway Easement. Verify the flag shaped overhang does not encroach the Public Right-of-Way if the sign is to remain. If the sign is not within the Rightof-Way and is to remain or if it is to be removed and only the base is be reused verify with the City Planning department that sign placement is allowed within the 30' Highway Buffer Strip per CSM 9472

Traffic Engineering Division (Contact Sean Malloy, 266-5987)

18. The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be to engineering scale and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; vision triangles; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including two (2) feet of vehicle overhang; drive aisle dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.
19. The Developer shall post a security deposit prior to the start of development. In the event that modifications need to be made to any City owned and/or maintained traffic signals, street lighting, signing, pavement marking and conduit/handholes, the Developer shall reimburse the City for all associated costs including engineering, labor and materials for both temporary and permanent installations.
20. The City Traffic Engineer may require public signing and marking related to the development; the Developer shall be financially responsible for such signing and marking.
21. All parking facility design shall conform to MGO standards, as set in section 10.08(6).
22. All bicycle parking adjacent pedestrian walkways shall have a 2 foot buffer zone to accommodate irregularly parked bicycles and/or bicycle trailers.
23. All pedestrian walkways adjacent parking stalls shall be 7 feet wide to accommodate vehicle overhang, signage and impediments to walkway movements. Any request for variance shall be submitted to and reviewed by City Traffic Engineering.
24. The applicant shall provide a clearly defined 5' walkway clear of all obstructions to assist citizens with disabilities, especially those who use a wheel chair or are visually impaired. Obstructions include but are not limited to tree grates, planters, benches, parked vehicle overhang, signage and doors that swing outward into walkway.
25. "Stop" signs shall be installed at a height of seven (7) feet from the bottom of the sign at all class III driveway approaches, including existing driveways, behind the property line and noted on the plan. All directional/regulatory signage and pavement markings on the site shall be shown and noted on the plan.
26. One way operation of the site shall be secured by placing a "One Way" sign at the entrance and a "Do Not Enter" sign at the Exit.
27. The applicant shall show the dimensions for the proposed class III driveway including the width of the drive entrance, width of the flares, and width of the curb cut.

28. All existing driveway approaches on which are to be abandoned shall be removed and replaced with curb and gutter and noted on the plan.
29. Applicant shall submit for review a waste removal plan. This shall include vehicular turning movements.
30. All vehicle service window access aisles shall have a minimum outside turning radius of thirty (30) feet.

Forestry Section (Contact Brandon Sly, 267-4908)

31. An existing inventory of street trees located within the right of way shall be included on the site, demo, utility, landscape, grading, fire aerial apparatus and street tree plan sets. The inventory shall include the following: location, size (diameter at 4 1/2 feet), and species of existing street trees. The inventory should also note if a street tree is proposed to be removed and the reason for removal.
 32. Street tree removals require approval and a tree removal permit issued by City Forestry. Any street tree removals requested after the development plan is approved by the Plan Commission or the Board of Public Works and City Forestry will require a minimum of a 72-hour review period which shall include the notification of the Alderperson within who's district is affected by the street tree removal(s) prior to a tree removal permit being issued. Add as a note on the street tree plan set.
33. Contractor shall take precautions during construction to not disfigure, scar, or impair the health of any street tree. Contractor shall operate equipment in a manner as to not damage the branches of the street tree(s). This may require using smaller equipment and loading and unloading materials in a designated space away from trees on the construction site. Any damage or injury to existing street trees (either above or below ground) shall be reported immediately to City Forestry at (608) 266-4816. Penalties and remediation shall be required. Add as a note on the site, grading, utility, demolition, and street tree plan set.
 34. As defined by the Section 107.13 of City of Madison Standard Specifications for Public Works Construction: No excavation is permitted within 5 feet of the trunk of the street tree or when cutting roots over 3 inches in diameter. If excavation is necessary, the Contractor shall contact Madison City Forestry at (608) 266-4816 prior to excavation. City of Madison Forestry personnel shall assess the impact to the tree and to its root system prior to work commencing. Tree protection specifications can be found on the following website: <https://www.cityofmadison.com/business/pw/specs.cfm> Add as a note on the site, grading, utility, demolition and street tree plan sets.
 35. Section 107.13(g) of City of Madison Standard Specifications for Public Works Construction (website: <https://www.cityofmadison.com/business/pw/specs.cfm>) addresses soil compaction near street trees and shall be followed by Contractor. The storage of parked vehicles, construction equipment, building materials, refuse, excavated spoils or dumping of poisonous materials on or around trees and roots within five (5) feet of the tree or within the protection zone is prohibited. Add as a note on both the site and street tree plan sets.
 36. On this project, street tree protection zone fencing is required. The fencing shall be erected before the demolition, grading or construction begins. The fence shall include the entire width of terrace and, extend at least 5 feet on both sides of the outside edge of the tree trunk. Do not remove the fencing to allow for deliveries or equipment access through the tree protection zone. Add as a note on both the site and street tree plan sets.

37. Street tree pruning shall be coordinated with City Forestry at a minimum of two weeks prior to the start of construction for this project. Contact City Forestry at (608)266-4816. All pruning shall follow the American National Standards Institute (ANSI) A300 - Part 1 Standards for pruning. Add as a note on both the site and street plan sets.
38. Additional street trees are needed for this project. Tree planting specifications can be found in section 209 of City of Madison Standard Specifications for Public Works Construction (website: <https://www.cityofmadison.com/business/pw/specs.cfm>) - All street tree planting locations and tree species within the right of way shall be determined by City Forestry. A landscape plan and street tree planting plan shall be submitted in PDF format to City Forestry for approval of planting locations within the right of way and tree species. All available street tree planting locations shall be planted within the project boundaries. Add following note on both the landscape and street tree plan sets: At least one week prior to street tree planting, Contractor shall contact City Forestry at (608) 266-4816 to schedule inspection and approval of nursery tree stock and review planting specifications with the landscaper.

Metro Transit (Contact Tim Sobota, 261-4289)

39. In coordination with any public works improvements, the applicant shall maintain or replace the concrete boarding pad surface at the existing Metro bus stop on the east side of the West Verona Frontage Road, north of the roundabout intersection (#4481).
40. To facilitate City transit planning efforts, the applicant shall identify the accessible pedestrian connection between the building entrance(s) and the existing public sidewalk along the West Verona Frontage Road, adjacent this Metro bus stop.
41. The applicant shall include the location of these transit amenities on the final documents filed with their permit application so that Metro Transit may review the design.
42. The applicant may install and maintain a concrete amenity pad surface - as part of the private landscape plan for the proposed redevelopment site - across the sidewalk from the bus stop zone that is on the east side of the West Verona Frontage Road, north of the roundabout intersection. The applicant may then install and maintain a new passenger seating amenity in this area, as part of the private landscape plan, to serve the users of the planned redevelopment site.
43. Metro Transit operates daily all-day transit service along the West Verona Frontage Road adjacent this property - with trips at least every 30 minutes.
44. Metro Transit would initially estimate the following counts of potentially eligible trips towards US Green Building Council/LEED Quality Access to Transit points: 68 Weekday & 53 Weekend (average). Please contact Metro Transit if additional analysis would be of interest.

Parking Utility (Contact Trent Schultz, 246-5806)

45. The applicant shall submit a Transportation Demand Management (TDM) Plan to tdm@cityofmadison.com. The TDM Plan is required per MGO 16.03. Applicable fees will be assessed after the TDM Plan is reviewed by staff.

The Planning Division, Fire Department, Parks Division, and the Water Utility have reviewed this request and have recommended no conditions of approval.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83163

File ID: 83163

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/28/2024

File Name:

Final Action:

Title: Public Hearing - New License
RRK Investment Company • dba Stop 'N' Shop
312 E Mifflin St • Agent: Rupinder Saini
Class A Beer, Class A Liquor, Class A Cider
Police Sector 406 (District 2)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 10.

Sponsors:

Effective Date:

Attachments: LICLIA-2024-00161 RRK Legistar APP.pdf, 312 E
Mifflin St map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/28/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - PUBLIC HEARING		Pass
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Action Text: A motion was made by Farley, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - PUBLIC HEARING. The motion passed by voice vote/other.

The conditions are:

1. Class A Liquor license limited to wine only.
2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).

Two registrations in support.

Notes: The conditions are:

1. Class A Liquor license limited to wine only.
2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).

Text of Legislative File 83163

Title

Public Hearing - New License
RRK Investment Company • dba Stop 'N' Shop
312 E Mifflin St • Agent: Rupinder Saini
Class A Beer, Class A Liquor, Class A Cider
Police Sector 406 (District 2)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☒ Beer, ☒ Liquor, ☒ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICIA-2024-0061
(License number)

4 406
(Alder District #) (Police Sector)
Office Use Only

84

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
RRK INVESTMENT COMPANY
- Trade Name (doing business as) STOP N' SHOP
- Address to be licensed 312 E MIFFLIN ST. MADISON, WI 53703
- Mailing address 312 E MIFFLIN ST. MADISON, WI 53703.
- Anticipated opening date 04-29-24.
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)

- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
THIS IS A CONVENIENCE STORE. THE BEER IS KEPT IN THE 6 DOOR COOLER
AND WINE IS ON THE SHELVES AND IN THE DISPLAY COOLER. THE
ALCOHOL INVENTORY IS STORED IN THE BASEMENT. THE BEER AND
WINE ARE SOLD OVER THE COUNTER.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: _____ Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to SHM INVESTMENT INC. (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent RUPINDER SAINI

13. City, state in which agent resides MADISON, WI

14. How long has the agent continuously resided in the State of Wisconsin? 01-03-24

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 03-19-24

16. State and date of registration of corporation, nonprofit organization, or LLC.

WISCONSIN DATE: 02-06-24

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
PRESIDENT	RUPINDER SAINI	MADISON, WI

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☐ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☒ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM
(Class B only) Enter below any hours when food service will not be available, if applicable						
9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM	9AM - 10PM

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. _____

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

_____ % Alcohol _____ % Food _____ % Other.

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2024.
38. State Seller's Permit 4 5 6 - 1 0 3 1 5 6 4 9 4 9 - 0 2
39. Federal Employer Identification Number 99-1113013
40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person RUPINDER SAINI

Business phone 240-467-7382 Business e-mail address RRKINVESTMENT24@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Rupinder Saini
 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

03/20/24
 (Date)

Clerk's Office checklist for complete applications

<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation)	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license	<input checked="" type="checkbox"/> Floor Plans
<input checked="" type="checkbox"/> FEIN	<input checked="" type="checkbox"/> *Articles of Incorporation	<input checked="" type="checkbox"/> Lease
<input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> *Appointment of Agent	<input checked="" type="checkbox"/> Business Plan
	* Corporation/LLC only	<input type="checkbox"/> **Sample Menu
		** Class B only

Upon Application Submission, the Clerk's Office issued to the application:

- ☐ Orange sign ☐ Orange business card
☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

RRK Investment Co.
Stop N Shop
312 E Mifflin St
Madison, WI 53703
3-20-24

Madison City Clerk's Office
210 Martin Luther King Jr Blvd #103
Madison, WI 53703

To whom it may concern,

I am writing to share the business plan for Stop N Shop at 312 E Mifflin St. It is a small neighborhood convenience store that carries groceries, beer, wine, and tobacco. I would like to continue running the business as it is but with a few improvements. Customers have been requesting liquor at this location for a while and I would like to provide that option at my business. I would like to keep the liquor behind the counter, which is mentioned on the floor plan. There is a lot of foot traffic in this area and there are no liquor stores nearby. The anticipated opening date is 4-29-24. If this liquor license is approved, I will be getting a five year lease which is mentioned in the LOI included with the rest of the documents. I really appreciate your consideration in this decision, thank you for your time.

Sincerely,

A handwritten signature in cursive script that reads "Rupinder Saini". The signature is written in dark ink and is positioned above the printed name.

Rupinder Saini

RESTROOM

BASEMENT DOOR

BEER COOLER 6 DOOR

STOP 'N' SHOP

312 E MIFFLIN ST. MADISON, WI 53703

AREA 1400 SQ. FEET

CHIPS

6 FEET

GROCERY

6 FEET

CANDY

6 FEET

WINE

6 FEET

COFFEE BAR

6 FEET

REGISTER

LIQUOR 8 FEET

CIGARETTES / TOBACCO

DISPLAY COOLER

MAIN DOOR

PEPSI

7-UP

COCA-COLA

5 DOOR MILK COOLER

May 2024 ALRC New License

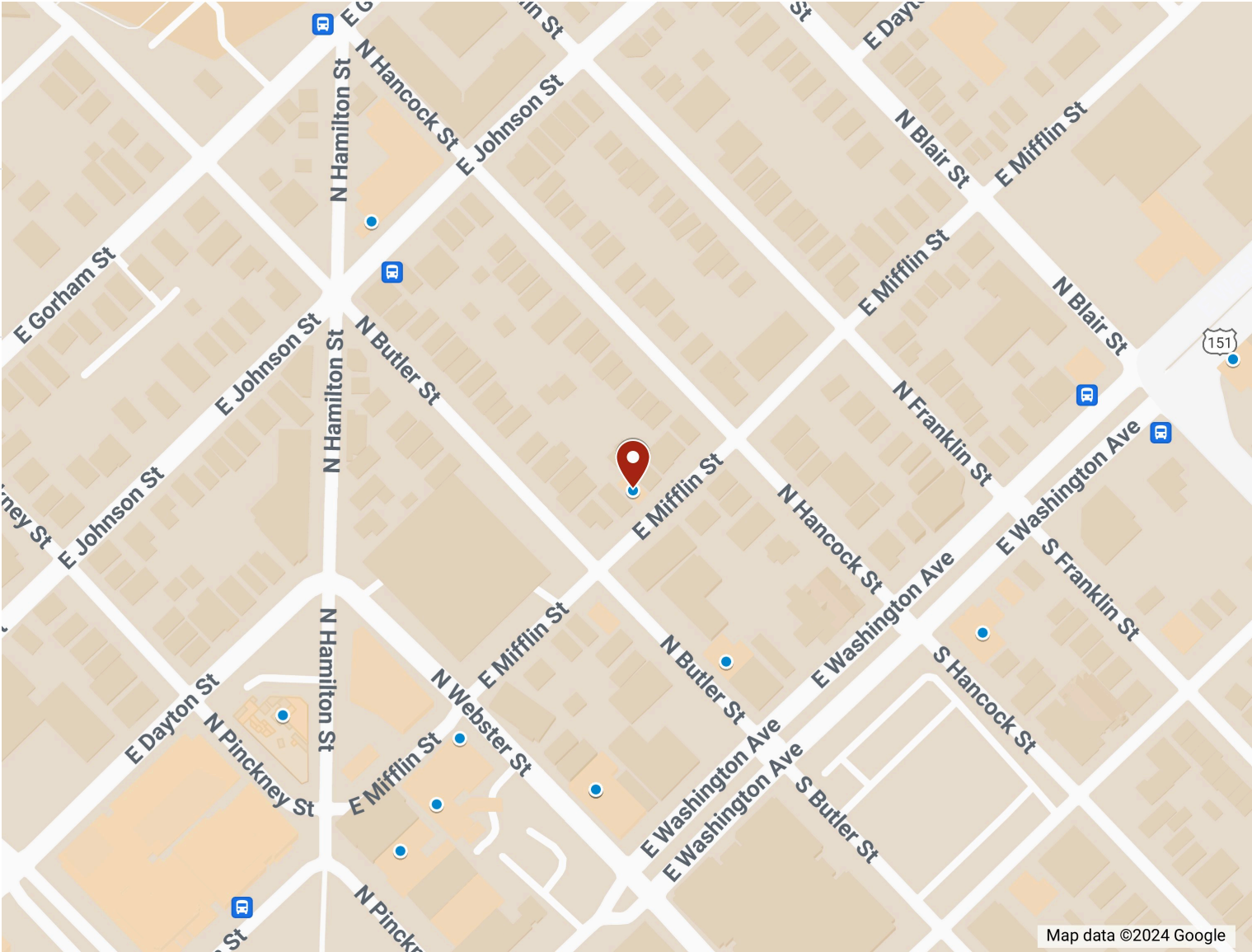
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops,
existing licenses are dots.





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83164

File ID: 83164

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/28/2024

File Name:

Final Action:

Title: Public Hearing - New License
Apple TRS Madison 7131 LLC • dba Embassy Suites Madison Downtown
231 S Pinckney St • Agent: Michael Luehrs
Estimated Capacity (in/out): 153/45
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 11.

Sponsors:

Effective Date:

Attachments: liclib-2024-00186 APPLE TRS Legistar APP.pdf, 231
S Pinckney St map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/28/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Carter, seconded by Barushok, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

Two registrations in support.

Text of Legislative File 83164

Title

Public Hearing - New License
Apple TRS Madison 7131 LLC • dba Embassy Suites Madison Downtown
231 S Pinckney St • Agent: Michael Luehrs
Estimated Capacity (in/out): 153/45
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

UCLIB.2024.00186

(License number)

4

405

(Alder District #)

(Police Sector)

Office Use Only

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
Apple TRS Madison 7131, LLC
- Trade Name (doing business as) Embassy Suites Madison Downtown
- Address to be licensed 231 South Pinckney Street, Madison WI 53703
- Mailing address 4601 Frey St., Suite 400, Madison WI 53705
- Anticipated opening date 6/4/2024
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☐ No ☒ Yes (explain)
Apple Nine Hospitality Management, Inc. is the sole member of the LLC

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
Eight story, 260 room hotel with service in restaurant/bar. Occasional service in meeting space.
Packaged beer/wine sold out of a market in lobby. INDIVIDUAL SERVINGS / SERVICE OCCASIONALLY ORDERED THROUGH ROOM SERVICE.
outdoor/sidewalk patio service in summer months as an extension of the restaurant on the first floor of the hotel.

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 153 Outdoor: N/A Maximum 40-45.

10. Describe existing parking and how parking lot is to be monitored.

The hotel does not have on-site parking. Parking offered is City of Madison Street Parking and Madison Wilson Parking Garage.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Michael Luehrs

13. City, state in which agent resides Sun Prairie, WI

14. How long has the agent continuously resided in the State of Wisconsin? 11 years

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 2/25/2024

16. State and date of registration of corporation, nonprofit organization, or LLC.

Virginia 1/19/2023

17. In the table below list the directors of your corporation or the members of your LLC.

☒ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Sole Member	Apple Nine Hospitality Management, Inc.	Richmond, VA
Director of	Matthew Rash	Richmond, VA
Apple Nine Hospitality Management		

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Corporation Service Company, 33 E. Main St., Suite 610, Madison WI 3703

19. Is applicant a subsidiary of any other corporation or LLC?

☐ No ☒ Yes (explain) See attached organizational chart.

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☐ No ☒ Yes (explain) Sole Member Apple Nine Hospitality Management, Inc. holds license # LICLIB-2020-00759 for the Hilton Garden Inn Madison



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

UCLIB.2024.00186

(License number)

4

405

(Alder District #)

(Police Sector)

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- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☐ No ☒ Yes (explain)
Apple Nine Hospitality Management, Inc. is the sole member of the LLC

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
Eight story, 260 room hotel with service in restaurant/bar. Occasional service in meeting space.
Packaged beer/wine sold out of a market in lobby. ~~INDIVIDUAL SERVINGS~~ /SERVICE
OCCASIONALLY ORDERED THROUGH ROOM SERVICE.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: 153 Outdoor: N/A

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☐ No ☒ Yes (explain) Sole Member Apple Nine Hospitality Management, Inc. holds license # LICLIB-2020-00759 for the Hilton Garden Inn Madison

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☐ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☒ Other _____ Hotel

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.
Hotel is open 24 hours. Hours below are for restaurant/bar.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6a-10a 5p-11p	6a-10a 5p-11p	6a-10a 5p-11p	6a-10a 5p-11p	6a-10a 5p-11p	6a-10a 5p-11p	6a-10a 5p-11p
(Class B only) Enter below any hours when food service will not be available, if applicable						
N/A	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. _____ N/A

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

_____ 40 % Alcohol _____ 60 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 24.
38. State Seller's Permit 4 5 6 - 1 0 3 1 5 8 3 0 5 7 - 0 2
39. Federal Employer Identification Number 92-1861433
40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?
 Contact person Michael Luehrs
 Business phone 608-609-7226 Business e-mail address luehrs@raymondteam.com
 Preferred language English
- If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?
☐ Yes (language: _____)
☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)
- Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?
☐ Sí, lenguaje: _____
☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.
41. Corporate attorney, if applicable: Name Matthew Rash
 Phone 804-344-8121 E-mail legal@applereit.com

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Matthew Rash

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

March 26, 2024

(Date)

Clerk's Office checklist for complete applications

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> WI Seller's Permit Certificate
(matching articles of incorporation) | <input checked="" type="checkbox"/> Background investigation form(s)
<input type="checkbox"/> Form for surrender of previous license | <input checked="" type="checkbox"/> Floor Plans |
| <input checked="" type="checkbox"/> FEIN | <input checked="" type="checkbox"/> *Articles of Incorporation | <input checked="" type="checkbox"/> Lease |
| <input checked="" type="checkbox"/> Written description of premises | <input checked="" type="checkbox"/> *Appointment of Agent | <input checked="" type="checkbox"/> Business Plan |
| | * Corporation/LLC only | <input checked="" type="checkbox"/> **Sample Menu |
| | | ** Class B only |

Upon Application Submission, the Clerk's Office issued to the application:

- ☐ Orange sign ☐ Orange business card
☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

BLOSSOM BAR AND GRILL

SHAREABLES

Mix and Match - 10% off 2 or more items from the shareables menu

CHICKEN WINGS – Tossed in your choice of buffalo sauce or BBQ sauce. Served with celery and carrot sticks with ranch dressing.	15
STREET TACOS – Choice of Chicken/Shrimp/Potato – pico de gallo, crema, cotija cheese and shredded cabbage.	10
CHICKEN QUESADILLA – Mixed cheese with diced chicken and pico de gallo. Served with salsa and crema.	15
CRISPY BRUSSEL SPROUTS – Brussel sprouts tossed with pine nuts, bacon bits and maple syrup.	14
FRIED PICKLES – Breaded pickle chips, served with chipotle aioli.	12
HUMMUS – Hummus spread, feta cheese, kalamata olives, pita bread, carrot and celery sticks.	14
BANG BANG SHRIMP – Tempura shrimp tossed in spicy mayo, served on a bed of shredded cabbage and green onions	17
BYO FLATBREAD PIZZA – Choice of sauce (marinara/pesto/bbq), shredded mozzarella. \$1 per topping. sausage/pepperoni/onions/jalapenos/tomato/mushroom/ham/pineapple	12
*POKE BOWL – Ahi Tuna, spicy mayo, white rice, edamame, cucumber, pickled ginger & wasabi, avocado, green onion, seaweed salad and furikake.	17
VEGAN FAJITA BOWL – Beyond steak strips, white rice, onions, peppers and avocado	21

SALADS

Add chicken - 4, Add shrimp - 6, Add steak - 12

NAPA SALAD – Mixed greens, strawberries, feta, red onion, candied pecans and champagne vinaigrette.	17
BURRATA CAPRESE – Burrata cheese ball, sliced tomato, cherry tomato, pesto sauce, micro basil and balsamic reduction.	16
CAESAR SALAD – Chopped romaine, asiago cheese, croutons and caesar dressing.	13
GARDEN SALAD – Mixed greens, red onion, cucumbers, tomato and radish. Your choice of dressing.	13

HANDHELDS

Select one side

*EMBASSY BURGER – 7oz patty, bacon, lettuce, tomato, caramelized onions, pickles and white cheddar cheese. Served on a brioche bun with dijonaise	20
*JALAPENO JAM BURGER – 7oz patty, pimiento cheese, bacon, lettuce and tomato. Served on a brioche bun with jalapeno jam.	21
*NY STEAK SANDWICH – NY steak, caramelized onion and tomato, white cheddar cheese and mixed greens. Served on a ciabatta roll with dijonaise.	25
CHICKEN WRAP – Grilled chicken breast, bacon, lettuce, tomato, red onion, avocado, chipotle aioli, wrapped in a flour tortilla.	15
VEGAN WRAP – Beyond steak strips, lettuce, tomato, onion and avocado. Wrapped in a flour tortilla with vegan mayo.	23

HOUSE SPECIALTIES

*NY STEAK – 8oz NY steak topped with horseradish demi-glace and bleu cheese, roasted fingerling potatoes and seasonal vegetables.	28
ROASTED CHICKEN – Herbed airline chicken breast, roasted fingerling potatoes, brussel sprouts and mushroom, pan sauce.	25
BUCATINI BOLOGNESE – Bucatini pasta tossed in bolognese meat sauce, topped with asiago cheese and micro basil. Served with a slice of grilled bread.	21
CAJUN PASTA – Bucatini pasta, onions, bell peppers, cherry tomato, asiago cheese and green onions, with a cajun cream sauce.	22

Add chicken - 4, Add shrimp - 6, Add steak - 12

KIDS MENU

Select one side

PASTA / GRILLED CHEESE / MAC N' CHEESE / CHICKEN TENDERS / *CHEESEBURGER / *HAMBURGER
10

SIDES

FRENCH FRIES / TATER TOTS / ONION RINGS / SIDE HOUSE SALAD / SOUP OF THE DAY / SEASONAL VEGGIES
6

Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness.

DESSERTS

CHEESECAKE - 10
 CHOCOLATE CAKE - 12
 SCOOP OF ICE CREAM - 5
 CHEF'S CURATED DESSERT - CHECK WITH SERVER

BEERS ON TAP

BUD LIGHT - 7/9
 BLUE MOON - 8/10
 STELLA ARTOIS - 9/11
 MODELO ESPECIAL - 10/12
 LOCAL SELECTION - 8/10

BOTTLED BEERS

BUDWEISER - COORS LIGHT - MICHELOB ULTRA - MILLER LITE - 7
 ANGRY ORCHARD - CORONA EXTRA - HEINEKEN - LAGUNITAS IPA - MODELO ESPECIAL - FAT TIRE - 8

SPARKLING WINE

LA MARCA / PROSECCO / VENETO, ITA/ 187ML	BTL - 18
SILVER GATE / BRUT SPARKLING / CA	BTL - 80
CHANDON / BRUT ROSE / CA	BTL - 140

WHITE WINES

SILVER GATE / CHARDONNAY / CA	6OZ - 9 / 9OZ - 13 / BTL - 41
RODNEY STRONG CHALK HILL / CHARDONNAY / CA	6OZ - 12 / 9OZ - 17 / BTL - 46
LA CREMA / CHARDONNAY / SONOMA COAST, CA	6OZ - 13 / 9OZ - 19 / BTL - 51
RODNEY STRONG / SAUVIGNON BLANC / NORTHERN SONOMA, CA	6OZ - 10 / 9OZ - 14 / BTL - 41
WIRAU RIVER / SAUVIGNON BLANC / MARLBOROUGH, NZ	6OZ - 15 / 9OZ - 22 / BTL - 59
CHATEAU STE. MICHELLE / RIESLING / COLUMBIA VALLEY, WA	6OZ - 8 / 9OZ - 12 / BTL - 37
SILVER GATE / PINOT GRIGIO / CA	6OZ - 9 / 9OZ - 13 / BTL - 41
MASO CANALI / PINOT GRIGIO / ITA	6OZ - 14 / 9OZ - 19 / BTL - 54
SEVEN DAUGHTERS / MOSCATO / VENETO, ITA	6OZ - 9 / 9OZ - 13 / BTL - 21

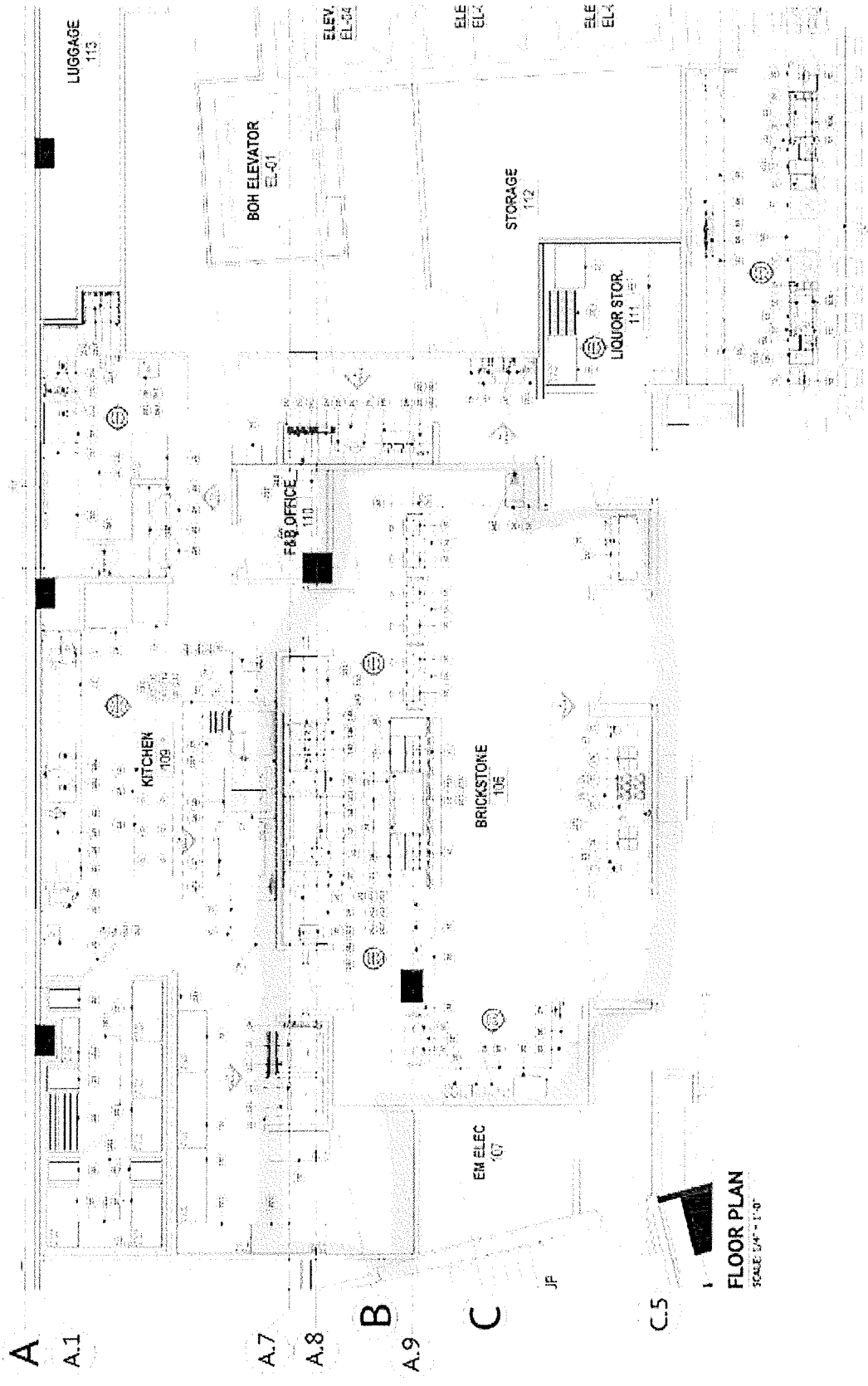
RED WINES

SILVER GATE / CABERNET SAUVIGNON / CA	6OZ - 9 / 9OZ - 13 / BTL - 41
LOUIS M. MARTINI / CABERNET SAUVIGNON / CA	6OZ - 13 / 9OZ - 19 / BTL - 51
JUSTIN / CABERNET SAUVIGNON / PASO ROBLES, CA	6OZ - 17 / 9OZ - 24 / BTL - 67
SILVER GATE / MERLOT / CA	6OZ - 9 / 9OZ - 13 / BTL - 41
SILVER GATE / PINOT NOIR / CA	6OZ - 9 / 9OZ - 13 / BTL - 41
MEIOMI / PINOT NOIR / MONTEREY-SANTA BARBARA-SONOMA COUNTIES, CA	6OZ - 13 / 9OZ - 18 / BTL - 49
DECOY / RED BLEND / CA	6OZ - 11 / 9OZ - 16 / BTL - 44
DON MIGUEL GASCÓN / MALBEC / MENDOZA, ARGENTINA	6OZ - 9 / 9OZ - 12 / BTL - 39
FLEUR DE MER CÔTES DE PROVENCE / ROSÉ / PROVENCE, FRA	6OZ - 13 / 9OZ - 19 / BTL - 51

2 2.1

43.1

4

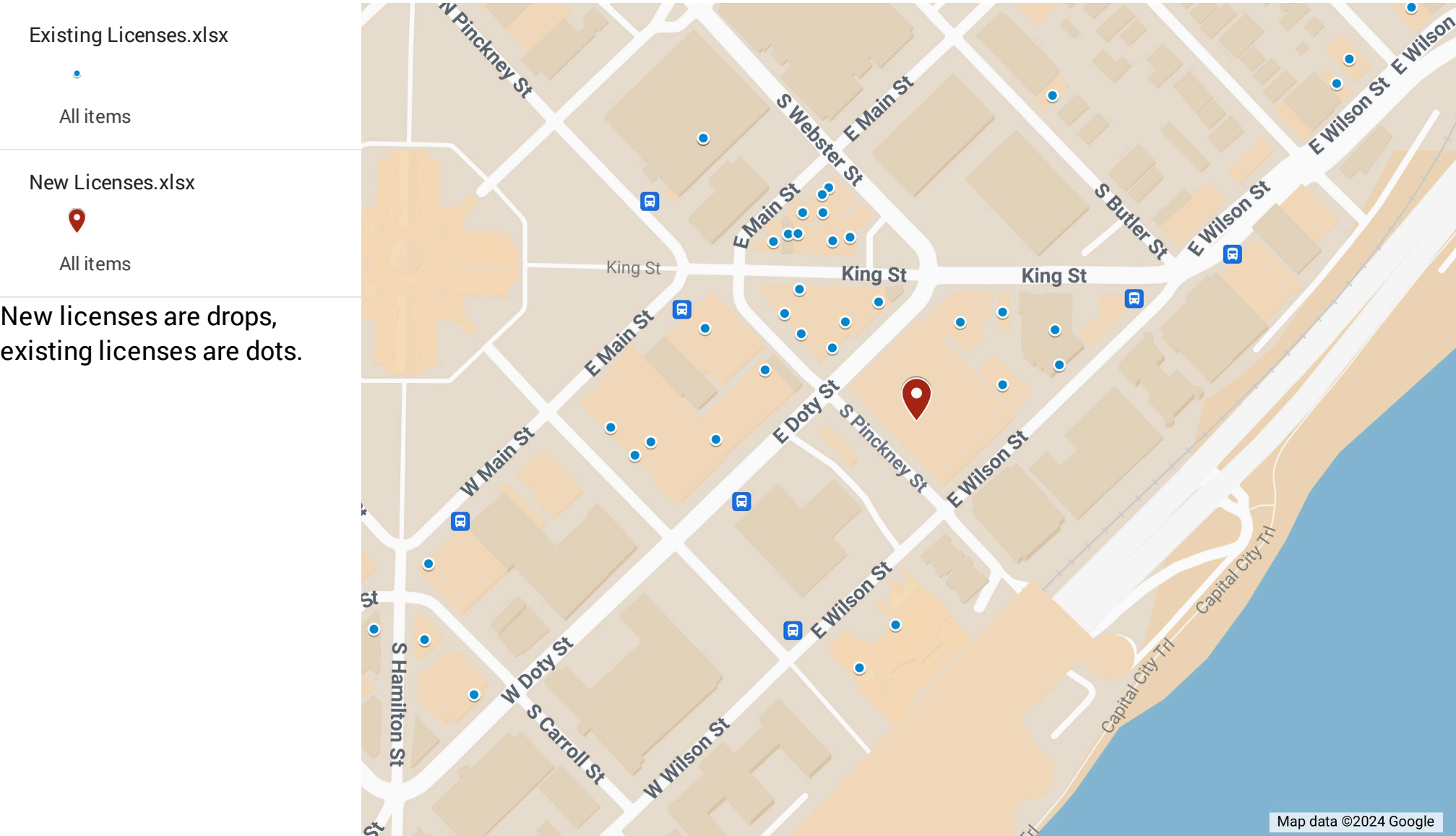


NOTE: CLIENT
POSS. FURNITURE
SECURITY, L.I.S.
TIME CLOCKS &
ON ELECTRIC

FLOOR PLAN
SCALE 1/4" = 1'-0"

Embassy Suites Madison Downtown Beverage Plan	
Purpose <p>Beverage service as a complement to a meal or event is central to our hospitality mission to provide great service experience to our guests</p>	Problem <p>Travelers expect bar and restaurant options as a welcome place to end the workday. The Embassy Suites Madison Downtown meets this need with a restaurant and bar</p>
Our solution <p>High quality products served in an inviting environment with informed product knowledge and a brand of guest service characterized by warmth, kindness and authenticity</p>	Target market <p>The target audience is adults traveling on business and staying at the hotel and adults in town for leisure who'd like, high-quality food and beverage during their stay.</p>
The competition <p>The restaurant and bar will cater almost exclusively to guests staying in the hotel. While nearby food and beverage options exist, busy schedules and inclement weather make the hotel restaurant and bar appealing to hotel guests</p>	Revenue streams <p>The bar will serve beer, wine, spirits and a menu of traditional Wisconsin favorites. The hotel will earn beverage revenue from catered events such as wedding receptions and reunions as well as Room service. Special events such as University of Wisconsin football games create opportunities for creativity such as 'Tailgate' events.</p>
Marketing activities <p>Hilton hotels' Embassy Suites brand is prominently supported at the National level. The hotel Food & Beverage team will augment these efforts with promotions, flyers and visible displays to invite guests into the restaurant and bar</p>	Expenses <ul style="list-style-type: none"> • Cost of product (beer, wine, spirits) • Cost for staffing • Utilities expense • Insurance expense • Licensing expense
Team and key roles <p>Food & Beverage service led by onsite hotel management team include General Manager, Asst General Manager and F&B Manager</p>	Foundation <p>The hotel is owned by Apple REIT and managed by Madison-based Raymond Management Company</p>

May 2024 ALRC New License





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83165

File ID: 83165

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/28/2024

File Name:

Final Action:

Title: Public Hearing - New License
Ledmas Restaurant Group LLC • dba Amar Peru
610 Junction Rd Unit 107 • Agent: Lucas Rodriguez
Estimated Capacity (in/out): 50/10
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 128 (District 9)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 12.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00185 LEDMAS Legistar APP.pdf, 610
Junction Rd map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/28/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Westra, seconded by Barushok, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83165

Title

Public Hearing - New License
Ledmas Restaurant Group LLC • dba Amar Peru
610 Junction Rd Unit 107 • Agent: Lucas Rodriguez
Estimated Capacity (in/out): 50/10
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 128 (District 9)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

LI4IB-2024-00185
(License number)

9 128
(Alder District #) (Police Sector)
Office Use Only

108

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
Ledmas Restaurant Group LLC
- Trade Name (doing business as) Amar Peru
- Address to be licensed 610 Junction Rd Unit 107 Madison WI 53717
- Mailing address Same
- Anticipated opening date May 2024
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)

- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

Manager office and Counter bar (under top)
Inside the office because has individual key
(secure expensive liquors) and the ones open already
will be counter bar already inventoried.

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 50 Outdoor: 10

10. Describe existing parking and how parking lot is to be monitored.

Parking lot is on the street.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Lucas D. Rodriguez

13. City, state in which agent resides Middleton WI

14. How long has the agent continuously resided in the State of Wisconsin? 2 years (+15 yrs. before)

15. Has the liquor license agent completed the responsible beverage server training course?

☒ No, but will complete prior to ALRC meeting ☐ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

Wisconsin February 2023

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Co-Owner	Esmeralda Rodriguez	Middleton WI

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____
22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☐ No ☐ Yes
23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11 am - 6 pm	11 am - 10 pm	11 am - 10 pm	11 am - 10 pm	11 am - 10 pm	11 am - 11 pm	11 am - 11 pm
(Class B only) Enter below any hours when food service will not be available, if applicable						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. _____
25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
30 % Alcohol 70 % Food — % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes
28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes
29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ No ☒ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.
38. State Seller's Permit 4 5 6 - 1 0 3 1 3 0 8 2 6 9 - 0 4
39. Federal Employer Identification Number 92-3199182
40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?
- Contact person Lucas Daniel Rodriguez
- Business phone 786-498-6148 Business e-mail address amarperowi@gmail.com
- Preferred language Spanish
- If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?
- ☐ Yes (language: _____)
- ☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)
- Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?
- ☐ Sí, lenguaje: _____
- ☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.
41. Corporate attorney, if applicable: Name _____
- Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

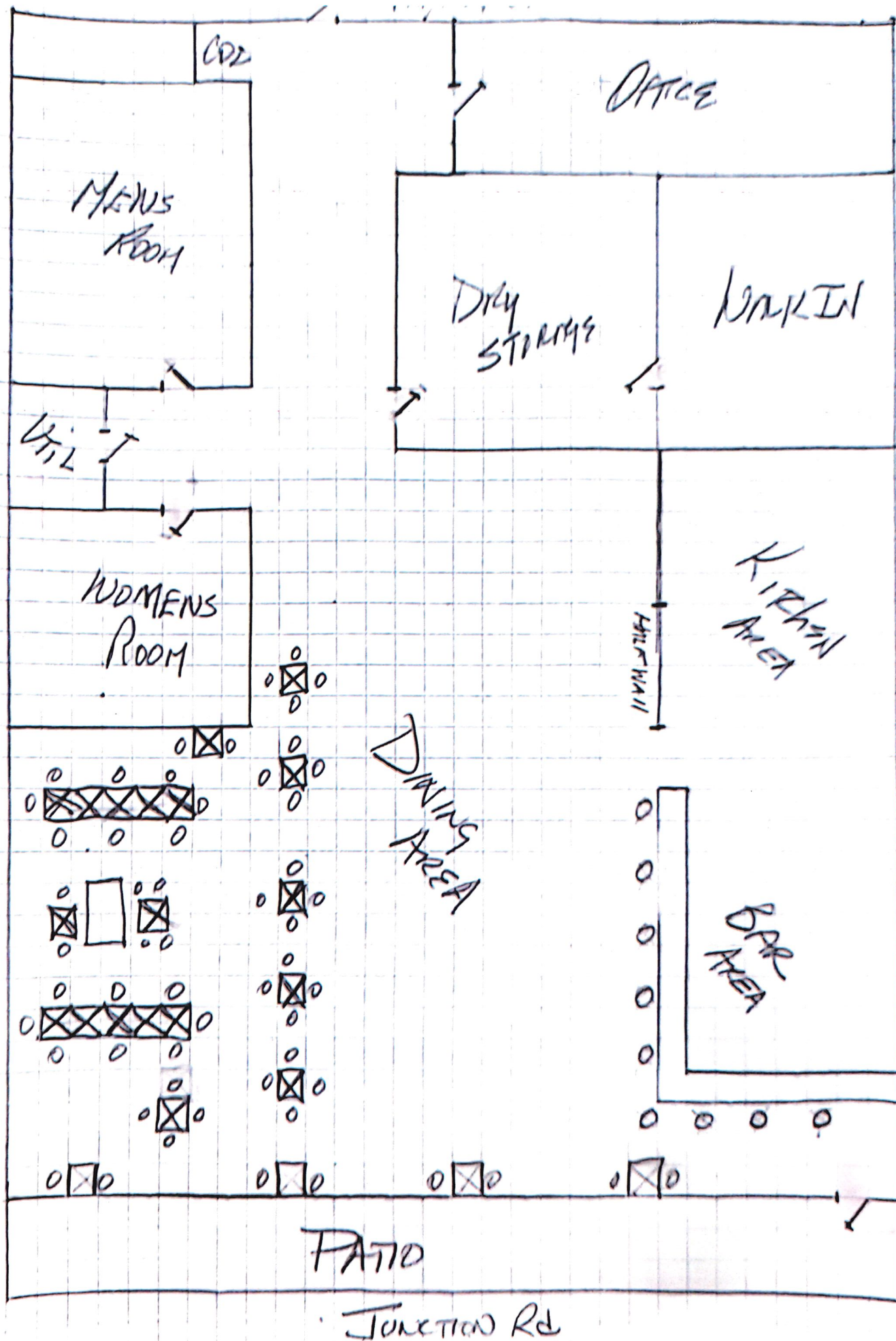
Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Lucas Daniel Rodriguez
 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

04/01/24
 (Date)

Clerk's Office checklist for complete applications		
<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation) <input checked="" type="checkbox"/> FEIN <input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license <input checked="" type="checkbox"/> *Articles of Incorporation <input checked="" type="checkbox"/> *Appointment of Agent * Corporation/LLC only	<input checked="" type="checkbox"/> Floor Plans <input checked="" type="checkbox"/> Lease <input checked="" type="checkbox"/> Business Plan <input type="checkbox"/> **Sample Menu ** Class B only
Upon Application Submission, the Clerk's Office issued to the application:		
<input type="checkbox"/> Orange sign <input type="checkbox"/> Orange business card <input type="checkbox"/> "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information		
Date complete application filed with Clerk's Office _____ Date of ALRC meeting _____ Date license granted by Common Council _____ Date provisional issued _____ Date license issued _____		



Business Plan
Amar Peru bar
New modern cuisine

Lemmas Restaurant Group LLC
DBA Amar Peru
Adressess 610 Junction Rd. Suite 107 Madison WI 53717

About us

We have been working in the restaurant industry for many years, we have all the experience to create and operate Restaurants

Esmeralda Rodriguez, Professional Chef former Inka Heritage Restaurant Peruvian cuisine, Estacion Inka sold it 2019 operated at Pikkito restaurant.

Lucas Daniel Rodriguez, former inka Heritage operator, Estacion Inka Restaurant Operator.

Vision

At Amar Peru, we aspire to bring the authentic taste of Peruvian cuisine to Dane county, while promoting healthy eating and cultural awareness.

Mission

To offer a craveable dining experience that brings people together through the love of delicious, authentic healthy food that celebrates the rich culture and heritage of Peru.

Marketing Plan

Inca Bar is a new Peruvian concept that offers a unique experience. Our target market is customers located within 10 miles including Middleton, Madison, Cross Plain, Verona, and other nearby cities. In this marketing plan, we will focus on increasing brand awareness, increasing foot traffic, and building a loyal customer base.

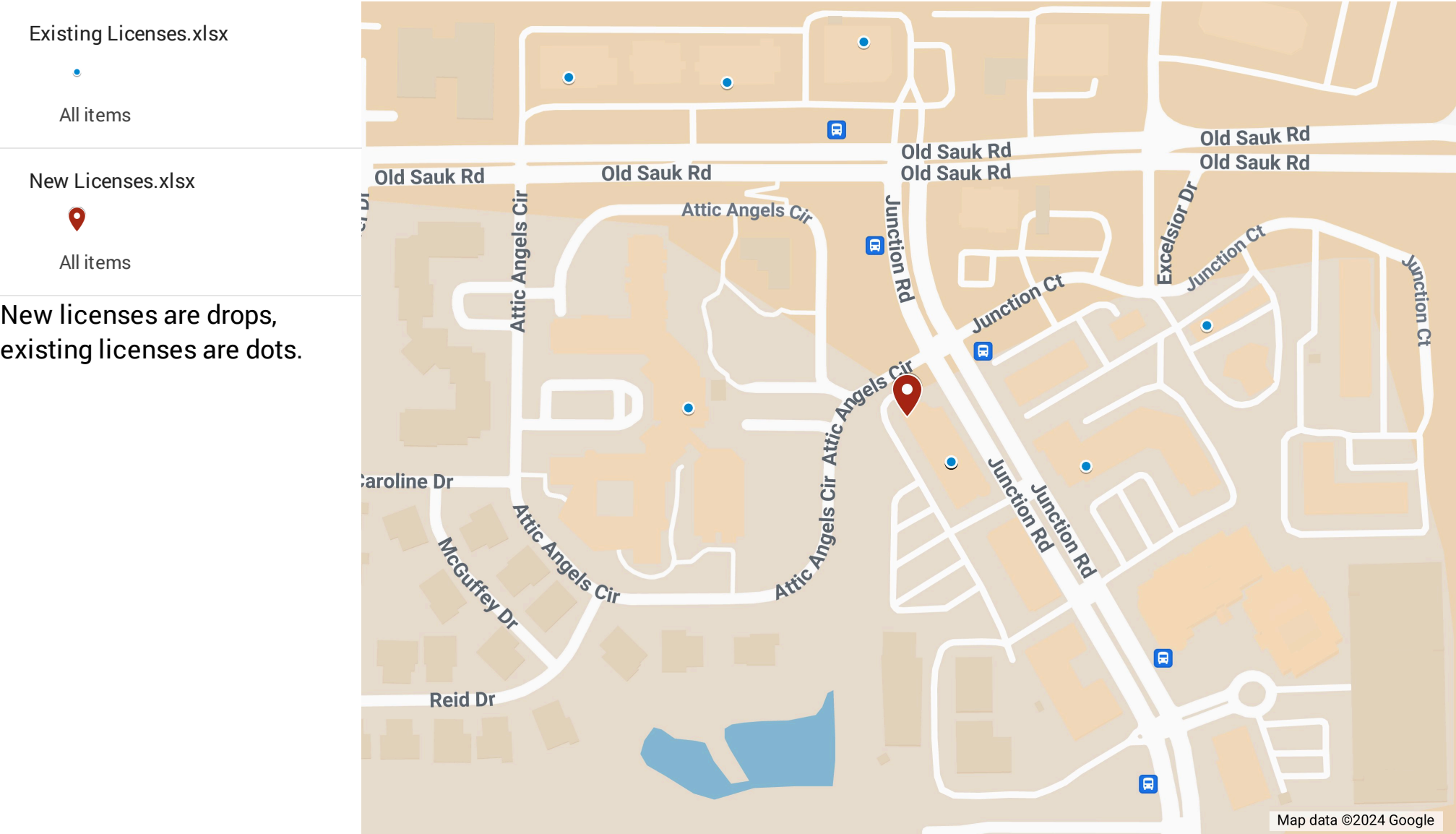
Client Relations:

Amar Peru aims to develop strong, long-lasting relationships with its customers by delivering high-quality food, personalized service, and a welcoming dining experience. They will also seek to engage with their audience through social media and other digital channels.

income streams:

Amar Peru main revenue stream will come from direct sales of its delicious and unique Peruvian chicken dishes. we will also get additional income streams, such as catering, online sales.

May 2024 ALRC New License





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83166

File ID: 83166

File Type: License

Status: Council Public
Hearing

Version: 2

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/28/2024

File Name:

Final Action:

Title: Public Hearing - New License
The Lone Girl Brewing Company - Madison Taproom LLC • dba The Lone Girl
Tap and Pizza
1817 E Washington Ave • Agent: Kerry Abercrombie
Estimated Capacity (in/out): 49/38
Class B Combination Liquor & Beer • 50% alcohol, 50% food
Police Sector 410 (District 6)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 13.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00196 LONE GIRL Legistar APP.pdf,
1817 E Washington Ave map.pdf, MNA
Comments.pdf, Chief Kreitzman Comments.pdf,
Herzberg Comments.pdf, Alder Rummel
Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
Action Text:		This License was Referred for Introduction					

Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

2	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Farley, seconded by Barushok, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

Two registrations in support.

Text of Legislative File 83166

Title

Public Hearing - New License

The Lone Girl Brewing Company - Madison Taproom LLC • dba The Lone Girl Tap and Pizza

1817 E Washington Ave • Agent: Kerry Abercrombie

Estimated Capacity (in/out): 49/38

Class B Combination Liquor & Beer • 50% alcohol, 50% food

Police Sector 410 (District 6)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,
☒ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICLIB-2024-00196
(License number)

6
(Alder District #)

410
(Police Sector)

Office Use Only

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
The Lone Girl Brewing Company - Madison Taproom, LLC _____
- Trade Name (doing business as) The Lone Girl Tap and Pizza _____
- Address to be licensed 1817 E Washington Ave. Madison, WI 53704 _____
- Mailing address 1817 E Washington Ave. Madison, WI 53704 _____
- Anticipated opening date 5/1/2024 _____
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)

- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

Alcoholic beverages are to be stored, served and/or sold in the following areas: walk-in cooler, kitchen/prep area, indoor seating area, workspace behind bar, bathrooms, and outdoor patio seating area as marked on attached drawing. Indoor sq. ft = 1315, Outdoor sq. ft = 640.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):
Indoor: 49 Outdoor: 38
10. Describe existing parking and how parking lot is to be monitored. Indoor parking garage is attached to The Marling building and available for retail visitors. Area is monitored by The Landlord. Street parking in front of the business is monitored by The City of Madison.
11. Was this premises licensed for the sale of liquor or beer during the past license year?
- ☐ No ☒ Yes, license issued to O'so Brewing Co. DBA O'so Madhouse. (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Kerry Abercrombie
13. City, state in which agent resides Waunakee, Wisconsin
14. How long has the agent continuously resided in the State of Wisconsin? 13
15. Has the liquor license agent completed the responsible beverage server training course?
- ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 9/16/15
16. State and date of registration of corporation, nonprofit organization, or LLC.
Wisconsin, 03/22/24
17. In the table below list the directors of your corporation or the members of your LLC.
☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Owner	Kevin Abercrombie	Waunakee, WI
Owner	Paul Kozlowski	Skokie, IL
Registered Agent	Kerry Abercrombie	Waunakee, WI

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.
Kerry Abercrombie
-
19. Is applicant a subsidiary of any other corporation or LLC?
- ☐ No ☒ Yes (explain) The Lone Girl Brewing Company, LLC
20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?
- ☐ No ☒ Yes (explain) The Lone Girl Brewing Company - Waunakee, LLC

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11am-12am	11am-12am	11am-12am	11am-12am	11am-12am	11am-12am	11am-12am
<i>(Class B only) Enter below any hours when food service will not be available, if applicable</i>						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. Pizza and similar foods

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

50 % Alcohol 50 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2024.
38. State Seller's Permit 4 5 6 - 1 0 3 1 6 7 6 1 4 4 - 0 4
39. Federal Employer Identification Number 99-2093173
40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Kevin Abercrombie

Business phone 773-383-8972 Business e-mail address kevin@thelonegirl.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

4/5/24

(Date)

Clerk's Office checklist for complete applications

<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation)	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license <input checked="" type="checkbox"/> *Articles of Incorporation <input checked="" type="checkbox"/> *Appointment of Agent * Corporation/LLC only	<input checked="" type="checkbox"/> Floor Plans <input checked="" type="checkbox"/> Lease <input checked="" type="checkbox"/> Business Plan <input checked="" type="checkbox"/> **Sample Menu ** Class B only
<input checked="" type="checkbox"/> FEIN <input checked="" type="checkbox"/> Written description of premises		

Upon Application Submission, the Clerk's Office issued to the application:

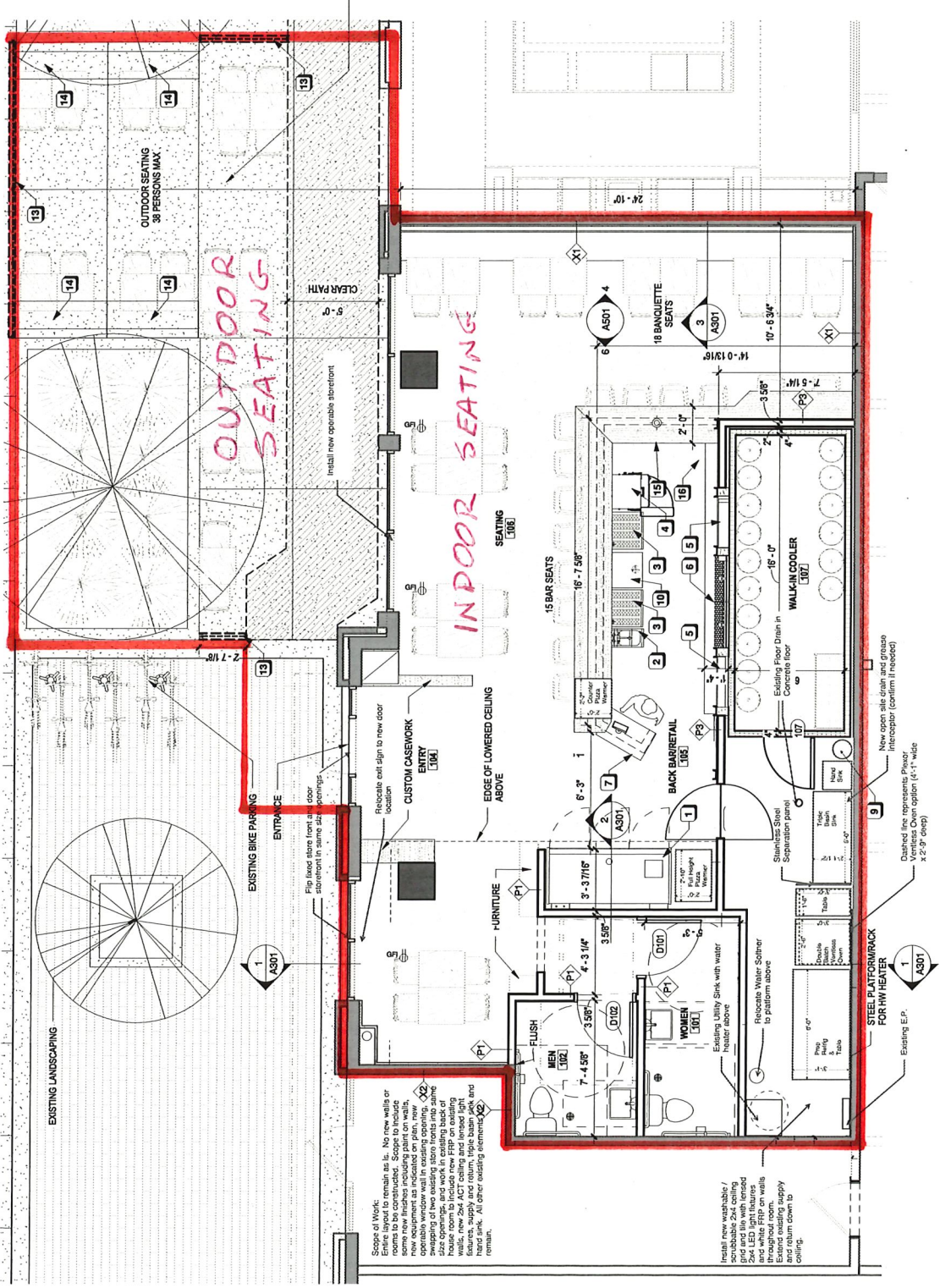
- ☐ Orange sign ☐ Orange business card
☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

Mark	DESCRIPTION
1	RETAIL CARRY-OUT COOLER
2	U.C. SINK
3	GLASSWARE DRYING RACK
4	U.C. DISHWASHER
5	GLASSES SHELVING
6	BEER TAPS
7	TRANSACTION COUNTER
8	COMPUTER/PRINTER STATION
9	U.C. ICE MAKER
10	U.C. ICE WAGER
11	ELECTRICAL PANEL
12	MOP SINK/CLEANING
13	36" TALL MOVABLE METAL FENCE PARTITIONS
14	10 FT. BENCH SEATS
15	WARM FOOD STORAGE
16	CROWLER EQUIPMENT
17	WATER SOFTENER



1 FIRST FLOOR PLAN

1/4" = 1'-0"

Overall Business Case for opening a Taproom Location

Opening the taproom provides the best opportunity to increase high-profit revenue that Lone Girl has seen, to date. The location along a busy corridor in Madison (1801 E Washington Avenue), surrounded by a younger, more populous demographic, presents a great opportunity to sell beer, wine, liquor and pizza in a casual environment. This idea is in line with a larger industry trend toward a fast casual model in lieu of full-service restaurants due to the simplicity of operations and increased margins when compared to the full-service approach.

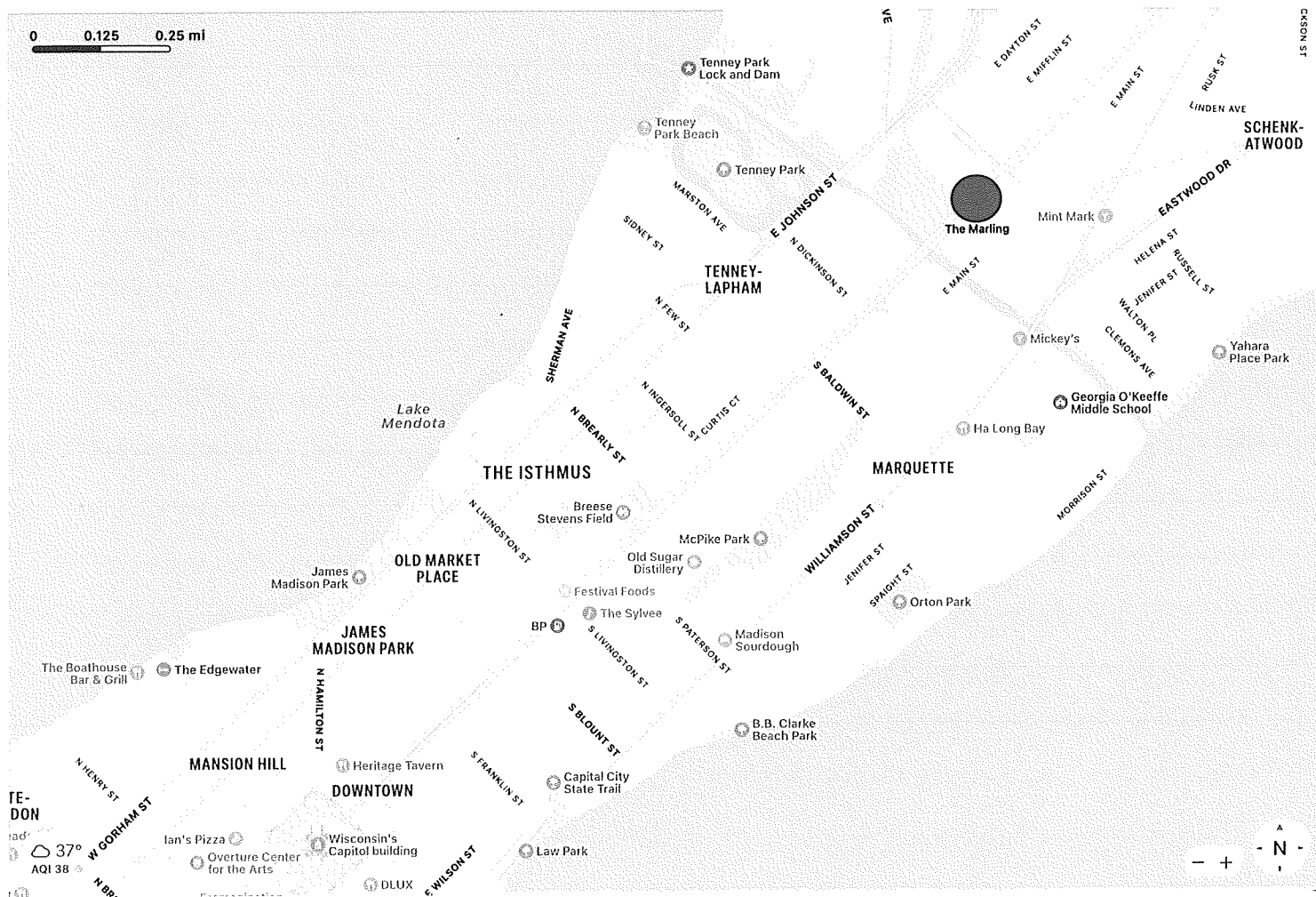
The specific location we have identified provides another major advantage, it was previously occupied by a taproom tenant. Leveraging a 2nd generation space greatly reduces the required initial capital investment to open. We will further take advantage of the opportunity by operating with a simplified model that will greatly reduce operational cost, while simultaneously leveraging high margin products and the existing management structure for Lone Girl. This results in diversification of your investment supported by a more efficient and profitable operating model.

Assuming we proceed with this project early November, 2023 we would have a projected opening in the Spring of 2024.

Location

1801 E Washington Avenue in Madison, WI is located in a mixed-use development that includes additional commercial tenants and 180 residential units. The area is approximately 1.8 miles from the capital building and is quickly developing with more residential and commercial units on the way. There is a newly completed mixed-use development across the street that includes an additional 250 residential units.

The location provides a convenient stop when traveling to and from: the Capital Square/Downtown area, entertainment and concert venues such as Breese Stevens Field and The Sylvee, the upcoming Madison Public Market, and a public park across the street along with attached and adjacent residential units. The location is also only 20 minutes from our existing location so we will be able to efficiently manage and support the new location.





View from Park looking East



View from street looking East



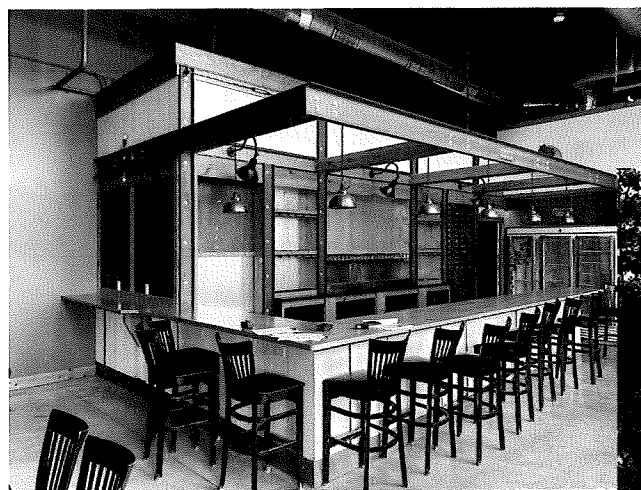
View from street looking South

Demographics

The target demographic of the location will be younger professionals, between 24-45 years old, both male and female, with disposable income looking for a convenient and casual quality experience. While families will be part of the consumer base, this will not be the main focus of the concept. This will allow the brand to tap into a different demographic than the current location and further diversify your investment.

2nd Generation Space

The existing space fits both our brand aesthetic and our physical needs from a layout perspective rather well, presenting us with a great opportunity. The advantage of a 2nd generation space such as this is the ability to utilize the existing mechanical, electrical and plumbing infrastructure along with existing improvements such as the walk in cooler, draft system, bar and bathrooms without paying for them, or paying pennies on the dollar. This combined with minimal aesthetic upgrades and the utilization of automated, ventless cooking equipment, allows us to significantly reduce the capital required to open and operate.



View of the existing bar and walk
in cooler with tap system

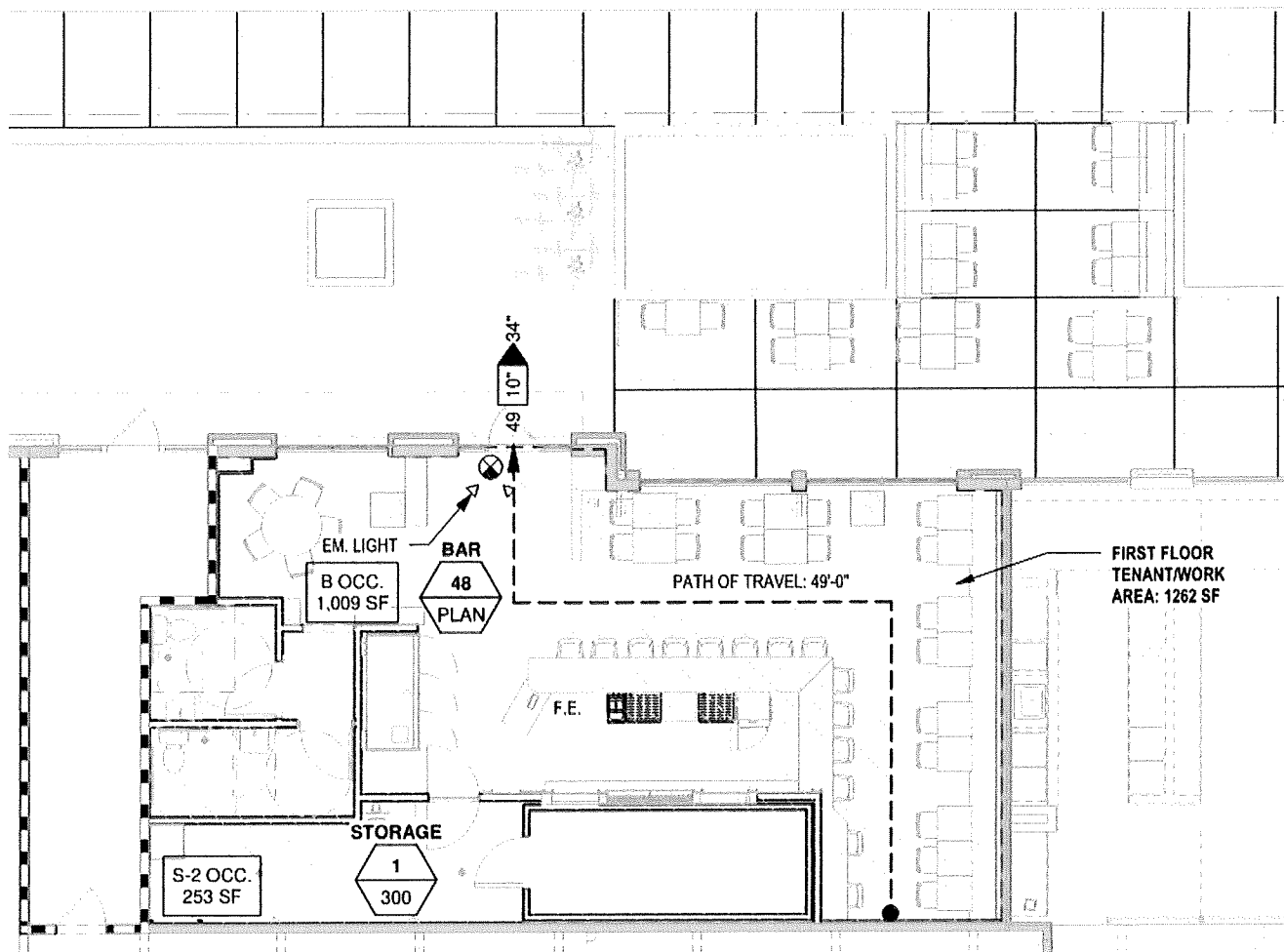


View of windows looking out toward sidewalk patio seating area



View of sidewalk patio seating area

Existing Floor Plan

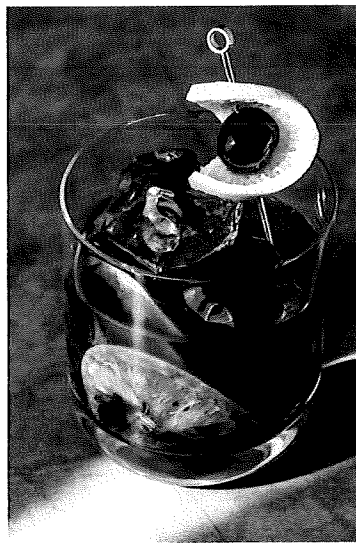


Concept

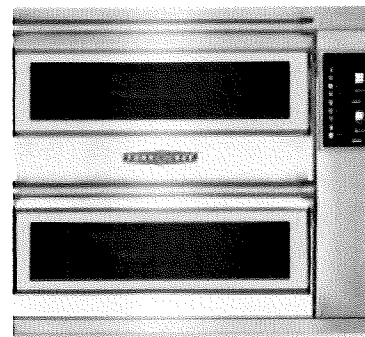
The concept will be a small footprint format centered on Beer, Wine, Liquor and Pizza. All high margin product that require minimal labor and expertise. The concept will be a casual atmosphere supported mainly by a self-service model. We will target a younger demographic than our current location and will brand under the Lone Girl umbrella. Leveraging a Fast Casual service model combined with the food quality of a full-service restaurant, the concept will provide our customers with convenience and quality while producing profitable revenue.

Food and Beverage Offerings

We will have a very focused menu, centered around quality roman-style pizza, unique to the market, and Lone Girl Beer. Supporting menu items will include simple snacks, salad, breadsticks and additional adult beverages. All high margin, low labor cost products. We will also offer optionality for the consumer with items such as pizza by the slice and beer to go. All food items will be cooked in automated ventless equipment that will produce consistent quality product and future optionality in our offerings.



IE Double Batc



Marketing Strategy

Having a second location will create greater exposure for the Lone Girl brand and generate a broader customer base for our existing location. Co-marketing the 2 locations will create more cost effective customer acquisitions cost (CAC) and cross selling of both locations.

Simplified Operating and Service Model

Leveraging the learnings from our current location, and the challenges we face, we are very excited about the opportunity this smaller footprint provides. By creating a more casual atmosphere targeting a different demographic than our existing location, we will be able to greatly simplify the operations when compared to our current model, by embracing a largely self-service approach.

A thoughtful, focused menu and advancements in cooking and ingredient technologies (i.e. automated ventless ovens), will allow us to greatly reduce the amount of skilled labor needed to service our customers. The operation will require significantly less labor, even at peak times. This will be further enhanced by utilizing the additional brewing capacity at our existing location, as originally planned, to produce our beer for sale at the new taproom.

FOOD MENU

Pizza Slices

- Cheese
- Pepperoni
- Sausage

Starters

- Pizza Fries - See Kerry for detail
- Garlic Stix - Small pinsa garlic butter
- Roman bread - Small pinsa w/ olive oil and vinegar

Roman Style Pizza

Small serves 1-2 Large serves 3-4

- Basic- Olive oil, fresh mozzarella, rosemary, roasted garlic, sea salt
- Marinara- House marinara, roasted garlic, sea salt, chili flake
- Margarita- house sauce, mozzarella, basil
- Fennel Sausage- house sauce, roasted fennel sausage, mozzarella,
- Hot Pepperoni- House sauce, pepperoni,, mozzarella, fresh oregano, hot honey drizzle



LONE GIRL BEER

SpeakEasy Ale \$5 ~ 5% ABV

Speak. Easy. Simple in concept, sometimes difficult in practice. Enjoy our lightest beer, which shares it's name with the brick used for our walls

Off the Rails IPA \$5.5 ~ 6.5% ABV

Named for the railroad that parallels our southern wall, this beer steams ahead with citrusy and floral hops

Sweet Baby Stout \$5.5 ~ 5.5% ABV

Bold Coffee meets Sweet Chocolate. Slightly Roasted enters the room. Magic happens

Dark Hondo Robust Porter \$5.5 ~ 6.5% ABV

Hondo is the nickname of a mysterious friend. Dark Hondo arrives after midnight. Let your dark side out

Towhead Belgian Blonde \$5.5 ~ 7% ABV

Confident, mysterious, intelligent, fun & sexy - with an accent. In all, the perfect Belgian Blonde

Han the Astrochimp IPA \$6.5 ~ 8% ABV

To honor the 1st chimpanzee in space, we used Galaxy and Skyrocket hops to make this hoppy beer out-of-this-world

FLIGHTS AVAILABLE ~ \$2 EACH BEER

\$4 PINT OF THE DAY ~ Ask Your Server

\$4 PINTS HAPPY HOUR 3 - 5PM TUES - FRI

GROWLERS TO GO ~ \$6 DEPOSIT, \$18 FILL

Yes Please! Pale Ale \$5.5 ~ 4.9% ABV

This East Coast Pale Ale comes to you with a hazy-golden hue, tight citrus flavors, and a juicy finish. Big flavor, low ABV. Would you like another...Yes Please!

Pipe Dreams Wheat \$5.5 ~ 5.5% ABV

I've got an idea...Let's open a brewpub! Our crazy dream started with this light & refreshing beer

Octoberish Amber Ale \$6 ~ 6% ABV

A clean & rich German-style festival beer featuring toasty malt & restrained hops. Prost!

GoldHops Belgian IPA \$6 ~ 6.8% ABV

Traditional Belgian yeast flavors blend with mandarin orange notes from Mandarin and Pacifica Hops. Not too malty...not too bitter...this one is juuust right.

Double Trubbel Pumpkin Spice \$6.5 ~ 7.5% ABV

A Belgian Dubbel, made with 120 pounds of pumpkin, and hints of cinnamon, nutmeg, allspice, and cloves

WINE



Bollicini Rose Prosecco

\$7

Piccini Pinot Grigio

\$8 / \$32

Clifford Bay Sauvignon Blanc

\$9 / \$36

Fritz Zimmer Maestro Riesling

\$8 / \$32

La Crema Chardonnay

\$10 / \$40

Byron Pinot Noir

\$10 / \$40

Don Miguel "Colossal" Malbec

\$9 / \$36

Peppert Red Blend

\$8 / \$32

Drumheller Cabernet Sauvignon

\$9 / \$36

GUEST DRAFT

Rotating, Seasonal Cider

ask your server for the current offering

NON-ALCOHOLIC

St. Pauli Girl N/A \$5

SIGNATURE COCKTAILS

Parti's Press ~ \$8

Smile a lot, and we just might name a cocktail after you! Tito's Vodka, Cointreau, Summer Lovin', muddled oranges & lemon, splash of OJ, topped with seltzer & sprite

Dark & Stormy ~ \$8

Bacardi rum, Sweet Baby Stout, fresh lime juice, ginger beer

Chocolate Martini ~ \$9

Tito's vodka, Godiva chocolate liqueur, Sweet Baby Stout, Licor 43, cream, & chocolate swirls

The 608 ~ \$9

Tito's vodka, Thatcher's elderflower liqueur, simple syrup, lemon juice, topped with Prosecco, on the rocks, lemon twist

Margarita del Sol ~ \$8

El Mayor Tequila, Cointreau, Summer Lovin' wheat beer, lime juice, sour mix, splash of orange juice and Sprite

Iced Irish Coffee ~ \$8

Jameson Irish whiskey, Sweet Baby Stout, Columbian coffee, simple syrup & a whipped cream float

Berry Mojito ~ \$9

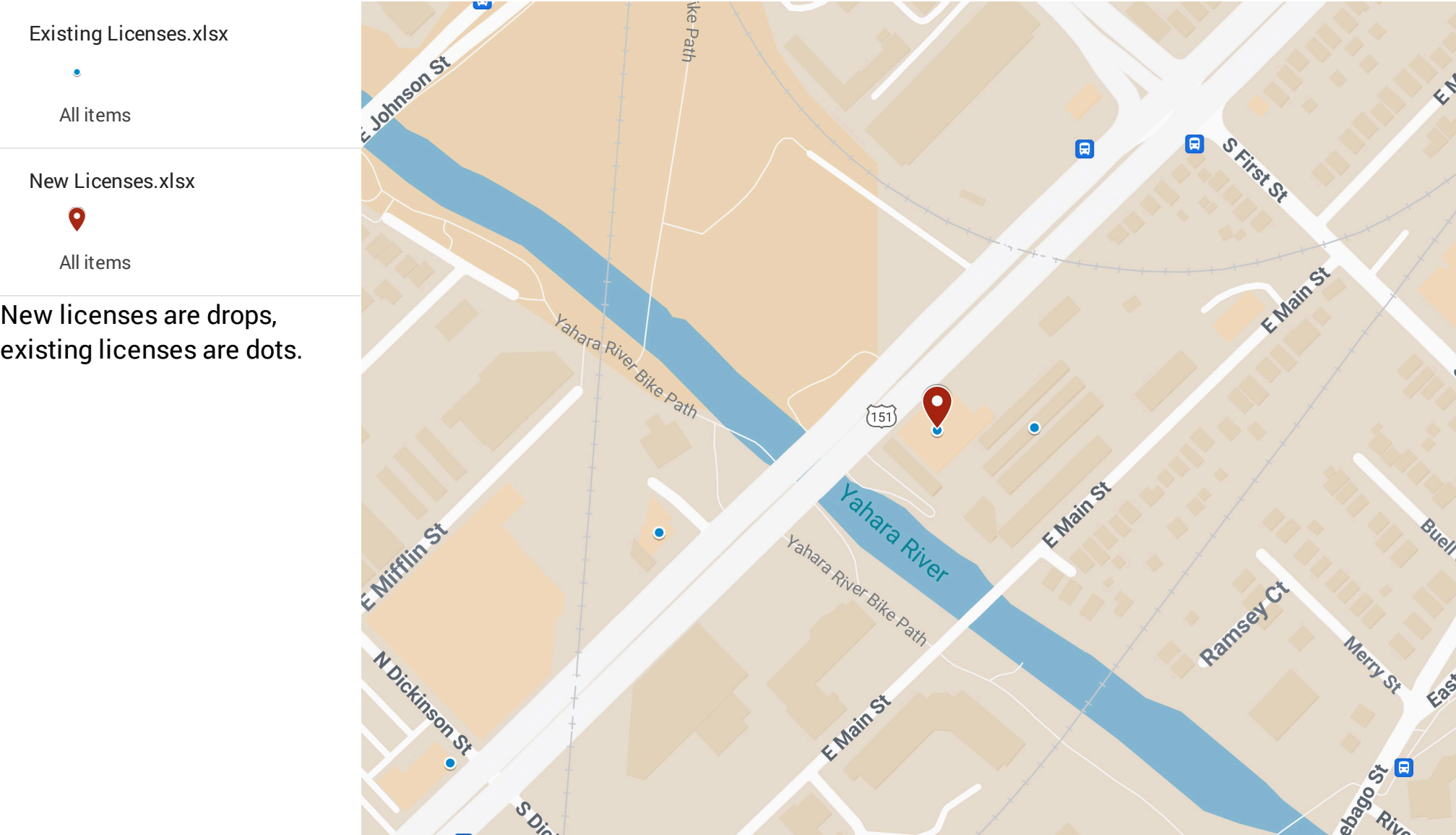
Bacardi Superior rum, triple berry puree, sprite, fresh mint

Sangria Smash ~ \$9

Brokers London dry gin, Thatchers elderflower liqueur, fresh lemon juice, simple syrup, splash of Cabernet Sauvignon



May 2024 ALRC New License





PO Box 8474
Madison, WI 53708

Board of Directors

Marlisa Kopenski Condon, President	Kate Allen Rubin
Eric Hamilton, VP	Elle Grevstad
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Courtney Lindl, Secretary	Cailey Jamison
Lance Lattimer	Jen Plants
Wynona Pyrtel	Mike Kohn

April 16, 2024

City of Madison Alcohol License Review Committee
210 Martin Luther King, Jr. Blvd. Rm 201

Re: Lone Girl Brewing Company – Class B Liquor License

Dear City of Madison Alcohol License Review Committee:

The board of the Marquette Neighborhood Association voted unanimously to support the application for a Class B combination liquor and beer license sought by Kevin Abercrombie for Lone Girl Brewing Company at 1817 E Washington Avenue. The board voted to support the license application as submitted, and is excited to welcome Lone Girl to our neighborhood.

We ask that the ALRC support the license application.

Sincerely,
Marlisa Kopenski Condon
President, Marquette Neighborhood Association

CC: MNA board, MNA P&D Committee, Alder Marsha Rummel, Kevin Abercrombie
(Lone Girl Brewing Company)

Waunakee Police Department



May 15, 2024

To whom it may concern,

I am writing to share my experience working with Lone Girl Brewing Company in the Village of Waunakee. In my experience working with Kevin Abercrombie and his staff I have found them to be very easy to work with. They have been very proactive in working with the police department on events or activities that take place at their business and have been very supportive of the Waunakee Community.

A handwritten signature in dark ink, appearing to read "Adam Kreitzman".

Adam Kreitzman
Chief of Police

licensing

From: Gary Herzberg <ghertzy27@gmail.com>
Sent: Wednesday, May 15, 2024 5:18 PM
To: licensing
Subject: Lone Girl Tap Room Agenda Item #44 File # 83166

You don't often get email from ghertzy27@gmail.com. [Learn why this is important](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I'm Gary Herzberg from Waunakee, WI and I'm writing this letter of support for Kevin Abercrombie's license application for his Lone Girl Tap Room and Pizza in Madison. I served on the Village Board and Planning Commission's for over 20 years in Waunakee and was on those commissions when Kevin originally proposed his current Waunakee Lone Girl Brewery and Restaurant to our commissions. We were in the process of revitalizing our downtown business area when Kevin first approached the Village with his plans. He always exceeded our expectations and was willing to work with our downtown residence and our Police Chief in addressing issues up front. His Brewery was an automatic hit in our community and draws a large portion of his customers from Madison and the surrounding communities for his great food and beer selection.. Kevin is very active in our community and is always willing to give back to the Waunakee community. He would be a great addition to Madison's eat side, I know I would come and support their business.

Regards,

Gary Herzberg
1804 Athens Court Waunakee,WI

Sent from [Mail](#) for Windows

licensing

From: Rummel, Marsha
Sent: Wednesday, May 15, 2024 5:25 PM
To: licensing
Cc: Hanson, Michael; Verveer, Michael; Knox Jr., Isadore; Myadze, Charles
Subject: Comments for ALRC 5/15/24

Greetings ALRC-

#2 AtwoodFest - I support Temporary class B/Street use permit

#29 Deliciouser - I support outdoor patio until 9p

#31 PX 2 Prost- I support with the understanding from the applicant that they will reach out to nearby neighbors to inform them of event and street closing

#33/45 Tacos and Taquila - I support with the understanding that there is no outdoor amplified music on the rooftop patio

#34 Umami E license - the applicant attended MNA preservation and development committee yesterday. Neighbors on Jenifer St did not support a DJ until close. There was no consensus and no action taken by the MNA P&D at their meeting. After listening to the discussion, the applicant agreed to ask for referral to next ALRC meeting so I can hold a neighborhood meeting on June 25 @ 6p

#44 Lone Girl Brewing Co - I support with same conditions for patio capacity as previous establishment (38)

#61 Elks Lodge - I understand the application was received timely but misplaced and added late to the agenda. I'm not sure nearby neighbors received a postcard of the proposed request for change of licensed premises to allow alcohol service on the lawn and if that is correct, I would be happy to add this to my neighborhood meeting mentioned above if the applicant agrees to referral.

Thank you for your service-

Marsha

Alder Marsha Rummel (she/her/hers)

District 6

Subscribe to my blog: <http://www.cityofmadison.com/council/district6/blog/>

Please note: all email, regular mail, text, & written communications are subject to open record requests.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83193

File ID: 83193

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/30/2024

File Name:

Final Action:

Title: Public Hearing - New License
Tacos & Tequila LLC • dba Atico Lounge
823 E Washington Ave • Agent: Ann Corcoran
Estimated Capacity (in/out): 180/56
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 408 (District 6)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 14.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00198 ATICO Legistar APP.pdf, 823 E
Washington Ave map.pdf, MNA Comments -
Atico.pdf, Alder Rummel Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

Two registrations in support.

Text of Legislative File 83193

Title

Public Hearing - New License
Tacos & Tequila LLC • dba Atico Lounge
823 E Washington Ave • Agent: Ann Corcoran
Estimated Capacity (in/out): 180/56
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 408 (District 6)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

LIC18-2024-00198

(License number)

6

408

(Alder District #)

(Police Sector)

Office Use Only

Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.

Tacos & Tequila LLC

2. Trade Name (doing business as) Atico Lounge
3. Address to be licensed 823 East Washington Ave (Floor 8)
4. Mailing address 6712 Frank Lloyd Wright Ave, Middleton, WI 53562
5. Anticipated opening date 8/1/2024
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

We are located on the 8th Floor of a Hotel -
Alcohol will be served in the bar, Dining room, patio &
private dining room. Liquor will be stored in the bar,
walk in cooler and locked storage room

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 180 Outdoor: 56

10. Describe existing parking and how parking lot is to be monitored.

Only Street parking and Surrounding parking ramps

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Ann Corcoran

13. City, state in which agent resides Madison, WI

14. How long has the agent continuously resided in the State of Wisconsin? 50 years

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 2/14/2021

16. State and date of registration of corporation, nonprofit organization, or LLC.

WI 11/30/2022

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
<u>Member</u>	<u>Ben Roberts</u>	<u>Madison, WI</u>
<u>Member</u>	<u>Ailin Stupinean</u>	<u>Wisconsin Dells, WI</u>

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Ben Roberts

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☐ No ☒ Yes (explain) Pasqual's Cantina and Taberna Tacos & Tequila

Section D—Business Plan

21. What type of establishment is contemplated?

☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store

☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps

☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☐ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3p - 12a	3p - 12a	3p - 12a	3p - 12a	3p - 12a	3p - 12a	3p - 12a
(Class B only) Enter below any hours when food service will not be available, if applicable						
10p - 12a	-	-	-	-	-	-

Limit 1st
Rec'd
Menu

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. Full service food menu

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

40 % Alcohol 60 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☒ Yes—what kind? Occasional

DJ or Mariachi band for special occasions

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.

38. State Seller's Permit 4 5 6 - 1 0 3 1 1 6 3 3 9 6 - 0 4

39. Federal Employer Identification Number 88-4300855

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Ben Roberts

Business phone 608 445 1201 Business e-mail address ben@salsapantsinc.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC),
☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans,
☒ Copy of Lease, ☒ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature] Member
 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

3/30/24
 (Date)

Clerk's Office checklist for complete applications

<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation)	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license	<input checked="" type="checkbox"/> Floor Plans
<input checked="" type="checkbox"/> FEIN	<input checked="" type="checkbox"/> *Articles of Incorporation	<input checked="" type="checkbox"/> Lease
<input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> *Appointment of Agent	<input checked="" type="checkbox"/> Business Plan
	* Corporation/LLC only	<input checked="" type="checkbox"/> **Sample Menu
		** Class B only

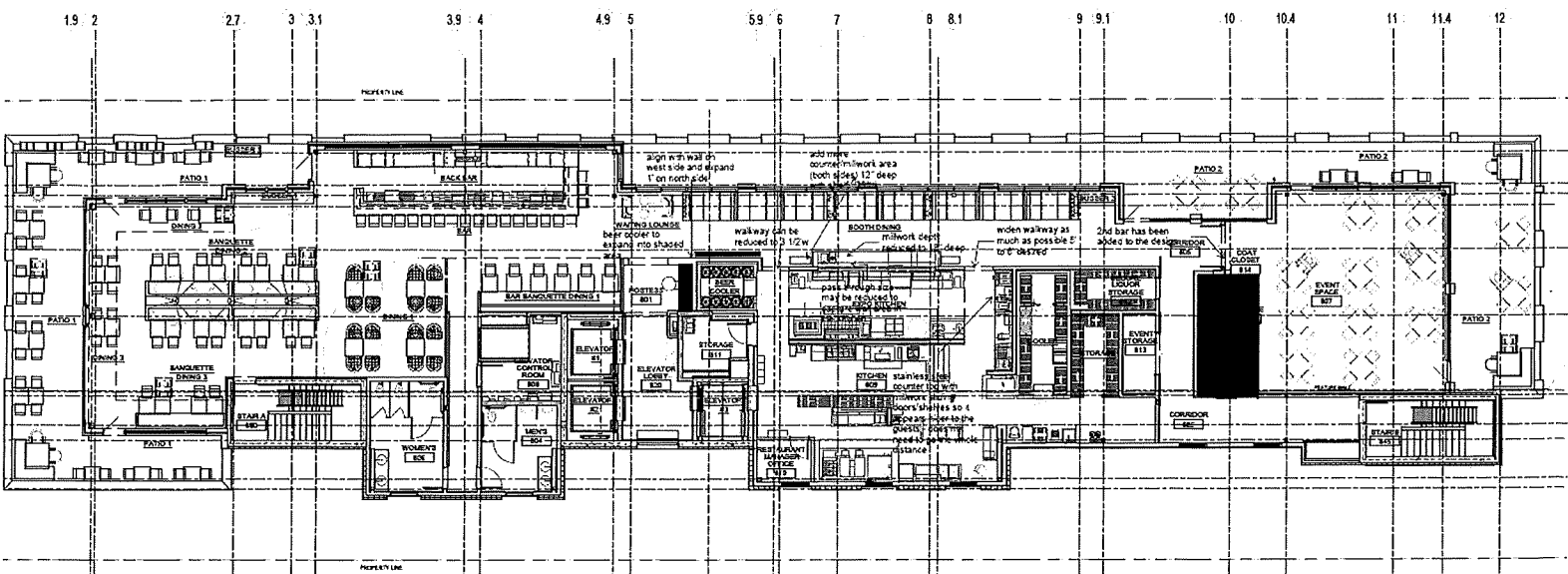
Upon Application Submission, the Clerk's Office issued to the application:

- ☐ Orange sign ☐ Orange business card
☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

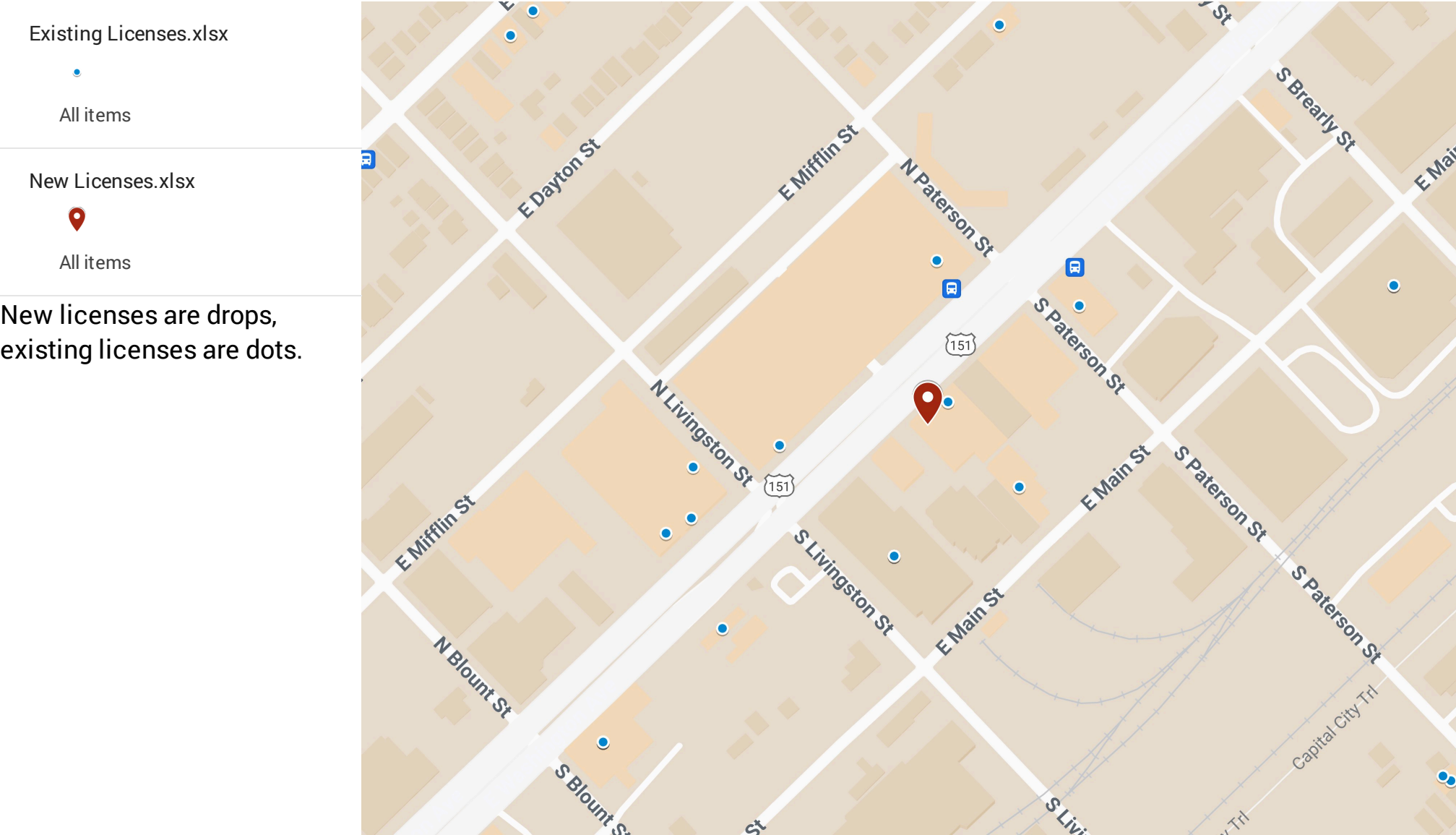
Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____



May 2024 ALRC New License





PO Box 8474
Madison, WI 53708

Board of Directors

Marlisa Kopenski Condon, President	Kate Allen Rubin
Eric Hamilton, VP	Elle Grevstad
Deven McGlenn, Treasurer	Noah Salata
Courtney Lindl, Secretary	Cailey Jamison
Lance Lattimer	Jen Plants
Wynona Pyrtel	Mike Kohn

May 14, 2024

City of Madison Alcohol License Review Committee
210 Martin Luther King, Jr. Blvd. Rm 201

Re: Atico – Class B Liquor License and Entertainment License

Dear City of Madison Alcohol License Review Committee:

The Preservation & Development Committee of the Marquette Neighborhood Association voted unanimously to support the application for a Class B Liquor License and Entertainment License sought by Ben Roberts of Tacos & Tequila LLC for Atico Lounge at 823 E Washington Ave (Floor 8). The committee voted to support the license application with the condition that music be limited to indoor only, and is excited to welcome Atico Lounge to our neighborhood.

We ask that the ALRC support the license applications.

Sincerely,
Cailey Jamison & Eric Hamilton
Preservation & Development Committee Co-Chairs, Marquette Neighborhood Association

CC: MNA board, MNA P&D Committee, Alder Marsha Rummel, Ben Roberts

licensing

From: Rummel, Marsha
Sent: Wednesday, May 15, 2024 5:25 PM
To: licensing
Cc: Hanson, Michael; Verveer, Michael; Knox Jr., Isadore; Myadze, Charles
Subject: Comments for ALRC 5/15/24

Greetings ALRC-

#2 AtwoodFest - I support Temporary class B/Street use permit

#29 Delicouser - I support outdoor patio until 9p

#31 PX 2 Prost- I support with the understanding from the applicant that they will reach out to nearby neighbors to inform them of event and street closing

#33/45 Tacos and Taquila - I support with the understanding that there is no outdoor amplified music on the rooftop patio

#34 Umami E license - the applicant attended MNA preservation and development committee yesterday. Neighbors on Jenifer St did not support a DJ until close. There was no consensus and no action taken by the MNA P&D at their meeting. After listening to the discussion, the applicant agreed to ask for referral to next ALRC meeting so I can hold a neighborhood meeting on June 25 @ 6p

#44 Lone Girl Brewing Co - I support with same conditions for patio capacity as previous establishment (38)

#61 Elks Lodge - I understand the application was received timely but misplaced and added late to the agenda. I'm not sure nearby neighbors received a postcard of the proposed request for change of licensed premises to allow alcohol service on the lawn and if that is correct, I would be happy to add this to my neighborhood meeting mentioned above if the applicant agrees to referral.

Thank you for your service-

Marsha

Alder Marsha Rummel (she/her/hers)

District 6

Subscribe to my blog: <http://www.cityofmadison.com/council/district6/blog/>

Please note: all email, regular mail, text, & written communications are subject to open record requests.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83194

File ID: 83194

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/30/2024

File Name:

Final Action:

Title: Public Hearing - New License
El Pollo Rumbero LLC • dba El Pollo Rumbero
77 Sirloin Strip • Agent: Araceli Rivera
Estimated Capacity (in/out): 204/0
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 310 (District 14)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 15.

Sponsors: Isadore Knox Jr.

Effective Date:

Attachments: LICLIB-2024-00208 EL POLLO Legistar APP.pdf, 77
Sirloin Strip map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Carter, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

The committee advises an entertainment license be applied for to cover live music.

One registration in support.

Text of Legislative File 83194

Title

Public Hearing - New License
El Pollo Rumbero LLC • dba El Pollo Rumbero
77 Sirloin Strip • Agent: Araceli Rivera
Estimated Capacity (in/out): 204/0
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 310 (District 14)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☒ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICLIB-2024-00208
(License number)

14
(Alder District #)

300
(Police Sector)

Office Use Only

157

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☒ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
EL Pollo Rumbero LLC
- Trade Name (doing business as) EL Pollo Rumbero
- Address to be licensed 77 Sirloin Strip Madison WI
- Mailing address 77 Sirloin Strip Madison WI 53713
- Anticipated opening date 1 May
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)

- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

there are two bars where we plan
to keep the alcohol stored two
separate rooms. In the summer months
we would like to use the outside space for seating
and serving (food and drinks), Bar Coolers + basement
alcohol stored in storage.

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 204 Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

75 Parking spots. There are security cameras 24/7.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to MEDITERRANEAN HOOKAH LOUNGE LLC (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Araceli Rivera
13. City, state in which agent resides Madison WI
14. How long has the agent continuously resided in the State of Wisconsin? 4 years
15. Has the liquor license agent completed the responsible beverage server training course?
- ☒ No, but will complete prior to ALRC meeting ☐ Yes, date completed _____
16. State and date of registration of corporation, nonprofit organization, or LLC.
- 4-3-24 WISCONSIN
17. In the table below list the directors of your corporation or the members of your LLC.
- ☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
owner	Araceli Rivera	Madison WI
member	Alejandro Herrera	
	Rivera	Madison WI

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Araceli Rivera

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other Columbian / Mexican Restaurant + BAR

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9 - 9pm	9 - 10pm	9 - 10pm	9 - 10pm	9 - 10pm	9 - 1230am	9 - 2:30am
(Class B only) Enter below any hours when food service will not be available, if applicable						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. _____

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

30 % Alcohol 70 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☒ Yes—what kind? _____

Karaoke and live Mariachi

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

Alder Isadore Kwon
608-443-8224

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes *July 1*
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 24.
38. State Seller's Permit 4 5 6 - 1 0 3 1 7 0 2 4 8 7 - 0 4
39. Federal Employer Identification Number 99 2301138
40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Araceli Rivera

Business phone 3476283954 Business e-mail address cipollorumberrio@gmail.com

Preferred language Spanish + English (both)

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☒ Yes (language: Spanish)

☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☒ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

 (Date)

Clerk's Office checklist for complete applications		
<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation) <input checked="" type="checkbox"/> FEIN <input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> Background investigation form(s) <input checked="" type="checkbox"/> Form for surrender of previous license <input checked="" type="checkbox"/> *Articles of Incorporation <input checked="" type="checkbox"/> *Appointment of Agent * Corporation/LLC only	<input checked="" type="checkbox"/> Floor Plans <input checked="" type="checkbox"/> Lease <input checked="" type="checkbox"/> Business Plan <input checked="" type="checkbox"/> **Sample Menu ** Class B only

Upon Application Submission, the Clerk's Office issued to the application:

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

~~* WI Seller's Permit~~
~~* Lease Floor~~



Bar koo.

Parkoo



70
Cortes.

Parkoo

Restaurant

Pollo rumbero

Un solo corazón mexicano a Colombia

Hot coffee

American coffee.....	3.00
Greek coffee.....	3.75
Espresso.....	3.50
Cafe latte.....	6.00
Hot chocolate.....	3.00
Cappuccino.....	5.50

Breakfast

Arepas con queso/corn cake with cheese.....	5.50
Arepas con queso chorizo/corn cake with cheese & sausage ...	10.00
Arepas con huevos al gusto /egg any style with corn cake & cheese	10.00
Arepas con queso carne o pechuga / corn cake steak or grilled chicken	12.00
Calentado solo / mixed rice&beans pork belly tomato & onions.....	6.00
Calentado con huevos al gusto / mixed rice & beans pork belly tomato onions..	11.00
Calentado con carne o pechuga /mixed rice &beans pork belly tomato onions...	13.00
Calentado rumbero /mixed rice &beans pork belly tomato onions cork cake sausage	16.00

Burgers

With French fries & soda.....	15.00
Cheeseburger combo.....	17.00
Western burger/cheeseburger fried bacon egg	17.00
chipotle burger /cheeseburger fried onions avocado chipotle mayo	17.00

Paninis

Chicken panini/tomato onions lettuce grilled chicken.....	15.00
Steak panini/tomato onions lettuce grilled steak.....	15.00

cold coffee

Ice American.....	3.75
Greek frappe.....	5.00
frappe float.....	6.50
Ice mochaccino.....	6.50
freddo espresso.....	6.00
Cappuccino float.....	6.00
Cold chocolate.....	3.00

omelettes

western omelet/ham peppers and onions.....	14.00
vegetarian omelette/spinach onions mushrooms tomato	14.00
protein omelette/grilled chicken breast tomato & mushrooms	14.00
create your omelette.....	14.00
served with house fries toast bread select 2 items	
ham spinach tomato onions mushrooms chicken peppers	

Mexican corner

jalapeno steak quesadilla/ onions jalapeno steak guacamole	14.75
quesadilla mix carne o pechuga /cheese guacamole steak or chicken	14.25
quesadilla western/peppers onions chicken or steak.....	13.75

pastas

lettuccini Alfredo with chicken	12.00
pasta carbonara with chicken	12.50
Pasta marinara with shrimp.....	16.25
Pasta marinara with mussels fried diablo.....	16.00

roasted chicken

lettuccini Alfredo with chicken	12.00
pasta carbonara with chicken	12.50
Pasta marinara with shrimp.....	16.25
Pasta marinara with mussels fried diablo.....	16.00

MacBook Pro

chocolate

and

Arepas con queso chorizo/corn cake with cheese & sausage ...10.00
 Arepas con huevos al gusto /egg any style with corn cake & cheese 10.00
 Arepas con queso carne o pechuga / corn cake steak or grilled chicken 12.00
 Calentado solo / mixed rice&beans pork belly tomato &onions.....6.00
 Calentado con huevos al gusto / mixed rice & beans pork belly tomato onions...11.00
 Calentado con carne o pechuga /mixed rice &beans pork belly tomato onions...13.00
 Calentado rumbero /mixed rice &beans pork belly tomato onions cork cake sausage 16.00

Burgers

With French fries & soda
 Cheeseburger combo.....15.00
 Western burger/cheeseburger fried bacon egg17.00
 chipotle burger /cheeseburger fried onions avocado chipotle mayo17.00

Paninis

Chicken panini/tomato onions lettuce grilled chicken.....15.00
 Steak panini/tomato onions lettuce grilled steak.....15.00

Soup of the day

Consome de pollo arroz ensalada /chicken soup rice&salad10.00
 Crema de pollo arroz ensalada /chicken cream rice &salad11.00
 Bandeja de pollo /chicken soup rice salad french fries 1/4 chicken14.00
 Preguntar por el especial del día /ask about the daily special.....11.00

Sodas

Jugos en agua4.00
 Jugos en leche5.00
 Fountain drinks.....3.00
 Sodas de lata.....2.50
 Sodas importadas.....4.00
 Agua.....1.50

Mexican corner

jalapeno steak quesadilla/ onions jalapeno steak guacamole14.75
 quesadilla mix carne o pechuga /cheese guacamole steak or chicken14.25
 quesadilla western/peppers onions chicken or steak.....13.75

pastas

fettuccini Alfredo with chicken12.00
 pasta carbonara with chicken12.50
 Pasta marinara with shrimp16.25
 Pasta marinara with mussels fried diablo.....16.00

roasted chicken

1/2 roasted chicken rice &beans.....12.00
 1/4 roasted chicken rice & beans9.00
 1/2 roasted chicken rice & fries salad14.00

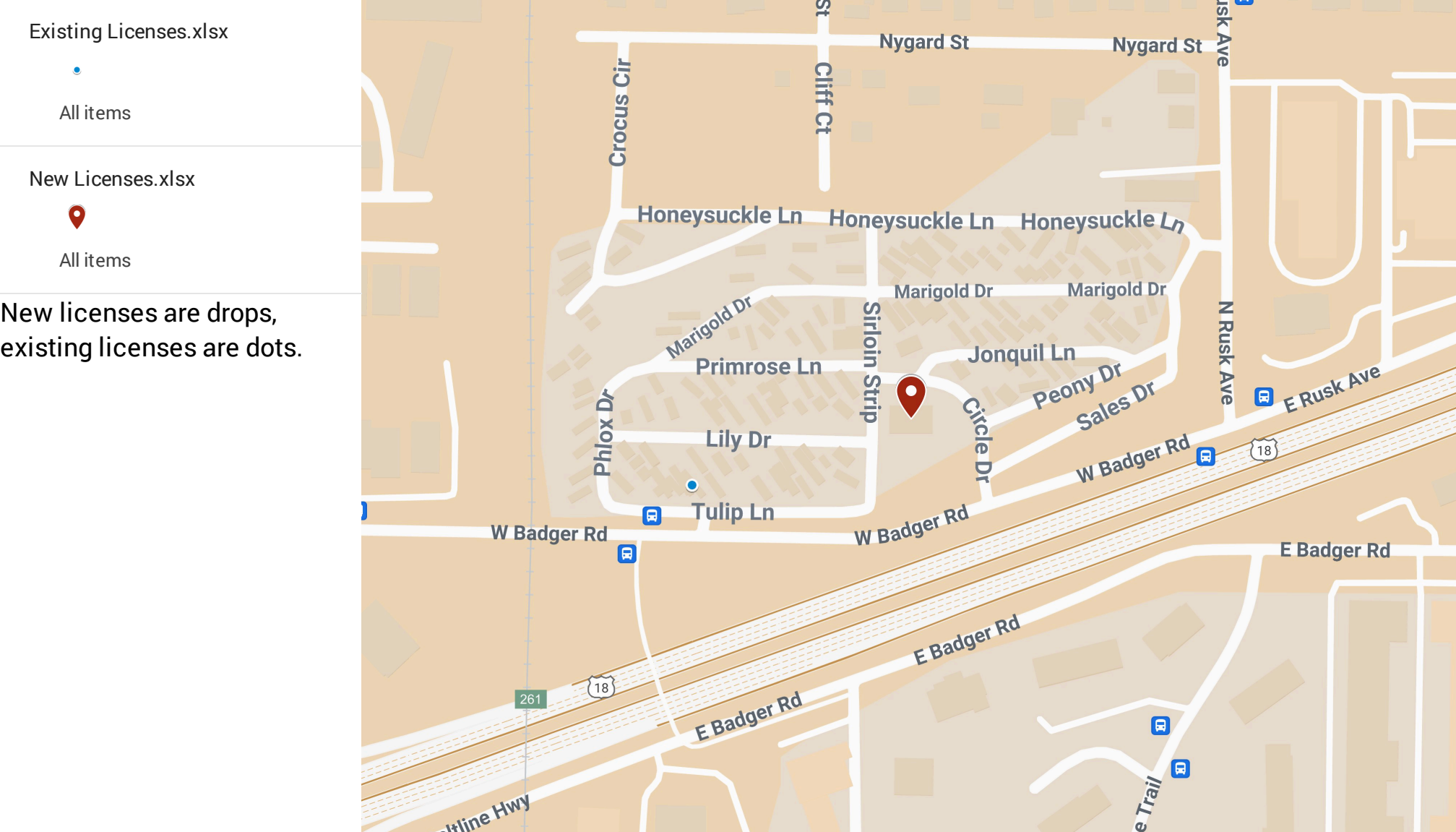
desserts

fian5.00
 3 leches5.00
 tramisú5.00
 churros con helado.....6.00
 baklava6.00
 jello rumbero.....6.00
 Gelato6.00
 Cheesecake.....6.00

Restaurante familiar
con comida colombiana y Mexicana
y mas viernes y sabado Me gustaria
karoke y Mariache y entretenimiento



May 2024 ALRC New License





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83195

File ID: 83195

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/30/2024

File Name:

Final Action:

Title: Public Hearing - New License
H & S Madison LLC • dba Sumo
1745 Parkside Dr • Agent: Xuehui Jiang
Estimated Capacity (in/out): 226/0
Class B Combination Liquor & Beer • 10% alcohol, 90% food
Police Sector 631 (District 17)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 16.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00213 H AND S Legistar APP.pdf, 1745
Parkside Dr map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Farley, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83195

Title

Public Hearing - New License
H & S Madison LLC • dba Sumo
1745 Parkside Dr • Agent: Xuehui Jiang
Estimated Capacity (in/out): 226/0
Class B Combination Liquor & Beer • 10% alcohol, 90% food
Police Sector 631 (District 17)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

41CLB-2024-00213

(License number)

17

(Alder District #)

631

(Police Sector)

Office Use Only

169

Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.

H & S Madison LLC

2. Trade Name (doing business as) SUMO

3. Address to be licensed 1745 Parkside DR Madison WI 53704

4. Mailing address 1745 Parkside DR Madison WI 53704

5. Anticipated opening date 07/01/2024

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

☒ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

Alcohol beverages are serving in the single building restaurant and stored all alcohol at bar area.

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 226 Outdoor: N/A

10. Describe existing parking and how parking lot is to be monitored.

About 100 parking slots for our customer only.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to F&J Madison INC (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent XUEHUI JIANG

13. City, state in which agent resides Middleton WI

14. How long has the agent continuously resided in the State of Wisconsin? 7

15. Has the liquor license agent completed the responsible beverage server training course?

☒ No, but will complete prior to ALRC meeting ☒ Yes, date completed 11/18/2021

16. State and date of registration of corporation, nonprofit organization, or LLC.

WI

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Member	XUEHUI JIANG	Middleton WI

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

XUEHUI JIANG

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____
22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes
23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11:00am - 9:45pm	11am - 2:30pm 4:30pm - 9:30pm	11am - 2:30pm 4:30pm - 9:30pm	11am - 2:30pm 4:30pm - 9:30pm	11am - 2:30pm 4:30pm - 9:30pm	11am - 10pm	11am - 10pm
(Class B only) Enter below any hours when food service will not be available, if applicable						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. Sushi & Hibachi
25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
10 % Alcohol 90 % Food _____ % Other
- If applicable, describe "Other": _____
- Do you have written records to document the percentages shown? ☐ No ☒ Yes
 You may be required to submit documentation verifying the percentages indicated.
26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes
28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes
29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 25.
38. State Seller's Permit 4 5 6 - 1 0 3 1 5 4 9 4 3 9 - 0 4
39. Federal Employer Identification Number 93-4820276

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person XUEHUI JIANG

Business phone 608 729 4900 Business e-mail address Sumomadison@gmail.com

Preferred language Mandarin

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☒ Yes (language: Mandarin)

☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

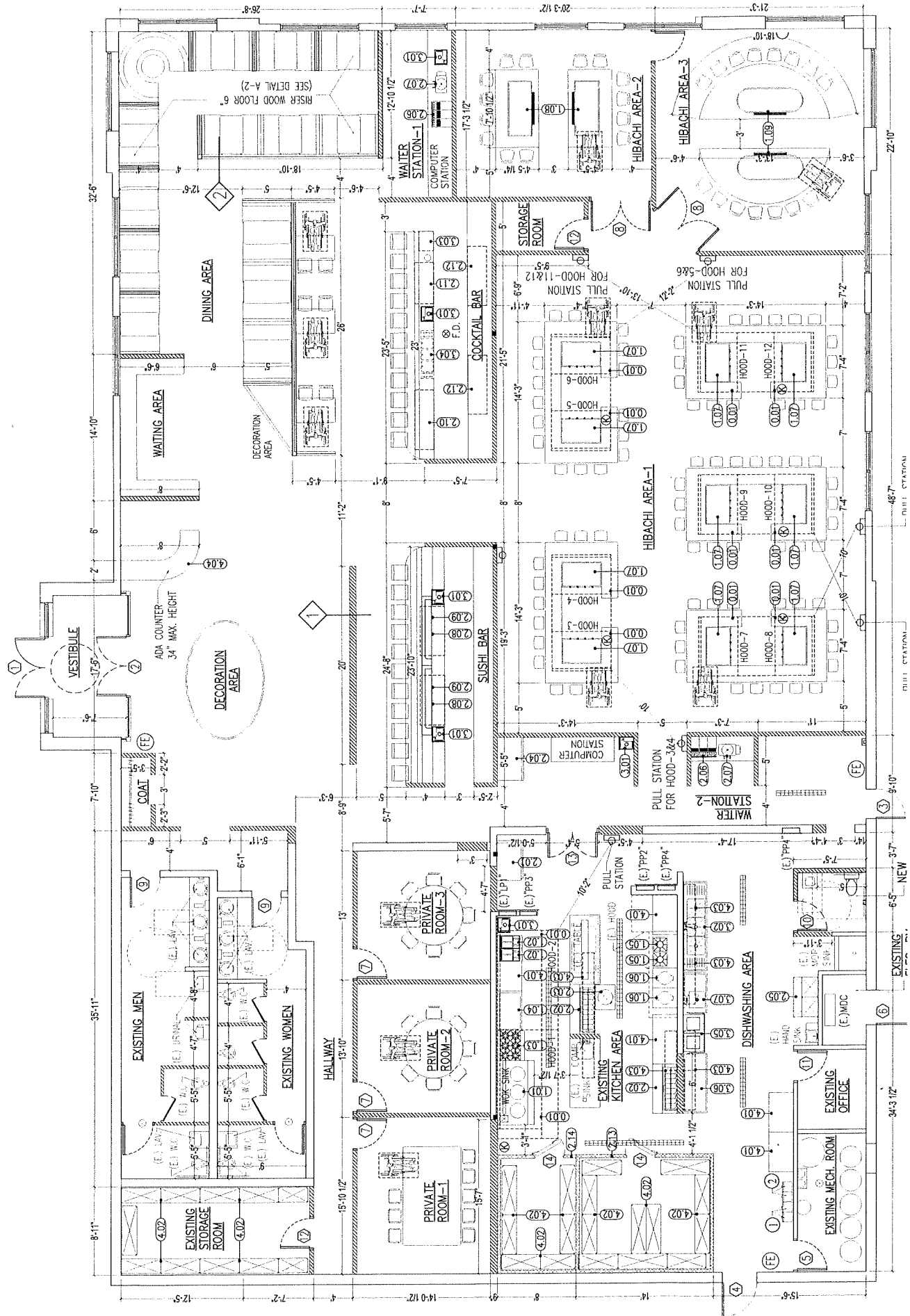
Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____



H & S MADISON LLC BUSINESS PLAN

Prepared by:
XUEHUI JIANG
1745 Parkside Dr
Madison, Wisconsin 53704
(608)661-5533
sumomadison1@gmail.com

H & S MADISON LLC (DBA: SUMO STEAKHOUSE & SUSHI BAR) was established as a Limited Liability Company at 1745 Parkside Dr, Madison, Wisconsin 53704 with the expectation of rapid expansion in the japanese hibachi and sushi bar restaurant industry.

The Company was formed on 12/12/2023 as Limited Liability Company under Wisconsin state laws and headed by XUEHUI JIANG.

The Company currently under same operation management of sumo.

The Company is prepared to introduce the following service to the market: full service dining restaurant: traditional japanese cuisine including hibachi grill and sushi bar.

Business hour is:

Tuesday-Thursday 11:00am-2:30pm 4:30pm-9:30pm

Friday-Saturday 11:am-10:00pm

Sunday 11:00am-9:00pm

SUMO STEAKHOUSE & SUSHI BAR

CHI GRILL

ER ENTREES

Japanese Traditional Teriyaki Chicken, Onion Soup, Fried Rice, Onion Soup, Fried Veggie & Salad.	
CHICKEN & SHRIMP	37.95
LOBSTER, SHRIMP & SCALLOP	46.95
FILET MIGNON *	27.95
CHICKEN & SHRIMP	27.95
FILET MIGNON *	26.50
LOBSTER & SHRIMP	26.95
FILET MIGNON *	28.95
LOBSTER & SCALLOP	32.95
LOBSTER	39.95

KIDS MENU

(12 & Under) Served w. Fried Rice, Onion Soup or Salad	
HIBACHI CHICKEN	13.95
HIBACHI STEAK *	14.95
HIBACHI FILET MIGNON *	16.95
HIBACHI SHRIMP	14.95
CHICKEN NUGGET & FRENCH FRIES (no rice, soup & salad)	7.95

ADDITIONAL

CHICKEN	28.95
SHRIMP	30.95
LOBSTER & CHICKEN	29.45
SCALLOP	32.95
SCALLOP	32.95
SCALLOP	33.95
SCALLOP	34.95
SCALLOP	4.25
SCALLOP	2.95
SCALLOP	4.95
SCALLOP	5.50
SCALLOP	7.95
SCALLOP	9.95
SCALLOP	10.95
SCALLOP	10.75
SCALLOP	17.75
SCALLOP	12.95
SCALLOP	9.95

SHRIMP	17.75
LOBSTER	12.95
FILET MIGNON *	9.95
SALMON	9.95

SUMO LUNCH SPECIAL

(Mon. - Sat. 11:00 am - 2:30 pm)
Dinner Served All Day on Sunday & Holidays



LUNCH COMBO ROLL

(Mon. - Sat. 11:00am - 2:30pm)
Served w. Miso Soup or House Salad

PICK 2

\$12.95

PICK 3

\$16.95

- R1. AVOCADO ROLL
- R2. SHITAKE ROLL (Japanese Mushroom)
- R3. CUCUMBER ROLL
- R4. SWEET POTATO ROLL
- R5. SHRIMP ROLL
- R6. CRAB STICK ROLL
- R7. TUNA ROLL
- R8. SALMON ROLL
- R9. YELLOWTAIL W. SCALLOP ROLL
- R10. CALIFORNIA ROLL (Shrimp, cucumber, lettuce & spicy mayo)
- R11. BOSTON ROLL (Crispy salmon skin, cucumber w. ed. sauce)
- R12. NEW YORK ROLL (Crispy salmon skin, cucumber w. ed. sauce)
- R13. MIX VEGGIE ROLL (Seaweed, cucumber & avocado)
- R14. EEL ROLL (Ed. cucumber & avocado)
- R15. SEA CHICKEN ROLL (Cooked tuna, cucumber, avocado w. ed. sauce)
- R16. ALASKAN ROLL (Salmon, avocado, cucumber)
- R17. HOLLYWOOD ROLL (Crabmeat, cream cheese, cucumber & avocado)
- R18. PHILLY ROLL (Smoked salmon, cream cheese, avocado)
- R19. SPICY TUNA ROLL
- R20. SPICY SALMON ROLL
- R21. SPICY YELLOWTAIL ROLL
- R22. CHICKEN TEMPURA ROLL (Crunchy chicken, cucumber w. ed. sauce)
- R23. SHRIMP TEMPURA ROLL (Crunchy shrimp, cucumber w. ed. sauce)
- R24. FISH TEMPURA ROLL (Crunchy fish, cucumber w. ed. sauce)

*Sushi Made w. Raw Fish
*Steak order undercooked is served only upon request
Consumer Advisory: Thoroughly cooking foods of animal origin such as beef, eggs, fish, lamb, pork, poultry or shellfish reduces the risk of foodborne illness. Individuals w. certain health conditions may be at higher risk if these foods are consumed raw or undercooked. Consult your physician or public health official for further information.

HIBACHI LUNCH

(Mon. - Sat. 11:00 am - 2:30 pm)
Dinner Served All Day on Sunday & Holidays

Served w. Onion Soup or Salad,
Assorted Vegetables and Fried Rice

- H1. HIBACHI CHICKEN 13.95
- H2. HIBACHI SHRIMP 14.50
- H3. HIBACHI SALMON 14.95
- H4. HIBACHI STEAK * 14.95
- H5. FILET MIGNON * 17.95
- H6. HIBACHI SCALLOP 15.50
- H7. SUKIYAKI STEAK 14.95
- H8. STEAK * & SHRIMP 18.95
- H9. STEAK * & CHICKEN 18.95
- H10. CHICKEN & SHRIMP 18.95

LUNCH BENTO

BOXES

Served w. Onion Soup or Salad & Fried Rice
Includes 2 Sides, Choice of:
2 pcs Ramen, 2 pcs Gyoza,
1 pc Spring Roll, 4 pcs California,
Tempura Vegetable

- B1. CHICKEN TERIYAKI 14.50
- B2. BEEF TERIYAKI * 14.95
- B3. SALMON TERIYAKI 14.95
- B4. SHRIMP & VEG. TEMPURA 14.95
- B5. CHICKEN & VEG. TEMPURA 14.95

LUNCH ENTREE

Served w. Onion Soup or House Salad
& Fried Rice

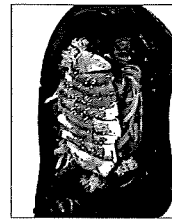
- 1. CHICKEN TERIYAKI 11.95
- 2. ORANGE CHICKEN 12.95
- 3. MUSHROOM BEEF 13.95
- 4. SALMON TERIYAKI 13.95
- 5. BEEF TERIYAKI * 13.95

SUSHI LUNCH

SPECIAL

Served w. Miso Soup or House Salad

- SUSHI LUNCH 13.95
5 pcs of assorted sushi and a California roll
- SASHIMI LUNCH 15.95
7 pcs of assorted sashimi and a California roll
- SUSHI AND SASHIMI 17.95
4 pcs of assorted sushi,
4 pcs of assorted sashimi
and a California roll



DESSERT LIST AVAILABLE UPON REQUEST



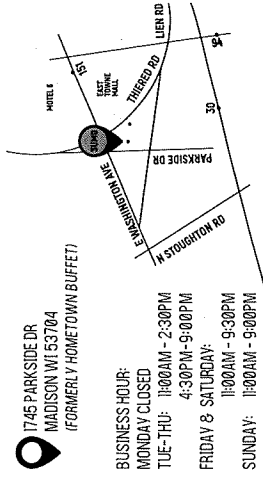
Sumo

Japanese Steakhouse & Sushi Bar

WWW.SUMOMADISON.COM

AUTHENTIC JAPANESE SUSHI,
HIBACHI GRILL & LOUNGE

608 661 5533
FAX: 608 204 9922



1745 PARKSIDE DR
MADISON WI 53704
(FORMERLY HOMETOWN BUFFET)

BUSINESS HOURS:
MONDAY CLOSED
TUE-THU: 11:00AM - 2:30PM
4:30PM - 9:00PM
FRIDAY & SATURDAY:
11:00AM - 9:30PM
SUNDAY: 11:00AM - 9:00PM

SPECIAL CATERING, PARTY, KIDS MENU,
GIFT CERTIFICATE AVAILABLE

SALADS

3.95

3.95

9.95

4.50

5.95

8.45

10.95

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APPETIZER

(Cooked Appetizers)

A1. CRAB RANGON 6.95

A2. COCONUT SHRIMP 10.95

A3. CHICKEN ON A STICK 7.95

A4. HARUMAKI 5.95

A5. CHICKEN 9.50

A6. LETTUCE WRAP 7.45

A7. EDAMAME 6.95

A8. SHRIMP SHUMAI 6.95

A9. FRIED SCALLOP 9.95

A10. VEGETABLE TEMPURA 7.95

A11. SHRIMP OR CHICKEN TEMPURA 9.95

A12. SOFT SHELL CRAB 10.50

A13. GRILLED SQUID 11.50

A14. CRAB STICK 8.50

A15. RAW SHRIMP 11.50

A16. CRAB STICK 8.50

A17. RAW SHRIMP 11.50

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A51. RAW SHRIMP 11.50

A52. CRAB STICK 8.50

A53. RAW SHRIMP 11.50

A54. CRAB STICK 8.50

SUSHI ENTREE

Served w. Miso Soup & House Salad

SUSHI DELUXE 25.95

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SUSHI DELUXE 25.95

ROLLS (MAKI)

R1. CUCUMBER ROLL 5.25

R2. AVOCADO ROLL 5.45

R3. SHITAKE ROLL 5.25

R4. SWEET POTATO ROLL 6.95

R5. CRAB STICK ROLL 5.45

R6. SHRIMP ROLL 5.95

R7. TUNA ROLL 7.45

R8. SALMON ROLL 7.95

R9. YELLOWTAIL ROLL 7.45

R10. CALIFORNIA ROLL 7.45

R11. BOSTON ROLL 7.45

R12. NEW YORK ROLL 7.95

R13. MIX VEGGIE ROLL 7.45

R14. SEA CHICKEN ROLL 8.45

R15. EEL ROLL 8.45

R16. HOLLYWOOD ROLL 8.45

R17. PHILLY ROLL 8.45

R18. ALASKAN ROLL 7.95

R19. SPICY TUNA ROLL 8.45

R20. SPICY SALMON ROLL 8.45

R21. SPICY YELLOWTAIL ROLL 8.45

R22. SHRIMP TEMPURA ROLL 8.45

R23. FISH TEMPURA ROLL 8.75

R24. CHICKEN TEMPURA ROLL 8.45

R25. CRAB STICK ROLL 8.45

R26. RAW SHRIMP ROLL 11.50

R27. CRAB STICK ROLL 8.50

R28. RAW SHRIMP ROLL 11.50

R29. CRAB STICK ROLL 8.50

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R63. CRAB STICK ROLL 8.50

R64. RAW SHRIMP ROLL 11.50

R65. CRAB STICK ROLL 8.50

May 2024 ALRC New License

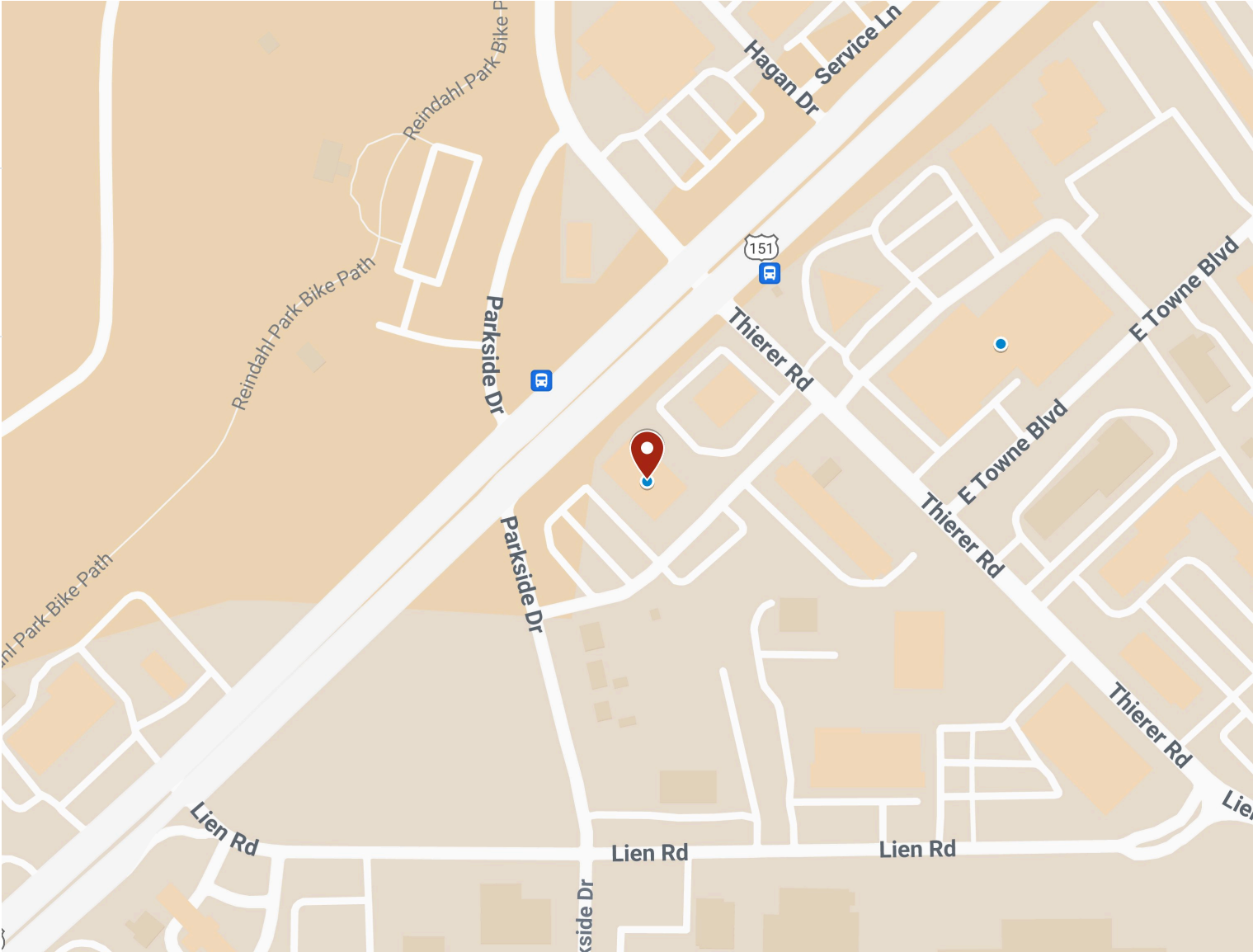
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops,
existing licenses are dots.





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83196

File ID: 83196

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/30/2024

File Name:

Final Action:

Title: Public Hearing - New License
Cocina Nica LLC • dba Los Remedios
1701 Moorland Rd • Agent: Julio Jiron
Estimated Capacity (in/out): 80/24
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 312 (District 14)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 17.

Sponsors: Isadore Knox Jr.

Effective Date:

Attachments: LICLIB-2024-00222 COCINA NICA Legistar APP.pdf,
LICLIB-2024-00222 COCINA NICA Business
Plan.pdf, Cocina Nica LLC Business Plan Translated
English.pdf, 1701 Moorland Rd map.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Barushok, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

Two registrations in support.

Text of Legislative File 83196

Title

Public Hearing - New License
Cocina Nica LLC • dba Los Remedios
1701 Moorland Rd • Agent: Julio Jiron
Estimated Capacity (in/out): 80/24
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 312 (District 14)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICLIB-2024-00222
(License number)

14 312
(Alder District #) (Police Sector)
Office Use Only

181

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
Couna Nica LLC
- Trade Name (doing business as) Los Remedios
- Address to be licensed 1701 Moorland Rd
- Mailing address 1701 Moorland Rd
- Anticipated opening date June 2024
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)

- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

en la barra y en el cooler
(See Attached)

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 80 Outdoor: 240

10. Describe existing parking and how parking lot is to be monitored.

Parking lot located in front of restaurant, fits about 40 cars, ~~restaurant~~ rest. has 3 big windows that face parking lot

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to Patricia's Supermarket Inc. (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Julio C. Jiron Ruiz
13. City, state in which agent resides Madison, WI
14. How long has the agent continuously resided in the State of Wisconsin? 2 years
15. Has the liquor license agent completed the responsible beverage server training course?
- ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 2/9/24
16. State and date of registration of corporation, nonprofit organization, or LLC.

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
<u>Owner</u>	<u>Maria T Villarreal</u>	<u>Madison, Wisconsin</u>

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Maria T Villarreal

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern ☒ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11am 2am	OFF OFF	11am 9pm	11am 9pm	11am 9pm	11am 2am	11am 2am
(Class B only) Enter below any hours when food service will not be available, if applicable						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. Nicaraguan Food and Beverage

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

40 % Alcohol 60 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☒ Yes—what kind? LIVE MUSIC
Weekend.

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes
28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes
29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2024.
38. State Seller's Permit 4 5 6 - 1031664585 - 04
39. Federal Employer Identification Number 934156072
40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?
 Contact person Maria T Villarreal
 Business phone 608-572-5436 Business e-mail address counanica23@gmail.com
 Preferred language Espanol
- If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?
☒ Yes (language: Espanol)
☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)
- Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?
☐ Sí, lenguaje: _____
☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.
41. Corporate attorney, if applicable: Name _____
 Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Maria Tvinarreal

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

(Date)

Clerk's Office checklist for complete applications

<input checked="" type="checkbox"/> WI Seller's Permit Certificate - (matching articles of incorporation)	<input checked="" type="checkbox"/> Background investigation form(s)	<input checked="" type="checkbox"/> Floor Plans
<input checked="" type="checkbox"/> FEIN	<input checked="" type="checkbox"/> Form for surrender of previous license	<input checked="" type="checkbox"/> Lease -
<input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> *Articles of Incorporation	<input checked="" type="checkbox"/> Business Plan
	<input checked="" type="checkbox"/> *Appointment of Agent	<input checked="" type="checkbox"/> **Sample Menu
	* Corporation/LLC only	** Class B only

Upon Application Submission, the Clerk's Office issued to the application:

- ☐ Orange sign ☐ Orange business card
☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

Nuestro Propósito es Traer y
Dar a Conocer en nuestro
Pueblo ^{la} Gastronomía
Nicaraguense, Nuestra
especialidad es la Comida
Tradicional Nicaraguense.
Llegar a todos los ciudadanos
con esta nueva Propuesta y
Sabor de Nuestra Tierra.



Menu

Nicaraguan Food



- **Carne asada** \$19.99
Grilled beef, served with gallo pinto or rice, ripe plantain or green plantain slices, cheese, cabbage salad and Nicaraguan sauce
- **Cerdo asado** \$19.99
Grilled pork, served with gallopinto or rice, ripe plantain or green plantain slices, cheese, cabbage salad and Nicaraguan sauce
- **Pollo asado** \$24.99
Grilled chicken, served with gallopinto or rice, ripe plantain or green plantain slices, cheese, cabbage salad and Nicaraguan sauce
- **Chancho con yuca** \$18.99
Marinated Pork served with Cooked Yuca, Marinated Pork, Cabbage Salad with Tomato and green bell pepper
- **Carne desmenuzada** \$19.99
Shredded beef, served with rice, ripe plantain or green plantain slices, cheese, cabbage salad and Nicaraguan sauce
- **Bisteck** \$18.99
Beef fillet with onions, served with rice, ripe plantain or slices of green plantain and Nicaraguan sauce
- **Vigoron** \$16.99
Chicharron, served with Cooked Yuca, cabbage salad and Nicaraguan sauce
- **Vigoron Mixto** \$19.99
Chicharron, marinated pork, served with Cooked Yuca, cabbage salad and Nicaraguan sauce
- **Churrasco** \$24.99
Beef fillet served with rice, Tostones lettuce salad, Nicaraguan sauce, green bell pepper and respective chimichurri sauce
- **Pescado Frito (a la Tipitapa)** \$19.99
Fried fish served with rice, ripe plantain, tostones or slices of green plantain, entomatada sauce and Nicaraguan Sauce
- **Quesillo** \$14.99
Cheese strips, served in a tortilla with onions and cream

Extras

Queso frito	\$4.99	Gallo pinto	\$3.99	Tostones	\$4.99
Fried cheese		scrambled rice with beans			
Aguacate	\$2.50	Arroz	\$3.99	Ensalada de repollo	\$2.99
Avocado		Rice		Coleslaw	
Maduro Frito	\$3.99	Crema	\$0.99	Tortilla each	\$1
Fried Maduro		Cream			
Tajadas	\$4.99	Yuca	\$3.99		
Sliced					

LLAMENOS PARA ORDENES, RESERVACIONES O EVENTOS

1701 MOORLAND RD - MADISON - WI - HORARIO : 11AM-8PM | MARTES A DOMINGOS - CELLPHONE 608-345-5082



Cocina Nica

Made in Nicaragua

Menu



Aperitivos - Appetizer

*Maduro con Queso \$14.99

Whole ripe plantain with fried cheese and cabbage salad

*Tostones Con Queso \$14.99

Green plantain slices with fried cheese and cabbage salad

*Tacos X3 \$15.99

Fried beef tacos with slaw, cream and tomato sauce

*Boquita Nica...! \$35

Tostones with beef, fried cheese and tomato salad with greenbell pepper and onion

*Tajada con Queso \$14.99

Green banana slices with fried cheese and cabbage salad

*Ceviche de Camaron \$14.99

Shrimps with onion, greenbell pepper, cilantro, tomato, lemon

*Papa Rellena \$15.99

Fried ground potato stuffed with cheese, with cabbage salad

*Enchiladas X2 \$15.99

Corn tortilla filled with meat and rice served with cabbage

Bebidas - Drinks

*Fresco Naturales

Cacao \$4.99 - Chicha \$4.99
Horchata \$4.99 - Maracuya \$4.99
Jamaica \$4.99 - Tamarindo \$4.99
Pinolillo \$4.99 - Arroz con Piña \$4.99

*Sodas

CocaCola \$2.50
Fanta \$2.50
Sprite \$2.50
Jarritos \$2.50

*Cervezas - Beers

Toña \$5.00 - Ultra \$5.00
Modelo \$5.00 - Dos XX \$5.00
Victoria \$5.00 - Heinen \$5.00
Pacífico \$5.00 - Corona \$5.00

*Licores - Licour

Patron Silver \$8 - Don Julio Silver \$8
Hornitos Silver \$8 - Don Julio 70 \$10
RFC Extra Seco \$7- RFC Centenario \$8
Shot Mix Soda o Jugo \$12

Margarita \$6.99

Limon - Mango - Fresa

Especiales de Fines de Semana - Weekend Specials

*Sopa de Res \$19.99

beef soup composed of beef, vegetables and vegetables, we can serve it hot accompanied by rice

*Baho \$19.99

Beef, plantains and yuca (cassava) are wrapped in banana leaves and steamed over water in a large pot.

*Indio Viejo \$14.99

It is a thick stew or soup that is made with corn and previously shredded meat

*Arroz a la Valenciana \$14.99

was inspired by the Valencian style paella. It features delicious veggies, shredded chicken and hotdog sausages

Postres

*Arroz con Leche \$4.99

*Flan \$4.99

*Buñuelos \$4.99

LLAMENOS PARA ORDENES, RESERVACIONES O EVENTOS

1701 MOORLAND RD - MADISON - WI - HORARIO : 11AM-8PM | MARTES A DOMINGOS - CELLPHONE 608-345-5082

Nuestro Propósito es Traer y
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Nicaraguense, Nuestra
especialidad es la Comida
Tradicional Nicaraguense.
Llegar a todos los ciudadanos
con esta nueva Propuesta y
Sabor de Nuestra Tierra.

From: [Diana M. Anillo Manotas](#)
To: [lap](#); [Hoyt, Rebecca](#)
Cc: [Verbick, Jim](#)
Subject: Re: Spanish to English Translation - Alcohol License Business Plan - Clerk
Date: Sunday, May 5, 2024 5:02:58 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello:
the translation is as follows:

Cocina Nica, LLC

Our purpose is to bring and make Nicaraguan gastronomy known in our Wisconsin town, our specialty is traditional Nicaraguan cuisine. Reach all citizens with this new proposal and flavors of our land.

Diana M. Anillo Manotas

Certified Healthcare Interpreter™

NCIHC member

ATA member

mobile: 608-333-9539



Virus-free. www.avast.com

On Thu, May 2, 2024 at 9:46 AM lap <lap@cityofmadison.com> wrote:

Hello Diana.

Please translate the attached into English. Thank you.

From: Verbick, Jim <JVerbick@cityofmadison.com>
Sent: Wednesday, May 1, 2024 11:21 PM
To: lap <lap@cityofmadison.com>
Subject: Translation Request - Alcohol License Business Plan

1. Name of document: LICLIB-2024-00222 COCINA NICA Business Plan.pdf

May 2024 ALRC New License

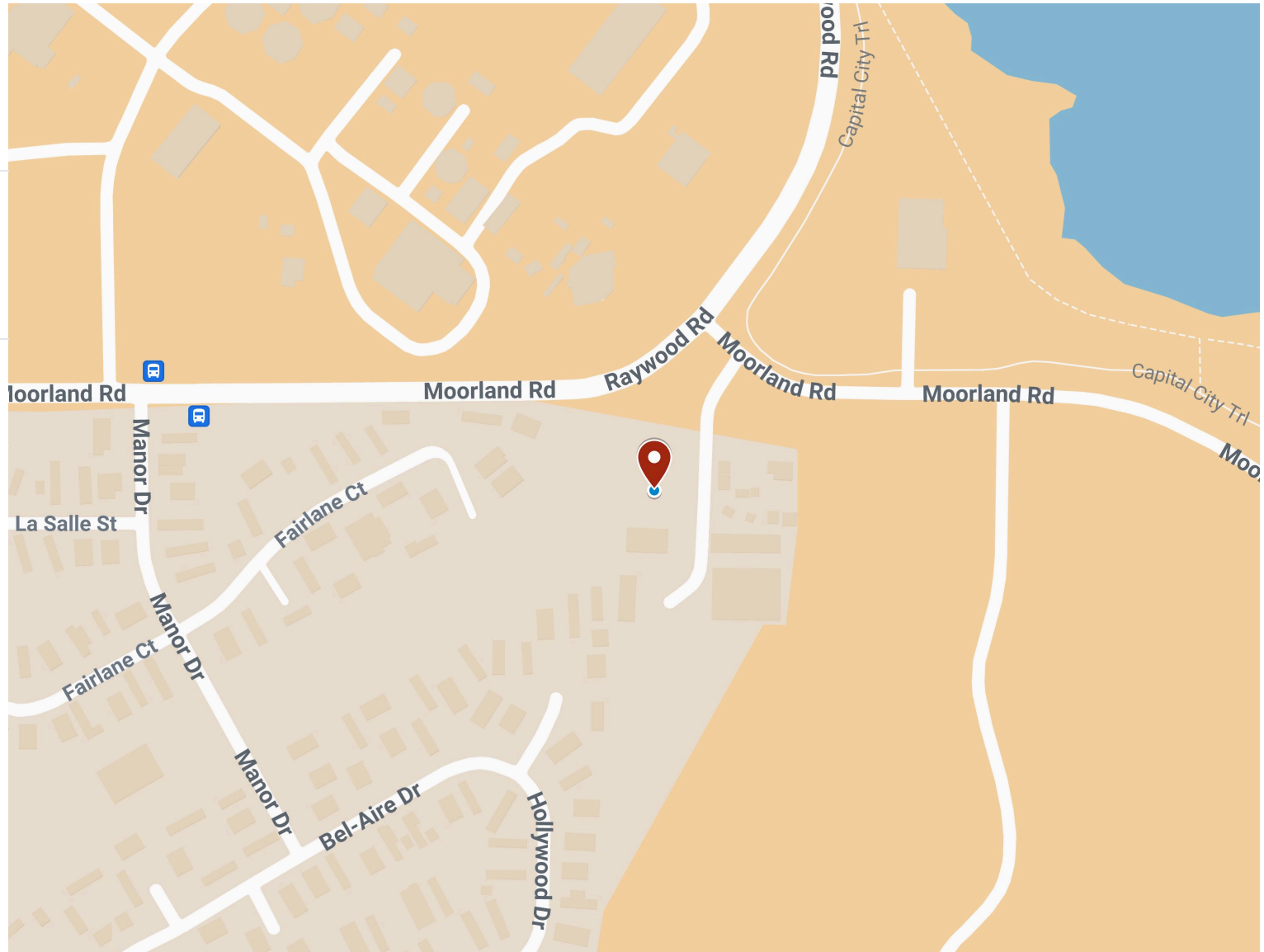
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops,
existing licenses are dots.





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83197

File ID: 83197

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/30/2024

File Name:

Final Action:

Title: Public Hearing - New License
Stadium Take Out LLC • dba Stadium
1517 Monroe St • Agent: Desere Woods
Estimated Capacity (in/out): 25/0
Class B Beer, Class C Wine • 25% alcohol, 75% food
Police Sector 205 (District 13)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 18.

Sponsors:

Effective Date:

Attachments: LICLIA-2024-00219 STADIUM TAKEOUT Legistar
APP.pdf, 1517 Monroe St map.pdf, VNA
Comments.pdf, Stadium Takeout Hours Update.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
---	----------------	------------	--------------------------	---	------------	------

Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
---	-------------------------------------	------------	---	--	--	------

Action Text: A motion was made by Verveer, seconded by Barushok, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

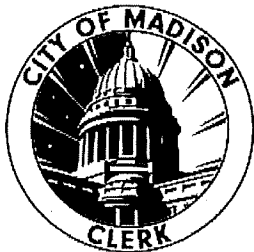
The committee does not find the applicant's criminal history substantially relates to the sale of alcohol.

Two registrations in support.

Text of Legislative File 83197

Title

Public Hearing - New License
Stadium Take Out LLC • dba Stadium
1517 Monroe St • Agent: Desere Woods
Estimated Capacity (in/out): 25/0
Class B Beer, Class C Wine • 25% alcohol, 75% food
Police Sector 205 (District 13)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☐ Liquor,

☒ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICLIB - 2024-00219
(License number)

13 200
(Alder District #) (Police Sector)
Office Use Only

Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.

Stadium Take Out L.L.C

2. Trade Name (doing business as) Stadium Take Out
3. Address to be licensed 1517 Monroe St. Madison, WI 53711
4. Mailing address 1517 Monroe St. Madison, WI 53711
5. Anticipated opening date Already Open
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

Will be stored at business location in cooler (refrigerated) or in
basement storage and be sold indoors in dining area where customers
are seated Receipts will be stored in office

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 20-25 Outdoor: 0

10. Describe existing parking and how parking lot is to be monitored.

Street Parking - no parking lot

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Desere Woods
13. City, state in which agent resides Madison, WI
14. How long has the agent continuously resided in the State of Wisconsin? 35 years
15. Has the liquor license agent completed the responsible beverage server training course?
- ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 04/14/2024
16. State and date of registration of corporation, nonprofit organization, or LLC.

7-31-2021

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
<u>Owner</u>	<u>Don Woods</u>	<u>Madison, WI</u>

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Desere Woods

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____
22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes
23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
-	-	-	11:30 - 8pm	11:30 - 8pm	11:30 - 8pm	11:30 - 8pm
(Class B only) Enter below any hours when food service will not be available, if applicable						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. food (Sandwiches + fried foods) soda + water
25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
25 % Alcohol 75 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes
28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes
29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2024.
38. State Seller's Permit 4 5 6 - 1 0 3 0 7 9 4 1 0 7 - 0 2
39. Federal Employer Identification Number 87-2115088

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Don Woods

Business phone 608-286-1992 Business e-mail address Stadiumtakeout@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC),
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☒ Copy of Lease, ☒ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Don Z. Woods

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

4-12-2024

(Date)

Clerk's Office checklist for complete applications		
<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation) <input checked="" type="checkbox"/> FEIN <input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license <input checked="" type="checkbox"/> *Articles of Incorporation <input checked="" type="checkbox"/> *Appointment of Agent * Corporation/LLC only	<input checked="" type="checkbox"/> Floor Plans <input checked="" type="checkbox"/> Lease <input checked="" type="checkbox"/> Business Plan <input checked="" type="checkbox"/> **Sample Menu ** Class B only
Upon Application Submission, the Clerk's Office issued to the application: <input type="checkbox"/> Orange sign <input type="checkbox"/> Orange business card <input type="checkbox"/> "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information		
Date complete application filed with Clerk's Office _____ Date of ALRC meeting _____ Date license granted by Common Council _____ Date provisional issued _____ Date license issued _____		

Business Plan

Stadium Take Out

1517 Monroe St
Madison, WI. 53711
608-286-1992

Www.stadiumtakeout.com
Stadiumtakeout@gmail.com

Business is located cross corner from Camp Randall. I have been in business for coming up on 2.5 years. I have had customers come in and ask if we serve beer, then leave.

I want to be able to provide the option for customers to enjoy a beer or wine while they eat some great food. I believe that it will be beneficial to the business financially and provide more jobs in the community. As a small business in the restaurant industry close to campus, college area, there are very slow times and hard times. Having another option that would compliment the food we serve could be helpful.

All employees will be required to be certified to serve alcoholic beverages safely. We want to provide a safe and enjoyable environment and experience.

SIDES / APPETIZERS

\$7 CHEESE CURDS

White curds breaded n deepfried to a golden brown

\$7 ONION RINGS

Thick cut beer battered onion rings fried and seasoned

\$5.50 PIZZA PUFF

Sausage pizza filling wrapped in a puff pastry and deep fried

\$3 HAND CUT FRIES

Fresh hand cut fries made daily



Specialty fries

Cheese fries

Bacon cheese fries

Chili fries

Philly cheese fries

TRADITIONAL WINGS

8 Bone-in wings, breaded or deepfried

\$12 -Homemade buffalo

-Honey BBQ

-Lemon pepper rub



HOT DOGS

100% all beef on a steamed poppyseed bun

\$3.75 PLAIN DOG

\$4 CORN DOG

\$4.25 CHEESE DOG

\$5 CHILI DOG

CHEESE DOG



Celery salt, mustard, sport peppers, tomatoes, relish, diced onions, and kosher pickle spear

POLISH

PLAIN POLISH

CHICAGO POLISH

MAXWELL POLISH



Sport peppers, grilled onions, mustard



DEEP FRIED CHEESECAKE

ITALIAN BEEF

Seasoned, slowly cooked in our homemade Au Ju, thinly sliced beef

THE DONFATHER

\$12



Italian beef, topped with mozzarella and provolone cheese on a grilled Stella's cheese bread roll, with your choice of peppers!

ITALIAN BEEF MELT

\$10



Italian beef, on grilled sourdough bread, topped with your choice of cheese and peppers

ITALIAN BEEF

\$10



Italian beef, your choice of cheese and peppers, on a grilled bread roll.

STEAK SANDWICHES

Locally butchered fresh ribeye steak sliced, seasoned, and grilled

\$10



PHILLY CHEESESTEAK

Ribeye, grilled onions, whiz on a grilled Italian bread roll.

\$10



MISS STEAK

Ribeye, grilled onions, lettuce, tomato, bbq, ranch, mayo, and provolone cheese on a grilled bread roll

\$9

BUILD YOUR OWN

Choose your toppings, starts with ribeye grilled onions on a grilled bread roll

Entry

Dining

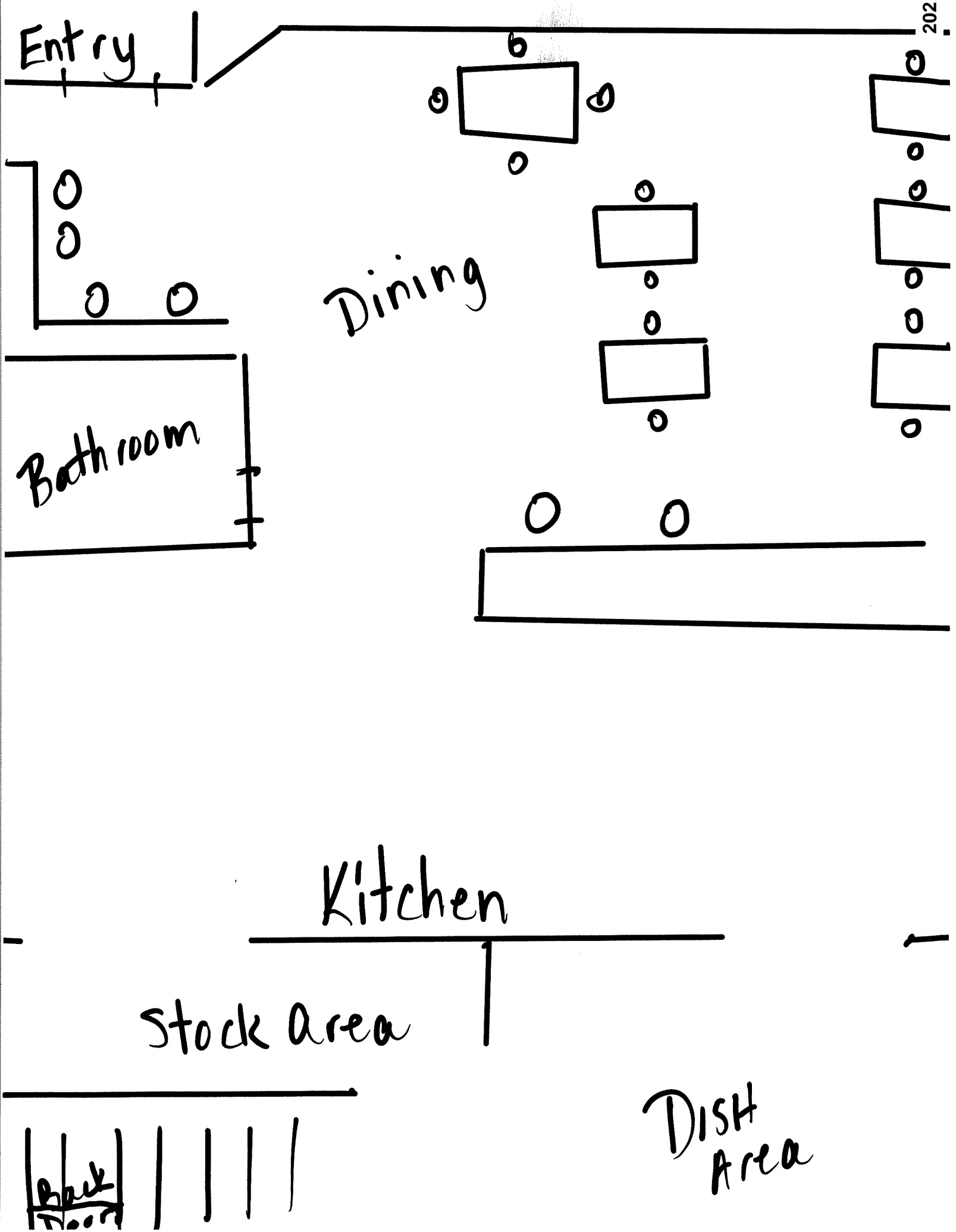
Bathroom

Kitchen

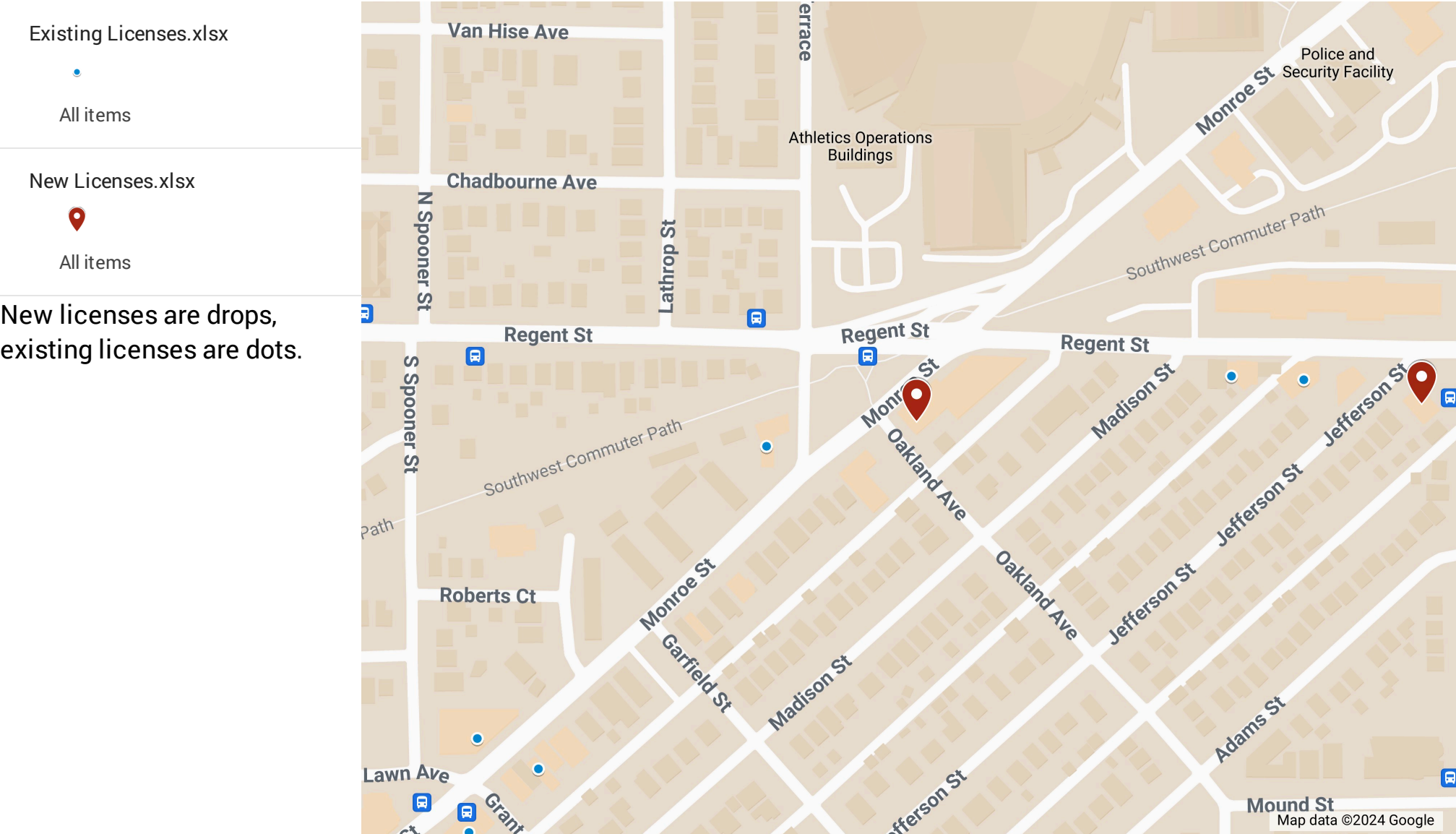
Stock Area

Dish Area

Back Room



May 2024 ALRC New License



licensing

From: VNA President <vnapresident@gmail.com>
Sent: Monday, May 13, 2024 8:09 AM
To: licensing
Cc: Evers, Tag; Don Barber
Subject: VNA Support for ALRC 5/15/24 Agenda Item #49

Categories: Jim

Some people who received this message don't often get email from vnapresident@gmail.com. [Learn why this is important](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear ALRC (copy Alder Evers D13 and Owner, Don Woods):

The Vilas Neighborhood Association (VNA) supports granting the alcohol license for Stadium Take Out (5/15/24 Agenda Item #49; Legistar #89197). The VNA Council passed the following resolution with a vote of 4 in favor, none opposed, and 1 abstention:

The Vilas Neighborhood Association (VNA) supports the ALRC approving the liquor license for Stadium Take-Out as applied (5/15/24 Agenda Item #49; Legistar #83197). The owner, Don Woods, and the registered agent, Desere Woods, held a public meeting on April 19 and no concerns were raised. This is an established business with a good track record and a responsible owner who also runs another neighborhood business.

In the April 19 meeting, the owner also expressed the potential to open more days per week and possibly earlier on football Saturdays in the future. While these are not in the written application, no concerns were raised by attendees about these changes, should they be requested verbally at the ALRC meeting or in future license updates.

Regards,
-Doug Carlson, VNA President

licensing

From: Mr Woods <stadiumtakeout@gmail.com>
Sent: Tuesday, May 14, 2024 5:12 PM
To: licensing
Subject: Re: Registration

[You don't often get email from stadiumtakeout@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Thanks Heather for the response.

These hours are not set in stone, because I will have to make adjustments depending on staff

With all the events throughout the year, I would safely say these hours,

Sunday 10am-10pm
Monday 11am-10pm
Tuesday 11am-10pm
Wednesday 11am-10pm
Thursday 11am-10pm
Friday 11am-11pm
Saturday 10am-11pm

I will most likely be closed one of these days but hard to anticipate which, most likely Monday or Tuesday.

I also wanted to add that my head employee and myself have both taken the alcohol exam, and completed the course and test.

Thank you for your time,

Don Woods

Sent from my iPhone

> On May 14, 2024, at 2:04 PM, licensing <licensing@cityofmadison.com> wrote:

>

> Hi Don,

>

> Thanks for reaching out. If you are just updating the hours of operation listed on your alcohol application, there is no need to supply a new application.

>

> Please reply to this email with the correct days and times you anticipate your location being open.

>

> We can then attach your email to the application and share it with the members of the Alcohol License Review Committee before tomorrow's meeting.

>

> If you have any questions, please let us know.

>

> Kindest regards,

>
> Heather Harris
> City-County Building Room 105
> 210 Martin Luther King Jr. Blvd.
> (608) 266-4601
> www.cityofmadison.com/clerk
> @MadisonWIClerk
>
> "We exist to assist"
>
> -----Original Message-----
> From: Mr Woods <stadiumtakeout@gmail.com>
> Sent: Tuesday, May 14, 2024 10:07 AM
> To: licensing <licensing@cityofmadison.com>
> Subject: Registration
>
> [You don't often get email from stadiumtakeout@gmail.com. Learn why this is important at
<https://aka.ms/LearnAboutSenderIdentification>]
>
> Caution: This email was sent from an external source. Avoid unknown links and attachments.
>
> Good morning.
>
> I was emailing in regards to the registration, when I submitted my hours, I entered the hours that I am currently open,
not knowing it was for what I intended to be open when I change them, do I have to resubmit, or can I bring an updated
one with.
>
> Sincerely
> Don woods
> Stadiumtakeout@gmail.com
>
> Sent from my iPhone



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83198

File ID: 83198

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/30/2024

File Name:

Final Action:

Title: Public Hearing - New License
Sriram Retails 3 LLC • dba Regent Street Mini Mart
1401 Regent St • Agent: Meenu Kaushal
Estimated Capacity (in/out): 100/100
Class B Beer • 30% alcohol, 60% food, 10% other
Police Sector 205 (District 13)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 19.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00277 App.pdf, LICLIB-2024-00277
Supplemental.pdf, 1401 Regent St map.pdf, Alder
Evers Comments.pdf, 83198_VNA
Comment_Agenda Item #50.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
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Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83198

Title

Public Hearing - New License
Sriram Retails 3 LLC • dba Regent Street Mini Mart
1401 Regent St • Agent: Meenu Kaushal
Estimated Capacity (in/out): 100/100
Class B Beer • 30% alcohol, 60% food, 10% other
Police Sector 205 (District 13)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☐ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)	
(Legistar file number)	
(License number)	
(Alder District #)	(Police Sector)
Office Use Only	

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
SRIRAM Retail 3 LLC
- Trade Name (doing business as) Regent Street Mini Mart, Regent Mail & Cafe
- Address to be licensed 1401 Regent Street Madison WI 53711
- Mailing address 1077 Gas Light Dr Sun Prairie WI 53590
- Anticipated opening date Opened
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
3200 square feet building. Outdoor sitting requested. Indoor sitting for Cafe & hot food for customers. Grocery store. Specialty items | Indian | African | American wine Cafe.

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 100 Outdoor: 100

10. Describe existing parking and how parking lot is to be monitored.

Security Monitoring cameras are installed - 10 Parking Spaces

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to SRIRAM Retail 3 LLC (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Meenukaushal

13. City, state in which agent resides Sun Prairie WI

14. How long has the agent continuously resided in the State of Wisconsin? 20 years

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 1-12-2022

16. State and date of registration of corporation, nonprofit organization, or LLC.

WI 1-12-2022

17. In the table below list the directors of your corporation or the members of your LLC.

☒ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Owner/Member	Meenu Kaushal	Sun Prairie WI
Owner/Member	Neeraj Kaushal	Sun Prairie WI

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Meenu Kaushal

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☐ No ☒ Yes (explain) SRIRAM Retail LLC

Section D—Business Plan

21. What type of establishment is contemplated?

- ☐ Tavern
 ☐ Nightclub
 ☒ Restaurant
 ☐ Liquor Store
 ☒ Grocery Store
☐ Convenience Store without gas pumps
☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "Invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am - 11pm	8am - 11pm	8am - 11pm	8am - 11pm	8am - 11pm	8am - 11pm	8am - 11pm
(Class B only) Enter below any hours when food service will not be available, if applicable						
8pm - 11pm	8pm - 11pm	8pm - 11pm	8pm - 11pm	8pm - 11pm	8pm - 11pm	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. Cafe / coffee / hot food / bubble tea / smoothies

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

30 % Alcohol 60 % Food 10 % Other

If applicable, describe "Other": Health / Household Products

Do you have written records to document the percentages shown? ☐ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2023.
38. State Seller's Permit 4 5 6 - 1 0 3 0 8 7 0 8 5 1 - 0 4
39. Federal Employer Identification Number 874 403 235

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Meenu Kaushal

Business phone 608 341 8529 Business e-mail address mcenuksh1@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC),
☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☒ Copy of Lease, ☐ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Hemant K. N. Kaushal

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

3-20-24

(Date)

Clerk's Office checklist for complete applications		
<input type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation)	<input type="checkbox"/> Background investigation form(s)	<input type="checkbox"/> Floor Plans
<input type="checkbox"/> FEIN	<input type="checkbox"/> Form for surrender of previous license	<input type="checkbox"/> Lease
<input type="checkbox"/> Written description of premises	<input type="checkbox"/> *Articles of Incorporation	<input type="checkbox"/> Business Plan
	<input type="checkbox"/> *Appointment of Agent	<input type="checkbox"/> **Sample Menu
	* Corporation/LLC only	** Class B only

Upon Application Submission, the Clerk's Office issued to the application:

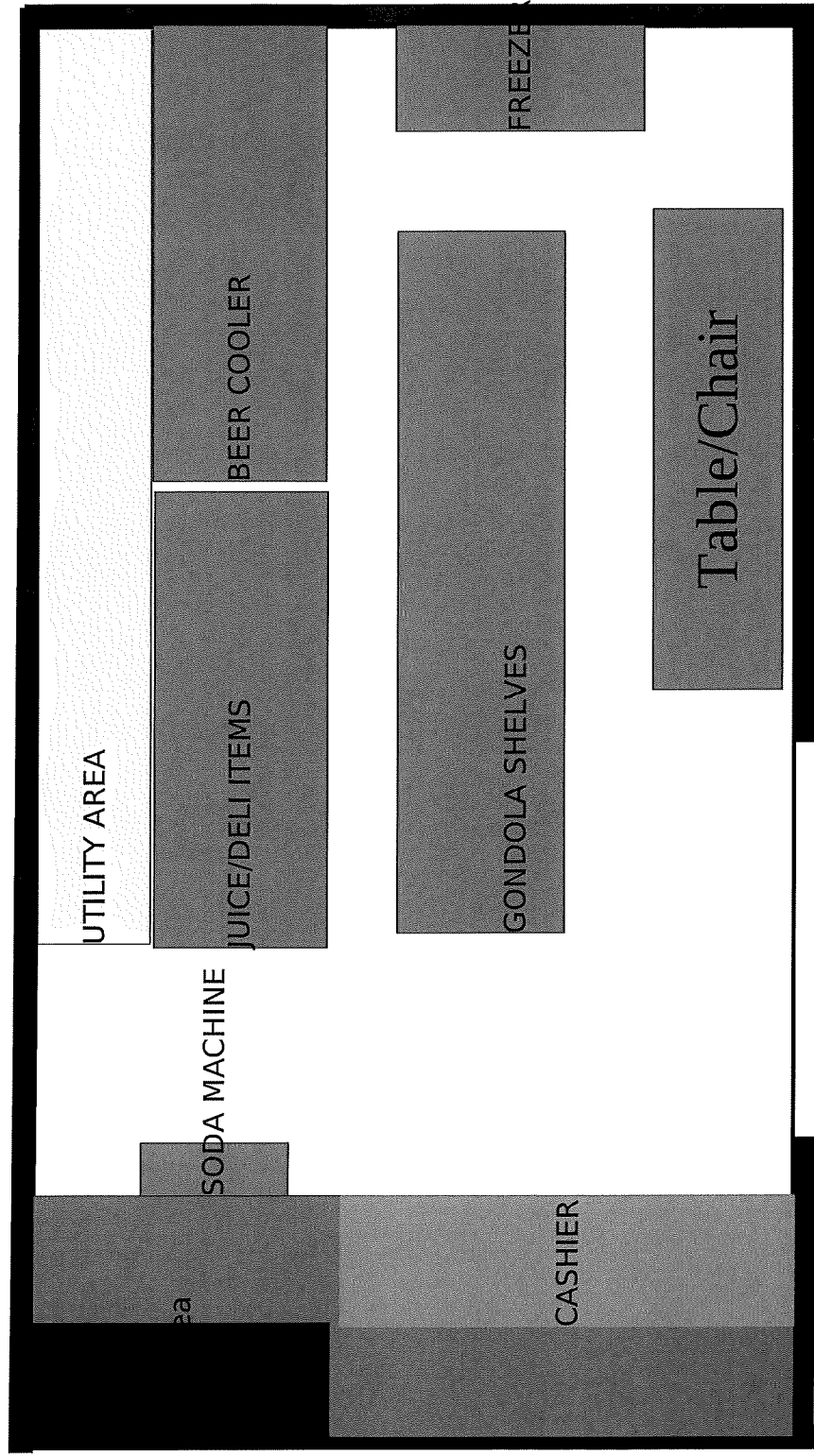
☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

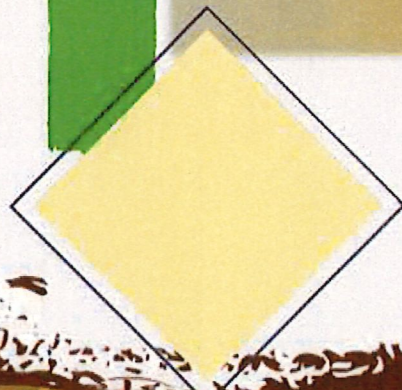
Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

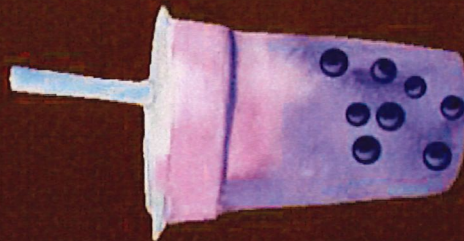


REGENT STREET MART



TOPPINGS

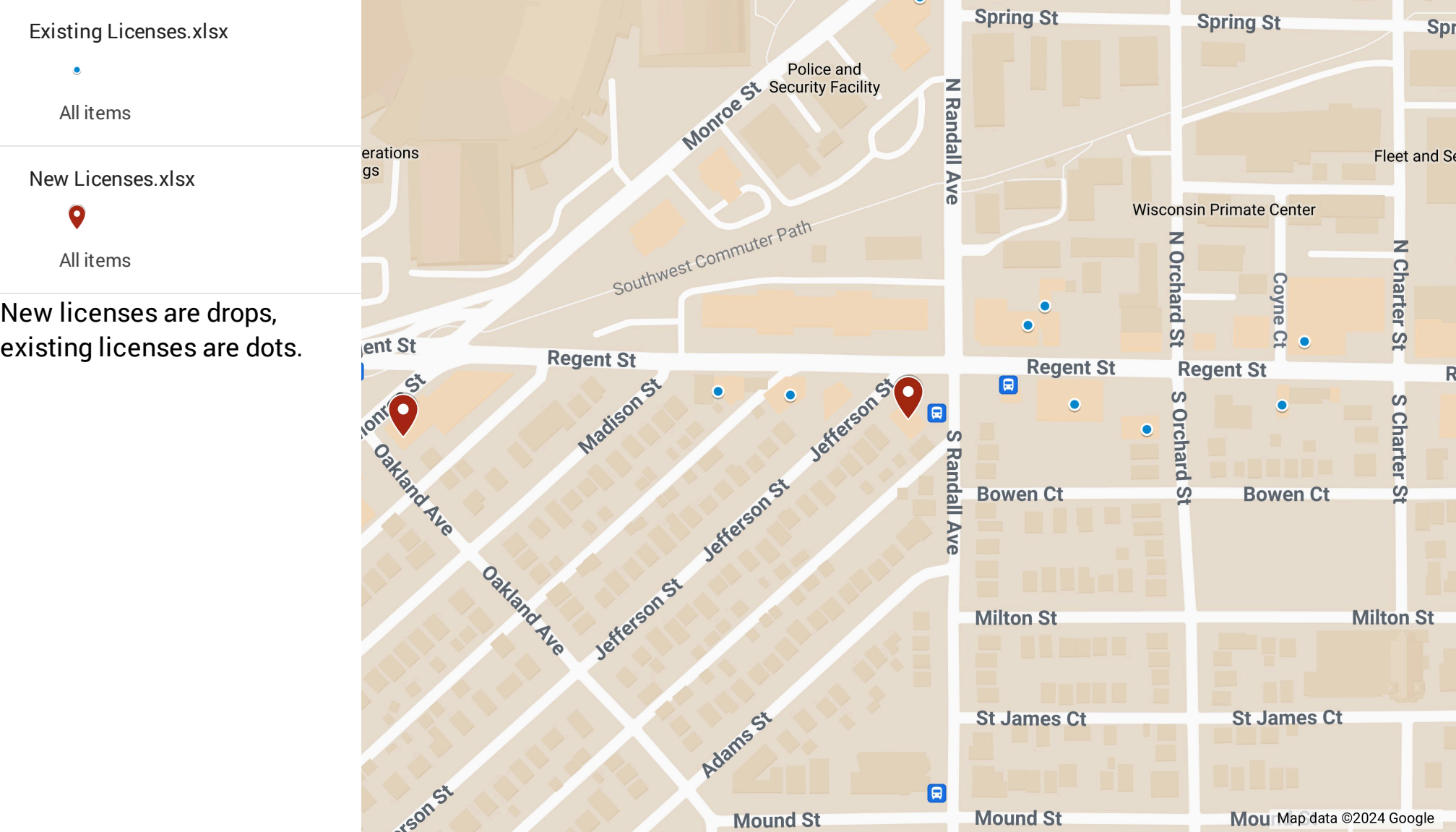
TAPIOCA/BOBBA
ALOE VERA
COFFEE JELLY
LYCHEE JELLY
RAINBOW JELLY
MANGO JELLY
STRAWBERRY JELLY



BUBBLE TEA MENU

Thai Milk Tea	\$4.99
Rose Milk Tea	\$4.99
Coconut Milk Tea	\$4.99
Taro Milk Tea	\$4.99
Matcha Milk Tea	\$4.99
Honeydew Milk Tea	\$4.99
Mango Milk Tea	\$4.99

May 2024 ALRC New License



licensing

From: Evers, Tag
Sent: Tuesday, May 14, 2024 7:08 PM
To: Verbick, Jim; Esser, Gregory; Freedman, Jason
Cc: licensing; Doug Carlson; meenukaushal@gmail.com
Subject: Re: New Alcohol License for May ALRC - Sriram Retails 3 LLC

Addendum:

I am aware the Turkish Kitchen application last month also did not contact me, but they did meet with Dudgeon-Monroe Neighborhood Association.

And that application was not asking for outdoor seating, while this one does.

That's an important difference and is the main reason I am requesting referral.

Thanks.

TE

From: Evers, Tag <district13@cityofmadison.com>
Sent: Tuesday, May 14, 2024 6:12 PM
To: Verbick, Jim <JVerbick@cityofmadison.com>; Esser, Gregory <GEsser@cityofmadison.com>; Freedman, Jason <JFreedman@cityofmadison.com>
Cc: licensing <licensing@cityofmadison.com>; Doug Carlson <dcarlson5dc@aim.com>; meenukaushal@gmail.com <meenukaushal@gmail.com>
Subject: Re: New Alcohol License for May ALRC - Sriram Retails 3 LLC

Hi all,

Please note the applicant, Meenu Kaushal, has not contacted me regarding this application.

Moreover, there has not been an information meeting held to date. I have spoken with Doug Carlson, president of the Vilas Neighborhood Association, and prior to today, he was not aware of this application.,

The application includes a commitment by the applicant to contact the Alder and to hold an information meeting one week prior to appearing before the ALRC.

Neither has happened.

I called and left a message with the number listed in the application.

I cannot read the email listed on the application as the handwriting is not clear.

I am copying meenukaushal@gmail.com, hoping that is the correct email.

Given the application is for outdoor seating, I am asking that this be referred to the next ALRC meeting so that the neighborhood has an opportunity to meet with the applicant. I, too, would appreciate an opportunity to discuss this application with Meenu. I am also asking that Captain Freedman be given an opportunity to weigh in.

I will be unable to attend Wednesday's meeting as I will be out of town on business.

I do ask that you grant my request that this be referred so that the applicant can complete the required steps in the process for approval.

The neighborhood has supported the opening of this business, but this next step calls for neighborhood input before you grant approval.

Thanks.

Tag Evers
District 13 Alder

From: Verbick, Jim <JVerbick@cityofmadison.com>

Sent: Thursday, May 2, 2024 10:08 AM

To: Evers, Tag <district13@cityofmadison.com>; Esser, Gregory <GEsser@cityofmadison.com>; Freedman, Jason <JFreedman@cityofmadison.com>

Subject: New Alcohol License for May ALRC - Sriram Retails 3 LLC

Good morning,

The following application is for consideration at the May ALRC meeting.

Public Hearing - New License
Sriram Retails 3 LLC • dba Regent Street Mini Mart
1401 Regent St • Agent: Meenu Kaushal
Estimated Capacity (in/out): 100/100
Class B Beer • 30% alcohol, 60% food, 10% other
Police Sector 205 (District 13)

Sincerely,

Jim Verbick, Deputy Clerk

City of Madison City Clerk's Office

City-County Building-Room 105,

210 Martin Luther King Jr. Blvd. 53703

TEL: (608) 266-4601

FAX: (608) 266-4666

jverbick@cityofmadison.com

Follow us on Twitter [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist"

From: [VNA President](#)
To: [licensing](#)
Cc: [Evers, Tag](#)
Subject: VNA Comment on 5/15/24 Agenda Item #50; Sriram Retails 3
Date: Wednesday, May 15, 2024 1:13:09 PM

Some people who received this message don't often get email from vnapresident@gmail.com. [Learn why this is important](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear ALRC (copy Alder Evers, D13):

With regards to Agenda Item #50 for 5/15/24, Sriram Retails 3 LLC, Legistar #83198, the Vilas Neighborhood Association (VNA) requests that this discussion be referred to a future meeting to allow time for a public meeting and some Q&A.

I was first made aware of this agenda item yesterday morning by a member of the Vilas Zoning Committee and discussed briefly yesterday afternoon with Alder Evers, who was also unaware of it until yesterday. There is a notification sign at the bottom of a front window at the business, but it is not secured and is falling down and curled on one side with low visibility (picture available upon request). A referral would allow time to:

- Notify the neighborhood through our listserv and at our VNA Council meeting on 5/22.
- Hold a public meeting with the owner to discuss the plan.
- Allow the applicant to provide a drawing of where the seating for up to 100 patrons inside and 100 patrons outside would be placed.
- Discuss how any indoor and outdoor seating and alcohol sales would be treated on football game days.

The Regent Mart has been a welcomed addition to the Vilas neighborhood and the ownership has proven to be responsible and responsive. While we don't envision major issues with the proposed application, it needs time for a proper process and vetting of key questions.

Thanks for your consideration,
-Doug Carlson, VNA President



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83199

File ID: 83199

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/30/2024

File Name:

Final Action:

Title: Public Hearing - New License
MPL Corporation Investment • dba Crown Liquor
3510 E Washington Ave • Agent: Amit Kumar
Class A Beer, Class A Liquor, Class A Cider
Police Sector 513 (District 12)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 20.

Sponsors:

Effective Date:

Attachments: LICLIA-2024-00215 MPL Legistar APP.pdf, 3510 E
Washington Ave map.pdf, Cannon Comments.pdf,
Smith Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/30/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/7/24)						

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE meeting of 6/26/24. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING	ALCOHOL LICENSE REVIEW COMMITTEE	Pass
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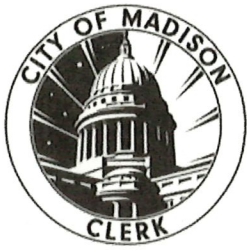
Action Text: A motion was made by Verveer, seconded by Carter, to RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83199

Title

Public Hearing - New License
MPL Corporation Investment • dba Crown Liquor
3510 E Washington Ave • Agent: Amit Kumar
Class A Beer, Class A Liquor, Class A Cider
Police Sector 513 (District 12)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☒ Beer, ☒ Liquor, ☒ Cider

Class B: ☐ Beer, ☐ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICLIA-2024-01215

(License number)

12

513

(Alder District #)

(Police Sector)

Office Use Only

Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.

MPL Corporation Investment

2. Trade Name (doing business as) Crown Liquor

3. Address to be licensed 3510 East Washington Avenue, Madison, Wisconsin 53704

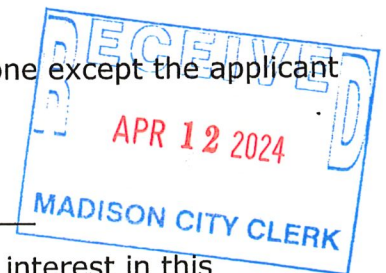
4. Mailing address 3510 East Washington Avenue, Madison, Wisconsin 53704

5. Anticipated opening date July 1, 2024

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

☒ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)



Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

3510 East Washington Avenue, Madison, Wisconsin 53704; Entire building

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: Not applicable Outdoor: Not applicable

10. Describe existing parking and how parking lot is to be monitored.

There are 8 parking spaces on the premises. The parking lot shall be monitored by surveillance cameras.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Amit Kumar

13. City, state in which agent resides Sun Prairie, Wisconsin

14. How long has the agent continuously resided in the State of Wisconsin? Five (5) years

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 01/03/2024

16. State and date of registration of corporation, nonprofit organization, or LLC.

Wisconsin: 01/06/2022

17. In the table below list the directors of your corporation or the members of your LLC.

☒ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Member	Amit Kumar	Sun Prairie, Wisconsin
Member	Rajan Talwar	Sun Prairie, Wisconsin

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Rajan Talwar

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☐ No ☒ Yes (explain) SHM Investment d/b/a Stop N Shop, 312 E. Mifflin Street, Madison;

& MPL Corporation Investment d/b/a Amoco, 1129 S. Park Street, Madison

Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☐ Restaurant ☒ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____
22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes
23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8 AM - 9 PM	8 AM - 9 PM	8 AM - 9 PM	8 AM - 9 PM	8 AM - 9 PM	8 AM - 9 PM	8 AM - 9 PM
<i>(Class B only) Enter below any hours when food service will not be available, if applicable</i>						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. Not applicable
25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
N/A % Alcohol N/A % Food N/A % Other
- If applicable, describe "Other": _____
- Do you have written records to document the percentages shown? ☐ No ☐ Yes ☒ N/A
 You may be required to submit documentation verifying the percentages indicated.
26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? Not applicable

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes
28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes
29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 25.
38. State Seller's Permit 4 5 6 - 1 0 3 0 9 1 6 8 5 5 - 0 4
39. Federal Employer Identification Number FIN 874777348

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Rajan Talwar

Business phone (951)972-6655 Business e-mail address MPLinvestmentllc@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name Not applicable
- Phone Not applicable E-mail Not applicable

NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC),
☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans,
☐ Copy of Lease, ☒ Business Plan, and ☐ Sample Menu (if applying for Class B license)
☒ Bank letter of property ownership

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

4/12/24
 (Date)

Clerk's Office checklist for complete applications		
<input checked="" type="checkbox"/> WI Seller's Permit Certificate (matching articles of incorporation) <input checked="" type="checkbox"/> FEIN <input checked="" type="checkbox"/> Written description of premises	<input checked="" type="checkbox"/> Background investigation form(s) <input type="checkbox"/> Form for surrender of previous license <input checked="" type="checkbox"/> *Articles of Incorporation <input checked="" type="checkbox"/> *Appointment of Agent * Corporation/LLC only	<input checked="" type="checkbox"/> Floor Plans <input checked="" type="checkbox"/> Lease <input checked="" type="checkbox"/> Business Plan <input type="checkbox"/> **Sample Menu ** Class B only
Upon Application Submission, the Clerk's Office issued to the application: <input type="checkbox"/> Orange sign <input type="checkbox"/> Orange business card <input type="checkbox"/> "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information		
Date complete application filed with Clerk's Office _____ Date of ALRC meeting _____ Date license granted by Common Council _____ Date provisional issued _____ Date license issued _____		

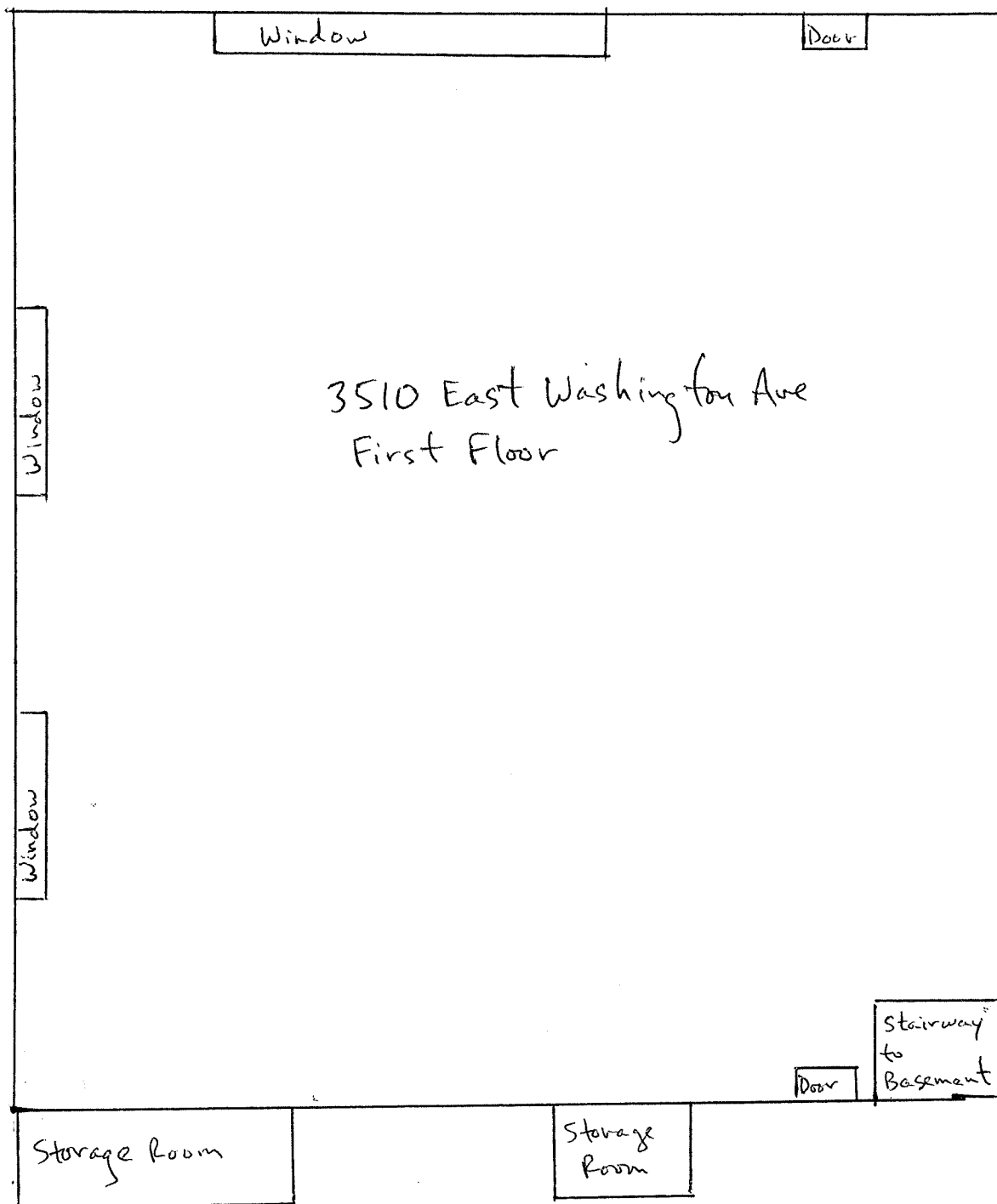
LIQUOR/BEER/CIDER LICENSE APPLICATIONS OF
MPL CORPORATION INVESTMENT
DBA CROWN LIQUOR
3510 EAST WASHINGTON AVENUE MADISON

BUSINESS PLAN

UPON RECEIPT OF THE CLASS A BEER, LIQUOR & CIDER LICENSES HEREIN, WE PLAN TO CONVERT OUR BUILDING LOCATED AT 3510 EAST WASHINGTON AVENUE MADISON, WISCONSIN INTO A FULL-SERVICE RETAIL LIQUOR STORE OFFERING A WIDE RANGE OF PRODUCTS, INCLUDING ALCOHOLIC & NONALCOHOLIC BEVERAGES, WISCONSIN LOTTERY, SMOKING PRODUCTS & FOOD PRODUCTS.

East Washington Avenue

Driveway

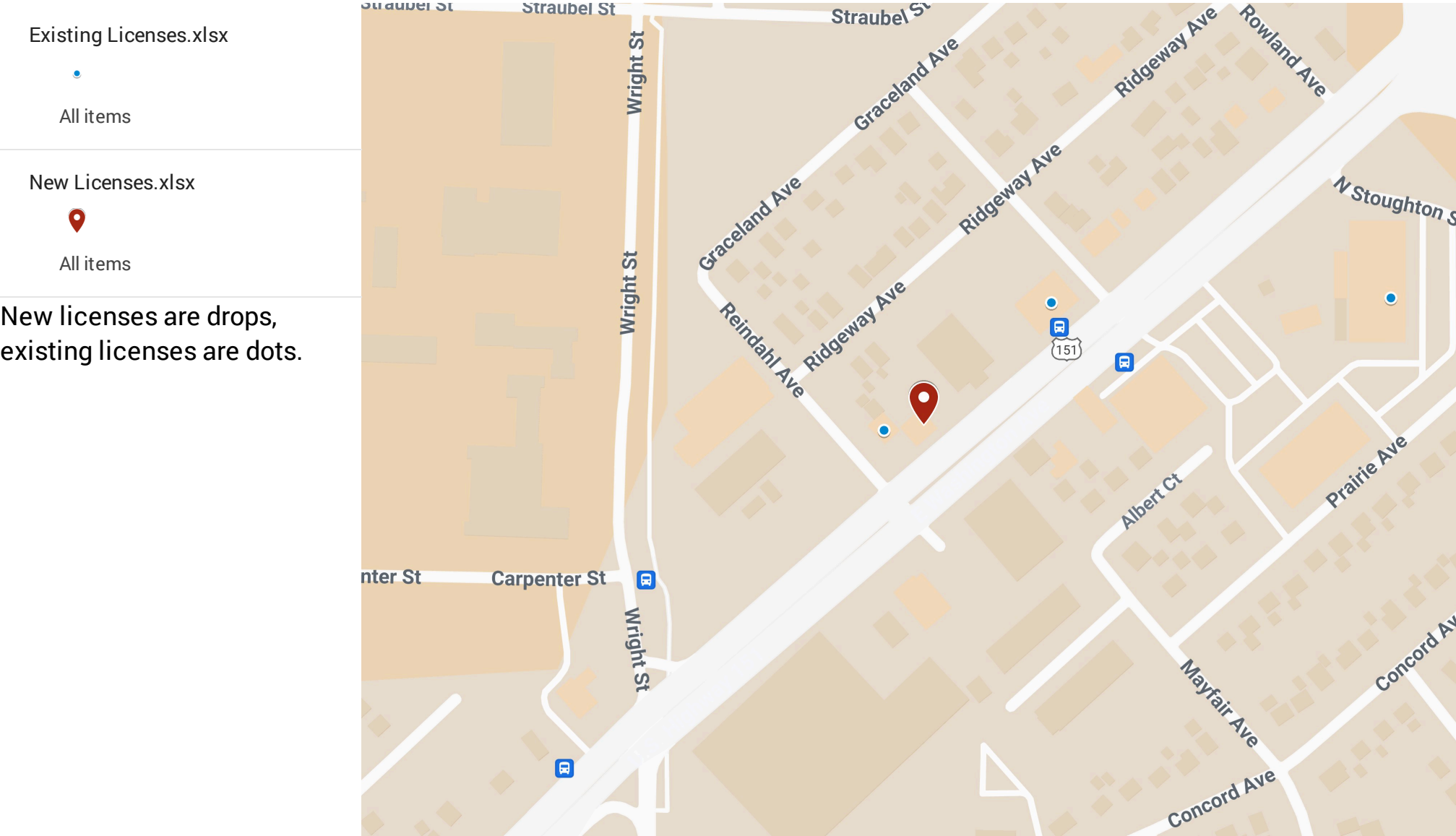


Parking Lot

3510 East Washington Avenue
Basement

Stairway
to First
Floor

May 2024 ALRC New License



licensing

From: Sarah Cannon <sarahcannon@gmail.com>
Sent: Wednesday, May 15, 2024 9:42 AM
To: licensing
Cc: Hawthorne Neighborhood; Latimer Burris, Amani
Subject: Opposition to Agenda Item #51

Some people who received this message don't often get email from sarahcannon@gmail.com. [Learn why this is important](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good morning,

I am writing in strong opposition to the alcohol licensing for MPL Corporation Investment, doing business as Crown Liquor at 3510 East Washington Avenue. There are several issues which support this opposition.

High alcohol density area

Communities with a high concentration of alcohol outlets experience a greater number of alcohol-related problems. Problematic operations contribute disproportionately to the incidence of drug dealing, public drunkenness, drunk driving, underage drinking, assaults, and other conditions that breed neighborhood decay.

In my hastily prepared search, there currently are approximately 54 establishments that serve alcohol near the Hawthorne neighborhood. This includes 20 liquor stores within 3 miles, 15 bars/ restaurants within 1.5 mile, and 19 gas stations/ convenience stores within 2.1 miles of Brigham Park, located on the corner of Rosedale and Brigham Avenue. This community does not need more alcohol poured into our community.

I do not know what criteria this licensing board uses to make a final decision on licensing new establishments, but I would like to know if an alcohol density test has been completed for the Hawthorne area. If one has not been completed I would like to request that any decisions regarding this license be delayed until a study can be completed.

Structural Racism

The city of Madison is contributing to structural racism by approving more and more alcohol licenses in lower to middle economic communities or communities with diverse backgrounds. The city of Madison needs to do better for all of it's citizens, but there is an appearance of a current free-for all alcohol license policies that are in place which disproportionately affects those with poor to mid socioeconomic status and to people of color.

I would like to know what input that the Madison Police Department can provide on the number of alcohol-related calls have been made to the Hawthorne neighborhood, and how the number of calls to the area have affected people of color in this neighborhood.

Alcohol Served to Minors

I have a great fear that the owner of this building may sell alcohol to minors. Rajan Talwar has a No-Contest/ Guilty record for serving alcohol to minors. Per Columbia County Case Number 2016CM000370, State of Wisconsin vs. Rajan Talwar, on 4/26/2024 Rajan Talwar was charged with statute 125.07(1), selling alcohol to minors (2nd offense). A no-contest/ guilty plea was entered on 12/19/2017. As a part of his plea deal, count 946.49(1)(a), bail-jumping and count 125.07(1)(a)2 licensee sell alcohol to underage (2nd) were dismissed.

Additional information about the investigation into these allegations appears on news800.com : https://www.news8000.com/news/crime/sun-prairie-man-accused-of-purposely-selling-alcohol-to-kids/article_129f9a9c-4158-5c99-834c-c884f33f1b55.html. The investigation included two days' worth of increased criminal interdiction patrols in April and undercover purchases of alcohol from the gas station. The investigation resulted in 27 traffic violation warnings, 30 traffic citations, nine underage alcohol possession citations, and 15 criminal arrests ranging from drug and paraphernalia possession to OWI and drugged driving. Per deputies, while out on bond for those cases, Talwar again sold alcohol to a 19 year old. He was arrested again for second-offense selling alcoholic beverages to underage persons and misdemeanor bail jumping.

Mr. Talwar has shown a blatant disregard for the laws in Wisconsin. I would sincerely hope that he does not repeat these offenses, but only time will tell.

For all of the reasons stated above, I strongly oppose honoring Mr. Talwar and his brother Amit Kumar with a license permitting the operation of an alcohol-related business at 3510 E Washington Avenue.

Sincerely,

Sarah R. Cannon
698-256-9779

Sent from my iPhone

licensing

From: Gilda <gmul7755@gmail.com>
Sent: Wednesday, May 15, 2024 11:56 AM
To: licensing
Subject: MPL Corporation Investment Class A Liquor, Cider, Beer application

You don't often get email from gmul7755@gmail.com. [Learn why this is important](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thank you for your attention.

I live in the Hawthorne Neighborhood. I'm wondering what your committee's current assessment of the alcohol outlet density is on/ around 3510 East Washington? My neighbors and I have counted 54 such outlets. Also, how much of the sales/excise taxes collected from these outlets are actually reinvested in the Hawthorne/Truax neighborhoods?

A man claiming to be a representative of the license applicant in item 51. on your 05.15.24 agenda spoke to myself and a group of neighbors on 05.13.24. We discussed his presentation and characterization of the applicant after he exited the meeting: We found him and his presentation odd, condescending and irrelevant.

We live in this neighborhood. We expect your committee to act with care and consideration for the best interests of the neighborhood and East Washington. Another "Convenient" liquor store is not needed on East Washington. 3510 East Washington is sandwiched between a grocery store and a Kwik Trip. There is a liquor store next to the Hawthorne Library on East Wash as well as a stand alone liquor store. There is a Walgreens, Hy-vee, Aldi, and another liquor store on the other side of Stoughton Rd. We are saturated with alcohol outlets and the problems that seem inextricably attached to them.

Despite the historic and systemic racism and unfair treatment of marginalized groups in Madison, I want to give your committee the benefit of doubt: Perhaps you were unaware of the current alcohol outlet density in the area. Now that you know, you can make an informed decision and deny MPL's license request(s). They are item 51. on your 05.15.24 agenda. I have copied their info from the agenda below:

MPL Corporation Investment • dba Crown Liquor
3510 E Washington Ave • Agent: Amit Kumar
Class A Beer, Class A Liquor, Class A Cider
Police Sector 513 (District 12)

Thank you, in advance.

Gilda Smith
53714



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83237

File ID: 83237

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/02/2024

File Name:

Final Action:

Title: Public Hearing - New License
Nerdhaven Arcade LLC • dba Nerdhaven
203 Cottage Grove Rd • Agent: Adam Wood
Estimated Capacity (in/out): 260/0
Class B Beer, Class C Wine • 10% alcohol, 0% food, 90% other
Police Sector 613 (District 15)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 21.

Sponsors:

Effective Date:

Attachments: LICLIB-2024-00126 App.pdf, LICLIB-2024-00126
Supplemental.pdf, 203 Cottage Grove Rd map.pdf,
Malcolm Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/02/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						

Master Continued (83237)

1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	Pass
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Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING			Pass
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Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

Text of Legislative File 83237

Title

Public Hearing - New License
Nerdhaven Arcade LLC • dba Nerdhaven
203 Cottage Grove Rd • Agent: Adam Wood
Estimated Capacity (in/out): 260/0
Class B Beer, Class C Wine • 10% alcohol, 0% food, 90% other
Police Sector 613 (District 15)



Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

(Agenda Item Number)

(Legistar file number)

(License number)

15 610
(Alder District #) (Police Sector)
Office Use Only

Section A – Applicant

- List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
Nerd Haven Arcade
- Trade Name (doing business as) Nerdhaven Arcade
- Address to be licensed 203 Cottage Grove Rd, Madison WI
- Mailing address 203 Cottage Grove Rd, Madison WI
- Anticipated opening date October 2020
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
☒ No ☐ Yes (explain)
- Does another alcohol beverage licensee or wholesale permittee have interest in this business? ☒ No ☐ Yes (explain)

Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

All alcoholic beverage will be sold and stored
at 203 Cottage Grove Rd location.
Game floor is 7,200 sq feet Beer will
be stored in coolers Behind the counter
the public will have full access to game floor
Thursdays will be
set aside for adults

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: 260 Outdoor: N/A

10. Describe existing parking and how parking lot is to be monitored.

Shared Parking for the Lake Side Shopping Center. Cameras will be pointed out windows.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Adam T. Wood

13. City, state in which agent resides Madison WI.

14. How long has the agent continuously resided in the State of Wisconsin? 49 years

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 11/23/2021

16. State and date of registration of corporation, nonprofit organization, or LLC.

WI, 11/8/2018

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

Title	Name	City and State of Residence
Co-owner	John A. Karalis	Madison WI
Co-owner	Adam T. Wood	Madison WI

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

John A. Karalis

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☒ Other Retro Arcade
22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes
23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11am - 9pm	-	-	3pm - 9pm	3pm - 9pm	11am - 12am	11am - 12am
(Class B only) Enter below any hours when food service will not be available, if applicable						
-	-	-	-	-	-	-

Section E—Consumption on Premises

This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.

24. Indicate any other product/service offered. _____
25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
10 % Alcohol % Food 90 % Other
- If applicable, describe "Other": _____
- Do you have written records to document the percentages shown? ☐ No ☐ Yes
 You may be required to submit documentation verifying the percentages indicated.
26. Do you plan to have live entertainment? ☐ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes
28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes
29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes
31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes
32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes
33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 90 days of being granted. ☐ No ☒ Yes
34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes
35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes
36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20____.
38. State Seller's Permit 4 5 6 - 1 0 2 9 9 9 6 9 2 7 - 0 4
39. Federal Employer Identification Number 83-2478272

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person John A. Karalis

Business phone (608) 416-5217 Business e-mail address nerdharvardade@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name Leslie Elkins / Kew Law
Phone (608) 709 7115 E-mail elkins@kewlaw.com


NOTICE: Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- ☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

Read carefully before signing: Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

03/8/24
 (Date)

Clerk's Office checklist for complete applications

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> WI Seller's Permit Certificate
(matching articles of incorporation) | <input checked="" type="checkbox"/> Background investigation form(s)
<input type="checkbox"/> Form for surrender of previous license
<input checked="" type="checkbox"/> *Articles of Incorporation
<input type="checkbox"/> *Appointment of Agent
* Corporation/LLC only | <input checked="" type="checkbox"/> Floor Plans
<input checked="" type="checkbox"/> Lease
<input checked="" type="checkbox"/> Business Plan
<input type="checkbox"/> **Sample Menu
** Class B only |
| <input type="checkbox"/> FEIN
<input type="checkbox"/> Written description of premises | | |

Upon Application Submission, the Clerk's Office issued to the application:

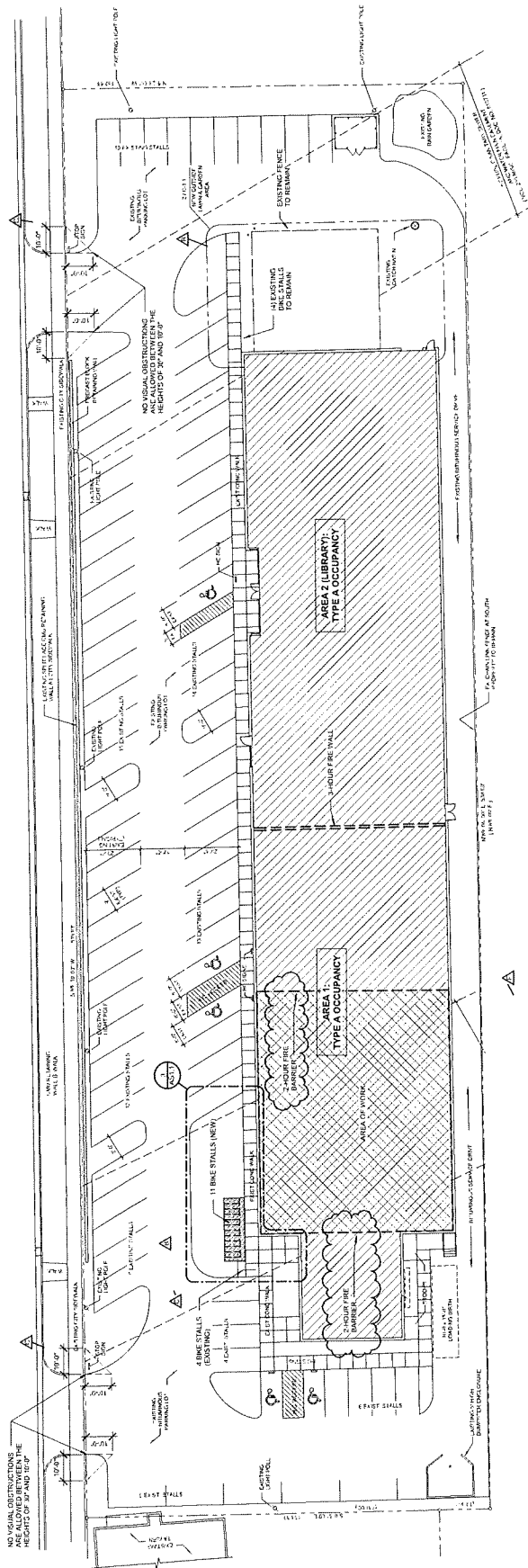
- ☐ Orange sign ☐ Orange business card
☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

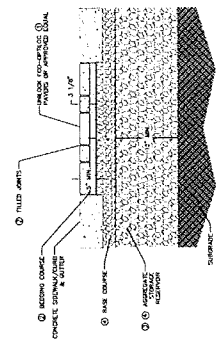
COTTAGE GROVE ROAD / C.T.H. # BB



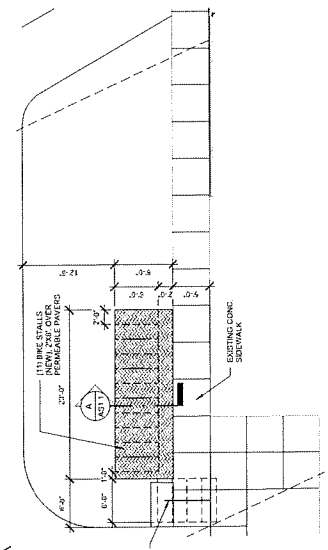
1 SITE PLAN
1" = 20'-0"

GENERAL NOTES

1. ALL DIMENSIONS SHALL BE SHOWN IN FEET AND INCHES. DIMENSIONS SHALL BE SHOWN TO THE CENTERLINE OF THE ROAD OR TO THE CENTERLINE OF THE BUILDING OR TO THE CENTERLINE OF THE PARKING AREA.
2. ALL DIMENSIONS SHALL BE SHOWN TO THE CENTERLINE OF THE ROAD OR TO THE CENTERLINE OF THE BUILDING OR TO THE CENTERLINE OF THE PARKING AREA.
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A PERMEABLE PAVER SECTION
NOT TO SCALE

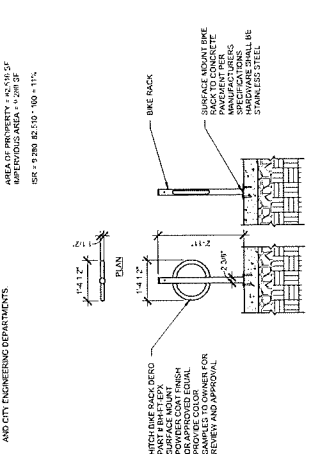


3 SITE PLAN Callout 1
1/8" = 1'-0"

IMPERVIOUS SURFACE RATIO (ISR)

NOTE: THE RIGHT-OF-WAY IS THE SOLE RESPONSIBILITY OF THE OWNER. THE OWNER IS SUBJECT TO CHANGE OF ANY TIME PERMITS AND CITY ENGINEERING DEPARTMENT.

AREA OF PROPERTY = 4,515.57
IMPERVIOUS AREA = 2,011.35
ISR = 9,230 (2,510 - 100 - 11%)



4 BIKE RACK DETAIL
1/2" = 1'-0"

CONSTRUCTION SET

AS1.1

NerdHaven Arcade Beer Wine Proposal

We are NerdHaven Arcade. We are a small business that has been open for the past 4 ye

We are writing this document to request approval to sell beer and wine. This opportunity to serve beer and wine would be another form of income for our arcade. The approval would also allow our arcade to grow in many different ways, such as:

- 1) Hire more staff
- 2) Financial Stability
- 3) Invest in the business

Our Plan::

We plan to dedicate one day out of our work week to be able to sell Beer and Wine. Currently our Wedsdays and Thursdays are in need of a financial boost.

Hire More Staff

Currently, NerdHaven Arcade is operated by only two individuals working about 16 hour days. Bringing in more staff would allow the owners to free up there time to focus on other aspects of the business

Financial Stability

Having another source of income would be a big relief to us. This whole operation has been on the shoulders of the owners from day one.

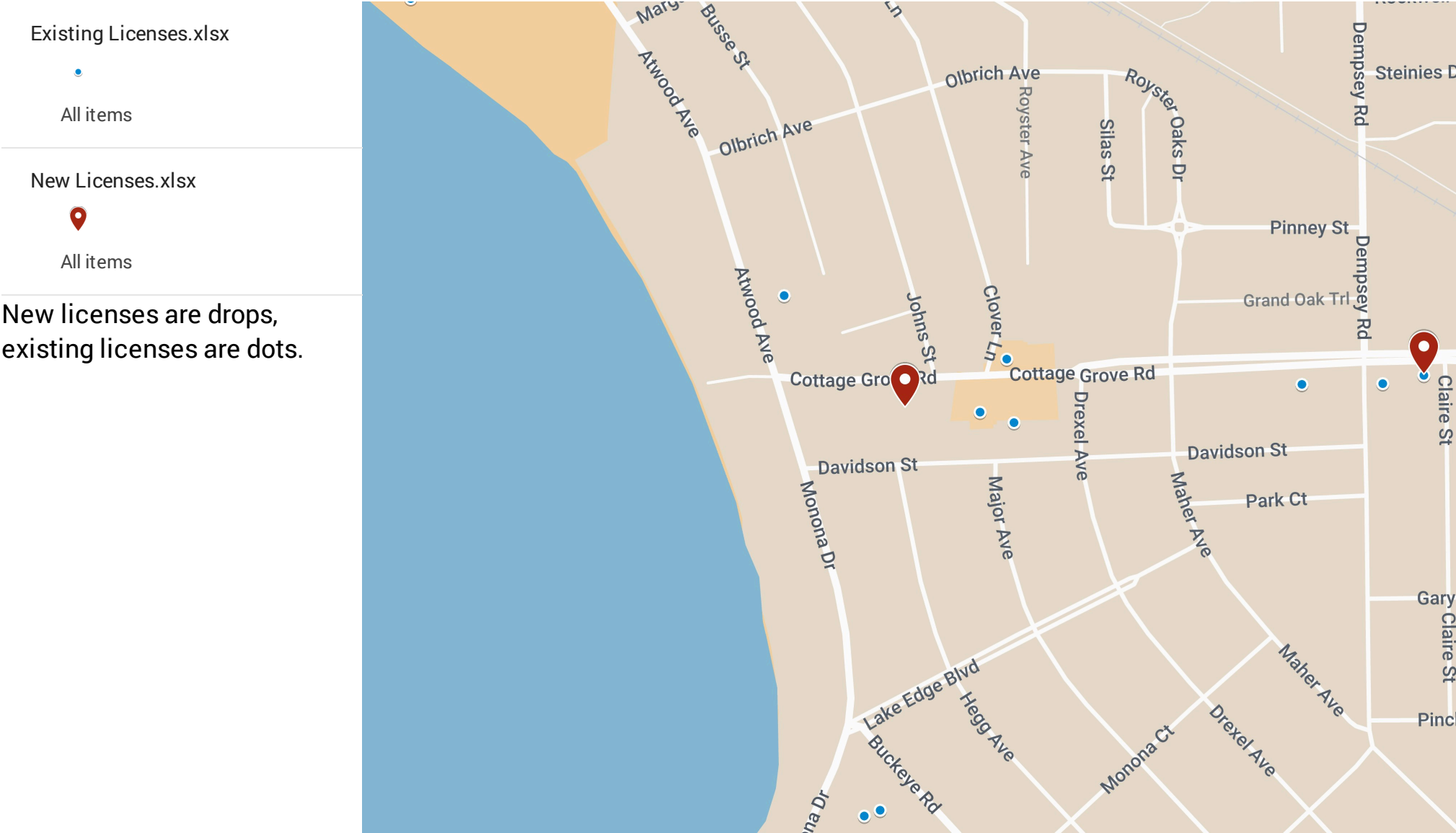
Invest in the Business

The secret to operating an arcade uptime of games & repairs, new titles, customer service.

Uptime and Repairs

Currently, NerdHaven Arcade has only one technician keeping all the games in our collection running. That is 192 games total to make sure they stay operational. If we would be able to hire another tech or two to oversee repairs in the arcade, not only would we be able to

April 2024 ALRC New License



From: [Verveer, Michael](#)
To: [Verbick, Jim](#)
Subject: Fwd: New beer license for Nerdhaven Arcade, 302 Cottage Grove Rd
Date: Monday, April 29, 2024 11:55:33 AM

Hi Jim,

Please distribute this correspondence to the committee and add to the legislative file.

Thanks,
Mike

Begin forwarded message:

From: Pat Malcolm <pmalcpoet@gmail.com>
Date: April 18, 2024 at 1:14:52 PM CDT
To: All Alders <allalder@cityofmadison.com>
Subject: New beer license for Nerdhaven Arcade, 302 Cottage Grove Rd

Some people who received this message don't often get email from pmalcpoet@gmail.com. [Learn why this is important](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.



Sincerely,
A. Pat Malcolm (she/her)
206 Davidson St Apt 2
Madison, WI 53716

PS I missed the opportunity to communicate with the Alcohol License Review Committee last night because the notice of public hearing mailing was not delivered here until yesterday, Wednesday, April 17, 2024.
Sent from my iPad

I am a resident of Davidson Street, just behind Lake Edge Shopping Center and Nerdhaven Arcade. I oppose the granting of the new beer license for 203 Cottage Grove Rd.

My concern is the alley that runs behind the shopping center and faces several of the apartments on Davidson St. Many people walk through the alley to view the mural art there, including families, dog walkers, those taking photos using the art as a backdrop, and more. In the past nighttime drinkers have littered the ally with bottles, cans, cigarette packs, and all manner of trash. Privacy and security were a concern. At this point it has been pretty good for a while and we would not like it to begin again with cans and trash and nighttime drinking from Arcade drinkers. The alley is quiet, but frequent beer delivery will increase noise and litter. What is their plan for ID checks, noise and to keep drinking and drinkers on their premises? Are Arcade owners new to running a bar altogether? Nearby Jade Monkey has a good, proactive owner and there have been few problems. Hawk has been active in building neighborhood relationships and is sensitive to neighborhood concerns. Have Arcade owners built relationships with the neighborhood? Attended neighborhood association meetings to introduce themselves?

I oppose the granting of the new beer license for Nerdhaven Arcade at 203 Cottage Grove Rd.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83256

File ID: 83256

File Type: License

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/02/2024

File Name:

Final Action:

Title: To grant Class A Liquor, Class A Beer, Class A Cider, Class B Beer, Class B Combination Liquor & Beer, Class C Wine 2024-2025 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 22.

Sponsors:

Effective Date:

Attachments: Alcohol License Renewals 2024.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/02/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (5/15/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/07/2024	Refer For Public Hearing	ALCOHOL LICENSE REVIEW COMMITTEE		05/15/2024	Pass

Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING	Pass
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Action Text: A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83256

Title

To grant Class A Liquor, Class A Beer, Class A Cider, Class B Beer, Class B Combination Liquor & Beer, Class C Wine 2024-2025 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

Report ID -
City of Madison - Clerk's Office
Active Licenses

Date: 5/11/2024
Time: 10:47:11PM

ClassABeerLiquor

1.4810 WASHINGTON INC 2.7 SEAS LIQUOR	4810 E Washington AVE 1763 Thierer RD	LICLIA-2011-01800 17 LICLIA-2020-00860 17	Premise: Convenience store. Beer sold from cooler. Premises: approx. 3,476 sq. ft. liquor store. Alcohol stored on the sales floor and cooler as well as stock room. Common Council granted 2/2/2021 with conditions.
3.7-ELEVEN #35851J	2216 University AVE	LICLIA-2023-00250 5	Common Council removed conditions from the license 7/12/2022. Premises: Alcoholic beverages (beer) stored in the back of store and sold at cash registers near front of store. Records kept in manager's office. No outside seating. Council granted on 7/11/2023 with conditions: 1. The establishment shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor, & similarly situated imported brands. 2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed, or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.
4.AC HOTEL MADISON	1 N Webster ST	LICLIA-2017-00010 2	Premises: In-house market where guests may purchase snacks, beverages, and other sundries. The remainder of the hotel is the premises of a different entity so any alcohol purchased at the market may not be consumed elsewhere in the hotel. Common Council granted 3.7.2017
5.ALDI #21	3925 LIEN RD	55696-67755 3	Premise: Approximately 17,115 sq ft. Grocery store, backroom, sales floor.
6.ALDI #22	8222 WATTS RD	58400-67754 1	License granted by Common Council on November 4, 2003. Premise: Grocery store, backroom, sales floor.
7.ALIMENTARI 8.AMOCO	306 S Brearly ST 1129 S Park ST	LICLIA-2018-00318 6 LICLIA-2024-00018 13	License Granted by Common Council on November 4, 2003 Premises: 1800 sq ft deli/market, one prep room in back Premises: entire building at 1129 S. Park Street. Common Council granted 3/5/2024 with the following conditions: 1. Hours of operations are limited from 6am to midnight. 2. The establishment shall regularly monitor the parking lot to address concerns of on-site consumption and loitering. 3. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a four pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.
9.ASIAN MIDWAY FOODS	301 S Park ST	LICLIA-2013-00723 13	Premises: Entire store, alcohol stored in back storage room. Common Council granted 10-1-2013
10.AVENUE SHELL	4821 ANNAMARK DR	47110-65928 17	Premise - 25' x 63' ranch style convenience store. Alcohol sold at front counter, stored in storage room. Common Council granted on 8-5-03 with the following conditions: 1) No single cans or single bottles of beer or fermented malt beverages. 2) Exclusion from previous condition for specialty imported beers and microbrews.
11.BADGER LIQUOR	402 STATE ST	69638-74217 2	Premise - First level of building, with 650 square feet of retail space and 650 square feet of storage in basement. Common Council granted 7.7.2015, with conditions: 1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. 2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume. 4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
12.BP	1010 N Sherman AVE	LICLIA-2023-00166 12	Premises: Gas station. We will serve beer inside the gas station only. Everything in cooler and overstock will be inside the cooler. Common Council granted 5.2.2023 with the following conditions: 1. No sale of 40 ounce bottles of fermented malt beverages. 2. No sale of single bottles or single cans of beer or fermented malt beverages.

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13.CAPITAL ONE PETROLEUM	735 E Washington AVE	LICLIA-2011-00201	6	Premise - 900 sq ft convenience store, alcohol on shelves and in coolers. Common Council granted license 5/17/2011 with the following conditions: 1. No sale of beer or fermented malt beverages in amounts less than a 6 pack of no less than 12 oz. each. 2. The liquor portion of the license allows sales of wine only. 3. No fortified wines are allowed.
14.CAPITOL PETROLEUM LLC	4601 Cottage Grove RD	LICLIA-2017-00171	16	Premises: THE LOCATION IS AN EXISTING CONVENIENCE STORE. SMALL AMOUNT OF ON-SITE STORAGE. ONE 13 DOOR WALK-IN DISPLAY COOLER AND ONE 3 DOOR WALK-IN DISPLAY FREEZER. The conditions are as follows: 1. No sale of 40 ounce bottles of fermented malt beverages. 2. No sale of single bottles or single cans of beer or fermented malt beverages.
15.CASEY'S GENERAL STORE #3833	3603 Cross Hill DR	LICLIA-2019-00782	17	Premise: One story pre-structured steel building. 2130 sq. ft. sales floor with alcohol displays throughout. walk-in coolers in back left corner with alcohol. Storage room across from men's restroom contains extra alcohol storage. Common Council granted the license on 10/1/19 with the following condition: 1. No sale of intoxicating liquors, with the exception of wine and cider.
16.CG MARATHON	605 COTTAGE GROVE RD	69127-73285	15	Premise - 2,500 square foot convenience store. Beer stored against the wall and in sales area. Beer sold from store coolers. Common Council granted January 3, 2006, with the following conditions: 1) Display of beer limited to one 15 square foot section of cooler. 2) No sale of single bottles or single cans of beer or fermented malt beverages.
17.CITY VIEW LIQUOR	6420 Cottage Grove RD	LICLIA-2019-01247	3	3) No sale of 40 ounce bottles of fermented beverages. Premises: Approximately 2000 square feet with 1 storage room in back of store. All sales will be inside the establishment. There are 2 restrooms located inside as well. Common Council granted 2.4.2020.
18.Cork 'n'Bottle	855 E Johnson ST	LICLIA-2020-00709	6	Premises: First Floor: Sales and storage. Sub floor: Storage. Common Council granted the license on 11/17/2020.
19.CP Mart NE	4905 Commercial AVE	LICLIA-2017-00172	3	Premises: The location is an existing convenience store. Small amount of on-site storage. One 13 door walk-in display, one three door walk-in display freezer. The conditions are as follows: 1. No sale of 40 ounce bottles of fermented malt beverages. 2. No sale of single bottles or single cans of beer or fermented malt beverages.
20.CP MART WEST	6702 Mineral Point RD	LICLIA-2014-01155	19	Premises: 3368 sq. ft. convenience store/gas station all on first floor. One 13 door walk-in display cooler, one 3 door walk-in display freezer. Common Council granted on 1-6-2015 with the following conditions: 1) No sale of single bottles or singles cans of beer or fermented malt beverages. 2) No sale of 40 ounce bottles of fermented malt beverages. 3) Display of beer will be limited to one 15 square foot section of cooler. 4) Beer shall only be displayed in the cooler. There will not be any other displays of beer in the store. 5) Applicant will meet with Police Captain Wahl before January 6, 2015 Common Council Meeting.
21.CVS PHARMACY #4930	2 S Bedford ST	LICLIA-2014-00553	4	Premises: Entire one-floor building. Common Council granted license 8-5-14 Common Council renewed license 06/02/15 with the following conditions: 1. Sales shall be limited to beer, wine and fermented beverages only. 2. Shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of bottles or cans; 3. Malt based flavored coolers may not be sold, dispensed, or given away in the original container in amounts less than a four pack of bottles or cans; 4. Shall not sell, dispense, or give away wine in the original container with an alcohol content of more than 15% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to vermouth, port, sherry, and wine sealed with a cork and aged two or more years, and wine with 15% or less alcohol by volume where the alcohol is produced by natural fermentation. 5. Refrigerated beer display area limited to 2 coolers accessible by no more than 6 doors. 6. Wine display area limited to 16' x 72" shelf area. 7. Unrefrigerated beer display area limited to 4' x 4' shelf or endcap area.
22.CVS PHARMACY #7147	6701 Mineral Point RD	LICLIA-2012-00037	19	Premise: One floor building - retail off-premises sales only. Storage in backroom area monitored by alarm system. Beer located in the cooler accessible by 3 doors. Wine section 16 X 60 on a shelf. Common Council granted 3/20/2012 with the condition that the license is Class A Beer and Class A wine.
23.D.B.'S SERVICE	902 Atlas AVE	LICLIA-2018-01205	3	Premises: Entire store at 902 Atlas Ave. Beer sold from walk-in cooler. Warm beer stored on sales floor and back storage room.
24.DON BETO GROCERIES	916 S Whitney WAY	LICLIA-2020-00239	20	Premises: 30 feet X 40 feet, 9 door cooler, 10 door cooler, 8 door cooler, storage and retail area. Common Council granted the license on 6/2/2020.
25.EDEN NAIL SPA	7870 Mineral Point RD	LICLIA-2021-00781	9	Premises: Service in salon and spa area. Alcohol will be stored in the back on shelf in a cool place away from flammables. Common Council granted 2/1/22 with the following conditions: 1. Samples must be provided free of charge. 2. Two samples of wine per person per day not to exceed three fluid ounces per sample. 3. One sample of distilled spirits per person per day not to exceed one half ounce. 4. Samples must be provided between the hours of 11:00am and 7:00pm. 5. Samples may not be provided to underage persons. 6. Wine or spirits provided as taste samples must be sold by a wholesaler and invoiced to the retailer. 7. Samples must be served by licensed operators (bartenders) or servers under the immediate supervision of a licensed operator, the licensee, or an agent of a retail corporation or LLC licensee.
26.ERNIE'S LIQUOR	4521 Cottage Grove RD	LICLIA-2023-00706	16	

27. FAIRFIELD INN AND SUITES	2702 Crossroads DR	LICLIA-2019-01280	17	Premises: In the hotel lobby snack shop further described as - Four-story, 130 room, 67,095 square foot hotel. Alcohol stored in secure storage room. Common Council granted the license on 1/7/2020 with the following condition: 1. Class A Liquor license limited to wine sales only.
28. GLOBAL MARKET & FOOD HALL	2161 Zeier RD	LICLIA-2020-00148	17	Premises: approx. 15,000 sq. ft. including market and liquor store areas. Common Council granted the license on 6/2/2020.
29. GREWAL PETROLEUM	3859 E Washington AVE	LICLIA-2023-00274	3	Premises: entire gas and convenience store. Alcohol stored in coolers and shelves. Council granted the license on 7/11/2023 with the following conditions: 1. The establishment shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor, & similarly situated imported brands. 2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed, or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 3. Class A Liquor license limited to the sale of wine and cider only.
30. HAMPTON INN	4820 Hayes RD	LICLIA-2019-01282	17	Premises: In the hotel lobby snack shop further described as - 115 room limited service hotel. Beer/wine will be sold to the hotel guests from a pantry located in the lobby. In the evening, beer/wine will be sold to the hotel guests from a portable bar in the lobby. The beer/wine will be stored in the pantry. Common Council granted the license on 1/7/2020 with the following condition: 1. Class A Liquor license limited to the wine sales only.
31. HAMPTON INN & SUITES - MADISON DOWNTOWN	440 W Johnson ST	LICLIA-2017-00945	4	Premises: The premises consist of a gift shop located within the Hampton Inn & Suites Hotel located at the address listed above. Alcohol will be secured in locked, monitored cabinets within the gift shop. Alcohol on display will be locked after hours. All alcohol will be monitored 24 hours a day as the gift shop is an extension of the front desk area. Common Council granted October 31, 2017
32. HARLEY'S LIQUOR & BAIT	3838 ATWOOD AVE	64016-63692	15	Premise - 21' x 69' brick building; 7 rooms: sales room, storage room, bait shop, 3 walk-in coolers, bathroom, and loading dock. Common Council granted on 12-03-02 with the following conditions: 1) No single cans or single bottles of beer or fermented malt beverages. 2) Exclusion from previous condition for specialty imported beers and microbrews.
33. HARRY'S LIQUOR	3506 Packers AVE	LICLIA-2021-00154	18	Premise: Alcohol sold from shelves at 3506 Packers Ave. Alcohol stored in back storage room. Common Council granted the license on 7/6/2021.
34. INTER MARKET	5317 Old Middleton RD 101	LICLIA-2011-00156	11	Premise - 700 square feet of retail space located in lower level of building. Alcohol stored in back storage area. Common Council granted license 11/9/2010.
35. J&G MINI MARKET	714 W Badger RD	LICLIA-2021-00324	14	1,000 sq ft store with storage area, parking lot and no outdoor seating. Liquor will be stored behind cashier and beer inside walk-in cooler. Storage will be separate behind the coolers and only employees will have access. The conditions are: 1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a four pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. 2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). 4. The establishment shall not open before noon on Sundays. 5. The license holder shall maintain video cameras inside and outside the establishment shall save recordings from that system for a minimum of 10 days.
36. JENIFER STREET MARKET	2038 JENIFER ST	7836-57741	6	Licensed premise: Sales floor and backroom are 10,000 square feet. Common Council granted on 7-17-2001 with the following voluntary condition: 1) Beer and wine sales only.
37. KELLEY'S MARKET	901 S GAMMON RD	71220-77373	20	Premise: 3000 sq. ft. convenience store. Sold at retail only - approx. 550 sq ft. Reach-in/walk-in cooler. Common Council granted license July 3, 2007, with the following conditions: 1) No sale of single bottles or single cans of beer or fermented malt beverages. 2) No sale of 40 ounce bottles of fermented malt beverages. 3) No sale of fortified wines. 4) Liquor sales limited to wine only.
38. KWIK SPIRITS 514	1117 N Sherman AVE	LICLIA-2021-00491	12	Premises: One-story unit in a shopping mall (northgate shopping center) with storage in walk-in cooler and on sales floor. Leased premise is 5,126 sq. Ft. Common Council granted 10.5.2021.

39.KWIK TRIP #268	1421 Monroe ST	LICLIA-2014-00310	5	Premises: ONE STORY FRAME CONTRUCTION WITH STORAGE IN LOCKABLE WALK-IN COOLER AND CABINETRY. Common Council granted 7-1-2014. Common Council granted 06/02/15 with the following conditions: 1. No liquor sales - beer and wine only. 2. No sale of single serve bottles or cans larger than 25 ounces in size. 3. The floor display shall be as submitted . 4. No keg sales.
40.KWIK TRIP 1511	4624 Monona DR	LICLIA-2020-00785	15	Premises: One-story building with storage in coolers, on sales floor, behind sales counter and in back room. Common Council granted the license on 12/1/2020 with the following condition: 1. Class A Liquor limited to wine and cider only.
41.KWIK TRIP 1513	3401 University AVE	LICLIA-2020-00787	5	Premises: One-story building with storage in coolers and cabinetry locked non-sales hours, behind sales counter and in back room. Common Council granted the license on 12/1/2020 with the following condition: 1. Class A Liquor limited to wine and cider only.
42.KWIK TRIP 1514	5445 University AVE	LICLIA-2020-00789	19	Premises: One-story building with storage in coolers, on sales floor, behind sales counter, in back room. Common Council granted the license on 12/1/2020.
43.KWIK TRIP 1522	6202 Schroeder RD	LICLIA-2020-00793	19	Premises: One-story building with product storage in coolers only, records kept in office area. Common Council granted the license on 12/1/2020.
44.KWIK TRIP 155	6525 Kilpatrick LN	LICLIA-2020-00781	16	Common Council granted a change of licensed premises 1/4/2022 to remodel the space increasing retail and grocery products as well as ready to eat items.
45.KWIK TRIP 187	4825 American PKWY	LICLIA-2015-00711	17	The condition is: 1. Class A Liquor limited to wine and cider only. One-story frame construction with storage in walk-in beer cooler, on sales floor and behind sales counter. Common Council granted 11.3.2015 with the following condition:
46.KWIK TRIP 531	2601 Fish Hatchery RD	LICLIA-2017-00828	14	The condition is that there shall be no sales of intoxicating liquor with the exception of wine and cider. Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10/3/2017 and approved revised conditions on 7/10/18 with the following conditions: 1. No sale of glass containers of single beer or fermented malt beverages. 2. Must be closed between the hours of 11:00 pm - 5:00 am.
47.KWIK TRIP 950	4402 E Buckeye RD	LICLIA-2017-00827	16	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017 with the following conditions: 1. Class A Liquor license limited to cider and wine sales only. 2. No sale of fortified wines. 3. Wine and wine coolers will be limited to one shelf of walk-in cooler and one five-square-foot rack of wine.
48.KWIK TRIP 951	6702 Raymond RD	LICLIA-2017-00826	20	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017.
49.KWIK TRIP 952	2538 Fish Hatchery RD	LICLIA-2017-00825	14	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10/3/2017 and approved revised conditions on 7/10/18 with the following conditions: 1. No sale of glass containers of single beer or fermented malt beverages. 2. Must be closed between the hours of 11:00 pm - 5:00 am.
50.KWIK TRIP 953	7502 Mineral Point RD	LICLIA-2017-00808	9	One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017.
51.KWIK TRIP 954	7717 Mineral Point RD	LICLIA-2017-00824	9	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017.
52.KWIK TRIP 955	1625 N Stoughton RD	LICLIA-2017-00807	12	Premises: One story convenience store. Alcohol stored in coolers, on sales floor, behind sales counter and in storage room. Common Council granted 10.3.2017.
53.KWIK TRIP 956	3153 Maple Grove DR	LICLIA-2017-00820	7	Premises: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017.
54.KWIK TRIP 958	4741 Lien RD	LICLIA-2017-00829	17	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017.
55.KWIK TRIP 960	401 N Third ST	LICLIA-2017-00830	12	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017 with the following conditions: 1. Class A Liquor license limited to cider and wine only. 2. No sale of single bottles of fermented malt beverages. 3. No sale of 40 ounce bottles of fermented malt beverages. 4. No sale of fortified wines. 5. Display of beer will be limited to one 15-square-foot section of cooler. 6. Wine and wine coolers will be limited to one shelf of walk-in cooler and one five-square-foot rack of wine. 7. Beer shall only be displayed in the cooler. There will not be any other displays of beer in the store.

56.KWIK TRIP 961	3528 E Washington AVE	LICLIA-2017-00831	12	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017 with the following conditions: 1. Class A Liquor license limited to cider and wine sales only. 2. No sale of single bottles or single cans of fermented malt beverages.
57.KWIK TRIP 963	1434 Northport DR	LICLIA-2017-00823	18	Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10.3.2017.
58.KWIK TRIP 965	2402 W Broadway	LICLIA-2017-00822	14	One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room. Common Council granted 10/3/2017 and approved revised conditions on 7/10/18 with the following conditions: 1. No sale of glass containers of single beer or fermented malt beverages. 2. Must be closed between the hours of 11:00 pm - 5:00 am.
59.LA HISPANA	2229 INDEPENDENCE LN	68954-72971	17	Premise - 2,800 square foot grocery store with attached 1,400 square foot liquor store. License granted by Common Council November 8, 2005.
60.LAKE MANAGEMENT LLC	2801 Atwood AVE	LICLIA-2019-00229	15	Premises: Convenience store, to be sold in coolers and stored in back room. Common Council granted the Class A Beer license on 2-4-2014, the Class A Liquor license on 6-11-2019, and a change to the license conditions on 9-5-2019.
61.LEOPOLD MENS SALON	124 S Carroll ST	LICLIA-2019-01240	4	The conditions are: 1) No sale of single cans or single bottles of beer or fermented malt beverages. 2) No more than four coolers will be used for alcohol sales. 3) No space on the floor will be used for alcohol sales. 4) Class A Liquor license is restricted to the sale of cider and wine only.
62.LUCKY'S MARKET - PARK STREET	2703 W Beltline HWY	LICLIA-2023-00032	10	Premises: Beverages will be kept in the employee breakroom and served in the lobby and cutting floor. Common Council granted 2.4.2020. Beer in coolers, wine on shelves, liquor on shelves back of cash register. Stored in back storage room Common Council granted 4.18.2023 with the following conditions: 1. Operating hours shall be no earlier than 5:00 a.m. to no later than 11:00 p.m. 2. Sale of intoxicating liquor is limited to wine and cider. 3. There shall be no sale of single bottles or cans of beer or fermented malt beverages. 4. The establishment shall have outdoor lights with motion sensors for all sides of the building. 5. The establishment shall have video surveillance equipment (inside and outside the building) that complies with Madison General Ordinance 38.05(13). 6. The establishment shall post signs prohibiting trespassing on the property.
63.LUCKY'S MARKET - PARK STREET	2201 S Park ST	LICLIA-2023-00033	14	Beer in coolers, wine on shelves, liquor on shelves back of cash register. Stored in back storage room Common Council granted 4.18.2023 with the following conditions: 1. Operating hours shall be no earlier than 5:00 a.m. to no later than 11:00 p.m. 2. Sale of intoxicating liquor is limited to wine and cider. 3. There shall be no sale of single bottles or cans of beer or fermented malt beverages. 4. The establishment shall have outdoor lights with motion sensors for all sides of the building. 5. The establishment shall have video surveillance equipment (inside and outside the building) that complies with Madison General Ordinance 38.05(13). 6. The establishment shall post signs prohibiting trespassing on the property.
64.LUNAS GROCERIES	2010 Red Arrow TRL	LICLIA-2018-00576	10	Premises: Entire grocery store. Common Council granted 8.7.2018 with conditions:
65.MacTaggart's Market & Deli	230 W Lakelawn PL	LICLIA-2021-00141	2	The conditions are: 1. No sale of single containers of fermented malt beverages. 2. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume. Premise: Basement of three-story apartment building. Alcohol sold in approximately 3000 square foot sales floor of business. Back stock stored in the cooler & basement. Common Council granted this license with conditions on 06.01.21 with the following conditions: 1. Shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of bottles or cans. 2. Spirits based products with an alcohol content of 15% or less by volume or malt based flavored coolers may not be sold, dispensed or given away in the original container in amounts less than a four pack of bottles or cans. 3. Shall not sell, dispense, or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume. 4. Shall not sell, dispense, or give away wine in the original container with an alcohol content of more than 15% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to vermouth, port, sherry, and wine sealed with a cork and aged two years or more, and wine with 15% or less alcohol by volume where the alcohol is produced by natural fermentation. 5. Class A Liquor license limited to only sales of wine, cider, and spirits based products with an alcohol content of 15% or less by volume.

66.MADISON FOOD MART	902 E JOHNSON ST	62587-60580	6	Premises: 700 sq ft. Alcohol stored in walk-in cooler and display coolers. Common Council granted on 7-2-02.
67.MADISON PANTRY	2022 FORDEM AVE	LICLIA-2024-00015	12	Common Council granted the license on 12/1/2020 with the following condition: 1. Class A Liquor license limited to wine only. Premises: Beer bulk stacked on the floor and in cooler. Liquor behind the counter along with cigarettes and tobacco. Alcohol storage in the back room. All sales at the front counter. Common Council granted 4/16/2024.
68.MAHARAJA GROCERY	1701 Thierer RD	LICLIA-2023-00284	17	Premise: 2400 Sq Ft grocery store. Liquor stored and displayed in cooler and behind the counter. Beer stored and displayed in cooler. License granted by Council on 8/1/2023.
69.MAHEN'S LIQUOR	4276 EAST TOWNE BLVD	68919-72903	17	Premise: liquor store approximately 2,400 square feet. Alcohol stored in back room and walk-in coolers. Alcohol sold from walk-in coolers and floor display. Common Council granted license November 8, 2005.
70.MAHEN'S LIQUOR	36 S Bassett ST	LICLIA-2015-00172	4	Premises: Main floor and basement of retail space Common Council granted license 5-5-2015 and granted with conditions 7-7-2015
71.MARATHON	4602 VERONA RD	75497-85788	10	The conditions are: 1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. 2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume. 4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). Premise - 32 x 12 building and cooler is 27 x 12. Beer stored in the cooler. Common Council granted on June 2, 2009 with condition: 1) No single cans or single bottles of beer or fermented malt beverages. 2) Exclusion from previous condition for specialty imported beers and microbrews.
72.MEAT PEOPLE BUTCHER	4106 Monona DR	LICLIA-2021-00020	15	Premises: 1848 sq. ft. Butcher shop with a retail space in the front and storage space for alcohol in the back of the store in a hallway separate from the publicly accessible storefront. Beer and wine sold from a cooler directly opposite the service counter of the shop and on shelves right next to said cooler. Common Council granted 3.2.2021.
73.METCALFE'S	7455 Mineral Point RD	LICLIA-2011-01722	9	Premise - 67,365 sq. ft. building with 3776 sq. ft. beer/wine/liquor and 1400 sq. ft. of display merchandising. First 13 parking spots, nearest to the store on the southern end of the store, added to condition to allow for online ordering transactions. Common Council granted 1.3.2012
74.METCALFE'S SENTRY FOODS - HILLDALE	726 N MIDVALE BLVD	8600-45273	11	Premise: 1500 square foot retail. wine/alcohol displayed in southeast corner of first floor, miscellaneous display of beer & wine only 200 square feet of balance of first floor (40,873 square feet). Alcohol sold throughout establishment. Storage in basement: 2500 square feet of 9000 square foot basement. Circle drive-up area added to condition to allow for online ordering transactions. Common Council granted license 2/17/98 with the following conditions: 1) 1500 square foot area in southeast corner to include liquor and beer. 2) 1500 square foot area in southeast corner will be gated at 9:00 pm daily. 3) 1500 square foot area in southeast area will not have an entrance into the mall area. 4) Display wine and beer only in the 200 square foot area.
75.MILLER'S LIQUOR	2401 UNIVERSITY AVE	53828-45686	5	Common Council granted expansion of licensed premise to allow entire establishment to sell alcohol 6/15/99 with the following conditions: 5) Cashiers selling alcohol must be 18. 6) License includes the right to sell single serve imported bottles of beer.
76.MOBIL MART	33 JUNCTION CT	55448-70639	9	Common Council granted change in license premise 3/6/2007 to remodel the liquor display area. Premise - one story, 1,900 square feet. License granted by Common Council. Premise: 3,500 square foot convenience store. Sold at retail only. walk-in reach-in cooler (approximately 480 square feet) at southeast corner of building. Common Council granted March 1, 2005, with the following conditions: 1) License limited to the sale of wine and wine coolers only. 2) wine and wine coolers limited to one shelf of walk-in cooler and one five-square-foot rack of wine.

77.MOBIL MART	8230 WATTS RD	55644-70638	1	Premise: 3,700 square foot convenience store. Retail sales only. Walk-in/reach-in cooler (approximately 480 square feet) at southwest corner of building. Common Council granted March 1, 2005, with the following conditions: 1) License limited to the sale of wine and wine coolers only. 2) Wine and wine coolers limited to one shelf of walk-in cooler and one five-square-foot rack of wine.
78.MOBIL MART	2601 SHOPKO DR	57566-73595	12	Premise - 3,500 square food convenience store. Common Council granted license April 4, 2006, with the following conditions: 1) Limited to wine and wine coolers only. 2) Display of wine coolers will be limited to one shelf of cooler space. 3) Display of wine will be limited to a five-square-foot wine rack.
79.NORTHPORT CITGO	1423 Northport DR	LICLIA-2014-00228	18	Premises: Alcohol stored in the coolers and back storage room. Common Council Granted with the following conditions 6-3-2014. 1) No sale of single bottles or single cans of beer or fermented malt beverages. 2) No sale of 40 ounce bottles of fermented malt beverages.
80.Odilon Ford Winery	4614 Femrite DR	LICLIA-2021-00420	16	Premises: The premises consists of 2685 sq ft of space./ The entire space is bonded as a winery for wine production and wine storage. A space 15x12 primarily for tasting and checkout is in the southwest corner. Attached to the tasting/checkout space is a tiny office space that leads into the main production and storage space. In the south central part of the space is a 10x15 space primarily for wine storage. Common Council granted the license on 8/31/2021 with the following condition: 1. Class A Liquor license limited to wine sales only.
81.OG LIQUOR	2801 N Sherman AVE	LICLIA-2020-00040	12	Premises: liquor store including shelves, coolers, and storage room. Common Council granted 3.3.2020.
82.PARK STREET MINI MART	950 S PARK ST	39101-32789	13	Premise - 1576 square foot, one story building. Beer kept in Cooler B. License granted by Common Council.
83.PINKUS MCBRIDE MARKET	301 N Hamilton ST	LICLIA-2017-00903	2	Premises: Alcohol sold on shelf and 4 coolers in liquor area. Alcohol stored in storage area and basement. Common Council granted October 31, 2017, with the following conditions: 1. Class A Liquor license limited to wine and cider only. 2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. 3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
84.REFUEL PANTRY	4601 Verona RD	LICLIA-2024-00147	10	The conditions are: 1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. 2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). 4. Class A Liquor license limited to only sales of wine.
85.REFUEL PANTRY - EAST WASH	4222 E Washington AVE	LICLIA-2022-00075	17	Premises: Alcohol stored in the beer cooler and shelving in the store. The condition is: 1. Class A Liquor license limited to wine and cider sales only.
86.REFUEL PANTRY - MILLPOND	6410 Millpond RD	LICLIA-2023-00298	16	Premises: @1500 sq. ft. store. Alcohol stored in beer cave and store shelving. Council granted the license with the following condition: 1. Class A Liquor license limited to the sale of wine and cider only.
87.REGENT ST MINI MART	1401 Regent ST	LICLIA-2023-00306	13	Premises: @3200sq. ft. building. Alcoholic beverages stored in the back of the store and sold at cash registers near front of store. Records kept in manager's office. No outdoor seating. Council granted on 7/11/2023 with the following conditions: 1. Sales of alcohol shall be limited to beer, wine, and cider. 2. There shall be no sale of single bottles or cans of beer or cider no larger than 24 ounces. 3. There shall be no sale of kegs.

88. REGENT STREET LIQUOR	916 Regent ST	LICLIA-2023-00295	8	<p>Premises: First floor sales floor 25'x30', basement storeroom, outside water cooler adjacent to building Council granted on 7/11/2023 with the following conditions:</p> <p>1. Premise includes 6' x 8' access point between cooler and building.</p> <p>2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.</p> <p>3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.</p> <p>4. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.</p> <p>5. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).</p>
89. RILEY'S WINES OF THE WORLD	402 W GORHAM ST	69639-74218	2	<p>Premise - ~3,000 sq. ft basement, ~4,000 sq.ft. 1st level, ~3,000 sq. ft. 2nd level and ~2,000 sq ft 3rd level of storage area. 3rd floor office space. Common Council granted 7.7.15 with conditions 1, 2, 3 and 4:</p> <p>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.</p> <p>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.</p> <p>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.</p> <p>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).</p>
90. RNF LLC	2801 University AVE	LICLIA-2020-00256	5	<p>Premises: approx. 800 sq. ft. convenience store and gas station. Sales over the counter. Beer stored in two cooler doors. Common Council granted the license 07/14/2020 with conditions. The conditions are:</p> <p>1. Sales limited to beer only.</p> <p>2. No sale of single bottles or cans of beer or fermented malt beverages.</p> <p>3. No sale of 40 ounce bottles of fermented malt beverages.</p>
91. ROCKY'S LIQUOR	4429 Milwaukee ST	LICLIA-2014-00054	3	<p>Premise - 32x40 feet. Liquor sold in front room, cooler, and stored in basement. Bathroom, backroom, ice room, storage shed. Common Council granted 3-4-2014</p>
92. ROCKY'S LIQUOR EAST WASHINGTON	2734 E Washington AVE	LICLIA-2021-00203	12	<p>Alcoholic beverages stored and sold for off-site consumption from the first floor storefront area. Additional storage in basement cooler. Common Council granted the license on 7/6/2021.</p>
93. ROCKY'S LIQUOR WEST	4217 W Beltline HWY	LICLIA-2016-01189	10	<p>Premises: 1700 square feet, first floor liquor store for off premises consumption. Common Council granted 12-6-2016 with the following conditions:</p> <p>1. The establishment shall have outdoor lights with motion sensors for all sides of the building.</p> <p>2. The establishment shall have video surveillance equipment (inside and outside the building) that complies with Madison General Ordinance 38.05(13) in order to curtail drinking, drug use, and drug sales on the property. Exterior surveillance shall be continuous and not be limited to business hours.</p> <p>3. The establishment shall report to police all illegal activities found on camera recordings or seen in person.</p> <p>4. The establishment shall post signs prohibiting loitering on the property.</p>
94. SANTA MARIA GROCERY	1326 S Midvale BLVD	LICLIA-2017-00562	10	<p>Premise: 3000 sq ft building. Alcohol stored in two storage rooms in basement. Granted by Common Council on 8-1-2017.</p>
95. SEVERSIN CITGO	3401 Milwaukee ST	LICLIA-2018-00774	15	<p>Premises: entire store, beer sold and stored from inside the store in the cooler. Common Council granted 9.4.2018.</p>

96. SKY LIGHT FOOD MART	2050 Fish Hatchery RD	LICLIA-2023-00127	13	<p>Premises: On-site refrigerator and sales floor. The conditions are:</p> <ol style="list-style-type: none"> 1. No sale of single bottles or single cans of beer or fermented malt beverages. 2. No sale of fermented malt beverages in containers greater than 30 ounces. 3. Licensee will post all licenses as required by state statute and municipal ordinance. 4. Wine tasting is prohibited. 5. The store shall have video surveillance operational inside the store during hours of operation. 6. Request for video from any law enforcement agency shall be provided to that agency within 24 hours.
97. SPEEDWAY #4132	4902 VERONA RD	53385-45052	10	<p>Premise - general sales area, checkout, one door cooler in main sales area, one storeroom. License granted by Common Council.</p>
98. STAR LIQUOR	1209 Williamson ST	LICLIA-2018-00493	6	<p>Premises: Retail floor, walk/reach-in coolers, directly attached basement, basement cellar. License granted by Common Council on 8/7/2018.</p>
99. STEVE'S WINE-BEER-SPIRITS	122 JUNCTION RD	63039-61297	9	<p>Premise - 5000 square foot retail space and full basement. 08/07/12 Transfer of Licensed location from 8302 Mineral Point Rd granted by Common Council</p>
100. SUNRISE GAS LLC	1130 Williamson ST	LICLIA-2023-00346	6	<p>Premises: Sold over the counter; Stored in the storage room and coolers. Common Council granted 8.1.2023 with the following conditions:</p> <ol style="list-style-type: none"> 1. No sale of single cans or single bottles of beer. 2. No sale of 40 ounce bottles of fermented malt beverages. 3. Beer will be limited to one 15 square foot section of cooler. 4. No fermented malt beverages to be sold in less than a 6 pack, malt-based coolers not to be sold in less than a 4-pack, does not apply to microbrews and imports.
101. TARGET 1060	201 JUNCTION RD	71764-78765	9	<p>Premise: 100,292 sq ft is for retail sales, 14,152 sq ft is for storage. 130-150 sq ft is for liquor sales. Common Council granted license September 4, 2007</p>
102. TARGET 1069	4301 LIEN RD	52183-77334	17	<p>Common Council granted a change of licensed premise on 3/2/2010 expanding their liquor offerings from the current 55-110 square feet to 130-150 square feet. Premise - total square footage of 122,226, 100,292 square feet is for retail sales, 14,152 square feet is for storage, and 130-150 square feet is for the display and sale of alcohol. Common Council granted license July 3, 2007.</p>
103. TARGET STORE T-2765	750 Hilldale WAY	LICLIA-2011-00093	11	<p>Common Council granted change in licensed premise 3/2/10 to expand liquor offerings from 55-110 sq ft to 130-150 sq ft. Premise - Of the total square footage of 148,840, 112,903 square feet is for retail sales, 22,363 square feet is for storage, and 130-150 square feet is for the display and sale of alcohol. Common Council granted license 2/1/2011.</p>
104. THE VINEYARD	626 UNIVERSITY AVE	69636-74214	2	<p>Premise - basement of a two story building which has about 3,000 square feet of floor space. Common Council granted license 6-6-2006. Common Council granted license 7-7-2015 with revised Conditions 2, 3, 4, 5.</p> <ol style="list-style-type: none"> 1. Establishment will scan and verify all out-of-state IDs. 2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. 3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 4. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume. 5. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
105. TRADER JOE'S #712	1810 MONROE ST	70582-76225	13	<p>Premise: 13,450 sq ft grocery store. Alcohol sold from sales floor and stored in 1,500 sq ft stockroom. Common Council granted license August 1, 2006.</p>
106. TRIXIE'S LIQUOR STORE	2929 E WASHINGTON AVE	LICLIA-2011-00229	15	<p>Transfer of location granted by Council 3/6/2007. Premise - Approximately 5,586 square feet. Alcohol sold on sales floor, stored in front shelves, backroom storage, beer coolers, and office. Common Council granted license 5/17/2011 with the following condition:</p> <ol style="list-style-type: none"> 1. No sale of 40 ounce of bottles of fermented malt beverages.

107. UNIVERSITY AVENUE LIQUOR	525 UNIVERSITY AVE	76140-87544	2	<p>Premise - 1 main sales area, back porch and basement. Common Council granted license 10-06-09 with the following conditions: Common Council granted 7.7.2015 with the following conditions:</p> <p>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.</p> <p>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.</p> <p>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.</p> <p>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).</p>
108. VERONA ROAD BP MART	4501 VERONA RD	75496-85787	10	<p>Premise - 30 x 50 building. Beer stored in three-door walk-in cooler (8x27). Beer purchased from cashier at counter. Common Council granted June 2, 2009 with the following conditions:</p> <p>1) No sale of single bottles or single cans of beer or fermented malt beverages.</p> <p>2) No sale of 40 ounce bottles of fermented malt beverages.</p>
109. VR MOBIL	4601 VERONA RD	66208-67970	10	<p>Premise: 28' x 70' square foot building with 3 door cooler. Granted by Common Council 2/3/2004 with the following conditions:</p> <p>1) No single cans or single bottles of beer or fermented malt beverages.</p> <p>2) Exclusion from previous condition for specialty imported beers and microbrews.</p> <p>3) No increase in space for beer sales.</p>
110. wall to wall wine & Spirits	7475 Mineral Point RD	LICLIA-2020-00842	9	<p>Premises: Sales Floor, throughout entire store: 8945 sq ft. Tasting area. Alcohol stored in storage room until it is displayed on the sales floor. Common Council granted the license on 3/2/2021 with the following conditions:</p> <p>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.</p> <p>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.</p> <p>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.</p> <p>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).</p> <p>5. The applicant shall have a neighborhood meeting no sooner than six months after opening, and at that time the applicant could return to the ALRC to request that the conditions be modified.</p>
111. WAL-MART SUPERCENTER #1138	7202 WATTS RD	62244-82218	1	<p>Premise - One story building approximately 130293 sq ft. Liquor stored in backroom. Common Council approved 7/1/08.</p>
112. WAL-MART SUPERCENTER #1138	7202 WATTS RD	62244-82218	1	<p>Common Council approved change in licensed premises 9/15/09 to remove restriction of sales to certain registers, and to allow for hard-liquor sales. Premise - One story building approximately 130293 sq ft. Liquor stored in backroom. Common Council approved 7/1/08.</p>
113. WAL-MART SUPERCENTER #2335	4198 NAKOOSA TRL	62243-80829	3	<p>Common Council approved change in licensed premises 9/15/09 to remove restriction of sales to certain registers, and to allow for hard-liquor sales. Premise - approximately 188,805 sqft. Liquor stored in backroom and displayed on 96-foot shelf space adjacent to the grocery department. Common Council approved 7/1/08.</p>
				<p>Common Council approved Change of Licensed Premises with Conditions 9/1/2015:</p> <p>1. No sale of single bottles or single cans of beer or fermented malt beverages.</p>
114. Willy Street Co-op	2817 N Sherman AVE	LICLIA-2016-00621	12	<p>Common Council approved Change of Licensed Premises expanding the premises to include six (6) canopy spaces for online grocery pickup. Premise - 19,000 square foot grocery store. Liquor department 1,500 square feet at right front of retail. Storage in locked/caged area in back stock area. Common Council granted 8-02-2016.</p>

115.WILLY STREET CO-OP	1221 Williamson ST	LICLIA-2017-00699	6	License Premises: Product will be stored and sold at 1221 Williamson Street. Product will be stored in the back of house in a locked facility. Beer and wine will be sold in refrigerated closed door cases on the retail floor. Beer and wine may also be sold in a non-refrigerated display on the retail floor. Common Council granted October 31, 2017, with the following condition:
116.WOODMAN'S FOOD MARKET	711 S GAMMON RD	48889-3235	19	1. Limit Class A Liquor license to wine and cider. Premise: 17,000 square foot sales area and storage, northeast corner. License granted by Common Council.
117.WOODMAN'S FOOD MARKET	3817 MILWAUKEE ST	6078-1885	15	Common Council granted a change of licensed premises 5-6-2014: Expanding the premises to include an additional 1,168 sq. ft. in the liquor store with revisions to the cash register area, security area, display area, and reconfiguration of the North and West entrances. Premise: 10,600 square foot portion at northwest corner. Check-out moves and four liquor islands. Common Council granted license. Change in licensed premise (2-15-00) for construction of addition to west side of existing building. Change in licensed premise 4-8-2008. Common Council approved Change in Licensed premise on 7/1/08: Expanding liquor sales by approximately 1000 sq ft. Check-out moves and four liquor islands expand.
		860.00		
ClassBBeerLiquor				
118.107 STATE	107 State ST	LICLIB-2019-00228	4	Premises: 2450 sq. ft. restaurant with sidewalk café, in front of business and extended in front of 109 State St. Alcohol stored behind the bar and in the finished basement, cooler and shelving. The condition is: 1. Must meet the definition of a restaurant as defined by MGO Section 38.02 at all times.
119.5 STAR KOREAN BBQ	605 E Washington AVE	LICLIB-2022-00408	6	Common Council granted 5/14/2019. Premises: 2300 sq ft in the restaurant section. Includes dining room, kitchen, and all other restaurant spaces. Common Council granted the license on August 2, 2022 with the following conditions: 1. Establishment capacity will be no greater than 90 persons. 2. There will be no outdoor alcohol service. 3. Establishment must meet the definition of a restaurant as defined by Madison General Ordinance 38.02.
120.508 State Street Golf LLC	508 State ST B	LICLIB-2019-00464	2	Premise description: 4000 sq ft commercial space on second floor with direct access to State Street walking mall. Two exits in the rear of the unit lead to the service alley allowing for a second fire exit and direct delivery access to kitchen and waste disposal. All sales and services will be conducted o and consumed inside the building. There will be 4 open bay golf simulators, one private room simulator, and a full bar and dining area. Alcohol will be stored in the kitchen and office/storage room. Common Council granted the license on 7/16/2019. Council granted a change of conditions on 8/3/21 with the following condition: 1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.
121.A LA BRASA	15 N Broom ST	LICLIB-2018-00935	4	Premises: Inside restaurant and outside seating area served at tableside. The alcoholic beverages are stored behind cashier counter in refrigerated shelf sections. The conditions are: 1. Must meet the definition of a restaurant as defined by MGO Section 38.02 at all times. 2. No outdoor amplified sound is permitted. 3. Establishment must follow all zoning conditions as to the patio use. 4. Shall cease alcohol by 10pm Sunday - Thursday and 2am on Friday and Saturday.
122.A PIG IN A FUR COAT	940 Williamson ST	LICLIB-2014-00761	6	Premise - 1400 sq. ft. single story featuring dining room with bar in southwest corner. Alcohol stored in back closet with lock and locked walk-in cooler. Patio seating. Common Council granted 9-2-2014 with the following conditions: 1. The outdoor patio must close by 10:00 pm. 2. That the establishment continue to meet the definition of a restaurant under Madison General Ordinance 38.02. at all times.
123.AFTERSHOCK CLASSIC ARCADE	1444 E Washington AVE 102	LICLIB-2021-00429	6	Tavern Premises: Approximately 3,000 sq. ft. suite. Alcohol stored and served within the suite, also stored in basement storage featuring walk-in cooler and racks. Outdoor seating on patio on East side of the building. Bathrooms located in common area designated as suite 101. Common Council granted October 5, 2021.
124.AHAN	744 Williamson ST	LICLIB-2023-00521	6	Premises: Alcohol consumed inside restaurant and patio located on enclosed patio. Alcohol sold from existing bar within restaurant. Drinks stored in low boy coolers behind bar. Drinks, kegs, and four tap lines stored in bar walk-in cooler. Bottles housed in the wells and displayed behind bar. Backup liquor caged inside of the dry storage/office that is located in the basement. Granted by the Common Council on 9/5/2023.
125.ALCHEMY CAFE	1980 ATWOOD AVE	72286-79894	6	Premises: A single stand alone building serving food and alcohol in bar and seating area, and outdoor patio. Back up liquor secured and locked in the office and behind the bar. 50'X16' roadway cafe expansion, extending premises to sidewalk. Common Council granted the license on 10/16/2018. Common Council granted the addition of an outdoor patio on 7/14/2020.

126. ALLIANT ENERGY CENTER	1919 ALLIANT ENERGY CENTER WAY	LICLIB-2023-00133	14	<p>Premises: Alcohol permitted on entire grounds including coliseum, exposition hall, etc. Alcohol stored in liquor cages and secure beer coolers.</p> <p>The conditions are:</p> <p>1. Licensee may maintain on the Alliant Energy Center grounds no more than two (2) locations of outside sale on a particular date provided the Licensee provides the City Clerk and City of Madison Police Department with at least 48 hours written notice of any outside sale location and Licensee for installs a double fence around the main point of sale to control ingress and egress and shall continually station a licensed security guard at the entrance for purpose of checking age identification. The double fence shall be a minimum of four (4) feet high and a minimum of six (6) feet between fences. A single eight (8) foot chain link fence may be used to meet the fence requirements. Intoxicants will only be sold at said locations in foam or plastic cups or open plastic' bottles. For any designated outside sale location, Licensee must meet any and all health and safety codes, statutes, and/or regulations.</p> <p>2. For events with an estimated attendance of 1,000 or more people, or as directed by the Sheriff (or his/her designee and/or the City of Madison Police Chief (or his/her designee) Licensee shall provide the Sheriff or his/her designee and the City of Madison Police Chief or his/her designee with a written security plan for the event This security plan shall contain the number of security officers/deputies for the event, the security officers/deputies duties and location posts for security officers/deputies. The security plan shall also provide the requested number of law enforcement personnel for the event and requested assignments for the event This written communication shall be a minimum of 30 days prior to the event Licensee shall follow the recommendations for law enforcement personnel staffing, traffic control and security as required by the Sheriff (or his/her designee) and/or the City of Madison Police Chief (or his/her designee) if different from Licensee security plan.</p> <p>a. Exceptions for this requirement include all events inside the coliseum and Trade shows and flat shows (i.e. Deer and Turkey Expo, Quilt show and car shows) with a history of 3 years at the Expo Center and alcohol is not prevalent at these events.</p> <p>3. Licensee may request a waiver for the required fence in restriction one above for events that occur on willow Island. The request must be made a minimum of 30-days prior to the event with documentation, maps, and attendance estimations provided with the waiver request and forwarded to the Sheriff or his/her designee and the City of Madison Police Chief. Licensee shall follow the Dane County Sheriffs Office and City of Madison Police Department recommendations for the minimum number of Law Enforcement personnel and security personnel present as a condition of this license. Licensee may have more personnel present than required.</p> <p>4. Any security or "event staff" that are contracted for an event must be hired from a properly state licensed security company and only employees who are licensed through the state of Wisconsin as private detectives or private security personnel may be assigned to work the event.</p>
127. AMA RESTAURANT	809 Williamson ST	LICLIB-2023-00678	6	<p>Premises: There will be alcohol storage in the designated storage area. There is an interior bar area where alcohol will be served. Drinks may also be taken to an enclosed patio area.</p> <p>Common Council granted 11.7.2023 with the following condition:</p>
128. AMARA	670 N Midvale BLVD	LICLIB-2022-00307	11	<p>1. The patio shall close by 9pm, daily.</p> <p>Premises: Alcoholic beverages are sold in the main dining room and the outdoor patio. Storage of beer, wine, and spirits located behind the bar, in a wine refrigerator in the dining room, and on the mezzanine above the kitchen.</p> <p>Common Council granted the license on July 12, 2022.</p>
129. AMERICINN OF MADISON WEST	516 GRAND CANYON DR	74109-83128	19	<p>Premise: Approximately 1200 square feet. Hospitality suite, lobby & patio area are all on first floor. Alcohol stored in back office area and storage room.</p> <p>Common Council granted license 9/2/08.</p>
130. ANCORA COFFEE & TEA	107 King ST	LICLIB-2013-00277	4	<p>Common Council granted change in licensed premise 9/15/09 to include the parking lot for promotional events.</p> <p>Premises: 2200 sq. ft. restaurant including 1400 sq. ft. dining area plus 400 sq. ft. outdoor seating area, including roadway cafe in 2 parking stalls spanning 51' 9", including barriers/cones. Alcohol stored in coolers behind the bar and in shelved area on SW side of basement near stairs.</p> <p>Common Council granted 6-4-2013.</p>
131. ANCORA COFFEE ROASTER (2), LAUNCH DE4000 International LN		LICLIB-2016-00416	12	<p>Common Council granted a change of licensed premises 7-1-2014 adding an additional 14 outdoor seats.</p> <p>Premises: Airport terminal with 10 points of sale.</p> <p>Common Council granted 7.5.2016</p>
132. ANTLERS PUB	2202 W Broadway	LICLIB-2022-00851	14	<p>All Locations: Ancora Coffee Roaster (2), Launch Deck Bar, Stella Bar, Goose Island Bar, Madtown Gastro Pub, Metcalfe's, Vinoteca Wine & Tapas, wurst German Bar, Look Mom No Hands, and Picnic Point Public House.</p> <p>Tavern Premises: 30' X 80' bar area; 10X18 office; 15X20 cooler where beer is stored.</p> <p>Liquor and beer also stored on shelving in back room area.</p> <p>Common Council granted 11/1/2022.</p>
133. APPLEBEE'S NEIGHBORHOOD GRILL & BAR	4710 East Towne BLVD	LICLIB-2023-00434	17	<p>Premises: Restaurant and free standing bar. Alcohol stored in locked room by the manager's office. Beer stored in secured cooler.</p> <p>Common Council granted 8.1.2023.</p>
134. ARGUS	123 E MAIN ST	70782-76521	4	<p>Tavern Premise - 3,800 total square feet (2500 downstairs, 1300 first floor). Liquor served on lower level, first floor, and patio. Patio includes part of E Main St and part of sidewalk along webster St.</p> <p>Increase outdoor capacity to 110. Alcohol stored in store room and walk-in cooler on lower level.</p> <p>Common Council granted License on Feb. 6, 2007. Common Council granted a change of licensed premise on 06/21/2022.</p>
135. ATTIC ANGEL PLACE	8301 Old Sauk RD	LICLIB-2022-00539	9	<p>Premises: Alcohol served in main dining room on lower level including adjacent social room, outdoor patio adjacent to main dining room, and casual dining restaurant. Alcohol stored in locked central dining storeroom.</p> <p>Common Council granted the license on August 2, 2022.</p>

136. BADGER TAVERN SEMINOLE LLC	1612 Seminole HWY	LICLIB-2023-00203	10	Common Council granted the license on 6/6/2023.
137. BALDWIN STREET GRILLE	1304 E Washington AVE	LICLIB-2013-00286	6	Premise - Main dining and bar area. Alcohol stored downstairs in locked liquor room/office and walk-in cooler. Common Council granted 7-2-2013 with the following conditions: 1. The licensee posts a sign at the back door stating no alcohol is allowed outside. 2. Smokers are encouraged to smoke outside the front of the building. 3. No exterior areas are included in the licensed premise.
138. BANDUNG RESTAURANT	600 WILLIAMSON ST M	57868-51673	6	Premise - approximately 2280 square feet. Dining room includes area where alcoholic beverages may be sold. The kitchen includes the area where the alcoholic beverages are stored. Outside dining area. waiting/bar area in adjacent space. Common Council granted on 1-4-00. Change in licensed premise (5-21-02).
139. BANZO	2105 SHERMAN AVE	LICLIB-2012-00355	12	Common Council granted change of licensed premise 8/3/2010 to create a bar/waiting area in an adjacent space. Common Council granted a change of licensed premises 6-3-2014 expanding outdoor capacity to 250 for the Rhythm & Booms event. Premise - 1978 sq ft main level with small dining area in front with large porch for outdoor seating. Beer and wine stored in cooler behind the bar as well as walk-in cooler in kitchen area and locked in 650 sq ft basement Common Council granted 7-3-2012 with the following condition:
140. BAR CORALLINI	2004 Atwood AVE	LICLIB-2019-00160	6	Capacity is 60 including outdoor seating, unless Building Inspection capacity is less. Premises: @3,000 sq. ft. restaurant including 1st floor restaurant space with 15 seat bar. No outdoor seating. Alcohol stored behind the bar on the 1st floor and in basement in a beverage cooler and in locked liquor storage area. Premise temporarily extended every year for Atwood Fest to include parking lot.
141. BARLEYPOP TAP AND SHOP	2045 Atwood AVE 107	LICLIB-2023-00172	6	Common Council granted the license on 4/16/2019. Common Council granted a change of premises on 7/16/2019. Tavern Premises: approx. 1700 sq. ft. Building has one large room plus an office and two bathrooms. Packaged beer will be available in cooler via glass doors plus some on standard shelves. Kegs will be inside the same cooler accessible only by staff. Outdoor areas include tables out front, back patio.
142. BARRIQUES	8410 Old Sauk RD	71057-77050	9	Common Council granted 5.2.2023. Premise - 1986 sq. feet - appr. 1/4 serve area + 3/4 seating and sales. All alcoholic beverages served and stored in this 1986 sq. ft w/ the reception of approx. 120 sq. ft. outdoor patio where alcohol is served.
143. BARRIQUES	2505 University AVE	LICLIB-2017-00047	5	License granted by the Common Council May 15, 2007. Premises: Approx. 2000sq. ft. café and approx. 300 sq. ft. outdoor patio area. Common Council granted with the following condition:
144. BARRIQUES COFFEE TRADER	127 W WASHINGTON AVE	68335-71567	4	1. The establishment must close by 9pm as voluntarily agreed to by the applicant. Premise: 1,700 square feet of retail space on lower level of Lorraine Building with coffee/wine bar counter and bathrooms. Approximately 220 square feet of kitchen & storage. Upper mezzanine area is split into two areas: approximately 400 square feet each. Outside sidewalk cafe for approximately 20 people.
145. BARRIQUES WINES	1825 Monroe ST	55393-47991	13	License granted by the Common Council July 5, 2005. Premise - 2600 sq. ft. square feet of retail and cafe space on ground floor.
146. BARRYMORE THEATRE	2090 ATWOOD AVE	23659-66577	6	Common Council granted Transfer of Licensed Premises 10-1-2013. Tavern Premise - inner & outer lobby, main auditorium, balcony & public basement. Storage in lobby, basement & back stage. License granted by Common Council on 9-2-03 with the following conditions: 1)Confined to live performances and/or special events. 2)Alcohol will not be served at regularly scheduled films. 3)Alcohol may be consumed in lobby, balcony, auditorium and in dressing room areas. It will be served up to one hour before the event, until twenty minutes before the end of the event. 4)Ushers will be posted in all areas to prevent alcohol from being passed to minors or from leaving the building. 5)Proof of age will be required. 6)Special events defined: a public or private rental or use that is either sponsored or co-sponsored by an outside organization, and is differentiated from regularly scheduled films.
147. BARTACO	464 N Midvale BLVD	LICLIB-2018-00390	11	Approximately 5,394 square feet indoors and an outside patio space immediately adjacent to the building consisting of approximately 637 square feet. Common Council granted 7.10.2018.
148. BARTELL THEATRE	113 E MIFFLIN ST	64809-64840	4	Premise - Alcohol stored in locked concession room. Lobby sales only, pre-show & intermission. License granted by Common Council July 1, 2003, with the following condition: 1) Service bar only.
149. BASSETT STREET BRUNCH CLUB	444 W Johnson ST	LICLIB-2013-00747	4	Premises: Entire restaurant including dining room, bar, outdoor patio, in separate dining rooms, in kitchen and restroom areas. Alcohol stored near restrooms in cabinets, in kitchen, and bar. Common Council granted 10-1-2013 with the following condition: Establishment must meet the definition of a restaruant under section 38.02 MGO at all times.

150. BAYMONT INN & SUITES	8102 EXCELSIOR DR	27867-13777	9	Tavern Premise - 2 story hotel 240' x 192', 130 rooms. Liquor served over a 12' bar in a 24' x 30' room off the lobby. This room is also a small restaurant. Liquor stored near the serving area in a 5' x 12' storage room. Premise also includes courtyard and pool area. Common Council granted with the following condition: 1. Service bar only.
151. BAYMONT INN AND SUITES	2810 Coho ST	LICLIB-2019-00932	14	Premises: Micro market and a small bar. The bar and storage is located near front desk area. The conditions are: 1. Hotel security plan must be submitted to the Madison Police Department South District for review prior to the opening of the hotel, and reviewed annually with MPD South District Captain, owners, and management staff. 2. Must meet with the South District Command Staff as needed to review calls for service. 3. All staff will participate in the MPD human trafficking training, and any refresher training annually. 4. Alcohol service restricted to hotel guests only. 5. Security cameras should be installed (focusing on common areas, entrances and exit). 6. Staff must be designated as security.
152. BEEF BUTTER BBQ	3001 N Sherman AVE	LICLIB-2018-01023	12	Premises: 3000 sq. ft. building including kitchen and seating areas, beer stored in cooler behind the serving counter, beer wine and/or liquor stored in separate cooler. Outdoor areas include seating for up to 20 people. Granted by Common Council 12.4.2018
153. BELAIR CANTINA	111 Martin Luther King Jr BLVD	LICLIB-2017-00636	4	Premises: First floor bar and restaurant, liquor room, basement beer cooler, basement beer storage room, sidewalk café. Common Council granted 9.5.2017.
154. BENNETT'S MEADOWOOD COUNT	2009 FREEPORT RD	3232-1616	10	Tavern Premise - main bar room; back room for storage and basement. License granted by Common Council.
155. BENVENUTO'S	1109 FOURIER DR	58322-52349	9	Premise - 158 room hotel with 5000 square foot restaurant. 2700 square foot banquet hall. Lobby bar, banquet room bar, restaurant bar, and outdoor patio. Common Council granted 4-18-00. Council granted the addition of outdoor patio on 8/3/21.
156. BEST WESTERN EAST TOWNE SUITES	4801 Annamark DR	LICLIB-2017-00602	17	Premises: Sold in Market, Lobby, Hallways, Guest Rooms, Meeting Rooms, Front Desk and Balconies. Stored in locked cooler in Market area and locked storage/display window. Granted by Common Council on 8-1-2017.
157. BEST WESTERN WEST TOWNE SUITES	650 Grand Canyon DR	LICLIB-2022-01064	19	Premises - 101 room hotel, breakfast area, fitness room, business center, and meeting room. Alcohol sold from sundry shop and stored in locked closet near the sundry shop as well as sundry shop Common Council granted 2/7/23.
158. BIEROCK	2911 N Sherman AVE	LICLIB-2018-00014	12	Premises: Sales and storage limited to approx. 2173 sq ft and adjoining outdoor patio. Common Council granted 4/10/2018.
159. BIG TOP EVENTS	917 E Mifflin ST	LICLIB-2015-00579	6	Service inside the perimeter of Breese Stevens Field, including the field, seating areas and under seating areas. Storage under seating in accessory buildings and temporary storage for special events. Common Council granted 9.1.2015.
160. BIGSUR CANTINA	7436 Mineral Point RD	LICLIB-2021-00125	9	Premises: @3500 sq. ft. restaurant. Alcohol stored and sold in bar, kitchen, dining room, patios, office, restrooms, walk-in cooler. Common Council granted the license on 12/7/2021.
161. BLIND SHOT GOLF AND SOCIAL CLUB	177 S Fair Oaks AVE	LICLIB-2020-00576	15	Premises: Entire facility including dining room, simulators, bar, outdoor patio, separate dining rooms, kitchen and restroom areas. Alcohol stored behind bar and in the storage room.
162. BLUE MOON	2535 UNIVERSITY AVE	44836-32313	5	Premise - two story brick building. Main floor occupied by tavern consisting of three rooms: bar area, seating area, game area, storage in basement, second floor. Outdoor patio, sidewalk café, and second floor balcony Common Council granted license. Change in licensed premise 5-16-95. Conditions placed on license (6-17-97): 1) Post a sign at front door and have staff tell customers leaving the Blue Moon to 'please be considerate to the neighboring residents in the vicinity.' 2) Back door will be kept closed except when being used as an exit. 3) The Blue Moon will notify residents of the 2500 block of Kendall Ave by mail whenever it intends to have a live band on the premise or to provide a schedule of same. Change in licensed premise granted September 6, 2005, to include patio. Change in licensed premise granted August 5, 2008 to include sidewalk cafe in front of building. Conditions placed on license (6-1-2010): 4) Placement of a legible sign at each building exit door reminding patrons to be quiet and respectful of neighboring residences as they leave the establishment and locate their vehicles. 5) Honor a "no noise" agreement concerning the disposition of empty cans and bottles between the hours of 10 p.m. and 7:30 a.m. daily. Post notices for employees, particularly on back door, to remind them of this commitment. 6) Recycling and waste hauling trucks are not to arrive prior to 7:30 a.m. to pick up materials. 7) Any expansion or change to the outdoor seating must be approved by the Regent Neighborhood Association board, after public notice to the neighborhood via the RNA listserv. Common Council granted a Change of Licensed Premises 10-7-2014 expanding the premises to include a second floor balcony and increasing the outdoor capacity from 16 to 64 with the following conditions: 8. No music or speakers in the balcony. 9. Balcony will close (no patrons sitting in the balcony) at 9pm Sunday to Wednesday and 10pm Thursday through Saturday.

163. BLUE PLATE CATERING	702 S High Point RD	LICLIB-2011-00153	1	Premise - 15,000 square feet, including entire ground floor of the Bishop O'Conner Catholic Pastoral Center. Includes main dining room, six meeting rooms, commercial kitchen, & courtyard. Alcohol stored in dry storage area and cooler of catering kitchen.
164. BONEFISH GRILL	7345 Mineral Point RD	LICLIB-2014-00908	9	Common Council granted license June 1, 2010. Premises: Approx. 6500 sq. ft. building including all dining and bar areas. Common Council granted 10-7-2014.
165. BONFYRE	2601 W BELTLINE HWY	75735-86428	10	Premise - 1st floor West Building, 5300 sq. ft., including outdoor patio. Includes all first floor areas under control of license holder, with the exception of the atrium. Alcohol stored behind bar and in storage rooms. Common Council granted license on August 4, 2009.
				Common Council granted a Change of Licensed Premises 2-5-2013 expanding the licensed premises with the following conditions:
				1. The premises are expanded to include all first floor areas under control of the license holder with the exception of the Atrium.
166. BOWL-A-VARD	2121 East Springs DR	LICLIB-2024-00095	17	2. Internal capacity is increased to 305, outdoor capacity remains 60. Premises: Alcohol allowed in 40 bowling lanes, two bars inside, one patio bar outside near volleyball courts, full-sized kitchen, 2 meeting rooms, 3 offices, a pro shop, parking lot with temporary tented area for events. Alcohol stored in basement. Common Council granted 4/16/2024.
167. BRASS RING BAR & RESTAURANT	701 E WASHINGTON AVE	62137-68452	6	Premise - main floor: rectangular premise in northeast corner of building at 701 East Washington Avenue, approximately 102' by 48' (4,083 square feet). Mezzanine (710 square feet) and office/storage area (approximately 100 square feet) in upper southwest corner of premise, small storage area in basement (150 square feet). 1,700 square foot outdoor seating area. License granted by Common Council on May 4, 2004.
168. Breakfast A La Brasa LLC	45 S Bassett ST	LICLIB-2023-00593	4	Licensed premise expanded to include outdoor seating area, granted by Common Council on March 1, 2005. Premises: entire restaurant including patio area and basement storage. Common Council granted 10.3.2023.
169. BRENNAN'S CELLARS	8210 Watts RD	LICLIB-2017-01081	1	Premises: 20,076 sq. ft. building including all produce, storage and prep areas, produce sales area, misc. food storage and sales areas, alcohol sales and storage areas. Alcohol sales portion of the premises is approximately 6500 sq. ft. Common Council granted 12.5.2017.
170. BRIDGES GOLF COURSE	2702 SHOPKO DR	58275-52252	12	Premise - Alcohol beverages sold and stored in the restaurant/bar area of the clubhouse and stored in a secured room in the basement, entire clubhouse and golf course. Common Council granted on 4-18-00. Change in licensed premise (5-16-00).
				On 6-7-2011, Common Council amended the license to include the language: One week prior to special events in which the entertainment license will be utilized, licensee shall notify the Captain of the North Police District via email of event details including: Start time, End time, who is providing security and the security plan, name of individual planning and/or hosting the event, and the name of the manager on duty on the day of the event.
171. BROTHERS THREE BAR AND GRILL	614 N Fair Oaks AVE	LICLIB-2018-00934	12	Premises: A single stand alone building serving food and alcohol in bar and seating area, and outdoor patio. Back up liquor secured and locked in the office and behind the bar. Common Council granted the license on 10/16/2018. Common Council granted the addition of an outdoor patio on 7/14/2020.
172. BTM WISCONSIN CONCESSIONS, LLC	2502 Crossroads DR	LICLIB-2019-01144	17	Premises: Entire hotel, restaurant and lounge further described as- 127 room select service hotel including lobby, meeting rooms, and pool area. Common Council granted the license on 1/7/2020.
173. BUFFALO WILD WINGS #413	240 East Towne MALL	LICLIB-2012-00796	17	Premises - 7380 sq. ft. building including outdoor patio. Alcohol is stored in bar and beer cooler. Common Council granted 10-2-2012
				Common Council granted a Change of Licensed Premises on 8-02-2016 increasing the indoor capacity to 343 and doing some remodeling inside.
				Common Council granted a Change of Licensed Premises on 5-2-2017 allowing the sale of beer within the perimeter or the adjacent parking lot on 5/11/2017, 6/8/2017 and 7/13/2017 during the hours of 6:00pm to 11:00 pm with outdoor capacity increased to 384 during these times.
174. BUFFALO WILD WINGS #414	789 University AVE	LICLIB-2012-00797	8	Premise - University Square/Lucky Building sites 58 & 59. 60 x 109 ft. 3 dining areas. One bar area 30 x 10. Alcohol sold in dining areas and bar. Alcohol stored in cooler, at bar and in locked bar storage room adjacent to the bar. Common Council Granted 10-2-2012
175. BURAKA LLC	1210 Williamson ST	LICLIB-2015-00340	6	Premises-Alcohol to be served in bar area, indoor seating area, and outdoor on site areas within the leasehold as noted on plans. Alcohol stored in basement. Common Council granted 7-7-2015 with a capacity equal to the lesser of 126 total, 74 inside, 12 front patio, 40 back patio or the occupant load determined by building inspection and with the following conditions:
				1. The front patio shall close at 11pm, the rear patio shall close at 10pm. 2. Food shall be available at all times the establishment is open. 3. No outdoor amplification.

176. BUSSES TAVERN	2005 N Sherman AVE	LICLIB-2016-00944	12	Tavern Premises: Alcohol stored and sold on first floor in main bar area. Extra storage for alcohol in basement. Records for sales and purchases in basement filing cabinets.
177. BUTTERBIRD	1134 Regent ST	LICLIB-2023-00235	8	Premises extended outside to the west and southwest of the building. Common Council granted 10.4.2016.
178. CAFE CODA	1224 Williamson ST	LICLIB-2023-00314	6	Premises: Approx. 4,987 sq. ft. restaurant including indoor areas and enclosed patio. Common Council granted the license on 6/6/2023.
179. CAFE LA BELLITALIA	1026 N SHERMAN AVE	72447-80180	12	Tavern Premises: 1224 is a commercial storefront business property consisting of approximately 2350 square feet. The main floor is connected to a basement where the alcohol is stored. Outdoor patio. Granted by Common Council with the following conditions: 1. The establishment must close by midnight, Sunday thru Wednesday evenings, except for up to five times per month. The establishment must close by 1:00am Thursday evenings and close by 2:00am Friday and Saturday evenings. 2. The establishment must keep the rear door closed except for deliveries, loading, unloading and emergencies. 3. The decibel level will not exceed 60 decibels, measured at the property line. 4. There will be a maximum indoor capacity of 99 persons and outdoor capacity of 8. 5. Must close patio one hour before the establishment closes.
180. CAMBRIA	5045 Eastpark BLVD	LICLIB-2021-00648	17	Premise - 1,900 square feet, including 950 square feet of seating, and 950 square feet for kitchen and restrooms. No bar. Alcohol stored in display case and walk-in cooler. Common Council granted 4-8-2008.
181. CAMBRIDGE WINERY	1001 S Whitney WAY	LICLIB-2014-00274	10	Premises: Restaurant and lounge. Alcohol served in bar, restaurant area, meeting rooms, and lobby. Guests may take alcohol to their rooms and order via room service. Common Council granted 12/7/2021.
182. CAMP CANTINA	1503 Monroe ST	LICLIB-2023-00385	13	Tavern Premises: Commercial building main floor including wine tasting bar, lounge, outdoor deck and gift shop. Wine storage in an interior room on the lower level.
183. CANTEEN	111 S Hamilton ST	LICLIB-2017-00046	4	Premises: Alcoholic beverages sold only at the restaurant Camp Cantina located at 1503 Monroe St, including indoors and the outside patio at the same address. Alcohol stored at 1503 Monroe St. Granted by the Common Council on 9/5/2023.
184. CAPITOL LAKES INC	333 W MAIN ST	73982-82342	4	Premises: 1850 sq. ft. First floor and basement including dining area, two bathrooms, bar and kitchen. Basement consists of walk-in cooler, prep area, locked office/storage and other storage area. Alcohol served in first floor dining room, bar and outdoor dining area. Alcohol stored in bar, first floor walk-in cooler and locked storage area in basement. Common Council granted 3.7.2017.
185. CARGO COFFEE	750 E Washington AVE	LICLIB-2013-00992	6	Premise - No bar on site. Dining room is 2,960 square feet and kitchen is 750 square feet. Granted by Common Council 8/5/2008.
186. CARIBOU TAVERN INC	703 E JOHNSON ST	64814-64854	6	Premises: @2400 sq. ft. on first level. Seating for 20 in outdoor cafe. Alcohol stored in cooler and kitchen. Provisional license expires 3/31/2014 or upon issuance of regular license.
187. CASK & ALE	212 State ST	LICLIB-2016-00048	4	Tavern Premise - approximately 16' x 50' one-story cement block building, with beverages stored and sold on premise. Outdoor premises includes placement of 3 4'x3' tables for seating capacity of 12 persons in back lot of 703-705 E Johnson ST (PRIVATE), 10'x20' patio area, solid 72" high fence on neighboring property with 2 8'fence panels (36" high) enclosing seating area. Common Council granted on 7-1-03.
188. CENTO	122 W Mifflin ST	LICLIB-2014-00197	4	Tavern Premises: approx. 1650 sq. ft. upstairs, approx. 1650 sq. ft. basement storage. Alcohol stored and served in the upstairs bar area, stored in locked rooms in the basement. Alcohol also served on the patio. Common Council granted 3-1-2016.
189. Chaeyong LIM	721 N High Point RD	LICLIB-2014-00772	19	Premises: Entire establishment including main dining room, private dining room, outdoor seating. Alcohol stored behind both main and private bars, in a wine storage area on the main floor, and in basement storage. Common Council granted 5-6-2014.
190. CHASERS 2.0	408 W Gorham ST	LICLIB-2021-00209	2	Premise: Dining area of approximately 800 sq. ft. Alcohol stored in coolers located in kitchen. Common Council granted 9-2-2014.
191. CHEBA HUT	453 W Gilman ST	LICLIB-2021-00733	2	Premises: approx. 8,672 sq ft. restaurant. Basement storage dry and in coolers, main floor bar and patio behind the building, second floor bar, third floor bar and outdoor (rooftop) patio. Common Council granted the license on 7/6/2021 with the following conditions: 1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times. 2. Establishment shall cease alcohol service 30 minutes before bar time. 3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. 4. Amplification is not permitted on outside patios. 5. The license holder will use an effective system for carding such as an ID scanner.
				Premises: Approx. 2500 sq ft restaurant on the first floor. Basement storage and outdoor patio seating. Two points of sale: one strictly for food and non-alcoholic beverages, one at bar where food and alcoholic beverages are purchased. Common Council granted 1/4/2022 with the following conditions: 1. Capacity shall be 75 indoors and 16 outdoors. 2. The establishment shall meet the definition of a restaurant under MGO 38.02 at all times.

192.CHEF DAVE MADISON	100 N Hamilton ST	LICLIB-2022-00555	4	<p>Premises: Madison Children’s Museum owns its entire lot, which includes the entire 5 story 62,000 sf building and the 10,000 sf back lot (8’unclimbable fence), partly covered by a 16’x16’ loading dock. Alcohol is sold within the boundaries of the museum, on any of the five public levels, varying with the size of the event. Bars are temporary setups, and all alcohol is retrieved and then returned to a locking liquor closet on the private facility area level. Three public levels -wilderness, 1st Floor Concourse, and 2nd Floor are indoors. Two public levels are outdoors - wonderground and Rooftop Ramble and these are only accessible through a museum admission entrance (locked gate or door). Alcohol is delivered to the locked loading dock doors and received into private space, and then the locked liquor closet only by the liquor license holder personnel.</p> <p>Seating is available throughout the museum indoor and outdoor spaces, in the form of chairs, sculptures, rocks, and steps.</p>
193.CHEN'S DUMPLING HOUSE	505 State ST	LICLIB-2020-00255	2	<p>Common Council granted the license on August 2, 2022.</p> <p>Premises: approx. 1000 sq. ft. restaurant on two floors, alcohol sold at cash counter, stored in cooler by the front door and in the basement.</p> <p>The condition is:</p> <p>1. The establishment must meet the definition of a restaurant as defined by 38.02 of the Madison General Ordinances, at all times.</p>
194.CHIEF'S TAVERN	300 Cottage Grove RD	LICLIB-2011-01605	15	<p>Tavern Premise - Alcohol stored and served entire first floor with the exception of a leased salon on the East side of the building. First floor contains central bar in three section room. Alcohol service also allowed in patio area South of the building. Alcohol also stored in locked basement cage.</p> <p>Common Council Granted 12/3/2012. Council added outdoor patio to premises on 8/3/21.</p>
195.CHILI'S GRILL & BAR	7301 Mineral Point RD	LICLIB-2019-00723	9	<p>Premises: Alcoholic beverages stored in bar and dining area. Alcohol stored in locked storage off of the kitchen.</p> <p>Common Council granted the license on 10/1/2019.</p>
196.Chili's Grill &Bar	4344 East Towne BLVD	LICLIB-2019-00722	17	<p>Premises: Alcoholic beverages served at bar and dining area. Stored in locked storage off of the kitchen.</p> <p>Common Council granted the license on 10/1/2019.</p>
197.CHUCK E CHEESE'S	438 Grand Canyon DR	LICLIB-2021-00130	19	<p>Premises: 12,873 sq ft building. Beer stored in walk-in cooler in the kitchen. Service at counter.</p>
198.CHURCH KEY	626 UNIVERSITY AVE	69637-74215	2	<p>Tavern Premise - First and second level of two story building; each level has about 3,000 square feet of space.</p> <p>Common Council granted license 6-6-2006 with the conditions. Conditions amended by Council on 6/5/18:</p> <p>1) The Church Key shall maintain the existing video cameras and video camera system and shall save tapes from that system for a minimum of 10 days. Those tapes shall be made available to the Madison Police Department upon request and pursuant to an active investigation.</p> <p>2) The maximum capacity for the first and second floor bar areas will not exceed 190. Capacity may be further limited by code.</p> <p>3) Hand-held counters shall be used by staff at the entrance after 8:00 p.m.</p> <p>4) Food service shall be available at all times up until one hour prior to closing.</p> <p>5) Staff will be assigned to encourage patrons to leave and be stationed outside the building at closing time to assist patrons in leaving the area.</p> <p>6)Staff will remain stationed outside the building until patrons have dispersed.</p> <p>7)Ordinary, non-emergency entrance and exiting for patrons of the Church Key must use the University Avenue frontage of the property and not the rear alley.</p> <p>8)Lighting installed to the rear of the Church Key must be directed downward and must be no brighter than recessing for emergency, delivery, maintenance, and similar purposes.</p> <p>9)During the regular hours of operation and upon closing the bar each night, Church Key employees shall clean the dumpster area behind the establishment. License holder's employees shall regularly ensure that all trash is placed into a trash container and that the containers are not on Langhammer property.</p> <p>10)Church Key employees are prohibited from making unreasonable noise in the dumpster area behind the establishment, including when they discard garbage. License holder shall ensure that employees take necessary steps to discard garbage.</p> <p>11)No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.</p> <p>12)On Friday and Saturday nights a staff person shall be designated to control access to the upstairs area.</p>
199.CIELO	118 State ST	LICLIB-2023-00664	4	<p>Tavern premises: Basement storage (approx 2,000 sq ft) 1st floor (3,004 sq ft) 2nd floor (2,054 sq ft). Two-story building with multi-level configuration.</p> <p>Common Council granted 11.7.2023.</p>
200.CITY BAR AND RESTAURANT	636 STATE ST	53989-45895	2	<p>Tavern Premise - 3800 square foot open area room (100'x30') with bar, table and booth seating, full kitchen, office near bar and store room. Outdoor patio expansion, 6 ft x 24 ft. Patio capacity: 30.</p> <p>Common Council granted on 6-2-98. Change in licensed premise 6-2-00.</p> <p>Common Council added the following condition on 6.11.2019:</p> <p>1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.</p>
201.CITY BAR AND RESTAURANT	636 STATE ST	53989-45895	2	<p>Tavern Premise - 3800 square foot open area room (100'x30') with bar, table and booth seating, full kitchen, office near bar and store room. Outdoor patio expansion, 6 ft x 24 ft. Patio capacity: 30.</p> <p>Common Council granted on 6-2-98. Change in licensed premise 6-2-00.</p> <p>Common Council added the following condition on 6.11.2019:</p> <p>1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.</p>
202.CLARION SUTIES	102 E Rusk AVE	LICLIB-2023-00132	14	<p>Premises: Alcohol served in the breakfast/bar area in the main lobby on the first floor. Alcohol stored in locked room.</p>

203.CLUB 5	5 APPLGATE CT	53625-45440	14	Tavern Premise - 8100 square foot restaurant, bar, deck. Common Council granted on 3-17-98. Change in licensed premise (5-18-99). Change in licensed premise granted 10-11-05, eliminating the condition that the establishment meet the definition of a restaurant.
204.CLUB LAMARK	1525 N Stoughton RD	LICLIB-2015-00308	12	Tavern Premise - 20x40 front bar area, 40x40 pool room in back and outdoor smoking area. Alcohol stored in two walk-in cooler and dry storage area.
205.COCOVAA CHOCOLATIER	1815 E Washington AVE	LICLIB-2020-00646	6	Common Council granted 7.6.2015. Premise: Alcohol sold in retail shop. Alcohol stored in back storage area (chocolate room) and displayed on the library wall in the retail area.
206.COLISEUM BAR & BANQUET	232 E Olin AVE	LICLIB-2016-01298	14	Common Council granted the license on 10/6/2020. Premises: Entire first and second floor. Outside seating area. Alcohol stored in cooler and bar. Common Council granted 1.3.2017. Common Council granted a Change of Licensed Premises 10.3.2017: On special event days, the outdoor premises will include a 67' x 82' beer garden and the total outdoor capacity will be 325 persons. Special event days are defined as all UW-Madison home football game days, the day of the local Polar Plunge, and St. Patrick's Day. This is conditioned upon all conditional use permit provisions.
207.COME BACK IN	508 E WILSON ST	75373-85523	6	Prior to issuing a license with this premise, the applicant must contact City of Madison Building Inspection Division and the Madison Fire Department to certify all capacities. Tavern Premise - first floor 2 large rooms, 1 small room; basement 2 large rooms, outside deck/patio.
208.COMEDY CLUB ON STATE	202 STATE ST	74094-82609	4	License granted by Common Council June 2, 2009. Tavern Premise - Service in bar and showroom area. Alcohol stored in liquor storage room and in walk-in cooler, and basement storage space. Premises includes restrooms.
209.CONCOURSE HOTEL AND GOVERNORS CLUB	1 W DAYTON ST	38242-23168	4	Common Council granted license transfer 6-3-2008. Premise - Hotel with restaurants and a lounge, meeting facilities, 3000 sq ft speakeasy area, and guest rooms in which alcohol is served.
210.COOPERS TAVERN, THE	20 W MIFFLIN ST	75544-85898	4	License granted by Common Council. Change in licensed premise (12-20-94 and 9-3-2019). Premise: 2375 square foot space including second floor space with bar and kitchen as well as a sidewalk cafe. Alcohol stored in basement walk-in cooler. Common Council granted license July 7, 2009.
				Common Council granted a change of licensed premise on May 4, 2010 to include a sidewalk cafe.
211.COPPER TOP RESTAURANT	5401 SCHROEDER RD	48913-38155	20	Common Council granted a Change of Licensed Premises 2-26-2013 expanding to second floor space including bar and service kitchen and increasing capacity to 194 indoors, outdoor capacity remains 40. Premise - 2,100 square foot restaurant with kitchen and storage area. No bar. Alcohol served in dining area and stored in cooler. License granted by Common Council.
212.CORDIAL	516 S Park ST	LICLIB-2022-00201	13	Common Council renewed 06/02/2015. Tavern Premises: All alcohol beverages will be served within 1st floor of building bar area and stored behind the bar. Additional alcohol beverage inventory will be stored in locked basement storage, which is not shared with other tenants.
213.CRACKER BARREL #214	2147 East Springs DR	LICLIB-2021-00221	17	Common Council granted June 7, 2022. Premises: Entire Store. Alcohol sold in restaurant, stored in dedicated cooler, walk-in cooler, and dry storage.
214.CRANBERRY CREEK CAFE	1501 LAKE POINT DR	67111-76429	14	Common Council granted 7/6/2021. Premise - 4200 square foot building with 120 seats, no bar (table service only). Beer and wine sold at service counter, and stored in locked cooler and cabinet in stock room area. Patio seating area adjacent to building.
215.CROSTINI SANDWICHES	231 North ST	LICLIB-2017-00860	12	Common Council granted License on Jan 2, 2007. License Premises: Alcohol will be stored in a locked holding cage in the restaurant storage basement. Alcohol will be consumed in customer dining area.
216.CRUCIBLE	3116 Commercial AVE	LICLIB-2017-00353	12	Common Council granted October 31, 2017. Tavern Premise: Approx 5,800 sq ft converted former commercial/industrial building: a taproom, a dance floor/performance space, non-public storage, back stage areas, and outdoor "beer garden" area on south end of building. Additional extension of outdoor premises to southern-most 10.5 parking spaces on the west side of the building.
				Common Council granted the license on July 10, 2018 with conditions. Common Council granted changes to the premises and conditions on July 16, 2019. On May 5, 2020, Common Council granted a change to the conditions on the license by removed a condition on the license.
217.CRYSTAL CORNERS BAR	1302 WILLIAMSON ST	469-421	6	1. The licensed premise totals 5800 square feet. Tavern Premise: Entire first floor and basement. Sidewalk Cafe. Common Council granted license.
				Change in licensed premise (1-18-00).
218.DAHMEN'S AT HAWKS LANDING	88 Hawks Landing CIR	LICLIB-2015-01031	1	Change of premise to include sidewalk cafe granted 10-11-05. Premises: All grounds of golf course including approx. 6,000 sq. ft. clubhouse, rear deck, patio and veranda of club house. Alcohol stored in bar, coolers, store rooms and carts.
219.DAISY CAFE & CUPCAKERY	2827 ATWOOD AVE	75285-88031	15	Common Council granted 2-2-2016. Premise: 3100 sq ft, first-floor restaurant with alcohol storage in basement. Common Council granted 11/3/2009.

220.DANNY'S PUB	328 W Gorham ST	LICLIB-2017-00277	2	<p>Tavern Premises: approx. 8000 sq. ft. on the first and second floors of approx. 4000 sq. ft. each. Both floors contain a bar and restrooms. Alcohol stored behind each bar and in locked cage area in the basement. No outside seating.</p> <p>Common Council granted October 31, 2017 with the following conditions:</p> <ol style="list-style-type: none"> 1. The capacity is 314 persons. 2. No refuse or recycling is to be stored on public property. <p>Common Council added the following condition on 6.11.2019:</p> <ol style="list-style-type: none"> 3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.
221.DARK HORSE	10 N Livingston ST	LICLIB-2019-01224	6	<p>Premises: approx. 2800 sq. ft. indoor area and with outdoor patio. Included are a full service bar with 20-24 seats, a full service dining room with 85 seats, kitchen and back areas as well as a full service patio with 40 seats. Alcohol stored behind full service bar and in back storage area.</p> <p>Common Council granted on 2/4/2020 with the following conditions:</p> <ol style="list-style-type: none"> 1. No outdoor service will occur after 10pm. 2. No live music will occur on the licensed premises.
222.DAVE & BUSTERS	414 West Towne MALL	LICLIB-2016-01195	9	<p>Premises: approx. 31,630 sq. ft. within the southwestern corner of former Sears building. Alcohol served in public spaces of the premises and stored in storage areas.</p> <p>Common Council granted 12-6-2016.</p>
223.DELANEY'S CHARCOAL STEAKS	449 GRAND CANYON DR	1463-960	19	<p>Premise - 6,700 square foot supper club with cocktail lounge, dining room, and outdoor patio.</p> <p>License granted by Common Council.</p>
224.DELICACIES OF ASIA	506 State ST	LICLIB-2021-00220	2	<p>Common Council May 4, 2004 change of license premise to add outside patio.</p> <p>Premise: Two story building with restaurant on the first floor. The alcohol beverages will be served in the first floor dining room. Additional alcohol beverages will be stored in the back, located in the kitchen area.</p> <p>Common Council granted the license on 7/6/2021 with the following conditions:</p> <ol style="list-style-type: none"> 1. Must meet the definition of a restaurant as defined by MGO Section 38.02, at all times. 2. Alcohol service shall cease at midnight, daily.
225.DEXTERS PUB	301 NORTH ST	72004-79409	12	<p>Tavern Premise - 3325 sq ft building, dining area 800 sq ft, bar area 640 sq ft. Alcohol will be served in the bar, dining, and patio areas. Alcohol will be stored in cooler on the main floor and in the basement. The premise is to also include the near north side parking lot for a couple events each year.</p> <p>Common Council granted license.</p>
226.DLUX	117 Martin Luther King Jr BLVD	LICLIB-2012-00456	4	<p>5/1/2012 Change of Licensed Premise granted to extend premises to include north side parking lot for several events each year with the following conditions:</p> <ol style="list-style-type: none"> 1. Maximum of four events per year. 2. Prior to each event, establishment will inform the District Police Captain, District Alder and City Clerk's Office. 3. Event times will be noon to 8:00 p.m. 4. Establishment must abide by all conditional use permit conditions. The motion passed by voice vote/other.
227.DOTTY DUMPLING'S DOWRY	317 N FRANCES ST	64643-64558	2	<p>Premise - 41'x42' dining area including booths, banquet area, central bar, ledge facing MLK Blvd., and sidewalk café. Alcohol stored in locked cabinets behind bar and basement storage area.</p> <p>Common Council granted 8-7-2012.</p>
228.DOUBLE 10 MINI HOT POT	600 Williamson ST E	LICLIB-2021-00777	6	<p>Premise: 1950 square feet bar, dining area and restrooms on first floor. 1800 square feet on lower level with prep kitchen and coolers. Storage in liquor room, keg cooler and behind bar.</p> <p>Common Council granted 6/3/2003.</p> <p>Change of license premises granted 5/19/2004.</p> <p>Removal of all conditions granted by Common Council on 6/1/2004.</p>
229.DOUBLE TAP	347 W State ST	LICLIB-2023-00619	4	<p>Premises: approx. 2500 sq. ft. restaurant with inside alcohol sales only. Alcohol stored in beverage cooler next to the cash register.</p> <p>Common Council granted 2/1/2022.</p>
230.DOUBLE TREE HOTEL MADISON EAST	4402 E Washington AVE	LICLIB-2020-00342	17	<p>Tavern Premises: Total space of 3874 sq ft. One bar where alcoholic beverages will be sold. Alcohol will be stored behind and at the bar itself as well as in a dedicated storage room.</p> <p>The conditions are:</p> <ol style="list-style-type: none"> 1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times. 2. Food shall be available at all times. 3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday nights.
231.DOUBLETREE HOTEL MADISON	525 W JOHNSON ST	7283-1985	4	<p>Premises: 226 room hotel including meeting facilities, restaurant, bar and lounge. Alcohol served/sold from the restaurant, bar, meeting facilities and a market in the lobby. Alcohol stored in a locked storage room and the bar area. Receipts stored in the General Manager's office.</p> <p>Common Council granted license on 8/4/2020.</p>

Premises extension adding outdoor serving area next to Marion St.
Change in licensed premises 7-14-2020.

232.DRAPER BROTHERS CHOP HOUSE	101 N Hamilton ST	LICLIB-2023-00411	4	Premises: First floor bar and dining area. Upstairs dining room. Storage facility in basement, sidewalk café. Common Council granted 8.1.2023.
233.DREAM LANES	13 ATLAS CT	69377-73734	3	Tavern Premise: 40,000 square foot single story building with 600 square foot patio. Alcohol stored behind bar, office and basement. Common Council granted April 4, 2006.
234.Dubai Restaurant and Bar	419 State ST	LICLIB-2018-00323	2	Premises: Bar with two coolers storing bottled beer and under bar sinks, cleaning equipment and serving storage. Liquor is kept behind the bar. The basement has a walk-in cooler for additional storage. Serving and storage are on the single ground floor and patio. Also outdoor seating subject to sidewalk café conditions. Common Council granted on 6/5/18, and Common Council granted a change to condition one on 10/16/18. Common Council granted another change to condition one on 1/7/2020 to read the following conditions: 1. Must meet the definition of a restaurant as defined by MGO Section 38.02, at all times. 2. Food must be available at all times.
235.DUMPLING HAUS	540 N Midvale BLVD	LICLIB-2016-00423	11	Premises: Approximately 1,121 sq. ft. restaurant including dining area, kitchen, storage/dishwashing area in the back as well as outdoor seating. Common Council granted 7.5.2016
236.DUTCH MILL SPORTS CLUB	4818 DUTCH MILL RD	29401-33763	16	Tavern Premise - 2 story (wood frame) building with basement (office & storage), main floor (bar room & storage), and top floor (storage & possible living quarters). License granted by Common Council. Change of licensed premise granted September 6, 2005, to include outdoor, fenced-in area for a special event from 1:00 p.m. to 10:00 p.m. on September 10.
237.D'VINO	116 King ST	LICLIB-2019-01179	4	Premises: Free standing, adjacent building at 116 King Street, store front, upstairs coolers and bar, basement storage areas, coolers. Includes expanded kitchen service area between 116 King St and 106 Webster St to incorporate retail area. Outdoor sidewalk café and roadway cafe during outdoor season. The condition is: 1. Must meet the definition of a restaurant as defined by MGO Section 38.02 at all times.
238.EAGLES CLUB 623	2109 BARTILLON DR	54054-45844	12	Tavern Premise: one story building 97 feet x 75 feet. Bar, 2 bar storage rooms, kitchen, 2 kitchen storage rooms, 3 offices, 2 restrooms, janitor's closet, cloak room, banquet hall, mechanical room. Common Council granted 5-19-1998.
239.EAST JOHNSON FAMILY RESTAURANT	824 E Johnson ST	LICLIB-2021-00335	6	Premise: Alcohol served inside 1,100 sq ft restaurant and on outdoors in pavilion type bar in rear of building. Alcohol stored in a walk in cooler attached to the building, behind interior bar, storage on rear pavilion patio, and on a hanging shelf above the bar. Common Council granted 8/3/2021 with the following condition:
240.ECHO TAP & GRILL	554 W Main ST	LICLIB-2011-00530	4	1. The patio shall close by 10pm. Tavern Premise - Upstairs loft, mezzanine 20/30 ft, main floor 20/30 ft, basement 20/30 ft. and outdoor patio. Alcohol stored behind bar, walk-in cooler on main floor and basement. Common Council granted 8/2/2011. Common Council granted Change of Licensed Premise 5/1/2012 with the following conditions: 1. Outdoor patio hours of operation are until 10pm Sunday-Thursday, 11pm Friday and Saturday 2. The establishment meets all existing conditions and abides by all Conditional Use Permit provisions. Common Council granted Change of License Conditions 8-5-2014 as follows: 1. Outdoor patio closing hours to midnight seven days per week.
241.EDGEWATER MANAGEMENT COMPANY LLC	1001 Wisconsin PL	LICLIB-2014-00204	2	Streatery Extension “The adjacent parking lot is owned by the owners of the business. We would extend the present patio to the fenced in parking lot which has the total perimeter enclosed. Patio tables would be spaced 6 feet apart and no more than 8 persons will be seated at each table. Total capacity of 90 persons.” Premises: Hotel and outside hotel-owned land. Common Council granted 5-6-2014, and renewed on 6/5/18 with the following condition:
242.EDO ASIAN CUISINE	532 S Park ST	LICLIB-2017-00450	13	1) Establishment must abide by all conditions under the PAMA as registered in the Dane County Register of Deeds on 11/12/2012 notwithstanding the agreement to not sell alcohol by way of points of sale or wait staff at the auto court and the cafe outdoor terrace as outlined in the site plan Appendix B (a copy of which will be kept on the license premises). The area depicted in Appendix B is indicative of surface area only and does not include any areas below surface level (i.e. the concession area below the auto court that serves the main terrace). It is possible that patrons may occupy these areas at times with alcohol if they have purchased the beverage from a different point on the property. Premises: All alcohol is stored in the storage room and bar only. Alcohol is sold at bar and living room and tea room. Granted by Common Council on July 11, 2017.
243.EL IMPERIO MEXICAN FOOD	3162 Maple Grove DR	LICLIB-2022-00063	7	License granted by Common Council on 05/10/2022.
244.EL PANZON	1310 S Midvale BLVD	LICLIB-2020-00173	10	Premises: Alcohol served in main area of approximately 1236 sq ft restaurant, including new bar area. Alcohol stored in the kitchen area. Common Council approved the expanded premises to include adjacent property that was 1306 S. Midvale Blvd. Common Council approved 5/5/2020 with the following conditions: The conditions are: 1. Alcohol service shall cease by 10pm, daily. 2. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.

245.EL PASTOR	2010 S PARK ST	75368-85511	14	Premise: 1,700 sq. ft including bar and dining room. Alcohol stored in two separate rooms. Common Council granted license June 2, 2009.
246.EL RANCHO 2 MEXICAN GRILL	4527 Cottage Grove RD	LICLIB-2022-00445	16	Premise: Seating area with 4-top tables and booths. Outdoor seating area. Beer and beverages displayed in cooler in back of service area with employee access only. Common Council granted the license on 9/6/2022.
247.EL RANCHO MEXICAN GRILL	819 S Park ST	LICLIB-2023-00425	13	Premises: Alcohol sold inside restaurant, stored behind counter. No outdoor premises. Common Council granted 8.1.2023.
248.EL SABOR DE PUEBLA	305 N Fourth ST	LICLIB-2017-01178	12	Premises: 1440 sq. ft. restaurant including dining room, cooler, office and outside patio. Alcohol stored in cooler and locked office. Common Council granted 1-2-2018.
249.ENO VINO	601 JUNCTION RD	75523-85853	9	Premise: Alcohol permitted in the dining room, bar and patio. Stored in liquor room and wine lockers. Common Council granted license July 7, 2009.
250.ENO VINO DOWNTOWN MADISON	1 N Webster ST	LICLIB-2016-01360	2	Premises: Areas of 1 N Webster St not already premised by North Central Management, Inc. Premises include: 1st floor lobby lounge, 9th floor service bar, 10th floor main bar, 9th & 10th floor restaurant. Outdoor terrace on 9th floor, sidewalk café on East Washington Ave. Storage in 1st floor lobby lounge, additional storage on G1 level storage room, 9th floor Dominion Storage room, liquor storage room, beer and wine cooler on the 10th floor. Common Council granted 3.7.2017
251.ENRIQUE'S MARKET	1417 Northport DR B	LICLIB-2017-00325	18	Premises: Approx. 1711 sq ft. Beer stored in a walk-in cooler.
252.ERIN'S SNUG IRISH PUB	4601 American PKWY	LICLIB-2011-00398	17	Premise: 8,700 square foot building and outdoor patio. Storage in coolers, bar coolers, liquor room and bar shelves. Common Council granted 8/2/2011
253.ESEN HAUS	514 E WILSON ST	14779-3295	6	Premise - main floor two rooms, second floor banquet room, outdoor cafe, kitchens and basement storage, beer garden for special events, also outdoor volleyball court. License granted by Common Council 6/3/86. Change in licensed premise 9-17-96 with the following condition: 1) Outdoor cafe to be open as long as food is available but not later than 12:00 midnight. Common Council granted a Change in Licensed Premises 3-19-2013 adding outside seating with the conditions: 1) Total capacity remains 240. 2) Service outdoors to cease at 12:00 midnight. 3) Granting contingent on approval of Major Alteration by Common Council and with conditions attached to the Major Alteration approval.
254.EVERLY & MIKO POKE	2701 Monroe ST 700	LICLIB-2016-00414	13	Premises: approximately 3,221 sq. ft. restaurant area including 2 areas-each with a different DBA. Premises also include outdoor seating facing Knickerbocker Street. Alcohol stored behind the counters and in both a walk-in cooler on the second floor and a locked storage room in the basement. Common Council granted 7.5.2016 with the following conditions:
255.FAIRCHILD	2611 Monroe ST	LICLIB-2019-00967	13	1. The exterior closing hours are: 9pm Sunday-Thursday and 10pm Friday and Saturday. 2. The exterior space will not be permitted an entertainment license. Premises: Alcohol served in the 1700 sq. ft., 50 seat restaurant on the first floor of the building. Alcohol is stored in the basement of the building and behind the bar. Outdoor premises includes seating for 4 people in front of restaurant and 24 seats on the patio on the side of the building. Council granted 12/11/2019.
256.FAMOUS DAVE'S	900 S Park ST	LICLIB-2019-00391	13	Premise: 4800 square foot building. One room and bar/waiting area. Alcohol stored in cooler in back of kitchen. Ground floor only. License granted by the Common Council on 6/11/19 with the following condition:
257.FEAST MODERN CUISINE LLC	904 Williamson ST	LICLIB-2021-00196	6	1) No 40 ounce bottles of beer for carryout. Premise: Alcohol served on the first floor in the dining and bar areas, and outside seating area. Alcohol stored in the bar area. Common Council granted the license on 7/6/2021 with the following conditions: 1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times. 2. No alcohol sales after 9pm, daily. 3. Outdoor patio closing time is 9pm, daily. 4. Outdoor patio capacity is 20 persons. 5. No outdoor sound amplification or music is permitted.
258.FIN SUSHI	610 Junction RD 113	LICLIB-2022-00171	9	Premises: Alcohol beverages will be stored under server's counter and a cooler. Alcohol beverages will be sold to customers in dining room as well as an outside patio. Common Council granted the license on 6/7/2022.
259.FLIX BREWHOUSE	85 East Towne MALL	LICLIB-2018-00213	17	Premise: Alcoholic beverages will be sold in the restaurant/lobby and in auditorium seating in a 39,500 square foot dine-in movie theater. Restaurant service also includes a bar. Beer and win will be stored in a walk-in cold-room in the kitchen and in a beer tank storage room. Common Council granted on 6/5/18.
260.FORAGE KITCHEN	715 Hilldale WAY	LICLIB-2018-01272	11	Licensed premises is a part of Hilldale Shopping Center. Beer and wine sold at counter for customers to take to seats. Only have kegged beer and wine; storage is in kegerators. Also includes small outdoor patio. Common Council granted 2/5/2019.
261.FORWARD CRAFT & COFFEE	2166 Atwood AVE	LICLIB-2022-00074	15	Stretery Extension through April 14, 2021: Two igloos added to patio for the winter months. Premise: 2267 sq ft coffee café and tap room. Three rooms. All service is in main room. Beer served from bar only and stored in the cooler behind the bar in kegs or glass-front refrigerators. To-go beer sales stored in coolers located in the rear of the café. Common Council granted 5.10.2022. License is provisional until a regular one is issued.

262.FOX AND BIRD LLC	131 E Mifflin ST	LICLIB-2019-00643	4	<p>Premise: Alcohol will be served in bar room, restaurant dining space, sidewalk café, and behind building under a 20' x 40' tent. Alcohol will be stored behind the bar & behind kitchen in a storage space.</p> <p>Conditions are:</p> <ol style="list-style-type: none"> 1. The condition is that the establishment must meet the definition of a restaurant under Madison General Ordinances at all times. 2. Full menu must be available until midnight. 3. Sidewalk cafe shall cease operating at midnight.
263.FRESH MADISON MARKET	703 University AVE	LICLIB-2013-00530	8	<p>License is provisional until 9/2/2019 or Common Council grants a regular license, whichever comes first. Premises: approx. 21,000 sq. ft retail supermarket. first and second floors; first for retail, second for cooking school.</p> <p>Common Council renewed 06/02/2015 with the following conditions:</p> <ol style="list-style-type: none"> 1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. 2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. 3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume. 4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).
264.FROMAGINATION	12 S CARROLL ST	71521-78146	4	<p>Premises: 1,400 square feet. Indoor and outdoor seating, retail space.</p> <p>Common Council granted August 7, 2007</p>
265.FUGU ASIAN RESTAURANT	411 W Gilman ST	LICLIB-2020-00335	2	<p>Premise: 2000 square foot building, storage in basement and sales of beverages inside the restaurant at front counter.</p> <p>The conditions are:</p> <ol style="list-style-type: none"> 1. Alcohol sales shall cease by 10:00 p.m. on Sunday through Thursday and 11:00 p.m. on Friday and Saturday. 2. Must meet the definition of a restaurant as defined by MGO Section 38.02. 3. Food must be available at all times.
266.FUKI	2143 Zeier RD	LICLIB-2022-00744	17	<p>Premises: Entire building including all interior areas. No outside spaces.</p>
267.GAMMA RAY BAR	121 W Main ST	LICLIB-2024-00154	4	
268.GARIBALDI MEXICAN RESTAURANT	117 S Butler ST	LICLIB-2020-00047	6	<p>Premises: Entire building at 117 S. Butler St. including two main floors. Alcohol sold at dining and bar areas, stored at the bar and in the basement. Also a sidewalk café with approval.</p> <p>Common Council granted the license on 3/3/2020 with the following conditions:</p> <ol style="list-style-type: none"> 1. Alcohol sales shall cease by midnight, daily. 2. Patio must close by 10pm, daily. 3. No outdoor amplification permitted. 4. No live entertainment permitted. 5. Food must be available at all times. 6. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.
269.GARTH'S BREW BAR	1726 Monroe ST	LICLIB-2019-00524	13	<p>Tavern Premises: approx. 2200 Sq. Ft. space with provision for outdoor seating. Beer served from draught system and packaged beer from a reach-in cooler.</p> <p>Common Council granted 8/6/2019.</p>
270.GARVER EVENTS	3241 Garver Green	LICLIB-2019-01259	15	<p>Premises: The alcohol service areas include: The main event dining room and bar area on the first floor that is overlooked by a small balcony on the mezzanine level. Small mezzanine room on the second level used for private dining and changing quarters for wedding parties. The kitchen space where we plan to host visiting chefs, cooking demonstrations and culinary tasting classes. Outdoor patio with seating on the front/south of the building for al fresco dining. Outdoor courtyard on the back/north side of the building for special events and outdoor weddings.</p> <p>Temporary Extension until 10/31/2020: Request to temporarily extend outdoor premises on Thursday: 4pm - Close; Friday 3pm - Close, Saturday 10am - Close, and Sunday 10am - Close.</p> <p>Common Council granted the alcohol license on 2/4/2020. Common Council granted revised conditions to the license on 8/4/2020 and 12/6/2022.</p> <p>The conditions are:</p> <ol style="list-style-type: none"> 1. The establishment must cease sales of alcohol Monday through Thursday by 11 p.m., Friday and Sunday by midnight, and Saturday evening by 1am. 2. All outdoor space on the licensed premises shall close by 10pm Sunday - Thursday, and 11pm Friday and Saturday. 3. Live music limited to 90 decibels, all other music limited to 70 decibels. Music must cease a half hour before close. 4. Food must be available at all times alcohol is served.

271. GARVER EVENTS	3330 Atwood AVE	LICLIB-2022-00961	15	Premises: Beverages served in Olbrich event spaces: upstairs meeting room, atrium, and Evjue Commons. Beverages will be served in public spaces during fundraising events. Alcohol stored in locking fridge at Olbrich, locking cage at Olbrich. Granted by Common Council on 12/06/2022.
272. GATES & BROVI	3502 MONROE	LICLIB-2012-00344	13	Premise - 3,420 square foot restaurant. Liquor stored behind bar and in walk-in cooler. Common Council granted 7-3-2012.
273. GENNA'S COCKTAIL LOUNGE	105 W MAIN ST	53649-45454	4	Tavern Premise - basement storage, first floor bar and tables, second floor bar and tables, sidewalk café and planter area. Common Council granted on 3-17-98 with the following condition: 1) Sidewalk café must meet and comply with Section 9.13(6)(j)(2)&(3) of the Madison General Ordinances.
274. GIB'S	201 W Mifflin ST	LICLIB-2016-01191	4	Tavern Premises: Central Library including the Bubbler on Ground Floor and entire Third Floor, with locked liquor cage in secure area. Alcohol stored in cage when not in use. Service provided in designated event areas, as specified by Library staff. Common Council granted 12-6-2016 for the following spaces and capacities: third floor Auditorium & Art Gallery with capacity of 500, ground level Lobby & Program Room with capacity of 100. Total capacity of 600.
275. GIB'S BAR	1625 NORTHPORT DR	LICLIB-2023-00477	12	Premises: Alcohol is sold in the event space. Alcohol is stored in locked cages. Granted by the Common Council on 9/5/2023.
276. GLASS NICKEL PIZZA CO	2916 ATWOOD AVE	62327-60221	15	Premise - First floor (68' x 52') and basement (38' x 68'). Upstairs bar has 8 stools. Downstairs bar has 6 stools. Alcohol stored in liquor cage and beer cooler in basement. Common Council granted on 5-7-02 with the following condition: 1) No alcohol carryout or delivery.
277. Gloria's	610 Junction RD SUITE 3	LICLIB-2016-01364	9	Premises: approx. 1404 sq. ft. restaurant including dining room, outdoor seating, kitchen, bathrooms, and storage spaces. Common Council granted 2.7.2017. Common Council granted a license premises change on 7.16.2019 to add outdoor seating.
278. GOODMAN COMMUNITY CENTER	149 Waubesa ST	LICLIB-2011-01732	15	Premise - Cafe at South end of Goodman Community Center. Cafe seats 30-35, area expandable to include Evjue, Merrill Lynch, and Bolz community rooms for a maximum seating of 300. Alcohol may be available in these areas during special events, dinners, private rentals, and catered events. Alcohol to be stored exclusively in secured cabinet and cooler. Common Council granted 2.7.2012 with the condition: Alcohol services is to stop at 11:00pm
279. GOODMAN COMMUNITY CENTER	214 Waubesa ST	LICLIB-2018-00623	15	Common Council granted a change of licensed premises 5-6-2014 expanding the licensed premises to include the Opportunity Wing on May 29. The capacity increases to 500 on May 29. Premises: Lower level: locked storage under stairwell & in kitchen dry storage/cooler area. First level: Large venue, 4 small community rooms, lounge and connecting hallways, and outdoor courtyard. Second level: Small conference room. First level has secured storage closet and two beverage stations in large venue. Common Council granted August 7, 2018
280. GOOSEBERRY ON THE SQUARE	1 S Pinckney ST 104	LICLIB-2016-01088	4	Premises: 6000 sq. ft. space inside the US Bank building. Beer stored in walk-in cooler with white wine, red wine will be in locked cage in basement of the building.
281. GRACE COFFEE	1216 E Washington AVE	LICLIB-2019-00956	6	Premises: approx. 2046 sq. ft. first story building. Alcohol stored in back storage area and two 46" beer coolers in the main dining room. Open wine/liquor stored behind the main counter bartop. Premises also include sidewalk cafe. Records stored in a file cabinet. Common Council granted on 1/7/2020 with the following conditions: 1. Alcohol service shall cease by 9pm Friday - Saturday and 8pm Sunday - Thursday. 2. No live music will occur in this space. 3. No outdoor amplified sound.
282. GRADUATE MADISON HOTEL	601 Langdon ST	LICLIB-2014-00186	2	Premises: Ground floor lounge and guest rooms, outdoor terrace, outdoor seating area on first floor, interior seating area on 7th floor as well as 7th floor sun terrace. Alcohol stored in the lounge and secured storage area on the 7th floor. Common Council granted 5-6-2014. Common Council granted a change of Licensed Premises 10-21-2014 increasing capacity to 84 indoor and 64 outdoor and expanding the physical premises.
283. GRAMPA'S PIZZERIA	1374 WILLIAMSON ST	LICLIB-2013-00165	6	Common Council granted a change of Licensed Premises 6-2-2015 to allow remodeling of 7th floor space and increasing capacity to 249 indoor and 71 outdoor. The building is located at 1374 Williamson St and is approximately 1600 sq ft. The space has projected seating for 40-50 people in the dining room and bar combined. All beer and wine will be stored either behind the bar or in a locked store room. Beer and wine will be sold both at the bar and to customers in the dining room.

284.GREAT DANE PUB AND BREWING CO	123 E DOTY ST	44679-32021	4	Premises: overall dimensions 13,000 square feet with 3,000 square foot garden on 3 floors plus a lower level establishment to occupy lower level and first floor. Lower level dimensions 4,300 square feet encompassing a bakery, 2 restrooms, a mill room, a cold room, an office, 3 storage rooms and a bar/dining area. Alcohol stored in the 270 sq ft cold room, and the 110 and 162 square foot storage rooms behind lower level bar. First floor dimensions 4,900 square feet encompassing a kitchen, brewhouse, fermentation room, bar/lounge area and a dining room. Alcohol stored in the 300 square foot fermentation room and behind the first floor bar. Alcohol service areas: lower level bar - 25 feet long, lower level tables, garden, first floor bar - 36 feet long, first floor tables, first floor porch, License granted by Common Council with the following condition: 1) Must meet definition of restaurant pursuant to Madison General Ordinance section 38.
285.GREENBUSH BAR	914 REGENT ST	41298-27313	8	Change in licensed premises granted 7/16/1996. Tavern Premise - lower level of 914 Regent Street. Main room (27'x37'), kitchen (12'x22'), mechanical room (14'x15'), walk-in room (12'x7'), and two storage rooms (12'x7' and 14'x4'). License granted by Common Council. Change of License Premise granted 9-4-2007 Serving alcohol upstairs in the Italian Workmen's Club space on football Saturday's only. Serving before and during game only. 50% alcohol/food
286.HA LONG BAY	1353 Williamson ST	LICLIB-2023-00820	6	Premises: Entire building Alcohol will be sold and served in dining room. Alcohol will also be stored in the basement stock area. Common Council granted 2/13/2024.
287.HAMPTON INN & SUITES MADISON WEST	483 COMMERCE DR	72709-80665	1	Premise - 132 unit limited service hotel including lobby, pool, meeting room & breakfast area. Common Council granted license June 3, 2008.
288.HAWK'S	425 STATE ST	62832-60933	2	Premise - 3600 square feet; 12 foot bar; 90 seats in 1800 square foot area; alcohol stored in cooler in back; reserve liquor stored in basement office. Sidewalk patio (40'4" x 11') along State St in front of building. License granted by Common Council. Common Council removed all restrictions 9-7-2004. Change in license condition (6-3-03)
289.HAYES PLACE	1145 N Sherman AVE	LICLIB-2022-00996	12	Common Council granted a change in licensed premise increasing capacity from 83 to 99 3-20-2012. Common Council granted a change in licensed premises on 6/7/2022 to add outdoor premises with capacity of 25. Premises: 2500 sq ft space with open floor concept. Alcohol sold at bar area and consumed onsite in event area. Alcohol stored behind bar and in locked office. Granted by Common Council on 12/06/2022.
290.HIGH NOON SALOON	701 E Washington AVE	LICLIB-2022-00081	6	Tavern Premises: One area on the first floor, 3600 sq ft with 2 bars, a 750 sq ft mezzanine level with seating, and 34 seats on the outdoor patio. Alcohol will be stored in a walk-in cooler and storage rooms on both the first floor and mezzanine.
291.HILTON GARDEN INN MADISON	770 Regent ST	LICLIB-2020-00759	4	One day during each Memorial Day weekend and Labor Day weekend, the premises is expanded to include the parking lot. Premises: Six story, 176-room hotel with service in restaurant/bar and outdoor seating. Packaged beer/wine sold out of a Market in lobby. Common Council granted the license on 12/1/2020.
292.HILTON MADISON AT MONONA TERRACE	9 E WILSON ST	59279-54431	4	Premise - 13 story, 235 room full service hotel with restaurant, lounges, meeting rooms, providing room service to guest rooms, with basement storage. 380 square foot outdoor patio. License granted by Common Council. Change of premise to include patio granted 9-5-2006.
293.HIMALCHULI RESTAURANT	318 STATE ST	61427-58568	4	Premise - first floor 15' x 40' x 15'; 1 room and basement. Beer stored in basement cooler. License granted by Common Council with the following condition: 1) Beer to be served only with food.
294.HO-CHUNK GAMING MADISON	4002 Evan Acres RD	LICLIB-2016-00419	16	Premises: entire building including gaming floor, service bar. Alcohol stored in service bar with walk-in cooler. Additional supplies housed in locked dry storage within the building. Common Council granted 7.5.2016
295.HOLIDAY INN AT THE AMERICAN CENTER	5109 WEST TERRACE DR	69999-74945	17	Premise - 91,597 square foot hotel. Alcohol sold in bar and restaurant, stored in secured bar area and in closet. Common Council granted license August 1, 2006.
296.HOLIDAY INN EXPRESS & SUITES	610 John Nolen DR	LICLIB-2014-01029	14	Common Council granted Change of Licensed Premise 3/3/09 to include exterior patio area off the prefunction area (aprox. 2100 sqft). Premise: Entire hotel and outdoor patio. Common Council granted a Class B Combination Liquor and Beer license 10-7-2014. Common Council granted an expansion of entire hotel and outdoor patio on 6/11/2019.
297.HOLIDAY INN EXPRESS & SUITES MADISON	5150 High Crossing BLVD	LICLIB-2016-00484	17	Premises: 106 room limited service hotel. Alcohol sold in convenience store adjacent to the front desk in the lobby. Front desk staffed 24 hours. Common Council granted 8-02-2016.
298.HOME2 SUITES MADISON CENTRAL	2153 Rimrock RD	LICLIB-2019-00388	14	Premises: 143 room, 86,831 sq ft limited services hotel with 4 floors plus two outdoor patio areas. The Home 2 Suites Hilton hotel will include a small, in-house market located in the hotel lobby. The market is intended for hotel guests to purchase snacks, beverages (including beer, liquor, and wine), and other sundries. The market will be located on the first floor at the front desk area and will be managed by North Central Management Inc. Alcohol will be stored in closet 103A on the first floor. Common Council granted the license on 7/16/2019.

299.HOMEWOOD SUITES MADISON WEST	479 COMMERCE DR	74215-82996	1	Premise: Five story, 122 guestroom, extended-stay hotel. Alcohol will be stored in food prep room and storage room. Common Council granted license 9/2/08.
300.HONG KONG CAFE	2 S MILLS ST	34679-18898	13	Premise: First floor, kitchen, bathrooms, utility area, waiting area, dining room. Beer and food garden solely for Camp Randall Events. Outdoor dining area. Beer and food garden adjacent to premises to be used solely for Camp Randall Events with a maximum capacity of 888. Seasonal outdoor dining area with a maximum capacity of 64.
301.HONG KONG CAFE	2 S MILLS ST	34679-18898	13	The conditions are: 1. No outdoor amplification is permitted after 9 p.m. 2. Beer & food garden to be used during Camp Randall events only. Premise: First floor, kitchen, bathrooms, utility area, waiting area, dining room. Beer and food garden solely for Camp Randall Events. Outdoor dining area. Beer and food garden adjacent to premises to be used solely for Camp Randall Events with a maximum capacity of 888. Seasonal outdoor dining area with a maximum capacity of 64.
302.HONG KONG CHILI LLC	1441 Regent ST	LICLIB-2017-00321	13	The conditions are: 1. No outdoor amplification is permitted after 9 p.m. 2. Beer & food garden to be used during Camp Randall events only. Premises: Beverages stored in walk-in cooler. Beverages sold at the lobby stand.
303.HOOPS OF DANE COUNTY INC	802 Atlas AVE	LICLIB-2014-00125	3	ALCOHOL WILL BE SERVED UPSTAIRS, ON THE LOWER LEVEL AND OUTSIDE ON THE PATIO. ALCOHOL WILL BE STORED IN THE BASEMENT, COOLERS IN THE BASEMENT AND UPSTAIRS BEHIND THE BAR. Common Council granted 5-6-2014 with the following conditions: The conditions are: 1) The capacity will be a maximum of 480 with the basement being limited to 168. 2) The security plan provided by the applicant be a part of the license conditions with the following changes: - Item 2 shall be amended to read "...security in lot(s) at all times on nights that are busy entertainment is provided." - Item 3 shall be amended to read "...will go up as the night goes on up to \$15 then to \$20 or higher based on time." 3) The premises shall at all times abide by the terms of the Security Plan approved by the Common Council (a copy of which shall be maintained on premises and available for inspection at all times and a copy of which shall be kept on file with the City Clerk's Office). Premises: 2700 square foot dining area, including bar. Storage behind bar and locked walk-in cooler. Common Council granted 10-7-2014.
304.HOOTERS	2639 East Springs DR	LICLIB-2014-00896	17	Tavern Premises: 1,350 square foot bar and patio. Storage in basement. Common Council granted June 1, 2010.
305.HORSESHOE BAR	3900 Dempsey RD	LICLIB-2011-00162	15	Common Council granted addition of patio on June 5, 2018. Premises: Ground floor brick building. Modest dining/bar area with 12 bar seats, 24 table seats in view of open kitchen galley. paved easement street side with 16 seats. All alcohol served and stored at bar. Granted by Common Council on 12/06/2022.
307.HUTONG	410 E Wilson ST	LICLIB-2020-00707	6	Premise: Alcohol served in the main dining area, which includes bar seating. Alcohol served and consumed on the outdoor patio. Alcohol stored in a locked closet at the top of the back staircase. Beer stored in a locked compartment inside the walk-in refrigerator in the basement.
308.HYATT PLACE MADISON	333 W Washington AVE	LICLIB-2011-01725	4	Common Council granted 11-17-2020. Premise - 11 story, 151 room hotel. Alcohol served in 820 sq. ft. lobby/cafe on first floor, 840 sq. ft. great room off the lobby, 100 sq. ft. lobby-patio area and in 2488 sq. ft. meeting space on second floor of the building. Alcohol stored in cabinet/cooler at bar, locked storeroom on second floor. Common Council granted 1.3.2012
309.HY-VEE	675 S Whitney WAY	LICLIB-2013-00226	11	Common Council granted Change of Licensed Premise 7.7.2015 to add 100 square foot lobby-patio area. Premises - 80,955 sq. ft. grocery store and wine & spirits store. Common Council Granted 5.7.2013
310.HY-VEE MADISON	3801 E Washington AVE	LICLIB-2015-00037	3	Common Council Granted a Change of Licensed Premises 4.8.2014 to include an outside dining area with an capacity of 30 in addition to the 175 indoor capacity. Premise - Grocery store and wine and spirits store totaling 90,693 square feet, plus patio. Common Council granted March 3, 2015. Patio added to premises by Common Council on 7/6/2021.
311.I/O Arcade Bar, LLC	924 Williamson ST	LICLIB-2020-00855	6	Premises: 6300 sq ft main floor with central bar. Alcohol stored behind bar and in locked basement room. Kegs and canned beverages kept in walk-in cooler on main floor in kitchen.
				Premises temporarily expanded into parking lot during Fruitfest and Willy Street Fair, with an outdoor capacity of 2540. Common Council granted 2/2/2021 with the following conditions: 1. Amplified sound restricted to 60 db limit at the property line 2. Establishment shall close by midnight Sunday through Wednesday 3. Capacity is the lesser of 300 or as determined by Building Inspection 4. The sale of alcoholic beverages shall account for 75% or less of the establishment's gross receipts. 5. Food served until 90 minutes before closing 6. Promote use of outdoor designated smoking patio on side of building

312. IAN'S PIZZA FRANCES	319 N Frances ST	LICLIB-2022-01048	2	Beer & wine would be sold on the main level to be consumed in our dining room. Beer & wine will be stored behind our counter in a lockable, small cooler and 3-4 tap lines. Inventory will be kept in our basement in a locked room. No outdoor seating. Common Council granted 3/7/2023.
313. IAN'S PIZZA GARVER	3241 Garver Green 121	LICLIB-2019-00170	15	Premises: approx. 2500 sq. ft. restaurant with service in beer bar and dining room. Alcohol stored behind bar/service counter, prep kitchen storage area. Common Council granted the license on May 14, 2019.
314. ICHIBAN RESTAURANT	610 S Park ST	LICLIB-2012-00018	13	Premise: Restaurant includes 610 and 601 S Park St, with dining room and bar. Alcohol sold at bar and stored in basement. Common Council granted 3-20-2012 with the following condition: 1. The establishment continue to meet the definition of a restaurant under Madison General Ordinance 38.02.
315. IDEAL BAR	1968 Atwood AVE	LICLIB-2016-00043	6	Common Council granted Change of Licensed Premises 9-4-2012. Tavern Premise - Ground floor and outdoor patio at rear of building. 34'x16' roadway extension to expand premises to the sidewalk. Storage in basement. Common Council granted 3-1-2016 with the following conditions: 1) The 26' x 10' expansion will be located only in back of the Ideal Bar, directly behind the building. The expansion will not extend into the alley between 1962 Atwood Avenue and 1968 Atwood Avenue. 2) The Ideal Bar will build a solid wall to block off the licensed area from the alley. This wall will be at least 8 feet high and will not have any openings, other than a solid door for emergency exiting and utility use. 3) The Ideal Bar will provide lighting in the alley between the two buildings at night during regular open hours. 4) There will be no music, either piped into or performed in the outdoor patio space. Any televisions in the outdoor patio space will have their sound turned off by 10 p.m. 5) The outdoor patio area shall close by 1:00 a.m. daily.
316. INDIE COFFEE	1225 REGENT ST	66951-69096	13	Premise - Approx. 1000 square foot first floor and outdoor patio. Approx. 1000 square foot basement for storage only. Common Council granted license 8-3-2004, with the following condition: 1) No sales of alcohol after 12 Midnight for Special Events. Common Council granted Change of Licensed Premise 6-5-2007, with the following conditions: 1) Outdoor patio service limited to beer and wine.
317. INTERNATIONAL COMMONS	5810 Mineral Point RD	11018-2605	0	2) No sales of alcohol after 12 Midnight for Special Events. Premises - Entire five-story building including all interior areas. Alcohol stored in a locked area on the 5th floor. License granted by Common Council 3-3-81
318. IT'S GOOD FOR YOU	521 N Sherman AVE	LICLIB-2022-00963	12	Transfer of license location from 5910 Mineral Point Rd. to 5810 Mineral Point Rd. granted by Common Council on 8/2/2022.. Premises: Alcohol served and stored in the 1000 sq ft building that serves as commercial kitchen and catering/event space. In the warmer months, alcohol served in the front and back patio spaces as approved by the conditional use permit. Alcohol stored in undercounter and walk-in refrigeration units and display shelves.
319. IVORY ROOM, THE	116 W MIFFLIN ST	70162-75386	4	Granted by Common Council on 12/06/2022. Tavern Premise - Approximately 1,200 square feet, including basement, first floor, back court, and sidewalk cafe. 36' X 16' roadway cafe with fencing around entire space with bumpers along street sides. Alcohol sold on first floor and stored in basement. Common Council granted license 9-5-2006.
320. JACKKNIFE	1046 E Washington AVE	LICLIB-2021-00492	6	Common Council granted Change of Licensed Premises on 6-12-2012. Premises: Alcoholic beverages may be consumed inside seating area and on outdoor patio. Alcoholic beverages stored at the dedicated storage, in the walk-in cooler, and in the "grab and go" refrigerators. Common Council granted 10.5.2021.
321. JADE MONKEY COCKTAIL LOUNGE	217 Cottage Grove RD	76631-88624	15	Tavern Premise: Alcohol served in entire space and patio. Alcohol stored in locked office. Common Council granted license 2/2/10. Common Council granted transfer of license from old address to new address on 2/13/20.
322. JALISCO CACINA MEXICANA	108 King ST	LICLIB-2023-00094	4	Premises: Alcohol served and sold in main dining room area, bar, private party room, and in outdoor seating area as weather permits. Alcohol will be stored in locked room in premises. Common Council granted license on 4/18/2023.
323. JAY'S	406 N Frances ST	LICLIB-2023-00435	2	Tavern Premises: Alcohol stored behind bar, in the basement, and in the beer cooler. Alcohol served at main bar, outdoor fenced-in seating area of 8 feet by 40 feet, and sidewalk cafe. Common Council granted 8.1.2023 with the following conditions: 1. Whenever outdoor patio is utilized, an employee will supervise the area. 2. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

324. JOHNNY DELMONICO'S	130 S PINCKNEY ST	60459-56287	4	Premise - Bar, restaurant, sidewalk café, and 4th floor terrace. Alcohol stored in walk in cooler, step in cooler, locked in store room behind bar and cooler cabinets behind bar, as well as shelving behind bar. Common Council granted on 6-5-01 with the following conditions: 1) Must meet definition of a restaurant as defined in Section 38.02 of the Madison General Ordinances. 2) Acoustic music only. 3) The condition is: The capacity of the rooftop shall be 100 and the capacity of the sidewalk cafe shall be 25.
325. JORDAN'S BIG TEN PUB	1330 REGENT ST	56914-50174	8	Tavern Premise - Two bars, dining area, 3200 square foot outdoor beer garden and large cooler for storage. Common Council granted on 7-20-1999.
326. JORDAN'S BIG TEN PUB	1330 REGENT ST	56914-50174	8	Common Council granted Change of Licensed Premise 8-7-2007. Tavern Premise - Two bars, dining area, 3200 square foot outdoor beer garden and large cooler for storage. Common Council granted on 7-20-1999.
327. K PEPPERS	601 Junction RD 2	LICLIB-2023-00244	9	Common Council granted Change of Licensed Premise 8-7-2007. Premises: Alcohol served at 10 tables in the dining area and 4 tables in outdoor seating area next to entrance. Alcohol stored in the office inside the restaurant. Council granted the license on 7/11/2023.
328. KAVANAUGH'S ESQUIRE CLUB	1025 N Sherman AVE	LICLIB-2024-00086	12	Premises: 50X70 square foot bldg. Two separate bar rooms - upstairs and downstairs. Dining rooms, kitchen and storage rooms. Common Council granted 4/16/2024 with the following condition: 1. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.
329. KETTLE BLACK KITCHEN	1835 Monroe ST	LICLIB-2023-00234	13	Premises: 1835 Monroe Street - small storefront. Dining room is about 800 sq ft, kitchen 300 sq ft. Basement (finished), prep kitchen with 2 walk-in fridges, boiler room & employee bathroom. Alcohol will be stored in the basement, served at small bar in dining room (5 seats). Common Council granted the license on 6/6/2023.
330. KING & MANE	102 King ST	LICLIB-2011-00180	4	Premises - 1,200 square foot dining area and 600 square foot outdoor patio, as well as an extension of roadway cafe into part of E Main St. Alcohol stored in basement and behind bar, beer stored in walk-in cooler. Common Council granted license July 6, 2010.
331. KOLLEGE KLUB	529 N Lake ST	LICLIB-2011-00238	2	Common Council granted a change of licensed premises 6-3-2014 expanding the sidewalk cafe capacity to 76. Tavern Premise - approximately 4700 sq. ft. in whole and approximately 3500 sq. ft. available to clientele. Three separate areas of assembly. Two bars for alcohol service, 40 ft bar located in the 'main bar room' and 30 ft bar located in the 'back bar' room, including restrooms and 'exit only' door/vestibule. Alcohol storage throughout the kitchen, office, and mechanical room away from the customers area of assembly. Common Council granted license 5/17/2011. The Common Council approved a Change of Licensed Premise 6/7/2011. Common Council granted Change of Licensed Premise 10/6/2015 increasing licensed capacity to 400. Common Council granted license renewal 6/7/16 with the following condition: 1. Capacity shall be the lowest of the capacities set by Building Inspection, Fire and Common Council. Common Council added the following condition 6/11/2019: 2. The entity will come before the Alcohol License Review Committee at their regular November 2019 meeting.
332. LA BAGUETTE	7424 MINERAL POINT RD	74283-83693	9	Premise: 2,888 sq ft shop with 1,100 sq ft of retail/seating area. Common Council granted license September 17, 2008.
333. LA BONITA	4915 Commercial AVE	LICLIB-2021-00184	3	Premise: Alcohol is served in dining area. Alcohol is stored in cooler. Common Council granted the license on 7/6/2021.
334. LA HACIENDA RESTAURANT	515 S PARK ST	53953-45822	13	Premise - Alcohol served at the tables in the dining areas. Alcohol stored at the upper storage area. Common Council granted on 6-16-98. Change in licensed premise (10-17-00). Council granted renewal on 6/5/18 with a change of premises and revising conditions. The conditions: 1. Food must be available at all times the establishment is open. 2. The establishment must close no later than 2:00 am. 3. Security staff must monitor the interior and exterior of the restaurant between midnight and 2:00 am. 4. The establishment must install and maintain security cameras inside and outside the restaurant and make footage available to the Madison Police Department upon request. 5. Employees must pick up trash in the restaurant's parking lot and immediately on adjacent streets each night after closing. 6. The applicant must meet with the Madison Police Department and the District Alder on or before October 2018 to review conditions and hours of operation.
335. LA MESTIZA MEXICAN CUISINE	6644 ODANA RD	71593-79147	19	Premise: Approximately 200 sq ft for sales, storage in 25 sq ft. Common Council granted license October 2, 2007

336. LA PENCA MEXICAN RESTAURANT	1821 S Park ST	LICLIB-2019-00864	14	Premises: Alcohol served in dining room and at bar on main floor. Liquor stored in basement walk-in cooler. Paperwork stored in basement. Common Council granted the license on 12/3/19 with the following conditions: 1. Establishment shall close at 10pm, daily. 2. Establishment shall provide MPD South District with a security plan. 3. Establishment shall sweep the parking lot for trash and alcohol containers at least once every day during operating hours. 4. The owner shall meet with the Alder, MPD South District, and neighborhood residents after four months of business. 5. Establishment shall not use the outdoor trash bin or the rear door facing Beld Street after 9pm. 6. Establishment shall not have any amplified music on the exterior of the building. 7. Establishment shall have food available during operating hours. 8. Establishment (owner/designee) shall be available during business hours. 9. Establishment shall meet the definition of a restaurant at defined by Madison General Ordinance 38.02, at all times.
337. LA POLLERA COLOMBIANA	3579 E Washington AVE	LICLIB-2023-00342	12	Premises: Approximately 4,900 sq ft restaurant space. Alcohol served in dining room and stored in walk-in coolers, office, and storage room. Common Council granted 8.1.2023.
338. LA TAGUARA	3502 E Washington AVE	LICLIB-2013-00380	12	Premises: 1800 sq. ft. restaurant including dining, kitchen, and office areas. Alcohol stored in cooler and served at counter. Common Council Granted 7-2-2013
339. LA TAGUARA BAR & GRILL	3010 CROSSROADS DR	61471-58658	17	Premise - free standing (approximately 6,000 square foot) building for restaurant operation with full-service bar (approximately 1,200 square feet). Outdoor patio. Common Council granted license.
340. LAKESIDE ST COFFEE HOUSE	402 W LAKESIDE ST	LICLIB-2012-00358	13	Common Council granted dba change 6/7/22. Premise - @3425 sq. ft. total. Upstairs/ground floor counter & food prep, seating for 50. Downstairs seating for 20, back storage area, office, freezer, and refrigerator. Side deck off main floor seating for 12. Common Council granted 7-3-2012.
341. LALLANDE	1859 Monroe ST	LICLIB-2016-01196	13	Premises: 2400 sq foot restaurant space including restrooms and kitchen. Alcohol stored in basement and behind beverage counter. Common Council granted 12-6-2016 with the following condition:
342. LAO LAAN XANG	2098 ATWOOD AVE	75390-85557	6	Alcohol sales will cease at 10:00 p.m. Premise: 1,680 square foot restaurant and sidewalk cafe. Alcohol stored in basement, upstairs kitchen and beer cooler. Alcohol served in main dining room, bar station and sidewalk cafe. Common Council granted license June 2, 2009.
343. LAREDO MEXICAN RESTAURANT	4001 LIEN RD	57740-51501	3	Common Council granted Change of Licensed Premise on June 2, 2009 with following condition: 1) Outdoor seating will close at 10:00 p.m., and inside closes at 1:30 a.m. Monday through Saturday and 10:00 p.m. on Sunday. Premise - bar seating/serving area, dining area, kitchen area, outdoor seating. Storage in locked room. Common Council granted on 11-30-99.
344. LAREDOS MEXICAN RESTAURANT	694 S WHITNEY WAY	62624-60648	19	Change in licensed premise granted 5-7-02.
345. LAUREL TAVERN	2505 MONROE ST	10143-2420	13	Change in license premise granted 5-2-06. Premise - restaurant/dining areas, kitchen, restrooms. Common Council granted on 5-21-02.
346. LAZY JANES	1358 WILLIAMSON ST	57965-51794	6	Tavern Premise - dining room, bar, storeroom and cooler; 75 x 40 feet. License granted by Common Council.
347. LETIGRE LOUNGE	1328 S MIDVALE BLVD	1015-673	10	Change of Licensed Premise granted 9-21-2011. Premise - 2442 square foot building; two floors and basement storage. Common Council granted on 2-15-00 with the following conditions: 1) Establishment must meet the definition of a restaurant pursuant to Section 38.02 of the Madison General Ordinances. 2) Establishment will be open no later than 11 p.m. Sunday thru Thursday, and no later than 12 a.m. Friday and Saturday. 3) Back door of establishment will be used as emergency exit only. 4) Music will be kept at a level where it cannot be heard beyond the establishment's lot line. Tavern Premise - one bar room; two restrooms on first floor; liquor & storage room downstairs (basement). License granted by Common Council.
348. L'ETOILE/GRAZE	1 S Pinckney ST	LICLIB-2011-00160	4	Streatery extension of premises until April 14, 2022: Large sidewalk with 5 tables and 15 chair. Dimensions of space are 11' x 19' 9" x 39'. 7' between edge of space and curb. Premise: Approx. 10,600 square feet with two dining rooms. one private event room, two bars and outdoor patio. Alcohol stored behind both bars, in two wine cellars, and beneath gastropub bar. Common Council granted license 3- 2-2010.
				Common Council granted a premises change 7/14/2020 increasing capacity to 305 indoor, 80 outdoor.

349. LIBERTY STATION	2161 Rimrock RD	LICLIB-2019-01102	14	Premises: 5675 sq. ft building. Beverages sold and served at the bar area and at tables located in the restaurant area and outdoor patio space. Liquor stored in designated bar area. Receipts will be stored in Managers office. Common Council granted the license on 1/7/2020.
350. LICARI'S BAR & GRILL	1405 EMIL ST	12775-2813	14	Tavern Premises: bar room, kitchen, serving area, outdoor patio with outdoor cooler, walk-in cooler, closet at south entrance, storage areas at east wall. License granted by Common Council 3/30/82. Change of licensed premises granted by Common Council 9/5/2006. Change of License Premises granted by Common Council 10/21/2014.
351. LIQUID/RUBY	624 University AVE	LICLIB-2014-00279	2	Tavern Premises: establishment with three primary rooms: Upper Lounge, Ruby, Main room (incl. performance stage). Alcohol stored in liquor storage room and Bar cooler. Common Council granted 6-3-2014. Common Council granted a Change of Licensed Premises 7-7-2015 increasing capacity to 960 and expanding bathroom space. Common Council granted a Business Name Change 9-1-2015 from Segredo to Liquid/Ruby. Common Council granted renewal 6/7/16 with the following condition: 1. Capacity shall be the lowest of the capacities set by Building Inspection, Fire and Common Council. Common Council granted renewal on 6/5/18 with the following conditions: 2. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.
352. LITTLE PALACE	225 KING ST	LICLIB-2021-00137	4	Premises: Alcohol stored and sold on main level. Stored behind bar, back of kitchen, and office space. Sold from the bar and consumed on premises. Alcohol also served in a 3' by 17' and a 3' by 18' section of sidewalk surrounded by a U-shaped fencing on the street side and perpendicular sides of each section. License granted by Common Council on 06.01.21.
353. LITTLE TIBET ON JOHNSON	827 E Johnson ST	LICLIB-2019-00094	6	Premises: 1069 Sq ft more or less on the first floor - where the restraint is operated. Alcohol beverages served inside dining area & outside open patio and sidewalk café. Alcohol beverages stored inside the premises. The conditions are: 1. No outdoor amplified sound. 2. Must cease alcohol service by 10:00 pm.
354. LJ'S SPORTS TAVERN AND GRILL	8 N Paterson ST	LICLIB-2016-01062	6	Premises: Approximately 4,226 useable square feet located in the Galaxie building on the corner of E Washington Ave and N Paterson St, along with an outdoor dining area on N Paterson St. Liquor will be stored in locked cabinets behind bar and in secure store room. Bar is L shaped where drinks will be served. Common Council granted 11.1.2016 with the following conditions: 1. Close outdoor seating by 10:00 pm Sunday through Thursday and by 11:00 pm Friday and Saturday. 2. No outdoor amplified sound/music
355. LOCAL MOTIVE	646 W Washington AVE, SUITE# 5	LICLIB-2020-00647	4	Premises: All service, storage and consumption of alcohol within a train lounge car. Common Council granted 10/6/2020.
356. LOCKER ROOM	1810 ROTH ST	52528-43731	12	Tavern Premise - Approx. 2000 square foot area and approx. 85' x 120' outdoor area. Common Council granted on 12-3-2002.
357. LOMBARDINOS	2500 University AVE	LICLIB-2011-00170	5	PREMISE: Approximately 1400 sq. ft. Alcohol served in bar and dining room, stored in basement locked liquor room and wine room. Outdoor premises includes fenced in patio area in parking lot. Common Council granted license June 1, 2010.
358. LONGHORN STEAKHOUSE #5361	418 S GAMMON RD	76545-88447	9	PREMISE: ONE STORY, 6,997 SQ FT BLDG WITH DINING AREA AND LOUNGE/BAR AREA. COMMON COUNCIL GRANTED LICENSE JANUARY 5, 2010.
359. LOS GEMELOS	244 W Gilman ST	LICLIB-2012-00051	2	Premises: entire restaurant and sidewalk cafe. Alcohol stored in bar area and basement. Granted by Common Council 3/20/2012 with the conditions: 1. Tthe establishment continue to meet the definition of a restaurant under MGO 38.02. 2. Food service must be available at all times of operation.
360. LOS GEMELOS STORE	6713 Odana RD 8	LICLIB-2017-00835	19	Premises: 6000 ft. grocery store within a strip mall with meat department and sit down restaurant with kitchen to a room behind the bar. Common Council granted 10.3.2017.
361. LOS REMIDIOS	1701 Moorland RD	LICLIB-2022-00103	14	Premises: Single-story lease, men's & women's restrooms, full kitchen, basement office, coolers, liquor storage, general storage, and small patio for dining. Common Council granted on 1/7/2020 with the following conditions: 1. The establishment must meet the definition of a restaurant as defined by 38.02 of the Madison General Ordinances, at all times. 2. Food will be available at all times the establishment is open. 3. No patrons under the age of 21 are permitted on the premises after 10 pm. 4. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. 5. Entertainment is limited to private parties only. 6. The establishment shall submit proof of food/alcohol revenue ratios each licensing year until 2022. Premises - Basement, main, and mezzanine levels. Storage in basement and main level. Provision for a sidewalk café, and roadway cafe on Pinckney St. Common Council granted license 5-5-2015.
362. LUCHADOR TEQUILA & TACO BAR	558 State ST	LICLIB-2019-00862	2	
363. LUCILLE	101 King ST	LICLIB-2015-00182	4	

364.LUCKYS 1313 BREW PUB LLC	1313 Regent ST	LICLIB-2015-00581	13	<p>Tavern Premises: Single Floor, Brewery, walk-In Coolers, Bar Area, Banquet Room, Banquet Bar area, patio, volleyball courts, and outdoor service bar.</p> <p>Common Council granted 11-3-15, and on 5-1-18 granted expansion of premises to include outdoor bar and volleyball courts and condition changes with the following conditions:</p> <p>The conditions are:</p> <ol style="list-style-type: none"> 1. The banquet room and the brew pub cannot utilize live entertainment, including bands, karaoke, and/or DJs, simultaneously. 2. All live entertainment in the banquet room will end at midnight, when the banquet room hours end. 3. There shall be no outdoor amplified sound in any outdoor portion of the license premises. 4. The brew pub door will remain closed when live entertainment is being used in the brew pub. <p>The remainder of the conditions are from the Conditional Use Permit.</p> <ol style="list-style-type: none"> 5. That there shall be no outdoor amplified sound in the outdoor eating area. 6. That the outdoor eating area shall close at 10:00 pm, nightly. 7. That the outdoor seating area and volleyball courts shall not be available of use during regular season Wisconsin Badger home football games. 8. That the parking facilities must be available at all times, and shall not be shut down for any events. 9. That the reception hall/room shall close at midnight. 10. That maximum capacities shall be approved by the Director of Building inspection but shall not exceed: (a) 208 for brewpub (number of available seats, plus staff, plus a reasonable number of people waiting for seats); (b) 82 for outdoor seating area;(c) 155 for reception hall/room when furniture, tables and chairs are present (fixed seat capacity); for reception hall/room when no tables or chairs present (general assembly capacity) An alteration to this conditional use shall be required prior to granting a higher capacity. Major/Non-Standard Conditions are Shaded The applicant requests conditional use approval for an outdoor eating area and a parking reduction. Proposal Summary: The applicant proposes to convert a former auto repair facility (Foreign Car Specialists) into a brewpub with an outdoor eating area and a reception hall. while brewpubs and reception halls are permitted uses, outdoor eating areas require conditional use approval. Further, the applicant requests approval of a parking stall reduction, which is also a conditional use. 11. That the reception hall/room may be used with the general assembly capacity for Wisconsin Badger Home Football games. Capacity will be limited to 155 all other days/events (fixed-seat capacity). 12. That to minimize parking impacts, the reception hall space shall not be used as expanded capacity for the brewpub. In no event shall the reception hall be used as a music venue other than music provided in conjunction with private events such as weddings, receptions, private parties (retirement, birthday, holiday, reunion, or other special occasions including private events hosted related to Kohl Center and Camp Randall sporting events and concerts). The doors are required to be closed and locked to reception hall space but for when it is being used for separate events, except for A: when it is being used for separate events or B: when the space may be combined up to 16 events per year. 13. That the proposed establishment be allowed the higher capacity for any event at Camp Randall Stadium that is open to the public. 14. That additional landscaping be installed around the outdoor eating area according to plans approved by the Planning Division prior to final sign-off and issuance of permits. 15. The establishment must abide by all Conditional Use Permit conditions. <p>Premise - 2100 sq. ft. wine stored in coolers, additional beer and wine storage in basement. Includes outdoor seating for 24.</p> <p>Common Council granted 8/2/2011.</p>
365.LUIGI'S DINER	515 S Midvale BLVD	LICLIB-2011-00648	11	
366.MACKESY'S IRISH PUB	317 State ST	LICLIB-2019-00080	4	
367.MAD RABBIT CAFE	805 Williamson ST	LICLIB-2023-00811	6	<p>Premises: Alcohol sold in the first level dining room. Storage will be split between dry areas of the basement and reach in coolers in the kitchen.</p> <p>Common Council granted 2/13/2024.</p>
368.MAD SEAFOOD BOILER	201 W Gorham ST	LICLIB-2017-00448	4	<p>Premises: 3200 sq. ft. restaurant single floor restaurant.</p> <p>Common Council granted 7-11-2017 with the following condition:</p> <ol style="list-style-type: none"> 1. Alcohol sales shall cease at 10:00pm Sunday - Thursday and at 11:00pm Friday and Saturday. <p>Tavern Premise - bar room in basement and first floor, along with storage room, separate card room, first floor kitchen and hall.</p> <p>License granted by Common Council.</p> <p>Premises: Alcohol to be sold over the counter/bar & stored behind the bar. Additional storage in back rooms restricted areas or not common areas for our guests.</p> <p>No sales or service outdoors.</p> <p>Common Council granted 11/1/2022.</p>
369.MADISON ASSOCIATION OF THE DEAF	1109 WILLIAMSON ST	4032-1758	6	<p>Premises: Alcoholic beverages will be sold in the café. we have indoor seating & outdoor seating. Outdoor premises directly in front of building and in first two regular parking spots along Glenway St. Storage will be in our storage room (locked) & behind front counter & at coffee bar.</p> <p>Common Council granted on 3/6/2018.</p>
370.MADISON AXE	2427 S Stoughton RD	LICLIB-2022-00919	16	<p>Premises - Entire building including six large banquet rooms, three permanent bars, six small meeting rooms, two patios, and one fine dining restaurant. Approximately 32,000 square feet.</p> <p>Common Council granted license November 9, 2010.</p>
371.MADISON CHOCOLATE COMPANY	729 Glenway ST	LICLIB-2018-00038	13	<p>Premises: two-story building, bar, dining room, lounge, lower level - bar, dance hall, meeting room, outdoor areas on the lake side of the building.</p> <p>License granted by Common Council.</p>
372.MADISON CLUB	5 E Wilson ST	LICLIB-2011-00166	4	
373.MADISON ELKS LODGE #410	711 JENIFER ST	606-499	6	

Common Council granted a change of licensed premises 7-1-2014 with the condition that there are no outdoor alcohol sales.

374.MADISON LABOR TEMPLE	1602 S PARK ST	1268-792	13	Tavern Premise: Alcohol service and consumption in first floor bar. Storage in mechanical room. License expanded to include the second floor banquet hall for the annual Bean Feed event and expanded to include the entire building and exterior on Labor Day. License granted by Common Council. Change in licensed premise (8-19-97). Change in licensed premise (8-18-98). Change of licensed premises (7-16-19). Premises: Ballroom, party rooms, library, auditorium. 1s floor and basement. Liquor stored in cooler and storeroom near the kitchen. Common Council granted 4/16/2024.
375.MADISON MASONIC CENTER	301 Wisconsin AVE	LICLIB-2024-00084	2	Tavern Premises: Located at the Madison Museum of Contemporary Art, lobby areas on1st and 2nd floors, all of floor 3 and roof top balcony Common Council granted 10/11/2022.
376.MADISON MUSEUM OF CONTEMPORARY ART	227 State ST	LICLIB-2022-00826	4	Premise: No outdoor seating. Alcoholic beverages served in the Gatehouse (Health Room) of the hotel. Alcoholic beverages will be stored in the food storage room. Common Council Granted 2-3-2015
377.MADISON RESIDENCE INN	4862 Hayes RD	LICLIB-2014-01258	17	Premise - 4000 sq. ft space, 100 sq. ft cafe and retail bakery. Seating areas are 450 sq. ft. in back, 650 sq. ft. in front. Kitchen is approximately 400 sq. ft. and includes three walk-ins. Production bakery is 2000 sq. ft. Common Council granted 3/20/2012 with the conditions: 1. The outdoor patio must close by 10:00pm 2. That the establishment continue to meet the definition of a restaurant under Madison General Ordinance 38.02.
378.MADISON SOURDOUGH	916 WILLIAMSON ST	LICLIB-2012-00064	6	Common Council granted a Change of License Premises 10-21-2014 adding tables and chairs to the indoor and outdoor seating areas, expansion into an adjacent space, and in increase in capacity to 74 indoors and 40 outdoors. Tavern Premise - First floor is triangular with 3500 square feet, which includes kitchen, dining, bar, lounge and sidewalk cafe. Basement is 200 square feet, which includes toilets, second bar and banquet room. Storage in two bars and liquor room. Common Council granted on 8-17-99. Change of licensed premises granted by Common Council 8-1-00. Changes in license conditions 9-5-00, 3-6-01, and 9-21-04. Change of license conditions granted by Common Council 8-2-2005 as follows: 1) One uniformed security staff shall be employed and on the premises from 11:00 pm until closing on Fridays and Saturdays. Security will check identification of all patrons who appear to be 26 years old or younger. 2) Provide limited menu food service until midnight on Fridays and Saturdays.
379.MADISON'S	119 KING ST	57723-51460	4	Common Council granted change of licensed premise on 6-2-09. Common Council granted a change of licensed premises 6-3-14 adding outdoor seating with a capacity of 40. Tavern Premises: approx. 1200 sq. ft. establishment. Alcohol stored behind bar and in back room. Additional storage in cooler and basement storage room. Outdoor patio with a capacity of 28. Common Council granted the license on 6/2/2020 with the following conditions: 1. Establishment shall close 90 minutes prior to bar-time. 2. Rear door to be used for egress only. 3. Closing time for the outdoor patio is 9pm. 4. No amplified sound on the outdoor patio.
380.MADJAR LLC	416 S Park ST	LICLIB-2020-00251	13	Tavern Premise - 1100 square feet on street level, 400 square feet in basement. walk-in cooler in basement with beverage cooler on first floor behind bar. Outdoor premises includes sidewalk cafe, and roadway cafe into part of Main St. until 11/15/2022. Common Council granted on 10-21-97 with the following condition: 1. Capacity is not to exceed 50.
381.MADURO	117 E MAIN ST	53046-44623	4	Temporary expansion of licensed premise to include 100 block of East Main Street from 5:00 p.m. on August 18 to 1:00 a.m. on August 19, 2007, granted by Common Council June 19, 2007.
				Tobacco Bar status granted 6-30-10, expires 6-30-12. Common Council granted a Change of Licensed Premises 6-3-2014 with the condition: 1) Indoor capacity is limited to 50 and outdoor capacity is limited to 24. Premises: Main floor, including dining area. Alcohol stored in cooler in kitchen area and alcohol service station Common Council granted 8.6.2013. Premise - Establishment is part of a strip mall with a 30 foot x 50 foot outside patio. Alcohol stored in back office room, 3-5 cases at a time. Common Council granted license 7/1/08 with the following conditions: 1) Establishment will close at midnight. 2) Food will be available at all times establishment is open.
382.MAHARANA RESTAURANT	1707 Thierer RD	LICLIB-2013-00534	17	Tavern Premises: 9100 Square feet, all levels. Alcoholic beverage served in two areas: one bar located on the main floor and second floor underneath the balcony. Both bars are counter service and wait staff. Alcohol allowed in public spaces.
383.MAHARANI INDIAN RESTAURANT	380 W WASHINGTON AVE	70698-82271	4	Premise - 9,000 square foot historical bed & breakfast inn containing 10 suites and one parlor/bar area on the first floor. wine cellar on lower level. Alcohol served from first floor parlor. Common Council granted license April 8, 2008.
384.MAJESTIC THEATRE	115 King ST	LICLIB-2022-00082	4	
385.MANSION HILL INN	424 N PINCKNEY ST	72440-80168	2	

386. MARIGOLD KITCHEN	118 S Pinckney ST	LICLIB-2021-00134	4	Premises: approx. 2411 sq. ft. restaurant including service in the dining room and outside patio, alcohol stored in back kitchen dry storage space. License granted by Common Council on 06.01.21.
387. MEDITERRANEAN HOOKAH LOUNGE	77 Sirloin Strip	LICLIB-2023-00131	14	Premises: Alcohol sold in dining area & lounge area. Alcohol stored in bar coolers and basement storage.
388. MENDOTA HOSPITALITY	2920 N Sherman AVE	LICLIB-2023-00157	12	Premises: Entire baseball facility at 2920 N Sherman Ave. Located inside Warner Park, the baseball field includes seating areas, suites, party decks, and more. Some events offer beverage service from kiosks on the field. Alcohol will be sold from various and sometimes rotating locations throughout the facility. Common Council granted 5.2.2023 with the following condition: 1. Liquor would not be available except in pre-packaged cocktails and slushy products. Premise - approximately 2,000 square feet. Bar, kitchen, dining, retail, and entry space. Outside cafe and roadway cafe on Pinckney St.: 992 SF seating outdoors on roadway. 24 tables, 48 chairs. Common Council granted license 8/3/2010.
389. MERCHANT	121 S Pinckney ST	LICLIB-2011-00167	4	Premises: 2,660 sq. ft. building including main dining room, café/kitchen, restrooms, office, back room, storage closet, and fenced outdoor patio area. Common Council granted 8.1.2023.
390. MERCIES COFFEE	1748 Eagan RD	LICLIB-2023-00432	17	Premise: Two-story building (approximately 24'x75'). Entire first floor; basement (24' x 30') for storage, small closet off hall. Outdoor seating area expanded north of the building. License granted by Common Council. Change in licensed premise (10-21-97).
391. MICKEY'S TAVERN	1524 WILLIAMSON ST	52460-43552	6	Premises: Main dining hall where food is served to the customer. The premise does not offer outside seating. Common Council granted 11/1/2022.
392. MIRCH MASALA	439 Grand Canyon DR	LICLIB-2022-00886	19	
393. MISHQUI PERVIAN CUISINE	4604 Monona DR	LICLIB-2022-00964	15	
394. MOMO SPORTS BAR	6402 Millpond RD	LICLIB-2023-00317	16	Premises: Indoor Building - Alcohol will be stored in the bar area and cooler area. Alcohol will be served in the entire dining area and on outdoor patio. License granted by Common Council on 7/11/2023.
395. Mom's Bar	614 University AVE	LICLIB-2021-00771	2	1200 sq ft with a 2-stage entryway with an external door, foyer and internal door. Raised stage on the right of entry, 5 steps up. Open dance floor and tables along walls. Long unobstructed bar. Separate men's and women's bathrooms in back. Walk-in cooler in basement for storage and kegs & taps set up. Common Council granted 2/1/22. Conditions were removed 4/16/2024.
396. MONDAYS	523 STATE ST	18705-4235	2	Tavern Premise - 1800 square foot open bar area with 2 bathrooms, basement storage, and supervised outdoor smoking area for 15-25 people in backyard. Sidewalk cafe, extended 21' in front of Underground Printing. Common Council granted license 6-3-86. Expansion of licensed premise to include supervised outdoor smoking area and change of license conditions to allow back door to be open granted by Common Council August 2, 2005. Common Council granted Change in Licensed Premise to include a sidewalk cafe 10/07/08.
397. MONONA CATERING	1 JOHN NOLEN DR	51345-41633	4	Common Council added the following condition on 6.11.2019: The entity will come before the Alcohol License Review Committee at their regular November 2019 meeting. Premise: 40,000 square foot exhibit hall, 14,300 square foot ballroom, 11 additional meeting rooms (18,793 square feet), lobby spaces and all exterior spaces under control of Monona Terrace. Premise extends to the curb at Wilson Street. Common Council granted 4-15-97. Change in licensed premise 10-7-03. Change in licensed premise 3/6/2007.
398. MONONA EATERY & BAKERY	4544 Monona DR	LICLIB-2023-00139	15	Premises: Outside patio which seats 20, a dining room for 50. Alcohol will be stored in the staff only office, the one ready to serve will be behind the counter in a refrigerator/shelf only accessible to staff. Common Council granted 5.2.2023.
399. MONTY'S BLUE PLATE DINER	2089 ATWOOD AVE	32760-16072	6	Premise: Restaurant. 2 rooms and basement and patio. Premise temporarily expanded every year for Atwood Fest to include parking lot. License granted by Common Council.
400. MOXY BY MARRIOTT MADISON DOWNTOWN	823 E Washington AVE	LICLIB-2023-00742	6	Premises: Eight floor, 151 room hotel. Signature bar Moxy and lobby pantry on first floor. Alcohol served in bar on first and second floors, lobby pantry, outdoor patio, walk up window and 8th floor meeting room. Alcohol stored in bar area on first floor and locked closet/cage. 836 room occupancy and 20 ppl for outdoor patio. Common Council granted 1/9/2024.
401. MR BREWS TAPHOUSE	5271 High Crossing BLVD	LICLIB-2017-00413	17	Premises: 2680 sq. ft. building. Alcohol served and stored inside and served on outdoor patio. Common Council granted 7-11-2017.
402. MUSKELLOUNGE	4102 Monona DR	LICLIB-2019-00471	15	Tavern Premises: First floor of space, outdoor area directly in front of space. Patio expansion for annual charity event - the Strip Mall Carnival w/Clean Wisconsin and Stateline. Common Council granted 8/6/2019. Common Council on 6/7/2022 granted expansion outdoors for event. Common Council on 5/2/2023 granted an extension of premises to include the adjacent space (previous Lake Edge Seafood) 4100 Monona Dr. Convert previous restaurant in new space into a private event space.
403. NAKOMA GOLF CLUB	4145 COUNTRY CLUB RD	1473-965	10	Premise - private club; entire building. License granted by Common Council. Change in licensed premise granted 11-21-95.
404. NAM'S NOODLE	1336 Regent ST	LICLIB-2013-00276	8	Premises: @2100 sq. ft. alcohol sold inside restaurant, alcohol stored behind bar and inside refrigerator. Common Council granted 6-4-2013 with a capacity of 30.
405. NANI RESTAURANT	518 Grand Canyon DR	LICLIB-2020-00299	19	Premise: Alcohol is sold in dining room and bar area. Alcohol is store at the bar and in storage room. Common Council granted the license on 8/4/2020 with the following condition: 1. Must meet the definition of a restaurant as defined by MGO Section 38.02.
406. NAPLES 15	15 N Butler ST	LICLIB-2011-01724	2	Premise - 2800 sq. ft. restaurant with 12 seat bar, 28 seat outdoor cafe area. Common Council granted 2.7.2012.

407.NATT SPIEL	211 KING ST	66004-67679	4	Tavern premises - 1200 square foot restaurant with 8 barstools and seating for 40 guests. Locked storage area in basement. Sidewalk cafe consisting of 3 tables. Private patio in alley way between 211 King St and 132 E Wilson St consisting of 40 seats, Approx. 12' x 78'. License granted by Common Council 12/2/03. Change of licensed premise to include sidewalk cafe granted by Common Council July 5, 2005.
408.NATY'S FAST FOOD	1616 BeId ST	LICLIB-2016-00905	13	Tavern Premises: 1900 square foot restaurant on level one. Alcohol stored in storage room off kitchen and cooler behind counter off of dining room. Common Council granted 10.4.2016 with the following conditions: 1. Establishment will close Monday - Thursday at 10:00pm. 2. Establishment will close Friday - Saturday at 11:00pm.
409.NERDHAVEN	203 Cottage Grove RD	LICLIB-2024-00126	15	Premises: All of 203 Cottage Grove Rd. approx. 7,200 sq. ft of main floor and 4,453 sq ft of basement storage/workshop.
410.NICK'S RESTAURANT	226 STATE ST	1497-980	4	Premise - 1 room restaurant and bar on street level; basement; kitchen; restrooms and storage. License granted by Common Council.
411.NITRO LLC	502 W Washington AVE	LICLIB-2022-00731	4	Common Council approved change of licensed premise (6/5/07) to include outdoor patio seating. Tavern Premises: approx. 2300 sq. ft. indoor space plus patio along both W. Washington Ave and Bassett St. (outdoor space elevated and segregated from the sidewalk and road. Common Council granted the license on 9/6/2022.
412.NITTY GRITTY, THE	223 N FRANCES ST	76540-88441	4	Premise - Two story restaurant & bar. First floor-outdoor patio. Liquor and beer storage in basement. Common Council granted license January 5, 2010.
413.NONNO'S RESTORANTE ITALIANO	704 S WHITNEY WAY	LICLIB-2012-00365	19	Premise - approx 4100 sq ft restaurant and patio area. Open 11am-10 pm Sunday-Thursday, 11am-11pm Friday-Saturday. Alcohol stored in office, bar, and cooler. Common Council granted 7-3-2012
414.NOOK	2138 Atwood AVE	LICLIB-2018-00279	15	Premises: approx. 1200 sq. ft. with the basement included. Alcohol storage in basement next to dry food storage and upstairs (1st floor) refrigeration unit. Common Council granted on 6/5/18.
415.NORTH AND SOUTH SEAFOOD & SMOKEHOUSE	6604 MINERAL POINT RD	68167-71268	19	Premise - 2,980 square foot building. Alcohol beverages sold in the dining room and bar areas. Alcohol stored behind the bar and in the walk-in cooler. License granted by Common Council July 5, 2005. Council granted an expansion to the dining room on 8/3/21.
416.NORTH STREET CABARET	610 North ST	LICLIB-2015-00774	12	Tavern Premises: approx. 2021 sq. ft. bar/lounge including main bar area, prep/dish room, walk-in cooler, dry storage and basement. Licensed premises to include a section of the parking lot where the northwest border is a few feet northwest of the northwestern-most end of the drive apron to Mayer Street and the rest of the premises is the paved parking lot to the southeast, not including the grass area. Common Council granted 11.3.2015.
417.NORTHSIDE LOUNGE	1022 N Sherman AVE	LICLIB-2023-00611	12	Tavern Premises: 1200 sq ft building, 1 story with 12 parking spots. There is a front and back exit and 2 bathroom facilities. Alcohol will be stored in a closed and locked storage room within the building structure. Services and sales will be consumed inside and on an attached patio. Common Council granted 10.3.2023.
418.NOVANTA	8452 Old Sauk RD	LICLIB-2013-00115	9	PREMISES - approx. 1900 sq. ft. Indoor capacity 45. Outdoor seating planned for the Summer (8-10 seats). The building consists of two areas. One for customers to order and consume. The other is for employees only (in back) where alcohol will be stored and locked. Common Council granted 4-16-2013
419.NOVANTA	2903 University AVE	LICLIB-2019-00443	5	Premises: Business on first floor only. 90% of beer and wine inventory kept in locked cage in back of house. The rest kept in a lockable beverage cooler located at point of sale station. Both areas under 24 hour video surveillance. All beer and wine sold at point of sale station. Customers allowed to consume in dining room and barricaded outdoor patio. All records of beer and wine purchases kept and filed on site within locked cage in back of house. Common Council granted the license on 7/16/2019 with following conditions: 1. The establishment will close at 9pm Monday to Saturday and 8pm on Sunday. 2. The establishment must meet the definition of a restaurant as defined by Madison General Ordinance 38.02 at all times.
420.OAK CREST TAVERN	5371 OLD MIDDLETON RD	55651-48397	11	Premise - Bar, restaurant, and storage rooms of 40' x 35' building. License granted by Common Council.
421.OAKWOOD VILLAGE PRAIRIE RIDGE	5565 Tancho DR	LICLIB-2017-00175	17	Premises: The dining area and adjoining kitchen, pantry and office. Common Council granted 4.18.2017.
422.OAKWOOD VILLAGE UNIVERSITY WOODS	6209 Mineral Point RD	LICLIB-2017-00174	19	Premises: Dining areas of the building and adjoining kitchen and storage areas of the Village Inn and the Garden Terrace Bistro. Common Council granted 4.18.2017.
423.OHIO TAVERN	224 Ohio AVE	LICLIB-2016-00406	15	Tavern premises: @1200 sq. ft. located at the rear area of the first floor. Beer stored in coolers upstairs and a walk-in cooler in the basement. Liquor stored on shelves upstairs and a locked area downstairs. Includes sidewalk café. Common Council granted 7.5.2016.
424.OLD SUGAR DISTILLERY	931 E Main ST 8	LICLIB-2019-00552	6	Common Council granted a change of licensed premises 7.11.2017 expanding the premises to include a sidewalk café. Premises: approx. 3200 sq. ft retail area: The business has two main areas- the tasting room, and the event room. There is a small storage area in the tasting room, and another storage area in a mezzanine above the restrooms. Outside seating is available on the street terrace. Common Council granted 8.6.2019.
425.OLIVA	751 N HIGH POINT RD	76511-88384	19	Premises: 4109 sq. ft. building. Alcoholic beverages to be sold at tables by wait staff. COMMON COUNCIL GRANTED LICENSE 11/03/09.

426. OLIVE GARDEN ITALIAN RESTAURANT	4320 EAST TOWNE BLVD	62883-61035	17	Premises: one story building with wood frame. License granted by Common Council.
427. OLIVE GARDEN ITALIAN RESTAURANT #1317017	MINERAL POINT RD	62881-61033	9	Premise - Approx. 9,100 square feet. Alcohol stored in kitchen cooler, coolers in bar, two wine racks in bar, and in dry storage area. License granted by Common Council.
428. OLIVERS	2540 University AVE	LICLIB-2014-00277	5	Premises: Service in Dining room and Bar areas. Alcohol stored in locked alcohol storage area, locked beer cooler, behind the bar. Outdoor patio. Common Council granted with the following conditions 6-3-2014: 1) The licensee voluntarily agrees to a closing time of 11 pm Sundays-Wednesday, Midnight on Thursdays and 1:00 am Friday and Saturday. 2) The closing time of the outdoor patio will be 9 pm. 3) No music allowed on the outdoor patio. Common Council granted a change of licensed conditions 2-2-2016: 4) The establishment shall serve food at all times.
429. ONE & ONLY	1923 Monroe ST	LICLIB-2022-01079	13	Premises: First floor bar, dining area, and kitchen. Both basements with dry storage and walk-in coolers. Office contains alcohol receipts. Common Council granted the license on 2/7/2023 with the following condition: 1. Alcohol service shall cease by 11 p.m. Monday through Thursday and by midnight Friday through Sunday.
430. ORANGE TREE IMPORTS	1721 Monroe ST	LICLIB-2011-00126	13	Premise - 200 square foot cooking school in two connected buildings located at 1721 and 1723 Monroe Street. Common Council granted license 5-4-2010.
431. ORIENT HOUSE CHINESE RESTAURANT	626 S Park ST	LICLIB-2014-01256	13	Premise - Entire restaurant including dining room, kitchen, cooler and basement storage. Common Council granted 2-3-2015.
432. OSTERIA PAPAVERO	128 E WILSON ST	69508-73980	4	Premise - 1,700 square feet on one floor. Bar area and tables for seating. All alcohol stored behind bar counter. Sidewalk cafe, outdoor dining, including seating along the curb, outdoor capacity is 18. Common Council granted license May 16, 2006.
				Outdoor seating - 3 tables with 12 chairs and umbrellas along front of restaurant.
433. OTTO'S RESTAURANT AND BAR	6405 Mineral Point RD	LICLIB-2014-01109	19	Common Council granted change of license premise on 04/14/2007 to include sidewalk cafe. Premises: Approx. 5150 sq. ft. total area including: Second floor dining area and storage area. First floor dining area and restroom, also storage space and office/storage space. Basement contains cocktail lounge and restroom and mechanical and storage area. Outdoor patio/deck space. Common Council granted 12-2-2014.
434. OUTBACK STEAKHOUSE	279 JUNCTION RD	52867-44410	9	Premise - approximately 6200 square feet, 1 story building with 2 locked rooms for storage of liquor, beer and wine and a bar. Common Council granted on 9-16-97.
435. Paco's Tacos	1331 Greenway Cross	LICLIB-2019-01230	14	Premises: Alcohol served in dining room and party room, stored in the office. Common Council granted the license on 2/4/2020 with the following conditions: 1. Alcohol sales shall cease at 10:00 pm Sunday through Thursday, and at midnight Friday and Saturday. 2. Establishment shall provide MPD South District with a security plan 3. Establishment shall have food available at all times during operating hours. 4. Establishment shall meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.
436. PALETTE BAR AND GRILL	901 E Washington AVE	LICLIB-2018-01255	6	Premises: Alcohol sold in 1st floor restaurant, outdoor patio within the hotel premises and hotel public spaces and guestrooms. Alcohol stored in the 1st floor restaurant, basement of building, wine cases, liquor storage room, beer cooler and wine cooler on the 1st floor. The condition is: 1. Outdoor patio will close at midnight Sunday - Thursday and 1am Friday and Saturday.
437. PARADISE LOUNGE	119 W MAIN ST	1496-973	4	Granted by Common Council 2/8/2019 Tavern Premises: first floor - one room, alcohol stored in basement.
438. PARK HOTEL	22 S CARROLL ST	1580-1040	4	License granted by Common Council. Premise - complete Park Hotel building extending through the adjacent Park North Annex building located at 10-22 South Carroll Street. Sidewalk Cafe.
439. PARTHENON GYROS RESTAURANT	316 STATE ST	17619-3934	4	License granted by Common Council with the following condition: 1) Sidewalk cafe must meet and comply with section 9.13(6)(j)(2)&(3) of the Madison General Ordinances. Premise: Ground level and second floor of 316 State Street. Roof garden service bar. Sidewalk cafe. License granted by Common Council in 1994 with the following condition: 1) Sidewalk cafe must meet and comply with section 9.13(6)(j)(2)&(3) of the Madison General Ordinances.
440. PASTURE AND PLENTY	2433 University AVE	LICLIB-2018-00811	5	Change in premise (roof garden service bar) granted by Common Council 7/5/05. Premises: entire restaurant at 2433 University Ave. including main dining/retail room, locked storage room, retail displays and cooler. The condition is: The establishment will close no later than 9:30pm Sunday thru Thursday and no later than 10:30pm on Friday and Saturday. Alcohol service will cease 30 minutes before close time.

441. Paul's Club	204 STATE ST	34891-19141	4	<p>Tavern Premises: 2400 sq ft on first floor including bathrooms, basement storage, and sidewalk café. License granted by Common Council with the following security plan (effective 7-7-95):</p> <p>1) At least one employee (bouncer) will be stationed at the front door after 9:00 pm on Thursday, Friday, and Saturday nights. The bouncer will be responsible, among other duties, to check the age of patrons wishing to enter. At closing time the bouncer will be responsible for the orderly departure of guests.</p> <p>2) Announcements will be made over the public address system about last call and closing time. The announcement will also include a request not to loiter on the sidewalk and street area in front of the bar after closing.</p> <p>3) Staff will monitor the bathrooms at least every 15 minutes or when suspicious activity appears to be occurring therein.</p> <p>4) Follow the guidelines contained in the Unruly Patron Ordinance, 38.06(10). Use this as a mechanism to ban particularly troublesome patrons consistent with the ordinance. Carry this out by notifying police and asking them to ban the patron or, if unable to notify the police, give notice to the unruly patron yourself and ask them not to reenter the premise consistent with the ordinance.</p> <p>5) Institute a policy that the police will be called any time management or staff has information to believe a crime has or is about to occur and/or whenever a threat of or act of violence occurs on the premises or on the sidewalk or street in front of Paul's Club.</p>
442. PAUL'S PELMENI	414 W Gilman ST	LICLIB-2017-00160	2	<p>Change of Licensed Premises provisionally granted 6/8/2012 to change address to 204 State Street with the following condition:</p> <p>1) The condition is interior capacity of 150, with sidewalk café capacity of 20.</p> <p>Premises: 1,200 sq. ft. restaurant including bar/lounge, seating area, service area, kitchen and bathrooms. Walk-in cooler for beer and locked cage for alcohol storage in the basement.</p> <p>Common Council granted 4.18.2017 with the following conditions:</p> <p>1. The capacity shall not exceed 80 persons indoors and not exceed 28 persons in the sidewalk cafe.</p> <p>2. Must meet the definition of a restaurant as defined by MGO Section 38.02.</p> <p>3. Alcohol service shall cease at 11:00 pm Sunday through Wednesday and cease at 1:00 am on Thursday through Saturday.</p>
443. PHO NAM NOODLE HOUSE	610 Junction RD	LICLIB-2011-00128	9	<p>Premise - 2,100 square foot restaurant and patio area. Alcohol sold in the serving area and stored in the kitchen cooler and locked closet.</p> <p>Common Council granted license 10/5/2010.</p>
444. PICKLE PRO COURTS LLC	2907 N Sherman AVE	LICLIB-2022-00179	12	<p>Premises: Beverages will be sold in the bar area. Beverages will be stored in the bare area and locked trailer at the back door.</p> <p>Common Council granted the license on July 12, 2022.</p>
445. PIZZA BRUTTA	1805 MONROE ST	75656-86167	13	<p>Premise: 1400-1450 sq ft. 1 or 2 taps with wine stored in back. Storage of beer under counter.</p> <p>Common Council granted license June 2, 2009.</p>
446. PIZZA EXTREME	1614 Monroe ST	LICLIB-2019-00651	13	<p>Premises: Entire building and enclosed parking lot area only on Badger football home game days 2 hrs prior to kickoff until 2 hrs after the game subject to standard service hours.</p> <p>Common Council granted the license on 10/1/2019.</p>
447. PIZZA PIT	21 ATLAS CT	65837-67381	3	<p>Premise: 4000 sq ft restaurant with kitchen and dining rooms and game area.</p> <p>License granted by Common Council 11-4-03.</p>
448. PLAYERS SPORTS BAR	2013 WINNEBAGO ST	32032-15170	6	<p>Tavern Premise - complete building at 2013 Winnebago Street, 2,000 square feet on first floor and basement. Two bathrooms, 16 bar stools, 5 tables and 20 chairs. Liquor stored in basement. Outdoor patio area.</p> <p>Common Council granted a change of premises on 5/4/2021.</p>
449. PLAZA TAVERN & GRILL	319 N HENRY ST	64264-64026	4	<p>Tavern Premise - Entire restaurant, 3 storage areas, small ice cream shop.</p> <p>Common Council granted on 1-21-03.</p>
450. POINT CINEMA	7825 Big Sky DR	LICLIB-2013-00040	9	<p>Premises: 77,320 sq ft building including 2,181 sq ft lounge and all 16 theatre auditoria. Alcohol stored in lounge and immediately behind the bar. Alcohol sold in the lounge and at concession stand. Alcohol may be consumed throughout the theatre building.</p> <p>Common Council granted 2-26-2013. Common Council granted a premises change on 2/4/2020 to allow alcohol sales at concession stand and consumption in entire theatre.</p>
451. POOLEY'S	5441 High Crossing BLVD	LICLIB-2017-01134	17	<p>Tavern Premises: Approx. 15,000 square feet consisting of main bar area with dining and game room. Second level consists of meeting space and office. Liquor storage room and walk-in beer cooler on first floor.</p> <p>Adjacent to main bar is a field house and outdoor patio.</p> <p>Common Council granted 1-2-2018.</p>
452. PORTA BELLA	425 N FRANCES ST	1660-1105	2	<p>Premise - First floor and basement area of building with adjoining courtyard</p> <p>License granted by Common Council; Change in Licenses premises granted 9-17-1996</p>
453. PORTILLO'S HOT DOGS	4505 East Towne BLVD	LICLIB-2018-00866	17	<p>Premises: One story restaurant with an outdoor patio. Alcohol allowed in main dining room and outdoor patio. Alcohol stored in a walk in cooler. Alcohol may only be purchased at bar/catering area.</p> <p>Common Council granted the license on 10/16/18.</p>
454. PORTILLO'S HOT DOGS	7230 West Towne WAY	LICLIB-2021-00136	9	<p>Premises: one story restaurant with outdoor patio. Bar area with keg and tap handles. No bar service to tables inside the restaurant. Alcohol stored in walk-in cooler.</p> <p>License granted by Common Council on 06.01.21.</p>
455. PROST!	401 E Washington AVE	LICLIB-2022-00520	6	<p>Premises: Alcohol sold in upper bar, lower bar, dining room, event room, and outdoor patio. Alcohol stored behind upper bar, behind lower bar, and locked in liquor room in basement.</p> <p>Common Council granted the license on August 2, 2022.</p>
456. PUBLIC PARKING	709 E Johnson ST	LICLIB-2023-00612	6	<p>Premises: Alcohol is stored at the back bar, drink rails, wine coolers, beer coolers, basement walk-in cooler, shelves at the secured office. Alcohol is sold at the bar counter, tables inside, tables outside the patio.</p> <p>Common Council granted 10.3.2023.</p>
457. Q-COS MEXICAN RESTAURANT	1824 S Park ST	LICLIB-2023-00447	14	<p>Premises: Entire @6,000 sq. ft. restaurant including service bar, dining room, patio. Storage in back room.</p>

458.R P ADLER'S PUB & GRILL	8202 WATTS RD	68693-72466	1	Premise - Overall building dimensions approximately 62x69. Bar area approximately 1,200 square feet. 18-20 bar stools at bar, 9-12 bar height tables with 36-48 chairs for those tables. Dining room has roughly 21 combined booths or tables with seating for 84-106 people. Alcohol sold in dining room and bar. Beer stored in lockable beer cooler in basement. Liquor and beer stored behind a lockable steel door. Outdoor seating on West and East sides of building. Common Council granted license 10-11-05. Change of license premise granted 5-2-06 to include outdoor seating.
459.RAGIN CAJUN SEAFOOD	4802 E Washington AVE	LICLIB-2019-00860	17	Premises: Alcohol beverages served in dining room area. Alcohol beverages stored in store room in kitchen. No outdoor seating. Common Council granted the license on 11/5/19 with the following conditions: 1. Alcohol sales shall cease by 10pm Sunday - Thursday and by 11pm Friday and Saturday. 2. Establishment will meet the definition of a restaurant at all times as defined by Madison General Ordinance 38.02. 3. Food will be available at all times alcohol is served. 4. Capacity not to exceed 200.
460.RAMEN STATION	1124 S Park ST	LICLIB-2023-00738	13	Premise: 2800 square foot restaurant. Beverages will be sold in the dining area. Beverages will be stored in the storage room at the back of the restaurant. Common Council granted 1/9/24.
461.RARE STEAKHOUSE	14 W Mifflin ST	LICLIB-2018-00141	4	Premises: 5000 sq ft restaurant. Includes all areas including kitchen and dining area as well as sidewalk café. Granted by the Common Council on 5/1/18.
462.RED	316 W Washington AVE, SUITE# 100	LICLIB-2015-00919	4	Premises: Approx. 4100 sq. ft. restaurant including dining room, sushi bar, bar & lounge and outdoor patio. Locked alcohol storage will be in the office located within the premises. Sixth floor dining room added to the license on 12/1/2020. Common Council granted Jan. 5, 2016.
				The conditions are: 1. The establishment will meet the definition of a restaurant under Madison General Ordinance 38.02 at all times. 2. Live entertainment or DJs are only permitted on Friday and Saturday nights and must cease by midnight. 3. No live entertainment or amplified music on the patio. 4. The patio will close by 11:00 p.m. 5. The capacity is 125 indoors and 92 outdoors.
463.RED LOBSTER	4502 East Towne BLVD	LICLIB-2014-00370	17	Premises: One story building 81.9 x 76.8, storage room, kitchen and waiting area. Common Council granted 7-1-2014
464.RED ROBIN AMERICA'S GOURMET BURGER	2440 EAST SPRINGS DR	72658-80568	17	Premise: approximately 6,350 square foot Red Robin restaurant with dining, bar, cooler and storage. Alcohol stored in beer cooler and locked in dry storage. Alcohol served only in dining and bar areas. Common Council granted license June 3, 2008.
465.RED ROCK SALOON	222 W Gorham ST	LICLIB-2021-00348	2	Tavern Premises: First and second floor bars, dining room. Alcohol stored in beer coolers and liquor room. Common Council granted 8/3/2021 with the following conditions: 1. Establishment must meet the definition of an entertainment venue as defined by MGO Sec 38.05(9). 2. Establishment must provide full food service at all times when live musical performances are not offered. 3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.
466.Red Rooster	2513 Seiferth RD	LICLIB-2021-00417	16	Common Council Granted 8/31/2021.
467.REGENT MARKET CO-OP	2136 Regent ST	LICLIB-2016-00225	5	Premise - 210 sq ft area in northeast corner of 1800 sq ft grocery, and outdoor seating. Stock stored in basement with employee-only access. Common Council granted 5-3-2016, outdoor seating added 8-1-2017.
468.REVERIE BAKING CO	2021 Winnebago ST	LICLIB-2023-00621	6	Premise: Bakery café with an open floor plan that currently seats 30. beer and wine will be served on retail shelves and grab-and-go cooler for onsite consumption or take away. Common Council granted 10.3.2023.
469.ROBIN ROOM LLC	821 E Johnson ST B	LICLIB-2015-00349	6	Tavern Premises: approx. 1,079 sq. ft. on first floor, alcohol storage on first floor and in basement. Common Council granted 7.7.2015.
470.ROBINIA COURTYARD	829 E Washington AVE	LICLIB-2014-00847	6	Premises: Approx. 6500 sq. ft. establishment including three distinct main areas indoors and outdoor seating in an enclosed courtyard. Common Council granted 10-7-2014
471.ROCKY ROCOCO PAN STYLE PIZZA	1618 W BELTLINE HWY	3228-22529	14	Premise - no bar, kitchen with storage, dining room and manager's office. Common Council granted license with following condition: 1) Service bar only.
472.ROCKY ROCOCO PAN-STYLE PIZZA	4556 MONONA DR	3229-22530	15	Change in licensed premise (8-16-94). Premise - one story building, kitchen, storage, dining room, manager's office. License granted by Common Council.
473.ROCKY ROCOCO PAN-STYLE PIZZA	7952 TREE LN	37829-22625	9	Premise - kitchen, restaurant area, 2 banquet rooms, bathrooms and storage area. License granted by Common Council.

474. ROCKY ROCOCO PAN-STYLE PIZZA	1301 Regent ST	LICLIB-2012-00513	13	License premises - Alcohol service in two main areas. Alcohol stored behind two bars and in shared storage room in the basement. Outdoor premises expanded to include enclosed outdoor eating patio on west side of the building. Patio, 14'x52', accessible through a door in Leopold's Books Bar Caffé. Patio enclosed by six foot cedar fences. Common Council granted license. Change in licensed premise granted 9-15-98 with the following conditions: 1) Picnic beer area-fenced in parking lot (utilizing fencing meeting City of Madison guidelines). 2) Each ingress-egress point supervised by Rocky Rococo employees and/or security guards at all operating times. 3) Two portable toilets, adequate trash/litter control, two food and beverage service table areas.
475. ROLL PLAY	3241 Garver Green 115	LICLIB-2023-00240	15	Common Council granted Class B Combination Liquor & Beer on 8.7.2012 Premises: Beer served only in main dining room at suite 115. Beer stored in the kitchen at suite 115. Common Council granted the license on 6/6/2023.
476. ROSATI'S PIZZA	6644 Mineral Point RD	LICLIB-2020-00722	19	
477. ROXXY	331 W Gorham ST	LICLIB-2023-00617	4	Granted by the Common Council on November 17, 2020 Tavern Premises: 6,850 sq. ft. space including two bars, table service offered as well. Alcohol stored behind the bars, at the bars and in a dedicated storage room. No outdoor space. Common Council granted 10/3/23 with the following conditions: 1. Establishment shall hold a valid entertainment license under Madison General Ordinances section 38.06(11). 2. Food shall be available at all times. 3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday nights. Tavern premise. Alcohol is sold at the bar. Alcohol is stored at the bar in coolers and freezers, and also in the basement walk-in cooler. The premises is temporarily expanded into the parking lot the last weekend each June for Pride Fest. Common Council granted with conditions on 06.01.21. Common Council granted a change of licensed premises 8.1.23 temporarily expanding the premises to include the parking lot the last weekend of each June for Pride Fest.
478. RYAN RAMIG	521 Cottage Grove RD	LICLIB-2021-00124	15	
479. SA-BAI THONG	6802 ODANA RD	60376-56125	19	The conditions are: 1. Outdoor patio shall close by 10:00pm on weekdays, and by midnight on weekends. 2. A privacy fence shall be erected at the rear of the property. Premise - dimensions 69'8' x 39'6' with seating at individual tables and bar. Bar is 198' in length. Alcohol is stored in coolers underneath the bar and is sold in restaurant and bar area. Common Council granted on 3-20-01.
480. SABOR QUERETANO	2237 Independence LN	LICLIB-2012-00990	17	Premise - Approx. 1300 sq ft restaurant on single level featuring 10 tables, breakfast bar. Common Council granted 1-8-2013
481. SAIGON NOODLE	6754 ODANA RD	65771-67827	19	Premise - 1,275 square foot wide-open dining area in restaurant with approximately 15 tables. No bar. Granted by Common Council 1/6/2004 with the following condition: 1) Establishment is smoke-free.
482. SAKE ALL YOU CAN EAT	6654 Mineral Point RD	LICLIB-2023-00525	19	Premises: The alcoholic beverages are served in the dining room and bar area. No outdoor seating. Alcohol stored in the kitchen. Granted by the Common Council on 9/5/2023.
483. SALA THAI LLC	36 S FAIR OAKS AVE	72650-80553	15	Premise: 1,000 square feet with basement, dining area, service area, deli case, beer cooler, kitchen, walk-in cooler. Common Council granted license June 3, 2008.
484. SAMBA BRAZILIAN GRILL	240 W Gilman ST	LICLIB-2019-00411	2	Premise: Beverages sold on first level (approx. 3000 sq ft), second level (approx. 4000 sq ft), and third level (approx. 2000 sq ft). Beverages stored in first floor walk-in cooler (approx. 400 sq ft), second level display case (approx. 25 sq ft), and second level storage area (approx. 200 sq ft). The conditions are: 1. The establishment must meet the definition of a restaurant under Madison General Ordinance Section 38.02 at all times. 2. Food must be available at all times. 3. The patio area has a maximum capacity of 42 people at all times. 4. No new patrons will be seated in the patio area after midnight. 5. No amplified music or amplified noise of any kind is permitted in the patio area. 6. The establishment must close Sunday through Thursday by 1:30 am and Friday and Saturday by 2:00 am
485. SARDINE	617 WILLIAMSON ST	69327-73620	6	Premise - 40'x100' main floor and 90'x40' basement, including restrooms, office, prep kitchen, coolers, dry storage and liquor storage. Bar area is approximately 1,600 square feet. Seating arrangement: bar stools, bistro tables, patio tables and outside seating, dining room, banquettes. Alcohol storage in basement (NW corner), approximately 150 square feet (locked). Common Council granted license 5-2-06 with the following conditions: 1) There will be no outdoor music. 2) Establishment will stop taking orders inside at 11 p.m. on Sundays, Tuesdays, Wednesdays and Thursdays, and at midnight on Fridays and Saturdays. 3) Brunch may be offered from 9 a.m. to 3 p.m. on Saturdays and Sundays.
486. SASS	10 W Mifflin ST 110	LICLIB-2022-00375	4	

487. SCHWOEGLER PARK TOWNE LANES	444 GRAND CANYON DR	1877-1212	19	Premise - cement block one-story with bowling alleys, cocktail lounge, three storage rooms, game and display rooms, food counter, basement party room and upstairs meeting room. License granted by Common Council. Change in licensed premise 8-17-93. Change in licensed premise 4-8-03. Change in licensed premise 04-17-2007 Common Council granted a Change of Licensed Premises 5-3-2016 expanding the premises to include outdoor volleyball courts and a deck from April 15 through September 15 annually.
488. SCONNIE BAR	1421 Regent ST	LICLIB-2016-00184	13	Common Council granted a Change of Licensed Premises 9-6-2016 expanding the premises to include outdoor volleyball courts and a deck without date limitations (see previous condition).. Tavern Premises: @3,500 sq. ft. two-story brick building. Alcohol served on first floor in bar room, seating sections, near dart boards, rest rooms, bar area, kitchen/grill, soup & salad area, walk-in cooler, dish cleaning area and office. Basement storage includes a storage area and a walk-in cooler. Outdoor premise include a beer garden with serving areas, portable coolers, serving areas for special events (approved under a conditional use permit), outdoor patio premises in parking lot. Common Council granted 5-3-2016. Common Council granted 6-6-2017, removing one condition, to read:
489. SENOR MACHETES	121 E Main ST	LICLIB-2018-01276	4	1. The door shall not be kept open at all times of operation except for football Saturdays. Premises: 1,200 sq ft on first floor. Special events in 940 sq ft space on second floor. Alcohol is in space. Outdoor sidewalk café and roadway cafe, about 19' x 24.2'. Common Council granted the license on 2/5/2019. Common Council granted a premises change to add second floor on 2/4/2020.
490. SEQUOIA RAMEN & SUSHI	1843 Monroe ST	LICLIB-2019-00235	13	Premises: Approx. 2200 sq. ft. restaurant, alcohol stored in coolers, bar, basement walk-in cooler. Common Council granted the license on May 14, 2019.
491. SETTLE DOWN TAVERN	117 S Pinckney ST	LICLIB-2019-00771	4	Premise: 1300 sq. ft. on main floor. Front of house is 1000 sq. ft. with bar and back bar. 300 sq. ft. of locked storage where alcohol is stored. 113 S King St added to license on 12/1/2020. Sidewalk and roadway cafe in front of 113 King St and 117 S Pinckney St.
492. SHAKE SHACK	558 N Midvale BLVD	LICLIB-2020-00588	11	Entire atrium added by Common Council on 1/7/2020. Common Council granted on 10/1/19. Common Council granted addition of atrium to licensed premises on 1/7/2020 and added the following condition: 1. Must meet the definition of a restaurant as defined by MGO Section 38.02, at all times. Premise: entire location with approximately 2,847 square feet indoors, 773 square feet of outdoor patio and 273 square feet of storage space. Common Council granted the license on 9/1/2020.
493. SHAMROCK BAR & GRILL	117 W Main ST	LICLIB-2013-00640	4	Tavern Premise: Alcohol served in the main bar/lounge located on the first floor and outdoor seating space. Alcohol stored in basement storage room. Records kept in basement office. Common Council granted 9-17-2013
494. SHERATON MADISON HOTEL	706 John Nolen DR	LICLIB-2018-00439	14	Premises: 237 room, 8 story, full service hotel with dining rooms, bar, ballrooms, meeting rooms, kitchens, and basement storage.
495. SHORT STACK EATERY	301 W Johnson ST	LICLIB-2013-01049	4	Temporary addition of portion of parking lot to premises for a one day event occurring on or about 09/17/2020. Common Council granted the license on 7/10/18. Council granted, on 9/1/2020, a temporary expansion of premises outdoors. Premises: @3100 sq. ft dining room and bar. Service also on sidewalk cafe. Alcohol stored at bar and in prep area liquor cabinet and liquor cage in basement. Common Council granted 2-4-2014 with the following conditions: 1) Establishment must meet the definition of a restaurant under section 38.02 MGB at all times; 2) Establishment shall stop serving alcohol at 12:00am daily. Common Council granted a change of licensed premises 6/21/2022 increasing the capacity to 60 indoor, 44 outdoor.

496. SKOGEN'S FOODLINER INC	810 E Washington AVE	LICLIB-2017-00239	6	<p>Premises: 50,000 sq. ft. store, sales in wine & spirits department along the west side of the building with separate storage for wine & spirits. On-premises sales to be on the mezzanine with indoor and outdoor seating as well as a bar area. Designated stalls in parking lot for online grocery pick-up.</p> <p>Common Council granted 5-2-2017, and renewal granted on 6.5.18 with conditions:</p> <p>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.</p> <p>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.</p> <p>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.</p> <p>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).</p>
497. SLICES BAR & GRILL	2417 PENNSYLVANIA AVE	62802-60913	12	<p>Common Council granted change of premises on 3/5/2019 to add designated parking stalls for online grocery pick-up.</p> <p>Tavern Premise - 30x70 building, single room bar with storage and coolers in the back. Liquor storage under bar. Beer storage in walk-in cooler in back room, office in back.</p> <p>Common Council granted on 7-2-02.</p>
498. SOL'S ON THE SQUARE	117 E Mifflin ST	LICLIB-2022-00097	4	<p>Premises: Restaurant of approximately 1614 square feet, basement of approximately 702 square feet. Alcohol served in bar and at tables, stored in the refrigerator and labeled beer and wine.</p> <p>The condition is:</p>
499. SOOKIE'S VEGGIE BURGERS	260 W Gilman ST	LICLIB-2022-01031	2	<p>1. Establishment must meet the definition of a restaurant under section 38.02 MGO, at all times.</p> <p>Premises: One tap cooler behind counter has kegs, one serving cooler out front has beverages, liquor stored on shelf behind the counter. Receipts stored in cash drawer.</p> <p>Common Council granted at 502 State Street 1/3/23. Common Council granted a Transfer of Licensed Location to 260 W Gilman St 8/1/23.</p> <p>The conditions are:</p> <p>1. Alcohol sales shall cease by midnight, daily.</p> <p>2. Establishment must meet the definition of a restaurant under Section 38.02 of Madison General Ordinance at all times.</p> <p>3. Food must be available at all times.</p>
500. SOTTO	303 N Henry ST	LICLIB-2020-00212	4	<p>Tavern premises: The bar, seating areas and dance floors are below ground, as is the back/storage area where liquor shelves and a walk-in cooler serve to store liquor and beer.</p> <p>The condition is:</p>
501. SOUTH BAY LOUNGE & GRILL	5404 Raywood RD	LICLIB-2015-00273	14	<p>1. Licensee shall return to ALRC's regular December 2020 meeting.</p> <p>Premises: @1750 sq. ft. single story with basement; one bar that seats 20 plus dining area with 8 additional tables. Men's and women's bathrooms. Capacity 99. Also provision for outdoor patio with a capacity of 15.</p> <p>Common Council granted 6-2-2015.</p>
502. SPARE TIME MADISON	7415 Mineral Point RD	LICLIB-2023-00616	9	<p>Premise: Full-service restaurant, bar, bowling area.</p> <p>Common Council granted 10.3.2023.</p>
503. SPRINGHILL SUITES - MADISON	4601 Frey ST	LICLIB-2018-01214	11	<p>Premises: Springhill Suites Hotel includes gift shop, indoor bar, outdoor patio and guest rooms. Alcohol secured in locked monitored cabinets. Gift shop, bar and patio are also monitored.</p> <p>Common Council granted 2.5.2019.</p>
504. SQUARE WINE CO	1 E Main ST 100	LICLIB-2012-00280	4	<p>Tavern Premise - 1700 sq ft. street level area. Wine racks along walls, stackers in center of store, tasting table in rear of store. All Beer/Wine on sales floor.</p> <p>Common Council granted 6-12-2012 with the condition that only beer and wine will be served.</p>
505. SSA GROUP LLC	606 S Randall AVE	LICLIB-2022-00172	13	<p>Premises: Alcohol beverages stored in warehouse and sold from various concession stands throughout the zoo premises. Records kept in zoo administration offices.</p>
506. STALZY'S DELI	2701 Atwood AVE	LICLIB-2011-00098	15	<p>Premise - Entire restaurant including beer and wine cooler, locked manager's office, dining room, basement storage, and sidewalk cafe.</p> <p>Common Council granted license 2/1/2011.</p>
				<p>Common Council granted a Change of Licensed Premises on 10-4-2016 expanding the premises to include the establishment's parking lot from 11am-10pm the first Saturday of every October.</p>

507. STATE STREET BRATS	603 STATE ST	28513-13770	2	<p>Premise - Two story building with outdoor cafe. Bar on both floors. Liquor and beer storage in basement. Sidewalk Cafe.</p> <p>Common Council granted with the following conditions:</p> <p>1) Outdoor cafe must meet and comply with section 9.13(6)(j)(2)&(3) of the Madison General Ordinances.</p> <p>Change in premise granted 8-15-95 & 9-17-96 (second floor addition) with condition:</p> <p>2) Meet definition of a restaurant pursuant to section 38.02 Madison General Ordinances.</p> <p>Change in license conditions granted 4-15-97 with the following conditions:</p> <p>3) Counter shall be available at all special events.</p> <p>4) First floor maximum capacity of 250.</p> <p>Common Council approved on 6/5/2018 with the following conditions:</p> <p>5) No patrons under the age of 21 are permitted on the premises after 10 pm.</p> <p>6) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.</p>
508. STAYBRIDGE SUITES MADISON EAST	3301 City View DR	LICLIB-2022-00980	17	<p>Premises: approx. 59000 sq. ft. hotel.</p> <p>Common Council granted 2/7/23.</p>
509. STEENBOCK'S ON ORCHARD	330 N Orchard ST CDM	LICLIB-2011-00178	8	<p>Premise - 6,670 square foot first floor restaurant and bar with outdoor seating areas. Lower level food service storage areas consisting of 562 square feet and 186 square feet. 4,205 square foot Researcher's Link on second floor for catered events.</p> <p>Common Council granted license October 5, 2010.</p>
510. STRINGS RAMEN	311 N Frances ST	LICLIB-2021-00466	2	<p>Premises: 1750 sq. ft. ramen restaurant. All alcohol inventory stored in dry beverage store room inside of the restaurant.</p> <p>Common Council granted 10.5.2021.</p>
511. STUFFED OLIVE	351 W State ST	LICLIB-2023-00620	4	<p>Premise: Space has a total of 4174 sq ft. One bar where alcoholic beverages will be sold. Table service offered. Alcohol will be stored behind and at the bar itself.</p> <p>Common Council granted 10.3.2023 with the following conditions:</p> <p>1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times.</p> <p>2. Food shall be available at all time.</p> <p>3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.</p>
512. SULTAN RESTAURANT	1054 Williamson ST	LICLIB-2023-00013	6	<p>Premises: A 1700 SQ FT restaurant location on Willy Street. Alcohol will be served to customers at the restaurant.</p> <p>The restaurant will have 40 table seats and a 10 seat bar. There will be no outdoor seating or living quarters.</p> <p>All alcohol will be stored behind the bar or in the basement storage area.</p> <p>Common Council granted with conditions 3/7/2023.</p> <p>The conditions are:</p> <p>1. Food service shall be available until at least 30 minutes prior to closure.</p> <p>2. Establishment must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.</p> <p>3. Establishment shall cease alcohol service by Midnight Friday and Saturday, and 10pm Sunday through Thursday.</p>
513. SUNDOWN SALOON	57 S STOUGHTON RD	64745-64741	3	<p>Tavern Premise: all of first floor, 1st of lower level (60' x 40'), deck. Liquor stored in lower level (28' x 60'). Premises expanded to patio in the back of the building during summertime.</p> <p>Common Council granted on 6-3-2003.</p> <p>Common Council granted change of licensed premise to include deck on January 3, 2006, with the following conditions:</p> <p>1) Deck will be located in the front of the building, facing Highway 51, and fully visible to the bouncer and staff at the bar, accessible from the front door.</p> <p>2) Tables to seat 20.</p> <p>3) No live music on deck, but music as background, not to rise above conversation level, from small speakers facing this deck.</p> <p>4) Waited food and beverage service every day of the week from 9 a.m. until midnight. The staff will have the discretion to not serve food if the kitchen is closed.</p> <p>5) The back door, facing the homes, will not be propped open.</p>
514. SUNNY PHO	602 S Park ST	LICLIB-2022-00737	13	<p>Premises: Entire restaurant located at 602 S. Park Street including all indoor areas. No outdoor spaces.</p> <p>Common Council approved premise change 2/7/2023: Expand alcohol premise to include new private party room and increase indoor capacity to 95.</p>
515. SUSHI LOVER	72 West Towne MALL	LICLIB-2024-00019	9	<p>Premises: Bar area with walk-in cooler. Spaces licensed include Main Dining room, Party Room, all hallways, bathrooms and kitchen areas.</p> <p>Common Council granted 4/16/2024.</p>
516. SUSHI MURAMOTO	546 N MIDVALE BLVD	70883-76783	11	<p>Premise up to 8 seats with bar, dining are, semi-private room and sushi bar. Outside seating may have additional 20 seats.</p> <p>Common Council granted License on April 17, 2007.</p> <p>Common Council granted a Change of Licensed Premises 4-16-2013 expanding to include a new lounge/waiting area of an additional 900sq. ft. Also capacity increased to 126 indoor, 24 outdoor.</p>

517. SWAGAT INDIAN RESTAURANT	707 N High Point RD	LICLIB-2011-00157	19	Premise - 3,000 square feet, including dining room, office, and patio. Common Council granted license July 6, 2010.
518. SWEET HOME WISCONSIN	910 Regent ST	LICLIB-2017-01279	8	Common Council granted a Change of Licensed Premises on October 4, 2011 adding 1389 sq. ft. to existing space located on the north wall of the previous premises Premises: Alcohol beverages are to be sold inside the building on the main floor as well as in the outdoor area behind the building. There will be a bar area in both locations. Alcohol beverages will be stored behind the bars inside and outside. Storage space will be in the walk-in cooler and a locked office space; both located in an employee only area in the basement of the building. Granted by the Common Council on 3/6/2018 with the following conditions: 1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times. 2. Food must be available at all times that alcohol is served. Premises: Alcohol served in dining room. No outdoor seating. Alcohol stored in the storage room located in the kitchen area. Common Council granted 6/7/2022
519. SZECHUAN GARDEN LLC	2825 University AVE	LICLIB-2022-00203	5	Premises: 4,479 square feet of booth & table seating, bar stool seating, and outdoor patio seating; 15 1/2-foot bar; total capacity of 240 persons; beer cooler and liquor room for storage. Common Council granted 1-3-2017.
520. T.G.I. FRIDAY'S	2502 East Springs DR	LICLIB-2016-01299	17	Premises: 2,300 sq. ft. building with a professional kitchen, bar, and small dining room. Alcohol stored in locked office and on shelves in the bar. The condition is: 1. Alcohol sales shall cease by 10pm, daily.
521. TABERNA TACOS & TEQUILA	1925 Monroe ST 110	LICLIB-2022-01028	13	Tavern Premises: Alcohol sold in storefront and attached side yard. Alcohol stored in storefront and in basement of building. Common Council granted 11.3.2015, outdoor seating added 8/1/17. Transfer of license granted 8/2/2022.
522. TABLE WINE	2301 Atwood AVE	LICLIB-2015-00739	15	Premises: Kegs of beer will be stored in a walk in back in the kitchen area. The door will be kept locked. Liquor will be stored in the back kitchen area dry storage area in a locked cage and the door to that room will also be kept locked. The beer taps and slushy machines will be located on the front counter in between the registers. Common Council granted 12.5.2017 with the following conditions are: 1. Shall cease the service of alcohol no later than 10 pm Sunday - Thursday and no later than 11 pm on Friday and Saturday. 2. Establishment must meet the definition of a restaurant under Section 38.02 of Madison General Ordinance at all times. 3. Food must be available at all times. 4. Establishment staff must regularly patrol and discourage loitering on the premises.
523. TACO BELL	534 State ST	LICLIB-2017-01086	2	Premises: Alcohol service in dining room and a private rental room. Common Council granted 7/14/2020 with the following conditions, and amended the premises and conditions on 7/5/2022 to read: 1. The capacity will be 50 indoor, 20 outdoor in the back, and 6 outdoor in the front of the property. 2. The establishment must meet the definition of a restaurant pursuant to Madison General Ordinance section 38.02, at all times. 3. Alcohol sales shall cease by 11pm, daily. 4. No live amplified music is permitted.
524. TACO LOCAL	811 Williamson ST	LICLIB-2020-00246	6	Premise - 2600 square foot restaurant. Sale and storage of alcohol behind counter and in storage area in back of kitchen. Common Council granted license 1/5/2010.
525. TAI'S	638 S WHITNEY WAY	76557-88475	19	Premises: All alcohol beverages are sold in the dining area. Common Council granted the license on July 12, 2022.
526. TAKARA SUSHI STATION INC	696 S Whitney WAY	LICLIB-2022-00294	19	Premises: Service at bar and tables, patio. Storage inside restaurant. Common Council granted the license on 6/6/2023.
527. TAKUMI RESTAURANT	4323 East Towne BLVD	LICLIB-2023-00233	17	Tavern Premises: Restaurant area, private dining area, bar, outdoor dining area. Liquor storage in room to be in mezzanine area. Common Council granted on 8/7/2018 with the following conditions: 1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times. 2. Outdoor amplification will not exceed 60 decibels. 3. Patio must close 11:00 pm Sunday-Thursday and by midnight Friday & Saturday.
528. TANGENT	803 E Washington AVE	LICLIB-2018-00558	6	Premises - approx. 1750 sq ft. dining, kitchen areas and bathrooms. All on one level. Storage in back cooler. Common Council granted 9-3-2013.
529. TAQUERIA EL JALAPENO	1318 S Midvale BLVD	LICLIB-2013-00616	10	Premise - Restaurant and deck. Beer to be sold from cooler, and stored locked in the basement. Common Council granted license 3/6/2007.
530. TAQUERIA GUADALAJARA	1033 S PARK ST	70652-76670	13	Premises: Alcohol will be served in the dining area and stored in the kitchen and on-site storage. Common Council Granted 8/6/2019.
531. TASTE OF INDIA	2623 Monroe ST 150	LICLIB-2019-00346	13	Premises: Alcohol is served in the dining room Alcohol is stored in the storage room located in the back of the kitchen area. The conditions are: 1. The establishment must meet the definition of a restaurant as defined by MGO Section 38.02 at all times. 2. Food service must be available at all times the establishment is open. 3. Only background music and karaoke is permitted. 4. Must cease alcohol sales at 10pm on weekdays and midnight on weekends.
532. TASTE OF SICHUAN	515 State ST	LICLIB-2019-00083	2	

533.TCP WISCONSIN	5000 N SHERMAN AVE	LICLIB-2024-00233		
534.TEASIDER	823 E Johnson ST	LICLIB-2016-00623	6	Premises: 1100 SQUARE FOOT AREA OF RETAIL AND CAFE. STORAGE AREA MAY INCLUDE BASEMENT Common Council granted 8-2-2016 with the following condition: The establishment shall close by 11pm.
535.TEMPEST OYSTER BAR	120 E Wilson ST	LICLIB-2011-00239	4	Premise - Main dining room, small dining room, bar room, outdoor patio, basement. Use of 5 parking spaces belonging to the business located on the east side of the building for a seasonal (May-Oct) outdoor patio for Tempest Oyster Bar. The patio is 17x46 and there is a 40" high barrier/fence. Common Council granted license 5/17/2011.
536.TEX TUBB'S TACO PALACE	2009 ATWOOD AVE	40159-25888	6	Premise - Approximately 1400 square feet, plus the directly accessible basement. Three rooms upstairs, one room in basement. The premise includes 2013 Atwood Avenue. Outdoor seating in parking lot for summer festivals and events, including annual event on first Saturday in August, with capacity of 200. License granted by Common Council.
537.TEXAS ROADHOUSE	4841 ANNAMARK DR	69472-74452	17	Premise - 7,138 square foot restaurant. Alcohol stored in beer cooler (located in the back of kitchen) and in locked cabinets above bar area. Alcohol sold/served in dining areas, lobby, bar, waiting area, vestibule, and outside patio. Common Council granted license July 18, 2006.
538.TEXAS ROADHOUSE	7104 Watts RD	LICLIB-2023-00156	1	Premises: Alcohol allowed in entire one-story indoor floor area that is approximately 8,305 sq ft. Alcohol stored in bar area and beer cooler. Common Council granted 5.2.2023.
539.THAI BASIL	3519 University AVE	LICLIB-2023-00391	5	Premises: approx. 2292 sf. The building is rectangle shape and has kitchen and storage in back part of restaurant. Left side of the building is parking spaces. Alcohol served in the dining area. Common Council granted 8.1.2023.
540.THE ATWOOD	2116 Atwood AVE	LICLIB-2016-01192	6	TAVERN: BAR AREA, 2 FLOORS, OFFICE AND STORAGE. SQ FT 1ST FLOOR IS 2340 SQ FT. MAIN BAR, STAGE AREA, OFFICE, STORAGE AND RESTROOMS. BASEMENT IS 2340 SQ FT PARTY ROOM WITH BAR STORAGE AND WALK IN COOLER. Common Council Granted 12-6-2016 with the following conditions: 1. After 9 p.m., the back door will be used as an emergency exit only. 2. No trash will be dumped or collected between 9 p.m. and 7 a.m. 3. Live music will end by 12:30 a.m. 4. While there is live music, the front door will be kept closed. 5. On nights when there is live music, a staff member will manage the parking lot from 11 p.m. until it has cleared.
541.THE BIERGARTEN AT OLBRICH PARK	3527 Atwood AVE	LICLIB-2016-01185	15	Tavern premises: Exterior service bar at the Madison Parks Olbrich Beach House. Alcohol stored in central storage room and adjacent prep area. Two outdoor seating areas. Total capacity not to exceed 240. Common Council granted 3.7.2017, revised the 14th condition on 6.6.2017, and revised the 3rd and 6th conditions on 6/5/18 with the following conditions: The conditions are: 1. Amplified sound is limited to PA1 Level (75 dB measured at 150 feet). 2. Amplified sound is only permitted Fridays and Saturdays between 4:00 p.m. and 8:00 p.m. 3. No sales of beer before 4:00 p.m. Monday through Thursday; 3:00 p.m. Friday; and noon Saturday, Sunday, and federal holidays. 4. No sales of beer after 9:30 p.m. 5. Beer will be served in containers no larger than 20 oz. 6. No more than two serving may be purchased at one time per person of legal drinking age present at the point of sale. 7. Food and non-alcoholic beverages will be available at all times alcohol is served. 8. All servers must be at least 21 years old and complete responsible beverage server training. Licensee is responsible for retaining certificates for all employees. 9. The license holder will use an effective system for carding such as an ID scanner. 10. No underage person may consume beer even if accompanied by a parent, guardian, or spouse of legal drinking age. 11. The establishment will have and use video surveillance equipment that complies with Madison General Ordinance 38.05(13) in order to curtail overconsumption and underage drinking due to the open nature of the premises. 12. There will be a visible barrier around the licensed premises consisting of fixed objects such as planters, barrels, or benches with gaps no wider than six feet between them with each of those items connected by rope to form a contiguous barrier except for designated points of ingress and egress.
542.THE BONEYARD	1018 Walsh RD	LICLIB-2020-00352	3	Tavern Premise: Indoor seating with two bathrooms and two offices. Outdoor seating covered and open. Areas for dogs on-leash and off-leash.
543.THE BOROUGH	444 S Park ST	LICLIB-2021-00331	13	Premises: 3346 sq foot restaurant. Alcohol service in bar area, dining area, and outdoor patio on south side of building. Alcohol stored in multiple locked cabinets including in locked office. The conditions are: 1. Exterior capacity shall be limited to 30. 2. Exterior seating shall close nightly at 11:00 pm. 3. No outdoor entertainment is permitted.

544. THE BUR OAK	2262 Winnebago ST	LICLIB-2018-00812	6	<p>Premises: Commercial brick building with two dining rooms and outdoor patio. Back room is where bar is located. Alcohol is stored in the basement with all records. Common Council granted the license on 10/16/18. Common Council granted premises change to add outdoor patio and conditions on 10/1/19.</p> <p>The conditions are:</p> <ol style="list-style-type: none"> 1. Entertainment must end by 10:30pm on Sunday - Wednesday and by 11pm on Thurs - Saturday. 2. Establishment must close by 11pm on Sunday - Wednesday and by midnight on Thursday - Saturday. 3. Sound level must not exceed 45 dbs at the property line. 4. Patio must close at 10pm, daily. 5. No outdoor amplified sound.
545. THE CARDINAL BAR	418 E Wilson ST	LICLIB-2022-00718	6	<p>Tavern Premises: Main room where bar is located and equally sized dance floor in connected room. Sectioned off outdoor seating on sidewalk outside of main room. Common Council granted the license on 9/6/2022.</p>
546. THE CHEESECAKE FACTORY RESTAURANTS	11 West Towne MALL, UNIT# C-01	LICLIB-2015-00653	9	<p>Premise - Alcohol served in main restaurant, exterior patio and indoor patio. Stored in storage areas. Common Council granted Jan. 5, 2016.</p>
547. THE CIDER FARM	8216 Watts RD	LICLIB-2018-01019	1	<p>Premises: Alcohol beverages sold and stored within the approximately 4,123 sq ft one story suite located at 8216 Watts Rd, which includes 1430 sq ft production, 1118 sq ft indoor tasting room and seating, 500 sq ft indoor greenhouse seating, 375 sq ft outdoor seating, 600 sq ft dry storage and loading dock, and 100 sq ft cold storage, including walk-in cooler. Granted by Common Council on 10/30/2018.</p>
548. THE DELICIOUSER	931 E Main ST 7	LICLIB-2022-00918	6	<p>Premises: Alcohol will be stored in coolers and shelving behind a small service bar and on shelving in the retail space. Common Council granted 11/1/2022.</p>
549. THE DOUBLE U	620 University AVE	LICLIB-2015-00346	2	<p>Tavern Premises: approx. 8000 sq. ft. area including main level bar area, back bar, storage lockers, upper patio bar area and deck (rooftop patio), sidewalk patio area. Common Council granted 7.7.2015.</p> <p>Common Council approved with condition on 6/5/2018.</p> <p>Condition:</p> <ol style="list-style-type: none"> 1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.
550. THE GREAT DANE PUB	876 Jupiter DR	LICLIB-2011-00161	3	<p>Premise - First floor 5,468 square feet. Second floor 2,825 square feet. Dining on both first and second floors. Bar on each floor. Banquet room. Outdoor patios. Liquor stored in bar and manager's office. Common Council granted license 11/9/2010.</p>
551. THE GREAT DANE PUB & BREWING CO	357 PRICE PL	70357-75779	11	<p>Premise - 8,500 square feet. Alcohol served in two dining rooms, bar, three private rooms and two patios. Alcohol stored in dry storage closet and refrigerated room. Common Council granted license 10-3-2006.</p>
552. THE GREEN OWL	1970 Atwood AVE	LICLIB-2020-00036	6	<p>Common Council granted change of licensed premise 1-6-2009.</p> <p>Premises: approx. 3000 sq. ft. of retail space. 1500 sq. ft. retail, 1500 sq. ft. basement storage including dining room, small bar, outdoor patio during summer, and roadway cafe on Atwood Ave. Alcohol stored in basement dry storage. License granted by Common Council on 3/3/2020.</p>
553. THE GUILD	668 State ST	LICLIB-2023-00629	2	<p>The condition is:</p> <ol style="list-style-type: none"> 1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.
554. THE HARMONY BAR & GRILL	2201 Atwood AVE	LICLIB-2022-00704	15	<p>Tavern Premise: 3178 sq ft main level includes two joined rooms with one bar. Two basements totaling 3178 sq ft. Liquor and beer stored in basements. One kitchen and two restrooms on main floor. Approx. 1000 sq ft patio in back parking lot.</p>
555. THE HARVEY HOUSE	644 W Washington AVE	LICLIB-2019-00682	4	<p>Premises: Two story brick structure, 2,000 sq ft basement, glass enclosed train platform, and a renovated train car. Alcohol will be stored in the basement and at the two bars in the brick structure, the service station on the platform, and in the bar on the train car. Alcohol served in all spaces except the basement. Common Council granted the license on 9/3/2019, and granted a change of conditions to remove a condition on 5/5/2020, to have the following condition on the license:</p> <ol style="list-style-type: none"> 1. The establishment must meet the definition of a restaurant under Section 38.02 of Madison General Ordinances at all times. <p>Common Council granted a change of licensed premises 2/2/2021:</p> <p>Permanent expansion of premises to include the "office"- private space for 20. Increase outdoor capacity from 0 to 40 outdoor seats during covid restrictions.</p>

556.THE HEIGHTS	11 N Allen ST	LICLIB-2018-00330	5	<p>Premises: 1870 sq. ft. area includes outdoor patio with two small tables in the North Alley by the entrance. Alcohol stored in basement (locked). Small retail floor display across from the sales counter. Common Council granted the license on 6/5/18 with conditions.</p> <p>The conditions are:</p> <ol style="list-style-type: none"> 1. Establishment must meet the definition of a restaurant as defined by MGO 38.02. 2. Establishment will serve food at all times. 3. Closing time will be 9pm Sunday to Saturday. 4. Indoor capacity may be set at the maximum allowed by fire inspection. 5. A maximum capacity of 28 for the outdoor patio, except on UW Madison football home game days during which the outdoor capacity may be at fire inspection maximum capacity for seated dining. 6. 8 ft tall lattice-free fence with sound proofing on north property line and northernmost section of east property line. 7. Umbrellas on the patio tables to help absorb noise. 8. No amplified music. 9. No speakers in the outdoor patio.
557.THE HIGHLAND CORNER GRILL	2424 University AVE	LICLIB-2013-00263	5	<p>Premises: 176 room hotel and convention center with bar/restaurant and convention rooms. Common Council granted 6-4-2013</p>
558.THE LIBRARY	320 N RANDALL AVE	71370-77750	5	<p>Common Council granted Change of Agent 11-3-2015 Premise: 1800 sq. ft. Serving at bar, main floor. Restrooms on first floor. Stored on first floor and in basement facility. Outdoor seating area, including a 60' x 6' sidewalk cafe along Randall Ave. side of the business with a rope partition. Common Council granted license July 3, 2007, with the following conditions: 1) Establishment must meet the definition of a restaurant as defined by MGO 38.02. 2) Capacity shall be 99.</p>
559.THE LOWLANDS GROUP LLC	701 Hilldale WAY	LICLIB-2015-00289	11	<p>Common Council granted change of premise March 3, 2009. Premises: First and second floor seating and dining areas, roof top seating, sidewalk/patio seating, bar and walk-in coolers as well as a first floor liquor room. Indoor capacity is 340, outdoor capacity is 156 Common Council granted 6-2-2015.</p>
560.THE MALT HOUSE	2609 E WASHINGTON AVE	72363-80038	15	<p>Tavern Premise: 58'9 x 29'3. Seven rooms, restrooms, bar, back bar, back room, basement, furnace room, storage room. Outdoor seating. Common Council granted license March 4, 2008.</p>
561.THE MELTING POT	6816 Odana RD	LICLIB-2020-00221	19	<p>Common Council granted Change of Licensed Premise 10/07/08. Premise change includes addition of a concrete slab to provide space for outside seating, and a raised wood platform to cover an old building remnant and provide additional seating. Premises: Alcohol sold in main dining room and bar area. Alcohol storage is in bar area, cabinets near floor and ceilings, as well as coolers on floor. Additional storage in store room of restaurant located in back side of the kitchen, off of rear door. The condition is:</p>
562.THE OLD FASHIONED	23 N PINCKNEY ST	68504-71973	4	<p>1. Alcohol sales shall cease at midnight, daily. Premise - Bar, dining room, private dining room, second level dining area, and sidewalk cafe. Alcohol stored at bar and in back storage room. License granted by Common Council August 2, 2005. Expansion of licensed premise to include sidewalk cafe granted July 18, 2006. Expansion of license premise granted July 6, 2010, with an increase in capacity (capacity may be further limited by code), and expansion of sidewalk cafe.</p>
563.The Orpheum Theater	216 State ST	LICLIB-2022-00139	4	<p>TAVERN PREMISE: Single story building with basement. The building has a large main room and 2 restrooms and a walk-in cooler. The main room has an 8x40 foot seating area, a bar area with a grill, spaces for pool tables and dart boards. Alcohol beverages will be sold and stored in the large main area. Outdoor fenced-in seating area of 8 feet by 40 feet. Alcohol beverages will be stored in the basement and walk-in cooler. Common Council granted a change of licensed premises from 406 N Frances St to 508 State St Unit A with the following conditions:</p> <ol style="list-style-type: none"> 1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. 2. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times. 3. Food shall be available at all times.
564.THE RED SHED	406 N Frances ST	LICLIB-2019-00734	2	
565.THE RED SHED	406 N Frances ST	LICLIB-2019-00734	2	<p>TAVERN PREMISE: Single story building with basement. The building has a large main room and 2 restrooms and a walk-in cooler. The main room has an 8x40 foot seating area, a bar area with a grill, spaces for pool tables and dart boards. Alcohol beverages will be sold and stored in the large main area. Outdoor fenced-in seating area of 8 feet by 40 feet. Alcohol beverages will be stored in the basement and walk-in cooler. Common Council granted a change of licensed premises from 406 N Frances St to 508 State St Unit A with the following conditions:</p> <ol style="list-style-type: none"> 1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. 2. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times. 3. Food shall be available at all times.

566. THE RED ZONE	1212 Regent ST	LICLIB-2013-00528	8	Tavern Premises: 1206-1212 Regent St, three rooms (5000 sq ft) plus courtyard and building (400 sq ft), 1216 Regent St kitchen, back bar and dry storage (2000 sq ft) Common Council granted 8-6-2013.
567. THE RIGBY	119 E Main ST	LICLIB-2011-00339	4	Premise-3 levels, 1st floor 1307 sq. ft.; 2nd floor 1334 sq. ft.; basement 1334 sq. ft. Alcohol served on all three levels, sidewalk cafe, and roadway cafe; 24FT X 31FT seating area. Alcohol stored in the basement. Rooftop space used for service for events and private parties. The Common Council granted license 7/5/2011 with conditions. Common Council granted a change of licensed premises 6-3-2014 expanding the sidewalk cafe capacity to 50. The conditions are: 1. The establishment must meet the definition of a restaurant under Madison General Ordinances 2. The license includes provision for a sidewalk cafe. 3. Rooftop deck may be used for private events only. 4. Staff must monitor rooftop deck at all times it is being utilized.
568. THE SYLVEE	25 S Livingston ST	LICLIB-2022-00080	6	Tavern Premises: 40,000 Sq ft on two levels (main floor and mezzanine). Outdoor seating and service for approximately 184 on the corner of S Livingston and Main St. Alcohol will be stored in locked storage on each floor. 62'X32' alongside the venue on S Livingston Street on the corner of East Main St. No public access or right of way is needed. The space is private property. Capacity 240 standing and 42 seated.
569. THE TINSMITH	828 E Main ST	LICLIB-2020-00132	6	Premise: Alcohol beverages served from the bar inside the reception hall. Alcohol is stored in locked storage behind the bar and also in a storage room in the back of the reception hall. Common Council granted the license 5/5/2020 with the following condition: 1. Must notify the Central Police District in writing at least one week prior to any event over 300 attendees, or is not a wedding or corporate event.
570. THE TURN KEY	1344 E Washington AVE	LICLIB-2022-00473	6	Premises: All alcoholic beverages will be stored in the building located at 1344 E Washington Ave. Alcoholic beverages will be served in the building and outdoor seating. Common Council granted the license on August 2, 2022 with the following condition: 1. Alcohol service shall cease by 11pm, daily.
571. THE VILLA TAP	2302 PACKERS AVE	LICLIB-2011-00651	12	Tavern Premise: 110 x 35 feet, 1 bar room, 1 store room, horseshoe bar is 39x27 feet. Deck. Alcohol served at bar. Premise is expanded once per year with a fence across two driveways to completely enclose the parking lot for Rhythm and Booms Celebration. Premise is expanded to include fenced parking lot section for one gathering after golf outing per year Common Council granted 8/2/2011 with the condition that alcohol service will cease at Rhythm and Booms event at 8 pm.
572. THE WEARY TRAVELER FREEHOUSE	1201 Williamson ST	LICLIB-2022-00535	6	Common Council granted Change of Licensed Premises 8-6-2013 . Premise: Two semi-separated dining spaces and 12-seat bar. 25 seat patio outside adjacent to building. Liquor stored in locked basement room. Common Council granted the license on August 2, 2022 with the following conditions: 1. Food service will be available until 1:00 a.m.
573. THE WEDGE	2001 Atwood AVE	LICLIB-2023-00761	6	Tavern Premises: The bar space is about 1200 sq ft, consisting of bar seats and table seats, approximately 40 seats. There is a kitchen prep area off of the bar and two bathrooms, the back hallway has a walk in cooler and dry storage prep area. Alcohol will be stored in the walk in and behind the bar. Common Council granted 1/9/2024.
574. TINY'S TAP HOUSE	308 S Paterson ST	LICLIB-2017-01185	6	Tavern Premise - Alcohol beverages will be served inside the building, on the terrace in front of the building, and in the courtyard behind the building. Alcohol will be stored in a storage room on the main floor of the building and in a cooler on the main floor. Approximately 735 sq ft. Common Council granted 1-2-2018 with the following conditions: 1) Sunday - Thursday Hours are 3 pm to 11 pm., with Friday and Saturday hours 3 pm to 2 am. 2) Outdoor patio lighting is below the fence and facing down. 3) The bar will have a maximum capacity of 30. 4) No amplified music on patio.
575. TIP TOP TAVERN	601 NORTH ST	71365-77734	12	Premises: approx. 5000 sq. ft. serving area. Alcohol stored in under bar coolers, back bar coolers, back room storage, downstairs walk-in cooler and storage room. Outdoor patio and sidewalk cafe on North St and Commercial Ave. Common Council granted license July 3, 2007. Common Council granted a change of licensed premise on 4/8/14. Common Council granted a change of licensed premises 7.7.2015 to include the former barbershop next door. Common Council granted a temporary change of premises 7.5.2016 expanding the premises to include the parking lot on July 23, 2016 only.
576. TK RESTAURANT LLC	27 E Main ST	LICLIB-2014-01263	4	Common Council granted a permanent change of premises on 4/18/2023 to add sidewalk cafe on North St and Commercial Ave. Premise: Approximately 3200 sq. ft. Alcohol served at the bar, dining room and sidewalk café. Alcohol stored in refrigerated coolers behind the bar and in the kitchen and storage room. Common Council Granted 2-3-2015
577. TOBY'S SUPPER CLUB	3717 S DUTCH MILL RD	2082-1413	16	Premise - bar/dining rooms (2); 2 storage rooms; 1 kitchen; 1 office; concrete block wood frame; 1 1/2 basement; 2576 square feet. License granted by Common Council 6/2/92.
578. TOKYO SUSHI	1133 Williamson ST	LICLIB-2021-00500	6	Premise: Alcohol is served on the first floor, second floor and patio. Alcohol is stored in first floor refrigerator. Common Council granted the license on 11/2/2021.

579.TORNADO STEAK HOUSE	116 S HAMILTON ST	48680-37881	4	Premises - main bar, front dining room, back dining room, banquet room on lower level, liquor room on lower level, entry patio under awning. Common Council granted on 5-21-96.
580.TOTAL WINE SPIRITS BEER & MORE	400 West Towne MALL	LICLIB-2017-01079	9	Tavern premises: 23,156 sq. ft. one-story space including a 1,433 sq. ft. warehouse for storage Common Council granted 12.5.2017.
581.TOUCH OF UKRAINE	2418 winnebago ST	LICLIB-2023-00292	15	Premises: Unit 200 of a mixed use residential and commercial building. The premises consists of 4,995 square feet in area, including an outdoor patio (41' x 17') where alcohol is consumed. Alcohol also sold in bar area. Alcohol stored in kitchen and walk-in cooler. Space with brewing equipment is not part of the licensed premises. Granted by Common Council on 7/11/2023.
582.TRICKY FOODS	121 E Lakeside ST	LICLIB-2023-00180	13	Premises: Ground floor of a 66 unit apt building, "The Post". Alcohol served in Tricky Food's indoor space as well as the patio area. Stored in kitchen cupboard, kitchen storage, and office. Common Council granted the license on 6/6/2023.
583.TRIP'S MAIN DEPOT	627 W MAIN	LICLIB-2012-00887	4	Tavern Premise - Approx. 1400 sq ft. service on first floor, 30ft. by 58ft. Alcohol stored on first floor and in basement storage area. Common Council granted 12-11-2012.
584.TRU BY HILTON	8102 Watts RD	LICLIB-2018-00047	1	Premises: 46,4725 sq. ft. limited service hotel with 106 rooms with four floors and an outdoor patio area. License granted by Common Council on 3/6/2018.
585.TWISTED GROUNDS	6067 Gemini DR	LICLIB-2022-00977	3	PREMISES: One room at 6067 Gemini Dr. Outside of the front doors are patio tables with seating. Additional patio seating on west side of building. All alcohol stored behind the bar. Common Council granted 5.2.2023.
586.TWO STRAWS	1380 williamson ST	LICLIB-2014-00128	6	Tavern premises: Alcohol stored primarily in the basement and accessed by employees only. Alcohol served at the bars on the first floor and second floor. Guests will be allowed in all areas of these floors with the exception of behind the bar areas. Common Council granted Premise Change on 6/7/2016: Extend premise to include front porch. No physical alterations made to building. Common Council granted 5-6-2014 with the following conditions: 1) Alcohol sales will cease 30 minutes prior to statutory closing time; 2) There will be no outdoor seating; 3) Food shall be available at least 90 minutes prior to closing; 4) Music shall be kept at a reasonable level; 5) The back door is used for emergency exit or ADA accessibility only and that the licensee make every effort possible to limit early morning and late night use of the back door for deliveries and refuse and recycling removal. Common Council granted Premise Change on 6/7/2016 with the following conditions: 6) No alcohol in the front porch area after 10pm. 7) Maximum of 12 occupants on the porch or the capacity given by Building Inspection, whichever is less.
587.UMAMI GO	901 williamson ST	LICLIB-2020-00818	6	Premises: approx. 1800 sq. ft. space including service on main floor and future sidewalk café area. Alcohol stored on main floor in walk-in cooler, reach-in refrigerators, under counter refrigerators, display shelving, storage cabinets. Basement area for storage. Common Council granted license 1/5/2021.
588.UMAMI RAMEN & DUMPLING BAR	923 williamson ST	LICLIB-2011-00110	6	Premise - Approximately 1,600 square feet with bar area, dedicated dining room, and patio. Alcohol stored in bar area cooler and served throughout restaurant. Common Council granted license November 9, 2010.
589.UP NORTH	524 E WILSON ST	75376-85526	6	Common Council granted a change of licensed premise on June 7, 2011, expanding to include outdoor seating for up to 14 provided this complys with the establishment's Conditional Use Permit Common Council granted license 11/9/2010 with the following condition: 1. Establishment must meet the definition of a restaurant as defined by MGO section 38.02. Tavern Premise - First floor, three rooms and patio (4356 square feet), outside deck (900 square feet), basement two coolers and four rooms (3500 square feet). Common Council granted on 11-17-98 with the following conditions: 1) Outdoor areas must close one-half hour after sunset, subject to existing exceptions for special events on the license for Essen Haus. 2) No amplified sound (live or recorded) allowed in the outdoor area, subject to special event permits (daytime hours only). 3) Bakery area closed to alcohol at 9:00 p.m. 4) No wait staff service in retail and bakery areas. 5) Staff responsible for outside area being kept noise free until closing time.
590.UPSTAIRS DOWNSTAIRS/LAZY OAF LOUNG	1617 N STOUGHTON RD	74944-84656	12	Premise: Liquor served in bar area and patio. Liquor stored in basement in locked storage area. Common Council granted license February 3, 2009.
591.URBAN AIR ADVENTURE PARK	7309 West Towne WAY	LICLIB-2019-00458	9	Premises: alcohol stored in cooler behind counter. Alcohol served and consumed only in café, café seating area, party rooms and in front of two party rooms in the back. Records kept in front office. Common Council Granted 7/16/2019.
592.VFW POST 7591	301 COTTAGE GROVE RD	7442-2048	15	Tavern Premise: approximately 9100 square foot upper level; 3400 square foot upper level bar; lower level eating area and dance hall. Storage in locked storeroom. License granted by Common Council.
593.VILLAGE BAR	3801 Mineral Point RD	LICLIB-2021-00719	11	Premises: Three story building and outdoor porch. Beer stored in basement cooler. Main floor service area. Third floor storage only.

594.VINTAGE BREWING COMPANY	674 S WHITNEY WAY	76139-87543	19	Tavern Premise: 84' x 122' building with 1250 sq ft covered veranda in front and extending across 1/2 of East side of building. Alcohol stored in liquor room upstairs and behind bar and sold at bar and in restaurant and veranda. Common Council granted license 10-06-09. Common Council approved change of licensed premise 3/2/10 for outdoor patio, extending off veranda and going across 1/2 of the East side of building (approx. 1250 sq ft).
595.VINTAGE SPIRITS & GRILL	529 UNIVERSITY AVE	62439-60374	2	Tavern Premise - inside area is approximately 3,000 square feet, bar size is 15'x6', patio is approximately 20'x60' or 1,200 square feet. Alcohol stored in coolers behind the bar and in basement if necessary. Common Council granted on 5-7-02.
596.VITENSE GOLFLAND	5501 Schroeder RD	LICLIB-2015-00186	20	Common Council added the following condition on 6.11.2019: 1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. ALCOHOL WILL BE SOLD IN 20,000 SQ FT MAIN BUILDING (BASEMENT, MAIN FLOOR, TOP FLOOR) INCLUDING TERRACE AND DECK. Common Council granted license 5-5-2015.
597.WANDO'S	602 UNIVERSITY AVE	42751-29393	2	Tavern Premise - basement 62x21 and first floor 21x62. Basement utilities for liquor & beer storage and boiler room. First floor bar with booths and tables, second floor level, third floor level. Outdoor premises includes 5 tables on Frances St., using 2 loading zone stalls and part of street, totaling 55 feet. Common Council granted license.
598.wasabi Sushi Restaurant	449 State ST	LICLIB-2018-01020	2	Common Council granted change of licensed premise July 18, 2006, with condition 1; and amend on June 5, 2018, with condition 2: 1) Capacity shall not exceed 200, and is subject to Building Inspection approval. 2) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. Premises: The beverages are sold in dining area. The beverages are stored in storage room on the back of the restaurant. 1500 sq. ft. The conditions are:
599.WASHINGTON MARKET	640 W Washington AVE	LICLIB-2016-00945	4	1. Must meet the definition of a restaurant as defined by MGO Section 38.05. 2. Alcohol service must end by 10pm on Sunday through Thursday, and 11pm on Friday and Saturday. Premises: approx. 2424 sq. ft.Two business; a full-service coffee/restaurant and taco restaurant. Alcohol sold and served at both businesses, including outdoor seating. Alcohol stored in secured basement. Common Council granted 10/4/2016. Common Council granted a Change of Licensed Premises 8/6/2019 to remove the area know as "Harvey House" from the licensed premises.
600.WHISKEY JACKS	552 State ST	LICLIB-2014-00282	2	Tavern Premises: 5500 sq. ft. area including two bars adjacent to each other, and sidewalk cafe. Alcohol stored behind bars, in basement walk-in cooler, and locked liquor room storage. Common Council granted 6-3-2014
601.WHOLE FOODS MARKET	4710 Madison Yards WAY	LICLIB-2023-00608	11	Common Council added the following condition on 6.11.2019: 1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. Premises: A supermarket with refrigerated and non-refrigerated displays on the sales floor. Alcohol stored in a lockable area in the back house for additional product. Common Council granted 10.3.2023.
602.WILSON'S BAR AND GRILL	2144 ATWOOD AVE	46833-35366	15	Tavern Premise - 2,900 sq. ft. main floor and full basement for storage. During the months of May - October, premises extended into 75% of the parking lot for alcohol service in converted outdoor patio. License granted by Common Council. Change in licensed premise 3-16-99.
603.WINE & DESIGN MADISON WI	167 S Fair Oaks AVE	LICLIB-2019-01253	15	Voluntary license conditions set forth by Madison Police Department and agreed compliance with by Randall Wilson, Registered Agent. 1) Licensee will train all staff in the provisions of Section 38.06(10), MGO, the Unruly Patron Ordinance and when a patron acts in a manner that is violent, abusive, indecent, profane, boisterous or otherwise disorderly conduct, immediately contact the police and request that police invoke the provisions of this ordinance. 2) The establishment will institute a policy that the police will be called, in a timely manner, any time management or staff has information to believe a crime has been or is about to be committed and/or whenever a threat of or act of violence occurs on the premises or off premises in areas that would be considered in view or earshot of the establishment. 3) Licensee will produce a written establishment policy on these two conditions to include how employee training will be verified.
604.WISCO	852 WILLIAMSON ST	56318-49333	6	Premises: Building at 167 S. Fair Oaks Ave. Alcohol stored in storage room behind the bar. Alcohol sold and consumed in main party and private party rooms. Common Council granted 2/4/2020.
605.WONDER BAR	222 E Olin AVE	LICLIB-2016-01297	14	Tavern Premise - alcohol sold on first floor & outside beer garden, stored in basement. Common Council granted on 5-18-99. Common Council approved the following condition on June 3, 2008: Capacity is limited to 99, capacity may be further limited by code. Premises: Dining area, bar area, entire second floor, and outside patio. Alcohol stored in kitchen, storage on 1st floor, and basement. Common Council granted 1.3.2017.

606.WONDERSTATE COFFEE	27 W Main ST	LICLIB-2020-00742	4	Premises: Beer and wine sold to guests in the dining room and on the patio. Orders placed at the counter. During service, beer and wine located in back bar cooler. Dry storage located in locked office space. Common Council granted the license on 12/1/2020.
607.WOODY & ANNE'S	2236 Winnebago ST	LICLIB-2022-00537	6	Tavern Premises: Building is 1,022 total square ft. One room and basement storage. Alcohol stored in Main Bar Area / Back Room / Basement / Locked Cage. Alcohol served in Main Bar Area Common Council granted the license on August 2, 2022.
608.WOOF'S	114 KING ST	67103-69450	0	Tavern Premise: approximately 1600 square feet, including flexible table and chair layout/dance floor, bar and sidewalk café and roadway cafe. Alcohol sold at bar, stored in basement and bar area/coolers. Common Council granted September 7, 2004, with the following conditions: 1) Sidewalk cafe must meet and comply with Section 9.13(6)(j)(2) & (3) of the Madison General Ordinances. Common Council granted renewal of license 6/2/09 with an expanded premise on the dates of August 29-30, 2009 to include the 100 block of the street for the King Street Block Party. Common Council granted a change of licensed premises 6-3-2014 expanding the size of the patio and increasing outdoor capacity to 24.
609.WORLD BUFFET	499 D'onofrio DR	LICLIB-2017-01282	9	Premises: Approx 10500 sq ft restaurant featuring main dining room, outside patio, basement storage area. Granted by Common Council on 2-6-2018.
610.X-GOLF MADISON EAST	1714 Eagan RD	LICLIB-2020-00686	17	Common Council granted on 2/4/2021.
611.ZAVALA'S MARKET & TAQUERIA	805 S Gammon RD A	LICLIB-2023-00644	19	Premises: Alcohol stored in refrigerator. Sold to public in closed package and/or served with food sold in restaurant. Extra alcohol stored in a locked closet. Common Council granted 11.7.2023.
612.ZU ZU CAFE	1336 DRAKE ST	67977-70961	13	Premise: approximately 1,800 square feet. No bar. Beer stored in cooler. wine stored in cooler and in displays in front of coolers. Beer and wine sold at counter. Outdoor café. Common Council granted March 29, 2005, with the following conditions: 1 No sale of single cans or single bottles of beer or fermented malt beverages. 2) No sale of fortified wines. 3) Display of beer and wine will be limited to four doors of current cooler. 4) No consumption of alcohol at sidewalk cafe after 9:00 p.m. Common Council approved a premise change 3/29/2011. Adding outdoor café tables to the front of the café and removing parking stalls every summer from May 1- Nov. 1.
<hr/>				
				32,833.33



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83211

File ID: 83211

File Type: Resolution

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: Engineering
Division

File Created Date : 05/01/2024

File Name: Amending the records, including maps and databases, of the street address numbers and street names by the City Engineer, referred to in Sections 10.34, Madison General Ordinances by changing the name of a north to south portion of Luds Lane to Luds Court,

Final Action:

Title: Amending the records, including maps and databases, of the street address numbers and street names by the City Engineer, referred to in Sections 10.34, Madison General Ordinances by changing the name of a north to south portion of Luds Lane to Luds Court, the location of the street name change lying approximately 1250 feet east of E. Buckeye Rd / CTH "AB" (District 16)

Notes: Jeff Quamme

CC Agenda Date: 06/04/2024

Agenda Number: 23.

Sponsors: Jael Currie

Effective Date:

Attachments: Exhibit A Luds Ln to Luds Ct.pdf, Proposed CSM by Dane County.pdf, Luds Ln name change - public hearing mailing.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: jjohnson@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/2/2024	Robert Mulcahy	Approve	5/2/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/01/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Public Works (5/22/24), Plan Commission (5/20/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer	BOARD OF PUBLIC WORKS	05/22/2024	Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.					
	Notes: Additional referral to Plan Commission.					
1	BOARD OF PUBLIC WORKS	05/07/2024	Referred	PLAN COMMISSION	05/20/2024	
	Action Text: This Resolution was Referred to the PLAN COMMISSION					
1	PLAN COMMISSION	05/20/2024	Return to Lead with the Recommendation for Approval	BOARD OF PUBLIC WORKS	05/22/2024	Pass
	Action Text: A motion was made by Duncan, seconded by Field, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.					
1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - PUBLIC HEARING			Pass
	Action Text: A motion was made by Kliems, seconded by Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - PUBLIC HEARING. The motion passed by voice vote/other.					

Text of Legislative File 83211

Fiscal Note

The proposed resolution approves the street name change of Luds Lane to Luds Court. Under Contract No. 9481, (Legistar #8326), the Developer is responsible for all costs associated with the installation of street signs as required by the plans and specifications for the development. No City appropriation is required.

Title

Amending the records, including maps and databases, of the street address numbers and street names by the City Engineer, referred to in Sections 10.34, Madison General Ordinances by changing the name of a north to south portion of Luds Lane to Luds Court, the location of the street name change lying approximately 1250 feet east of E. Buckeye Rd / CTH "AB" (District 16)

Body

WHEREAS, Section 10.34, City of Madison General Ordinances, requires the City Engineer to maintain records, including maps and databases, of the street address numbers and street names; and

WHEREAS, the City of Madison Common Council adopted Resolution RES-24-00122, File ID 81590 on March 5, 2024 approving the "Madison Engineering Division - Street Naming Policy for New Streets" and the revised "Policy for Street Name Changes"; and

WHEREAS, the east-west portion of Luds Lane was originally named as such while entirely within the Town of Cottage Grove, as shown on attached Exhibit A attached hereto and made part of this resolution; and

WHEREAS, the Wisconsin Department of Transportation (WisDOT) acquired additional lands for a public right-of-way from the County of Dane as part of the CTH AB Interchange with USH 12 & 18 construction project per a Deed of Corporation, Document No. 5837544, Dane County Register of Deeds. Said lands were acquired by WisDOT to extend the road improvements of Luds Lane southerly culminating in a cul-de-sac, providing a new access point for a parcel currently owned by Copart of Connecticut Inc. (hereinafter the Copart Parcel) and in the Town of Cottage Grove; and

WHEREAS, the construction of the CTH AB Interchange, including the construction of the southerly extension of Luds Lane, was initiated in the fall of 2022 as shown on Exhibit A, and has ultimately been completed. At which time the public road access for the Copart Parcel in the Town of Cottage Grove was moved to Luds Lane and the Copart Parcel was assigned an address of 3071 Luds Land by Dane County; and

WHEREAS, on January 3, 2023 the City of Madison Common Council adopted Ordinance Enactment Number ORD-23-00009, File ID 74681 annexing lands owned by Dane County encompassing the Dane County Highway & Transportation East District Campus and Medical Examiner's Office. The said annexation also included the southerly half of the east-west portion of Luds Lane and the westerly 75 feet of the area conveyed for right-of-way to WisDOT for the said southerly extension of Luds Lane; and

WHEREAS, on August 1, 2023 the City of Madison Common Council adopted Ordinance Enactment Number ORD-23-00079, File ID 78656 (Dane County Waste & Renewables Annexation) annexing additional lands owned by Dane County. The said annexation included remainder of the Luds Lane right-of-way acquired by WisDOT for the said southerly extension of Luds Lane; and

WHEREAS, a Certified Survey Map application was submitted to City of Madison Planning by Dane County to create a lot for a new proposed Public Safety Communications Center (PSCC) and proposing to extend and dedicate a new public right-of-way running easterly from the existing Luds Lane to an intersection with Femrite Drive, a copy of said Certified Survey Map attached hereto; and

WHEREAS, the Certified Survey Map was conditionally approved by the City of Madison Common Council by Resolution Enactment Number RES-23-00793, File I.D. Number 80235, as adopted on the 5th of December, 2023. Said Resolution provided a condition of approval for naming the proposed easterly right-of-way extension other than Luds Lane. The Certified Survey is needed to create a new lot for Dane County to develop an Emergency Management Operations Center; and

WHEREAS, after review by City of Madison staff and Dane County staff, it was determined the best option for the naming of the easterly right-of-way extension is to extend the name of Luds Lane for the entire length to the intersection with Femrite Drive and rename the north-south portion of Luds Lane that includes the cul-de-sac to Luds Court; and

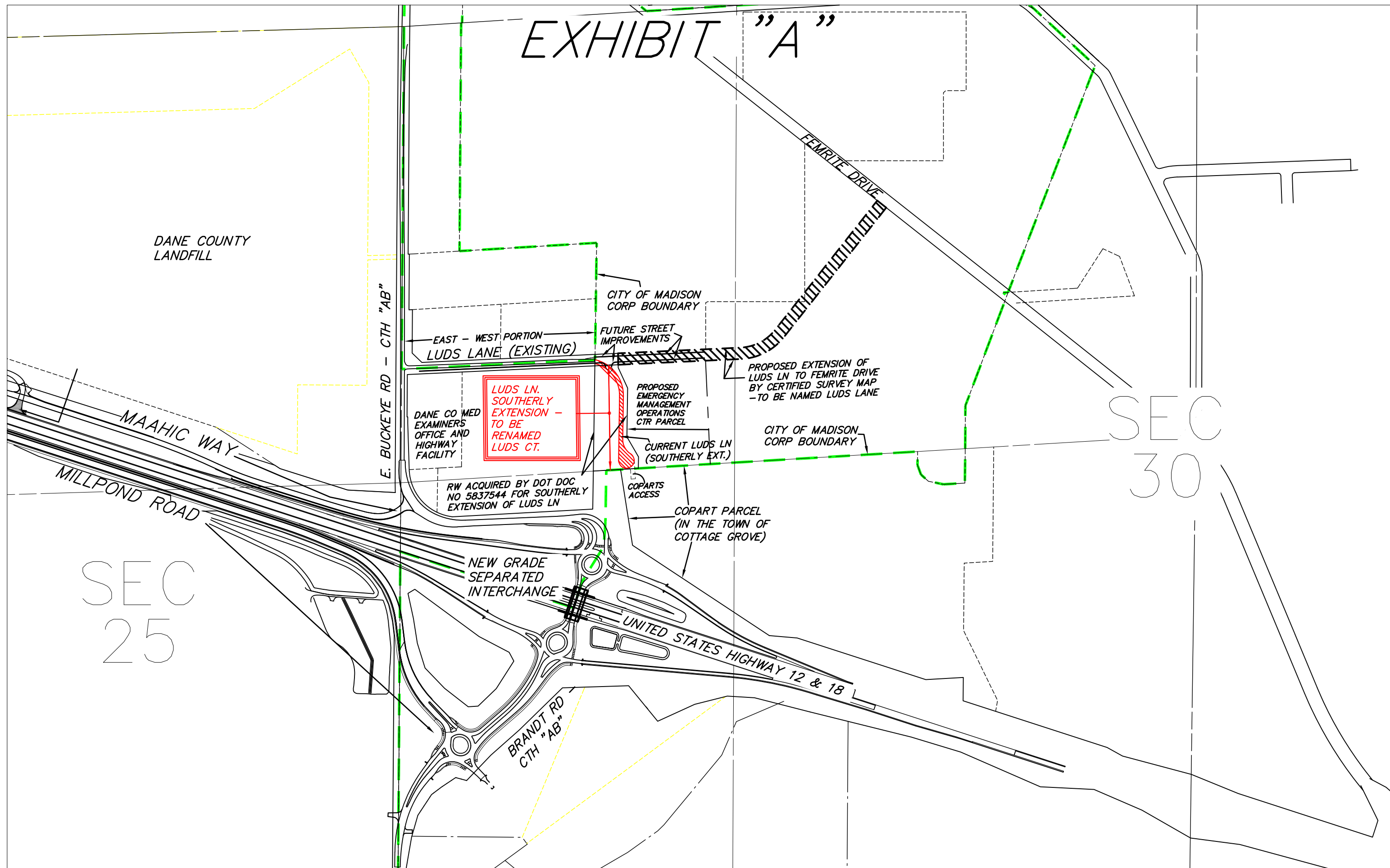
WHEREAS, Dane County has informed the owner of the Copart Parcel that the renaming the said north-south portion of Luds Lane to Luds Court will result in a future change of address for the said Copart Parcel by Dane County upon the City of Madison adoption of this resolution.

NOW THEREFORE BE IT RESOLVED, by approving this resolution, the City of Madison Common Council hereby approves the street name change of a north-south portion of Luds Lane to Luds Court as shown on attached Exhibit A. This name change beginning where Luds Lane bends southerly and progresses to its terminus at its southerly end.

NOW THEREFORE BE IT FUTHER RESOLVED, upon approval and adoption of the street name change that the City Assessor's Office and City Engineer's Office be permitted to change the Address-Parcel-Owner data in the City's databases as required to complete this street name change and also to coordinate any associated address changes with Dane County for any adjacent parcels having addresses affected by this street name change; and

NOW THEREFORE BE IT FURTHER RESOLVED, that all costs of the street signage necessary in the field as a result of this street name change shall be paid for by Dane County per the approved Contract for the Construction of Public Improvements to be Accepted by the City of Madison, Contract No. 9481, City Engineering Project No. 14950.

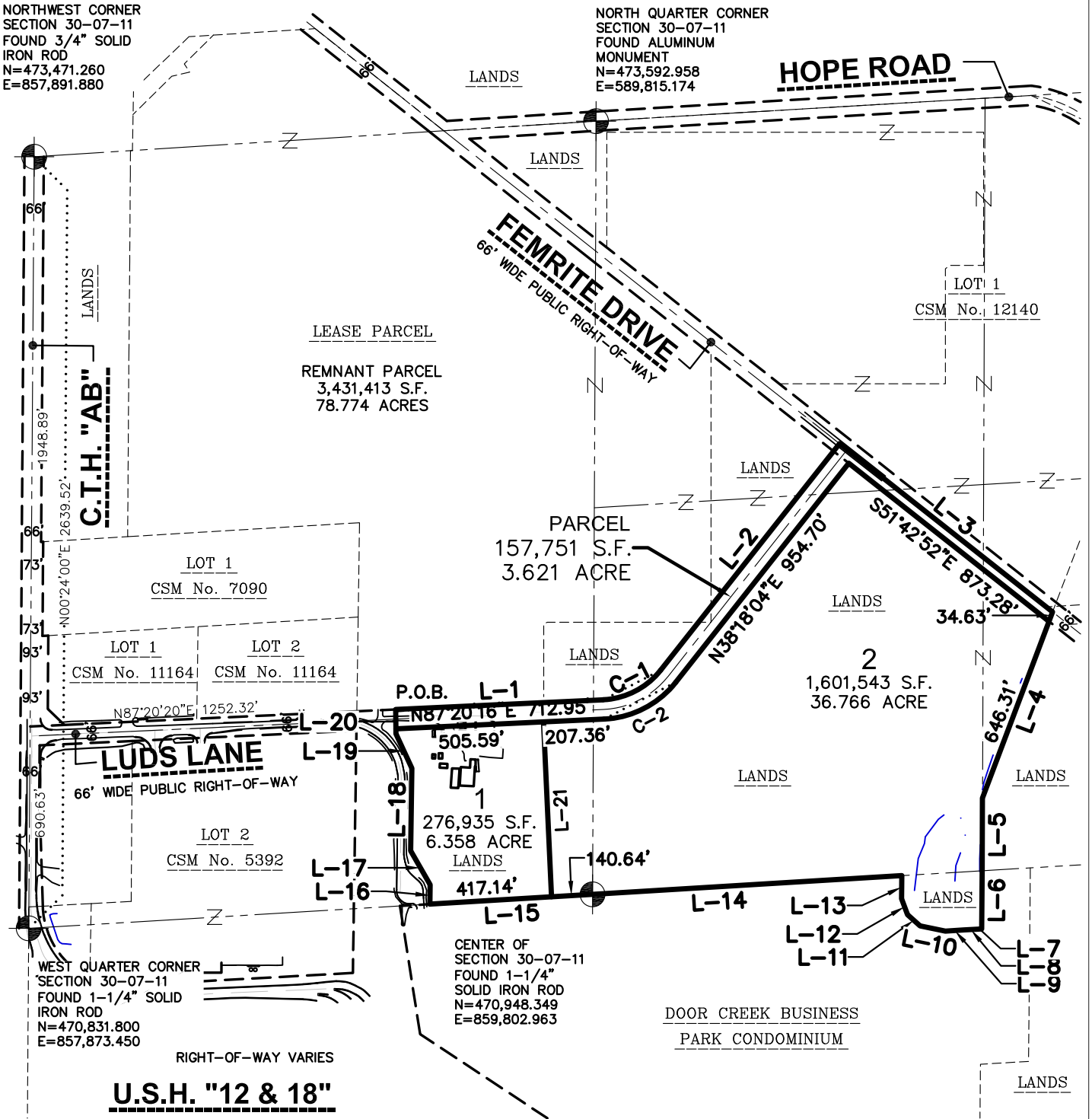
EXHIBIT "A"



PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER, AND PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 07 NORTH, RANGE 11 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

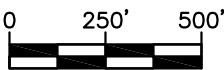


LEGEND


- GOVERNMENT CORNER
- 3/4" REBAR FOUND
- 3/4" x 24" REBAR SET (1.50 LBS/LF)
- PLAT BOUNDARY
- CENTERLINE
- RIGHT-OF-WAY LINE
- CHORD LINE
- PLATTED LOT LINE
- SECTION LINE
- EASEMENT LINE

NOTES

1. FIELD WORK PERFORMED ON SEPTEMBER 23, 2023.
2. BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY. THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 30-07-11, BEARS N00°24'00"E.
3. SEE SHEET 4 FOR LINE AND CURVE TABLE.
4. ALL BUILDINGS ON SITE WILL BE DEMOLISHED.



SCALE: 1" = 500'

<div>SURVEYED BY:</div> <div></div> <div>MADISON REGIONAL OFFICE</div> <div>161 HORIZON DRIVE, SUITE 101</div> <div>VERONA, WISCONSIN 53593</div> <div>P. 608.848.5060</div>	<div>SURVEYED FOR:</div> <div>DANE COUNTY</div> <div>PUBLIC WORKS</div> <div> MADISON, WI 53713</div>	PROJECT NO:	22-11600	SURVEYED BY:	—	VOL. _____ PAGE _____		
		FIELDBOOK/PG:	—	DRAWN BY:	JK		DOC. NO. _____	
		SHEET NO:	1 OF 7					C.S.M. NO. _____

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PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER, AND PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 07 NORTH, RANGE 11 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

NORTHWEST CORNER
SECTION 30-07-11
FOUND 3/4" SOLID
IRON ROD
N=473,471.260
E=857,891.880

LEASE PARCEL
REMNANT PARCEL
3,431,409 S.F.
78.774 ACRES

PARCEL
157,751 S.F.
3.621 ACRE
PART OF LEASE AREA
PER DOCUMENT No.'s
5824774 AND 5859972

FEMRITE DRIVE
33' WIDE PUBIC
RIGHT-OF-WAY
"DEDICATED TO
THE PUBLIC"

LUDDS LANE
66' WIDE PUBIC
RIGHT-OF-WAY
"DEDICATED TO
THE PUBLIC"

WEST QUARTER CORNER
SECTION 30-07-11
FOUND 1-1/4" SOLID
IRON ROD
N=470,831.800
E=857,873.450

CENTER OF
SECTION 30-07-11
FOUND 1-1/4"
SOLID IRON ROD
N=470,948.349
E=859,802.963

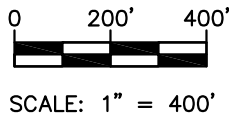
DOOR CREEK BUSINESS
PARK CONDOMINIUM

LEGEND

- GOVERNMENT CORNER
- 3/4" REBAR FOUND
- 3/4" x 24" REBAR SET (1.50 LBS/LF)
- PLAT BOUNDARY
- CENTERLINE
- RIGHT-OF-WAY LINE
- PLATTED LOT LINE
- SECTION LINE
- CHORD LINE
- EASEMENT LINE

NOTES

- FIELD WORK PERFORMED ON JULY XX, 2022.
- BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY. THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 30-07-11, BEARS N00°24'00"E.
- SEE SHEET 4 FOR LINE AND CURVE TABLE.
- ALL BUILDINGS ON SITE WILL BE DEMOLISHED.



SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
161 HORIZON DRIVE, SUITE 101
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
**DANE COUNTY
PUBLIC WORKS**
MADISON, WI 53713

PROJECT NO: 22-11600
FIELDBOOK/PG: -
SHEET NO: 2 OF 7

SURVEYED BY: -
DRAWN BY: JK

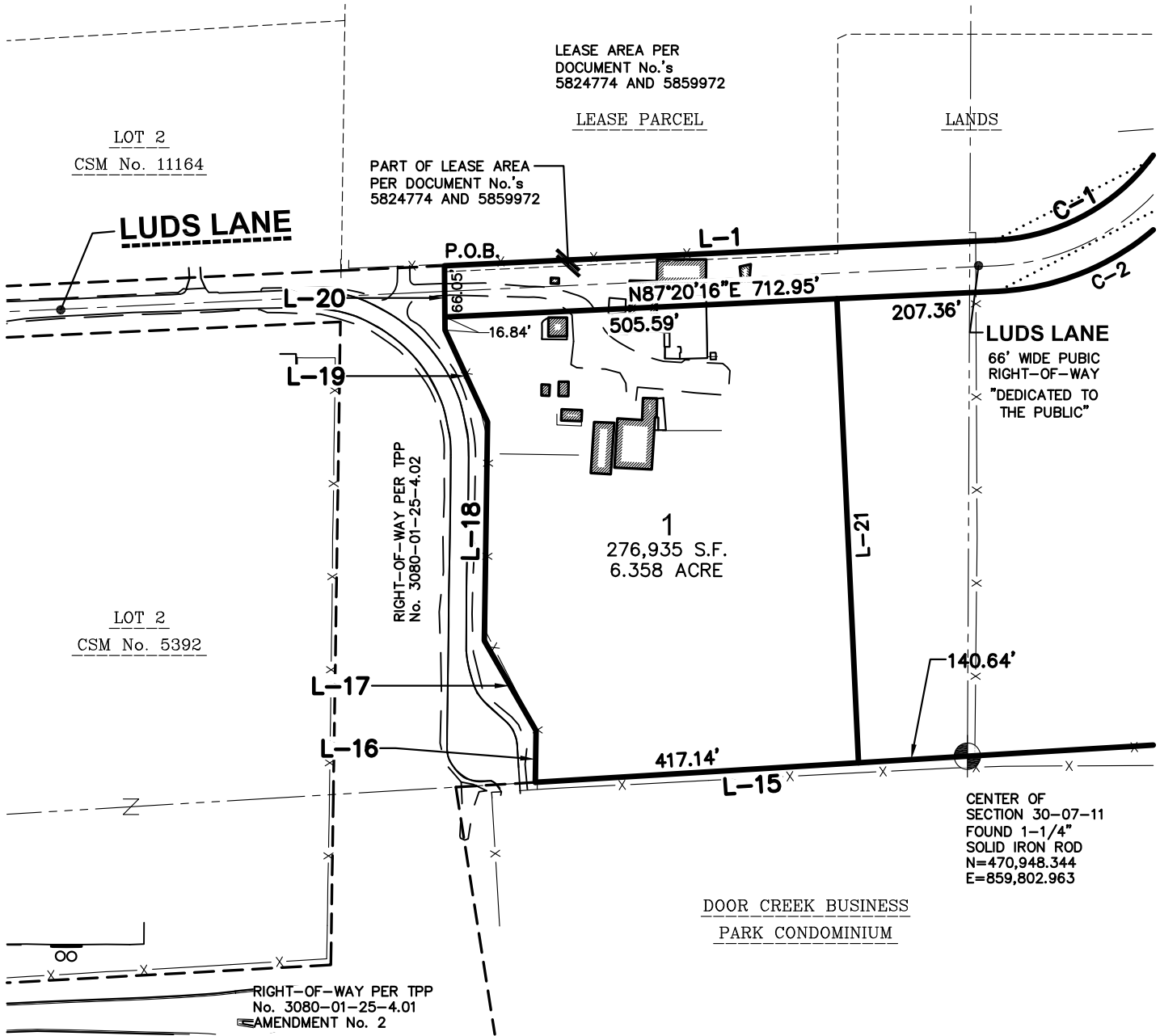
VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

File: I:\2022\2211600\DWG\Survey Sheets\2211600 P-CSM.dwg Layout: Sheet 2 User: CharlieMike\UXQ Plotted: Oct 02, 2023 - 7:37am

PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER, AND PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 07 NORTH, RANGE 11 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

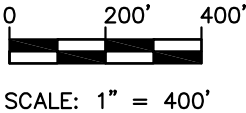


LEGEND

- GOVERNMENT CORNER
- 3/4" REBAR FOUND
- 3/4" x 24" REBAR SET (1.50 LBS/LF)
- PLAT BOUNDARY
- CENTERLINE
- RIGHT-OF-WAY LINE
- PLATTED LOT LINE
- SECTION LINE
- CHORD LINE
- EASEMENT LINE

NOTES

1. FIELD WORK PERFORMED ON JULY XX, 2022.
2. BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY. THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 30-07-11, BEARS N00°24'00"E.
3. SEE SHEET 4 FOR LINE AND CURVE TABLE.
4. ALL BUILDINGS ON SITE WILL BE DEMOLISHED.



File: I:\2022\2211600\DWG\Survey Sheets\2211600 P-CSM.dwg User: CharlieMike\UXQI Plotted: Oct 02, 2023 - 7:37am Sheet 3 Layout: Sheet 3

SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
161 HORIZON DRIVE, SUITE 101
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
**DANE COUNTY
PUBLIC WORKS**
MADISON, WI 53713

PROJECT NO: 22-11600
FIELDBOOK/PG: -
SHEET NO: 3 OF 7

SURVEYED BY: -
DRAWN BY: JK

VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

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LINE TABLE		
LINE	BEARING	DISTANCE
L-1	N87°20'16"E	710.47'
L-2	N38°18'04"E	987.69'
L-3	S51°42'52"E	928.77'
L-4	S20°38'07"W	680.94'
L-5	S00°12'38"W	248.35'
L-6	S00°30'47"W	199.06'
()	S00°07'50"W	199.06'
L-7	S86°32'42"W	13.61'
()	S86°09'45"W	13.61'
L-8	S87°01'00"W	46.64'
()	S86°38'03"E	46.64'
L-9	S86°26'50"W	63.84'
()	S86°03'53"E	63.84'
L-10	N78°25'58"W	88.56'
()	N78°48'55"W	88.56'
L-11	N48°21'03"W	57.59'
()	N48°44'00"E	57.59'


LINE TABLE		
LINE	BEARING	DISTANCE
L-12	N20°27'33"W	58.20'
()	N20°50'30"W	58.20'
L-13	N00°30'47"E	79.09'
()	N00°07'50"E	79.09'
L-14	S86°32'52"W	1060.12'
()	S86°09'45"W	1060.17'
L-15	S86°32'33"W	557.78'
()	S86°08'41"W	—
L-16	N00°51'14"E	66.54'
()	—	66.49'
L-17	N29°56'16"W	133.81'
L-18	N00°51'14"E	282.08'
L-19	N24°49'16"W	130.44'
L-20	N00°30'33"W	82.89'
L-21	N02°39'50"W	598.74'

CURVE TABLE							
CURVE	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD	TANGENT IN	TANGENT OUT
C-1	228.51'	267.00'	49°02'12"	S62°49'10"W	221.60'	N38°18'04"E	S87°20'16"W
C-2	285.00'	333.00'	49°02'12"	N62°49'10"E	276.38'	N87°20'16"E	N38°18'04"E

NOTES

1. FIELD WORK PERFORMED ON JULY XX, 2022.
2. BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY. THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 30-07-11, BEARS N00°24'00"E.

SURVEYED BY:



MADISON REGIONAL OFFICE
161 HORIZON DRIVE, SUITE 101
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:

DANE COUNTY
PUBLIC WORKS

MADISON, WI 53713

PROJECT NO:

22-11600

FIELDBOOK/PG:

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SHEET NO:

4 OF 7

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JK

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PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

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LEGAL DESCRIPTION

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER, AND PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 07 NORTH, RANGE 11 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SECTION 30, AFORESAID; THENCE N00°24'00"E, ALONG THE WEST LINE OF SAID SECTION A DISTANCE OF 690.63 FEET TO THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF LUDS LANE; THENCE N87°20'20"E, 1,252.32 FEET TO THE NORTHEAST CORNER OF TRANSPORTATION PROJECT PLAT No: 3080-01-25-4.02, ALSO BEING THE POINT OF BEGINNING; THENCE N87°20'17"E, 710.47 FEET TO A POINT OF CURVE; THENCE NORTHEASTERLY 228.51 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 267.00 FEET, THE CHORD BEARS N62°49'10"E, 221.60 FEET; THENCE N38°18'04"E, 987.69 FEET TO THE CENTERLINE OF FEMRITE DRIVE; THENCE S51°42'52"E ALONG SAID LINE, 928.77 FEET; THENCE S20°38'07"W, 680.94 FEET; THENCE S00°12'38"W, 248.35 FEET TO THE NORTH LINE OF DOOR CREEK BUSINESS PARK CONDOMINIUM; THENCE S00°30'47"W, 199.06 FEET; THENCE S86°32'42"W, 13.61 FEET; THENCE S87°01'00"W, 46.64 FEET; THENCE S86°26'50"W, 63.84 FEET; THENCE N78°25'58"W, 88.56 FEET; THENCE N48°21'03"W, 57.59 FEET; THENCE N20°27'33"W, 58.20 FEET; THENCE N00°30'47"E, 79.09 FEET TO THE SOUTH LINE OF THE NORTHEAST QUARTER OF SECTION 30, AFORESAID; THENCE S86°32'52"W ALONG SAID LINE, 1060.12 FEET TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 30 AFORESAID, THENCE S86°32'33"W ALONG THE SOUTH LINE OF THE NORTHWEST QUARTER OF SECTION 30, AFORESAID, 557.78 FEET TO THE EAST LINE OF TRANSPORTATION PROJECT PLAT No.: 3080-01-25-4.02; THENCE N00°51'14"E ALONG SAID LINE, 66.54 FEET; THENCE N29°56'16"W ALONG SAID LINE, 133.81 FEET; THENCE N00°51'14"E ALONG SAID LINE, 282.08 FEET; THENCE N24°49'16"W ALONG SAID LINE, 130.44 FEET; THENCE N00°30'33"W ALONG SAID LINE, 82.89 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 2,036,230 SQUARE FEET OR 46.745 ACRES.

SURVEYOR'S CERTIFICATE

I, BRETT KARNS, PROFESSIONAL LAND SURVEYOR S-2874, DO HEREBY CERTIFY THAT BY DIRECTION OF DANE COUNTY, I HAVE SURVEYED, DIVIDED, AND MAPPED THE LANDS DESCRIBED HEREON, AND THAT THE MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY OF THE LANDS SURVEYED AND THE DIVISION THEREOF, IN ACCORDANCE WITH THE INFORMATION PROVIDED. I FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS IN FULL COMPLIANCE WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF MADISON, DANE COUNTY, WISCONSIN.

BRETT KARNS, S-2874
PROFESSIONAL LAND SURVEYOR

DATE

SURVEYED BY:



MADISON REGIONAL OFFICE
161 HORIZON DRIVE, SUITE 101
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:

DANE COUNTY
PUBLIC WORKS

MADISON, WI 53713

PROJECT NO: 22-11600

FIELDBOOK/Pg: -

SHEET NO: 5 OF 7

SURVEYED BY: -

DRAWN BY: JK

VOL. _____ PAGE _____

DOC. NO. _____

C.S.M. NO. _____

File: I: \2022\2211600\DWG\Survey Sheets\2211600 P-CSM.dwg Layout: Sheet 5 User: CharlieMikeUX01 Plotted: Oct 02, 2023 - 7:38am

PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER, AND PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 07 NORTH, RANGE 11 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

CORPORATE OWNER’S CERTIFICATE

DANE COUNTY, A MUNICIPAL CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION HAS CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED HEREON. SAID CORPORATION FURTHER CERTIFIES THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.34, WISCONSIN STATUTES TO BE SUBMITTED TO THE TOWN OF COTTAGE GROVE FOR APPROVAL.

IN WITNESS WHEREOF, THE SAID DANE COUNTY HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS REPRESENTATIVES THIS _____DAY OF _____, 2023.

DANE COUNTY


BY: _____
[_____,] MANAGING MEMBER

STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____DAY OF _____, 2023,
THE ABOVE NAMED REPRESENTATIVES OF THE ABOVE NAMED DANE COUNTY TO ME
KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND
ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, DANE COUNTY, WISCONSIN MY COMMISSION EXPIRES _____

File: I:\2022\2211600\DWG\Survey Sheets\2211600 P-CSM.dwg Layout: Sheet 6 User: CharlieMikeUX01 Plotted: Oct 02, 2023 - 7:39am

<div>SURVEYED BY:</div> <div></div> <div>MADISON REGIONAL OFFICE 161 HORIZON DRIVE, SUITE 101 VERONA, WISCONSIN 53593 P. 608.848.5060</div>	<div>SURVEYED FOR:</div> <div>DANE COUNTY PUBLIC WORKS</div> <div>MADISON, WI 53713</div>	PROJECT NO: 22-11600	SURVEYED BY: -	VOL. _____ PAGE _____	
		FIELDBOOK/PG: -	DRAWN BY: JK		DOC. NO. _____
		SHEET NO: 6 OF 7			C.S.M. NO. _____

PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

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CITY OF MADISON PLAN COMMISSION APPROVAL

APPROVED FOR RECORDING PER CITY OF MADISON PLAN COMMISSION ACTION OF _____, 2023.

MATTHEW WACHTER, DATE
SECRETARY,
CITY OF MADISON PLAN COMMISSION

CITY OF MADISON COMMON COUNCIL APPROVAL CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY MAP, WHICH HAS BEEN DULY FILED FOR THE APPROVAL OF THE CITY OF MADISON COMMON COUNCIL, BE AND THE SAME IS HEREBY APPROVED AND THE DEDICATIONS, IF ANY DESIGNATED HEREON, ARE HEREBY ACKNOWLEDGED AND ACCEPTED BY THE CITY OF MADISON.

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE CITY OF MADISON ON THIS _____ DAY OF _____, 2023.

MARIBETH WITZEL-BEHL, CITY CLERK
CITY OF MADISON

OFFICE OF THE REGISTER OF DEEDS

_____ COUNTY, WISCONSIN

RECEIVED FOR RECORD _____,


20__ AT _____ O'CLOCK __M

AS DOCUMENT # _____

IN VOL. _____ OF CERTIFIED

SURVEY MAPS ON PAGE(S) _____

REGISTER OF DEEDS

<div>SURVEYED BY:</div> <div></div> <div>MADISON REGIONAL OFFICE</div> <div>161 HORIZON DRIVE, SUITE 101</div> <div>VERONA, WISCONSIN 53593</div> <div>P. 608.848.5060</div>	<div>SURVEYED FOR:</div> <div>DANE COUNTY</div> <div>PUBLIC WORKS</div> <div>MADISON, WI 53713</div>	PROJECT NO: 22-11600	SURVEYED BY: -
		FB/PG: -	DRAWN BY: JK
		SHEET NO: 7 OF 7	

AFFIDAVIT OF MAILING

STATE OF WISCONSIN)
) ss.
 COUNTY OF DANE)

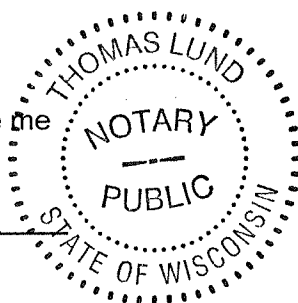
JOHANNA JOHNSON, being first duly sworn on oath, deposes and says that:

1. She is a Program Assistant 3 with the Office of the City Engineer, City of Madison, Dane County, Wisconsin, and did on the day of **May 17, 2024** place in envelopes and address to recipients, as indicated by attached list, a notice of public hearing for the project titled **CHANGING A PORTION OF LUDS LN TO LUDS CT**
2. She delivered the envelopes to the custody of the Mail Room of the Dane County Printing and Services Division, 210 Martin Luther King, Jr. Blvd., in the city of Madison, Dane County Wisconsin, for postage and depositing in the United States Mail.

Johanna L. Johnson
 Johanna L. Johnson

Subscribed and sworn to before me
 this 17 day of May, 2024

Thomas Lund



Notary Public, State of Wisconsin

My Commission expires: 4/8/27



Department of Public Works

Engineering Division

James M. Wolfe, P.E., City Engineer

City-County Building, Room 115
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703

Phone: (608) 266-4751

Fax: (608) 264-9275

engineering@cityofmadison.com

www.cityofmadison.com/engineering

Assistant City Engineer

Bryan Cooper, AIA

Gregory T. Fries, P.E.

Chris Petykowski, P.E.

Deputy Division Manager

Kathleen M. Cryan

Principal Engineer 2

John S. Fahmey, P.E.

Janet Schmidt, P.E.

Principal Engineer 1

Mark D. Moder, P.E.

Andrew J. Zwieg, P.E.

Financial Manager

Steven B. Danner-Rivers

Copart

c/o Peter Greenwood – Regional Manager Central Plains Region

14185 Dallas Parkway #400

Dallas, TX 75254

NOTICE OF PUBLIC HEARING BEFORE THE CITY OF MADISON COMMON COUNCIL

Street Name Change Changing a Portion of Luds Ln to Luds Ct

The City of Madison is proposing to change the name of a north to south portion of Luds Lane to Luds Court lying approximately 1250 feet east of E. Buckeye Rd / County Trunk Highway "AB". A public hearing on the matter will be held at a regular meeting to be held at 6:30 pm **CDT, Tuesday, June 4, 2024** via a hybrid meeting format in the Common Council Chambers Room 201 City-County Building 210 Martin Luther King, Jr. Boulevard, Madison, Wisconsin. The Common Council Website at <https://www.cityofmadison.com/council> provides links and instructions for those wishing to attend virtually.

A copy of the official notice is included with this letter.

Questions regarding the street name change should be directed to Jeff Quamme, Engineering Division Land Information Official Map Manager at (608) 266-4097 or jrquamme@cityofmadison.com

Sincerely

James M. Wolfe, P.E., City Engineer

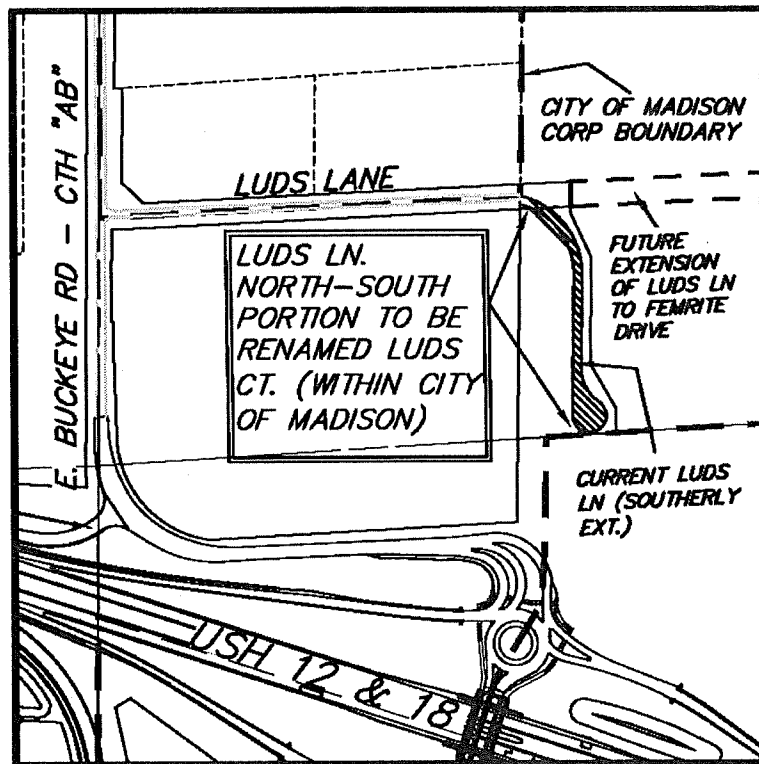
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Copies of the proposed street name change resolution ID No. 83211 may be obtained from the Engineering Division Mapping Section located in the Larry D. Nelson Engineering Operations Facility, 1600 Emil St, Madison, Wisconsin and is also available by searching "83211" on the following Legislative Information Center website: <http://madison.legistar.com/Legislation.aspx>

Questions regarding the street name change should be directed to Jeff Quamme, at (608) 266-4097 or jrquamme@cityofmadison.com



Publication date: May 24, 2024



Department of Public Works

Engineering Division

James M. Wolfe, P.E., City Engineer

City-County Building, Room 115
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4751
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Andrew J. Zwieg, P.E.

Financial Manager

Steven B. Danner-Rivers

Dane County Public Works Engineering Division
c/o Steve Richards – Project Manager
1919 Alliant Energy Center Way
Madison, WI 53713

NOTICE OF PUBLIC HEARING BEFORE THE CITY OF MADISON COMMON COUNCIL

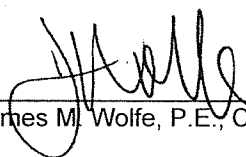
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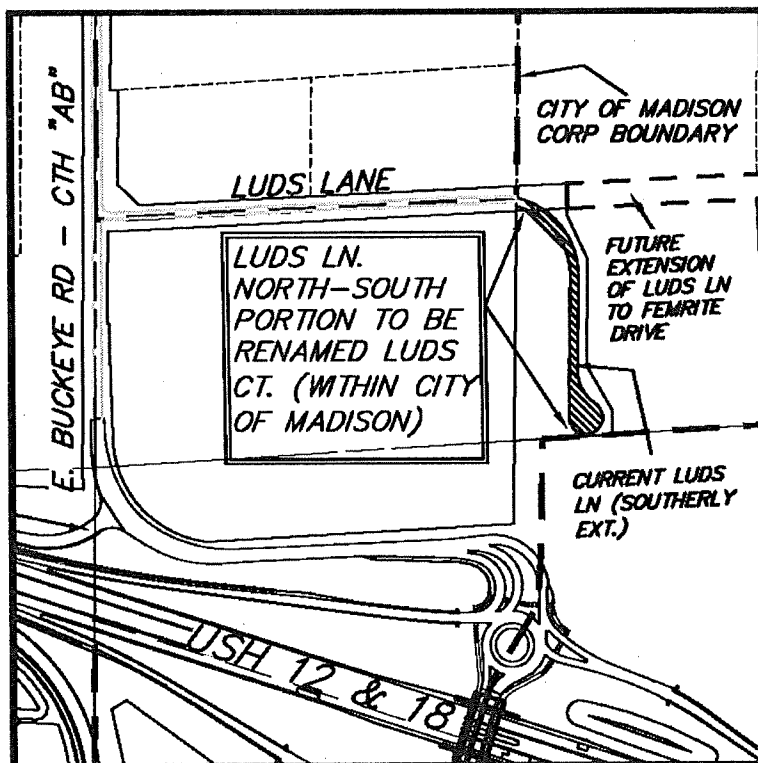
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Publication date: May 24, 2024



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83440

File ID: 83440

File Type: Resolution

Status: Council Public
Hearing

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/14/2024

File Name: Approving Plans, Specifications, And Schedule Of
Assessments For Olin-Turville Court and E. Lakeside
Street Assessment District - 2024.

Final Action:

Title: Approving Plans, Specifications, And Schedule Of Assessments For Olin-Turville
Court and E. Lakeside Street Assessment District - 2024. (District 13, District 14)

Notes: Reid Stiteley

CC Agenda Date: 06/04/2024

Agenda Number: 24.

Sponsors: BOARD OF PUBLIC WORKS

Effective Date:

Attachments: 13713 BPW Display.pdf, 13713_BPW Notes.pdf,
Olin Turville BPW Mailing.pdf,
13713_Olin-Turville_ExampleCCAssessLtr.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Robert Mulcahy	Approve	5/27/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/16/2024	Refer	BOARD OF PUBLIC WORKS	05/22/2024	05/22/2024	
	Action Text: This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/22/2024						
1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - PUBLIC HEARING				Pass
	Action Text: A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - PUBLIC HEARING. The motion passed by voice vote/other.						

Text of Legislative File 83440

Fiscal Note

The proposed resolution approves plans, specifications, and schedule of assessments and authorizes the Board of Public Works to advertise and receive bids for the Olin-Turville Court and E. Lakeside Street Assessment District - 2024. The total estimated cost of the project is \$521,743.50 comprised of \$497,296.95 in City costs and \$24,446.55 in assessments. Funding for the City portion of costs is available in Munis #15269. No additional appropriation is required.

Title

Approving Plans, Specifications, And Schedule Of Assessments For Olin-Turville Court and E. Lakeside Street Assessment District - 2024. (District 13, District 14)

Body

The Board of Public Works and the City Engineer having made reports of all proceedings in relation to the improvement of Olin-Turville Court and E. Lakeside Street Assessment District - 2024 pursuant to a resolution of the Common Council, Resolution No.RES-24-00286, ID No 82840, adopted 5/ which resolution was adopted thereto, and the provisions of the Madison General Ordinances and the Wisconsin Statutes in such case made and provided, and the Common Council being fully advised.

BE IT RESOLVED:

1. That the City at large is justly chargeable with and shall pay the sum of \$497,296.95 of the entire cost of said improvement.
2. That for those eligible property owners requesting construction of a rain garden in the public right-of-way adjacent to their property shall execute the necessary waiver of special assessments on forms provided by the City Engineer;
3. That the sum assigned to each separate parcel, as indicated on the attached schedule of assessment, is hereby specially assessed upon each such parcel.
4. That the Common Council determines such special assessments to be reasonable.
5. That the work or improvement be carried out in accordance with the reports as finally approved.
6. That such work or improvement represents an exercise of the police power of the City of Madison.
7. That the plans & specifications and schedule of assessments in the Report of the Board of Public Works and the Report of the City Engineer for the above named improvement be and are hereby approved.
8. That the Board of Public Works be and is hereby authorized to advertise for and receive bids for the said improvements.
9. That the due date by which all such special assessments shall be paid in full is October 31st of the year in which it is billed, or,
10. That such special assessments shall be collected in eight (8) equal installments, with interest thereon at 5.0 percent per annum, except those special assessments paid in full on or before October 31st of that year.
11. That the Mayor and City Clerk are hereby authorized to accept dedication of lands and/or easements from the Developer/Owner for public improvements located outside of existing public fee title or easement right-of-ways.

INSTALLMENT ASSESSMENT NOTICE

Notice is hereby given that a contract has been (or is about to be) let for Approving Plans, Specifications, And Schedule Of Assessments For Olin-Turville Court and E. Lakeside Street

Assessment District - 2024 and that the amount of the special assessment therefore has been determined as to each parcel of real estate affected thereby and a statement of the same is on file with the City Clerk; it is proposed to collect the same in eight (8) installments, as provided for by Section 66.0715 of the Wisconsin Statutes, with interest thereon at 5.0 percent per annum; that all assessments will be collected in installments as above provided except such assessments on property where the owner of the same has paid the assessment to the City Treasurer on or before the next succeeding November 1st.

NOTICE OF APPEAL RIGHTS

"Pursuant to Sec.4.09(14), Madison General Ordinances, as authorized by Sec. 66.0701(2), Wisconsin Statutes, any person against whose land a special assessment has been levied by this resolution has the right to appeal therefrom in the manner prescribed in Sec. 66.0703(12), Wisconsin Statutes, within forty (40) days of the day of the final determination of the Common Council, said date being the date of adoption of this resolution."

Olin-Turville Court and E. Lakeside Street Assessment District - 2024

Project Engineer Reid Stiteley 608-266-4093 Alder: Evers (13) & Knox Jr. (14)

Project Limits Olin-Turville Court from John Nolen Drive to E. Lakeside Street
E. Lakeside Street from John Nolen Drive to Olin-Turville Court

Street	Existing	Proposed
Project Type: Resurfacing		
Last Surfaced	Surfaced 1988	2024
Pavement Rating	3 out of 10	Replace asphalt pavement
Curb Rating	7 out of 10	Replace curb and gutter as needed
Surface Type	Asphalt	3.5" asphalt
Width/Lanes	Varies 24-32' / 2-way traffic	Match existing

Storm Sewer	Existing	Proposed
Work Required: Replace existing corrugated metal storm culverts with RCP		
Size	24"	24"
Material	Corrugated Metal	RCP
Year	1988	2024

Sanitary Sewer	Existing	Proposed
Work Required: Replace section of sanitary main		
Size	6"	8"
Material	Vitrified Clay	PVC
Year	1928	2024

Water Main	Existing	Proposed
Work Required: No water work is planned		
Size	8"	N/A
Material	Ductile Iron	N/A
Year	1988	N/A

Parking

Existing Parking Conditions: Parking on east side of street
Proposed Parking: Match existing

Street Lighting & Signals	Existing	Proposed
Street Lighting	On utility maintained poles	Existing street lights to remain
Signals	N/A	N/A

Tree Removals

1 planned tree removal due to condition:
1115 Olin-Turville Ct - 15" Maple

Costs

Total Cost	\$521,743.50
Adjacent Property Assessments (Parks Parcels Only)	\$24,446.55
City Share	\$497,296.95

Assessment Policy

Assessment Policy Item	City Share	Property Owners' Share
Asphalt Pavement - 10 Ft Width	0%	100%
Asphalt Pavement - Remaining Width	100%	0%
Driveway Aprons & Terrace Walkways	50%	50%
Curb & Sidewalk	100%	0%
Sidewalk Ramps	100%	0%
Sanitary & Storm Sewer Main	100%	0%
Sanitary Laterals to Property Line	75%	25%
Private Storm Sewer Connections	0%	100%

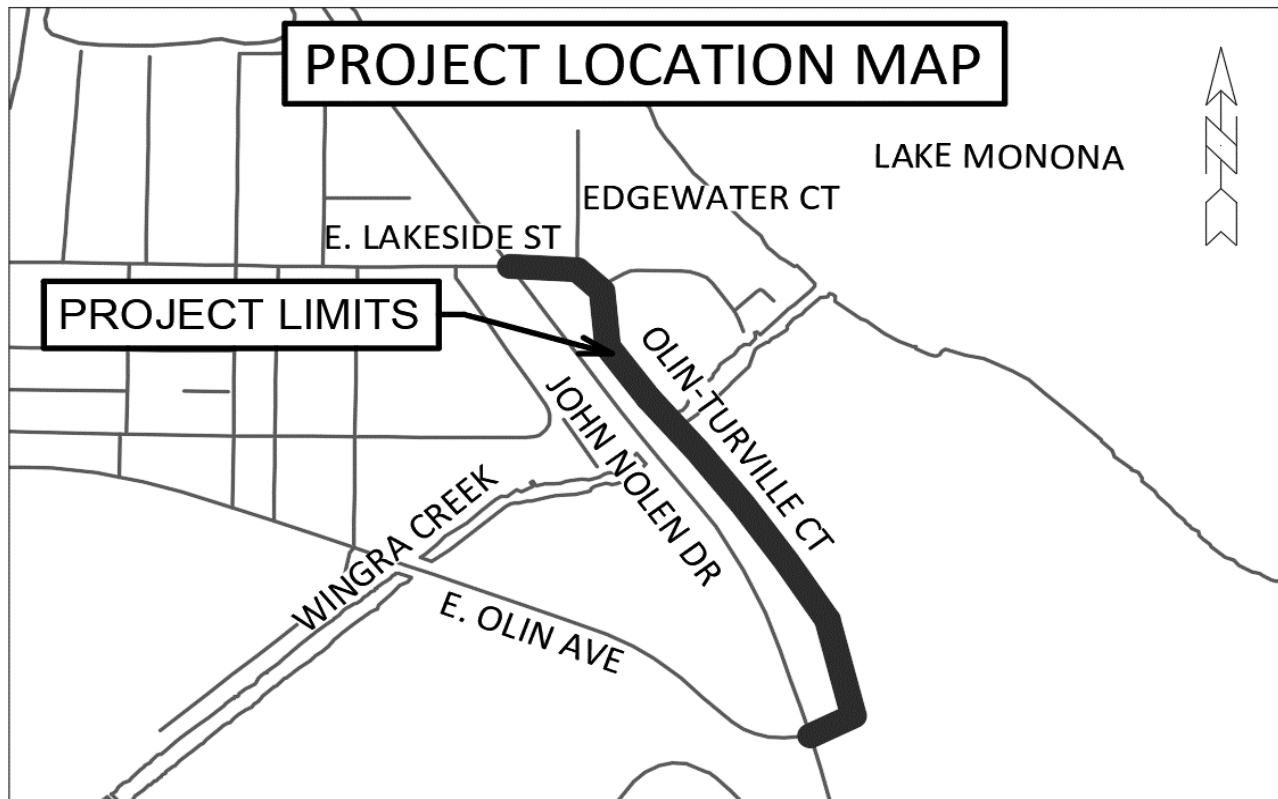
Assessments payable in one lump sum or over a period of 8 years, with 5% interest charged on unpaid balance

Schedule

Anticipated Start Date	September 2024
Project duration	Approximately 2 Months

Correspondence

None





Department of Public Works

Engineering Division

James M. Wolfe, P.E., City Engineer

City-County Building, Room 115
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4751
Fax: (608) 264-9275
engineering@cityofmadison.com
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Janet Schmidt, P.E.

Principal Engineer 1

Mark D. Moder, P.E.
Andrew J. Zwieg, P.E.

Financial Manager

Steven B. Danner-Rivers

Parcel Number: «Parcel_No»

Situs Address: «Situs_Address»

«OwnerLine1»

«OwnerLine2»

«OwnerLine3»

«OwnerLine4»

May 10, 2024

To: Property Owners along Olin-Turville Court and E. Lakeside Street

Re: Proposed Street Resurfacing Project & Public Hearing

The City of Madison is planning a 2024 construction project for Olin-Turville Court and E. Lakeside Street. The proposed project will include street improvements, sanitary sewer main replacements, and storm sewer replacements. Enclosed with this letter is a notification for the Public Hearing before the Board of Public Works. The date, time and location of the public hearing is on the notification.

This project will involve special assessments to the owners of property adjacent to the project. The property owners will be assessed for asphalt pavement resurfacing (10-ft width) on a per foot basis based upon the amount of frontage. The current assessment rate for 10-ft pavement resurfacing is \$11.85 per linear foot.

Below is a preliminary Schedule of Assessments, which shows the estimated costs for your property adjacent to the project. The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/olin-turville-ct-and-e-lakeside-street-resurfacing>, a hard copy can be mailed to you upon request. The frontages and lot areas of each property to be assessed are listed on the full schedule. After work is complete, a final assessment cost will be calculated based on bid prices and work actually performed. The final assessment cost, which will be billed after the completion of the project, is payable in one lump sum or over a period of 8 years, with the 5% interest charged on the unpaid balance.

To request accommodations for special needs or disabilities or if you have any other questions regarding this project, please contact Reid Stiteley, Project Manager, (608) 266-4093, rstiteley@cityofmadison.com. This includes requests relating to the Public Hearing and operations of construction.

Sincerely,

James M. Wolfe, P.E.
City Engineer

SEE BACK

Project Name: Olin-Turville Court and E. Lakeside Street Assessment District - 2024

Project Limits: John Nolen Dr to E. Lakeside St; John Nolen Dr to Olin-Turville Ct

Project ID: 13713

Owner:

«OwnerLine1»

«OwnerLine2»

Parcel(s) being assessed:

Parcel Number: «Parcel_No»

Parcel Location: «Situs_Address»

10' Pavement Resurfacing
Item 1
«Cost1»

Total
«Total»

The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/olin-turville-ct-and-e-lakeside-street-resurfacing>; a hard copy can be mailed to you upon request. The full Schedule includes greater details for the cost determination.

JMW:RES

Cc by email:

Alder Tag Evers District 13
Alder Isadore Knox Jr. District 14
Kelly Post, Parks
Ann Shea, Parks
Ashley Moseberry, Parks
Chad Hughes, Parks
Michael Sturm, Parks
Jason Vroman, Parks
Steven Dray, Parks
Andrew Zwieg, City Engineering
Mark Moder, City Engineering
Janet Schmidt, City Engineering
Kyle Frank, City Engineering

Adam Wiederhoeft, Water Utility
Ali Heinritz, City Traffic Engineering
Tom Mohr, City Traffic Engineering
Renee Callaway, Traffic Engineering
Yang Tao, Traffic Engineering
Charles Romines, Streets Division
Brad Hofmann, City Forestry
Aaron Leair, City Forestry
Tim Sobota, Madison Metro Transit
Hannah Mohelnitzky, City Engineering
Lorissa Banuelos, Common Council
Bill Sullivan, Fire Department
Jennifer Hannah, Police Department

Dane County 911
Amanda J Nagel
ajnagel@madison.k12.wi.us
Cedric D Hodo
cdhodo@madison.k12.wi.us
Dana S Scheel
dsscheel@madison.k12.wi.us
John Bain jdbain@madison.k12.wi.us
Kenneth R Thomas
krthomas1@madison.k12.wi.us
Vanessa Cruz vacruz@madison.k12.wi.us
Jenni Lawler jennil@badgerbus.com
John Meier johnm@badgerbus.com

**NOTICE OF PUBLIC HEARING
BEFORE THE BOARD OF PUBLIC WORKS
FOR
PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS
FOR
PUBLIC WORKS IMPROVEMENTS
MADISON, WISCONSIN**

PART I

The Common Council of the City of Madison, Wisconsin, having heretofore decided that it is expedient and necessary that the improvements as listed in Part II hereof be improved at the expense of the property thereby on which would be conferred some special benefit.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN:

That the City Engineer has prepared plans, specifications, a proposed schedule of assessments, and an estimate of the entire costs of the improvement for each of the districts listed in Part II hereof, and;

That the plans, specifications, a proposed schedule of assessments, and an estimate of the entire cost of the improvements listed hereto are available and open to inspection by all interested persons in the office of the City Engineer, Room 115, City-County Building, 210 Martin Luther King Jr. Blvd. and will so continue to be for ten (10) working days from the first published date of this notice, (please email Board of Public Works, boardofpublicworks@cityofmadison.com) and;

That on **WEDNESDAY, MAY 22, 2024 AT 5:30 P.M.**, the Board of Public Works will be held remotely and the public can attend using a laptop or call in by phone. If you would like instruction on how to participate, please email boardofpublicworks@cityofmadison.com. The Board will consider any objections that may be filed in writing or in person and hear all persons desiring to be heard, and;

That special assessments may be paid over an eight (8) year period, with the owner paying 1/8 of the principal each year plus five (5%) percent interest on the unpaid balance, as determined by the Board of Public Works.

That if the total assessment is paid in full before October 31st in the year that the billing is made, irrespective of project completion, then no interest shall be charged.

If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at engineering@cityofmadison.com. Please make contact at least 72 hours prior to the date of this public hearing so that we can make proper accommodations.

PART II

OLIN-TURVILLE COURT AND EAST LAKESIDE STREET ASSESSMENT DISTRICT – 2024

By Order of the Board of Public Works
Madison, Wisconsin

PUB: WSJ **May 10, 2024**

City of Madison Engineering Division - Preliminary Schedule of Assessments

Date: 5/22/2024
 Project ID: 13713
 Project Name: Olin-Turville Court and E. Lakeside Street Assessment District - 2024
 Project Description: Resurface Olin-Turville Ct from John Nolen Dr to E. Lakeside St and E. Lakeside St from John Nolen Dr to Olin-Turville Ct

Parcel Information				Frontage			Street Resurfacing Items		
Parcel No./ Zoning	Owner Name/ Mailing Address	Situs Address/ Parcel Location	Linear Feet (LF)	Frontage Streets	Multiple Frontage	Total Assessment	10' Pavement Resurfacing Assessment @		Total Assessment
							\$11.85 LF	per LF Cost	
070925202289 PR	CITY OF MADISON PARKS OLIN TURVILLE PARK 330 E LAKESIDE ST MADISON, WI 53715	202 E Lakeside St	250.00	E Lakeside St	No	\$2,002.65	169.00	\$2,002.65	\$2,002.65
070925207015 HIS-L	CITY OF MADISON PARKS OLIN TURVILLE PARK 330 E LAKESIDE ST MADISON, WI 53715	1156 Olin-Turville Ct	1449.00	Olin-Turville Ct	No	\$15,961.95	1,347.00	\$15,961.95	\$15,961.95
070925207023 PR	CITY OF MADISON PARKS OLIN TURVILLE PARK 330 E LAKESIDE ST MADISON, WI 53715	1000 Olin-Turville Ct	547.00	Olin-Turville Ct	No	\$6,481.95	547.00	\$6,481.95	\$6,481.95
TOTALS							2,063.00	\$24,446.55	\$24,446.55

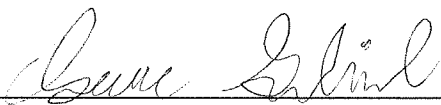
AFFIDAVIT OF MAILING

STATE OF WISCONSIN)
) ss.
 COUNTY OF DANE)

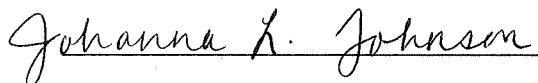
ISAAC GABRIEL, being first duly sworn on oath, deposes and says that:

1. He is an Program Assistant 1 with the Office of the City Engineer, City of Madison, Dane County, Wisconsin, and did on the 10th day of May, 2024 placed in envelopes addressed to each interested owner of respective addresses as indicated by attached assessment list, a true and correct copy of the notice of assessments for their property for the project titled **OLIN-TURVILLE COURT AND EAST LAKESIDE STREET ASSESSMENT DISTRICT - 2024** attached hereto.

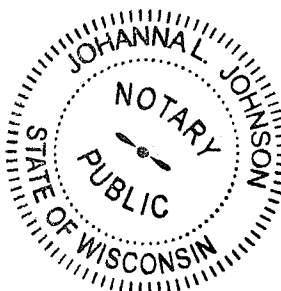
2. He delivered the envelopes to the custody of the Mail Room of the Dane County Printing and Services Division, 210 Martin Luther King, Jr. Blvd., in the city of Madison, Dane County Wisconsin, for postage and depositing in the United States Mail.


 Isaac Gabriel

Subscribed and sworn to before me
 this 10TH day of May, 2024



Johanna L. Johnson
 Notary Public, State of Wisconsin
 My Commission expires: January 8, 2026





Department of Public Works
Engineering Division
James M. Wolfe, P.E., City Engineer

City-County Building, Room 115
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4751
Fax: (608) 264-9275
engineering@cityofmadison.com
www.cityofmadison.com/engineering

Assistant City Engineer
Bryan Cooper, AIA
Gregory T. Fries, P.E.
Chris Petykowski, P.E.

Deputy Division Manager
Kathleen M. Cryan

Principal Engineer 2
John S. Fahrney, P.E.
Janet Schmidt, P.E.

Principal Engineer 1
Mark D. Moder, P.E.
Fadi El Musa Gonzalez, P.E.
Andrew J. Zwieg, P.E.

Financial Manager
Steven B. Danner-Rivers

Parcel Number: «Parcel_No»
Situation Address: «Situation_Address»

«OwnerLine1»
«OwnerLine2»
«OwnerLine3»
«OwnerLine4»

May 23, 2024

**NOTICE OF PUBLIC HEARING BEFORE THE COMMON COUNCIL
FOR
PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS
FOR PUBLIC WORKS IMPROVEMENTS**

MADISON, WISCONSIN

PART I

Notice is hereby given that the reports of the Board of Public Works and the City Engineer of the City of Madison, Wisconsin, on the plans, specifications, and special assessment of benefits accruing to the various lots and parcels of land affected by the proposed improvements, as listed in Part II hereof, in the City of Madison, have been filed in the office of the City Clerk, in the City-County Building, Madison, Wisconsin, and that said reports will be presented to the Common Council at a regular meeting-to be held **TUESDAY, June 4, 2024, at 6:30 P.M., VIA A HYBRID MEETING** and that the Common Council will then and there consider said reports and will hold a public hearing to hear all persons interested, or their agents or attorneys, concerning matters contained in said reports, and will determine what portion, if any, of the cost of said improvement shall be paid by the City at large, and other action as the Common Council may deem proper.

IF YOU WISH TO SPEAK VIRTUALLY AT THE MEETING, YOU MUST REGISTER. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you need to join the virtual meeting.

IF YOU WISH TO SPEAK IN-PERSON AT THE MEETING, YOU MUST REGISTER WITH THE COUNCIL'S SECRETARY PRIOR TO 6:30 P.M.


The Common Council meeting is held in Room 201 of the City-County Building, 210 Martin Luther King Jr., Blvd., Madison, WI.

Notice is hereby given that a contract has been (or is about to be) let for below listed project(s) and that the amount of the special assessment therefore has been determined as to each parcel of real estate affected thereby and a statement of the same is on file with the City Clerk; it is proposed to collect the same in eight (8) installments, as provided for by Section 66.0715 of the Wisconsin Statutes, with interest thereon at 5.0% percent per annum; that all assessments will be collected in installments as above provided except such assessments on property where the owner of the same has paid the assessment to the City Treasurer on or before the next succeeding November 1st. The Board of Public Works may recommend increasing the number of proposed installments. Changes recommended by the Board of Public Works will be indicated in the resolution considered by the Common Council.

If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at engineering@cityofmadison.com. Please make contact at least 72 hours prior to the date of this public hearing so that we can make proper accommodations.

PART II

OLIN-TURVILLE COURT AND EAST LAKESIDE STREET ASSESSMENT DISTRICT – 2024

BY: 
MariBeth Witzel-Behl, City Clerk

PUB: WSJ **May 24, 2024**

The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/olin-turville-ct-and-e-lakeside-street-resurfacing>; a hard copy can be mailed to you upon request. The full Schedule includes greater details for the cost determination. To receive project updates delivered to your email inbox visit the project page to sign up.

AFFIDAVIT OF MAILING

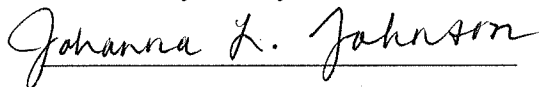
STATE OF WISCONSIN)
) ss.
 COUNTY OF DANE)

ISAAC GABRIEL, being first duly sworn on oath, deposes and says that:

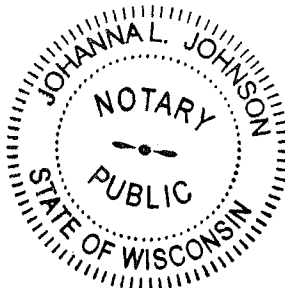
1. He is an Program Assistant 1 with the Office of the City Engineer, City of Madison, Dane County, Wisconsin, and did on the 23th day of May, 2024 placed in envelopes addressed to each interested owner of respective addresses as indicated by attached assessment list, a true and correct copy of the notice of assessments for their property for the project titled OLIN-TURVILLE COURT AND EAST LAKESIDE STREET ASSESSMENT DISTRICT - 2024 attached hereto.
2. He delivered the envelopes to the custody of the Mail Room of the Dane County Printing and Services Division, 210 Martin Luther King, Jr. Blvd., in the city of Madison, Dane County Wisconsin, for postage and depositing in the United States Mail.


 Isaac Gabriel

Subscribed and sworn to before me
 this 23rd day of May, 2024



Johanna L. Johnson
 Notary Public, State of Wisconsin
 My Commission expires: January 8, 2026





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83483

File ID: 83483

File Type: Appointment

Status: Mayoral Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/15/2024

File Name: 6-4-2024 Resident committee appointments (CARPC
& MAC)

Final Action:

Title: Report of the Mayor submitting resident committee appointments (introduction
5-21-2024; action 6-4-2024).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 25.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author: Satya Rhodes-Conway

Hearing Date:

Entered by: Idcosta@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor's Office	05/15/2024	Referred for Introduction				
	Action Text:	This Appointment was Referred for Introduction					
	Notes:	Confirm 6/4/24					
1	COMMON COUNCIL	05/21/2024	Refer to a future Meeting to Confirm	COMMON COUNCIL			Pass
	Action Text:	A motion was made by Figueroa Cole, seconded by Duncan, to Refer to a future Meeting to Confirm to the COMMON COUNCIL. The motion passed by voice vote/other.					
	Notes:	Confirm 6/4/24					

Text of Legislative File 83483

Title

Report of the Mayor submitting resident committee appointments (introduction 5-21-2024; action 6-4-2024).

Body

I hereby submit, for your consideration and approval, the following resident committee appointments.

CAPITAL AREA REGIONAL PLANNING COMMISSION (CARPC)

ALISON M. VOLK (15th A.D.) - appoint to a three-year term to the position of Mayoral Appointee succeeding David L. Wallner. Alison Volk is the deputy director of land protection projects for American Farmland Trust. She had 15 years of experience on land use matters and previously served on the City's Farmland Preservation Task Force.
TERM EXPIRES: 4-1-2027

MADISON ARTS COMMISSION

PAPA-KOBINA BREWOO (20th A.D.) - appoint to the remainder of a three-year term to the position of Resident Member succeeding Annik N. Dupaty. Papa-Kobina Brewoo is the CEO/Director of the Hitterz Collective, a community of artists for artists that primarily focuses on hip-hop and street dance styles. Papa-Kobina Brewoo is trained in a variety of dance styles as well as having experience in dance education, artist services management, event coordination/promotion and youth & community outreach. He has performed/competed in Madison and across the U.S for over 10 years.
TERM EXPIRES: 4-30-2026

Respectfully submitted,

Satya Rhodes-Conway
Mayor



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83711

File ID: 83711

File Type: Appointment

Status: Mayoral Business

Version: 1

Reference:

Controlling Body: Mayor's Office

File Created Date : 05/29/2024

File Name: 6-21-2024 Resident committee appointments

Final Action:

Title: Report of the Mayor submitting resident committee appointments (introduction 6-4-2024; action 6-18-2024).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 26.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author: Satya Rhodes-Conway

Hearing Date:

Entered by: Idcosta@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor's Office	05/29/2024	Referred for Introduction				
	Action Text:	This Appointment was Referred for Introduction					
	Notes:	Confirm 6/18/24					

Text of Legislative File 83711

Title

Report of the Mayor submitting resident committee appointments (introduction 6-4-2024; action 6-18-2024).

Body

I hereby submit, for your consideration and approval, the following resident committee appointments.

COMMUNITY DEVELOPMENT AUTHORITY

CLAUDE A. GILMORE (10th A.D.) - reappoint to a four-year term to the position of Adult City Resident. First appointed 6-21-2016.
TERM EXPIRES: 4-18-2028

DEWAYNE T. GRAY (13th A.D.) - reappoint to a four-year term to the position of Adult City Resident. First appointed 10-19-2021.
TERM EXPIRES: 4-18-2028

ECONOMIC DEVELOPMENT COMMITTEE

SUSAN M. BULGRIN (10th A.D.) - reappoint to a three-year term to the position of Member. First appointed 2-7-2017.
TERM EXPIRES: 4-30-2027

EQUAL OPPORTUNITIES COMMISSION

MELANIE G. RAMEY (4th A.D.) - reappoint to a three-year term to the position of Adult City Resident. First appointed 2-23-2016.
TERM EXPIRES: 4-20-2027

KATRIEL (KAT) WILLIAMS (15th A.D.) - reappoint to a three-year term to the position of Adult City Resident. First appointed 9-20-2022.
TERM EXPIRES: 4-20-2027

HOUSING STRATEGY COMMITTEE

BELINDA J. THOMAS (9th A.D.) - reappoint to a three-year term to the position of Member. First appointed 7-20-2021.
TERM EXPIRES: 4-30-2027

JULIA L. MATTHEWS (12th A.D.) - reappoint to a three-year term to the position of Resident Member. First appointed 1-23-2024.
TERM EXPIRES: 4-30-2027

LANDMARKS COMMISSION

MAURICE D. TAYLOR (7th A.D.) - reappoint to a three-year term to the position of Licensed Realtor. First appointed 10-15-2019.
TERM EXPIRES: 4-30-2027

EDNA ELY-LEDESMA (12th A.D.) - reappoint to a three-year term to the position of Adult City Resident. First appointed 5-24-2022.
TERM EXPIRES: 4-30-2027

MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD

CATHLEEN A. DETTMANN (5th A.D.) - appoint to a three-year term to the position of City Appointee succeeding Jane Richardson. Cathleen Dettmann is an attorney with Palmersheim Dettmann, S.C. with a focus on business law and litigation and experience in complex dispute resolution. She is a former lobbyist with experience in government operations and policy making.

TERM EXPIRES: 5-1-2027

PERSONNEL BOARD

DANA E. DENNY (7th A.D.) - reappoint to a three-year term to the position of Qualified Elector. First appointed 7-17-2012.

TERM EXPIRES: 4-30-2027

PUBLIC SAFETY REVIEW COMMITTEE

LYNN N. WAISHWELL (9th A.D.) - appoint to the remainder of a three-year term to the position of Resident Member succeeding Johnathan W.O. Delgado. Lynn Waishwell is a retired professor of public health having spent most of her career at Rutgers University School of Medicine. Her work focused on numerous areas including working with organizations that serviced the health needs of low-income populations; communicating health risks to local community members; and training various professionals (doctors, emergency responders, etc.) on methods to communicate with the public and conduct health education programs.

TERM EXPIRES: 4-30-2025

Respectfully submitted,

Satya Rhodes-Conway
Mayor



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83715

File ID: 83715

File Type: Appointment

Status: Mayoral Business

Version: 1

Reference:

Controlling Body: Mayor's Office

File Created Date : 05/29/2024

File Name: 6-4-2024 Alder committee appointments (DM & RTC)

Final Action:

Title: Report of the Mayor submitting alder committee appointments.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 27.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author: Satya Rhodes-Conway

Hearing Date:

Entered by: Idcosta@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor's Office	05/29/2024	RECOMMEND TO COUNCIL TO CONFIRM				
Action Text:		This Appointment was RECOMMEND TO COUNCIL TO CONFIRM					
Notes:		Confirm 6/4/24					

Text of Legislative File 83715

Title

Report of the Mayor submitting alder committee appointments.

Body

I hereby submit, for your consideration and approval, the following alder committee appointments.

DESTINATION MADISON

ALD. BILL TISHLER, District 11 - reappoint to a one-year term to the position of Common Council Member.

TERM EXPIRES: 4-15-2025

ROOM TAX COMMISSION

ALD. MICHAEL VERVEER, District 4 - reappoint to a one-year term to the position of Common Council Member.

TERM EXPIRES: 4-15-2025

ALD. YANNETTE FIGUEROA COLE, District 10 - reappoint to a one-year term to the position of Common Council Member.

TERM EXPIRES: 4-15-2025

Respectfully submitted,

Satya Rhodes-Conway
Mayor



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82600

File ID: 82600

File Type: Report

Status: Presidential
Business

Version: 1

Reference:

Controlling Body: Council Office

File Created Date : 03/21/2024

File Name: Confirming the Madison Common Council meeting
formats through September 24, 2024

Final Action:

Title: Confirming the Madison Common Council meeting formats through September
24, 2024:
6/18/24 - Hybrid (Virtual & CCB 201)
7/2/24 - **Virtual**
7/16/24 - Hybrid (Virtual & CCB 201)
8/6/24 - Hybrid (Virtual & CCB 201)
9/10/24 - Hybrid (Virtual & CCB 201)
9/24/24 - Hybrid (Virtual & CCB 201)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 28.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: lwindsor-engnell@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	03/21/2024	RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER				
Action Text: This Report was RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER							

Text of Legislative File 82600

Title

Confirming the Madison Common Council meeting formats through September 24, 2024:

6/18/24 - Hybrid (Virtual & CCB 201)

7/2/24 - **Virtual**

7/16/24 - Hybrid (Virtual & CCB 201)

8/6/24 - Hybrid (Virtual & CCB 201)

9/10/24 - Hybrid (Virtual & CCB 201)

9/24/24 - Hybrid (Virtual & CCB 201)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83010

File ID: 83010

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/13/2024

File Name:

Final Action:

Title: Temporary Class B Retailer License
Concurrent with Street Use Permit
SASY Neighborhood Association
Event Location: 2000 Block of Atwood Avenue
Event Date: 07/27/24 12:00PM - 10:00PM, 07/28/24 12:00PM - 8:00PM
Police District: 410 (District 6)
Event: AtwoodFest

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 29.

Sponsors:

Effective Date:

Attachments: Application, Alder Rummel Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: hharris@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Two registrations in support.							

Text of Legislative File 83010

Title

Temporary Class B Retailer License

Concurrent with Street Use Permit

SASY Neighborhood Association

Event Location: 2000 Block of Atwood Avenue

Event Date: 07/27/24 12:00PM - 10:00PM, 07/28/24 12:00PM - 8:00PM

Police District: 410 (District 6)

Event: AtwoodFest



Temporary B License

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

83010
(Number)

PERCPS-2024-00082
(scanned)

☐ No ☒ Yes
(STREET USE?)

Logistar file
(Processing step) Created

(initials)

Alder Name: Marsha Rummel Dist #: 6 Police Sector: 410 Downtown

- o Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- o You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- o If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- o At least one **licensed bartender** must be present.
- o **The fees** \$10 for beer and/or wine per event – events may have consecutive days.
- o Other requirements are on the accompanying sheet. ☐ Attached

The named organization applies for:

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.
- ☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

Organization

Pick one:

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

Organization Name: SASY Neighborhood Association Phone: 262-719-3121

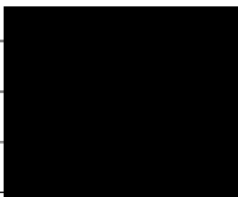
Address: PO Box 7483 Email: sasy-board@googlegroups.com Website: https://sasyna.org

Date organized: 1999 If a corporation, give date of incorporation: 2016

WI State Seller's Permit ID: _____

- ☒ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.
- ☐ We have been convicted of a violation of Chapter 38.

continued on page two - OVER

Organization Officers	Name	City, State	Birthdate
President	Ryan Koglin	Madison, WI	
Vice President	Davy Mayer	Madison, WI	
Treasurer	Susan Ramspacher	Madison, WI	
Secretary	Joe Schubert	Madison, WI	
Person in charge of event	Name	Phone	Email
	Ryan Koglin	1-262-719-3121	608Ryan@gmail.com

Event Information

Event Name: AtwoodFest Event dates & time(s): July 27 noon-10PM July 28 noon-8PM

Event Address: 2000 Block Atwood Ave Estimated Attendance: 4000 daily

Do the premises you want to license occupy *all* of the building/property? Yes No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc): _____

Explain the purpose and nature of the event: AtwoodFest is a celebration of place focused on the people, businesses, and institutions located in the Atwood Avenue community

Describe your planned method of crowd control: We retain both public off-duty police and private security staff. At all event times 2 officers will be on site. In addition, our team consists of nearly 20 community members, two of whom will be equipped with two-way radios. Most team members are experienced with previous events and thus address most security and safety matters.

How many security persons will you have on the licensed premises? 8-10 daily

If you are on a City right-of-way or property, will an application for waiver of insurance be filed? ☐ Yes ☒ No

Wholesaler who will supply fermented malt beverage: Wis Dist Quantities ordered: 50 bbls

Will food be served? ☒ Yes ☐ No Will a tent be used? ☒ Yes ☐ No

Will the street be used? ☒ Yes ☐ No Will wine be served? ☐ No ☒ Yes: of 2 per year

Wholesaler who will supply wine: General Bev Quantities ordered: 20 cases ☐ N.A.

Declaration

☒ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature  Date 4-5-24

Printed name of Officer who is signing Ryan Koglin

licensing

From: Rummel, Marsha
Sent: Wednesday, May 15, 2024 5:25 PM
To: licensing
Cc: Hanson, Michael; Verveer, Michael; Knox Jr., Isadore; Myadze, Charles
Subject: Comments for ALRC 5/15/24

Greetings ALRC-

#2 AtwoodFest - I support Temporary class B/Street use permit

#29 Deliciouser - I support outdoor patio until 9p

#31 PX 2 Prost- I support with the understanding from the applicant that they will reach out to nearby neighbors to inform them of event and street closing

#33/45 Tacos and Taquila - I support with the understanding that there is no outdoor amplified music on the rooftop patio

#34 Umami E license - the applicant attended MNA preservation and development committee yesterday. Neighbors on Jenifer St did not support a DJ until close. There was no consensus and no action taken by the MNA P&D at their meeting. After listening to the discussion, the applicant agreed to ask for referral to next ALRC meeting so I can hold a neighborhood meeting on June 25 @ 6p

#44 Lone Girl Brewing Co - I support with same conditions for patio capacity as previous establishment (38)

#61 Elks Lodge - I understand the application was received timely but misplaced and added late to the agenda. I'm not sure nearby neighbors received a postcard of the proposed request for change of licensed premises to allow alcohol service on the lawn and if that is correct, I would be happy to add this to my neighborhood meeting mentioned above if the applicant agrees to referral.

Thank you for your service-

Marsha

Alder Marsha Rummel (she/her/hers)

District 6

Subscribe to my blog: <http://www.cityofmadison.com/council/district6/blog/>

Please note: all email, regular mail, text, & written communications are subject to open record requests.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83011

File ID: 83011

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/13/2024

File Name:

Final Action:

Title: Temporary Class B Retailer License
Concurrent with Street Use Permit
Madison Museum of Contemporary Art
Event Location: Around Capitol Square and at State Street, Wisconsin
Avenue, N & S Hamilton Street, King Street, MLK JR Boulevard
Event Date: 07/13/24 9:00AM - 6:00PM, 07/14/24 10:00AM - 5:00PM
Police District: 406 (District 4)
Event: Art Fair on the Square

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 30.

Sponsors:

Effective Date:

Attachments: Application

Enactment Number:

Author:

Hearing Date:

Entered by: hharris@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass

Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83011

Title

Temporary Class B Retailer License

Concurrent with Street Use Permit

Madison Museum of Contemporary Art

Event Location: Around Capitol Square and at State Street, Wisconsin Avenue, N & S
Hamilton Street, King Street, MLK JR Boulevard

Event Date: 07/13/24 9:00AM - 6:00PM, 07/14/24 10:00AM - 5:00PM

Police District: 406 (District 4)

Event: Art Fair on the Square



Temporary B License

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Street Use: ☐ No ☒ **YES**
Office Use Only

(Agenda Item number) -if Street Use-

83011

(Legistar file number) -if Street Use-

PERCPS-2024-0083

(License number)

4

(Alder District #)

406

(Police Sector)

Office Use Only

344

- o Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, chambers of commerce, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- o You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- o If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- o At least one **licensed bartender** must be present.
- o **The fee** is \$10 for beer and/or wine per event - events may have consecutive days.

The named organization applies for:

- ☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.
- ☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

Organization

Pick one: ☒ Bona fide Club ☐ Chamber of Commerce ☐ Church
☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

Organization Name: Madison Museum of Contemporary Art Phone: (608) 257-0158

Address: 227 State St Email: lucas.molloy@brothersmolloyevents.com Website: www.mmoca.org

Date organized: 12/16/69 If a corporation, give date of incorporation: 12/16/69

WI State Seller's Permit ID: 456-1020052350-03

☐ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.

☐ We have been convicted of a violation of Chapter 38.

Organization Officers	Name	City, State	Birthdate
President	Colin Good	Madison, WI	
Vice President	Juliet Page	Madison, WI	
Treasurer	Jennifer Ridley Hanson	Blue Mounds, WI	
Secretary	Erin Bemis	Madison, WI	
Person in charge of event	Name	Phone	Email
	Lucas Molloy	2076471220	lucas.molloy@brothersmolloyevents.com

Event Information

Event Name: Art Fair on the Square Event dates & time(s): 7/13 from 9am-6pm & 7/14 from 10am-5pm

Event Address: Vendors will be around the Capitol Square and at State St., Wisconsin, N. Hamilton, S. Hamilton, King st., MLK JR Blvd Estimated Attendance: 150,000-200,000

Do the premises you want to license occupy *all* of the building/property? NO No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc): N/A

Explain the purpose and nature of the event: 66th annual Art Fair on the Square, which is the largest annual fundraising event for MMoCA, Madison's only contemporary art museum.

Describe your planned method of crowd control: Special Duty City of Madison Police Officers, Capitol Police, (private) security officers, along with MMoCA staff and contracted event professionals in Brothers Molloy Events

How many security persons will you have on the licensed premises? A minimum of 10

Will food be served? ☒ Yes ☐ No Will a tent be used? ☐ Yes ☒ No

Will the street be used? ☒ Yes ☐ No Will wine be served? ☒ No ☐ Yes: of 2 per year

Wholesaler/distributor/brewery who will supply fermented malt beverage: Frank Beverage

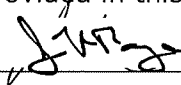
Quantities ordered: 325 cases of canned product

(If serving wine) Wholesaler/distributor/winery who will supply wine: NA

Quantities ordered: NA

Declaration

☒ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature  Date: April 1, 2024

Printed name of **Officer** who is signing: Juliet Page



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83012

File ID: 83012

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/13/2024

File Name:

Final Action:

Title: Temporary Class B Retailer License
Concurrent with Street Use Permit
Wisconsin Chamber Orchestra, Inc.
Event Location: Part of the Capitol Square; the 10 blocks of N & S Pinckney
Streets, the 10 blocks of E & W Main Streets, the 100 blocks of E. Washington
Avenue, MLK Boulevard, and King Street
Event Date: 06/26/24 4:00PM - 9:00PM, 07/03/24 4:00PM - 9:00PM, 07/10/24
4:00PM - 9:00PM, 07/17/24 4:00PM - 9:00PM, 07/24/24 4:00PM- 9:00PM,
07/31/24 4:00PM - 9:00PM; Rain Dates each Thursday following.
Police District: 405 (District 4)
Event: Concerts on the Square

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 31.

Sponsors:

Effective Date:

Attachments: Application

Enactment Number:

Author:

Hearing Date:

Entered by: hharris@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER	Pass
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Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83012

Title

Temporary Class B Retailer License

Concurrent with Street Use Permit

Wisconsin Chamber Orchestra, Inc.

Event Location: Part of the Capitol Square; the 10 blocks of N & S Pinckney Streets, the 10 blocks of E & W Main Streets, the 100 blocks of E. Washington Avenue, MLK Boulevard, and King Street

Event Date: 06/26/24 4:00PM - 9:00PM, 07/03/24 4:00PM - 9:00PM, 07/10/24 4:00PM - 9:00PM, 07/17/24 4:00PM - 9:00PM, 07/24/24 4:00PM- 9:00PM, 07/31/24 4:00PM - 9:00PM; Rain Dates each Thursday following.

Police District: 405 (District 4)

Event: Concerts on the Square



Temporary B License

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Street Use: ☐ No ☒ **YES**
Office Use Only

(Agenda Item number) -If Street Use-

83012

(Legistar file number) -If Street Use-

PERCPS-2024-00084

(License number)

4

405

(Alder District #)

(Police Sector)

Office Use Only

- o Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, chambers of commerce, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- o You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- o If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- o At least one **licensed bartender** must be present.
- o **The fee** is \$10 for beer and/or wine per event – events may have consecutive days.

The named organization applies for:

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.
- ☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

Organization

Pick one: ☐ Bona fide Club ☐ Chamber of Commerce ☐ Church
☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

Organization Name: Wisconsin Chamber Orchestra, Inc. Phone: 608.257.0638

Address: 321 E Main St, Madison, WI 53703 Email: wco@wcoconcerts.org Website: wcoconcerts.org

Date organized: 07/26/1960 If a corporation, give date of incorporation: 07/26/1960

WI State Seller's Permit ID: _____

☒ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.

☐ We *have* been convicted of a violation of Chapter 38.

Organization Officers	Name	City, State	Birthdate
President	Joseph Diedrich	Madison, WI	
Vice President	Joyce Dieter	Madison, WI	
Treasurer	Brian Yahn	Madison, WI	
Secretary	Alan Fish	Madison, WI	
Person in charge of event	Name	Phone	Email
	Sam Pavel, Director of Operations	608.257.0638	sampavel@wcoconcerts.org

June 26, July 3rd, 10th, 17th, 24th and 31st. Rain dates each Thursday following.

Event Information

Event Name: Concerts on the Square Event dates & time(s): 4:00pm - 9:00pm

Event Address: The Capitol Square between the corner of S. Carroll & W. Main and the corner of E. Mifflin & N. Pickney Estimated Attendance: 20,000+

Do the premises you want to license occupy *all* of the building/property? No No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc):

The 10 blocks of N & S Pinckney, the 10 blocks of E & W Main, the 100 blocks of E. Mash, MLK, and King St.

Explain the purpose and nature of the event: Annual 6 week classical (this year 5) and light pops concert series.
Free and open to the public.

Describe your planned method of crowd control: Posted event grounds. City and state police, staff and volunteers to monitor the area. Safety announcement made over the concert PA system as needed.

How many security persons will you have on the licensed premises? 7(5 city police, 2 capitol officers)

Will food be served? ☒ Yes ☐ No

Will a tent be used? ☐ Yes ☒ No

Will the street be used? ☒ Yes ☐ No

Will wine be served? ☐ No ☒ Yes: 1 of 2 per year

Wholesaler/distributor/brewery who will supply fermented malt beverage: TBD

Quantities ordered: 10 barrels of beer/concert

Wisconsin
Distr.

(If serving wine) Wholesaler/distributor/winery who will supply wine: TBD

Quantities ordered: 10 barrels of wine/concert

Wisconsin
Distr.

Declaration

☒ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature [Signature] Date: 9/10/24

Printed name of **Officer** who is signing: Joseph Diedrich



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83022

File ID: 83022

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 04/16/2024

File Name:

Final Action:

Title: Entity Reorganization
Red Robin International, Inc. • dba Red Robin
2440 East Springs Dr
Class B Combination Liquor & Beer
District 17
Add 2 new officer(s), remove 2 officers

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 32.

Sponsors:

Effective Date:

Attachments: 72658-80568 CCC.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: tlund@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83022

Title

Entity Reorganization
Red Robin International, Inc. • dba Red Robin
2440 East Springs Dr
Class B Combination Liquor & Beer
District 17
Add 2 new officer(s), remove 2 officers



Change of Officers

City of Madison Clerk

210 MLK Jr Blvd, Room 103

Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

(License number)

(Alder District # and Name)

Office Use Only

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

Licensed Premises Information

This application modifies existing alcohol license number: 72658-80568

Business dba Name: Red Robin America's Gourmet Burger

Licensed Address: 2240 East Springs Drive, Madison, WI 53704

Liquor/Beer Agent Name: Jessica Ashley Strix

Alder, District #: _____

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Red Robin International, Inc.

Business Mailing Address: 10000 E. Geddes Avenue, Ste 500, Englewood, CO 80112

Business Contact Name, Position: Barbara Armstrong, Licensing Manager

Business Phone: 303-846-5469

Business Email: barmstrong@redrobin.com

List New Officers/Members/Directors, if applicable (attach background check form for each):

Name	Title
Joshua Todd Wilson	President & Treasurer
Sarah Mussetter	Vice President & Secretary

Officers/Members/Directors who will no longer hold their positions:

Name	Former Title
Lynn Schweinfurth	President & Treasurer
Michael L. Kaplan	Vice President & Secretary

continued on page two -OVER


Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☒ Yes, explain: There are multiple Red Robin restaurants licensed under Red Robin International, Inc. located in Wisconsin.

After this change, how many total officers/members/directors will be in the organization?: 2

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


Authorized Signature

4/15/2024
Date

☒ Form submitted by mail/e-mail
Office Use Only



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83309

File ID: 83309

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Licensed Premises
Deliciouser, LLC • dba The Deliciouser
Current Capacity (in/out): 45/0 • Proposed Capacity (in/out): 49/40
931 E Main St. Suite 7 • Agent: Michelle Oyamada
Class B Combination Liquor & Beer • 25% alcohol, 50% food
Police Sector 408 (District 6)
Add suite 6 and outdoor patio to premises.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 33.

Sponsors:

Effective Date:

Attachments: LICPCH-2024-00221 DELICIOUSER.pdf, MNA
Comments.pdf, Alder Rummel Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER				Pass

Action Text: A motion was made by Carter, seconded by Barushok, to RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.

The condition is:

1. Alcohol sales shall cease by 9:00pm on the sidewalk cafe.

One registration in support.

Notes: The condition is:

1. Alcohol sales shall cease by 9:00pm on the sidewalk cafe.

Text of Legislative File 83309

Title

Change of Licensed Premises

Deliciouser, LLC • dba The Deliciouser

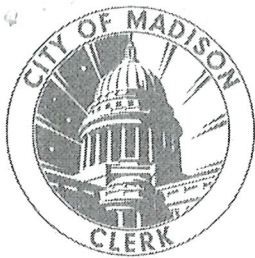
Current Capacity (in/out): 45/0 • Proposed Capacity (in/out): 49/40

931 E Main St. Suite 7 • Agent: Michelle Oyamada

Class B Combination Liquor & Beer • 25% alcohol, 50% food

Police Sector 408 (District 6)

Add suite 6 and outdoor patio to premises.



Change of Premises

Fee: \$25.00

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Registrar file number)

LICPCIL-2024-00221

(License number)

6

408

(Alder District #)

(Police Sector)

Office Use Only

Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2022-00918

Business dba Name: Delicouser DBA The Delicouser

Licensed Address: 931 E. MAIN St. Suite 7, Madison, WI 53703

Liquor/Beer Agent Name: Michelle Oyama

25 % Alcohol, 50 % Food, 25 % Other retail Alder, District #: Alder Rummel Police Sector:

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Delicouser, LLC.

Business Mailing Address: 931 E. MAIN St Suite 7 Madison, WI 53703

Business Contact Name, Position: MARCIA Castro Partner

Business Phone: 608-286-1226

Business Email: michelle@thedelicouser.com

Current Capacity (indoor): 45

Current Capacity (outdoor): 0

Proposed Capacity (indoor): 49

Proposed Capacity (outdoor): 40

If your capacity is increasing, contact Building Inspection: (608) 266-4551, binspection@cityofmadison.com

Change is: ☒ Permanent

☐ Temporary (from until)
Date Date

Is this change related to a Roadway Café Expansion License/Roadway Permit: ☐ Yes or ☐ No

Description of Changes (include approximate measurements, and fencing, if necessary):

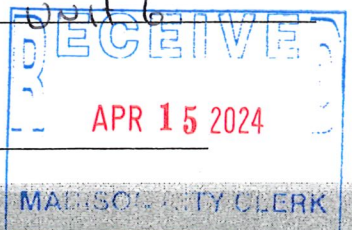
We would like to store our Alcohol cage at our new unit, next to our current unit at Suite 6 (we are 7), ~~at~~ where we moved our office to allow more seating in Dining room. We also are adding an outdoor patio to Suite 7 which extends in front of unit 6. No Alcohol will be served in unit 6.

☒ Detailed Floor Plans included (required)

Authorized Signature

Date

4/15/24



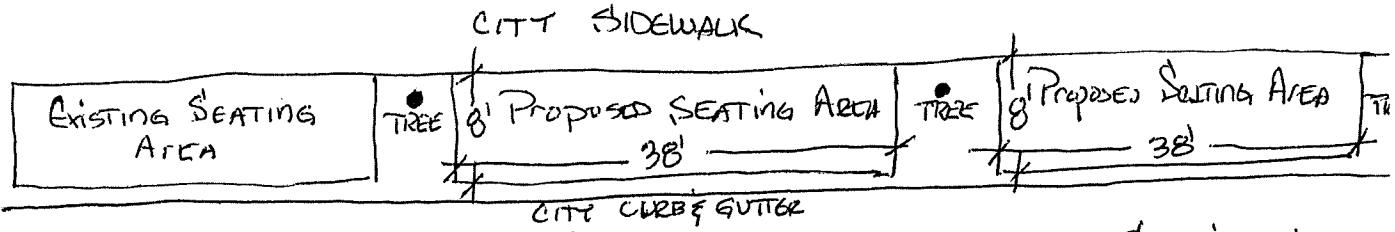
☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

Concrete Construction • Flatwork/Walls • Residential • Commercial • Agricultural

THE DECIODSER



E. MAIN STREET (2) 304 soft Proposed Seating Areas
w/ perimeter fencing



PO Box 8474
Madison, WI 53708

Board of Directors

Marlisa Kopenski Condon, President	Kate Allen Rubin
Eric Hamilton, VP	Elle Grevstad
Deven McGlenn, Treasurer	Noah Salata
Courtney Lindl, Secretary	Cailey Jamison
Lance Lattimer	Jen Plants
Wynona Pyrtel	Mike Kohn

May 14, 2024

City of Madison Alcohol License Review Committee
210 Martin Luther King, Jr. Blvd. Rm 201

Re: The Deliciouser – Patio Expansion

Dear City of Madison Alcohol License Review Committee:

The Preservation & Development Committee of the Marquette Neighborhood Association voted unanimously to support the application for a patio expansion sought by Michelle Oyamada and Patrick O'Halloran for The Deliciouser at 931 E Main St #7. The committee voted to support the license application as submitted, and is excited to see The Deliciouser's expanded presence in our neighborhood.

We ask that the ALRC support the license application.

Sincerely,
Cailey Jamison & Eric Hamilton
Preservation & Development Committee Co-Chairs, Marquette Neighborhood Association

CC: MNA board, MNA P&D Committee, Alder Marsha Rummel, Michelle Oyamada

licensing

From: Rummel, Marsha
Sent: Wednesday, May 15, 2024 5:25 PM
To: licensing
Cc: Hanson, Michael; Verveer, Michael; Knox Jr., Isadore; Myadze, Charles
Subject: Comments for ALRC 5/15/24

Greetings ALRC-

#2 AtwoodFest - I support Temporary class B/Street use permit

#29 Deliciouser - I support outdoor patio until 9p

#31 PX 2 Prost- I support with the understanding from the applicant that they will reach out to nearby neighbors to inform them of event and street closing

#33/45 Tacos and Taquila - I support with the understanding that there is no outdoor amplified music on the rooftop patio

#34 Umami E license - the applicant attended MNA preservation and development committee yesterday. Neighbors on Jenifer St did not support a DJ until close. There was no consensus and no action taken by the MNA P&D at their meeting. After listening to the discussion, the applicant agreed to ask for referral to next ALRC meeting so I can hold a neighborhood meeting on June 25 @ 6p

#44 Lone Girl Brewing Co - I support with same conditions for patio capacity as previous establishment (38)

#61 Elks Lodge - I understand the application was received timely but misplaced and added late to the agenda. I'm not sure nearby neighbors received a postcard of the proposed request for change of licensed premises to allow alcohol service on the lawn and if that is correct, I would be happy to add this to my neighborhood meeting mentioned above if the applicant agrees to referral.

Thank you for your service-

Marsha

Alder Marsha Rummel (she/her/hers)

District 6

Subscribe to my blog: <http://www.cityofmadison.com/council/district6/blog/>

Please note: all email, regular mail, text, & written communications are subject to open record requests.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83311

File ID: 83311

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Licensed Premises
El Imperio Mexican Food LLC • dba El Imperio Mexican Food
Current Capacity (in/out): 50/0 • Proposed Capacity (in/out): 50/12
3162 Maple Grove Drive • Agent: Sandra Castro Reyes
Class B Combination Liquor & Beer • 10% alcohol, 90% food
Police Sector 121 (District 7)
Request to add outdoor seating in the parking lot.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 34.

Sponsors:

Effective Date:

Attachments: LICPCH-2024-00172 EL IMPERIO.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass

Action Text: A motion was made by Westra, seconded by Barushok, to RECOMMEND TO COUNCIL TO GRANT -
REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83311

Title

Change of Licensed Premises

El Imperio Mexican Food LLC • dba El Imperio Mexican Food

Current Capacity (in/out): 50/0 • Proposed Capacity (in/out): 50/12

3162 Maple Grove Drive • Agent: Sandra Castro Reyes

Class B Combination Liquor & Beer • 10% alcohol, 90% food

Police Sector 121 (District 7)

Request to add outdoor seating in the parking lot.



Change of Premises

Fee: \$25.00

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

(License number)

7
(Alder District #)

121
(Police Sector)

Office Use Only

Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2022-00063

Business dba Name: El Imperio Mexican Food LLC

Licensed Address: 3162 Maple Grove Drive Madison WI 53719

Liquor/Beer Agent Name: Frank Lopez y Los Altos Agave Dist Sandra Castro Reyes

10 % Alcohol, 90 % Food, _____ % Other Alder, District #: 7 Police Sector: 121

Corporate Information

Business Legal Name (as on WI State Sellers Permit): El Imperio Mexican Food LLC

Business Mailing Address: 3162 Maple Grove Drive Madison WI 53719

Business Contact Name, Position: Manager Sandra Castro Reyes

Business Phone: 608-698-4546 Business Email: mexicanfoodelimperio@gmail.com

Current Capacity (indoor): 50 per Current Capacity (outdoor): _____

Proposed Capacity (indoor): _____ Proposed Capacity (outdoor): 12

If your capacity is increasing, contact Building Inspection: (608) 266-4551, binspection@cityofmadison.com

Change is: ☒ Permanent ☐ Temporary (from _____ until _____)
Date Date

Is this change related to a Roadway Café Expansion License/Roadway Permit: ☐ Yes or ☐ No

Description of Changes (include approximate measurements, and fencing, if necessary):

we want permission to put some tables in the parking lot in the summer approximately 5mts x 5mts and we are going to put JP sings so that they do not park and we

☒ Detailed Floor Plans included (required) yes

Authorized Signature

Date

03-27-2024

are going to put up a metal fence

☒ Orange sign and business card issued

☒ "License Renewals & Changes" brochure with next steps issued

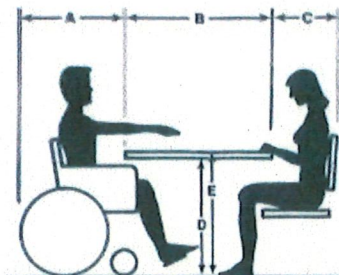
Office Use Only

Table Dimensions

A. Total area required for table	50' 20"
B. Table top width	24' 42"
C. Customer traffic and seating area	54' 72"
D. Customer seating area	18' 24"
E. Traffic area	18' 24"
F. Tabletop height	25' 30"
G. Seat height	16' 18"

Wheelchair Seating Requirements

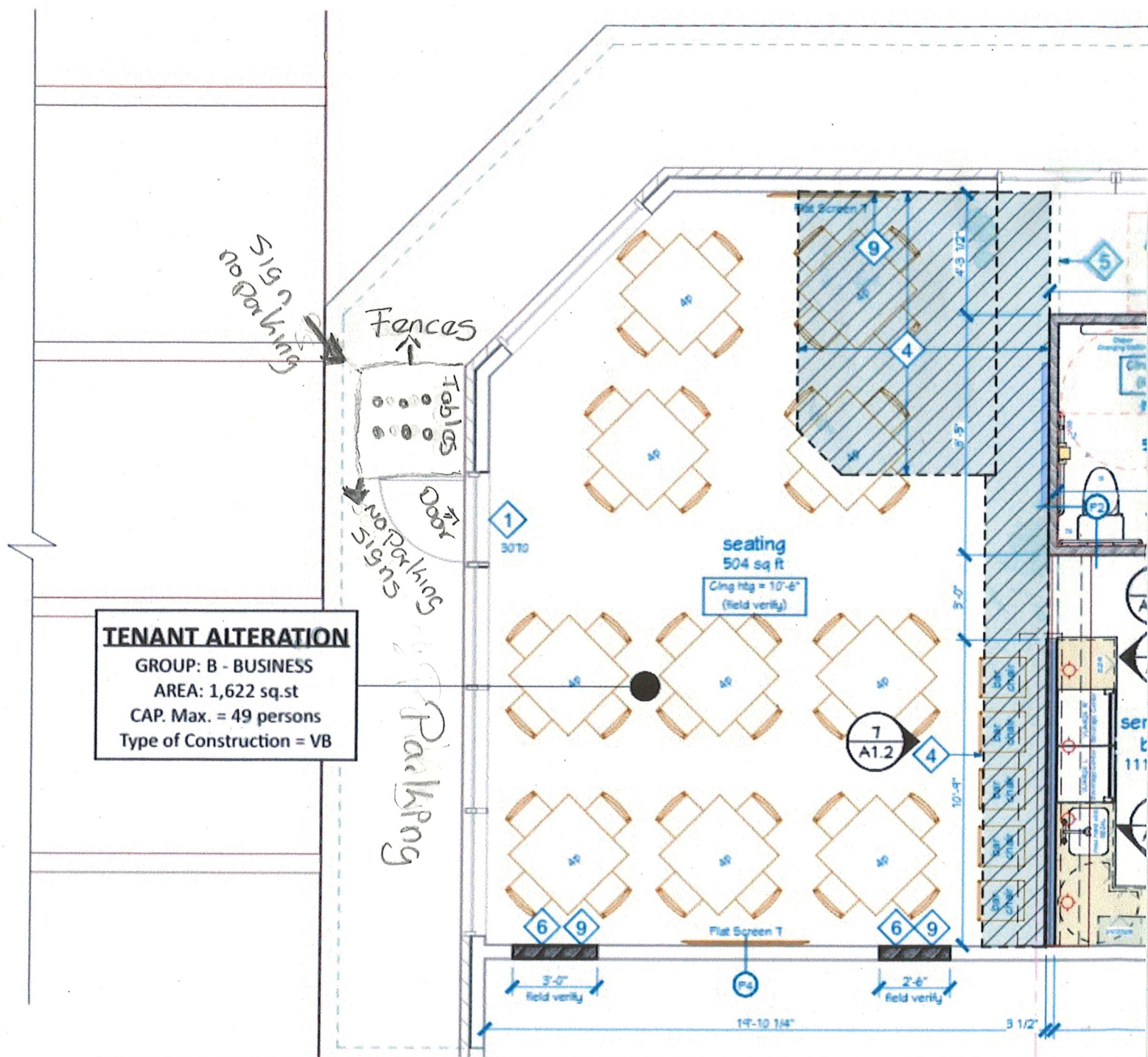
A. Wheelchair seating area	30'
B. Tabletop width	24' 42"
C. Customer seating area	18' 24"
D. Distance to underside of table	30'
E. Tabletop height	25'



3

Typical Table Minimum Dimensions

SCALE: n.s.t.



6817
Chester Dr

6809

3162

3164

Tables
Fences
no parking
sing

no parking
sing

"parking"

MAPLE GROVE DR

316



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83312

File ID: 83312

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Licensed Premises
PX2 LLC • dba Prost!
Current Capacity (in/out): 180/60 • Proposed Capacity (in/out): 180/200
401 E Washington Ave • Agent: David Nau
Class B Combination Liquor & Beer • % alcohol, % food
Police Sector 406 (District #6)
Expansion of outdoor premises and capacity on 6/22/2024.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 35.

Sponsors:

Effective Date:

Attachments: application and map, description, Alder Rummel
Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER				Pass

Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.

The expansion of the premises is only for 6/22/24 event.

One registration in support.

Notes: The expansion of the premises is only for 6/22/24 event.

Text of Legislative File 83312

Title

Change of Licensed Premises

PX2 LLC • dba Prost!

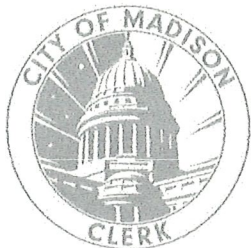
Current Capacity (in/out): 180/60 • Proposed Capacity (in/out): 180/200

401 E Washington Ave • Agent: David Nau

Class B Combination Liquor & Beer • % alcohol, % food

Police Sector 406 (District #6)

Expansion of outdoor premises and capacity on 6/22/2024.



Change of Premises

Fee: \$25.00

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

8331 2

(Legistar file number)

40PKH-2024-00294

(License number)

#6

406

(Alder District #)

(Police Sector)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☒ Liquor,

☐ Class C Wine

Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2022-00520

Business dba Name: Prost!

Licensed Address: 401 E Washington Ave Madison, WI 53703

Liquor/Beer Agent Name: David J Nau

51 % Alcohol, 49 % Food, 1 % Other

Alder, District #: 6

Police Sector: Central District

Corporate Information

Business Legal Name (as on WI State Sellers Permit): PX2 LLC

Business Mailing Address: 401 E Washington Ave Madison, WI 53703

Business Contact Name, Position: David Nau, General Manager

Business Phone: 561-350-7825

Business Email: david@letsprost.com

Current Capacity (indoor): 180

Current Capacity (outdoor): NA

Proposed Capacity (indoor): 180

Proposed Capacity (outdoor): 200

If your capacity is increasing, contact Building Inspection: (608) 266-4551, binspection@cityofmadison.com

Change is: ☐ Permanent

☒ Temporary (from 06/22/2024 until 06/22/2024)

Date

Date

Is this change related to a Roadway Café Expansion License/Roadway Permit: ☐ Yes or ☒ No

Description of Changes (include approximate measurements, and fencing, if necessary):

☐ Detailed Floor Plans included (required)

[Signature]
Authorized Signature

04/10/2024
Date

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

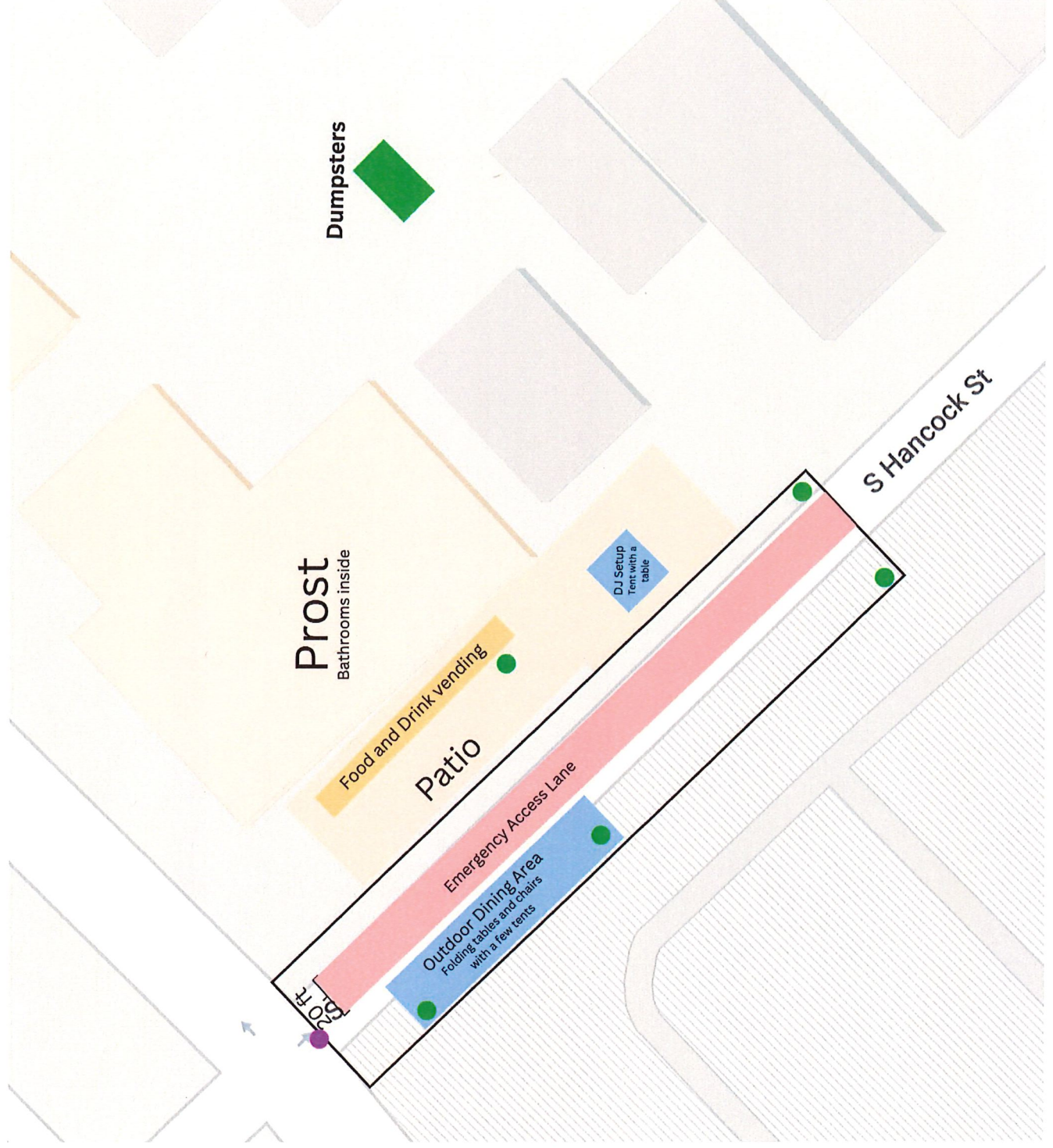
Key:

Prost!
Property

Setup day
of

Trash /recycl
ing
Receptacles

Street closed
sign



We plan to expand our premises out into a standing area on the grass and sidewalk in front of our patio on Hancock street extending over to a set up of picnic tables and standing area on the far side of the street and sidewalk area. The emergency access lane will be marked by roping on the curb in front of Prost as well as the far side seating area. The starting area for the space is the corner of East Washington and Hancock extending to 13 Hancock.

licensing

From: Rummel, Marsha
Sent: Wednesday, May 15, 2024 5:25 PM
To: licensing
Cc: Hanson, Michael; Verveer, Michael; Knox Jr., Isadore; Myadze, Charles
Subject: Comments for ALRC 5/15/24

Greetings ALRC-

#2 AtwoodFest - I support Temporary class B/Street use permit

#29 Delicouser - I support outdoor patio until 9p

#31 PX 2 Prost- I support with the understanding from the applicant that they will reach out to nearby neighbors to inform them of event and street closing

#33/45 Tacos and Taquila - I support with the understanding that there is no outdoor amplified music on the rooftop patio

#34 Umami E license - the applicant attended MNA preservation and development committee yesterday. Neighbors on Jenifer St did not support a DJ until close. There was no consensus and no action taken by the MNA P&D at their meeting. After listening to the discussion, the applicant agreed to ask for referral to next ALRC meeting so I can hold a neighborhood meeting on June 25 @ 6p

#44 Lone Girl Brewing Co - I support with same conditions for patio capacity as previous establishment (38)

#61 Elks Lodge - I understand the application was received timely but misplaced and added late to the agenda. I'm not sure nearby neighbors received a postcard of the proposed request for change of licensed premises to allow alcohol service on the lawn and if that is correct, I would be happy to add this to my neighborhood meeting mentioned above if the applicant agrees to referral.

Thank you for your service-

Marsha

Alder Marsha Rummel (she/her/hers)

District 6

Subscribe to my blog: <http://www.cityofmadison.com/council/district6/blog/>

Please note: all email, regular mail, text, & written communications are subject to open record requests.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83313

File ID: 83313

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: 21+ Entertainment License
Cocina Nica LLC • dba Los Remedios
Capacity (in/out): 104
1701 Moorland Rd • Agent: Julio C. Jiron Ruiz
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 312 (District 14)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 36.

Sponsors:

Effective Date:

Attachments: LICENT-2024-00024 LOS REMEDIOS App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Two registrations in support.							

Text of Legislative File 83313

Title

21+ Entertainment License

Cocina Nica LLC • dba Los Remedios

Capacity (in/out): 104

1701 Moorland Rd • Agent: Julio C. Jiron Ruiz

Class B Combination Liquor & Beer • 40% alcohol, 60% food

Police Sector 312 (District 14)



Entertainment License

Permanent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

LICENT-2024-00224
(License number)

14 312
(Alder District #) (Police Sector)
Office Use Only

Type of entertainment license: ☒ Entertainment License (21+) ☐ Visual & Performing Arts License (18+)

Licensed Premises Information

This application modifies existing alcohol license number (if applicable): LICENT-2024-00224
(Class B license only)

Business dba Name: Los Remedios

Licensed Address: 1701 Moorland Rd

Premise Capacity: 104 Liquor/Beer Agent Name: Julio C. Jiron Ruiz

40 % Alcohol, 60 % Food, X % Other Alder, District #: 14 Police Sector: 300

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Cocina Nica LLC

Business Mailing Address: 1701 Moorland Rd

Business Contact Name, Position: Maria T Villarreal (owner)

Business Phone: 608-572-5436 Business Email: Cocinanica23@gmail.com

Corporate Officers, Partners, or Sole Proprietor's information:

Name	Address	Title
Maria T Villarreal	8535 Prairie Hill Rd #1	owner

☒ Security Plan attached (21+ must complete page 2, 18+ must completed pages 2 and 3)

☐ I have contacted Zoning (zoning@cityofmadison.com, 608-266-4551) for necessary approvals.

☒ I certify that this information is true and correct to the best of my knowledge.

X Maria T Villarreal 4/3/24
Signature Date

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued
Office Use Only

Entertainment and Security Information

Live entertainment includes (check all that apply): ☒ Live Music ☒ Disc Jockey ☒ Designated Dance Floor
 Live entertainment does not include non-amplified or acoustic music performed by a single artist, or performances where an uncompensated patron sings along with a machine that plays pre-recorded music, commonly known as karaoke.

Type of live entertainment to be offered: DJ

Number of security personnel and how they will be utilized: I going to be in the front door

Description of clothing to identify security personnel: dressed all in black

Plan to handle control and clearance of the parking lot during hours of operation and at closing time:

Security Cameras

How will the entrance line be managed and controlled: Belt Barriers

Plan for unruly patrons, intoxicated patrons, and physical disturbances: Security person ask to leave the place making sure is safe to go home, if necessary call to police.

Underage drinking and fake ID plan: Training recognize Fake ID's and support fake ID's system

Plan to control and supervise patrons under twenty-one (21) years of age: Security cameras servers and manager control the flow

How will orderly appearance and operation of the premises be maintained in regard to litter and noise:

Servers and manager taking care of the premises, music will be inside and controlled by DJ volume

Management Personnel

Name	Date of Birth	Name	Date of Birth



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83314

File ID: 83314

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: 21+ Entertainment License
Tacos & Tequila LLC • dba Aticó Lounge
Capacity (in/out): 180
823 E Washington Ave, 8th floor• Agent: Ann Corcoran
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 408 (District 6)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 37.

Sponsors:

Effective Date:

Attachments: LICENT-2024-00199 App_Redacted.pdf, MNA
Comments - Atico.pdf, Alder Rummel Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Two registrations in support.							

Text of Legislative File 83314

Title

21+ Entertainment License

Tacos & Tequila LLC • dba Aticó Lounge

Capacity (in/out): 180

823 E Washington Ave, 8th floor • Agent: Ann Corcoran

Class B Combination Liquor & Beer • 40% alcohol, 60% food

Police Sector 408 (District 6)



Entertainment License

Permanent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☐ Liquor,

☐ Class C Wine

(Agenda Item Number)

83314

(Legistar file number)

LICENT-2024-00199

(License number)

6

(Alder District #)

408

(Police Sector)

Office Use Only

Type of entertainment license ☒ Entertainment License (21+) ☒ Visual & Performing Arts License (18+)

Licensed Premises Information

This application modifies existing alcohol license number (if applicable):

(Class B license only)

Business dba Name: Atico Lounge

Licensed Address: 8203 East Washington Ave, 8th floor, Madison WI

Premise Capacity: 180

Liquor/Beer Agent Name: Ann Corcoran

40 % Alcohol, 60 % Food, % Other

Alder, District #: 6 Police Sector: Central

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Tacos + Tequila LLC

Business Mailing Address: 6712 Frank Lloyd Wright Ave #102, Middleton WI 53562

Business Contact Name, Position: Ben Roberts, owner

Business Phone: 608 445 1201

Business Email: ben@salsapantsinc.com

Corporate Officers, Partners, or Sole Proprietor's information:

Name	Address	Title
Ben Roberts	49 Chequamegon Bay, Madison	Member
Alin Stupinean	51226 Torrey Pines Ct, WI Dells	Member

☐ Security Plan attached (21+ must complete page 2, 18+ must completed pages 2 and 3)

☒ I have contacted Zoning (zoning@cityofmadison.com, 608-266-4551) for necessary approvals.

☒ I certify that this information is true and correct to the best of my knowledge.

X [Signature]

Signature

7.3.24

Date

☒ Orange sign and business card issued

☒ "License Renewals & Changes" brochure with next steps issued

Office Use Only

Entertainment and Security Information

Live entertainment includes (check all that apply): ☐ Live Music ☐ Disc Jockey ☐ Designated Dance Floor
 Live entertainment does not include non-amplified or acoustic music performed by a single artist, or performances where an uncompensated patron sings along with a machine that plays pre-recorded music, commonly known as karaoke.

Type of live entertainment to be offered: Occasional DJ or Mariachi band

Number of security personnel and how they will be utilized: 0 - Manager on duty

Description of clothing to identify security personnel: _____

Plan to handle control and clearance of the parking lot during hours of operation and at closing time:

N/A - no parking lot

How will the entrance line be managed and controlled: Host stand with 1-3 employees. We don't plan on any of this entertainment creating lines.

Plan for unruly patrons, intoxicated patrons, and physical disturbances: In the unlikely event the manager cannot ~~had~~ handle a situation before it gets to that point, we would contact hotel security then 911 if needed.

Underage drinking and fake ID plan: All guests under 35 will be required to show ID when ordering alcohol.

Plan to control and supervise patrons under twenty-one (21) years of age: Most guests will be seated at tables in the restaurant, we don't anticipate any further control is necessary.

How will orderly appearance and operation of the premises be maintained in regard to litter and noise: Business will proceed as normal during this entertainment. Manager on duty will oversee appearance & operation.

Management Personnel

Name	Date of Birth	Name	Date of Birth
Benjamin Roberts			
Ann Stupinean			
Ann Corcoran			



PO Box 8474
Madison, WI 53708

Board of Directors

Marlisa Kopenski Condon, President	Kate Allen Rubin
Eric Hamilton, VP	Elle Grevstad
Deven McGlenn, Treasurer	Noah Salata
Courtney Lindl, Secretary	Cailey Jamison
Lance Lattimer	Jen Plants
Wynona Pyrtel	Mike Kohn

May 14, 2024

City of Madison Alcohol License Review Committee
210 Martin Luther King, Jr. Blvd. Rm 201

Re: Atico – Class B Liquor License and Entertainment License

Dear City of Madison Alcohol License Review Committee:

The Preservation & Development Committee of the Marquette Neighborhood Association voted unanimously to support the application for a Class B Liquor License and Entertainment License sought by Ben Roberts of Tacos & Tequila LLC for Atico Lounge at 823 E Washington Ave (Floor 8). The committee voted to support the license application with the condition that music be limited to indoor only, and is excited to welcome Atico Lounge to our neighborhood.

We ask that the ALRC support the license applications.

Sincerely,
Cailey Jamison & Eric Hamilton
Preservation & Development Committee Co-Chairs, Marquette Neighborhood Association

CC: MNA board, MNA P&D Committee, Alder Marsha Rummel, Ben Roberts

licensing

From: Rummel, Marsha
Sent: Wednesday, May 15, 2024 5:25 PM
To: licensing
Cc: Hanson, Michael; Verveer, Michael; Knox Jr., Isadore; Myadze, Charles
Subject: Comments for ALRC 5/15/24

Greetings ALRC-

#2 AtwoodFest - I support Temporary class B/Street use permit

#29 Deliciouser - I support outdoor patio until 9p

#31 PX 2 Prost- I support with the understanding from the applicant that they will reach out to nearby neighbors to inform them of event and street closing

#33/45 Tacos and Taquila - I support with the understanding that there is no outdoor amplified music on the rooftop patio

#34 Umami E license - the applicant attended MNA preservation and development committee yesterday. Neighbors on Jenifer St did not support a DJ until close. There was no consensus and no action taken by the MNA P&D at their meeting. After listening to the discussion, the applicant agreed to ask for referral to next ALRC meeting so I can hold a neighborhood meeting on June 25 @ 6p

#44 Lone Girl Brewing Co - I support with same conditions for patio capacity as previous establishment (38)

#61 Elks Lodge - I understand the application was received timely but misplaced and added late to the agenda. I'm not sure nearby neighbors received a postcard of the proposed request for change of licensed premises to allow alcohol service on the lawn and if that is correct, I would be happy to add this to my neighborhood meeting mentioned above if the applicant agrees to referral.

Thank you for your service-

Marsha

Alder Marsha Rummel (she/her/hers)

District 6

Subscribe to my blog: <http://www.cityofmadison.com/council/district6/blog/>

Please note: all email, regular mail, text, & written communications are subject to open record requests.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83315

File ID: 83315

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: 18+ Center for Visual & Performing Arts License
Fro Productions, LLC • dba Gamma Ray Bar
Capacity (in/out): 129
121 W Main St. • Agent: Addie Greenwood
Class B Combination Liquor & Beer • 80% alcohol, 10% food, 10% other
Police Sector 405 (District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 38.

Sponsors:

Effective Date:

Attachments: LICENT-2024-00218 App_Redacted.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Carter, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Two registrations in support.							

Text of Legislative File 83315

Title

18+ Center for Visual & Performing Arts License

Fro Productions, LLC • dba Gamma Ray Bar

Capacity (in/out): 129

121 W Main St. • Agent: Addie Greenwood

Class B Combination Liquor & Beer • 80% alcohol, 10% food, 10% other

Police Sector 405 (District 4)



Entertainment License

Permanent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

83315

(Legistar file number)

LICENT-2024-00218

(License number)

4

(Alder District #)

405

(Police Sector)

Office Use Only

Type of entertainment license: ☒ Entertainment License (21+) ☒ Visual & Performing Arts License (18+)

Licensed Premises Information

This application modifies existing alcohol license number (if applicable): applied for
(Class B license only)

Business dba Name: Gamma Ray Bar

Licensed Address: 121 W. Main St.

Premise Capacity: 129 Liquor/Beer Agent Name: Addie Greenwood

80 % Alcohol, 10 % Food, 10 % Other Alder, District #: 4 Police Sector: 405

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Ffo Productions, LLC

Business Mailing Address: 626 E Johnson St. Apt 311 Madison, WI 53703

Business Contact Name, Position: Kevin L Willmott II, Sole Member

Business Phone: 785-218-2299 Business Email: gammaraybar@gmail.com

Corporate Officers, Partners, or Sole Proprietor's information:

Name	Address	Title
Kevin L Willmott	626 E Johnson St Apt 311	Sole member/owner

☒ Security Plan attached (21+ must complete page 2, 18+ must completed pages 2 and 3)

☒ I have contacted Zoning (zoning@cityofmadison.com, 608-266-4551) for necessary approvals.

☒ I certify that this information is true and correct to the best of my knowledge.

X Kevin L Willmott II
Signature

4-12-24
Date

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued
Office Use Only

Entertainment and Security Information

Live entertainment includes (check all that apply): ☒ Live Music ☒ Disc Jockey ☒ Designated Dance Floor
 Live entertainment does not include non-amplified or acoustic music performed by a single artist, or performances where an uncompensated patron sings along with a machine that plays pre-recorded music, commonly known as karaoke.

Type of live entertainment to be offered: Live Music Karaoke, DJ's
Spoken word, storytelling, Pool cast, Bingo, Trivia

Number of security personnel and how they will be utilized: 2-3 Security Depending
on the event and ticket sales. Will Always Have 2 security on FRidays and Sat.

Description of clothing to identify security personnel: We will have security and
Staff Attire that is only Available to Staff.

Plan to handle control and clearance of the parking lot during hours of operation and at closing time:

one Security Staff will take point at entrance FOR IDs and
tickets. The second and third Security will monitor the front and perimeter

How will the entrance line be managed and controlled: on Nights we expect a large

Crowd At Doors, we can pre check IDs and tickets with
WRISTbands given before Doors start. we can also do tickets from the stage
Room to give us the front lounge for

Plan for unruly patrons, intoxicated patrons, and physical disturbances: Having someone at more space
the entrance checking IDs, Asking how their Night has been, checking
over intoxication before entering the Building is the best way. For

Physical Disturbances will be handled by qualified security who
can handle the issue with calmness.

Underage drinking and fake ID plan:

We will have ID Scanners Also Trained
the Right Questions to ASK if ^{PRivacy} Age is in question Security ~~always~~ will know

Plan to control and supervise patrons under twenty-one (21) years of age:

For 18+ events we will X under 21 patrons
Also giving WRISTbands to patrons over 21.

How will orderly appearance and operation of the premises be maintained in regard to litter and noise:

Between trained Security and Bar Staff checking
perimeter and keeping Front Door shut on loud nights Steno
Keep any litter or noise controlled

Management Personnel

Name	Date of Birth	Name	Date of Birth
Kevin Willmott			
Addie Greenwood			
Michelle Kelly			

Additional Required Items for Visual and Performing Arts License (18+)

1. ☒ I understand all patrons must be at least eighteen (18) years of age to enter and remain on the premise.

2. Patrons under the age of twenty-one (21) may be allowed on the premise only for the purpose of live entertainment. Such shows must be designated as eighteen (18) and up shows and the entertainment must begin and end at a specified time. Patrons under the age of twenty-one (21) shall not be on the premise more than thirty (30) minutes before the scheduled live entertainment and must be off the premise within thirty (30) minutes of the live entertainment concluding.

Plan to ensure compliance with time requirements for patrons under the age of twenty-one (21):

Having a Wristband ID System At the Door and Staff that will sell one drink per Wristband on 18+ Night. Doors will be 30 mins before event starts and security and Bar staff will help clear the room.

3. Patrons under the age of twenty-one (21) may only be on the portion of the licensed premise where the live entertainment is occurring with the exception of incidental use of the restroom facilities and procuring a non-alcoholic beverage from the barroom. Under no circumstances will underage patrons be allowed to linger in a barroom that is separate from the live entertainment portion of the premise.

Plan to limit patrons under the age of twenty-one (21) to appropriate areas:

The Stage Room is where the Entertainment will be, patrons under 21 will be asked by Security or Bar Staff to please try and stay in the Stage Room.

4. ☒ I understand written notification **must** be provided to the Captain of the police district in which the establishment is located at least five (5) days prior to **all** eighteen (18) and up live entertainment performances. The notification shall include a detailed description of the performance including start and end times.

5. ☒ I understand only one (1) eighteen (18) and up live entertainment event may be held per week.

6. ☒ I agree not to sell more than one alcoholic beverage to an eligible patron in a single transaction during eighteen (18) and up live entertainment events and shall prohibit a patron from carrying more than one alcoholic beverage from a bar or drink dispensing location during eighteen (18) and up live entertainment events.

7. ☒ I agree to comply with the identification requirements in Sec. 38.04(6), MGO, relating to conspicuously identifying patrons who are twenty-one (21) years of age and older.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83317

File ID: 83317

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Entity Reorganization
Eno Vino LLC • dba Eno Vino
601 Junction Rd, Suite 9
Class B Combination Liquor & Beer
(District 9)
Remove one officer

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 39.

Sponsors:

Effective Date:

Attachments: 75523-85853 ENO VINO CCC.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Two registrations in support.							

Text of Legislative File 83317

Title

Entity Reorganization

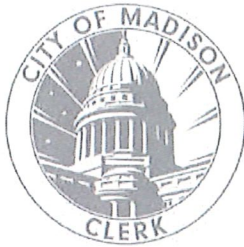
Eno Vino LLC • dba Eno Vino

601 Junction Rd, Suite 9

Class B Combination Liquor & Beer

(District 9)

Remove one officer



Change of Officers

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

(License number)

1-DUNCAN

(Alder District # and Name)

Office Use Only

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

Licensed Premises Information

This application modifies existing alcohol license number: 75523-85853

Business dba Name: Eno Vino

Licensed Address: 601 Junction Rd, Ste 9, Madison, WI 53717

Liquor/Beer Agent Name: Sara Granados

Alder, District #: 9

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Eno Vino LLC

Business Mailing Address: 8000 Excelsior Dr, Ste 300, Madison, WI 53717

Business Contact Name, Position: Sara Granados, Owner

Business Phone: 608-664-9565

Business Email: sara.granados@forkit.group

List New Officers/Members/Directors, if applicable (attach background check form for each):

Name	Title
Officers/Members/Directors who will no longer hold their positions:	
Name	Former Title
John Smith	Member

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 1

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Sara Granados
Authorized Signature

04/01/2024
Date

☐ Form submitted by mail/e-mail
Office Use Only



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83318

File ID: 83318

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Entity Reorganization
Reel Big Fish LLC • dba North and South Seafood & Smokehouse
6604 Mineral Point Rd
Class B Combination Liquor & Beer
(District 10)
Remove one officer

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 40.

Sponsors:

Effective Date:

Attachments: 68167-71268 REEL BIG FISH OFFICERS.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							
One registration in support.							

Text of Legislative File 83318

Title

Entity Reorganization

Reel Big Fish LLC • dba North and South Seafood & Smokehouse

6604 Mineral Point Rd

Class B Combination Liquor & Beer

(District 10)

Remove one officer

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☒ Yes, explain: Liquor licenses for North and South in DeForest and Verona

After this change, how many total officers/members/directors will be in the organization?: 4

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Erin Stoerz
Authorized Signature

4/9/24
Date

☐ Form submitted by mail/e-mail
Office Use Only



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83319

File ID: 83319

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Entity Reorganization
The Madison Club, Inc. • dba The Madison Club
5 E Wilson St
Class B Combination Liquor & Beer
(District 4)
Remove two officers, add two new officers

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 41.

Sponsors:

Effective Date:

Attachments: LICLIB-2011-00166 MADISON CLUB CCC
FRONT.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83319

Title

Entity Reorganization

The Madison Club, Inc. • dba The Madison Club

5 E Wilson St

Class B Combination Liquor & Beer

(District 4)

Remove two officers, add two new officers



Change of Officers

(Agenda Item Number)

403

(Legistar file number)

(License number)

4-VERVEER

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☐ Liquor,

☐ Class C Wine

City of Madison Clerk

210 MLK Jr Blvd, Room 103

Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2011-00166

Business dba Name: The Madison Club, Inc.

Licensed Address: 5 E Wilson St Madison WI 53703

Liquor/Beer Agent Name: Mary Gaffney Ward Alder, District #: Verveer, #4

Corporate Information

Business Legal Name (as on WI State Sellers Permit): The Madison Club, Inc

Business Mailing Address: 5. E Wilson St Madison WI 53703

Business Contact Name, Position: Alyson Zimmerman

Business Phone: 608-255-4861 Business Email: azimmerman@madisonclub.org

List New Officers/Members/Directors, if applicable (attach background check form for each):	
Name	Title
David Schade	Directors
Carole Schaefer	Directors
Officers/Members/Directors who will no longer hold their positions:	
Name	Former Title
Summer Strand	Ex-officio
Susan Thomson	Director

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: _____

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$10,000.

M. D. C. - 27.1.1968

3-19-24

Authorized Signature

Date _____

☐ Form submitted by mail/e-mail
Office Use Only



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83320

File ID: 83320

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Entity Reorganization
InnTowner LLC • dba The Highland Club
2424 University Ave
Class B Combination Liquor & Beer
(District 5)
Remove one officer

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 42.

Sponsors:

Effective Date:

Attachments: LICLIB-2013-00263 INNTOWNER CCC.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

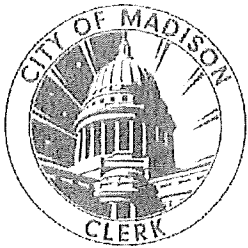
History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. One registration in support.							

Text of Legislative File 83320

Title

Entity Reorganization
InnTowner LLC • dba The Highland Club
2424 University Ave
Class B Combination Liquor & Beer
(District 5)
Remove one officer



Change of Officers

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number)

(Legistar file number)

(License number)

5-VI DAVER

(Alder District # and Name)

Office Use Only

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

Licensed Premises Information

This application modifies existing alcohol license number: LI CLIB-2013-00263

Business dba Name: The Highland Club

Licensed Address: 2424 University Ave., Madison, WI 53726

Liquor/Beer Agent Name: Joe Baldowin

Alder, District #: 5 Regina

Vidaver

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Inntowner LLC

Business Mailing Address: 2424 University Ave., Madison, WI 53726

Business Contact Name, Position: Joe Baldowin, GM

Business Phone: 608-233-8778

Business Email: jbaldowin@inntowner.com

List New Officers/Members/Directors, if applicable (attach background check form for each):

Name	Title
Officers/Members/Directors who will no longer hold their positions:	
Name	Former Title
<u>Liz Douglas</u>	<u>President</u>

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 1

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


Authorized Signature

2/29/24
Date

☐ Form submitted by mail/e-mail
Office Use Only



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83321

File ID: 83321

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Entity Reorganization
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village University
Woods
6209 Mineral Point Rd
Class B Beer, Class C Wine
(District 19)
Remove two officers, add two new officers

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 43.

Sponsors:

Effective Date:

Attachments: LICLIB-2017-00174 Officer Change App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83321

Title

Entity Reorganization

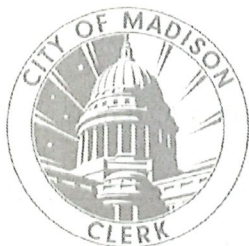
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village University Woods

6209 Mineral Point Rd

Class B Beer, Class C Wine

(District 19)

Remove two officers, add two new officers



Change of Officers

(Agenda Item Number)

83321

(Legistar file number)

UCLIB-2017-00174

(License number)

19-Guerrero

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ CiderClass B: ☒ Beer, ☐ Liquor,☒ Class C Wine

City of Madison Clerk

210 MLK Jr Blvd, Room 103

Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2017-00174Business dba Name: Oakwood Lutheran Home Association, Inc., Oakwood Village University WoodsLicensed Address: 6209 Mineral Point Rd, Madison WI 53705Liquor/Beer Agent Name: John N. WilliamsAlder, District #: 19

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Oakwood Lutheran Homes Assn IncBusiness Mailing Address: 6209 Mineral Point Rd, Madison, WI 53705-4540Business Contact Name, Position: Christine D'Donnell, CEOBusiness Phone: 608-230-4466Business Email: christine.odonnell@oakwoodvillage.net

List New Officers/Members/Directors, if applicable (attach background check form for each):

Name	Title
Laurie Sachtjen	Director of Culinary Services
Karla Cabral	Dining Services Manager

Officers/Members/Directors who will no longer hold their positions:

Name	Former Title
John N Williams	VP of Culinary Services
Marge Murray	COO



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83322

File ID: 83322

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Entity Reorganization
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village Prairie Ridge
5565 Tancho Dr
Class B Beer, Class C Wine
(District 17)
Remove two officers, add two new officers

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 44.

Sponsors:

Effective Date:

Attachments: LICLIB-2017-00175 Officer Change App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83322

Title

Entity Reorganization

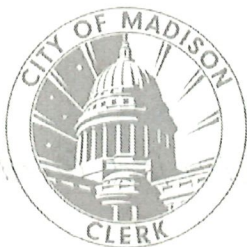
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village Prairie Ridge

5565 Tancho Dr

Class B Beer, Class C Wine

(District 17)

Remove two officers, add two new officers



Change of Officers

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☐ Liquor,

☒ Class C Wine

(Agenda Item Number)

83322

(Legistar file number)

LICLIB-2017-00175

(License number)

17 - Madison

(Alder District # and Name)

Office Use Only

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2017-00175

Business dba Name: Oakwood Lutheran Homes Association Inc, Oakwood Village Prairie Ridge

Licensed Address: 5565 Tancho Drive, Madison, WI 53718

Liquor/Beer Agent Name: John N Williams

Alder, District #: 17

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Oakwood Lutheran Homes Assn Inc

Business Mailing Address: 6209 Mineral Point Rd, Madison WI 53705-4540

Business Contact Name, Position: Laurie Sachtjen (Director of Culinary Services)

Business Phone: 608-230-4687

Business Email: laurie.sachtjen@oakwoodvillage.net

List New Officers/Members/Directors, if applicable (attach background check form for each):

Name	Title
Laurie Sachtjen	Director of Culinary Services
Vince Pipitone	Dining Services Manager

Officers/Members/Directors who will no longer hold their positions:

Name	Former Title
John Williams	VP Culinary Services
Marge Murray	COO



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83323

File ID: 83323

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Entity Reorganization
Aldi Inc • dba Aldi #21
3925 Lien Rd
Class A Liquor, Class A Beer
(District 3)
Remove one officer, add 1 new officer

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 45.

Sponsors:

Effective Date:

Attachments: 55696-67755 Officer Change App (2).pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. One registration in support.							

Text of Legislative File 83323

Title

Entity Reorganization

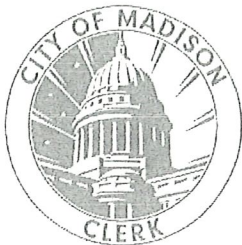
Aldi Inc • dba Aldi #21

3925 Lien Rd

Class A Liquor, Class A Beer

(District 3)

Remove one officer, add 1 new officer



Change of Officers

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Class A: ☒ Beer, ☒ Liquor, ☐ Cider

Class B: ☐ Beer, ☐ Liquor,

☐ Class C Wine

(Agenda Item Number)

83323

(Legistar file number)

55696-67755

(License number)

3-Field

(Alder District # and Name)

Office Use Only

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

Licensed Premises Information

This application modifies existing alcohol license number: 58400-67754

Business dba Name: Aldi #21

Licensed Address: 3925 Lien Rd., Madison WI 53704

Liquor/Beer Agent Name: Matthew Gates Alder, District #: _____

Corporate Information

Business Legal Name (as on WI State Sellers Permit): ALDI INC. (WISCONSIN)

Business Mailing Address: 9342 S. 13th ST, OAK CREEK, WI 53154

Business Contact Name, Position: Christine Fischer, Executive Assistant

Business Phone: (414) 667-4613 Business Email: christine.fischer@aldi.us

List New Officers/Members/Directors, if applicable (attach background check form for each):	
Name	Title
Philip J Beattie	Assistant Treasurer
Officers/Members/Directors who will no longer hold their positions:	
Name	Former Title
Eric Riegger	Treasurer / Sec.

continued on page two -OVER

OAK # 21

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 2
FOR DIVISION ✓

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


Authorized Signature

3/25/24
Date

☐ Form submitted by mail/e-mail
Office Use Only



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83325

File ID: 83325

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Temporary Class B Retailer License
Concurrent with Street Use Permit
Gay Straight Alliance for Safe Schools, Inc (GSAFE)
Event Location: 100 Block King Street
Event Date: 08/17/24
Police District: 403 (District 4)
Event: WOOF'S PRIDE (King Street) Block Party

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 46.

Sponsors:

Effective Date:

Attachments: PERCPS-2024-00079 GSAFE.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83325

Title

Temporary Class B Retailer License
Concurrent with Street Use Permit
Gay Straight Alliance for Safe Schools, Inc (GSAFE)
Event Location: 100 Block King Street
Event Date: 08/17/24
Police District: 403 (District 4)
Event: WOOF'S PRIDE (King Street) Block Party



Temporary B License

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Street Use: ☐ No ☐ **YES**
Office Use Only

(Agenda Item number) -if Street Use-

(Legistar file number) -if Street Use-

Percps-2024-00079
(License number)

4
(Alder District #) (Police Sector)
Office Use Only

421

- o Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, chambers of commerce, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- o You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- o If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- o At least one **licensed bartender** must be present.
- o **The fee** is \$10 for beer and/or wine per event - events may have consecutive days.

The named organization applies for:

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.
- ☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

Organization

Pick one:

- ☒ Bona fide Club
☐ Lodge/Society

- ☐ Chamber of Commerce
☐ Veteran's Organization

- ☐ Church
☐ Fair Association

Organization Name: _____ Phone: _____

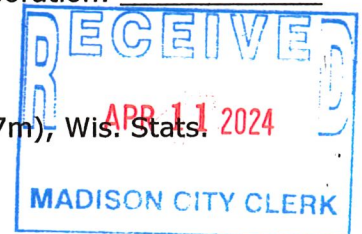
Address: _____ Email: _____ Website: _____

Date organized: _____ If a corporation, give date of incorporation: _____

WI State Seller's Permit ID: _____

☐ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.

☐ We have been convicted of a violation of Chapter 38.



Organization Officers	Name	City, State	Birthdate
President			
Vice President			
Treasurer			
Secretary			
Person in charge of event	Name	Phone	Email

Save

Print

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

☐ Town ☐ Village ☒ City of Madison
Application Date: 03/12/2024County of Dane

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/14/2024 and ending 08/14/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Gay Straight Alliance for Safe Schools, Inc. (DBA: GSAFE)

(b) Address 122 E Olin Ave Ste 122, Madison, WI 53713

(Street)

☐ Town

☐ Village

☐ City

(c) Date organized 1991

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Jeremy Pagel

Vice President NA

Secretary Laura McNeil

Treasurer Kayla McGhee

(g) Name and address of manager or person in charge of affair: Dino A. Maniaci 314 S. Midvale Blvd, Madison, W

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 114 King Street

(b) Lot _____

Block 100 block King st

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event WOOF'S PRIDE (King Street) Block Party

(b) Dates of event 08/14/2024 (8/17/24)

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

[Signature] 4/4/24
(Signature / Date)

GSAFE

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Event Information

Event Name: KING ST PRIDE Event dates & time(s): 8/17/24
 Event Address: 100 BLOCK KING ST. Estimated Attendance: 1200

Do the premises you want to license occupy *all* of the building/property? _____ No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc): _____

100 BLOCK KING STREET / ADJACENT
PRIVATE LOT

Explain the purpose and nature of the event: COMMUNITY CELEBRATION,
OUTREACH, COMMEMORATION PRIDE

Describe your planned method of crowd control: WOOPS STAFF /
VOLUNTEERS

How many security persons will you have on the licensed premises? 8

Will food be served? ☒ Yes ☐ No

Will a tent be used? ☐ Yes ☒ No

Will the street be used? ☒ Yes ☐ No

Will wine be served? ☐ No ☒ Yes: _____ of 2 per year

Wholesaler/distributor/brewery who will supply fermented malt beverage: WISC. DISTRIBUTORS

Quantities ordered: 24 KEYS

(If serving wine) Wholesaler/distributor/winery who will supply wine: SWISS CELLARS

Quantities ordered: 8 CASES

Declaration

☒ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature [Signature] Date: 7/4/24

Printed name of **Officer** who is signing: JERRY PAGEZ



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83332

File ID: 83332

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
The Renfro Refreshment Company LLC • dba The Sylvee • 25 S Livingston
New Agent: Seth Meyrick
Class B Combination Liquor & Beer
(District 6)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 47.

Sponsors:

Effective Date:

Attachments: LICLIB-2022-00080 SYLVEE AGENT CHANGE
App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Two registrations in support.							

Text of Legislative File 83332

Title

Change of Agent

The Renfro Refreshment Company LLC • dba The Sylvee • 25 S Livingston

New Agent: Seth Meyrick

Class B Combination Liquor & Beer

(District 6)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☒ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) –if change-

(Legistar file number) –if change-

(License number)

6 - RUMMEL

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Steven Renfro, officer/member for The Renfro Refreshment Company, LLC (Corp/LLC),

doing business as The Sylvee, authorize and appoint Seth Meyrick
Name

as the liquor/beer agent for the premise located at 25 S. Livingston Madison, WI 53703.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate officer/member

03/07/2024

Date

Type text here

To be completed by appointed Liquor/Beer Agent

I, Seth Meyrick, appointed liquor/beer agent for The Renfro Refreshment Company, LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate Agent

03/07/2024

Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83333

File ID: 83333

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
The Renfro Refreshment Company Inc • dba The Majestic • 115 King St
New Agent: Seth Meyrick
Class B Combination Liquor & Beer
(District 1)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 48.

Sponsors:

Effective Date:

Attachments: LICLIB-2022-00082 MAJESTIC AGENT CHANGE
App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Three registrations in support.							

Text of Legislative File 83333

Title

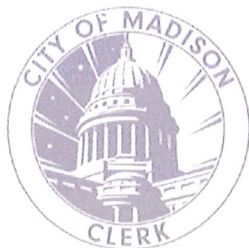
Change of Agent

The Renfro Refreshment Company Inc • dba The Majestic • 115 King St

New Agent: Seth Meyrick

Class B Combination Liquor & Beer

(District 1)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☒ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -if change-

(Legistar file number) -if change-

(License number)

1-DUNCAN

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Steven Renfro, officer/member for The Renfro Refreshment Company, LLC (Corp/LLC),

doing business as The Majestic, authorize and appoint Seth Meyrick
Name

as the liquor/beer agent for the premise located at 115 King Street Madison, WI 53703.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate officer/member

03/07/2024

Date

To be completed by appointed Liquor/Beer Agent

I, Seth Meyrick, appointed liquor/beer agent for The Renfro Refreshment Company, LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate Agent

03/07/2024

Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83334

File ID: 83334

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
The Renfro Refreshment Company, LLC • dba Madison Museum of
Contemporary Art • 227 State St
New Agent: Seth Meyrick
Class B Combination Liquor & Beer
(District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 49.

Sponsors:

Effective Date:

Attachments: LICLIB-2022-00826 MMOCA AGENT CHANGE
App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Two registrations in support.							

Text of Legislative File 83334

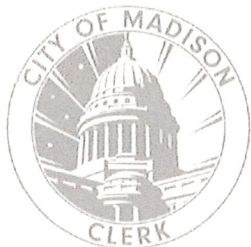
Title

Change of Agent

The Renfro Refreshment Company, LLC • dba Madison Museum of Contemporary Art • 227
State St

New Agent: Seth Meyrick

Class B Combination Liquor & Beer
(District 4)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☒ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) –if change-

(Legistar file number) –if change-

(License number)

1- DUNCAN

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Steven Renfro, officer/member for The Renfro Refreshment Company, LLC (Corp/LLC),

doing business as Madison Museum of Contemporary Art, authorize and appoint Seth Meyrick
Name

as the liquor/beer agent for the premise located at 227 State Street Madison, WI 53703.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate officer/member

04/05/2024

Date

Type text here

To be completed by appointed Liquor/Beer Agent

I, Seth Meyrick, appointed liquor/beer agent for The Renfro Refreshment Company, LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate Agent

04/05/2024

Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83336

File ID: 83336

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
Tacos & Tequila LLC • dba Atico Lounge • 823 East Washington Ave
New Agent: Ann Corcoran
Class B Combination Liquor & Beer
(District 6)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 50.

Sponsors:

Effective Date:

Attachments: LICLIB-2022-01028 ATICO AGENT CHANGE
App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO PLACE ON FILE WITHOUT PREJUDICE -REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO PLACE ON FILE WITHOUT PREJUDICE -REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83336

Title

Change of Agent

Tacos & Tequila LLC • dba Atico Lounge • 823 East Washington Ave

New Agent: Ann Corcoran

Class B Combination Liquor & Beer

(District 6)



Liquor/Beer Agent

City of Madison Clerk

210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☐ Liquor,

☐ Class C Wine

(Agenda Item Number) -if change-

(Legistar file number) -if change-

(License number)

2 - BENNETT

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Ben Roberts, officer/member for Tacos & Tequila LLC (Corp/LLC),

doing business as Atico Lounge, authorize and appoint Ann Corcoran
Name

as the liquor/beer agent for the premise located at 825 East Washington Ave Madison.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature] Member
Signature of corporate officer/member

3/30/24
Date

To be completed by appointed Liquor/Beer Agent

I, Ann Corcoran, appointed liquor/beer agent for Tacos & Tequila LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Ann Corcoran
Signature of corporate Agent

3/30/24
Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83338

File ID: 83338

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
Oakwood Lutheran Home Association, Inc. • dba Oakwood Village University
Woods • 6209 Mineral Point Rd
New Agent: Laurie Sachtjen
Class B Beer, Class C Wine
(District 19)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 51.

Sponsors:

Effective Date:

Attachments: LICLIB-2017-00174 Agent Change App(2).pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							
One registration in support.							

Text of Legislative File 83338

Title

Change of Agent

Oakwood Lutheran Home Association, Inc. • dba Oakwood Village University Woods • 6209

Mineral Point Rd

New Agent: Laurie Sachtjen

Class B Beer, Class C Wine

(District 19)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☐ Liquor,

☒ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -if change-

83338

(Legistar file number) -if change-

UCLB-2017-0074

(License number)

19-Guagliardo

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Christine O'Donnell, officer/member for Oakwood Lutheran Home Association, Inc. (Corp/LLC),

doing business as Oakwood Village University Woods, authorize and appoint Laurie Sachtlein Name

as the liquor/beer agent for the premise located at Oakwood Village University Woods
6209 Mineral Point Rd Madison WI 53705

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Christine O'Donnell
Signature of corporate officer/member

4/11/2024
Date

To be completed by appointed Liquor/Beer Agent

I, Laurie Sachtlein, appointed liquor/beer agent for Oakwood Lutheran Home Association, Inc. (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Laurie Sachtlein
Signature of corporate agent

4/12/24
Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83339

File ID: 83339

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
Papavero LLC • dba Osteria Papavero • 128 E Wilson St
New Agent: Kate Markie
Class B Combination Liquor & Beer
(District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 52.

Sponsors:

Effective Date:

Attachments: 69508-73980 OSTERIA PAPAVERO AGENT
CHANGE App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dtlaseca2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83339

Title

Change of Agent

Papavero LLC • dba Osteria Papavero • 128 E Wilson St

New Agent: Kate Markie

Class B Combination Liquor & Beer

(District 4)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -if change-

(Legistar file number) -if change-

~~69508-73980~~

(License number)

4- VERVEER

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, ~~Kate Markie~~ Francisco Mangano, officer/member for Papavero LLC (Corp/LLC),

doing business as Osteria Papavero, authorize and appoint Kate Markie
Name

as the liquor/beer agent for the premise located at 128 E Wilson St, Madison, WI 53703

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature], 3/8/2024
Signature of corporate officer/member Date

To be completed by appointed Liquor/Beer Agent

I, Kate Markie, appointed liquor/beer agent for Papavero LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature], 3/8/2024
Signature of corporate Agent Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83340

File ID: 83340

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
Luigi's Diner • dba Luigi's Pizza • 515 S Midvale Blvd
New Agent: Beethoven Contreras Guillen
Class B Beer, Class C Wine
(District 11)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 53.

Sponsors:

Effective Date:

Attachments: LICLIB-2011-00648 LUIGI AGENT CHANGE App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

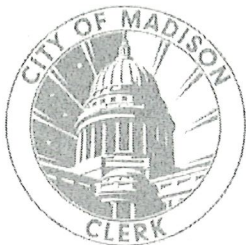
History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83340

Title

Change of Agent
Luigi's Diner • dba Luigi's Pizza • 515 S Midvale Blvd
New Agent: Beethoven Contreras Guillen
Class B Beer, Class C Wine
(District 11)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☐ Liquor,

☒ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -if change-

(Legistar file number) -if change-

CLC LIB 2017.00648

(License number)

11-715HLER

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Tom Ray ^{Amanda} Jabs, officer/member for Luigi's Diner (Corp/LLC),
doing business as Luigi's Pizza, authorize and appoint Beethoven Contreras Guillen
Name
as the liquor/beer agent for the premise located at 515 S. Midvale Blvd Madison, WI 53711.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Signature of corporate officer/member

Date

Amanda Jabs

4/11/2024
4/12/24

To be completed by appointed Liquor/Beer Agent

I, Beethoven Contreras G., appointed liquor/beer agent for Luigi's Diner (Corp/LLC),
being first duly sworn, affirm that I have full authority and control of the premise described
in this license, and I am involved in the actual conduct of the business as an employee, or have a direct
financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Signature of corporate Agent

Date

Beethoven Contreras G.

4/12/24



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83341

File ID: 83341

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
DLUX Madison • dba DLUX • 117 Martin Luther King, Jr. Blvd.
New Agent: Drew McCoy
Class B Combination Liquor & Beer
(District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 54.

Sponsors:

Effective Date:

Attachments: LICLIB-2012-00456 DLUX AGENT CHANGE
App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83341

Title

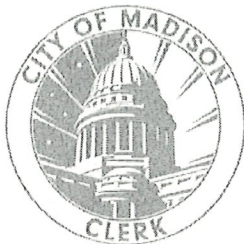
Change of Agent

DLUX Madison • dba DLUX • 117 Martin Luther King, Jr. Blvd.

New Agent: Drew McCoy

Class B Combination Liquor & Beer

(District 4)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

(Agenda Item Number) -if change-

(Legistar file number) -if change-

416418.2012.00456

(License number)

4-VERVEER

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Tom Ray ^{Amanda} _{Jrbs}, officer/member for DLUX Madison (Corp/LLC),

doing business as DLUX, authorize and appoint Andrew McCoy
Name

as the liquor/beer agent for the premise located at 117 Martin Luther King Jr. Blvd
Madison, WI 53703

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Signature of corporate officer/member

Date

4/11/2024

4/12/2024

To be completed by appointed Liquor/Beer Agent

I, Andrew McCoy, appointed liquor/beer agent for DLUX (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Signature of corporate Agent

Date

4/12/24



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83342

File ID: 83342

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
Bassettt Johnson Beverage LLC • dba Hampton Inn and Suites • 440 W Johnson
St
New Agent: Andrew Pollard
Class B Combination Liquor & Beer
(District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 55.

Sponsors:

Effective Date:

Attachments: LICLIA-2017-00945 Agent Change App(2).pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							
One registration in support.							

Text of Legislative File 83342

Title

Change of Agent

Bassett Johnson Beverage LLC • dba Hampton Inn and Suites • 440 W Johnson St

New Agent: Andrew Pollard

Class B Combination Liquor & Beer

(District 4)



JUD

Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☐ Liquor,

☐ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -if change-

83342

(Legistar file number) -if change-

UCLMA-2017-00945

(License number)

4-VORVOCK

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Judith P Raymond, officer/member for Bassett Johnson Beverage (Corp/LLC),

doing business as Bassett Johnson Beverage LLC, authorize and appoint Andrew Pollard

Name

as the liquor/beer agent for the premise located at 440 W, Johnson St. Madison, WI 5370.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Judith P. Raymond
Signature of corporate officer/member

3/18/24
Date

To be completed by appointed Liquor/Beer Agent

I, Andrew Pollard, appointed liquor/beer agent for Bassett Johnson Beverage (Corp/LLC),
being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct financial interest in the business of the licensee. The percent of the business I own is _____ %.

☐ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Andrew Pollard
Signature of corporate Agent

3/26/24
Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83343

File ID: 83343

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
Oakwood Lutheran Home Association Inc • dba Oakwood Village Prairie Ridge •
5565 Tancho Dr
New Agent: Laurie Sachtjen
Class B Beer, Class C Wine
(District 17)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 56.

Sponsors:

Effective Date:

Attachments: LICLIB-2017-00175 Agent Change App(2).pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83343

Title

Change of Agent

Oakwood Lutheran Home Association Inc • dba Oakwood Village Prairie Ridge • 5565 Tancho
Dr

New Agent: Laurie Sachtjen

Class B Beer, Class C Wine

(District 17)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☐ Liquor,

☒ Class C Wine

(Agenda Item Number) -if change-

83343

(Legistar file number) -if change-

UCLB-2017-00175

(License number)

17-madison

(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Christine O'Donnell, officer/member for Oakwood Lutheran Home Association, Inc. (Corp/LLC),

doing business as Oakwood Village Prairie Ridge, authorize and appoint Laurie Sachtjen Name

as the liquor/beer agent for the premise located at Oakwood Village Prairie Ridge
5565 Tanco Dr Madison WI 53718

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Christine O'Donnell
Signature of corporate officer/member

4/11/2024
Date

To be completed by appointed Liquor/Beer Agent

I, Laurie Sachtjen, appointed liquor/beer agent for Oakwood Lutheran Home Association, Inc. (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Laurie Sachtjen
Signature of corporate Agent

4/12/24
Date



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83346

File ID: 83346

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/08/2024

File Name:

Final Action:

Title: Change of Agent
North Central Management, Inc. • dba DoubleTree Madison East • 4402 E
Washington Ave
New Agent: Sheri Straka
Class B Combination Liquor & Beer
(District 17)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 57.

Sponsors:

Effective Date:

Attachments: LICLIB-2020-00342 NCMI AGENT CHANGE App.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							
One registration in support.							

Text of Legislative File 83346

Title

Change of Agent

North Central Management, Inc. • dba DoubleTree Madison East • 4402 E Washington Ave

New Agent: Sheri Straka

Class B Combination Liquor & Beer

(District 17)



Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☐ Beer, ☒ Liquor,

☐ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -If change-

(Legistar file number) -If change-

11CL1B-2020-00342
(License number)

17-MADISON
(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
 - If you are a **new** agent for a **new** license, there is no charge.
 - If this is a **change of agent**, there is a \$10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

To be completed by Corporate Officer or Member of LLC

I, Jeffrey Lenz, officer/member for North Central Management, Inc. (Corp/LLC),

doing business as DoubleTree Madison East, authorize and appoint Sheri Straka
Name

as the liquor/beer agent for the premise located at 4402 E. Washington Avenue, Madison, WI 53704.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate officer/member

4/2/2024
Date

To be completed by appointed Liquor/Beer Agent

I, Sheri Straka, appointed liquor/beer agent for North Central Management, Inc. (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

[Signature]
Signature of corporate Agent

4/9/2024
Date

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83374

File ID: 83374

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/09/2024

File Name:

Final Action:

Title: To grant 18+ and 21+ Entertainment 2024-2025 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 58.

Sponsors:

Effective Date:

Attachments: Entertainment Renewals 2024.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83374

Title

To grant 18+ and 21+ Entertainment 2024-2025 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended

conditions as set forth in the report.

Report ID - City of Madison - Clerk's Office Active Licenses			Date: 5/11/2024 Time: 10:49:36PM
Entertainment			
1.1201 WILLY INC	1201 Williamson ST	LICENT-2022-00534	6
2.16 BARS LLC	1380 Williamson ST	LICENT-2015-00876	6
Common Council granted 12.1.2015 with the following conditions: 1. The license is limited to DJs playing music on the current sound and speaker system with no additional amplification. 2. The license is not transferrable to potential future owners upon sale of the establishment.			
3.16 BARS LLC	201 W Mifflin ST	LICENT-2018-00448	4
4.2116 AWA LLC	2116 Atwood AVE	LICENT-2016-01194	6
Common Council granted 12-9-2016 with the following conditions: 1. After 9 p.m., the back door will be used as an emergency exit only. 2. No trash will be dumped or collected between 9 p.m. and 7 a.m. 3. Live music will end by 12:30 a.m. 4. While there is live music, the front door will be kept closed. 5. On nights when there is live music, a staff member will manage the parking lot from 11 p.m. until it has cleared.			
5. AMARA	670 N Midvale BLVD	LICENT-2022-00308	11
6. ARGUS	123 E MAIN ST	70782-84639	4
7. BAR TORA	546 W Washington AVE	LICENT-2011-00318	4
Granted by Common Council on 3/29/2011 with the conditions that the establishment meet the definition of a restaurant under the Madison General Ordinances and that food be served at all times the establishment is open.			
8. BIEROCK	2911 N Sherman AVE	LICENT-2020-00065	12
9. BK MADISON INVESTMENTS LLC	558 State ST	LICENT-2019-00863	2
Common Council granted the license on 1/7/2020 with the following conditions: 1. The establishment must meet the definition of a restaurant as defined by 38.02 of the Madison General Ordinances, at all times.. 2. Food will be available at all times the establishment is open. 3. No patrons under the age of 21 are permitted on the premises after 10 pm. 4. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. 5. Entertainment is limited to private parties only. 6. The establishment shall submit proof of food/alcohol revenue ratios each licensing year until 2022.			
10. BOWL-A-VARD	2121 East Springs DR	LICENT-2024-00103	17
11. BREESE STEVENS FIELD	917 E Mifflin ST	LICENT-2017-00950	6
Granted by Common Council on 10/31/17 with the following conditions: 1. No sound allowed by the entertainment license will extend past 10:00 pm 2. Speakers will not face E Mifflin St 3. Renewal will be separated for 2018.			
12. BRIDGES GOLF COURSE	2702 SHOPKO DR	58275-74584	12
13. CARGO COFFEE	750 E Washington AVE	LICENT-2023-00266	6
14. CASK & ALE	212 State ST	LICENT-2016-00050	4
15. CHASERS 2.0	408 W Gorham ST	LICENT-2021-00304	2
Common Council granted 3-1-2016. The conditions are: 1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times. 2. Establishment shall cease alcohol service 30 minutes before bar time. 3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. 4. Amplification is not permitted on outside patios. 5. The license holder will use an effective system for carding such as an ID scanner.			
16. CHIEF'S TAVERN	300 Cottage Grove RD	LICENT-2012-00288	15
17. CHURCH KEY/FOOD MARKET/THE VINEYARD	626 UNIVERSITY AVE	69637-83407	2
Condition added by Common Council on 6/5/2018. Condition: No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.			
18. CITY BAR AND RESTAURANT	636 STATE ST	53989-71797	2
19. CLUB 5	5 APPLGATE CT	53625-73054	14
20. CLUB LAMARK	1525 N Stoughton RD	LICENT-2017-00993	12
21. COMEDY CLUB ON STATE	202 STATE ST	LICENT-2011-00311	4
22. CONCOURSE HOTEL AND GOVERNORS CLUB	1 W DAYTON ST	38242-71798	4
23. CRUCIBLE	3116 Commercial AVE	LICENT-2019-00541	12
24. CRYSTAL CORNERS BAR	1302 WILLIAMSON ST	LICENT-2011-00604	6

25.DANNY'S PUB	328 W Gorham ST	LICENT-2017-00278	2	Granted by Common Council on 2-16-2018. Conditions: 1. The capacity is 314 persons. 2. No refuse or recycling is to be stored on public property. 3. The 18+ license is limited to private parties; there is no such limitation on 21+. Common Council added the following condition on 6.11.2019: 4. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.
26.DEXTER'S PUB	301 NORTH ST	LICENT-2011-00504	12	Common Council granted 8/2/2011 1. Maximum of four events per year. First 2014 date 2/9/14 2. Prior to each event, establishment will inform the District Police Captain, District Alder and City Clerk's Office. 3. Event times will be noon to 8:00 p.m. 4. Establishment must abide by all conditional use permit conditions.
27.DOUBLE TREE HOTEL MADISON EAST	4402 E Washington AVE	LICENT-2020-00343	17	Common Council granted with the following conditions: 1. Maintain decibel level of 70 decibels or under at the street level, the measurement of which shall be taken at the mid-point of the intersection of Langdon Street and Wisconsin Avenue. 2. The band shell shall be utilized during all amplified live music events, unless a large tent is in place for said event. 3. This license will be separated for 2018 renewal. 4. Limit the number of outdoor public events that would fall under the entertainment license to 35 per license year. 5. Must adhere to all aspects of the Public Access Management Agreement.
28.Duma LLC	116 W Mifflin ST	LICENT-2020-00656	4	
29.DUTCH MILL SPORTS CLUB	4818 DUTCH MILL RD	29401-71944	16	
30.EAGLES CLUB	2109 BARTILLON DR	54054-74456	12	
31.EDGEWATER MANAGEMENT COMPANY LLC	1001 Wisconsin PL	LICENT-2017-00705	2	
32.EL PANZON RESTAURANT	1310 S Midvale BLVD	LICENT-2023-00689	10	Common Council granted 4/16/2024 with the following conditions: 1. Alcohol sales shall cease by midnight on Sunday - Thursday evenings, and shall cease at 1am on Friday and Saturday evenings. 2. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.
33.ESEN HAUS	514 E WILSON ST	14779-71717	6	Common Council granted the license on 10/16/18 The conditions are: 1. Entertainment must end by 10:30pm on Sunday - Wednesday and by 11pm on Thurs - Saturday. 2. Establishment must close by 11pm on Sunday - Wednesday and by midnight on Thursday - Saturday. 3. Sound level must not exceed 45 dba at the property line.
34.Fabiola's Spaghetti House & Deli, LLC	1301 Regent ST	LICENT-2022-00769	13	
35.FRAMESHIFT ARTS CAFE LLC	2262 Winnebago ST	LICENT-2018-00938	6	
36.GARVER EVENTS LLC	3241 Garver Green	LICENT-2019-01260	15	Common Council granted May 2, 2017 with the following condition: The maximum capacity for the lower level is 250. Common Council granted 8/7/2018 with the following conditions: 1. Entertainment must end by 1:00 am Sunday-Thursday and by 1:30 am on Friday and Saturday. 2. Patio doors must be closed during entertainment events. 3. Outdoor amplification is prohibited.
37.GENNA'S COCKTAIL LOUNGE	105 W Main ST	LICENT-2016-00325	4	
38.GLASS NICKEL PIZZA CO.	2916 ATWOOD AVE	LICENT-2011-00608	15	
39.GRADUATE MADISON	601 Langdon ST	LICENT-2014-00187	2	
40.GREAT DANE PUB AND BREWING	123 E Doty ST	LICENT-2013-00582	4	
41.HAYES PLACE	1145 N Sherman AVE	LICENT-2022-00997	12	
42.HOLIDAY INN AT THE AMERICAN CENTER	5109 WEST TERRACE DR	69999-74946	17	
43.HOOPS OF DANE COUNTY INC	802 Atlas AVE	LICENT-2017-00181	3	
44.HOOPS OF DANE COUNTY INC	1810 ROTH ST	LICENT-2018-00399	12	
45.INN ON THE PARK	22 S CARROLL ST	1580-74640	4	The conditions are: 1. License is limited up to 15 private events/year with DJ and an occasional solo player. 2. Sound level must not exceed 60 decibels at property line. 3. Music must cease at midnight and event area doors will close at 1 am.
46.INNTOWNER LLC	2424 University AVE	LICENT-2019-00294	5	
47.KAVANAUGH/MADISON MASONIC CENTER	301 Wisconsin AVE	LICENT-2024-00085	2	The condition is: 1. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times
48.KAVANAUGH'S ESQUIRE CLUB	1025 N Sherman AVE	LICENT-2024-00087	12	

49. KOLLEGE KLUB	529 N Lake ST	LICENT-2011-00379	2
50. LA POLLERA COLOMBIANA	3579 E Washington AVE	LICENT-2023-00548	12
51. LA TAGUARA BAR & GRILL	3010 CROSSROADS DR	LICENT-2022-00736	17
52. LAKESIDE ST COFFEE HOUSE	402 W Lakeside ST	LICENT-2014-00793	13
53. LAZY OAF LOUNGE	1617 N Stoughton RD	LICENT-2022-00218	12
54. L'ETOILE RESTAURANT & GRAZE RESTAURANT	1 S Pinckney ST, SUITE# 107	LICENT-2012-00295	4
55. LIQUID/RUBY	624 University AVE	LICENT-2014-00280	2
56. LUCILLE MADISON LLC	101 King ST	LICENT-2015-00203	4
57. LUCKY'S 1313 BREW PUB	1313 Regent ST	LICENT-2015-00822	13
58. MADISON ELKS LODGE #410	711 JENIFER ST	606-74479	6
59. MADJAR LLC	416 S Park ST	LICENT-2020-00257	13
60. MCKO KKC	118 State ST	LICENT-2023-00665	4

21+ Entertainment license granted by Common Council 6/7/2011.

Common Council granted license renewal 6/7/16 with the following condition:
1. Capacity shall be the lowest of the capacities set by Building Inspection, Fire and Common Council.

Common Council added the following condition 6/11/2019:
2. The entity will come before the Alcohol License Review Committee at their regular November 2019 meeting.

Common Council granted 10-21-2014 with the following amended conditions:

1. No live entertainment beyond 10 pm.
2. NO DJs.
3. Wednesday and Thursday music limited to small amplification, such as a small boombox/iPod dock.
4. Friday and Saturday music allowed in any room. However music with bass (e.g. bass guitars, drums, or electronic bass) must be held in the back “Lake” room.
5. Music for private parties must be held in the back “Lake” room.
6. This entertainment license will be separated when it comes up for renewal.

Common Council granted 6-3-2014.

Common Council granted renewal 6/7/16 with the following condition:
1. Capacity shall be the lowest of the capacities set by Building Inspection, Fire and Common Council.

Common Council granted renewal on 6/5/2018 with the following conditions:
2) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

Common Council granted 11-3-15 with the following conditions:
The conditions are:
1. The banquet room and the brew pub cannot utilize live entertainment, including bands, karaoke, and/or DJs, simultaneously.
2. All live entertainment in the banquet room will end at midnight, when the banquet room hours end.
3. There shall be no outdoor amplified sound in the outdoor eating area.
4. The brew pub door will remain closed when live entertainment is being used in the brew pub.
The remainder of the conditions are from the Conditional Use Permit.
5. That there shall be no outdoor amplified sound in the outdoor eating area.
6. That the outdoor eating area shall close at 10:00 pm, nightly.
7. That the outdoor seating area shall not be available of use during regular season wisconsin Badger home football games.
8. That the parking facilities must be available at all times, and shall not be shut down for any events.
9. That the reception hall/room shall close at midnight.
10. That maximum capacities shall be approved by the Director of Building inspection but shall not exceed:
(a) 208 for brewpub (number of available seats, plus staff, plus a reasonable number of people waiting for seats); (b) 48 for outdoor seating area;(c) 155 for reception hall/room when furniture, tables and chairs are present (fixed 450 seat capacity); for reception hall/room when no tables or chairs present (general assembly capacity) An alteration to this conditional use shall be required prior to granting a higher capacity. Major/Non-Standard Conditions are Shaded The applicant requests conditional use approval for an outdoor eating area and a parking reduction. Proposal Summary: The applicant proposes to convert a former auto repair facility (Foreign Car Specialists) into a brewpub with an outdoor eating area and a reception hall. while brewpubs and reception halls are permitted uses, outdoor eating areas require conditional use approval. Further, the applicant requests approval of a parking stall reduction, which is also a conditional use.
11. That the reception hall/room may be used with the general assembly capacity for wisconsin Badger Home Football games. Capacity will be limited to 155 all other days/events (fixed-seat capacity).
12. That to minimize parking impacts, the reception hall space shall not be used as expanded capacity for the brewpub. In no event shall the reception hall be used as a music venue other than music provided in conjunction with private events such as weddings, receptions, private parties (retirement, birthday, holiday, reunion, or other special occasions including private events hosted related to Kohl Center and Camp Randall sporting events and concerts). The doors are required to be closed and locked to reception hall space but for when it is being used for separate events.
13. That the proposed establishment be allowed the higher capacity for any event at Camp Randall Stadium that is open to the public.
14. That additional landscaping be installed around the outdoor eating area according to plans approved by the Planning Division prior to final sign-off and issuance of permits.

61.MENDOTA HOSPITALITY	2920 N Sherman AVE	LICENT-2023-00158	12
62.MERCHANT	121 S Pinckney ST	LICENT-2011-00614	4
63.MICKEY'S TAVERN	1524 WILLIAMSON ST	LICENT-2011-00598	6
64.MOMO BAR N GRILL	6402 Millpond RD	LICENT-2023-00607	16
65.Mom's Bar	614 University AVE	LICENT-2021-00772	2
66.MONONA CATERING	1 JOHN NOLEN DR	51345-74638	4
67.MOXY BY MARRIOTT DOWNTOWN	823 E Washington AVE	LICENT-2023-00743	6
68.MUSONICS LLC	1224 Williamson ST	LICENT-2023-00315	6
69.NAKOMA GOLF CLUB	4145 COUNTRY CLUB RD	1473-72242	10
70.NATT SPIEL	211 KING ST	LICENT-2011-00599	4
71.NORTH STREET CABARET	610 North ST	LICENT-2015-00775	12
72.OHIO TAVERN	224 Ohio AVE	LICENT-2020-00238	15
73.OLD SUGAR DISTILLERY	931 E Main ST	LICENT-2019-00586	6
74.OTTO'S RESTAURANT AND BAR	6405 Mineral Point RD	LICENT-2014-01110	19
75.PACO'S TACOS	1331 Greenway Cross	LICENT-2021-00255	14
76.PATRICIA'S SUPERMARKET INC.	1701 Moorland RD	LICENT-2022-00104	14
77.POOLEY'S	5441 High Crossing BLVD	LICENT-2017-01135	17
78.PORTA BELLA	425 N Frances ST	LICENT-2012-00214	2
79.PROSIT TO YOU INC	508 E Wilson ST	LICENT-2017-01270	6
80.QCOS MEXICAN RESTAURANT	1824 S Park ST	LICENT-2023-00623	14
81.RED	316 W Washington AVE, SUITE# 100	LICENT-2017-00049	4
82.RED ROCK SALOON	222 W Gorham ST	LICENT-2021-00349	2
83.Red Rooster	2513 Seiferth RD	LICENT-2021-00418	16
84.ROBINIA COURTYARD	829 E Washington AVE	LICENT-2016-00202	6
85.ROXXY	331 W Gorham ST	LICENT-2023-00618	4
86.SCHWOEGLER PARK TOWNE LANES	444 GRAND CANYON DR	LICENT-2011-00666	19

The condition is:
1. Liquor would not be available except in pre-packaged cocktails and slushy products.

Common Council granted 10.3.2023.

Common Council granted 2/1/2022, conditions were removed 4/16/2024.

Council granted on 7/11/2023 with the following conditions:
1. The establishment must close by midnight, Sunday thru Wednesday evenings, except for up to five times per month. The establishment must close by 1:00am Thursday evenings and close by 2:00am Friday and Saturday evenings.
2. The establishment must keep the rear door closed except for deliveries, loading, unloading and emergencies.
3. The decibel level will not exceed 60 decibels, measured at the property line.
4. There will be a maximum indoor capacity of 99 persons and outdoor capacity of 8.
5. Must close patio one hour before the establishment closes.

Common Council granted 11-3-15.

Common Council granted 8/6/2019.

The conditions are:
1. Alcohol sales shall cease at 10:00 pm Sunday through Thursday, and at midnight Friday and Saturday.
2. Establishment shall provide MPD South District with a security plan
3. Establishment shall have food available at all times during operating hours.
4. Establishment shall meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.

Common Council granted 1-2-2018.

Common Council granted 3.7.2017 with the following conditions:

1. The establishment will meet the definition of a restaurant under Madison General Ordinance 38.02 at all times.
2. Live entertainment or DJs are only permitted on Friday and Saturday nights and must cease by midnight.
3. No live entertainment or amplified music on the patio.
4. The patio will close by 11:00 p.m.
5. The capacity is 125 indoors and 92 outdoors.

The conditions are:
1. Establishment must meet the definition of an entertainment venue as defined by MGO Sec 38.05(9).
2. Establishment must provide full food service at all times when live musical performances are not offered.
3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.

Common Council granted 9/21/2021.

The conditions are:
1. Establishment shall hold a valid entertainment license under Madison General Ordinances section 38.06(11).
2. Food shall be available at all time.
3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.

Common Council granted 8/2/2011 with condition:

The applicant will contact their local Alder and Police Captain to discuss their application

87. SCONNIE BAR	1421 Regent ST	LICENT-2016-00185	13
88. SHAMROCK BAR & GRILL	117 W Main ST	LICENT-2013-00641	4
89. SHERATON MADISON HOTEL	706 John Nolen DR	LICENT-2018-00440	14
90. SOTTO	303 N Henry ST	LICENT-2020-00213	4
91. STATE STREET BRATS	603 STATE ST	28513-72576	2
92. STEENBOCK'S ON ORCHARD	330 N Orchard ST CDM	LICENT-2011-00616	8
93. SUNNY PHO	602 S Park ST	LICENT-2023-00526	13
94. TANGENT	803 E Washington AVE	LICENT-2018-00559	6
95. THE BIERGARTEN AT OLBRICH PARK	3527 Atwood AVE	LICENT-2019-00093	15
96. THE BONEYARD	1018 Walsh RD	LICENT-2022-00135	3
97. THE CARDINAL BAR	418 E Wilson ST	LICENT-2022-00719	6
98. THE GREAT DANE PUB	357 Price PL	LICENT-2013-00662	11
99. THE HARMONY BAR & GRILL	2201 Atwood AVE	LICENT-2022-00705	15
100. THE MADISON CLUB	5 E Wilson ST	LICENT-2011-00587	4
101. THE MALT HOUSE	2609 E WASHINGTON AVE	LICENT-2011-00609	15
102. THE RED ZONE	1212 Regent ST	LICENT-2013-00529	8
103. THE RENFRO REFRESHMENT COMPANY LLC	701 E Washington AVE	LICENT-2022-00127	6
104. THE RIGBY PUB & GRILL	119 E Main ST	LICENT-2011-00340	4
105. THE TINSMITH	828 E Main ST	LICENT-2020-00133	6
106. TIP TOP TAP	601 North ST	LICENT-2014-00145	12
107. TK RESTAURANT LLC	27 E Main ST	LICENT-2016-00100	4
108. TOUCH OF UKRAINE	2418 Winnebago ST	LICENT-2023-00293	15
109. TWISTED GROUNDS	6067 Gemini DR	LICENT-2021-00071	3
110. Up North	524 E Wilson ST	LICENT-2018-00041	6
111. VFW DAY POST 7591	301 COTTAGE GROVE RD	7442-71716	15
112. Vintage Brewing Co. Capitol East	674 S WHITNEY WAY	76139-88126	19
113. WANDO'S	602 UNIVERSITY AVE	LICENT-2011-00607	2
114. WHISKEY JACK'S SALOON	552 State ST	LICENT-2014-00284	2
115. WISCO	852 WILLIAMSON ST	LICENT-2011-01686	6

Common Council granted 5-3-2016, and amended on 7/11/2017 with the following conditions:

1. Entertainment will be limited to four times per week.
2. The doors to the establishment shall be kept closed at any time of operation except for football Saturdays.

The condition is:

1. Licensee shall return to ALRC's regular December 2020 meeting.

Common Council approved on 6/5/2018 with the following conditions:

- 1) No patrons under the age of 21 are permitted on the premises after 10 pm.
- 2) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

Granted by the Common Council on 8/7/2018 with the following conditions:

1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times.
2. Outdoor amplification will not exceed 60 decibels.
3. Patio must close 11:00 pm Sunday-Thursday and by midnight Friday & Saturday.

The condition:

Live music must cease by 10pm.

Premises includes:

The premises is expanded to include the parking lot one day during each Memorial Day weekend and Labor Day weekend.

The condition:

1. Must notify the Central Police District in writing at least one week prior to any event over 300 attendees, or is not a wedding or corporate event.

Common Council granted 7.5.2016, and updated 8.1.2017, with the following conditions:

The conditions are as follows:

1. The establishment must meet the definition of a restaurant under Madison General Ordinance 38.02.
2. Food must be available at all times that the entertainment license is utilized.
3. No one under age 21 is allowed on the premises after 10:00pm while the entertainment license is being utilized.

Common Council approved on June 5, 2018, the condition:

- 1) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

Common Council granted 6-3-2014

Common Council added the following condition on 6.11.2019:

1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.

Common Council granted 1.3.2012 with the conditions:

1. Soundproofing is to be added, such as a sound-absorbing curtain around the area music is being played and windows being closed while music is being performed.
2. Staff will frequently monitor the exterior of the premises.
3. No outdoor music except for six (6) special events per year with a ten (10) day notice to the neighborhood and these events are to cease by 10:00 pm.

116 . WOOF 'S	114 KING ST	67103-71872	0
	325.00		



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83401

File ID: 83401

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/09/2024

File Name:

Final Action:

Title: Request to extend license issuance beyond the 180 day limit under MGO 38.05
The Guild Esports LLC • dba The Guild
668 State St • Agent: Sonia Tan
Estimated Capacity (in/out): 130/0
Class B Combination Liquor & Beer • 20% alcohol, 45% food, 35% other
Police Sector 403 (District 2)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 59.

Sponsors:

Effective Date:

Attachments: Re_ Alcohol License Issuance Deadline Approaching
- The Guild Esports LLC (668 State St).pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83401

Title

Request to extend license issuance beyond the 180 day limit under MGO 38.05

The Guild Esports LLC • dba The Guild

668 State St • Agent: Sonia Tan

Estimated Capacity (in/out): 130/0

Class B Combination Liquor & Beer • 20% alcohol, 45% food, 35% other

Police Sector 403 (District 2)

From: [Sonia Tan](#)
To: [Verbick, Jim](#)
Subject: Re: Alcohol License Issuance Deadline Approaching - The Guild Esports LLC (668 State St)
Date: Thursday, May 9, 2024 9:25:36 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Jim,

Due to a delay in construction, we would like to apply for an extension. What forms would we need to fill out?

Thank you,
Sonia



On Thu, May 9, 2024 at 8:35 AM Verbick, Jim <JVerbick@cityofmadison.com> wrote:

Good morning,

As you know, on 11/7/2023, the Common Council granted an alcohol license to you for 668 State St for The Guild Esports LLC. Per Madison General Ordinance 38.05, a license must be issued 180 days after the Common Council has granted it or it shall be considered surrendered. This license must be issued by 6/7/2024 or it will face cancelation. The following items must be completed and/or submitted to the City Clerk's Office before we can issue your license:

- **Building Inspection**—It is your responsibility to schedule this inspection by calling Building Inspection at (608) 266-4551.
- **Fire Inspection** —It is your responsibility to schedule this inspection by calling the Fire Department at (608) 266-4484.
- You will need to call **Zoning** at (608) 266-4551 to discuss the zoning regulations that would affect your establishment.
- **Licensing Fees** must be submitted to the City Clerk's Office. The liquor license

fees will be prorated for the remainder of the licensing year, and "Class B" Combination Liquor and Beer licenses issued may incur a ***\$10,000 reserve fee.*** *Checks should be made payable to City Treasurer.*

If your license is not issued by 6/7/2024, it will be considered cancelled and you must reapply for an alcohol license if you still wish to pursue one. You may also request an extension of this deadline from the Common Council. The last opportunity to request an extension of this deadline will be to submit a request for an extension by noon on Monday, 5/13/2024. This extension would go before the Alcohol License Review Committee for a recommendation to the Common Council's June meeting. If you have any questions, do not hesitate to ask.

Sincerely,

Jim Verbick, Deputy Clerk

City of Madison City Clerk's Office

City-County Building-Room 105,
[210 Martin Luther King Jr. Blvd. 53703](#)
TEL: (608) 266-4601
FAX: (608) 266-4666

jverbick@cityofmadison.com

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"We exist to assist"



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83402

File ID: 83402

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/09/2024

File Name:

Final Action:

Title: Request to extend license issuance beyond the 180 day limit under MGO 38.05
MCKO LLC • dba Cielo
118 State St • Agent: Sean Ortega
Estimated Capacity (in/out): 250/0
Class B Combination Liquor & Beer • 60% alcohol, 40% food
Police Sector 406 (District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 60.

Sponsors:

Effective Date:

Attachments: Re_ Alcohol License Granted - MCKO LLC.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass
Action Text: A motion was made by Barushok, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.							

Text of Legislative File 83402

Title

Request to extend license issuance beyond the 180 day limit under MGO 38.05

MCKO LLC • dba Cielo

118 State St • Agent: Sean Ortega

Estimated Capacity (in/out): 250/0

Class B Combination Liquor & Beer • 60% alcohol, 40% food

Police Sector 406 (District 4)

From: [Susan McKinney](#)
To: [Verbick, Jim](#)
Subject: Re: Alcohol License Granted - MCKO LLC
Date: Friday, May 3, 2024 6:33:02 PM

Hi Jim,

I'd like to ask for an extension to be able to pick up my liquor license for 118 State St. - Lic LICLIB-2023-00664 - as I just closed on the purchase of the building one month ago, and still have ahead, building permits, renovation and then fire and building inspections. Could I please extend the period of time to pick up the license for a couple of months - say 4 to 6 months please?

Let me know if you wish me to provide further information.

Thank you!

Susan McKinney
Cielo - 118 State St.
608 217-1031

On Tue, Mar 12, 2024 at 3:44 PM Susan McKinney <susanmckinney123@gmail.com> wrote:
Thank you!

On Tue, Mar 12, 2024 at 2:25 PM Verbick, Jim <JVerbick@cityofmadison.com> wrote:

Good afternoon,

It will be LICLIB-2023-00664.

Sincerely,

Jim Verbick, WCMC

(pronouns: he/him/his)

Deputy Clerk

City of Madison City Clerk's Office

City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601 | FAX: (608) 266-4666

jverbick@cityofmadison.com | Follow us on Twitter [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist"

From: Susan McKinney <susanmckinney123@gmail.com>
Sent: Tuesday, March 12, 2024 12:29 PM
To: Verbick, Jim <JVerbick@cityofmadison.com>
Subject: Re: Alcohol License Granted - MCKO LLC

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Jim,

Sue from Sotto and Cielo, 118 State Street here. I haven't picked up my liquor license yet, but intend to, because I am waiting to close on the purchase of the building at 118 State St and then get the inspections noted in your email.

Presently I am seeking insurance for the building and business and an insurer is asking for the liquor license number. Is there a license number assigned to 118 State Street or is the answer that I don't have a number yet?

Thank you!

Susan McKinney

On Fri, Nov 17, 2023 at 3:33 PM Verbick, Jim <JVerbick@cityofmadison.com> wrote:

Good afternoon,

Congratulations! The Common Council granted your liquor/beer license application at the 11/7/2023 meeting. The following items must be completed and/or submitted to the City Clerk's Office before we can issue your license:

- **Building Inspection**—It is your responsibility to schedule this inspection by calling Building Inspection at (608) 266-4551 or binspection@cityofmadison.com.
- **Fire Inspection** —It is your responsibility to schedule this inspection by

calling the Fire Department at (608) 266-4420 or
fireprevention@cityofmadison.com.

- You will need to call **Zoning** at (608) 266-4551 or
zoning@cityofmadison.com to discuss the zoning regulations that would affect your establishment.
- **Licensing Fees** must be submitted to the City Clerk's Office. The liquor license fees will be prorated for the remainder of the licensing year, and "Class B" Combination Liquor and Beer licenses issued may incur a **\$10,000 reserve fee**. *Checks should be made payable to City Treasurer.*

On your application, you affirmed on question 33 to agree with the Statement of Intent (as part of Madison General Ordinance 38.05(3)(a)12) to complete all the above steps and be issued your license within 180 days of the Common Council granting your license. If you do not complete these steps and have your license issued within 180 days of granting, the license shall be considered surrendered. Per the ordinance, if construction activities will delay your inspections, you may petition the Common Council for an extension of this deadline. You should submit your request and proof of these delays to the clerk's office at least a month in advance of the deadline. Your request will go before the ALRC, followed by the Common Council's final action.

Please also reference this brochure for more information:
<https://www.cityofmadison.com/clerk/documents/licensing/AdditionalAppBrochure.pdf>.
If you have any questions, do not hesitate to ask.

Sincerely,

Jim Verbick, Deputy Clerk

City of Madison City Clerk's Office

City-County Building-Room 103,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601
FAX: (608) 266-4666

jverbick@cityofmadison.com

Follow us on Twitter [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist"



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83414

File ID: 83414

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/12/2024

File Name:

Final Action:

Title: Operator License Application
Amanda Brown - Establishment where employed: Blue Plate Catering

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 61.

Sponsors:

Effective Date:

Attachments: Brown Operator Application_Redacted.pdf, Brown
Background Report.pdf, Soper Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER				Pass
Action Text: A motion was made by Verveer, seconded by Farley, to RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.							
Approval contingent upon receiving letter of support from Wisconsin Department of Corrections.							
Appearance by Amanda Brown							
Notes: Approval contingent upon receiving letter of support from Wisconsin Department of Corrections.							

Text of Legislative File 83414

Title

Operator License Application

Amanda Brown - Establishment where employed: Blue Plate Catering

Operator Application for Licenses to expire 5/24/2024

For individuals selling or serving alcohol, pursuant to Madison General Ordinance 38.05. **Fees are not refundable.**

Provisional Operator License Fee \$15.00

Second-Year Operator License Fee \$45.00

Office use:	LICOPR-2024-00171	BST Date 08/26/2023
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Filling out your application

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.ssf (CCAP may not provide a comprehensive list of ALL arrests and convictions).

Review of your application

- The Madison Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and /or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Alcohol License Review Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Alcohol License Review Committee are open to the public and televised.*

First Name Amanda	M. I. L	Last Name Brown	
Residence: Street Address [REDACTED]	City Fort Atkinson	State WI	Zip 53538
Phone [REDACTED]	Date of Birth [REDACTED]	Birth Place (City, State) beliot wi	Sex Fema
Driver's License Number (State & Number) [REDACTED]	Place of employment and phone# Blue Plate catering	Email Address [REDACTED]m	
Other names, aliases or birthdates ever used: Whipple			
Cities and States lived in since age 18, including where you now reside:		From:	To:
Jefferson wi		01/01/2000	01/01/2020
Fort Atkinson wi		01/01/2021	03/10/2024

Arrest and Conviction Record

Since your 17th birthday, have you been convicted of a felony or misdemeanor? (Including criminal traffic offenses?)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been convicted by a military court-martial?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been convicted of disorderly conduct that involved violence against another person?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

List Any Pending Citations, Tickets, or Criminal Charges

Year	Location	Charge	At the time of the incident were you under the influence of alcohol and /or other drugs?	Did the incident occur in or around an establishment that serves alcohol?

List All Citations, Tickets, Municipal/Ordinance Violations and Criminal Convictions (Excluding Parking Tickets). Attach additional paper if necessary.

Year	Location	Charge	At the time of the incident were you under the influence of alcohol and /or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
2020	Jefferson WI	Posses w/ intent- amphetamine	Yes	No
2020	Jefferson WI	Possess w/ intent- heroin	Yes	No
2020	Jefferson WI	Possess w/ intent-THC	Yes	No
2020	Jefferson WI	Bail jumping-Felony	Yes	No
2020	Jefferson WI	Maintain Drug trafficking place	Yes	No
2021	Vilas County WI	bail jumping-Misdemeanor	No	No
2021	Vilas county WI	Bail jumping-misdemeanor	No	No
2021	Vilas County WI	Resisting or obstructing an officer	No	No

Application must be notarized.

The undersigned affirms that he/she made complete and true answers to each question and understands tht his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.

Subscribed and sworn before me
this _____ day of _____, 20_____

Applicant's Signature

Notary Public

My Commission expires _____

To be filled out by the Madison Police Department

- ☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Madison Police Department
- ☐ Files indicate that subject has the attached Criminal Arrest Record

Madison Police Department Authorized Signature

Date

Amanda L. Brown/ Amanda L Whipple : [REDACTED]

Guideline(s) 1 and 2

State	Date	Description	Pending	Conviction	Fel/Misd/Ord
WI	06/15/2021	Resisting or Obstructing an Officer Bail Jumping - Misdemeanor Bail Jumping- Misdemeanor Vilas Co 21CF186 Vilas Co Sheriff		06/06/2022	Misd A Mida A Misd B
WI	03/09/2021	Posses w/ Intent- Heroin (<=3g) Possess w/ Intent- THC (<=200grams) Bail Jumping- Felony Jefferson Co 21CF126 Jefferson Co Sheriff		01/14/2022	Felony F Felony I Felony H
WI	04/09/2020	Posses w/ Intent-Amphetamine (>50g) Maintain Drug Trafficking Place Jefferson Case # 21CF141 Jefferson PD		01/14/2022	Felony C Felony I


Completed by: [REDACTED] Date Completed: 05/06/2023

☐ Submit to Council

☐ Additional Info Required/ Resubmit application

☒ Submit to ALRC

☐ Other Action: _____

Captain Initials: 

Date: 9/8/24

May 13, 2024

To Whom It May Concern:

I am writing this letter of recommendation on behalf of Amanda Brown . I have had the privilege of working alongside Amanda since September of 2023, during which time I have been able to witness her outstanding character and positive attitude.

Amanda consistency displays exceptional integrity, honesty and reliability with a willingness to step in help others.

Consistency in compiling with our alcohol serving standards including measured pours and checking ID's.

Accuracy in running our Point of Sale program, from collecting payment, entering order and finishing the sale.

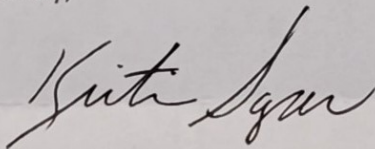
Regularly reliable delivering catering orders on time and in professional manner

Individually responsible for tracking event consumptions and notifying her immediate supervisor on inventory levels.

In addition, Amanda continues to combine a positive attitude especially when welcoming new hires or cheerleading the staff on longer events to learning new skills as she continues to grow within the company.

I wholeheartedly endorse Amanda as a person of outstanding character and integrity. Please feel free to contact me if you require any further information or have any questions.

Sincerely,



Kristin Soper

Beverage Director Blue Plate Catering
702 South High Point Rd.
Madison, WI 53719
Kristin@blueplatecatering.com
608-827-2700 (office)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83427

File ID: 83427

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: ALCOHOL
LICENSE REVIEW
COMMITTEE

File Created Date : 05/14/2024

File Name:

Final Action:

Title: Change of Licensed Conditions
Madison Elks Lodge #410 • dba Madison Elks Lodge #410 • Capacity (in/out):
244/0
711 Jenifer St • Agent: Don Geler
Class B Combination Liquor & Beer • 25% alcohol, 75% food
Police Sector 410 (District 6)
Request to remove condition to allow for alcohol sales on the outside on the lawn
adjacent to the building.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 62.

Sponsors:

Effective Date:

Attachments: LICPCH-2024-00318 App.pdf, Alder Rummel
Comments.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	ALCOHOL LICENSE REVIEW COMMITTEE	05/15/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				Pass

Action Text: A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT -
REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

Text of Legislative File 83427

Title

Change of Licensed Conditions

Madison Elks Lodge #410 • dba Madison Elks Lodge #410 • Capacity (in/out): 244/0

711 Jenifer St • Agent: Don Geler

Class B Combination Liquor & Beer • 25% alcohol, 75% food

Police Sector 410 (District 6)

Request to remove condition to allow for alcohol sales on the outside on the lawn adjacent to
the building.



Change of Conditions

Fee: \$25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

(License number)

(Alder District #)

(Police Sector)

Office Use Only

Licensed Premises Information

This application modifies existing alcohol license number: 4560000132224-01

Business dba Name: Madison Elks Lodge # 410

Licensed Address: 711 Jennifer St, Madison, WI 53703

Premise Capacity: 244 Liquor/Beer Agent Name: Don Galer

25 % Alcohol, 75 % Food, — % Other Alder, District #: 6 Police Sector: Central

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Madison Elks Lodge # 410

Business Mailing Address: 711 Jennifer St Madison WI 53703

Business Contact Name, Position: Dan S Curre, Secretary

Business Phone: (608) 255-1644 Business Email: secretary@madisonelkslodge.org

Description of Change to Conditions: Permit the selling of alcoholic beverages outside on the lawn adjacent to the building

X Dan S Curre
Authorized Signature

4/10/2024
Date

REV 09/2018

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

licensing

From: Rummel, Marsha
Sent: Wednesday, May 15, 2024 5:25 PM
To: licensing
Cc: Hanson, Michael; Verveer, Michael; Knox Jr., Isadore; Myadze, Charles
Subject: Comments for ALRC 5/15/24

Greetings ALRC-

#2 AtwoodFest - I support Temporary class B/Street use permit

#29 Delicouser - I support outdoor patio until 9p

#31 PX 2 Prost- I support with the understanding from the applicant that they will reach out to nearby neighbors to inform them of event and street closing

#33/45 Tacos and Taquila - I support with the understanding that there is no outdoor amplified music on the rooftop patio

#34 Umami E license - the applicant attended MNA preservation and development committee yesterday. Neighbors on Jenifer St did not support a DJ until close. There was no consensus and no action taken by the MNA P&D at their meeting. After listening to the discussion, the applicant agreed to ask for referral to next ALRC meeting so I can hold a neighborhood meeting on June 25 @ 6p

#44 Lone Girl Brewing Co - I support with same conditions for patio capacity as previous establishment (38)

#61 Elks Lodge - I understand the application was received timely but misplaced and added late to the agenda. I'm not sure nearby neighbors received a postcard of the proposed request for change of licensed premises to allow alcohol service on the lawn and if that is correct, I would be happy to add this to my neighborhood meeting mentioned above if the applicant agrees to referral.

Thank you for your service-

Marsha

Alder Marsha Rummel (she/her/hers)

District 6

Subscribe to my blog: <http://www.cityofmadison.com/council/district6/blog/>

Please note: all email, regular mail, text, & written communications are subject to open record requests.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83451

File ID: 83451

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: Health Department

File Created Date : 05/14/2024

File Name: Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager

Final Action:

Title: Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 63.

Sponsors: Yannette Figueroa Cole

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: KMayoh@publichealthmdc.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/16/2024	Elizabeth York	Approve	6/5/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Health Department	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Health for Madison & Dane County (5/28/24), Finance Committee (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Refer	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/28/2024		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.						
	Notes: Additional referral to Finance Committee						

1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE					
1	FINANCE COMMITTEE	05/28/2024	Return to Lead with the Recommendation for Approval	Health Department		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to Return to Lead with the Recommendation for Approval. The motion passed by voice vote/other.					
1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.					

Text of Legislative File 83451

Fiscal Note

The proposed resolution amends the Public Health 2024 Operating Budget to accept a WI Department of Health Services (DHS) grant for \$261,640 due to increased caseload in the Women, Infants, and Children (WIC) program. The grant will fund a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager (\$249,500) and program supplies and services (\$12,140). Public Health anticipates that the positions will be hired early in the third quarter of 2024 and there will be continued funding while caseloads remain at the current level.

Title

Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager

Body

WHEREAS, Public Health Madison & Dane County (Public Health) has a long history of administering the WIC program in Dane County through federal funding dispersed by the WI Department of Health Services (DHS). The program provides nutrition education, breastfeeding support, and food benefits to income eligible moms, infants, and babies; and

WHEREAS, the program is now considered one of the most successful federally funded nutrition programs in the United States and has myriad studied beneficial health outcomes for its participants. Among these include improved birth outcomes and savings in health care costs, improved diet and diet-related outcomes, improved feeding practices, improved immunization rates and improved access to medical and social service care; and

WHEREAS, Public Health recognizes the importance of primary prevention and wraparound support for newly pregnant moms and babies. This program works in tandem with Public Health's Perinatal Care Coordination Program, Nurse Family Partnership Program, and other Maternal & Child Health initiatives; and

WHEREAS, during the COVID pandemic, the WIC program shifted to a hybrid work environment, which eased enrollment and participation barriers for many Dane County

residents, and specifically for our Spanish speaking families. Because of this, caseload has grown immensely in the past four years; and

WHEREAS, in April 2022, Public Health WIC served 4,709 participants, 31% of whom identified as Hispanic/Latino. In April 2023, Public Health WIC served 5,077 participants, 34% of whom identified as Hispanic/Latino. As of April 2024, Public Health WIC is currently serving 6,036 participants, 36% of whom identify as Hispanic/Latino. Given both the persistent increases in caseload and the growing number of participants requiring Spanish speaking services, it has become imperative that we hire additional staff; and

WHEREAS, the annual funding that Public Health receives from DHS is directly correlated with caseload. Due to the stated increases in caseload, DHS has awarded Public Health an additional \$261,640 for the 2024 project budget; and

WHEREAS, Public Health proposes to use this funding to create and fund two new project positions -- 1.0 FTE Bilingual Dietetic Specialist (JC-720 14) and 1.0 FTE WIC Program Manager (M11). The creation of these positions will allow for the WIC program to operate effectively, efficiently, and to serve the growing need of our Dane County families; and

BE IT FURTHER RESOLVED that per the Intergovernmental Agreement Between the City of Madison and Dane County, Public Health employees are employees of Dane County and both the Dane County Board and the City Council are required to approve the creation of any new positions; and

BE IT FURTHER RESOLVED Public Health anticipates that the positions will be hired early in the third quarter of 2024 and there will be continued funding while at the current caseload; and

BE IT FURTHER RESOLVED that upon adoption of this resolution and approval from the Dane County Board and Common Council, a 1.0 FTE Bilingual Dietetic Specialist (JC-720 14) and a 1.0 FTE WIC Program Manager (M11) will be created in the Public Health Madison & Dane County Roster and the positions will be noted to reflect that the continuation of the positions is contingent upon continued WIC Grant funding; and

BE IT FURTHER RESOLVED, that the Common Council approves amending the Public Health operating budget to accept the additional funds; and

BE IT FINALLY RESOLVED, that the Director of Public Health-Madison and Dane County is authorized to sign a grant modification agreement with WI Department of Health Services for these funds and is authorized to expend these funds as outlined above.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83453

File ID: 83453

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: Health Department

File Created Date : 05/14/2024

File Name: Amending the Public Health Operating Budget to
Accept WI Department of Health Services Grant
Funding for a 1.0 FTE Grant Manager and a 0.8 FTE
Health Education Coordinator to Support
Immunizations and Outreach Efforts

Final Action:

Title: Amending the Public Health Operating Budget to Accept WI Department of
Health Services Grant Funding for a 1.0 FTE Grant Manager and 0.8 FTE
Health Education Coordinator to Support Immunizations and Outreach Efforts

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 64.

Sponsors: Yannette Figueroa Cole

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: KMayoh@publichealthmdc.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/16/2024	Elizabeth York	Approve	6/5/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Health Department	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Health for Madison & Dane County (5/28/24), Finance Committee (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Refer	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/28/2024		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.						

Notes: Additional referral to Finance Committee

1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE					
1	FINANCE COMMITTEE	05/28/2024	Return to Lead with the Recommendation for Approval	Health Department		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to Return to Lead with the Recommendation for Approval to the Health Department. The motion passed by voice vote/other.					
1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.					

Text of Legislative File 83453

Fiscal Note

The proposed resolution amends the Public Health 2024 Operating Budget to accept a WI Department of Health Services grant extension to June 30, 2025 for \$1,132,751 to provide an expanded vaccination outreach model, including the administration of COVID and routine vaccines. The grant will fund a 1.0 FTE Grant Manager and 0.8 FTE Health Education Coordinator to support immunizations and outreach efforts (\$205,000). The remainder of the funds will be applied to extend current project positions who will directly work to prevent vaccine related illness with a policy, systems, and environmental approach; medical supplies for the delivery of vaccine; travel and outreach efforts; advertising; and contracts for data translation, medical interpreters, and the creation of a vaccine billing system.

Title

Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Grant Manager and 0.8 FTE Health Education Coordinator to Support Immunizations and Outreach Efforts

Body

WHEREAS, Public Health Madison & Dane County (Public Health) receives funding from the WI Department of Health Services (WI DHS) via the Immunization and Vaccines for Children grant. In 2021, Public Health received a specific supplement to this grant of \$695,500 to address barriers and ensure health equity for COVID-19 vaccination for a period of July 1, 2021 - June 30, 2024; and

WHEREAS, Public Health recently received an extension of the grant period to June 30, 2025, and additional \$1,132,751 to continue to provide an expanded vaccination outreach model, including the administration of COVID and routine vaccines. This funding will allow for increased access to vaccines and the assessment, planning, and implementation of robust vaccination strategies for improved systems and health outcomes; and

WHEREAS, this funding will support staff directly working to prevent vaccine related illness with a policy, systems, and environmental approach; medical supplies for the delivery of vaccine; travel and outreach efforts; advertising; and contracts for data translation, medical interpreters,

and the creation of a vaccine billing system; and

WHEREAS, the approved grant application included funding for a 1.0 FTE Grant Manager (P9) position to support compliance, elements of the vaccine billing system, and tracking progress toward program outcomes, as well as a 0.8 FTE Health Education Coordinator (P10) position to support communication needs for this project. The creation of these two positions would cost an estimated \$205,000 of grant funding through the end of the grant period; and

NOW, THEREFORE, BE IT RESOLVED, that PHMDC has received a total of \$1,132,751 in additional Immunizations Supplemental 4 Grant funding in 2024 and \$205,000 is designated to a 1.0 FTE Grant Manager position and a 0.8 FTE Health Education Coordinator position for the duration of the grant period; and

BE IT FURTHER RESOLVED, that per the Intergovernmental Agreement Between the City of Madison and Dane County, Public Health employees are employees of Dane County and both the Dane County Board and the City Council are required to approve the creation of any new positions; and

BE IT FURTHER RESOLVED, Public Health anticipates that the positions will be hired early in the third quarter of 2024 and there will be continued funding through June 30, 2025; and

BE IT FURTHER RESOLVED, that upon adoption of this resolution and approval from the Dane County Board and Common Council, a 1.0 FTE Grant Manager (P9) position and a 0.8 FTE Health Education Coordinator (P10) position will be created on the Public Health Madison & Dane County Roster and the positions will be noted to reflect that the continuation of the positions is contingent upon continued Immunizations Supplemental 4 Grant funding; and

BE IT FURTHER RESOLVED, that the Common Council approves amending the Public Health operating budget to accept the additional funds; and

BE IT FINALLY RESOLVED, that the Director of Public Health-Madison and Dane County is authorized to sign a grant modification agreement with WI Department of Health Services for these funds and is authorized to expend these funds as outlined above.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83455

File ID: 83455

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: Health Department

File Created Date : 05/14/2024

File Name: Authorizing a non-competitive service contract with LanguageLine Solutions (LLS) for over the phone interpretation, video remote interpretation, and translation of documents to support Public Health Madison & Dane County

Final Action:

Title: Authorizing a non-competitive service contract with LanguageLine Solutions (LLS) for over the phone interpretation, video remote interpretation, and translation of documents to support Public Health Madison & Dane County

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 65.

Sponsors: Yannette Figueroa Cole

Effective Date:

Attachments: Non-Competitive Selection Request

Enactment Number:

Author:

Hearing Date:

Entered by: KMayoh@publichealthmdc.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/16/2024	Elizabeth York	Approve	6/5/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Health Department	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Health for Madison & Dane County (5/28/24), Finance Committee (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Refer	BOARD OF HEALTH FOR MADISON AND DANE COUNTY			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.						

Notes: Additional referral to Finance Committee

1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE					
1	FINANCE COMMITTEE	05/28/2024	Return to Lead with the Recommendation for Approval	Health Department		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to Return to Lead with the Recommendation for Approval. The motion passed by voice vote/other.					
1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT. The motion passed by voice vote/other.					

Text of Legislative File 83455

Fiscal Note

The proposed resolution authorizes a non-competitive service contract with LanguageLine Solutions (LLS) for over the phone interpretation, video remote interpretation, and translation of documents for Public Health Madison & Dane County (Public Health). The cost of services is estimated to be up to \$90,000 through December 31, 2024. Two Medical Interpreter positions created in the 2024 operating budget have recently been hired and will take on the majority of the Spanish language translation and interpretation for the department moving forward. Salary savings from the positions and existing interpretation funding in the Public Health budget will fund the contract. No appropriation is required.

Title

Authorizing a non-competitive service contract with LanguageLine Solutions (LLS) for over the phone interpretation, video remote interpretation, and translation of documents to support Public Health Madison & Dane County

Body

WHEREAS, LanguageLine Solutions (LLS) is an American company that provides on-demand language interpretation and document translation services in over 240 languages; and

WHEREAS, Pacific Interpreters, which has been providing over the phone interpretation (OPI) services to Public Health Madison & Dane County (Public Health) since at least 2008, is now a part of LLS and allows Public Health staff and clients who speak languages other than English to communicate at appointments and on phone calls; and

WHEREAS, LLS has been providing translations for Public Health written materials since at least 2008 to ensure information is shared equitably to multilingual communities; and

WHEREAS, LLS will start to provide Public Health with video remote interpretation (VRI) services to better facilitate immediate communication needs with the Deaf community; and

WHEREAS, Public Health and LLS will work closely together to provide training to staff to use these resources appropriately and to continue improving language access for better staff and client experiences; and

WHEREAS, the cost of services will be billed at \$1.21/minute for OPI, \$1.85-2.95/minute for

VRI, and \$.18-\$.35/word for written translations, estimated to be up to \$90,000 per year through December 31, 2024; and

WHEREAS, two Medical Interpreter positions created via the 2024 Operating Budget have recently been hired and will take on the majority of the Spanish language translation and interpretation for the department moving forward; and

WHEREAS, MGO 4.26 requires Common Council approval of service contracts of \$50,000 or more if the contractor was not selected through a competitive selection process, and the reasons for selecting this contractor are set forth above and in the attached Noncompetitive Selection Request Form; and

NOW, THEREFORE, BE IT RESOLVED, that Board of Health for Madison and Dane County on behalf of Public Health Madison and Dane County is authorized to execute a non-competitive service contract with LanguageLine Solutions for the purpose and at the price described above; and

BE IT FINALLY RESOLVED, that the Public Health Director, or their designee, is authorized to sign the 2024 Purchase of Services agreement with LanguageLine Solutions.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/07/2024

Requisition Number: (8 characters)

Requestor Name: Sara Camacho

Requestor Phone Number: 608-852-3848

Requestor Email: scamacho@publichealthmdc.com

Fund: 6100 PUBLIC HEALTH MADISON DANE

Agency: 32 PUBLIC HEALTH MADISON DANE

- Major:
- ☐ 53*** Supplies/Goods
 - ☐ 541** Utilities
 - ☐ 542** Building/Facility Maintenance/Repair
 - ☐ 543** Software/Equipment Maintenance/Repair
 - ☐ 544** Public Works Maintenance/Repair
 - ☐ 545** Training/HR-Related Services
 - ☒ 546** Consulting/Professional Services
 - ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$120,000.00

Vendor Name: LanguageLine Solutions (Pacific Interpreters)

Product/Service Description: Interpretation and translation

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

Pacific Interpreters has been providing over the phone interpreter services as well as translations for 15+ years, and also supports translation needs when they cannot be completed in-house. Changing vendors would be disruptive and would affect agency-wide workflows, client experience, and staff's ability to do their work efficiently with clients who speak languages other than English. Language Line Solutions acquired Pacific Interpreters, and Public Health will be making this contract with Language Line Solutions.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City has done business with both Pacific Interpreters and Language Line Solutions as separate vendors. In total, the City has paid them \$810,744 since 2015. This includes \$119,716 that was competitively selected, \$646,767 that was non-competitively selected, and \$44,261 that was made up of small purchases under the threshold requiring competitive selection.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83458

File ID: 83458

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: Health Department

File Created Date : 05/14/2024

File Name: Authorizing a non-competitive service contract with YWCA Madison Inc for tenant resource services to support tenant capacity building

Final Action:

Title: Authorizing a non-competitive service contract with YWCA Madison Inc for tenant resource services to support tenant capacity building

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 66.

Sponsors: Yannette Figueroa Cole

Effective Date:

Attachments: Non-Competitive Selection Request

Enactment Number:

Author:

Hearing Date:

Entered by: KMayoh@publichealthmdc.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/16/2024	Elizabeth York	Approve	6/5/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Health Department	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Health for Madison & Dane County (5/28/24), Finance Committee (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Refer	BOARD OF HEALTH FOR MADISON AND DANE COUNTY			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.						
	Notes: Additional referral to Finance Committee						

1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE					
1	FINANCE COMMITTEE	05/28/2024	Return to Lead with the Recommendation for Approval	Health Department		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to Return to Lead with the Recommendation for Approval to the Health Department,. The motion passed by the following vote: Ayes: 6 Yannette Figueroa Cole; Tag Evers; Sabrina V. Madison; Marsha A. Rummel; Michael E. Verveerand Satya V. Rhodes-Conway Recused: 1 Jael Currie					
1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT. The motion passed by voice vote/other.					

Text of Legislative File 83458

Fiscal Note

The proposed resolution authorizes a non-competitive service contract with YWCA Madison Inc for tenant resource services to support tenant capacity building in Dane County. The 2024 adopted budget increased the Public Health Madison Dane County expenditures budget offset by County funding by \$68,000 to support amended contracts in 2024 of current Violence Prevention Unit 2023 grantees for tenant capacity building. Although this is County funding, MGO 4.26 requires the Common Council to approve service contracts of \$50,000 or more if the contractor was not selected through a competitive selection process. The reasons for selecting this contractor in the attached Noncompetitive Selection Request Form. No appropriation is required.

Title

Authorizing a non-competitive service contract with YWCA Madison Inc for tenant resource services to support tenant capacity building

Body

WHEREAS, the 2024 Adopted County Budget increased Public Health Madison Dane County expenditures by \$68,000 to support amended contracts in 2024 of current Violence Prevention Unit (VPU) 2023 grantees for tenant capacity building. These funds would be available for grantees to perform program activities, including but not limited to hiring a tenant organizer, supporting meetings of tenants to discuss their housing concerns, and training of the grantees and tenants they serve on housing rights and tenant organizing; and

WHEREAS, YWCA Madison Inc, a 2023-2024 grantee, is a nonprofit organization that been providing housing for our community's women at 101 E. Mifflin Street since 1968. Today, they are Dane County's largest provider of affordable housing for single women. A new program they have developed to support this work is "Steps to Stability." The program connects families and individuals experiencing homelessness and/or housing stability to housing related services and direct financial assistance to support a successful housing search and/or maintenance of housing. The program provides housing location search and voluntary tenant education services to homeless families or individuals utilizing or otherwise eligible for emergency shelter, as well as families at imminent risk of entering shelter; and

WHEREAS, the program also provides four annual voluntary tenant education courses based

on the nationally known and accredited “Rent Smart” curriculum which includes (but not limited to) the following topics: prioritizing housing needs and preferences, reviewing rental applications, reviewing leases, overview of landlord/tenant law, maintaining an apartment, and preparing for transitions; and

WHEREAS, Public Health seeks to utilize the funds provided through the 2024 County budget to support the above-mentioned program developed by YWCA Madison. The agency is one of the few in the county currently providing this form of tenant support services. Further, they are the only agency in the 2023-2024 VP funded grantee cohort providing this form of housing support; and

WHEREAS, MGO 4.26 requires Common Council approval of service contracts of \$50,000 or more if the contractor was not selected through a competitive selection process, and the reasons for selecting this contractor are set forth above and in the attached Noncompetitive Selection Request Form; and

WHEREAS, the cost of services will be billed quarterly as project expenses are reported estimated to be up to \$68,000 per year; and

NOW, THEREFORE, BE IT RESOLVED, that Board of Health for Madison and Dane County on behalf of Public Health Madison and Dane County is authorized to execute a non-competitive service contract with YWCA Madison Inc for the purpose and at the price described above; and

BE IT FINALLY RESOLVED that the Public Health Director, or their designee, is authorized to sign the agreement.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/08/2024

Requisition Number: (8 characters)

Requestor Name: Ahmad Moghadam

Requestor Phone Number:

Requestor Email: amoghadam@publichealthmdc.com

Fund: 6100 PUBLIC HEALTH MADISON DANE

Agency: 32 PUBLIC HEALTH MADISON DANE

Major:

- ☐ 53*** Supplies/Goods
- ☐ 541** Utilities
- ☐ 542** Building/Facility Maintenance/Repair
- ☐ 543** Software/Equipment Maintenance/Repair
- ☐ 544** Public Works Maintenance/Repair
- ☐ 545** Training/HR-Related Services
- ☒ 546** Consulting/Professional Services
- ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$68,000.00

Vendor Name: YWCA Madison, Inc.

Product/Service Description: Tenant resource services

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The 2024 Adopted County Budget increased Public Health Madison Dane County expenditures by \$68,000 to support amended contracts in 2024 of current Violence Prevention Unit (VPU) 2023 grantees for tenant capacity building these funds would be available for grantees to perform program activities, including but not limited to hiring a tenant organizer, supporting meetings of tenants to discuss their housing concerns, and training of the grantees and tenants they serve on housing rights and tenant organizing.

YWCA Madison Inc, a 2023-2024 grantee, is a nonprofit organization that been providing housing for our community's women at 101 E. Mifflin Street since 1968. Today, they are Dane County's largest provider of affordable housing for single women. A new program they have developed to support this work is "Steps to Stability." The program connects families and individuals experiencing homelessness and/or housing stability to housing related services and direct financial assistance to support a successful housing search and/or maintenance of housing. The program provides housing location search and voluntary tenant education services to homeless families or individuals utilizing or otherwise eligible for emergency shelter, as well as families at imminent risk of entering shelter.

The program also provides four annual voluntary tenant education courses based on the nationally known and accredited "Rent Smart" curriculum which includes (but not limited to) the following topics: prioritizing housing needs and preferences, reviewing rental applications, reviewing leases, overview of landlord/tenant law, maintaining an apartment, and preparing for transitions.

Public Health seeks to utilize the funds provided through the 2024 County budget to support the above-mentioned program developed by YWCA Madison. The agency is one of the few in the county currently providing this form of tenant support services. Further, they are the only agency in the 2023-2024 VP funded grantee cohort providing this form of housing support making them the only agency eligible to receive these funds under the terms of the County funding.

COMMENTS REGARDING PURCHASES OVER \$50,000

YWCA Madison, Inc is a local non-profit organization that receives a lot of support from the City of Madison. The City has paid YWCA Madison a total of \$4,584,407 since 2015 through over 2,200 transactions averaging \$2,000 each. It is not feasible to categorize all of these transactions, and most of these were NOT competitively selected. A large portion of the total payments are from housing subsidies, community agency contracts, and various grants.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83307

File ID: 83307

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/08/2024

File Name: Accepting sanitary sewer, storm sewer, and street improvements (sidewalk) constructed by Private Contract In Tennyson Ridge Apartments, Private Contract No. 2376

Final Action:

Title: Accepting sanitary sewer, storm sewer, and street improvements (sidewalk) constructed by Private Contract In Tennyson Ridge Apartments, Private Contract No. 2376 (District 12)

Notes: Tim Troester

CC Agenda Date: 06/04/2024

Agenda Number: 67.

Sponsors: BOARD OF PUBLIC WORKS

Effective Date:

Attachments: Tennyson Ridge Sanitary Schedule A Unit Cost UPDATED Mar2023.pdf, Tennyson Ridge Storm Schedule A Unit Cost UPDATED Mar2023 (002).pdf, 2376 Street Schedule A (Sidewalk).pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: jjohnson@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Robert Mulcahy	Approve	5/27/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/08/2024	Refer	BOARD OF PUBLIC WORKS	05/22/2024	05/22/2024	
	Action Text: This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/22/2024						
1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass

Action Text: A motion was made by Kliems, seconded by Ald. Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Text of Legislative File 83307

Fiscal Note

No City Funds required. Private Contract.

Title

Accepting sanitary sewer, storm sewer, and street improvements (sidewalk) constructed by Private Contract In Tennyson Ridge Apartments, Private Contract No. 2376 (District 12)

Body

WHEREAS, Tennyson Ridge, LLC, has satisfactorily completed the installation of sanitary sewer, storm sewer, and street improvements (sidewalk) by private contract, in accordance with the City of Madison Standard Specifications for Public Works Construction, in: Tennyson Ridge Apartments.

NOW, THEREFORE, BE IT RESOLVED

1. That said sanitary sewer, storm sewer, and street improvements (sidewalk) be and are hereby accepted.
2. That said sanitary sewer improvements are hereby assigned to the Madison Sewer Utility for ownership and maintenance and that the attached Schedule "A" representing the actual cost of construction of these improvements shall be reflected in the Madison Sewer Utility's "Utility Plant In Service".

SANITARY SEWER ACCOUNTING DATA

A) Total Contract Value (including Engineering and Miscellaneous Costs)	\$	<u>49,280.00</u>
B) Contributions in Aid of Construction:		
a) Public Sewer Components	\$	<u>49,280.00</u>
b) Sewer Laterals	\$	<u>-0-</u>
C) Investments in Capital (MSU Share)	\$	<u>-0-</u>
D) Total Plant Value	\$	<u>49,280.00</u>

3. That said storm sewer improvements are hereby assigned to the Madison Storm Water Utility for ownership and maintenance and that the attached Schedule "A" representing the actual cost of construction of these improvements shall be reflected in the Madison Storm Water Utility's "Utility Plant In Service".

Increase in Total Plant Value per Schedule "A" \$43,120.00

4. That the street improvements, **sidewalk**, on the following streets be and are hereby accepted:

- Whitman Lane Sidewalk from Tennyson Lane to 609' N of Tennyson Lane.

The attached Schedule "A" representing the actual cost of construction of these improvements, which shall increase the street infrastructure value for Project No. 11177 by \$ 2,741.76 for a useful life of 40 years.

SANITARY SEWER PLANT VALUE

(Schedule 'A' / Sanitary Structures)

Tennyson Ridge Apartments

11177

STRUCTURES

Description	Quantity	Unit	Unit Cost	Total Cost
4' DIAM SAS	4	EA	\$ 3,500.00	\$ 14,000.00
Engineering @ 12%				\$ 1,680.00
Total Cost			\$ 3,920.00	\$ 15,680.00
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Engineering @ 12%				
Total Cost				
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Engineering @ 12%				
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Engineering @ 12%				
Total Cost				
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GRAND TOTAL COST				\$ 15,680.00

Total Sanitary Sewer Improvments: \$ 49,280.00

Prepared By:	EEA
Date:	5/1/2024

Tennyson Ridge Apartments

STRUCTURES

Total Storm Sewer Improvements:	\$	43,120.00
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507

Tennyson Ridge Apartments

PIPES

Prepared By:	EEA
Date:	5/1/2024

Tennyson Ridge Apartments
11177

[illegible]

509



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83428

File ID: 83428

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/14/2024

File Name: Authorizing the City Engineer to sign Right of Entry agreements with the Board of Regents of the University of Wisconsin System regarding the repair of existing stormwater box culvert system discharging to the Manitou Pond (aka Secret Pond).

Final Action:

Title: Authorizing the City Engineer to sign Right of Entry agreements with the Board of Regents of the University of Wisconsin System regarding the repair of existing stormwater box culvert system discharging to the Manitou Pond (aka Secret Pond). (District 13)

Notes: Greg Fries

CC Agenda Date: 06/04/2024

Agenda Number: 68.

Sponsors: Tag Evers

Effective Date:

Attachments:

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/16/2024	Robert Mulcahy	Approve	5/15/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Public Works (5/22/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Referred	BOARD OF PUBLIC WORKS		05/22/2024	
	Action Text: This Resolution was Referred to the BOARD OF PUBLIC WORKS						

1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
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Action Text: A motion was made by Kliems, seconded by Ald. Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Text of Legislative File 83428

Fiscal Note

No Fiscal Impact.

Title

Authorizing the City Engineer to sign Right of Entry agreements with the Board of Regents of the University of Wisconsin System regarding the repair of existing stormwater box culvert system discharging to the Manitou Pond (aka Secret Pond). (District 13)

Body

WHEREAS, the City of Madison Stormwater Utility has an existing storm sewer box that discharges to Manitou Pond (aka Secret Pond) on the University of Wisconsin Arboretum lands; and

WHEREAS, the City of Madison Engineering Division and the University of Wisconsin Arboretum have a long history of working together to limit the impacts of stormwater runoff on Arboretum lands, including the reconstruction of this pond; and

WHEREAS, the existing box culvert is in need of temporary interim repairs in advance of a planned upgrade and replacement project; and

WHEREAS, the City of Madison would like to proceed with these repairs with our forces later in the summer of 2024 when the area dries out sufficiently to allow equipment access with limited damage to the area; and

WHEREAS, the Board of Regents of the University of Wisconsin System have worked with the City Risk Manager and Attorney to craft a Right of Entry to allow this repair and to allow survey of the area in advance of the reconstruction; and

WHEREAS, as part of the reconstruction project a full permanent easement is planned to be drafted to define rights and responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that the City Engineer is authorized to sign Right of Entry agreements, as approved by the City Attorney's office, to allow this work to proceed.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83435

File ID: 83435

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/14/2024

File Name: Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Prairie Hills Detention Basin Improvements

Final Action:

Title: Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Prairie Hills Detention Basin Improvements.(District 7)

Notes: Grant Pokos

CC Agenda Date: 06/04/2024

Agenda Number: 69.

Sponsors: BOARD OF PUBLIC WORKS

Effective Date:

Attachments: 14915 Prairie Hills Detention Improvements Exhibits
2024.05.13.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Robert Mulcahy	Approve	5/27/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/15/2024	Refer	BOARD OF PUBLIC WORKS	05/22/2024	05/22/2024	
	Action Text: This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/22/2024						
1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	Action Text: A motion was made by Kliems, seconded by Ald. Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.						

Text of Legislative File 83435

Fiscal Note

The proposed resolution approves plans and specifications and authorizes the Board of Public Works to advertise and receive bids for the Prairie Hills Detention Basin Improvements. The total estimated cost of the project is \$365,000. Funding is available in Munis #14915. No additional appropriation is required.

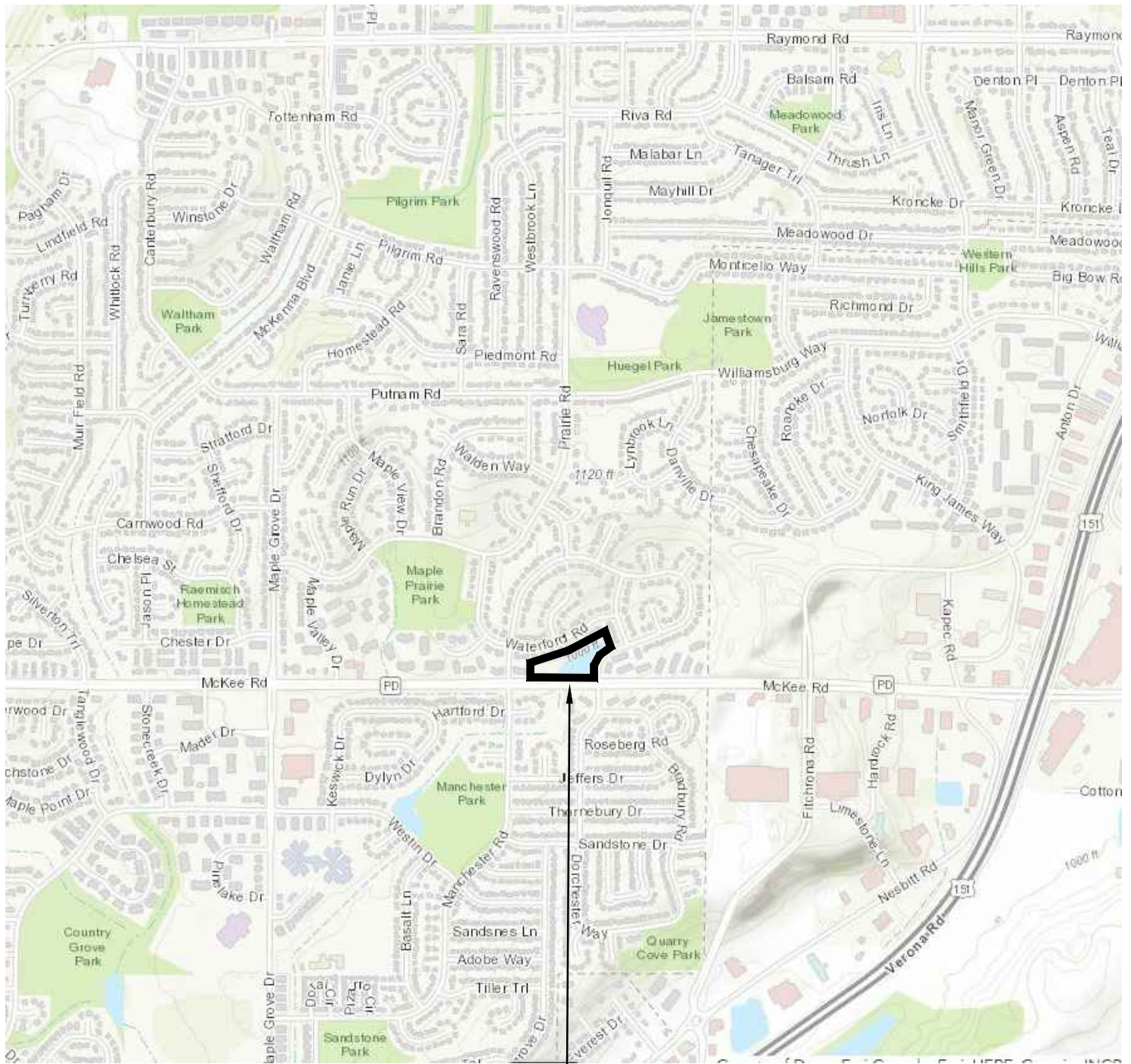
Title

Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Prairie Hills Detention Basin Improvements.(District 7)

Body

BE IT RESOLVED,

- 1) That the plans and specifications for Prairie Hills Detention Basin Improvements, be and are hereby approved.
- 2) That the Board of Public Works be and is hereby authorized to advertise and receive bids for said project.
- 3) That the Mayor and City Clerk are hereby authorized to sign and grant easements or right-of-way release or procurement documents, maintenance agreements or encroachment agreements, as necessary and grant or accept dedication of lands and/or easements from/to the Developer/Owner for public improvements located outside of existing public fee title or easement right-of-ways.



PROJECT LOCATION

PROJECT LOCATION

14915

PRAIRIE HILLS DETENTION BASIN IMPROVEMENTS

EXHIBIT 1

NORTH OF MCKEE ROAD/WEST OF DORCHESTER WAY - 3147 DORCHESTER WAY - MADISON, WI



REPLACE EX. INLET WITH
6'X6' CATCH BASIN WITH SUMP AND
TYPE 1 TERRACE INLET

REPLACE EX. INLET WITH
6'X6' CATCH BASIN WITH SUMP



REMOVE 100 CU YD OF SEDIMENT IN
WEST DETENTION CELL UNDER EXISTING
MAINTENANCE PERMIT

APPROXIMATE PROPOSED
MAINTENANCE ACCESS
LOCATION

REPLACE EX. INLET WITH
6'X6' CATCH BASIN WITH SUMP

AERIAL LAYOUT MAP

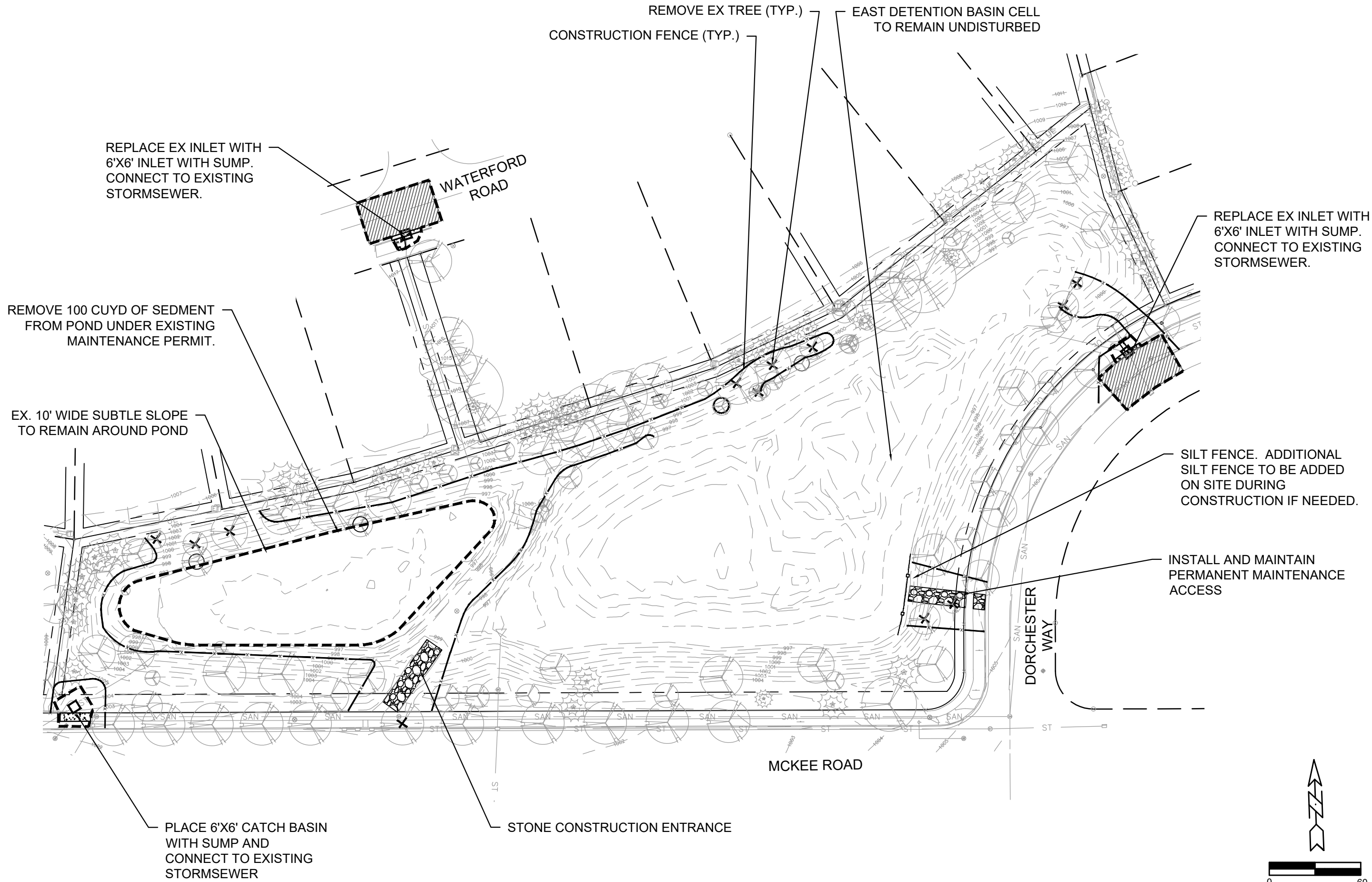
14915

PRAIRIE HILLS DETENTION BASIN IMPROVEMENTS

EXHIBIT 2

NORTH OF MCKEE ROAD/WEST OF DORCHESTER WAY - 3147 DORCHESTER WAY - MADISON, WI







City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83438

File ID: 83438

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/14/2024

File Name: Awarding Public Works Contract No. 8740, Hermina
Street and Union Street Reconstruction District -
2024

Final Action:

Title: Awarding Public Works Contract No. 8740, Hermina Street and Union Street
Reconstruction District - 2024. (District 15)

Notes: Aaron Canton

CC Agenda Date: 06/04/2024

Agenda Number: 70.

Sponsors: BOARD OF PUBLIC WORKS

Effective Date:

Attachments: 8740.pdf, 8740 Breakdown.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Robert Mulcahy	Approve	5/28/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/16/2024	Refer	BOARD OF PUBLIC WORKS	05/22/2024	05/22/2024	
	Action Text: This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/22/2024						
1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	Action Text: A motion was made by Kliems, seconded by Ald. Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.						

Text of Legislative File 83438

Fiscal Note

The proposed resolution authorizes awarding the contract for the Hermina Street and Union Street Reconstruction District - 2024 at a total estimated cost of \$1,156,000, including contingency. Funding for the project is available in Munis #14762. No additional appropriation is required.

Title

Awarding Public Works Contract No. 8740, Hermina Street and Union Street Reconstruction District - 2024. (District 15)

Body

BE IT RESOLVED, that the following low bids for miscellaneous improvements be accepted and that the Mayor and City Clerk be and are hereby authorized and directed to enter into a contract with the low bidder contained herein, subject to the Contractor's compliance with Section 39.02 of the Madison General Ordinances concerning compliance with the Affirmative Action provisions **and subject to the Contractor's compliance with Section 33.07 of the Madison General Ordinances regarding Best Value Contracting:**

BE IT FURTHER RESOLVED, that the funds be encumbered to cover the cost of the projects contained herein.

See attached document (Contract No. 8740) for itemization of bids.

HERMINA ST & UNION ST RECONSTRUCTION ASSESSMENT DISTRICT
CONTRACT NO. 8740
DATE: 5/9/24
PREQUALIFICATION: 275, 310

CONTRACTORS	TOTAL BID	PREQUALIFICATION STATUS
Capitol Underground, Inc.	\$1,070,928.03	OK
S&L Underground, Inc.	\$1,085,716.82	OK
Speedway Sand & Gravel, Inc.	\$1,147,717.45	OK
Engineering Estimate	\$1,455,894.00	
R. G. Huston Co., Inc.	\$1,498,650.00	OK
Parisi Construction, LLC	\$1,599,000.00	OK

PROJECT	CONTRACTOR	AMOUNT OF BID
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CONTRACT NO. 8740
HERMINA STREET & UNION STREET RECONSTRUCTION ASSESSMENT DISTRICT - 2024

CAPITOL UNDERGROUND, INC.	\$1,070,928.03
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Acct. No. 14762-402-170: 54410 (91350)	\$529,763.50
Contingency 8%+	<u>42,376.50</u>
Sub-Total	572,140.00

Acct. No. 14762-402-174: 54445 (91345)	\$70,053.50
Contingency 8%+	<u>5,606.50</u>
Sub-Total	75,660.00

Acct. No. 14762-84-174: 54445 (91345)	\$60,862.78
Contingency 8%+	<u>4,467.22</u>
Sub-Total	65,730.00

Acct. No. 14762-83-173: 54445 (91345)	407,093.25
Contingency 8%+	<u>32,566.75</u>
Sub-Total	439,060.00

Acct. No. 14762-86-179: 54445 (91360)	\$3,155.00
Contingency 8%+	<u>255.00</u>
Sub-Total	3,410.00

GRAND TOTAL	<u>\$1,156,000.00</u>
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City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83439

File ID: 83439

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/14/2024

File Name: Awarding Public Works Contract No. 9487, CIPP UV
Lining Rehabilitation of Sewers Phase 2 - 2024.

Final Action:

Title: Awarding Public Works Contract No. 9487, CIPP UV Lining Rehabilitation of
Sewers Phase 2 - 2024. (District 11, District 13, District 14, District 18, District 19)

Notes: Eric Cefalu

CC Agenda Date: 06/04/2024

Agenda Number: 71.

Sponsors: BOARD OF PUBLIC WORKS

Effective Date:

Attachments: 9487.pdf, 9487 breakdown.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Robert Mulcahy	Approve	5/27/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/16/2024	Refer	BOARD OF PUBLIC WORKS	05/22/2024	05/22/2024	
	Action Text: This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/22/2024						
1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	Action Text: A motion was made by Kliems, seconded by Ald. Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.						

Text of Legislative File 83439

Fiscal Note

The proposed resolution authorizes awarding the contract for the CIPP UV Lining Rehabilitation of Sewers Phase 2 - 2024 at a total estimated cost of \$1,378,760, including contingency. Funding for the project is available in Munis projects #14923 (\$1,271,410) and #15103 (\$107,350). No additional appropriation is required.

Title

Awarding Public Works Contract No. 9487, CIPP UV Lining Rehabilitation of Sewers Phase 2 - 2024. (District 11, District 13, District 14, District 18, District 19)

Body

BE IT RESOLVED, that the following low bids for miscellaneous improvements be accepted and that the Mayor and City Clerk be and are hereby authorized and directed to enter into a contract with the low bidder contained herein, subject to the Contractor's compliance with Section 39.02 of the Madison General Ordinances concerning compliance with the Affirmative Action provisions **and subject to the Contractor's compliance with Section 33.07 of the Madison General Ordinances regarding Best Value Contracting:**

BE IT FURTHER RESOLVED, that the funds be encumbered to cover the cost of the projects contained herein.

See attached document (Contract No. 9487) for itemization of bids.

CIPP UV LINING REHABILITATION OF SEWERS PHASE 1 - 2024
CONTRACT NO. 9487
DATE: 5/9/24
PREQUALIFICATION: 399*

CONTRACTORS	TOTAL BID	PREQUALIFICATION STATUS
Visu-Sewer, LLC	\$1,276,635.50	OK
Engineering Estimate	\$1,416,570.00	
Michels Trenchless, Inc.	\$1,527,329.00	OK

*UV Sewer Lining

PROJECT	CONTRACTOR	AMOUNT OF BID
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CONTRACT NO. 9487
CIPP UV LINING REHABILITATION OF SEWERS PHASE 1 - 2024

VISU-SEWER, LLC	\$1,276,635.50
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Acct. No. 14923-83-173: 54445 (91381)	\$1,177,235.50
Contingency 8%+	<u>94,174.50</u>
Sub-Total	1,271,410.00

Acct. No. 15103-84-174: 54445 (91381)	\$99,400.00
Contingency 8%+	<u>7,950.00</u>
Sub-Total	107,350.00

GRAND TOTAL	<u>\$1,378,760.00</u>
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City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83444

File ID: 83444

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/14/2024

File Name: Approving Design for Darbo-Worthington
Neighborhood Public Art by Austen Brantley (District
15)

Final Action:

Title: Approving Design and location for the Darbo-Worthington Neighborhood Public
Art project by Austen Brantley (District 15)

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 12.

Sponsors: Marsha A. Rummel And Dina Nina
Martinez-Rutherford

Effective Date:

Attachments: CC 2024-5-14 Brantley Proposal.pdf

Enactment Number:

Author: Karin Wolf

Hearing Date:

Entered by: kwolf@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/14/2024	Maggie McClain	Delegated	
Notes: Delegated: Out Of Office					
1	2	5/15/2024	Elizabeth York	Delegated	
1	3	5/15/2024	Maggie McClain	Approve	5/21/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Department of Planning and Community and Economic Development	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Public Works (5/22/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Referred	BOARD OF PUBLIC WORKS			
	Action Text: This Resolution was Referred to the BOARD OF PUBLIC WORKS						

Text of Legislative File 83444

Fiscal Note

The proposed resolution approves the design for the Darbo-Worthington Neighborhood Public Art by Austen Brantley. The project is funded through the Municipal Art Fund (Munis project 65001). No additional City appropriation is required.

Title

Approving Design and location for the Darbo-Worthington Neighborhood Public Art project by Austen Brantley (District 15)

Body

WHEREAS, on May 19, 2023 the City of Madison Common Council passed RES-23-00389, File #77466 authorizing a sole source contract with Austen Brantley for the design, fabrication, and installation of a site specific sculpture for the Darbo-Worthington Neighborhood, and;

WHEREAS, City staff, in consultation with Austen Brantley, identified a location for the public art sculpture to be placed at the end of the sidewalk segment in the public right-of-way adjacent to 3002 Darbo Drive, and;

WHEREAS, City staff conducted a rigorous public engagement process from March 4, 2024 to May 6, 2024, by issuing a public survey to receive feedback on three sculpture designs by Austen Brantley, and promoting the survey with door hangers and flyers via door to door distribution in the neighborhood including residents and businesses in the Madison East Shopping Center, Mentoring Positives, the Darbo Council, the Darbo Neighborhood Resource Team, a community dinner, DPCED social media, and City website and;

WHEREAS, on May 13, 2024 the Public Art Standing Committee reviewed the community feedback and selected a design, and;

WHEREAS, on May 14, 2024 the Madison Arts Commission reviewed and approved the Public Art Standing Committee's preferred design by Austen Brantley.

NOW, THEREFORE, BE IT RESOLVED, that the proposed design of a mother and child (Design 03 in the attached document) by artist Austen Brantley be fabricated and installed in the Darbo-Worthington neighborhood.

BE IT FINALLY RESOLVED, that Brantley's public sculpture be located at the end of the sidewalk segment in the public right-of-way adjacent to 3002 Darbo Drive.



Austen Brantley Proposal

2024 Sculpture for Darbo-Worthington

About Austen Brantley



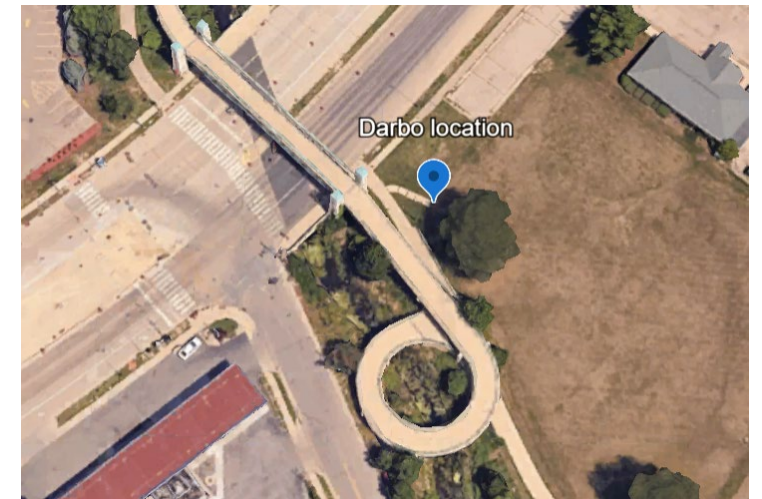
- Detroit, MI
- Figurative sculptor related to continuity of traditions of the Harlem Renaissance
- Inspired by African Art and Classical Art
- Self-taught sculptor
- Recently named 2023 emerging artist for the National Council on Education for the Ceramic Arts (NCECA)

Proposed Timeline

- May 19, 2023 Council approves resolution 77466 for design
- June 5-15, 2023: Workshops with Madison College Continuing Education, community meetings, neighborhood dinner.
- November, 2023: Three designs submitted by artist
- April-May, 2024: Community survey
- May, 2024: MAC reviews & recommends a design
- June, 2024: Council reviews MAC recommendation & votes; contracting
- July-September 2024: Full-scale model produced
- September-November: Casting & transport
- November: Installing & Dedication

Proposed Location

- Existing path within the public right-of-way adjacent to the Yahara bike path & E Washington Avenue
- Near the pedestrian path to the bus station
- 3002 Darbo Drive
- 43°06'15"N 89°20'28"W



Proposed Designs



Design 01: *Faith Moves Mountains*

Black & white stone, maybe bronze

Estimated 30" tall + base height



Design 02: Untitled

Bronze on a stone or concrete pedestal

Estimated 5-6 ft tall, 2-3 ft wide



Design 03: Untitled

Bronze

Estimated 5-6 ft tall, 2-3 ft wide

Recommend Design 03

- Preferred in the community survey
- Preferred by all members of the Public Art Standing Committee
- Produced in bronze





City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83508

File ID: 83508

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/16/2024

File Name: Accepting sanitary sewer, storm sewer, and street improvements (excluding bituminous surface pavement) constructed by Private Contract In Jannah Village - Phase 2, Private Contract No. 9027.

Final Action:

Title: Accepting sanitary sewer, storm sewer, and street improvements (excluding bituminous surface pavement) constructed by Private Contract In Jannah Village - Phase 2, Private Contract No. 9027. (District 3)

Notes: Amy Kemp

CC Agenda Date: 06/04/2024

Agenda Number: 73.

Sponsors: BOARD OF PUBLIC WORKS

Effective Date:

Attachments: Jannah Village Ph 2 Storm Schedule A Unit Cost UPDATED Mar2023 (002).pdf, Jannah Village Ph 2 Sanitary Schedule A Unit Cost UPDATED Mar2023.pdf, 9027 Street Schedule A excluding bituminous.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Robert Mulcahy	Approve	5/27/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/16/2024	Refer	BOARD OF PUBLIC WORKS	05/22/2024	05/22/2024	
	Action Text: This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/22/2024						
1	BOARD OF PUBLIC WORKS	05/22/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass

Action Text: A motion was made by Kliems, seconded by Ald. Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Text of Legislative File 83508

Fiscal Note

No City Funds required. Private Contract.

Title

Accepting sanitary sewer, storm sewer, and street improvements (excluding bituminous surface pavement) constructed by Private Contract In Jannah Village - Phase 2, Private Contract No. 9027. (District 3)

Body

WHEREAS, SIMPLY HOMES MADISON LLC, has satisfactorily completed the installation of sanitary sewer, storm sewer, and street improvements (excluding bituminous surface pavement) by private contract, in accordance with the City of Madison Standard Specifications for Public Works Construction, in: Jannah Village - Phase 2.

NOW, THEREFORE, BE IT RESOLVED

1. That said sanitary sewer, storm sewer, and street improvements (excluding bituminous surface pavement) be and are hereby accepted.
2. That said sanitary sewer improvements are hereby assigned to the Madison Sewer Utility for ownership and maintenance and that the attached Schedule "A" representing the actual cost of construction of these improvements shall be reflected in the Madison Sewer Utility's "Utility Plant In Service".

SANITARY SEWER ACCOUNTING DATA

A) Total Contract Value (including Engineering and Miscellaneous Costs)	\$	<u>221,465.89</u>
B) Contributions in Aid of Construction:		
a) Public Sewer Components	\$	<u>221,465.89</u>
b) Sewer Laterals	\$	<u>-0-</u>
C) Investments in Capital (MSU Share)	\$	<u>-0-</u>
D) Total Plant Value	\$	<u>221,465.89</u>

3. That said storm sewer improvements are hereby assigned to the Madison Storm Water Utility for ownership and maintenance and that the attached Schedule "A" representing the actual cost of construction of these improvements shall be reflected in the Madison Storm Water Utility's "Utility Plant In Service".

Increase in Total Plant Value per Schedule "A" \$237,503.87

4. That the street improvements, **excluding the bituminous pavement**, on the following streets be and are hereby accepted:

- Eternity Drive from Wisdom Road to 296 FT W of Wisdom Road.
- Blissful Avenue from Wisdom Road to 310 FT W of Wisdom Road.
- Wisdom Road from Divine Street to Eternity Drive.
- Divine Street from Wisdom Road to Canter Drive.
- Divine Street from Canter Drive to Felland Road.
- Canter Drive from Eternity Drive to Divine Street.
- Canter Drive from Divine Street to 190 FT N of Divine Street.

The attached Schedule "A" representing the actual cost of construction of these improvements, which shall increase the street infrastructure value for Project No. 13476 by \$ 303,842.77 for a useful life of 40 years.

Jannah Village Phase 2

STRUCTURES

Total Storm Sewer Improvements: \$ 237,503.87

536

STORM SEWER PLANT VALUE
(Schedule 'A' / Storm Pipes)

Jannah Village Phase 2

13476

PIPES

Description	Quantity	Unit	Unit Cost	Total Cost
12" RCP	310.5	LF	\$ 47.75	\$ 14,826.38
Engineering @ 12%				\$ 1,779.17
Total Cost			\$ 53.48	\$ 16,605.54
15" RCP	414	LF	\$ 52.50	\$ 21,735.00
Engineering @ 12%				\$ 2,608.20
Total Cost			\$ 58.80	\$ 24,343.20
18" RCP	422	LF	\$ 54.90	\$ 23,167.80
Engineering @ 12%				\$ 2,780.14
Total Cost			\$ 61.49	\$ 25,947.94
21" RCP	53	LF	\$ 60.75	\$ 3,219.75
Engineering @ 12%				\$ 386.37
Total Cost			\$ 68.04	\$ 3,606.12
24" RCP	344	LF	\$ 72.95	\$ 25,094.80
Engineering @ 12%				\$ 3,011.38
Total Cost			\$ 81.70	\$ 28,106.18
27" RCP	190	LF	\$ 80.85	\$ 15,361.50
Engineering @ 12%				\$ 1,843.38
Total Cost			\$ 90.55	\$ 17,204.88
30" RCP	112	LF	\$ 88.90	\$ 9,956.80
Engineering @ 12%				\$ 1,194.82
Total Cost			\$ 99.57	\$ 11,151.62
Engineering @ 12%				
Total Cost				
Engineering @ 12%				
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Total Cost				
Engineering @ 12%				
Total Cost				
Engineering @ 12%				
Total Cost				
GRAND TOTAL COST				\$ 126,965.47

Prepared By:

EEA

Date:

5/14/2024

SANITARY SEWER PLANT VALUE
(Schedule 'A' / Sanitary Pipes)

Jannah Village Phase 2

13476

PIPES

Description	Quantity	Unit	Unit Cost	Total Cost
8" PVC	927	LF	\$48.50	\$ 44,959.50
Engineering @ 12%				\$ 5,395.14
Total Cost			\$ 54.32	\$ 50,354.64
10" PVC	851	LF	\$ 64.90	\$ 55,229.90
Engineering @ 12%				\$ 6,627.59
Total Cost			\$ 72.69	\$ 61,857.49
Sanitary Trench Excavation	1778	TF	\$ 32.00	\$ 56,896.00
Engineering @ 12%				\$ 6,827.52
Total Cost			\$ 35.84	\$ 63,723.52
Engineering @ 12%				
Total Cost				
Engineering @ 12%				
Total Cost				
Engineering @ 12%				
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Engineering @ 12%				
Total Cost				
Engineering @ 12%				
Total Cost				
Engineering @ 12%				
Total Cost				
GRAND TOTAL COST				\$ 175,935.65

Prepared By:

EEA

Date:

5/14/2024

Jannah Village Phase 2
13476

[illegible]

Prepared By:	EEA
Date:	5/14/2024

STREET PLANT VALUE
DOES NOT INCLUDE BITUMINOUS SURFACE
WITH SIDEWALK

Jannah Village Phase 2
13476

STREET

Description	From	To	Quantity	Unit	Unit Cost	Total Cost
Eternity Drive	Wisdom Road	296 FT W of Wisdom Road	232	LF	\$ 108.00	\$ 25,056.00
Type 'A' pavement 32' wide			Engineering @ 12%			\$ 3,006.72
MS LINK 26590			Total Cost			\$ 28,062.72
Blissful Avenue	Wisdom Road	310 FT W of Wisdom Road	205	LF	\$ 142.00	\$ 29,110.00
Type 'C' pavement 38' wide			Engineering @ 12%			\$ 3,493.20
MS LINK 26592			Total Cost			\$ 32,603.20
Wisdom Road	Divine Street	Eternity Drive	316	LF	\$ 108.00	\$ 34,128.00
Type 'A' pavement 32' wide			Engineering @ 12%			\$ 4,095.36
MS LINK 26583			Total Cost			\$ 38,223.36
Divine Street	Wisdom Road	Canter Drive	407	LF	\$ 114.00	\$ 46,398.00
Type 'B' pavement 32' wide			Engineering @ 12%			\$ 5,567.76
MS LINK 26587			Total Cost			\$ 51,965.76
Divine Street	Canter Drive	Felland Road	648	LF	\$ 114.00	\$ 73,872.00
Type 'B' pavement 32' wide			Engineering @ 12%			\$ 8,864.64
MS LINK 26588			Total Cost			\$ 82,736.64
Canter Drive	Eternity Drive	Divine Street	240	LF	\$ 128.00	\$ 30,720.00
Type 'B' pavement 38' wide			Engineering @ 12%			\$ 3,686.40
MS LINK 26580			Total Cost			\$ 34,406.40
Canter Drive	Divine Street	190 FT N of Divine Street	177	LF	\$ 128.00	\$ 22,656.00
Type 'B' pavement 38' wide			Engineering @ 12%			\$ 2,718.72
MS LINK 26581			Total Cost			\$ 25,374.72
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
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			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
GRAND TOTAL COST						\$ 293,372.80

TOTAL STREET IMPROVEMENTS \$ 303,842.77

Prepared By: **aek**

Date: **5/15/2024**

**STREET PLANT VALUE
SIDEWALKS**

Jannah Village Phase 2
13476

SIDEWALK

Description	Limits	Limits	Quantity	Unit	Unit Cost	Total Cost
Blissful Avenue Sidewalk	Wisdom Road	310 FT W of Wisdom Road	276	SF	\$ 4.49	\$ 1,239.24
5' concrete sidewalk			Engineering @ 12%			\$ 148.71
MS LINK 26592			Total Cost			\$ 1,387.95
Eternity Drive Sidewalk	Wisdom Road	296 FT W of Wisdom Road	253	SF	\$ 4.49	\$ 1,135.97
5' concrete sidewalk			Engineering @ 12%			\$ 136.32
MS LINK 26590			Total Cost			\$ 1,272.29
Wisdom Road Sidewalk	Divine Street	Eternity Drive	252	SF	\$ 4.49	\$ 1,131.48
5' concrete sidewalk			Engineering @ 12%			\$ 135.78
MS LINK 26583			Total Cost			\$ 1,267.26
Divine Street Sidewalk	Wisdom Road	Canter Drive	300	SF	\$ 4.49	\$ 1,347.00
5' concrete sidewalk			Engineering @ 12%			\$ 161.64
MS LINK 26587			Total Cost			\$ 1,508.64
Divine Street Sidewalk	Canter Drive	Felland Road	597	SF	\$ 4.49	\$ 2,680.53
5' concrete sidewalk			Engineering @ 12%			\$ 321.66
MS LINK 26588			Total Cost			\$ 3,002.19
Canter Drive Sidewalk	Eternity Drive	Divine Street	254	SF	\$ 4.49	\$ 1,140.46
5' concrete sidewalk			Engineering @ 12%			\$ 136.86
MS LINK 26580			Total Cost			\$ 1,277.32
Canter Drive Sidewalk	Divine Street	190 FT N of Divine Street	150	SF	\$ 4.49	\$ 673.50
5' concrete sidewalk			Engineering @ 12%			\$ 80.82
MS LINK 26581			Total Cost			\$ 754.32
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
			Engineering @ 12%			
			Total Cost			
GRAND TOTAL COST						\$ 10,469.97

Prepared By: aek
Date: 5/15/2024



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83066

File ID: 83066

File Type: Appointment

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Assessor's Office

File Created Date : 04/22/2024

File Name:

Final Action:

Title: 2024 Board of Assessors Appointments

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 74.

Sponsors:

Effective Date:

Attachments: 2024 BOA Appointment Request.docx

Enactment Number:

Author: Michelle Drea, Esq.

Hearing Date:

Entered by: lmuench@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/22/2024	Christine Koh	Delegated	
Notes: Delegated: Out Of Office					
1	2	4/22/2024	Maggie McClain	Approve	4/26/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Assessor's Office	04/22/2024	RECOMMEND TO COUNCIL TO CONFIRM UNDER SUSPENSION OF MGO 2.055 - MISC. ITEMS				
Action Text: This Appointment was RECOMMEND TO COUNCIL TO CONFIRM UNDER SUSPENSION OF MGO 2.055 - MISC. ITEMS							

Text of Legislative File 83066

Title
2024 Board of Assessors Appointments
Body

Pursuant to Madison General Ordinances 33.03, I hereby submit for your consideration and approval, the following Board of Assessors appointments:

Michelle Drea, City Assessor
Scott West, Assessment Operations Manager
Ken Seifert, Property Appraiser 4
Peter Strommen, Property Appraiser 4
Jaimie Sutfin, Property Appraiser 3
Kimyanna Veng, Property Appraiser 3

Respectfully submitted,

Michelle Drea, Esq.
City Assessor



City of Madison

Office of the City Assessor

Michelle Drea, Esq. City Assessor

City-County Building, Room 101

210 Martin Luther King, Jr. Blvd.

Madison, WI 53703

Phone: (608) 266-4531 | Fax: (608) 266-4257

assessor@cityofmadison.com

cityofmadison.com/assessor

April 22, 2024

To: Mayor
President and Members of the Common Council

From: Michelle Drea, City Assessor

Subject: 2024 Board of Assessors Appointments

Greetings. Pursuant to Madison General Ordinances § 33.03, I hereby submit for your consideration and approval, the following Board of Assessors appointments:

- Michelle Drea, City Assessor
- Scott West, Assessment Operations Manager
- Ken Seifert, Property Appraiser 4
- Peter Strommen, Property Appraiser 4
- Jaimie Sutfin, Property Appraiser 3
- Kimyanna Veng, Property Appraiser 3

I hope these appointments meet with your approval. Please contact me with questions or concerns.

Thank you.

Respectfully submitted,

Michelle Drea, Esq.
City Assessor



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 81485

File ID: 81485

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 01/05/2024

File Name:

Final Action:

Title: Report of Operator License Applications June 4, 2024. See attached report for list of operators.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 75.

Sponsors:

Effective Date:

Attachments: new operators

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	04/10/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				
Action Text: This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER							

Text of Legislative File 81485

Title

Report of Operator License Applications June 4, 2024. See attached report for list of operators.

<u>Holder Name</u>	<u>License</u>
anderson, abigail	LICOPR-2024-00306
jones, julia marcil	LICOPR-2024-00304
Keck, Jerica Marie	LICOPR-2024-00310
NEUMEYER, JENNIFER	LICOPR-2024-00275
schultz, joseph mitchel	LICOPR-2024-00307
van Driel, Zachary Thorp	LICOPR-2024-00311
white, Jonathan Matthew	LICOPR-2024-00235

Police Review - Submit to Council



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83532

File ID: 83532

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 05/20/2024

File Name:

Final Action:

Title: Secondhand Article Dealer License
MadCity Music LLC
2023 Atwood Ave
Police Sector 410 (District 6)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 76.

Sponsors:

Effective Date:

Attachments: LICSDN-2024-00280 (1).pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/20/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				
Action Text: This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER							

Text of Legislative File 83532

Title
Secondhand Article Dealer License
MadCity Music LLC
2023 Atwood Ave
Police Sector 410 (District 6)

Secondhand Dealer/Pawnbroker Application

Check all that apply:

- ☒ Secondhand Article Dealer ☐ Secondhand Jewelry Dealer ☐ Secondhand Mall/Flea Market
☐ Precious Metals Dealer ☐ Pawnbroker—required to submit bond of \$500 with not less than two sureties
☐ Secondhand Dealer Registration – license held in _____, WI

License Applicant

Name of Corporation, LLC, Partnership, or Sole Proprietor MADCITY MUSIC LLC		Doing Business As MadCity Music	
Street Address of Business 2023 Atwood Ave. Madison, WI 53704		State Seller's Permit Number 456-1031627472-02	
Mailing Address 2023 Atwood Ave.		City Madison	State WI
Local Contact Person Robert Wegner		Phone Number 920-254-3317	Contact Email robertedwardwegner@gmail.com
Name of Registered Agent			

Describe the type of business and articles of merchandise to be handled on the premises:

Vinyl Records, CDs, Cassette Tapes

List all Owner(s), Managers, Officers, Directors, Members, and/or Partners

First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Robert	E	Wegner	Owner	M	White	04/10/1986
Street Address 58 Schenk St.			City Madison	State WI	Zip Code 53714	

Convicted of a felony within last 10 years ☒ No ☐ Yes
 Within the last 5 years, convicted of any of the following:
 Misdemeanor ☒ No ☐ Yes
 Statutory violation punishable by forfeiture ☒ No ☐ Yes
 County or municipal ordinance violation ☒ No ☐ Yes

For each "yes" response, provide year of arrest, nature of offense, and conviction information.

First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Street Address			City	State	Zip Code	

Convicted of a felony within last 10 years ☐ No ☐ Yes
 Within the last 5 years, convicted of any of the following:
 Misdemeanor ☐ No ☐ Yes
 Statutory violation punishable by forfeiture ☐ No ☐ Yes
 County or municipal ordinance violation ☐ No ☐ Yes

For each "yes" response, provide year of arrest, nature of offense, and conviction information.

First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Street Address			City	State	Zip Code	

Convicted of a felony within last 10 years ☐ No ☐ Yes
 Within the last 5 years, convicted of any of the following:
 Misdemeanor ☐ No ☐ Yes
 Statutory violation punishable by forfeiture ☐ No ☐ Yes
 County or municipal ordinance violation ☐ No ☐ Yes

For each "yes" response, provide year of arrest, nature of offense, and conviction information.

First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Street Address			City	State	Zip Code	

Convicted of a felony within last 10 years ☐ No ☐ Yes
 Within the last 5 years, convicted of any of the following:
 Misdemeanor ☐ No ☐ Yes
 Statutory violation punishable by forfeiture ☐ No ☐ Yes
 County or municipal ordinance violation ☐ No ☐ Yes

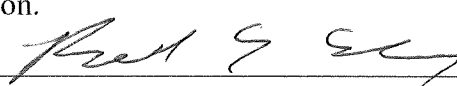
For each "yes" response, provide year of arrest, nature of offense, and conviction information.

First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Street Address			City	State	Zip Code	
Convicted of a felony within last 10 years <input type="checkbox"/> No <input type="checkbox"/> Yes Within the last 5 years, convicted of any of the following: Misdemeanor <input type="checkbox"/> No <input type="checkbox"/> Yes Statutory violation punishable by forfeiture <input type="checkbox"/> No <input type="checkbox"/> Yes County or municipal ordinance violation <input type="checkbox"/> No <input type="checkbox"/> Yes			For each "yes" response, provide year of arrest, nature of offense, and conviction information.			
First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Street Address			City	State	Zip Code	
Convicted of a felony within last 10 years <input type="checkbox"/> No <input type="checkbox"/> Yes Within the last 5 years, convicted of any of the following: Misdemeanor <input type="checkbox"/> No <input type="checkbox"/> Yes Statutory violation punishable by forfeiture <input type="checkbox"/> No <input type="checkbox"/> Yes County or municipal ordinance violation <input type="checkbox"/> No <input type="checkbox"/> Yes			For each "yes" response, provide year of arrest, nature of offense, and conviction information.			
First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Street Address			City	State	Zip Code	
Convicted of a felony within last 10 years <input type="checkbox"/> No <input type="checkbox"/> Yes Within the last 5 years, convicted of any of the following: Misdemeanor <input type="checkbox"/> No <input type="checkbox"/> Yes Statutory violation punishable by forfeiture <input type="checkbox"/> No <input type="checkbox"/> Yes County or municipal ordinance violation <input type="checkbox"/> No <input type="checkbox"/> Yes			For each "yes" response, provide year of arrest, nature of offense, and conviction information.			
First Name	Middle Initial	Last Name	Title	Sex	Race	Date of Birth
Street Address			City	State	Zip Code	
Convicted of a felony within last 10 years <input type="checkbox"/> No <input type="checkbox"/> Yes Within the last 5 years, convicted of any of the following: Misdemeanor <input type="checkbox"/> No <input type="checkbox"/> Yes Statutory violation punishable by forfeiture <input type="checkbox"/> No <input type="checkbox"/> Yes County or municipal ordinance violation <input type="checkbox"/> No <input type="checkbox"/> Yes			For each "yes" response, provide year of arrest, nature of offense, and conviction information.			

Penalty Notice

I understand that this license may be denied to revoked for fraud, misrepresentation or false statement contained in the application or for any violation of State Statutes 134.71, 943.34, or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the Clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant  Date 4/5/1/24

501 Secondhand Article Dealer License # _____	506 Secondhand Jewelry Dealer License # _____	500 Pawnbroker License # _____
	503 Secondhand Mall/Flea Market License # _____	<input type="checkbox"/> \$500 bond w/ 2 sureties



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83549

File ID: 83549

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 05/22/2024

File Name:

Final Action:

Title: To grant the attached 2024-2025 Secondhand Article Dealer, Secondhand Jewelry Dealer, Secondhand Textbook Dealer, Precious Metal Dealer and/or Pawnbroker License Renewals.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 77.

Sponsors:

Effective Date:

Attachments: renewals

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/22/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				
Action Text: This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER							

Text of Legislative File 83549

Title

To grant the attached 2024-2025 Secondhand Article Dealer, Secondhand Jewelry Dealer, Secondhand Textbook Dealer, Precious Metal Dealer and/or Pawnbroker License Renewals.

Secondhand Dealer License Renewals

Secondhand Article Dealer

BCM Estate Group – 220 State St

Best Buy Stores LP #59 – 2452 East Springs Dr

Best Buy Stores LP #208 – 7357 West Towne Way

Frugal Muse Books Music Video Inc – 6682 Odana Rd.

Gamestop Inc – 54 East Towne Mall

Gamestop Inc – 8118 Mineral Point Rd

La Crosse Vintage LLC – 214 State St

Lundgrens of Wisconsin Inc – 6742 Odana Rd

Lundgrens of Wisconsin Inc – 4232 East Towne Blvd

Madcity Music Exchange Corp – 2023 Atwood Ave

Madison Phone Repair LLC – 3821 E Washington Ave

MMX LLC – 3868 E Washington Ave

MMX7 LLC – 7964 Tree Ln

Video Game X-Change – 3002 Atwood Ave

Precious Metals Dealer

Essence Rare Coins LLC – 702 N Midvale Blvd

Ovens East Inc – 1314 Williamson St

Secondhand Textbook Dealer

TQ Diamonds, Inc – 7058 Sligo Dr

Secondhand Textbook Dealer

University Book Store Co – 711 State St

Pawnbroker

Pawn America Wisconsin LLC – 1753 Thierer Rd



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83550

File ID: 83550

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 05/22/2024

File Name:

Final Action:

Title: To grant the attached 2024-2025 Theater License Renewals.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 78.

Sponsors:

Effective Date:

Attachments: renewals

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/22/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				
Action Text: This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER							

Text of Legislative File 83550

Title

To grant the attached 2024-2025 Theater License Renewals.

Theater License Renewals

Broom Street Theater LTD – 1119 Williamson St

Flix Brewhouse WI LLC – 85 East Towne Mall

Frank Productions Concerts LLC (Majestic) – 115 King St

Frank Productions Concerts LLC (The Sylvee) – 25 S Livingston St

Gerald A Bartell Community Theater Foundation – 113 E Mifflin St

Live Nation Worldwide Inc – 216 State St

Marcus Cinemas of WI LLC – 7825 Big Sky Dr

Overture Center Foundation Inc – 201 State St

Rotunda Stage

Promenade Hall

The Playhouse

Capitol Theater

Overture Hall

Rotunda Studio

Wisconsin Studio



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83551

File ID: 83551

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 05/22/2024

File Name:

Final Action:

Title: To grant the following 2024-2025 Adult Entertainment License renewals:
-Cen-Tex Corporation, 2528 E Washington Ave
-Summit Station Inc, 2009 Freeport Rd

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 79.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/22/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				
Action Text: This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER							

Text of Legislative File 83551

Title

To grant the following 2024-2025 Adult Entertainment License renewals:

-Cen-Tex Corporation, 2528 E Washington Ave

-Summit Station Inc, 2009 Freeport Rd



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83552

File ID: 83552

File Type: License

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 05/22/2024

File Name:

Final Action:

Title: To grant the attached 2024-2025 Combined Scrap and Recycling Motor Vehicle Salvage and Solid Waste Hauler Business, Scrap and Recycling Collector, and Motor Vehicle Storage Business renewals.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 80.

Sponsors:

Effective Date:

Attachments: renewals

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/22/2024	RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER				
Action Text: This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER							

Text of Legislative File 83552

Title

To grant the attached 2024-2025 Combined Scrap and Recycling Motor Vehicle Salvage and Solid Waste Hauler Business, Scrap and Recycling Collector, and Motor Vehicle Storage Business renewals.

Scrap/Recycle License Renewals

All Metals Recycling LLC – 1802 S Park St

Alter Trading Corporation – 4400 Sycamore Ave

CBAB Enterprises LLC – 816 N Meadowbrook Ln

City Waste Inc – 4478 Celestial Cir

Copart of Connecticut Inc – 5448 Lien Rd

Elite Junk Removal LLC – 6001 Femrite Dr

Katman Core LLC – 380 W Washington Ave

Lakeshore Recycling Systems LLC – 1015 Femrite Dr

Pellitteri Waste Systems – 7035 Raywood Rd

Resource Solutions Corp – 5493 Express Cir

Schmidt's Auto Inc – 1621 Beld St

Waste Management – 2200 Fish Hatchery Rd



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83648

File ID: 83648

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Clerk's Office

File Created Date : 05/28/2024

File Name:

Final Action:

Title: Establishing in-person absentee voting locations for the 2024 Partisan Primary and General Election.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 81.

Sponsors: Satya V. Rhodes-Conway, Yannette Figueroa Cole, William Tishler, Derek Field, Sabrina V. Madison, Regina M. Vidaver, Dina Nina Martinez-Rutherford, John W. Duncan, Barbara Harrington-McKinney, MGR Govindarajan, Tag Evers, Marsha A. Rummel, John P. Guequierre, Nikki Conklin And Michael E. Verveer

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: echristianson@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/28/2024	Robert Mulcahy	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER				
Action Text: This Resolution was RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER							

Text of Legislative File 83648

Fiscal Note

The City Clerk's 2024 Operating Budget includes funding for the 2024 Partisan Primary and General Election. No additional appropriation is required.

Title

Establishing in-person absentee voting locations for the 2024 Partisan Primary and General Election.

Body

WHEREAS, exercising the right to vote is an essential component of a healthy democracy; and
WHEREAS, the goal of the Madison City Clerk's Office is that each eligible voter will be able to cast a ballot and have that ballot counted; and

WHEREAS, absentee ballots cast at in-person absentee voting sites are less likely than absentee ballots sent via mail to be rejected at the polls due to a missing voter signature, missing witness signature, or incomplete witness address; and

WHEREAS, it is inequitable to limit in-person absentee voting to Madison residents who are able to obtain transportation and pay for parking downtown; and

WHEREAS, in-person absentee voting can provide greater accessibility for voters who encounter barriers to voting by mail or voting at the polls on Election Day; and

WHEREAS, offering in-person absentee voting at multiple sites throughout the City may further racial equity for residents who have not historically been involved in the voting process;

NOW, THEREFORE, BE IT RESOLVED, that the City of Madison chooses to make in-person absentee voting more accessible and equitable by establishing multiple locations for in-person absentee voting; and

BE IT FURTHER RESOLVED that the following locations are designated as City of Madison in-person absentee voting sites for the 2024 Partisan Primary and General Election:

1. Warner Park Community Recreation Center, 1625 Northport Dr
2. Olbrich Gardens, 3330 Atwood Ave
3. Edgewood College - Wingra Commons, 1000 Edgewood College Dr
4. UW- Madison Union South, 1308 W Dayton St
5. UW- Madison Memorial Union, 800 Langdon St
6. Eagle Heights Community Center, 611 Eagle Heights Dr
7. UW - Madison Health Sciences Learning Center, 750 Highland Ave
8. Madison College Truax Campus, 1701 Wright St
9. Madison College Goodman South Madison Campus, 2429 Perry St
10. Alicia Ashman Library, 733 N High Point Rd
11. Central Library, 201 W Mifflin St
12. Goodman South Madison Library, 2222 S Park St
13. Hawthorne Library, 2707 E Washington Ave
14. Lakeview Library, 2845 N Sherman Ave
15. Meadowridge Library, 5726 Raymond Rd
16. Monroe Library, 1705 Monroe St.
17. Pinney Library, 516 Cottage Grove Rd
18. Sequoya Library, 4340 Tokay Blvd
19. Badger Rock Neighborhood Center, 501 E Badger Rd
20. Centro Hispano, 2403 Cypress Way
21. Freedom, Inc., 2110 Luann Ln
22. East Madison Community Center, 8 Straubel Court
23. Hmong Institute, 4402 Femrite Dr
24. Global Market & Food Hall, 2161 Zeier Rd
25. Lussier Community Education Center, 55 S Gammon Rd

26. Urban League Southwest Employment Center, 1233 McKenna Blvd
27. Urban League Greater Madison, 2222 S Park St
28. Urban League Greater Madison, The Black Business Hub, 2352 S. Park St
29. Boys & Girls Club - Allied, 4619 Jenewein Rd
30. Catholic Multicultural Center, 1862 Beld St
31. Bridge - Lake Point - Waunona Neighborhood Center, 1917 Lake Point Dr
32. Rebalanced - Life Wellness Association Men's Health & Education Center, 588 Grand Canyon Dr
33. Elver Park Neighborhood Center, 1201 McKenna Blvd
34. Christ the Solid Rock Baptist Church/Lake Edge United Church of Christ, 4200 Buckeye Rd
35. Fountain of Life Church, 633 W Badger Rd
36. S S Morris Community AME Church, 3511 Milwaukee St
37. Hmong Legacy Market, 2119 Fish Hatchery Rd
38. JP's Hair Design and Rebalanced-Life Wellness Association Men's Health & Education Center, 584 Grand Canyon Dr
39. Madison Municipal Building, 215 Martin Luther King Jr Blvd



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83052

File ID: 83052

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 04/19/2024

File Name: Authorizing a non-competitive selection contract with Capitol Underground, Inc. for water main leak repair and excavation services

Final Action:

Title: Authorizing a non-competitive selection contract with Capitol Underground, Inc. for water main leak repair and excavation services

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 82.

Sponsors: Charles Myadze And Amani Latimer Burris

Effective Date:

Attachments: Attachment 1 - Memo - Non-Competitive Selection Contract.pdf, Attachment 2 - Request for Bids 13026-0-2024-BG.pdf, Attachment 3 - Non-Competitive Selection Request Form.pdf, Attachment 4 - DRAFT Purchase of Services Contract.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: jberndt@madisonwater.org

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/15/2024	Robert Mulcahy	Approve	6/1/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	WATER UTILITY BOARD	04/29/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/13/24), Water Utility Board (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/07/2024	Refer	FINANCE COMMITTEE		05/13/2024	Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.						

Notes: Additional referral to Water Utility Board.

1	FINANCE COMMITTEE	05/07/2024	Referred	WATER UTILITY BOARD	05/28/2024	
	Action Text: This Resolution was Referred to the WATER UTILITY BOARD					
8308	FINANCE COMMITTEE	05/13/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.					
1	WATER UTILITY BOARD	05/28/2024	Return to Lead with the Recommendation for Approval	FINANCE COMMITTEE		Pass
	Action Text: Motion by Callisto, seconded by Abrahamian, to approve a non-competitive selection contract with Capitol Underground, Inc. for water main leak repair and excavation services. Motion carried by voice vote. Returned to Lead (Finance Committee) with the recommendation for Approval at Common Council.					

Text of Legislative File 83052

Fiscal Note

The proposed resolution authorizes a one-year non-competitive service contract with up to four additional one-year extensions with Capitol Underground, Inc. for water main leak repair and excavation services not to exceed \$500,000 annually. The nature of this contract is to provide for increased Water Utility infrastructure repairs and services. Based on the classification of these repairs, some repairs such as minor water main leaks will be classified under the operating budget while larger repairs such as extensive water main projects will be classified under the capital budget. Funding for this contract is available in the current 2024 Water Utility Adopted Operating Budget in Purchased Services and Capital Budget (programs/projects to be determined based on necessary work). The Water Utility and Finance will continue to monitor the Water Utility's Operating and Capital Budgets over the duration of the contract. No additional appropriation is required.

Title

Authorizing a non-competitive selection contract with Capitol Underground, Inc. for water main leak repair and excavation services

Body

WHEREAS, Madison Water Utility's (MWU) infrastructure and service areas continue to grow, in tandem with projected increases in capital investments over the coming years; and WHEREAS, to best ensure service resiliency for certain operations, MWU has been exploring opportunities to partner with local qualified contractors in certain instances; and WHEREAS, in February 2024, MWU assembled and issued a Request for Bids (RFB) document to solicit interest and pricing for contractor services to perform water main leak repair and excavation. Bids were due in March 2024, however no acceptable bids were received through that process; and WHEREAS, because Madison General Ordinance (MGO) 4.26 allows for the City to enter into negotiated contracts when no acceptable bids are received after formal advertising, MWU proceeded to reach out again to local contractors for interest in services outlined in the RFB. Through this process, Capitol Underground, Inc. emerged as the recommended option through a combination of their water construction experience, understanding of scope, negotiated pricing, and local presence; and, WHEREAS, MGO 4.26 requires Common Council approval of service contracts if the

contractor was not selected through a competitive selection process, and the reasons for selecting this contractor are set forth above and in the attached Noncompetitive Selection Request Form.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Mayor and City Clerk are authorized to execute a service contract with Capitol Underground, Inc. for water main leak repair and excavation work for a one-year term with options to renew for up to four additional one-year terms, as outlined in the attached contract draft and in a format approved by the City Attorney.

BE IT FURTHER RESOLVED that the Designee of the Finance Director is authorized to execute contracts for the optional renewal periods.



MEMORANDUM

Date: May 7, 2024

To: Mayor Satya Rhodes-Conway
Common Council
Finance Committee
Water Utility Board

From: Pete Holmgren, PE – Chief Engineer
Krishna Kumar – General Manager

Subject: Authorizing a Non-Competitive Selection Contract with Capitol Underground, Inc. for Water Main Leak Repair and Excavation Services

RECOMMENDATION:

Staff recommends entering into a non-competitive selection contract with Capitol Underground, Inc. for the services outlined in the attached bid and contract draft documents.

BACKGROUND:

Madison Water Utility's (MWU) infrastructure and service areas continue to grow, in tandem with projected increases in capital investments over the coming years. To best ensure service resiliency for certain operations, MWU has been exploring opportunities to partner with local qualified contractors in certain instances.

In February, MWU assembled and issued a Request for Bids (RFB) document to solicit interest and pricing for contractor services. Bids were due in March, however no acceptable bids were received through that process. Because Madison General Ordinance 4.26 allows for the City to enter into *negotiated* contracts when no acceptable bids are received after formal advertising, MWU proceeded to reach out again to local contractors for interest in services outlined in the RFB. Through this process, Capitol Underground, Inc. emerged as the recommended option through a combination of their water construction experience, understanding of scope, negotiated pricing, and local presence.



The initial contract will be valid for one year, with four additional one-year renewal options. Please review the attachments for a breakdown of potential services that MWU could utilize under this contract.

FISCAL IMPACTS:

Because this contract is considered supplemental to typical or anticipated MWU work, there are no new fiscal impacts expected. Any related work under this contract would be applied to the appropriate funds that are budgeted annually; for example water main repairs would be an operating budget line item expense, while work related to capital projects would be charged to those appropriately budgeted projects.

LEGISLATIVE PATH:

5/7/24 – Common Council (Introduction)

5/13/24 – Finance Committee

5/28/24 – Water Utility Board

6/4/24 – Common Council (Final Action)

ATTACHMENTS:

1. Memo (This Document)
2. Request for Bids #13026-0-2024-BG – “Water Main Leak Repair and Excavation”
3. Non-Competitive Selection Request Form
4. DRAFT Contract for Purchase of Services with Capitol Underground, Inc.

CITY OF MADISON

REQUEST FOR BIDS



RFB #: 13026-0-2024-BG

Title: Water Main Leak Repair and Excavation

City Agency: Water Utility

Due Date: Tuesday, March 12th, 2024
2:00 PM CST

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1 NOTICE TO BIDDERS

1.1 Summary

The City of Madison Water Utility ("City") is soliciting Bids from qualified vendors for Water Main Leak Repair and Excavation. Vendors submitting Bids ("Bidders") are required to read this Request for Bids ("RFB") in its entirety and follow the instructions contained herein.

1.2 Important Dates

Deliver Bids no later than the due time and date indicated below. The City will reject late Bids:

Issue Date: Tuesday, February 20th, 2024
Questions Due Date: Tuesday, February 27th, 2024
Answers Posted Date: Tuesday, March 5th, 2024
Due Date: Tuesday, March 12th, 2024, 2:00 PM CST

1.3 Format

The City will not consider illegible Bids.

Elaborate Bids (i.e., expensive artwork) beyond that sufficient to present a complete and effective Bid, are not necessary or desired.

The City is requesting bids in the following format: electronic. Electronic versions less than 20MB should be emailed to the address in section 1.5.

Complete and return Forms A through E to City of Madison Purchasing Services by Tuesday, March 12th, 2024, 2:00 PM CST.

1.4 Labeling

All Bids must be clearly labeled:	Bidder's Name and Address
	RFB #: 13026-0-2024-BG
	Title: Water Main Leak Repair and Excavation
	Due: Tuesday, March 12th, 2024, 2:00 PM CST

All email correspondence must include RFB #13026-0-2024-BG in the subject line.

1.5 Delivery of Bids

Delivery of electronic copy to: via email to bids@cityofmadison.com

Bids must be delivered as instructed. Deliveries to other City departments and/or locations may result in disqualification.

1.6 Appendix A: Standard Terms & Conditions

Bidders are responsible for reviewing Appendix A, the Standard Terms and Conditions, prior to submission of their bids. Appendix A applies to the submission of bids and in the absence of a signed contract becomes part of the contract terms. Part I of Appendix A provides legal terms relevant only to the submission of bids. Part II of Appendix A provides legal terms that would apply *only in the absence of a signed contract*.

1.7 Appendix B: Sample Contract for Purchase of Services

Bidders are responsible for reviewing Appendix B, Sample Contract, prior to submission of their bid. A contract in the form of Appendix B will serve as the basis of the contract resulting from this RFP. The resulting contract will control over any different legal terms in this RFP, Appendix A, the proposal, etc. **By submitting a proposal, Bidders affirm their willingness to enter into a contract containing the terms found in Appendix B.** While the City strives to provide the most appropriate sample contract for this RFP, the City reserves the right to modify the sample form for any resulting contract. The City does not negotiate legal terms prior to award.

1.8 Affirmative Action Notice

If Contractor employs 15 or more employees and does aggregate annual business with the City of \$50,000 or more for the calendar year in which the PO and/or Contract is in effect, Contractor shall file, within thirty (30) days from the PO/Contract effective date and BEFORE RELEASE OF PAYMENT, an Affirmative Action Plan designed to ensure that the Contractor provides equal employment opportunity to all and takes affirmative action in its utilization of applicants and employees who are women, minorities and/or persons with disabilities. A sample affirmative action plan, Request for Exemption forms, and instructions are available at: www.cityofmadison.com/civil-rights/contract-compliance/vendors-suppliers/forms or by contacting a Contract Compliance Specialist at the City of Madison Affirmative Action Division at (608) 266-4910. Vendors must register for an account to complete the required forms online, here: <https://elam.cityofmadison.com/citizenaccess>

Contractor shall also allow maximum feasible opportunity to small business enterprises to compete for any subcontracts entered into pursuant to this PO/Contract.

Job postings: All contractors who employ 15 or more employees (regardless of the dollar amount of this contract or their annual aggregate business with the City) must notify the City of all external job openings at locations in Dane County, Wisconsin, and agree to interview candidates referred by the City or its designated organization. Job posting information is available at: <http://www.cityofmadison.com/civil-rights/programs/referrals-and-interviews-for-sustainable-employment-raise-program>. Instructions for contractors: http://www.cityofmadison.com/civil-rights/documents/RalSE_Job_Posting_Instructions.pdf

The complete set of Affirmative Action requirements for this purchase can be found in **paragraph 20 of Appendix A – Standard Terms and Conditions** and, in **Section 13 of Appendix B – Sample Contract for Purchase of Services**.

1.9 Multiple Bids

Multiple Bids from Bidders are permitted; however, each must fully conform to the requirements for submission. Bidders must sequentially label (e.g., Bid #1, Bid #2) and separately package each Bid. Bidders may submit alternate pricing schemes without having to submit multiple Bids.

1.10 City of Madison Contact Information

The City of Madison Water Utility is the procuring agency:	Jeff Belshaw City of Madison Water Utility PH: (608) 261-9835 jbelshaw@cityofmadison.com
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The City of Madison Purchasing Services administers the procurement function:	Brittany Garcia Purchasing Services City-County Bldg, Room 407 210 Martin Luther King, Jr. Blvd. Madison, WI 53703-3346 PH: (608) 243-0529 bids@cityofmadison.com
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For questions regarding
Affirmative Action Plans please
contact:

Contract Compliance
Department of Civil Rights
City-County Bldg., Room 523
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703
PH: (608) 266-4910
dcrc@cityofmadison.com

The City employs spam filtering that occasionally blocks legitimate emails, holding them in 'quarantine' for four calendar days. The contacts listed in this RFB will acknowledge all emails received. Bidders not receiving acknowledgement within twenty-four hours shall follow-up via phone with specific information identifying the originating email address for message recovery.

1.11 Inquiries and Clarifications

Bidders are to raise any questions they have about the RFB document without delay. Direct all questions, **in writing**, to the Purchasing Services administrator listed in Section 1.10.

Bidders finding any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this RFB document shall immediately notify the Buyer and request clarification. In the event that it is necessary to provide additional clarification or revision to the RFB, the City will post addenda – see 1.12 below. Bidders are strongly encouraged to check for addenda regularly.

Bids should be as responsive as possible to the provisions stated herein. Exceptions are not permitted. The City of Madison reserves the right to disqualify any and all bids that are non-responsive or that include exceptions.

1.12 Addenda

In the event that it is necessary to provide additional clarification or revision to the RFB, the City will post addenda to its Bids distribution websites – see 1.13 below. It is the Bidders responsibility to regularly monitor the websites for any such postings. Bidders must acknowledge the receipt of any addenda on Form B. Failure to retrieve addenda and include their provisions may result in disqualification.

1.13 Bid Distribution Networks

The City of Madison posts all Request for Bids, addenda, tabulations, awards and related announcements on two distribution networks – VendorNet and DemandStar. The aforementioned documents are available **exclusively** from these websites. It is the Bidders responsibility to regularly monitor the bid distribution network for any such postings. Bidders failure to retrieve such addenda and incorporate their appropriate provisions in their response may result in disqualification. Both sites offer free registration to City Bidders.

State of Wisconsin
VendorNet System:

State of Wisconsin and local agencies bid network. Registration is free.
<http://vendornet.state.wi.us/vendornet>

DemandStar by Onvia:

National bid network – Free subscription is available to access Bids from the City of Madison and other Wisconsin agencies, participating in the Wisconsin Association of Public Purchasers (WAPP). A fee is required if subscribing to multiple agencies that are not included in WAPP.

Bid Opportunities:

www.cityofmadison.com/finance/purchasing/bidDemandStar.cfm

Home Page:

www.demandstar.com

To Register: <https://www.demandstar.com/app/registration>

Please note when registering: Pick the **Wisconsin Association of Public Procurement (WAPP)** to select all current Wisconsin government agencies.

1.14 Local Vendor Preference

The City of Madison has adopted a local preference purchasing policy granting a scoring preference to local suppliers. Only suppliers registered as of the bid's due date will receive preference. Learn more and register at the City of Madison website: www.cityofmadison.com/business/localPurchasing.

1.15 Oral Presentations/Site Visits/Meetings

Bidders may be asked to attend meetings, make oral presentations, inspect City locations or make their facilities available for a site inspection as part of this RFB process. Such presentations, meetings or site visits will be at the Bidders expense.

1.16 Acceptance/Rejection of Bids

The City reserves the right to accept or reject any or all Bids submitted, in whole or in part, and to waive any informalities or technicalities, which at the City's discretion is determined to be in the best interests of the City. Further, the City makes no representations that a contract will be awarded to any Bidder responding to this request. The City expressly reserves the right to reject any and all Bids responding to this invitation without indicating any reasons for such rejection(s).

The City reserves the right to postpone due dates and openings for its own convenience and to withdraw this solicitation at any time without prior notice.

1.17 Withdrawal or Revision of Bids

Bidders may, without prejudice, withdraw Bids submitted prior to the date and time specified for receipt of Bids by requesting such withdrawal before the due time and date of the submission of Bids. After the due date of submission of Bids, no Bids may be withdrawn for a period of 90 days or as otherwise specified or provided by law. Bidders may modify their Bids at any time prior to opening of Bids.

1.18 Non-Material and Material Variances

The City reserves the right to waive or permit cure of nonmaterial variances in the offer if, in the judgment of the City, it is in the City's best interest to do so. The determination of materiality is in the sole discretion of the City.

1.19 Public Records

Bidders are hereby notified that all information submitted in response to this RFB may be made available for public inspection according to the Public Records Law of the State of Wisconsin or other applicable public record laws. Information qualifying as a "trade secret"—defined in State of Wisconsin Statutes—may be held confidential.

Bidders shall seal separately and clearly identify all information they deem to be "trade secrets," as defined in the State of Wisconsin Statutes. Do not duplicate or co-mingle information, deemed confidential and sealed, elsewhere in your response.

S. 19.36(5)

(5) TRADE SECRETS. An authority may withhold access to any record or portion of a record containing information qualifying as a trade secret as defined in s. 134.90(1)(c).

s. 134.90(1)(c)

(c) "Trade secret" means information, including a formula, pattern, compilation, program, device, method, technique or process to which all of the following apply:

1. The information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use.
2. The information is the subject of efforts to maintain its secrecy that are reasonable under the circumstances.

The City cannot ensure that information will not be subject to release if a request is made under applicable public records laws. The City cannot consider the following confidential: a bid in its entirety, price information, or the entire contents of any resulting contract. The City will not provide advance notice to Bidders prior to release of any requested record.

To the extent permitted by such laws, it is the intention of the City to withhold the contents of Bids from public view—until such times as competitive or bargaining reasons no longer require non-disclosure, in the City's opinion. At that time, all Bids will be available for review in accordance with such laws.

1.20 Usage Reports

Annually, the successful Bidders shall furnish to City Purchasing usage reports summarizing the ordering history for each department served during the previous contract year. The report, at a minimum, must include each and every item or service ordered during the period, its total quantities and dollars by item/service and in total. The City reserves the right to request usage reports at any time and request additional information, if required, when reviewing contract activity.

1.21 Partial Award

Unless otherwise noted, it will be assumed that Bidders will accept an order for all or part of the items/services priced.

1.22 Tax Exempt

The City of Madison as a municipality is exempt from payment of federal excise taxes (Registration Number 008-1020421147-08) and State of Wisconsin taxes per Wisconsin statute 77.54(9a). Federal Tax ID #39-6005507. A completed Wisconsin Department of Revenue Form S-211 (R.2-00) can be found on the City website. Our tax-exempt number is ES 42916.

1.23 Cooperative Purchasing

Bidders may choose to extend prices offered on bids to other municipalities. Under Wisconsin Statutes, a municipality is defined as a county; city; village; town; school district; board of school directors; sewer district; drainage district; vocational, technical and adult education district; or any other public or quasi-public corporation, officer, board or other body having the authority to award public contracts. This is known as "cooperative" or "piggyback" purchasing, a practice common amongst units of government. The City is not responsible for any contract resulting from a cooperative purchase using this RFB as a basis; they are made solely between the bidders and third party unit of government.

1.24 Bidders Responsibility

Bidders shall examine this RFB and shall exercise their judgment as to the nature and scope of the work required. No plea of ignorance concerning conditions or difficulties that exist or may hereafter arise in the execution of the work under the resulting contract, as a consequence of failure to make necessary examinations and investigations, shall be accepted as an excuse for any failure or omission on the part of the Bidders to fulfill the requirements of the resulting contract.

2 DESCRIPTION OF SERVICES/COMMODITIES

2.1 Scope of Services

Water Main leak repair, Water Service leak repair, excavation

- 1) The Contractor shall provide qualified personnel to work on Madison Water Utility facilities to include, but not limited to, repairing water main breaks or leaks, repairing water service breaks or leaks, operating water valves, water services and hydrants.
- 2) The Contractor shall provide qualified personnel to perform excavations to expose water mains, water services, water valves and hydrants.
- 3) The Contractor shall be responsible for providing a temporary patch upon completion of backfilling the trench. A temporary patch may consist of cold patch asphalt, hot mix asphalt, gravel or concrete. The project location will determine the type of temporary patch. The Madison Water Utility will maintain the temporary patch once the contractor has completed installation.
- 4) Cured In-Place Pipe (CIPP) Pit Excavation shall be measured in Cubic Yards (C.Y.). The location of the CIPP pit shall be determined by Madison Water Utility. The pit size shall accommodate a shoring enclosure with a minimum inside rectangular dimension of 5.5 feet by 7.5 feet and a 1-foot clearance under the bottom of the pipe.
- 5) The Madison Water Utility shall be responsible for completing the permanent patch where applicable.
- 6) The Contractor shall be responsible for calling Diggers Hotline
- 7) The Madison Water Utility shall be responsible for submitting a Right of Way permit with the City of Madison.
- 8) The Contractor shall invoice the Madison Water Utility after each project. A separate invoice shall be submitted for each project for which services were performed on, and the invoice shall describe the project name and City contract numbering, the date the services were performed, the hours for each of the Contractor's employees and their respective rates. Such payments shall be full compensation for services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the services rendered.
- 9) The Contractor shall provide invoices for all materials used for each project. For approved materials, Madison Water Utility will pay an additional 15 percent markup for these costs. If the contractor uses materials from the contractor's stock, Madison Water Utility and the contractor must agree on the price. Do not incorporate materials into the work without an agreement.
- 10) When working on finished asphalt or concrete, all vehicles shall have rubberized wheels or tracks.
- 11) Madison Water Utility shall locate water main and service leaks for the Contractor to repair. The Contractor may not start excavating until Madison Water Utility determines a location.
- 12) The Contractor shall notify Madison Water Utility personnel with any change of conditions within the project limits.
- 13) The Contractor shall provide an emergency contact name and phone number for each project.
- 14) The Contractor shall follow the MUTCD when setting up traffic control.
- 15) The Contractor shall comply with all Federal, State and local laws governing safety, health and sanitation. The Contractor shall also provide all safeguards, safety devices and protective equipment, and take any other actions necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of the work covered by the contract.
- 16) The work performed shall comply with the City of Madison Standard Specification's most recent revision.
- 17) The work performed within this agreement is **not** intended to replace any related work that has been typically included as part of City of Madison Public Works Construction contracts.
- 18) Regular time rates are defined as Monday – Friday, 7:00 am – 3:00 pm.

- 19) Overtime rates are defined as Monday – Friday 3:00 pm – 7:00 am and Saturday and Sunday.
- 20) Extension Period Escalators: By September 1 of the current calendar year, both parties shall agree in writing to either continue the agreement at the written escalator for the coming year or expire the contract at the end of the current calendar year.

3 REQUIRED INFORMATION AND CONTENT OF BIDS

3.1 Forms

1. Form A – Signature Affidavit
2. Form B – Receipt Forms and Submittal Checklist
3. Form C – Contractor Profile Information
4. Form D – Cost Proposal
5. Form E – References



Form A: Signature Affidavit

RFB #: 13026-0-2024-BG

This form must be returned with your response.

In signing Proposals, we certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise take any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit Proposals, that Proposals have been independently arrived at, without collusion with any other Proposers, competitor or potential competitor; that Proposals have not been knowingly disclosed prior to the opening of Proposals to any other Proposers or competitor; that the above statement is accurate under penalty of perjury.

The undersigned, submitting this Proposals, hereby agrees with all the terms, conditions, and specifications required by the City in this Request for Proposals, declares that the attached Proposals and pricing are in conformity therewith, and attests to the truthfulness of all submissions in response to this solicitation.

Proposers shall provide the information requested below. Include the legal name of the Proposers and signature of the person(s) legally authorized to bind the Proposers to a contract.

COMPANY NAME

SIGNATURE

DATE

PRINT NAME OF PERSON SIGNING



Form B: Receipt of Forms and Submittal Checklist

RFB #: 13026-0-2024-BG

This form must be returned with your response.

Proposers hereby acknowledge the receipt and/or submittal of the following forms:

Forms	Initial to Acknowledge SUBMITTAL	Initial to Acknowledge RECEIPT
Description of Services/Commodities	N/A	
Form A: Signature Affidavit		
Form B: Receipt of Forms and Submittal Checklist		
Form C: Vendor Profile		
Form D: Cost Proposal		
Form E: References		
Appendix A: Standard Terms & Conditions	N/A	
Appendix B: Contract for Purchase of Services	N/A	
Addendum #		
Addendum #		
Addendum #		
Addendum #		

VENDOR NAME

COMPANY NAME



Form C: Vendor Profile

RFB #: 13026-0-2024-BG

This form must be returned with your response.

COMPANY INFORMATION

COMPANY NAME (Make sure to use your complete, legal company name.)			
FEIN		(If FEIN is not applicable, SSN collected upon award)	
CONTACT NAME (Able to answer questions about proposal.)		TITLE	
TELEPHONE NUMBER		FAX NUMBER	
EMAIL			
ADDRESS	CITY	STATE	ZIP

AFFIRMATIVE ACTION CONTACT

If the selected contractor employs 15 or more employees and does aggregate annual business with the City of \$50,000 or more, the contractor will be required to file an Affirmative Action Plan and comply with the City of Madison Affirmative Action Ordinance, Section 39.02(9)(e), within thirty (30) days contract signature. Vendors who believe they are exempt based on number of employees or annual aggregate business must file a request for exemption. Link to information and applicable forms: <https://www.cityofmadison.com/civil-rights/contract-compliance/vendors-suppliers>

CONTACT NAME		TITLE	
TELEPHONE NUMBER		FAX NUMBER	
EMAIL			
ADDRESS	CITY	STATE	ZIP

ORDERS/BILLING CONTACT

Address where City purchase orders/contracts are to be mailed and person the department contacts concerning orders and billing.

CONTACT NAME		TITLE	
TELEPHONE NUMBER		FAX NUMBER	
EMAIL			
ADDRESS	CITY	STATE	ZIP

LOCAL VENDOR STATUS

The City of Madison has adopted a local preference purchasing policy granting a scoring preference to local suppliers. Only suppliers registered as of the bid's due date will receive preference. Learn more and register at the City of Madison website.

CHECK ONLY ONE:

- ☐ **Yes**, we are a local vendor **and** have registered on the City of Madison website under the following category: _____ www.cityofmadison.com/business/localPurchasing
- ☐ **No**, we are not a local vendor or have not registered.



Form E: References

RFB #: 13026-0-2024-BG

This form must be returned with your response.

Please list three references that are **NOT** from the City of Madison. If you wish to highlight any additional work experience for the City of Madison, please list it on a separate page.

REFERENCE #1 – CLIENT INFORMATION			
COMPANY NAME	CONTACT NAME		
ADDRESS	CITY	STATE	ZIP
TELEPHONE NUMBER	FAX NUMBER		
EMAIL			
CONTRACT PERIOD	YEAR COMPLETED	TOTAL COST	
DESCRIPTION OF THE PERFORMED WORK			

REFERENCE #2 – CLIENT INFORMATION			
COMPANY NAME	CONTACT NAME		
ADDRESS	CITY	STATE	ZIP
TELEPHONE NUMBER	FAX NUMBER		
EMAIL			
CONTRACT PERIOD	YEAR COMPLETED	TOTAL COST	
DESCRIPTION OF THE PERFORMED WORK			

COMPANY NAME

REFERENCE #3 – CLIENT INFORMATION			
COMPANY NAME		CONTACT NAME	
ADDRESS		CITY	STATE ZIP
TELEPHONE NUMBER		FAX NUMBER	
EMAIL			
CONTRACT PERIOD		YEAR COMPLETED	TOTAL COST
DESCRIPTION OF THE PERFORMED WORK			

COMPANY NAME



CITY OF MADISON

1. General. Throughout this document, "City of Madison," "City" and "Purchasing" shall be synonymous and mean the City of Madison. The words "bid" and "proposal" are synonymous, as are the words "bidder," "proposer" and "contractor." The phrases "request for proposal," "invitation for bids," "request," "invitation," and "solicitation" shall also be synonymous.

As applied to the winning or selected bidder, the words "bid," "proposal," and "contract" are synonymous.

2. Entire Agreement, Order of Precedence. These standard terms and conditions shall apply to any Purchase Order issued as a result of this Request for Bid/Proposal, except where expressly stated otherwise in the RFP or in a written instrument covering this purchase signed by an authorized representative of the City and the Contractor, in a form approved by the City Attorney (a "Separate Contract"). If such a separate contract is executed it shall constitute the entire agreement and no other terms and conditions, whether oral or written, shall be effective or binding unless expressly agreed to in writing by the City.

If a Separate Contract is not executed, these Standard Terms and Conditions, the City's request for proposals, the version of the vendor's bid that was accepted by the City, and the City's Purchase Order (if any) shall constitute a contract and will be the entire agreement.

Order of Precedence: If there is a conflict between this Section A and any terms in the vendor's accepted bid or proposal, this Section A shall control unless the parties expressly agree to another order of precedence, in writing. If there is a conflict between this Section A and a Separate Contract, the terms and conditions of the Separate Contract shall control.

I. **TERMS FOR SUBMISSION OF BIDS: The following section applies to the bid/selection process only.**

3. This invitation for bids does not commit the City to award a contract, pay any costs incurred in preparation of bids, or to procure or contract for services or equipment. The City may require the bidder to participate in negotiation and to submit such additional price or technical or other revisions to his or her bids as may result from negotiation. The bidder shall be responsible for all costs incurred as part of his or her participation in the pre-award process.

The City reserves the right to accept or reject any or all bids submitted, in whole or in part, and to waive any informalities or technicalities which at the City's discretion are determined to be in the best interests of the City. Further, the City makes no representations that a contract will be awarded to any offeror responding to this request. The City expressly reserves the right to reject any and all bids responding to this invitation without indicating any reasons for such rejections(s).

The City reserves the right to postpone due dates and openings for its own convenience and to withdraw this solicitation at any time without prior notice.

4. Addenda. Changes affecting the specifications will be made by addenda. Changes may include, or result in, a postponement in the bid due date. Bidders are required to complete the Bidder Response Sheet, acknowledging receipt of all parts of the bid, including all addenda.

5. Price Proposal. All bidders are required to identify the proposed manufacturer and model, and to indicate the proposed delivery time on the attached Proposal Form. Failure to do so may cause the bid to be considered not responsive. If desired, the bidder may include product literature and specifications. The price quoted will remain firm throughout each contract period. Any price increase proposed shall be submitted sixty (60) calendar days prior to subsequent contract periods and shall be limited to fully documented cost increases to the bidder which are demonstrated to be industry-wide.

6. Price Inclusion. The price quoted in any bid shall include all items of labor, materials, tools, equipment, and other costs necessary to fully complete the furnishing and delivery of equipment or services pursuant to the specifications attached thereof. Any items omitted from the specifications which are clearly necessary for the completion of the project shall be considered a portion of the specifications although not directly specified or called for in these specifications.

7. Pricing and Discount.

- a. Unit prices shown on the bid/proposal or contract shall be the price per unit of sale (e.g., gal., cs., doz., ea., etc.) as stated on the bid/proposal or contract. For any given item, the quantity multiplied by the unit price shall establish the extended price. If an apparent mistake exists in the extended price, the unit price shall govern in the bid/proposal evaluation and contract administration.
- b. In determination of award, discounts for early payment will only be considered when all other conditions are equal. Early payment is defined as payment within fifteen (15) days providing the discount terms are deemed favorable. All payment terms must allow the option of Net 30.

8. F.O.B. Destination Freight Prepaid. Bid prices must include all handling, transportation and insurance charges. Failure to bid FOB Destination Freight Prepaid may disqualify your bid.

9. Award.

- a. The City will have sole discretion as to the methodology used in making the award. Where none is specified, the award will be made to the lowest responsible bidder in compliance with the specifications and requirements of this solicitation.
- b. The right is reserved to make a separate award of each item, group of items or all items, and to make an award in whole or in part, whichever is deemed in the best interest of the City.

10. Responsiveness and Responsibility. Award will be made to the responsible and responsive bidder whose bid is most advantageous to the City with price and other factors considered. For the purposes of this project, responsiveness is defined as the bidder's conformance to the requirements of the solicitation. Being not responsive includes the failure to furnish information requested.

Responsibility is defined as the bidder's potential ability to perform successfully under the terms of the proposed contract. Briefly, a responsible bidder has adequate financial resources or the ability to obtain said resources; can comply with required delivery taking into

account other business commitments; has a satisfactory performance record; has a satisfactory record of integrity and business ethics; and has the necessary organization, experience and technical skills.

The City reserves the right to refuse to accept any bid from any person, firm or corporation that is in arrears or is in default to the City, or has failed to perform faithfully any previous contract with the City. If requested, the bidder must present within five (5) working days evidence satisfactory to the City of performance ability and possession of necessary facilities, financial resources, adequate insurance, and any other resources required to determine the bidder's ability to comply with the terms of this solicitation document.

11. Cancellation.

- a. The City reserves the right to cancel this bid, in whole or in part, at any time for any reason. The City may, in its sole discretion and without any reason, cancel or terminate any contract or purchase order awarded as a result of this bid, in whole or in part, without penalty, by providing ten (10) days written notice thereof to the contractor.
- a. In the event the Bidder shall default in any of the covenants, agreements, commitments, or conditions and any such default shall continue unremedied for a period of ten (10) days after written notice to the Bidder, the City may, at its option and in addition to all other rights and remedies which it may have, terminate the Agreement and all rights of the Bidder under the Agreement.
- b. Failure to maintain the required certificates of insurance, permits, licenses and bonds will be cause for contract termination. If the Bidder fails to maintain and keep in force the insurance, if required, the City shall have the right to cancel and terminate the contract without notice.

II. CONDITIONS OF PURCHASE: The following section applies to purchases/contracts after the award. See Paragraphs 1 & 2 for applicability and order of precedence.

12. Specifications.

- a. All bidders must be in compliance with all specifications and any drawings provided with this solicitation. Exceptions taken to these specifications must be noted on your bid.
- b. When specific manufacturer and model numbers are used, they are to establish a design, type, construction, quality, functional capability and/or performance level desired. When alternates are bid/proposed, they must be identified by manufacturer, stock number, and the bidder/proposer is responsible for providing sufficient information to establish equivalency. The City shall be the sole judge of equivalency. Bidders are cautioned to avoid bidding alternates which do not meet specifications, which may result in rejection of their bid/proposal.

13. Regulatory Compliance.

- a. Seller represents and warrants that the goods or services furnished hereunder, including all labels, packages, and container for said goods, comply with all applicable standards, rules and regulations in effect under the requirements of all Federal, State and local laws, rules and regulations as applicable, including the Occupational Safety and Health Act (OSHA), as amended, with respect to design, manufacture or use for their intended purpose of said goods or services. Seller shall furnish Material Safety Data Sheets (MSDS) whenever applicable.
- b. If it is determined by the City that such standards are not met, the seller agrees to bear all costs required to meet the minimum standards as stated above for the equipment/products furnished under this contract.

14. Warranty. Unless otherwise specifically stated by the bidder, products shall be warranted against defects by the bidder for ninety (90) days from the date of receipt. If bidder or manufacturer offers warranty that exceeds 90 days, such warranty shall prevail.

15. Ownership of Printing Materials. All artwork, camera-ready copy, negative, dies, photos and similar materials used to produce a printing job shall become the property of the City. Any furnished materials shall remain the property of the City. Failure to meet this requirement will disqualify your bid.

16. Item Return Policy. Bidder will be required to accept return of products ordered in error for up to twenty-one (21) calendar days from date of receipt, with the City paying only the return shipping costs. Indicate in detail on the Bidder Response Sheet, your return policy.

17. Payment Terms and Invoicing. The City will pay properly submitted vendor invoices within thirty (30) days of receipt, providing good and/or services have been delivered, installed (if required), and accepted as specified.

- a. Payment shall be considered timely if the payment is mailed, delivered, or transferred within thirty (30) days after receipt of a properly completed invoice, unless the vendor is notified in writing by the agency of a dispute before payment is due.
- b. Invoices presented for payment must be submitted in accordance with instructions contained on the purchase order, including reference to purchase order and submittal to the correct address for processing. Invoice payment processing address is shown on the upper middle section of the purchase order. Send invoices to Accounts Payable address on the purchase order. Do not send invoices to Purchasing or ship to address.
- c. Bidders, proposers shall include discounts for early payment as a percent reduction of invoice. Invoice discounts shall be determined where applicable, from the date of acceptance of goods and/or the receipt of invoice, whichever is later. Discounts for early payment terms stated on the bid/proposal must be shown plainly on the invoice; discounts for early payment not shown on the invoice will be taken.
- d. Invoices submitted not in accordance with these instructions will be removed from the payment process and returned within ten (10) days.

18. F.O.B. Destination Freight Prepaid. Unless otherwise agreed in writing, the vendor shall bear all handling, transportation and insurance charges. Title of goods shall pass upon acceptance of goods at the City's dock.

19. **Tax Exemption.** The City of Madison is exempt from the payment of Federal Excise Tax and State Sales Tax. **The City Tax Exempt number is ES 42916.** Any other sales tax, use tax, imposts, revenues, excise, or other taxes which are now, or which may hereafter be imposed by Congress, the State of Wisconsin, or any other political subdivision thereof and applicable to the sale of material delivered as a result of the bidder's bid and which, by terms of the tax law, may be passed directly to the City, will be paid by the City.

20. **Affirmative Action.**

A. The following language applies to all successful bidders employing fifteen (15) or more employees (MGO 39.02(9)(c):

The Contractor agrees that, within thirty (30) days after the effective date of this Contract, Contractor will provide to the City of Madison Department of Civil Rights (the "Department"), certain workforce utilization statistics, using a form provided by the City.

If the Contract is still in effect, or if the City enters into a new Agreement with the Contractor, within one year after the date on which the form was required to be provided, the Contractor will provide updated workforce information using a second form, also to be furnished by the City. The second form will be submitted to the Department no later than one year after the date on which the first form was required to be provided.

The Contractor further agrees that, for at least twelve (12) months after the effective date of this Contract, it will notify the Department of each of its job openings at facilities in Dane County for which applicants not already employees of the Contractor are to be considered. The notice will include a job description, classification, qualifications, and application procedures and deadlines, shall be provided to the City by the opening date of advertisement and with sufficient time for the City to notify candidates and make a timely referral. The Contractor agrees to interview and consider candidates referred by the Department, or an organization designated by the Department, if the candidate meets the minimum qualification standards established by the Contractor, and if the referral is timely. A referral is timely if it is received by the Contractor on or before the date stated in the notice.

The Department will determine if a contractor is exempt from the above requirements (Sec. 20.A.) at the time the Request for Exemption in 20.B.(2) is made.

B. Articles of Agreement, Request for Exemption, and Release of Payment:

The "ARTICLES OF AGREEMENT" beginning on the following page, apply to all contractors, unless determined to be exempt under the following table and procedures:

NUMBER OF EMPLOYEES	LESS THAN \$50,000 Aggregate Annual Business with the City*	\$50,000 OR MORE Aggregate Annual Business with the City*
14 or less	Exempt**	Exempt**
15 or more	Exempt**	Not Exempt

*As determined by the Finance Director

**As determined by the Department of Civil Rights

(1) **Exempt Status:** In this section, "Exempt" means the Contractor is exempt from the Articles of Agreement in section 20.B.(5) of this Contract and from filing an Affirmative Action plan as required by Section IV of the Articles of Agreement. The Department of Civil Rights ("Department") makes the final determination as to whether a contractor is exempt. If the Contractor is not exempt, sec. 20.B.(5) shall apply and Contractor shall select option A. or B. under Article IV therein and file an Affirmative Action Plan.

(2) **Request for Exemption – Fewer Than 15 Employees:** (MGO 39.02(9)(a)2.) Contractors who believe they are exempt based on number of employees shall submit a Request for Exemption on a form provided by the Department within thirty (30) days of the effective date of this Contract.

(3) **Exemption – Annual Aggregate Business:** (MGO 39.02(9)(a)c.): The Department will determine, at the time this Contract is presented for signature, if the Contractor is exempt because it will have less than \$50,000 in annual aggregate business with the City for the calendar year in which the contract is in effect. **CONTRACTORS WITH 15 OR MORE EMPLOYEES WILL LOSE THIS EXEMPTION AND BECOME SUBJECT TO SEC. 20.B.(5) UPON REACHING \$50,000 OR MORE ANNUAL AGGREGATE BUSINESS WITH THE CITY WITHIN THE CALENDAR YEAR, BEGINNING IN 2019.**

(4) **Release of Payment:** (MGO 39.02(9)(e)1.b.) All non-exempt contractors must have an approved Affirmative Action plan meeting the requirements of Article IV below on file with the Department within thirty (30) days of the effective date of this Contract and prior to release of payment by the City. Contractors that are exempt based on number of employees agree to file a Request for Exemption with the Department within thirty (30) days of the effective date and prior to release of payment by the City.

(5) **Articles of Agreement:**

ARTICLE I

The Contractor shall take affirmative action in accordance with the provisions of this Contract to ensure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin and that the employer shall provide harassment-free work environment for the realization of the potential of each employee. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship insofar as it is within the control of the Contractor. The Contractor agrees to post in conspicuous places available to employees and applicants notices to be provided by the City setting out the provisions of the nondiscrimination clauses in this Contract.

ARTICLE II

The Contractor shall in all solicitations or advertisements for employees placed by or on behalf of the Contractors state that all qualified or qualifiable applicants will be employed without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin.

ARTICLE III

The Contractor shall send to each labor union or representative of workers with which it has a collective bargaining Agreement or other Contract or understanding a notice to be provided by the City advising the labor union or workers representative of the Contractor's equal employment opportunity and affirmative action commitments. Such notices shall be posted in conspicuous places available to employees and applicants for employment.

ARTICLE IV

(This Article applies to non-public works contracts.)

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison (MGO 39.02) including the Contract compliance requirements. The Contractor warrants and certifies that one of the following paragraphs is true (check one):

- ☐ A. Contractor has prepared and has on file an affirmative action plan that meets the format requirements of Federal Revised Order No. 4, 41 CFR part 60-2, as established by 43 FR 51400 November 3, 1978, including appendices required by City of Madison ordinances or it has prepared and has on file a model affirmative action plan approved by the Madison Common Council.
- ☐ B. Within thirty (30) days after the effective date of this Contract, Contractor will complete an affirmative action plan that meets the format requirements of Federal Revised Order No. 4, 41 CFR Part 60-2, as established by 43 FR 51400, November 3, 1978, including appendices required by City of Madison ordinance or within thirty (30) days after the effective date of this Contract, it will complete a model affirmative action plan approved by the Madison Common Council.
- ☐ C. Contractor believes it is exempt from filing an affirmative action plan because it has fewer than fifteen (15) employees and has filed, or will file within thirty (30) days after the effective date of this Contract, a form required by the City to confirm exempt status based on number of employees. If the City determines that Contractor is not exempt, the Articles of Agreement will apply.
- ☐ D. Contractor believes it is exempt from filing an affirmative action plan because its annual aggregate business with the City for the calendar year in which the contract is in effect is less than fifty thousand dollars (\$50,000), or for another reason listed in MGO 39.02(9)(a)2. If the City determines that Contractor is not exempt, the Articles of Agreement will apply.

ARTICLE V

(This Article applies only to public works contracts.)

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison, including the Contract compliance requirements. The Contractor agrees to submit the model affirmative action plan for public works Contractors in a form approved by the Director of Affirmative Action.

ARTICLE VI

The Contractor will maintain records as required by Section 39.02(9)(f) of the Madison General Ordinances and will provide the City's Department of Affirmative Action with access to such records and to persons who have relevant and necessary information, as provided in Section 39.02(9)(f). The City agrees to keep all such records confidential, except to the extent that public inspection is required by law.

ARTICLE VII

In the event of the Contractor's or subcontractor's failure to comply with the Equal Employment Opportunity and Affirmative Action provisions of this Contract or Sections 39.03 and 39.02 of the Madison General Ordinances, it is agreed that the City at its option may do any or all of the following:

- A. Cancel, terminate or suspend this Contract in whole or in part.
- B. Declare the Contractor ineligible for further City contracts until the Affirmative Action requirements are met.
- C. Recover on behalf of the City from the prime Contractor 0.5 percent of the Contract award price for each week that such party fails or refuses to comply, in the nature of liquidated damages, but not to exceed a total of five percent (5%) of the Contract price, or ten thousand dollars (\$10,000), whichever is less. Under public works contracts, if a subcontractor is in noncompliance, the City may recover liquidated damages from the prime Contractor in the manner described above. The preceding sentence shall not be construed to prohibit a prime Contractor from recovering the amount of such damage from the noncomplying subcontractor.

ARTICLE VIII

(This Article applies to public works contracts only.)

The Contractor shall include the above provisions of this Contract in every subcontract so that such provisions will be binding upon each subcontractor. The Contractor shall take such action with respect to any subcontractor as necessary to enforce such provisions, including sanctions provided for noncompliance.

ARTICLE IX

The Contractor shall allow the maximum feasible opportunity to small business enterprises to compete for any subcontracts entered into pursuant to this Contract. (In federally funded contracts the terms "DBE, MBE, and WBE" shall be substituted for the term "small business" in this Article.)

21. Nondiscrimination. During the term of this Contract, the Contractor agrees not to discriminate against any employee or applicant for employment because of race, religion, marital status, age, color, sex, handicap, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, gender identity, political beliefs

or student status. Contractor further agrees not to discriminate against any subcontractor or person who offers to subcontract on this Contract because of race, religion, color, age, disability, sex, sexual orientation, gender identity or national origin.

22. Prevailing Wage. Where applicable under federal law, the Contractor warrants that prevailing wages will be paid to all trades and occupations.
23. **Indemnification.** The Contractor shall be liable to and hereby agrees to indemnify, defend and hold harmless the City of Madison, and its officers, officials, agents, and employees against all loss or expense (including liability costs and attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the City or its officers, officials, agents or employees for damages because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the acts or omissions of Contractor and any of Contractor's subcontractors in the performance of this agreement, whether caused by or contributed to by the negligence of the City or its officers, officials, agents or employees.
24. Insurance.
The Contractor will insure, and will require each subcontractor to insure, as indicated, against the following risks to the extent stated below. The Contractor shall not commence work under this Contract, nor shall the Contractor allow any Subcontractor to commence work on its Subcontract, until the insurance required below has been obtained and corresponding certificate(s) of insurance have been approved by the City Risk Manager.
 - a. Commercial General Liability - The Contractor shall procure and maintain during the life of this contract, Commercial General Liability insurance including, but not limited to, products and completed operations, bodily injury, property damage, personal injury, and products and completed operations (unless determined to be inapplicable by the Risk Manager) in an amount not less than \$1,000,000 per occurrence. This policy shall also provide contractual liability in the same amount. Contractor's coverage shall be primary and list the City of Madison, its officers, officials, agents and employees as additional insureds. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain insurance meeting the above criteria, applying on a primary basis and listing the City of Madison, its officers, officials, agents and employees as additional insureds.
 - b. Automobile Liability - The Contractor shall procure and maintain during the life of this contract Business Automobile Liability insurance covering owned, non-owned and hired automobiles with limits of not less than \$1,000,000 combined single limit per accident. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain insurance covering each subcontractor and meeting the above criteria.
 - c. Worker's Compensation - The Contractor shall procure and maintain during the life of this contract statutory Workers' Compensation insurance as required by the State of Wisconsin. The Contractor shall also carry Employers Liability limits of at least \$100,000 Each Accident, \$100,000 Disease – Each Employee, and \$500,000 Disease – Policy Limit. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain such insurance, covering each subcontractor.
 - d. Professional Liability - The Contractor shall procure and maintain professional liability insurance with coverage of not less than \$1,000,000. If such policy is a "claims made" policy, all renewals thereof during the life of the contract shall include "prior acts coverage" covering at all times all claims made with respect to Contractor's work performed under the contract. This Professional Liability coverage must be kept in force for a period of six (6) years after the services have been accepted by the City.
 - e. Acceptability of Insurers - The above-required insurance is to be placed with insurers who have an A.M. Best rating of no less than A- (A minus) and a Financial Category rating of no less than VII.
 - f. Proof of Insurance, Approval. The Contractor shall provide the City with certificate(s) of insurance showing the type, amount, effective dates, and expiration dates of required policies prior to commencing work under this Contract. Contractor shall provide the certificate(s) to the City's representative upon execution of the Contract, or sooner, for approval by the City Risk Manager. If any of the policies required above expire while this Contract is in effect, Contractor shall provide renewal certificate(s) to the City for approval. Certificate Holder language should be listed as follows:
 City of Madison
 ATTN: Risk Management, Room 406
 210 Martin Luther King, Jr. Blvd.
 Madison, WI 53703
 The Contractor shall provide copies of additional insured endorsements or insurance policies, if requested by the City Risk Manager. The Contractor and/or Insurer shall give the City thirty (30) days advance written notice of cancellation, non-renewal or material changes to any of the above-required policies during the term of this Contract.
25. Work Site Damages. Any damage, including damage to finished surfaces, resulting from the performance of this contract shall be repaired to the Owner's satisfaction at the Contractor's expense.
26. Compliance.
 - a. Regulations. The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the work.
 - b. Licensing and Permits. The Contractor selected under this bid shall be required to demonstrate valid **possession of appropriate required licenses and will** keep them in effect for the term of this contract. The Contractor shall also be required, when appropriate, to obtain the necessary building permits prior to performing work on City facilities.
27. Warranty of Materials and Workmanship.
 - a. The Contractor warrants that, unless otherwise specified, all materials and equipment incorporated in the work under the Contract shall be new, first class, and in accordance with the Contract Documents. The Contractor further warrants that all workmanship shall be first class and in accordance with the Contract Documents and shall be performed by persons qualified in their respective trades.
 - b. Work not conforming to these warranties shall be considered defective.

c. This warranty of materials and workmanship is separate and independent from and in addition to any other guarantees in this Contract.

28. Replacement of Defective Work or Materials. Any work or material found to be in any way defective or unsatisfactory shall be corrected or replaced by the Contractor at its own expense at the order of the City notwithstanding that it may have been previously overlooked or passed by an inspector. Inspection shall not relieve the Contractor of its obligations to furnish materials and workmanship in accordance with this contract and its specifications.

29. Reservation of the Right to Inspect Work. At any time during normal business hours and as often as the City may deem necessary, the Contractor shall permit the authorized representatives of the City to review and inspect all materials and workmanship at any time during the duration of this contract, provided, however, the City is under no duty to make such inspections, and any inspection so made shall not relieve the Contractor from any obligation to furnish materials and workmanship strictly in accordance with the instructions, contract requirements and specifications.

30. Sweatfree Procurement of Items of Apparel. If this bid results in the procurement of \$15,000 or more in garments or items of clothing, any part of which is a textile, or any shoes/ footwear, then Sec. 4.25 of the Madison General Ordinances, "Procurement of Items of Apparel", is hereby incorporated by reference and made part of this contract. See Section 4.25(2) at www.municode.com for applicability specifics. The contractor shall follow labor practices consistent with international standards of human rights, meaning that, at a minimum, contractor shall adhere to the minimum employment standards found in Section 4.25 and shall require all subcontractors and third-party suppliers to do the same. For purposes of sec. 4.25, "Subcontractor" means a person, partnership, corporation or other entity that enters into a contract with the contractor for performance of some or all of the City-contracted work and includes all third-party suppliers or producers from whom the contractor or its contractors obtains or sources goods, parts or supplies for use on the city contract and is intended to include suppliers at all level of the supply chain. The standards in Sec. 4.25 shall apply in all aspects of the contractor's and subcontractor's operations, including but not limited to, manufacture, assembly, finishing, laundering or dry cleaning, (where applicable), warehouse distribution, and delivery. Contractor acknowledges that by entering into this contract, Contractor shall be subject to all of the requirements and sanctions of sec. 4.25 of the Madison General Ordinances.

The sanctions for violating Sec. 4.25 under an existing contract are as follows:

- a. Withholding of payments under an existing contract.
- b. Liquidated damages. The contractor may be charged liquidated damages on an existing contract of two thousand dollars (\$2,000) per violation, or an amount equaling twenty percent (20%) of the value of the apparel, garments or corresponding accessories, equipment, materials, or supplies that the City demonstrates were produced in violation of the contract and/or this ordinance per violation; whichever is greater.
- c. Termination, suspension or cancellation of a contract in whole or in part.
- d. Nonrenewal when a contract calls for optional renewals.
- e. Nonrenewal for lack of progress or impossible compliance. The City reserves the right to refuse to renew the contract that calls for optional renewals, when the contractor cannot comply with the minimum standard under (4)(b) and the noncompliance is taking place in a country where:
 - (1) Progress toward implementation of the standards in this Ordinance is no longer being made; and
 - (2) Compliance with the employment standards in the Ordinance is deemed impossible by the City and/or any independent monitoring agency acting on behalf of the City. Such determination shall be made in the sole opinion of the City and may be based upon examination of reports from governmental, human rights, labor and business organizations and after consultation with the relevant contractors and sub-contractors and any other evidence the City deems reliable.
- f. Disqualification of the contractor from bidding or submitting proposals on future City contracts, or from eligibility for future city procurements as defined in sub. (2), whether or not formal bidding or requests for proposals are used, for a period of one (1) year after the first violation is found and for a period of three (3) years after a second or subsequent violation is found. The disqualification shall apply to the contractor who committed the violation(s) whether that be under the same corporate name, or as an individual, or under the name of another corporation or business entity of which he or she is a member, partner, officer, or agent.

The exercise by the City of any or all of the above remedies, or failure to so exercise, shall not be construed to limit other remedies available to the City under this Contract nor to any other remedies available at equity or at law.

31. Local Purchasing. The City of Madison has adopted a local preference purchasing policy granting a 5 percent request for proposal and 1 percent request for bid scoring preference to local vendors.

To facilitate the identification of local suppliers, the City has provided an on-line website as an opportunity for suppliers to voluntarily identify themselves as local, and to assist City staff with their buying decisions. Proposers seeking to obtain local preference are required to register on the City of Madison online registration website. Only vendors registered as of the bid due date will receive preference. Additional information is available at: <https://www.cityofmadison.com/finance/purchasing/local-businesses/register-business/>.

32. Weapons Prohibition. Contractor shall prohibit, and shall require its subcontractors to prohibit, its employees from carrying weapons, including concealed weapons, in the course of performance of work under this Contract, other than while at the Contractor's or subcontractor's own business premises. This requirement shall apply to vehicles used at any City work site and vehicles used to perform any work under this Contract, except vehicles that are an employee's "own motor vehicle" pursuant to Wis. Stat. sec. 175.60(15m). This section does not apply to employees who are required to carry a weapon under the express terms of the Contract (such as armed security guard services, etc.).

33. Software & Technology Purchases.

- a. Software Licenses. All software license agreements shall include the City's mandatory legal terms and conditions as determined by the City Attorney. Please be advised that no City employee has the authority to bind the City by clicking on an End User License Agreement (EULA) or any other click-through terms and conditions without being specifically authorized by the City's Chief Information Officer through procedures approved by the City Attorney and Risk Manager. All legal documents associated with the purchase or download of software must be reviewed by the City Attorney and may only be signed by an individual authorized to do so.

- b. Network Connection Policy. If this purchase includes software support, software maintenance, network services, and/or system development services and will require a Network Connection the City Network (as defined in the following link), the City's Network Connection Policy found at this link: www.cityofmadison.com/attorney/documents/posNetworkConnection.doc is hereby incorporated and made a part of the Contract and Contractor agrees to comply with all of its requirements.

34. Ban the Box - Arrest and Criminal Background Checks.

This provision applies to service contracts of more than \$25,000 executed by the City on January 1, 2016 or later, unless exempt by Sec. 39.08 of the Madison General Ordinances (MGO).

- a. Definitions. For purposes of this requirement, "Arrest and Conviction Record" includes, but is not limited to, information indicating that a person has been questioned, apprehended, taken into custody or detention, held for investigation, arrested, charged with, indicted or tried for any felony, misdemeanor or other offense pursuant to any law enforcement or military authority.

"Conviction record" includes, but is not limited to, information indicating that a person has been convicted of a felony, misdemeanor or other offense, placed on probation, fined, imprisoned or paroled pursuant to any law enforcement or military authority.

"Background Check" means the process of checking an applicant's arrest and conviction record, through any means.

- b. Requirements. For the duration of any contract awarded under this RFP, the successful contractor shall:

- (1) Remove from all job application forms any questions, check boxes, or other inquiries regarding an applicant's arrest and conviction record, as defined herein.
- (2) Refrain from asking an applicant in any manner about their arrest or conviction record until after a conditional offer of employment is made to the applicant in question.
- (3) Refrain from conducting a formal or informal background check or making any other inquiry using any privately or publicly available means of obtaining the arrest or conviction record of an applicant until after a conditional offer of employment is made to the applicant in question.
- (4) Make information about this ordinance available to applicants and existing employees, and post notices in prominent locations at the workplace with information about the ordinance and complaint procedure, using language provided by the City.
- (5) Comply with all other provisions of Sec. 39.08, MGO.

- c. Exemptions: This section does not apply when:

- (1) Hiring for a position where certain convictions or violations are a bar to employment in that position under applicable law, or
- (2) Hiring a position for which information about criminal or arrest record, or a background check is required by law to be performed at a time or in a manner that would otherwise be prohibited by this ordinance, including a licensed trade or profession where the licensing authority explicitly authorizes or requires the inquiry in question.

To be exempt under sec. C.1. or 2. above, contractor must demonstrate to the City that there is a law or regulation that requires the background check in question. If so, the contractor is exempt from this section for the position(s) in question.



INSTRUCTIONS FOR CONTRACTOR

DO NOT ATTACH TO CONTRACT

***Your contract MUST include the following information,
or it will not be signed by the City.***

- ☐ Check one box at top of Page 1 for the type of business entity.
- ☐ Sections 3 & 4 will be completed by the City and should be complete before you sign.
- ☐ Put a name in Sec. 7.A. – person responsible for administering the contract.
- ☐ **Affirmative Action:** Check the appropriate box in Sec. 13.B., Article IV and complete the appropriate online form for the box you have checked:

All contractors:

Access the online forms for Affirmative Action compliance at this link: www.cityofmadison.com/civil-rights/contract-compliance/affirmative-action-plan/vendors-suppliers. If you do not already have an approved, current Affirmative Action Plan on file with the City of Madison, read the “*Instructions for Completing City of Madison Affirmative Action Plan*” at the above link. This will direct you to register for an account. If you already have an account you may click on the link for “*Affirmative Action Plan for Vendors and Suppliers*” to proceed. If you have never filed a plan or request for exemption, you must create an account in our online system. If you are exempt under Article IV, Sections C or D you will still need to create an account and go through some steps to confirm your exemption. Register for an account here: <https://elam.cityofmadison.com/citizenaccess>.

Affirmative Action Questions? Contact Dept. of Civil Rights, Contract Compliance: (608) 266-4910.

- ☐ Complete Sec. 15 – Official Notices. This is the name/job title/address of the person at your organization to receive legal notices under the contract.
- ☐ Signature line. A person with authority to bind the organization should sign, date, and print name and job title where shown on the signature page. Contractor signs first, City signs last.
- ☐ Use any electronic method to sign where indicated, and email signed PDF to your agency contact, unless otherwise instructed.
 - Make sure all exhibits/attachments are labeled and attached to the PDF after the signature page, unless otherwise instructed.
 - City will sign last, and will email you an electronic signed copy unless otherwise requested.
- ☐ Enclose CERTIFICATE OF INSURANCE (C.O.I.) showing proof of insurance required by Sec. 27.

Insurance Instructions:

Certificate Holder: City of Madison
Attn: Risk Manager
210 Martin Luther King Jr. Blvd. Room 406
Madison, WI 53703

Proof of all insurance required in the contract must be shown. Use City's certificate at this link: www.cityofmadison.com/finance/documents/CertInsurance.pdf

Insurance delivery options: (a) enclose hard copy of certificate with hard copies of contract mailed to the address in Section 15 of the contract, or (b) email certificate to City Risk Manager Eric Veum at: eveum@cityofmadison.com and cc: your City contact person on the email. Call Eric Veum at (608) 266-5965 with insurance questions.

Failure to complete these steps will result in contract not being signed.

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SAMPLE

City of Madison

CONTRACT FOR PURCHASE OF SERVICES

1. **PARTIES.**

This is a Contract between the City of Madison, Wisconsin, hereafter referred to as the "City" and _____ hereafter referred to as "Contractor."

The Contractor is a: ☐ Corporation ☐ Limited Liability Company ☐ General Partnership ☐ LLP
(to be completed by contractor) ☐ Sole Proprietor ☐ Unincorporated Association ☐ Other: _____.

2. **PURPOSE.**

The purpose of this Contract is as set forth in Section 3.

3. **SCOPE OF SERVICES AND SCHEDULE OF PAYMENTS.**

Contractor will perform the following services and be paid according to the following schedule(s) or attachment(s):

List all attachments here by name, and attach and label them accordingly.

Order of Precedence: In the event of a conflict between the terms of this Contract for Purchase of Services and the terms of any document attached or incorporated herein, the terms of this Contract for Purchase of Services shall control and supersede any such conflicting term.

4. **TERM AND EFFECTIVE DATE.**

This Contract shall become effective upon execution by the Mayor, (or the Purchasing Agent, if authorized) on behalf of the City of Madison, unless another effective date is specified in the Attachment(s) incorporated in Section 3, however in no case shall work commence before execution by the City of Madison. The term of this Contract shall be insert dates or reference attachments as needed.

5. **ENTIRE AGREEMENT.**

This Contract for Purchase of Services, including any and all attachments, exhibits and other documents referenced in Section 3 (hereafter, "Agreement" or "Contract") is the entire Agreement of the parties and supersedes any and all oral contracts and negotiations between the parties. If any document referenced in Section 3 includes a statement that expressly or implicitly disclaims the applicability of this Contract for Purchase of Services, or a statement that such other document is the "entire agreement," such statement shall be deemed rejected and shall not apply to this Contract.

6. **ASSIGNABILITY/SUBCONTRACTING.**

Contractor shall not assign or subcontract any interest or obligation under this Contract without the City's prior written approval. All of the services required hereunder will be performed by Contractor and employees of Contractor.

7. **DESIGNATED REPRESENTATIVE.**

Contractor designates _____ as Contract Agent with primary responsibility for the performance of this Contract. If the Contract Agent resigns, is replaced, or is no longer acting as Contract Agent for any reason, Contractor will notify the City in writing of the change, and propose a replacement Contract Agent within seven (7) calendar days. The City may accept another person as the Contract Agent or may terminate this Contract under Section 25, at its option.

8. **PROSECUTION AND PROGRESS.**

- A. Services under this Agreement shall commence upon written order from the City to the Contractor, which order will constitute authorization to proceed; unless another date for commencement is specified elsewhere in this Contract including documents incorporated in Section 3.
- B. The Contractor shall complete the services under this Agreement within the time for completion specified in Section 3, the Scope of Services, including any amendments. The Contractor's services are completed when the City notifies the Contractor in writing that the services are complete and are acceptable. The time for completion shall not be extended because of any delay attributable to the Contractor, but it may be extended by the City in the event of a delay attributable to the City, or in the event of unavoidable delay caused by war, insurrection, natural disaster, or other unexpected event beyond the control of the Contractor. If at any time the Contractor believes that the time for completion of the work should be extended because of unavoidable delay caused by an unexpected event, or because of a delay attributable to the City, the Contractor shall notify the City as soon as possible, but not later than seven (7) calendar days after such an event. Such notice shall include any justification for an extension of time and shall identify the amount of time claimed to be necessary to complete the work.
- C. Services by the Contractor shall proceed continuously and expeditiously through completion of each phase of the work.
- D. Progress reports documenting the extent of completed services shall be prepared by the Contractor and submitted to the City with each invoice under Section 24 of this Agreement, and at such other times as the City may specify, unless another procedure is specified in Section 3.
- E. The Contractor shall notify the City in writing when the Contractor has determined that the services under this Agreement have been completed. When the City determines that the services are complete and are acceptable, the City will provide written notification to the Contractor, acknowledging formal acceptance of the completed services.

9. **AMENDMENT.**

This Contract shall be binding on the parties hereto, their respective heirs, devisees, and successors, and cannot be varied or waived by any oral representations or promise of any agent or other person of the parties hereto. Any other change in any provision of this Contract may only be made by a written amendment, signed by the duly authorized agent or agents who executed this Contract.

10. **EXTRA SERVICES.**

The City may require the Contractor to perform extra services or decreased services, according to the procedure set forth in Section 24. Extra services or decreased services means services which are not different in kind or nature from the services called for in the Scope of Services, Section 3, but which may increase or decrease the quantity and kind of labor or materials or expense of performing the services. Extra services may not increase the total Contract price, as set forth in Section 23, unless the Contract is amended as provided in Section 9 above.

11. **NO WAIVER.**

No failure to exercise, and no delay in exercising, any right, power or remedy hereunder on the part of the City or Contractor shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided by the City or Contractor therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

12. **NONDISCRIMINATION.**

During the term of this Contract, the Contractor agrees not to discriminate against any employee or applicant for employment because of race, religion, marital status, age, color, sex, handicap, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, gender identity, political beliefs or student status. Contractor further agrees not to discriminate against any subcontractor or person who offers to subcontract on this Contract because of race, religion, color, age, disability, sex, sexual orientation, gender identity or national origin.

13. **AFFIRMATIVE ACTION.****A. The following language applies to all contractors employing fifteen (15) or more employees (MGO 39.02(9)(c):**

The Contractor agrees that, within thirty (30) days after the effective date of this Contract, Contractor will provide to the City of Madison Department of Civil Rights (the "Department"), certain workforce utilization statistics, using a form provided by the City.

If the Contract is still in effect, or if the City enters into a new Agreement with the Contractor, within one year after the date on which the form was required to be provided, the Contractor will provide updated workforce information using a second form, also to be furnished by the City. The second form will be submitted to the Department no later than one year after the date on which the first form was required to be provided.

The Contractor further agrees that, for at least twelve (12) months after the effective date of this Contract, it will notify the Department of each of its job openings at facilities in Dane County for which applicants not already employees of the Contractor are to be considered. The notice will include a job description, classification, qualifications, and application procedures and deadlines, shall be provided to the City by the opening date of advertisement and with sufficient time for the City to notify candidates and make a timely referral. The Contractor agrees to interview and consider candidates referred by the Department, or an organization designated by the Department, if the candidate meets the minimum qualification standards established by the Contractor, and if the referral is timely. A referral is timely if it is received by the Contractor on or before the date stated in the notice.

The Department will determine if a contractor is exempt from the above requirements (Sec. 13.A.) at the time the Request for Exemption in 13.B.(2) is made.

B. Articles of Agreement, Request for Exemption, and Release of Payment:

The "ARTICLES OF AGREEMENT" beginning on the following page, apply to all contractors, unless determined to be exempt under the following table and procedures:

NUMBER OF EMPLOYEES	LESS THAN \$50,000 Aggregate Annual Business with the City*	\$50,000 OR MORE Aggregate Annual Business with the City*
14 or less	Exempt**	Exempt**
15 or more	Exempt**	Not Exempt

*As determined by the Finance Director

**As determined by the Department of Civil Rights

(1) **Exempt Status:** In this section, "Exempt" means the Contractor is exempt from the Articles of Agreement in section 13.B.(5) of this Contract and from filing an Affirmative Action plan as required by Section IV of the Articles of Agreement. The Department of Civil Rights ("Department") makes the final determination as to whether a contractor is exempt. If the Contractor is not exempt, sec. 13.B.(5) shall apply and Contractor shall select option A. or B. under Article IV therein and file an Affirmative Action Plan.

(2) **Request for Exemption – Fewer Than 15 Employees:** (MGO 39.02(9)(a)2.) Contractors who believe they are exempt based on number of employees shall submit a Request for Exemption on a form provided by the Department within thirty (30) days of the effective date of this Contract.

(3) **Exemption – Annual Aggregate Business:** (MGO 39.02(9)(a)c.): The Department will determine, at the time this Contract is presented for signature, if the Contractor is exempt because it will have less than \$50,000 in annual aggregate business with the City for the calendar year in which the contract is in effect. CONTRACTORS WITH 15 OR MORE EMPLOYEES WILL LOSE THIS EXEMPTION AND BECOME SUBJECT TO SEC. 13.B.(5) UPON REACHING \$50,000 OR MORE ANNUAL AGGREGATE BUSINESS WITH THE CITY WITHIN THE CALENDAR YEAR, BEGINNING IN 2019.

(4) Release of Payment: (MGO 39.02(9)(e)1.b.) All non-exempt contractors must have an approved Affirmative Action plan meeting the requirements of Article IV below on file with the Department within thirty (30) days of the effective date of this Contract and prior to release of payment by the City. Contractors that are exempt based on number of employees agree to file a Request for Exemption with the Department within thirty (30) days of the effective date and prior to release of payment by the City.

(5) Articles of Agreement:

ARTICLE I

The Contractor shall take affirmative action in accordance with the provisions of this Contract to ensure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin and that the employer shall provide harassment-free work environment for the realization of the potential of each employee. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship insofar as it is within the control of the Contractor. The Contractor agrees to post in conspicuous places available to employees and applicants notices to be provided by the City setting out the provisions of the nondiscrimination clauses in this Contract.

ARTICLE II

The Contractor shall in all solicitations or advertisements for employees placed by or on behalf of the Contractors state that all qualified or qualified applicants will be employed without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin.

ARTICLE III

The Contractor shall send to each labor union or representative of workers with which it has a collective bargaining Agreement or other Contract or understanding a notice to be provided by the City advising the labor union or workers representative of the Contractor's equal employment opportunity and affirmative action commitments. Such notices shall be posted in conspicuous places available to employees and applicants for employment.

ARTICLE IV

(This Article applies to non-public works contracts.)

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison (MGO 39.02) including the Contract compliance requirements. The Contractor warrants and certifies that one of the following paragraphs is true (check one):

- ☐ A. Contractor has prepared and has on file an affirmative action plan that meets the format requirements of Federal Revised Order No. 4, 41 CFR part 60-2, as established by 43 FR 51400 November 3, 1978, including appendices required by City of Madison ordinances or it has prepared and has on file a model affirmative action plan approved by the Madison Common Council.
- ☐ B. Within thirty (30) days after the effective date of this Contract, Contractor will complete an affirmative action plan that meets the format requirements of Federal Revised Order No. 4, 41 CFR Part 60-2, as established by 43 FR 51400, November 3, 1978, including appendices required by City of Madison ordinance or within thirty (30) days after the effective date of this Contract, it will complete a model affirmative action plan approved by the Madison Common Council.
- ☐ C. Contractor believes it is exempt from filing an affirmative action plan because it has fewer than fifteen (15) employees and has filed, or will file within thirty (30) days after the effective date of this Contract, a form required by the City to confirm exempt status based on number of employees. If the City determines that Contractor is not exempt, the Articles of Agreement will apply.
- ☐ D. Contractor believes it is exempt from filing an affirmative action plan because its annual aggregate business with the City for the calendar year in which the contract is in effect is less than fifty thousand dollars (\$50,000), or for another reason listed in MGO 39.02(9)(a)2. If the City determines that Contractor is not exempt, the Articles of Agreement will apply.

ARTICLE V

(This Article applies only to public works contracts.)

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison, including the Contract compliance requirements. The Contractor agrees to submit the model affirmative action plan for public works Contractors in a form approved by the Director of Affirmative Action.

ARTICLE VI

The Contractor will maintain records as required by Section 39.02(9)(f) of the Madison General Ordinances and will provide the City's Department of Affirmative Action with access to such records and to persons who have relevant and necessary information, as provided in Section 39.02(9)(f). The City agrees to keep all such records confidential, except to the extent that public inspection is required by law.

ARTICLE VII

In the event of the Contractor's or subcontractor's failure to comply with the Equal Employment Opportunity and Affirmative Action provisions of this Contract or Sections 39.03 and 39.02 of the Madison General Ordinances, it is agreed that the City at its option may do any or all of the following:

- A. Cancel, terminate or suspend this Contract in whole or in part.
- B. Declare the Contractor ineligible for further City contracts until the Affirmative Action requirements are met.
- C. Recover on behalf of the City from the prime Contractor 0.5 percent of the Contract award price for each week that such party fails or refuses to comply, in the nature of liquidated damages, but not to exceed a total of five percent (5%) of the Contract price, or ten thousand dollars (\$10,000), whichever is less. Under public works contracts, if a subcontractor is in noncompliance, the City may recover liquidated damages from the prime Contractor in the manner described above. The preceding sentence shall not be construed to prohibit a prime Contractor from recovering the amount of such damage from the noncomplying subcontractor.

ARTICLE VIII

(This Article applies to public works contracts only.)

The Contractor shall include the above provisions of this Contract in every subcontract so that such provisions will be binding upon each subcontractor. The Contractor shall take such action with respect to any subcontractor as necessary to enforce such provisions, including sanctions provided for noncompliance.

ARTICLE IX

The Contractor shall allow the maximum feasible opportunity to small business enterprises to compete for any subcontracts entered into pursuant to this Contract. (In federally funded contracts the terms "DBE, MBE, and WBE" shall be substituted for the term "small business" in this Article.)

14. **SEVERABILITY.**

It is mutually agreed that in case any provision of this Contract is determined by any court of law to be unconstitutional, illegal or unenforceable, it is the intention of the parties that all other provisions of this Contract remain in full force and effect.

15. **NOTICES.**

All notices to be given under the terms of this Contract shall be in writing and signed by the person serving the notice and shall be sent registered or certified mail, return receipt requested, postage prepaid, or hand delivered to the addresses of the parties listed below:

FOR THE CITY:

(Department or Division Head)

FOR THE CONTRACTOR:

16. **INDEPENDENT CONTRACTOR AND TAX INFORMATION.**

It is agreed that Contractor is an independent contractor and not an employee of the City, and any persons who the Contractor utilizes or provides for services under this Contract not employees of the City of Madison.

Contractor shall provide its taxpayer identification number (or social security number) to the Finance Director, 210 Martin Luther King Jr. Blvd, Room 406, Madison, WI 53703, prior to payment. The Contractor is informed that as an independent contractor, Contractor may have a responsibility to make estimated tax returns, file tax returns, pay income taxes and make social security payments on the amounts received under this Contract. No amounts will be withheld by the City for these purposes and payment of taxes and making social security payments are solely the responsibility and obligation of the Contractor. The Contractor is further informed that they may be subject to civil and/or criminal penalties if they fail to properly report income and pay taxes and social security taxes on the amount received under this Contract.

17. **GOODWILL.**

Any and all goodwill arising out of this Contract inures solely to the benefit of the City; Contractor waives all claims to benefit of such goodwill.

18. **THIRD PARTY RIGHTS.**

This Contract is intended to be solely between the parties hereto. No part of this Contract shall be construed to add, supplement, amend, abridge or repeal existing rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the parties.

19. **AUDIT AND RETAINING OF DOCUMENTS.**

The Contractor agrees to provide all reports requested by the City including, but not limited to, financial statements and reports, reports and accounting of services rendered, and any other reports or documents requested. Financial and service reports shall be provided according to a schedule (when applicable) to be included in this Contract. Any other reports or documents shall be provided within five (5) working days after the Contractor receives the City's written requests, unless the parties agree in writing on a longer period. Payroll records and any other documents relating to the performance of services under the terms of this Contract shall be retained by the Contractor for a period of three (3) years after completion of all work under this Contract, in order to be available for audit by the City or its designee.

20. **CHOICE OF LAW AND FORUM SELECTION.**

This Contract shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Wisconsin. The parties agree, for any claim or suit or other dispute relating to this Contract that cannot be mutually resolved, the venue shall be a court of competent jurisdiction within the State of Wisconsin and the parties agree to submit themselves to the jurisdiction of said court, to the exclusion of any other judicial district that may have jurisdiction over such a dispute according to any law.

21. **COMPLIANCE WITH APPLICABLE LAWS.**

The Contractor shall become familiar with, and shall at all times comply with and observe all federal, state, and local laws, ordinances, and regulations which in any manner affect the services or conduct of the Contractor and its agents and employees.

22. **CONFLICT OF INTEREST.**

- A. The Contractor warrants that it and its agents and employees have no public or private interest, and will not acquire directly or indirectly any such interest, which would conflict in any manner with the performance of the services under this Agreement.
- B. The Contractor shall not employ or Contract with any person currently employed by the City for any services included under the provisions of this Agreement.

23. **COMPENSATION.**

It is expressly understood and agreed that in no event will the total compensation under this Contract exceed \$_____.

24. **BASIS FOR PAYMENT.**A. **GENERAL.**

- (1) The City will pay the Contractor for the completed and accepted services rendered under this Contract on the basis and at the Contract price set forth in Section 23 of this Contract. The City will pay the Contractor for completed and approved "extra services", if any, if such "extra services" are authorized according to the procedure established in this section. The rate of payment for "extra services" shall be the rate established in this Contract. Such payment shall be full compensation for services rendered and for all labor, material, supplies, equipment and incidentals necessary to complete the services.
- (2) The Contractor shall submit invoices, on the form or format approved by the City and as may be further specified in Section 3 of this Contract. The City will pay the Contractor in accordance with the schedule, if any, set forth in Section 3. The final invoice, if applicable, shall be submitted to the City within three months of completion of services under this Agreement.
- (3) Should this Agreement contain more than one service, a separate invoice and a separate final statement shall be submitted for each individual service.
- (4) Payment shall not be construed as City acceptance of unsatisfactory or defective services or improper materials.
- (5) Final payment of any balance due the Contractor will be made upon acceptance by the City of the services under the Agreement and upon receipt by the City of documents required to be returned or to be furnished by the Contractor under this Agreement.
- (6) The City has the equitable right to set off against any sum due and payable to the Contractor under this Agreement, any amount the City determines the Contractor owes the City, whether arising under this Agreement or under any other Agreement or otherwise.
- (7) Compensation in excess of the total Contract price will not be allowed unless authorized by an amendment under Section 9, AMENDMENT.
- (8) The City will not compensate for unsatisfactory performance by the Contractor.

B. **SERVICE ORDERS, EXTRA SERVICE, OR DECREASED SERVICE.**

- (1) Written orders regarding the services, including extra services or decreased services, will be given by the City, using the procedure set forth in Section 15, NOTICES.
- (2) The City may, by written order, request extra services or decreased services, as defined in Section 10 of this Contract. Unless the Contractor believes the extra services entitle it to extra compensation or additional time, the Contractor shall proceed to furnish the necessary labor, materials, and professional services to complete the services within the time limits specified in the Scope of Services, Section 3 of this Agreement, including any amendments under Section 9 of this Agreement.
- (3) If in the Contractor's opinion the order for extra service would entitle it to extra compensation or extra time, or both, the Contractor shall not proceed to carry out the extra service, but shall notify the City, pursuant to Section 15 of this Agreement. The notification shall include the justification for the claim for extra compensation or extra time, or both, and the amount of additional fee or time requested.
- (4) The City shall review the Contractor's submittal and respond in writing, either authorizing the Contractor to perform the extra service, or refusing to authorize it. The Contractor shall not receive additional compensation or time unless the extra compensation is authorized by the City in writing.

25. **DEFAULT/TERMINATION.**

- A. In the event Contractor shall default in any of the covenants, agreements, commitments, or conditions herein contained, and any such default shall continue unremedied for a period of ten (10) days after written notice thereof to Contractor, the City may, at its option and in addition to all other rights and remedies which it may have at law or in equity against Contractor, including expressly the specific enforcement hereof, forthwith have the cumulative right to immediately terminate this Contract and all rights of Contractor under this Contract.
- B. Notwithstanding paragraph A., above, the City may in its sole discretion and without any reason terminate this Agreement at any time by furnishing the Contractor with ten (10) days' written notice of termination. In the event of termination under this subsection, the City will pay for all work completed by the Contractor and accepted by the City.

26. **INDEMNIFICATION.**

The Contractor shall be liable to and hereby agrees to indemnify, defend and hold harmless the City of Madison, and its officers, officials, agents, and employees against all loss or expense (including liability costs and attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the City or its officers, officials, agents or employees for damages because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Contractor's and/or Subcontractor's acts or omissions in the performance of this Agreement, whether caused by or contributed to by the negligence of the City, its officers, officials, agents, or its employees.

27. INSURANCE.

The Contractor will insure, and will require each subcontractor to insure, as indicated, against the following risks to the extent stated below. The Contractor shall not commence work under this Contract, nor shall the Contractor allow any Subcontractor to commence work on its Subcontract, until the insurance required below has been obtained and corresponding certificate(s) of insurance have been approved by the City Risk Manager.

Commercial General Liability

The Contractor shall procure and maintain during the life of this Contract, Commercial General Liability insurance including, but not limited to bodily injury, property damage, personal injury, and products and completed operations (unless determined to be inapplicable by the Risk Manager) in an amount not less than \$1,000,000 per occurrence. This policy shall also provide contractual liability in the same amount. Contractor's coverage shall be primary and non-contributory and list the City of Madison, its officers, officials, agents and employees as additional insureds. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain insurance meeting the above criteria, applying on a primary basis and listing the City of Madison, its officers, officials, agents and employees as additional insureds.

Automobile Liability

The Contractor shall procure and maintain during the life of this Contract Business Automobile Liability insurance covering owned, non-owned and hired automobiles with limits of not less than \$1,000,000 combined single limit per accident. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain insurance covering each subcontractor and meeting the above criteria.

Worker's Compensation

The Contractor shall procure and maintain during the life of this Contract statutory Workers' Compensation insurance as required by the State of Wisconsin. The Contractor shall also carry Employers Liability limits of at least \$100,000 Each Accident, \$100,000 Disease – Each Employee, and \$500,000 Disease – Policy Limit. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain such insurance, covering each subcontractor.

Professional Liability

The Contractor shall procure and maintain professional liability insurance with coverage of not less than \$1,000,000. If such policy is a "claims made" policy, all renewals thereof during the life of the Contract shall include "prior acts coverage" covering at all times all claims made with respect to Contractor's work performed under the Contract. This Professional Liability coverage must be kept in force for a period of six (6) years after the services have been accepted by the City.

Acceptability of Insurers. The above-required insurance is to be placed with insurers who have an A.M. Best rating of no less than A- (A minus) and a Financial Category rating of no less than VII.

Proof of Insurance, Approval. The Contractor shall provide the City with certificate(s) of insurance showing the type, amount, effective dates, and expiration dates of required policies prior to commencing work under this Contract. Contractor shall provide the certificate(s) to the City's representative upon execution of the Contract, or sooner, for approval by the City Risk Manager. If any of the policies required above expire while this Contract is still in effect, Contractor shall provide renewal certificate(s) to the City for approval. Certificate Holder language should be listed as follows:

City of Madison
ATTN: Risk Management, Room 406
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703

The Contractor shall provide copies of additional insured endorsements or insurance policies, if requested by the City Risk Manager. The Contractor and/or Insurer shall give the City thirty (30) days advance written notice of cancellation, non-renewal or material changes to any of the above-required policies during the term of this Contract.

28. OWNERSHIP OF CONTRACT PRODUCT.

All of the work product, including, but not limited to, documents, materials, files, reports, data, including magnetic tapes, disks of computer-aided designs or other electronically stored data or information (the "Documents"), which the Contractor prepares pursuant to the terms and conditions of this Contract are the sole property of the City. The Contractor will not publish any such materials or use them for any research or publication, other than as expressly required or permitted by this Contract, without the prior written permission of the City. The grant or denial of such permission shall be at the City's sole discretion.

The Contractor intends that the copyright to the Documents shall be owned by City, whether as author (as a Work Made For Hire), or by assignment from Contractor to City. The parties expressly agree that the Documents shall be considered a Work Made For Hire as defined by Title 17, United States Code, Section 101(2).

As further consideration for the City entering into this Contract, the Contractor hereby assigns to City all of the Contractor's rights, title, interest and ownership in the Documents, including the right to procure the copyright therein and the right to secure any renewals, reissues and extensions of any such copyright in any foreign country. The City shall be entitled to the sole and exclusive benefit of the Documents, including the copyright thereto, and whenever required by the City, the Contractor shall at no additional compensation, execute all documents of assignment of the full and exclusive benefit and copyright thereof to the City. Any subcontractors and other independent contractors who prepare portions of the Documents shall be required by the Contractor to execute an assignment of ownership in favor of the City before commencing work.

29. **BAN THE BOX - ARREST AND CRIMINAL BACKGROUND CHECKS.** (Sec. 39.08, MGO. Applicable to contracts exceeding \$25,000.)
- A. **DEFINITIONS.**
- For purposes of this section, "Arrest and Conviction Record" includes, but is not limited to, information indicating that a person has been questioned, apprehended, taken into custody or detention, held for investigation, arrested, charged with, indicted or tried for any felony, misdemeanor or other offense pursuant to any law enforcement or military authority.
- "Conviction record" includes, but is not limited to, information indicating that a person has been convicted of a felony, misdemeanor or other offense, placed on probation, fined, imprisoned or paroled pursuant to any law enforcement or military authority.
- "Background Check" means the process of checking an applicant's arrest and conviction record, through any means.
- B. **REQUIREMENTS.** For the duration of this Contract, the Contractor shall:
- (1) Remove from all job application forms any questions, check boxes, or other inquiries regarding an applicant's arrest and conviction record, as defined herein.
 - (2) Refrain from asking an applicant in any manner about their arrest or conviction record until after conditional offer of employment is made to the applicant in question.
 - (3) Refrain from conducting a formal or informal background check or making any other inquiry using any privately or publicly available means of obtaining the arrest or conviction record of an applicant until after a conditional offer of employment is made to the applicant in question.
 - (4) Make information about this ordinance available to applicants and existing employees, and post notices in prominent locations at the workplace with information about the ordinance and complaint procedure using language provided by the City.
 - (5) Comply with all other provisions of Sec. 39.08, MGO.
- C. **EXEMPTIONS:** This section does not apply when:
- (1) Hiring for a position where certain convictions or violations are a bar to employment in that position under applicable law, or
 - (2) Hiring a position for which information about criminal or arrest record, or a background check is required by law to be performed at a time or in a manner that would otherwise be prohibited by this ordinance, including a licensed trade or profession where the licensing authority explicitly authorizes or requires the inquiry in question.
- To be exempt under sec. C.(1) or (2) above, Contractor must demonstrate to the City that there is a law or regulation that requires the hiring practice in question. If so, the contractor is exempt from this section for the position(s) in question.
30. **WEAPONS PROHIBITION.**
- Contractor shall prohibit, and shall require its subcontractors to prohibit, its employees from carrying weapons, including concealed weapons, in the course of performance of work under this Contract, other than while at the Contractor's or subcontractor's own business premises. This requirement shall apply to vehicles used at any City work site and vehicles used to perform any work under this Contract, except vehicles that are an employee's "own motor vehicle" pursuant to Wis. Stat. sec. 175.60(15m).
31. **IT NETWORK CONNECTION POLICY.**
- If this Contract includes services such as software support, software maintenance, network services, and/or system development services and will require a Network Connection the City Network (as defined in the following link), the City's Network Connection Policy found at this link: <http://www.cityofmadison.com/attorney/documents/posNetworkConnection.doc> is hereby incorporated and made a part of this Contract and Contractor agrees to comply with all of its requirements.
32. **AUTHORITY.**
- Contractor represents that it has the authority to enter into this Contract. If the Contractor is not an individual, the person(s) signing on behalf of the Contractor represents and warrants that they have been duly authorized to bind the Contractor and sign this Contract on the Contractor's behalf.
33. **COUNTERPARTS, ELECTRONIC SIGNATURE AND DELIVERY.**
- This Contract may be signed in counterparts, each of which shall be taken together as a whole to comprise a single document. Signatures on this Contract may be exchanged between the parties by facsimile, electronic scanned copy (.pdf) or similar technology and shall be as valid as original; and this Contract may be converted into electronic format and signed or given effect with one or more electronic signature(s) if the electronic signature(s) meets all requirements of Wis. Stat. ch. 137 or other applicable Wisconsin or Federal law. Executed copies or counterparts of this Contract may be delivered by facsimile or email and upon receipt will be deemed original and binding upon the parties hereto, whether or not a hard copy is also delivered. Copies of this Contract, fully executed, shall be as valid as an original.

IN WITNESS WHEREOF, the parties hereto have set their hands at Madison, Wisconsin.

CONTRACTOR:

(Type or Print Name of Contracting Entity)

By: _____
(Signature)

(Print Name and Title of Person Signing)

Date: _____

**CITY OF MADISON, WISCONSIN
a municipal corporation:**

By: _____
Satya Rhodes-Conway, Mayor

Date: _____

Approved:

David P. Schmiedicke, Finance Director

By: _____
Maribeth Witzel-Behl, City Clerk

Date: _____

Date: _____

Approved as to Form:

Eric T. Veum, Risk Manager

Michael Haas, City Attorney

Date: _____

Date: _____

For City Use Only: SIGNATURE INSTRUCTIONS FOR CONTRACTS SIGNED BY MAYOR/CLERK:

Obtain contractor's signature first. Route this contract & all of its attachments for City signatures using the City Clerk's Contract Routing Database. Include 1 copy of authorizing resolution & 1 copy of the Certificate of Insurance.

NOTE: Certain service contracts may be executed by the designee of the Finance Director on behalf of the City of Madison:

By: _____
Mary Richards, Procurement Supervisor

Date: _____

MGO 4.26(3) and (5) authorize the Finance Director or designee to sign purchase of service contracts when all of the following apply:

- (a) The funds are included in the approved City budget.
- (b) An RFP or competitive process was used, or the Contract is exempt from competitive bidding under 4.26(4)(a).
- (c) The City Attorney has approved the form of the Contract.
- (d) The Contract complies with other laws, resolutions and ordinances.
- (e) The Contract is for a period of 1 year or less, OR not more than 5 years AND the average cost is not more than \$100,000 per year, AND was subject to competitive bidding. (If over \$50,000 and exempt from bidding under 4.26(4)(a), regardless of duration of the Contract, the Common Council must authorize the Contract by resolution and the Mayor and City Clerk must sign, per 4.26(5)(b).)

Emergency Service contracts may also be signed by the designee of the Finance Director if the requirements of MGO 4.26(3)(c) are met.

For City Use Only: SIGNATURE INSTRUCTIONS FOR CONTRACT TO BE SIGNED BY FINANCE (PURCHASING):

Obtain contractor's signature first. Attach the contractor-signed contract with all attachments/exhibits and the certificate of insurance to the requisition in MUNIS.

SUBMIT VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 04/19/2024

Requisition Number: 00000000 (8 characters)

Requestor Name: Pete Holmgren

Requestor Phone Number: 608-261-5530

Requestor Email: pholmgren@madisonwater.org

Fund: 2100 WATER UTILITY

Agency: 86 WATER

Major:

- ☒ 541** Utilities
- ☒ 544** Public Works Maintenance/Repair

Total Purchase Amount: \$51,000.00

Vendor Name: Capitol Underground, Inc.

Product/Service Description: Water Main Leak Repair and Excavation Services

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☒ 5. No acceptable bids have been received after formal advertising.

- ☐ 6. Service fees are established by law or professional code.
- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

Notes:

No requisition number at this time.

Purchase amount is marked as \$51K only to indicate that a resolution is required, since actual costs will be hard to predict and may be applied towards multiple accounts over multiple years. Refer to fiscal notes.

RFB # 13026-0-2024-BG

City of Madison

CONTRACT FOR PURCHASE OF SERVICES

1. **PARTIES.**

This is a Contract between the City of Madison, Wisconsin, hereafter referred to as the "City" and Capitol Underground, Inc. hereafter referred to as "Contractor."

The Contractor is a: ☒ Corporation ☐ Limited Liability Company ☐ General Partnership ☐ LLP
(to be completed by contractor) ☐ Sole Proprietor ☐ Unincorporated Association ☐ Other: _____.

2. **PURPOSE.**

The purpose of this Contract is as set forth in Section 3.

3. **SCOPE OF SERVICES AND SCHEDULE OF PAYMENTS.**

Contractor will perform the following services and be paid according to the following schedule(s) or attachment(s):

SEE ATTACHMENTS A/B

Order of Precedence: In the event of a conflict between the terms of this Contract for Purchase of Services and the terms of any document attached or incorporated herein, the terms of this Contract for Purchase of Services shall control and supersede any such conflicting term.

4. **TERM AND EFFECTIVE DATE.**

This Contract shall become effective upon execution by the Mayor, (or the Purchasing Agent, if authorized) on behalf of the City of Madison, unless another effective date is specified in the Attachment(s) incorporated in Section 3, however in no case shall work commence before execution by the City of Madison. The term of this Contract shall be upon final signature by the Mayor and for up to four additional 1-year extensions as described in ATTACHMENT A.

5. **ENTIRE AGREEMENT.**

This Contract for Purchase of Services, including any and all attachments, exhibits and other documents referenced in Section 3 (hereafter, "Agreement" or "Contract") is the entire Agreement of the parties and supersedes any and all oral contracts and negotiations between the parties. If any document referenced in Section 3 includes a statement that expressly or implicitly disclaims the applicability of this Contract for Purchase of Services, or a statement that such other document is the "entire agreement," such statement shall be deemed rejected and shall not apply to this Contract.

6. **ASSIGNABILITY/SUBCONTRACTING.**

Contractor shall not assign or subcontract any interest or obligation under this Contract without the City's prior written approval. All of the services required hereunder will be performed by Contractor and employees of Contractor.

7. **DESIGNATED REPRESENTATIVE.**

Contractor designates _____ as Contract Agent with primary responsibility for the performance of this Contract. If the Contract Agent resigns, is replaced, or is no longer acting as Contract Agent for any reason, Contractor will notify the City in writing of the change, and propose a replacement Contract Agent within seven (7) calendar days. The City may accept another person as the Contract Agent or may terminate this Contract under Section 25, at its option.

8. **PROSECUTION AND PROGRESS.**

A. Services under this Agreement shall commence upon written order from the City to the Contractor, which order will constitute authorization to proceed; unless another date for commencement is specified elsewhere in this Contract including documents incorporated in Section 3.

B. The Contractor shall complete the services under this Agreement within the time for completion specified in Section 3, the Scope of Services, including any amendments. The Contractor's services are completed when the City notifies the Contractor in writing that the services are complete and are acceptable. The time for completion shall not be extended because of any delay attributable to the Contractor, but it may be extended by the City in the event of a delay attributable to the City, or in the event of unavoidable delay caused by war, insurrection, natural disaster, or other unexpected event beyond the control of the Contractor. If at any time the Contractor believes that the time for completion of the work should be extended because of unavoidable delay caused by an unexpected event, or because of a delay attributable to the City, the Contractor shall notify the City as soon as possible, but not later than seven (7) calendar days after such an event. Such notice shall include any justification for an extension of time and shall identify the amount of time claimed to be necessary to complete the work.

C. Services by the Contractor shall proceed continuously and expeditiously through completion of each phase of the work.

D. Progress reports documenting the extent of completed services shall be prepared by the Contractor and submitted to the City with each invoice under Section 24 of this Agreement, and at such other times as the City may specify, unless another procedure is specified in Section 3.

E. The Contractor shall notify the City in writing when the Contractor has determined that the services under this Agreement have been completed. When the City determines that the services are complete and are acceptable, the City will provide written notification to the Contractor, acknowledging formal acceptance of the completed services.

9. **AMENDMENT.**

This Contract shall be binding on the parties hereto, their respective heirs, devisees, and successors, and cannot be varied or waived by any oral representations or promise of any agent or other person of the parties hereto. Any other change in any provision of this Contract may only be made by a written amendment, signed by the duly authorized agent or agents who executed this Contract.

10. **EXTRA SERVICES.**

The City may require the Contractor to perform extra services or decreased services, according to the procedure set forth in Section 24. Extra services or decreased services means services which are not different in kind or nature from the services called for in the Scope of Services, Section 3, but which may increase or decrease the quantity and kind of labor or materials or expense of performing the services. Extra services may not increase the total Contract price, as set forth in Section 23, unless the Contract is amended as provided in Section 9 above.

11. **NO WAIVER.**

No failure to exercise, and no delay in exercising, any right, power or remedy hereunder on the part of the City or Contractor shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided by the City or Contractor therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

12. **NONDISCRIMINATION.**

During the term of this Contract, the Contractor agrees not to discriminate against any employee or applicant for employment because of race, religion, marital status, age, color, sex, handicap, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, gender identity, political beliefs or student status. Contractor further agrees not to discriminate against any subcontractor or person who offers to subcontract on this Contract because of race, religion, color, age, disability, sex, sexual orientation, gender identity or national origin.

13. **AFFIRMATIVE ACTION.**

A. The following language applies to all contractors employing fifteen (15) or more employees (MGO 39.02(9)(c):

The Contractor agrees that, within thirty (30) days after the effective date of this Contract, Contractor will provide to the City of Madison Department of Civil Rights (the "Department"), certain workforce utilization statistics, using a form provided by the City.

If the Contract is still in effect, or if the City enters into a new Agreement with the Contractor, within one year after the date on which the form was required to be provided, the Contractor will provide updated workforce information using a second form, also to be furnished by the City. The second form will be submitted to the Department no later than one year after the date on which the first form was required to be provided.

The Contractor further agrees that, for at least twelve (12) months after the effective date of this Contract, it will notify the Department of each of its job openings at facilities in Dane County for which applicants not already employees of the Contractor are to be considered. The notice will include a job description, classification, qualifications, and application procedures and deadlines, shall be provided to the City by the opening date of advertisement and with sufficient time for the City to notify candidates and make a timely referral. The Contractor agrees to interview and consider candidates referred by the Department, or an organization designated by the Department, if the candidate meets the minimum qualification standards established by the Contractor, and if the referral is timely. A referral is timely if it is received by the Contractor on or before the date stated in the notice.

The Department will determine if a contractor is exempt from the above requirements (Sec. 13.A.) at the time the Request for Exemption in 13.B.(2) is made.

B. Articles of Agreement, Request for Exemption, and Release of Payment:

The "ARTICLES OF AGREEMENT" beginning on the following page, apply to all contractors, unless determined to be exempt under the following table and procedures:

NUMBER OF EMPLOYEES	LESS THAN \$50,000	\$50,000 OR MORE
	Aggregate Annual Business with the City*	Aggregate Annual Business with the City*
14 or less	Exempt**	Exempt**
15 or more	Exempt**	Not Exempt

*As determined by the Finance Director

**As determined by the Department of Civil Rights

(1) **Exempt Status:** In this section, "Exempt" means the Contractor is exempt from the Articles of Agreement in section 13.B.(5) of this Contract and from filing an Affirmative Action plan as required by Section IV of the Articles of Agreement. The Department of Civil Rights ("Department") makes the final determination as to whether a contractor is exempt. If the Contractor is not exempt, sec. 13.B.(5) shall apply and Contractor shall select option A. or B. under Article IV therein and file an Affirmative Action Plan.

(2) **Request for Exemption – Fewer Than 15 Employees:** (MGO 39.02(9)(a)2.) Contractors who believe they are exempt based on number of employees shall submit a Request for Exemption on a form provided by the Department within thirty (30) days of the effective date of this Contract.

(3) **Exemption – Annual Aggregate Business:** (MGO 39.02(9)(a)c.): The Department will determine, at the time this Contract is presented for signature, if the Contractor is exempt because it will have less than \$50,000 in annual aggregate business with the City for the calendar year in which the contract is in effect. CONTRACTORS WITH 15 OR MORE EMPLOYEES WILL LOSE THIS EXEMPTION AND BECOME SUBJECT TO SEC. 13.B.(5) UPON REACHING \$50,000 OR MORE ANNUAL AGGREGATE BUSINESS WITH THE CITY WITHIN THE CALENDAR YEAR, BEGINNING IN 2019.

(4) Release of Payment: (MGO 39.02(9)(e)1.b.) All non-exempt contractors must have an approved Affirmative Action plan meeting the requirements of Article IV below on file with the Department within thirty (30) days of the effective date of this Contract and prior to release of payment by the City. Contractors that are exempt based on number of employees agree to file a Request for Exemption with the Department within thirty (30) days of the effective date and prior to release of payment by the City.

(5) Articles of Agreement:

ARTICLE I

The Contractor shall take affirmative action in accordance with the provisions of this Contract to ensure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin and that the employer shall provide harassment-free work environment for the realization of the potential of each employee. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship insofar as it is within the control of the Contractor. The Contractor agrees to post in conspicuous places available to employees and applicants notices to be provided by the City setting out the provisions of the nondiscrimination clauses in this Contract.

ARTICLE II

The Contractor shall in all solicitations or advertisements for employees placed by or on behalf of the Contractors state that all qualified or qualified applicants will be employed without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin.

ARTICLE III

The Contractor shall send to each labor union or representative of workers with which it has a collective bargaining Agreement or other Contract or understanding a notice to be provided by the City advising the labor union or workers representative of the Contractor's equal employment opportunity and affirmative action commitments. Such notices shall be posted in conspicuous places available to employees and applicants for employment.

ARTICLE IV

(This Article applies to non-public works contracts.)

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison (MGO 39.02) including the Contract compliance requirements. The Contractor warrants and certifies that one of the following paragraphs is true (check one):

- ☐ A. Contractor has prepared and has on file an affirmative action plan that meets the format requirements of Federal Revised Order No. 4, 41 CFR part 60-2, as established by 43 FR 51400 November 3, 1978, including appendices required by City of Madison ordinances or it has prepared and has on file a model affirmative action plan approved by the Madison Common Council.
- ☐ B. Within thirty (30) days after the effective date of this Contract, Contractor will complete an affirmative action plan that meets the format requirements of Federal Revised Order No. 4, 41 CFR Part 60-2, as established by 43 FR 51400, November 3, 1978, including appendices required by City of Madison ordinance or within thirty (30) days after the effective date of this Contract, it will complete a model affirmative action plan approved by the Madison Common Council.
- ☐ C. Contractor believes it is exempt from filing an affirmative action plan because it has fewer than fifteen (15) employees and has filed, or will file within thirty (30) days after the effective date of this Contract, a form required by the City to confirm exempt status based on number of employees. If the City determines that Contractor is not exempt, the Articles of Agreement will apply.
- ☐ D. Contractor believes it is exempt from filing an affirmative action plan because its annual aggregate business with the City for the calendar year in which the contract is in effect is less than fifty thousand dollars (\$50,000), or for another reason listed in MGO 39.02(9)(a)2. If the City determines that Contractor is not exempt, the Articles of Agreement will apply.

ARTICLE V

(This Article applies only to public works contracts.)

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison, including the Contract compliance requirements. The Contractor agrees to submit the model affirmative action plan for public works Contractors in a form approved by the Director of Affirmative Action.

ARTICLE VI

The Contractor will maintain records as required by Section 39.02(9)(f) of the Madison General Ordinances and will provide the City's Department of Affirmative Action with access to such records and to persons who have relevant and necessary information, as provided in Section 39.02(9)(f). The City agrees to keep all such records confidential, except to the extent that public inspection is required by law.

ARTICLE VII

In the event of the Contractor's or subcontractor's failure to comply with the Equal Employment Opportunity and Affirmative Action provisions of this Contract or Sections 39.03 and 39.02 of the Madison General Ordinances, it is agreed that the City at its option may do any or all of the following:

- A. Cancel, terminate or suspend this Contract in whole or in part.
- B. Declare the Contractor ineligible for further City contracts until the Affirmative Action requirements are met.
- C. Recover on behalf of the City from the prime Contractor 0.5 percent of the Contract award price for each week that such party fails or refuses to comply, in the nature of liquidated damages, but not to exceed a total of five percent (5%) of the Contract price, or ten thousand dollars (\$10,000), whichever is less. Under public works contracts, if a subcontractor is in noncompliance, the City may recover liquidated damages from the prime Contractor in the manner described above. The preceding sentence shall not be construed to prohibit a prime Contractor from recovering the amount of such damage from the noncomplying subcontractor.

ARTICLE VIII

(This Article applies to public works contracts only.)

The Contractor shall include the above provisions of this Contract in every subcontract so that such provisions will be binding upon each subcontractor. The Contractor shall take such action with respect to any subcontractor as necessary to enforce such provisions, including sanctions provided for noncompliance.

ARTICLE IX

The Contractor shall allow the maximum feasible opportunity to small business enterprises to compete for any subcontracts entered into pursuant to this Contract. (In federally funded contracts the terms "DBE, MBE, and WBE" shall be substituted for the term "small business" in this Article.)

14. **SEVERABILITY.**

It is mutually agreed that in case any provision of this Contract is determined by any court of law to be unconstitutional, illegal or unenforceable, it is the intention of the parties that all other provisions of this Contract remain in full force and effect.

15. **NOTICES.**

All notices to be given under the terms of this Contract shall be in writing and signed by the person serving the notice and shall be sent registered or certified mail, return receipt requested, postage prepaid, or hand delivered to the addresses of the parties listed below:

FOR THE CITY:

(Department or Division Head)

FOR THE CONTRACTOR:

16. **INDEPENDENT CONTRACTOR AND TAX INFORMATION.**

It is agreed that Contractor is an independent contractor and not an employee of the City, and any persons who the Contractor utilizes or provides for services under this Contract not employees of the City of Madison.

Contractor shall provide its taxpayer identification number (or social security number) to the Finance Director, 210 Martin Luther King Jr. Blvd, Room 406, Madison, WI 53703, prior to payment. The Contractor is informed that as an independent contractor, Contractor may have a responsibility to make estimated tax returns, file tax returns, pay income taxes and make social security payments on the amounts received under this Contract. No amounts will be withheld by the City for these purposes and payment of taxes and making social security payments are solely the responsibility and obligation of the Contractor. The Contractor is further informed that they may be subject to civil and/or criminal penalties if they fail to properly report income and pay taxes and social security taxes on the amount received under this Contract.

17. **GOODWILL.**

Any and all goodwill arising out of this Contract inures solely to the benefit of the City; Contractor waives all claims to benefit of such goodwill.

18. **THIRD PARTY RIGHTS.**

This Contract is intended to be solely between the parties hereto. No part of this Contract shall be construed to add, supplement, amend, abridge or repeal existing rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the parties.

19. **AUDIT AND RETAINING OF DOCUMENTS.**

The Contractor agrees to provide all reports requested by the City including, but not limited to, financial statements and reports, reports and accounting of services rendered, and any other reports or documents requested. Financial and service reports shall be provided according to a schedule (when applicable) to be included in this Contract. Any other reports or documents shall be provided within five (5) working days after the Contractor receives the City's written requests, unless the parties agree in writing on a longer period. Payroll records and any other documents relating to the performance of services under the terms of this Contract shall be retained by the Contractor for a period of three (3) years after completion of all work under this Contract, in order to be available for audit by the City or its designee.

20. **CHOICE OF LAW AND FORUM SELECTION.**

This Contract shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Wisconsin. The parties agree, for any claim or suit or other dispute relating to this Contract that cannot be mutually resolved, the venue shall be a court of competent jurisdiction within the State of Wisconsin and the parties agree to submit themselves to the jurisdiction of said court, to the exclusion of any other judicial district that may have jurisdiction over such a dispute according to any law.

21. **COMPLIANCE WITH APPLICABLE LAWS.**

The Contractor shall become familiar with, and shall at all times comply with and observe all federal, state, and local laws, ordinances, and regulations which in any manner affect the services or conduct of the Contractor and its agents and employees.

22. **CONFLICT OF INTEREST.**

- A. The Contractor warrants that it and its agents and employees have no public or private interest, and will not acquire directly or indirectly any such interest, which would conflict in any manner with the performance of the services under this Agreement.
- B. The Contractor shall not employ or Contract with any person currently employed by the City for any services included under the provisions of this Agreement.

23. **COMPENSATION.**

It is expressly understood and agreed that in no event will the total compensation under this Contract exceed \$ 500,000 annually.

24. **BASIS FOR PAYMENT.**

A. **GENERAL.**

- (1) The City will pay the Contractor for the completed and accepted services rendered under this Contract on the basis and at the Contract price set forth in Section 23 of this Contract. The City will pay the Contractor for completed and approved "extra services", if any, if such "extra services" are authorized according to the procedure established in this section. The rate of payment for "extra services" shall be the rate established in this Contract. Such payment shall be full compensation for services rendered and for all labor, material, supplies, equipment and incidentals necessary to complete the services.
- (2) The Contractor shall submit invoices, on the form or format approved by the City and as may be further specified in Section 3 of this Contract. The City will pay the Contractor in accordance with the schedule, if any, set forth in Section 3. The final invoice, if applicable, shall be submitted to the City within three months of completion of services under this Agreement.
- (3) Should this Agreement contain more than one service, a separate invoice and a separate final statement shall be submitted for each individual service.
- (4) Payment shall not be construed as City acceptance of unsatisfactory or defective services or improper materials.
- (5) Final payment of any balance due the Contractor will be made upon acceptance by the City of the services under the Agreement and upon receipt by the City of documents required to be returned or to be furnished by the Contractor under this Agreement.
- (6) The City has the equitable right to set off against any sum due and payable to the Contractor under this Agreement, any amount the City determines the Contractor owes the City, whether arising under this Agreement or under any other Agreement or otherwise.
- (7) Compensation in excess of the total Contract price will not be allowed unless authorized by an amendment under Section 9, AMENDMENT.
- (8) The City will not compensate for unsatisfactory performance by the Contractor.

B. **SERVICE ORDERS, EXTRA SERVICE, OR DECREASED SERVICE.**

- (1) Written orders regarding the services, including extra services or decreased services, will be given by the City, using the procedure set forth in Section 15, NOTICES.
- (2) The City may, by written order, request extra services or decreased services, as defined in Section 10 of this Contract. Unless the Contractor believes the extra services entitle it to extra compensation or additional time, the Contractor shall proceed to furnish the necessary labor, materials, and professional services to complete the services within the time limits specified in the Scope of Services, Section 3 of this Agreement, including any amendments under Section 9 of this Agreement.
- (3) If in the Contractor's opinion the order for extra service would entitle it to extra compensation or extra time, or both, the Contractor shall not proceed to carry out the extra service, but shall notify the City, pursuant to Section 15 of this Agreement. The notification shall include the justification for the claim for extra compensation or extra time, or both, and the amount of additional fee or time requested.
- (4) The City shall review the Contractor's submittal and respond in writing, either authorizing the Contractor to perform the extra service, or refusing to authorize it. The Contractor shall not receive additional compensation or time unless the extra compensation is authorized by the City in writing.

25. **DEFAULT/TERMINATION.**

- A. In the event Contractor shall default in any of the covenants, agreements, commitments, or conditions herein contained, and any such default shall continue unremedied for a period of ten (10) days after written notice thereof to Contractor, the City may, at its option and in addition to all other rights and remedies which it may have at law or in equity against Contractor, including expressly the specific enforcement hereof, forthwith have the cumulative right to immediately terminate this Contract and all rights of Contractor under this Contract.
- B. Notwithstanding paragraph A., above, the City may in its sole discretion and without any reason terminate this Agreement at any time by furnishing the Contractor with ten (10) days' written notice of termination. In the event of termination under this subsection, the City will pay for all work completed by the Contractor and accepted by the City.

26. **INDEMNIFICATION.**

The Contractor shall be liable to and hereby agrees to indemnify, defend and hold harmless the City of Madison, and its officers, officials, agents, and employees against all loss or expense (including liability costs and attorney's fees) by reason of any claim or suit, or of liability imposed by law upon the City or its officers, officials, agents or employees for damages because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Contractor's and/or Subcontractor's acts or omissions in the performance of this Agreement, whether caused by or contributed to by the negligence of the City, its officers, officials, agents, or its employees.

27. **INSURANCE.**

The Contractor will insure, and will require each subcontractor to insure, as indicated, against the following risks to the extent stated below. The Contractor shall not commence work under this Contract, nor shall the Contractor allow any Subcontractor to commence work on its Subcontract, until the insurance required below has been obtained and corresponding certificate(s) of insurance have been approved by the City Risk Manager.

Commercial General Liability

The Contractor shall procure and maintain during the life of this Contract, Commercial General Liability insurance including, but not limited to bodily injury, property damage, personal injury, and products and completed operations (unless determined to be inapplicable by the Risk Manager) in an amount not less than \$1,000,000 per occurrence. This policy shall also provide contractual liability in the same amount. Contractor's coverage shall be primary and non-contributory and list the City of Madison, its officers, officials, agents and employees as additional insureds. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain insurance meeting the above criteria, applying on a primary basis and listing the City of Madison, its officers, officials, agents and employees as additional insureds.

Automobile Liability

The Contractor shall procure and maintain during the life of this Contract Business Automobile Liability insurance covering owned, non-owned and hired automobiles with limits of not less than \$1,000,000 combined single limit per accident. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain insurance covering each subcontractor and meeting the above criteria.

Worker's Compensation

The Contractor shall procure and maintain during the life of this Contract statutory Workers' Compensation insurance as required by the State of Wisconsin. The Contractor shall also carry Employers Liability limits of at least \$100,000 Each Accident, \$100,000 Disease – Each Employee, and \$500,000 Disease – Policy Limit. Contractor shall require all subcontractors under this Contract (if any) to procure and maintain such insurance, covering each subcontractor.

Professional Liability

The Contractor shall procure and maintain professional liability insurance with coverage of not less than \$1,000,000. If such policy is a "claims made" policy, all renewals thereof during the life of the Contract shall include "prior acts coverage" covering at all times all claims made with respect to Contractor's work performed under the Contract. This Professional Liability coverage must be kept in force for a period of six (6) years after the services have been accepted by the City.

Acceptability of Insurers. The above-required insurance is to be placed with insurers who have an A.M. Best rating of no less than A- (A minus) and a Financial Category rating of no less than VII.

Proof of Insurance, Approval. The Contractor shall provide the City with certificate(s) of insurance showing the type, amount, effective dates, and expiration dates of required policies prior to commencing work under this Contract. Contractor shall provide the certificate(s) to the City's representative upon execution of the Contract, or sooner, for approval by the City Risk Manager. If any of the policies required above expire while this Contract is still in effect, Contractor shall provide renewal certificate(s) to the City for approval. Certificate Holder language should be listed as follows:

City of Madison
ATTN: Risk Management, Room 406
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703

The Contractor shall provide copies of additional insured endorsements or insurance policies, if requested by the City Risk Manager. The Contractor and/or Insurer shall give the City thirty (30) days advance written notice of cancellation, non-renewal or material changes to any of the above-required policies during the term of this Contract.

28. **OWNERSHIP OF CONTRACT PRODUCT.**

All of the work product, including, but not limited to, documents, materials, files, reports, data, including magnetic tapes, disks of computer-aided designs or other electronically stored data or information (the "Documents"), which the Contractor prepares pursuant to the terms and conditions of this Contract are the sole property of the City. The Contractor will not publish any such materials or use them for any research or publication, other than as expressly required or permitted by this Contract, without the prior written permission of the City. The grant or denial of such permission shall be at the City's sole discretion.

The Contractor intends that the copyright to the Documents shall be owned by City, whether as author (as a Work Made For Hire), or by assignment from Contractor to City. The parties expressly agree that the Documents shall be considered a Work Made For Hire as defined by Title 17, United States Code, Section 101(2).

As further consideration for the City entering into this Contract, the Contractor hereby assigns to City all of the Contractor's rights, title, interest and ownership in the Documents, including the right to procure the copyright therein and the right to secure any renewals, reissues and extensions of any such copyright in any foreign country. The City shall be entitled to the sole and exclusive benefit of the Documents, including the copyright thereto, and whenever required by the City, the Contractor shall at no additional compensation, execute all documents of assignment of the full and exclusive benefit and copyright thereof to the City. Any subcontractors and other independent contractors who prepare portions of the Documents shall be required by the Contractor to execute an assignment of ownership in favor of the City before commencing work.

29. **BAN THE BOX - ARREST AND CRIMINAL BACKGROUND CHECKS.** (Sec. 39.08, MGO. Applicable to contracts exceeding \$25,000.)
- A. **DEFINITIONS.**
- For purposes of this section, "Arrest and Conviction Record" includes, but is not limited to, information indicating that a person has been questioned, apprehended, taken into custody or detention, held for investigation, arrested, charged with, indicted or tried for any felony, misdemeanor or other offense pursuant to any law enforcement or military authority.
- "Conviction record" includes, but is not limited to, information indicating that a person has been convicted of a felony, misdemeanor or other offense, placed on probation, fined, imprisoned or paroled pursuant to any law enforcement or military authority.
- "Background Check" means the process of checking an applicant's arrest and conviction record, through any means.
- B. **REQUIREMENTS.** For the duration of this Contract, the Contractor shall:
- (1) Remove from all job application forms any questions, check boxes, or other inquiries regarding an applicant's arrest and conviction record, as defined herein.
 - (2) Refrain from asking an applicant in any manner about their arrest or conviction record until after conditional offer of employment is made to the applicant in question.
 - (3) Refrain from conducting a formal or informal background check or making any other inquiry using any privately or publicly available means of obtaining the arrest or conviction record of an applicant until after a conditional offer of employment is made to the applicant in question.
 - (4) Make information about this ordinance available to applicants and existing employees, and post notices in prominent locations at the workplace with information about the ordinance and complaint procedure using language provided by the City.
 - (5) Comply with all other provisions of Sec. 39.08, MGO.
- C. **EXEMPTIONS:** This section does not apply when:
- (1) Hiring for a position where certain convictions or violations are a bar to employment in that position under applicable law, or
 - (2) Hiring a position for which information about criminal or arrest record, or a background check is required by law to be performed at a time or in a manner that would otherwise be prohibited by this ordinance, including a licensed trade or profession where the licensing authority explicitly authorizes or requires the inquiry in question.
- To be exempt under sec. C.(1) or (2) above, Contractor must demonstrate to the City that there is a law or regulation that requires the hiring practice in question. If so, the contractor is exempt from this section for the position(s) in question.
30. **WEAPONS PROHIBITION.**
- Contractor shall prohibit, and shall require its subcontractors to prohibit, its employees from carrying weapons, including concealed weapons, in the course of performance of work under this Contract, other than while at the Contractor's or subcontractor's own business premises. This requirement shall apply to vehicles used at any City work site and vehicles used to perform any work under this Contract, except vehicles that are an employee's "own motor vehicle" pursuant to Wis. Stat. sec. 175.60(15m).
31. **IT NETWORK CONNECTION POLICY.**
- If this Contract includes services such as software support, software maintenance, network services, and/or system development services and will require a Network Connection the City Network (as defined in the following link), the City's Network Connection Policy found at this link: <http://www.cityofmadison.com/attorney/documents/posNetworkConnection.doc> is hereby incorporated and made a part of this Contract and Contractor agrees to comply with all of its requirements.
32. **AUTHORITY.**
- Contractor represents that it has the authority to enter into this Contract. If the Contractor is not an individual, the person(s) signing on behalf of the Contractor represents and warrants that they have been duly authorized to bind the Contractor and sign this Contract on the Contractor's behalf.
33. **COUNTERPARTS, ELECTRONIC SIGNATURE AND DELIVERY.**
- This Contract may be signed in counterparts, each of which shall be taken together as a whole to comprise a single document. Signatures on this Contract may be exchanged between the parties by facsimile, electronic scanned copy (.pdf) or similar technology and shall be as valid as original; and this Contract may be converted into electronic format and signed or given effect with one or more electronic signature(s) if the electronic signature(s) meets all requirements of Wis. Stat. ch. 137 or other applicable Wisconsin or Federal law. Executed copies or counterparts of this Contract may be delivered by facsimile or email and upon receipt will be deemed original and binding upon the parties hereto, whether or not a hard copy is also delivered. Copies of this Contract, fully executed, shall be as valid as an original.

IN WITNESS WHEREOF, the parties hereto have set their hands at Madison, Wisconsin.

CONTRACTOR:

(Type or Print Name of Contracting Entity)

By: _____
(Signature)

(Print Name and Title of Person Signing)

Date: _____

**CITY OF MADISON, WISCONSIN
a municipal corporation:**

By: _____
Satya Rhodes-Conway, Mayor

Date: _____

Approved:

David P. Schmiedicke, Finance Director

Date: _____

By: _____
Maribeth Witzel-Behl, City Clerk

Date: _____

Approved as to Form:

Eric T. Veum, Risk Manager

Date: _____

Michael Haas, City Attorney

Date: _____

For City Use Only: SIGNATURE INSTRUCTIONS FOR CONTRACTS SIGNED BY MAYOR/CLERK:

Obtain contractor's signature first. Route this contract & all of its attachments for City signatures using the City Clerk's Contract Routing Database. Include 1 copy of authorizing resolution & 1 copy of the Certificate of Insurance.

NOTE: Certain service contracts may be executed by the designee of the Finance Director on behalf of the City of Madison:

By: _____
Mary Richards, Procurement Supervisor

Date: _____

MGO 4.26(3) and (5) authorize the Finance Director or designee to sign purchase of service contracts when all of the following apply:

- (a) The funds are included in the approved City budget.
- (b) An RFP or competitive process was used, or the Contract is exempt from competitive bidding under 4.26(4)(a).
- (c) The City Attorney has approved the form of the Contract.
- (d) The Contract complies with other laws, resolutions and ordinances.
- (e) The Contract is for a period of 1 year or less, OR not more than 5 years AND the average cost is not more than \$100,000 per year, AND was subject to competitive bidding. (If over \$50,000 and exempt from bidding under 4.26(4)(a), regardless of duration of the Contract, the Common Council must authorize the Contract by resolution and the Mayor and City Clerk must sign, per 4.26(5)(b).)

Emergency Service contracts may also be signed by the designee of the Finance Director if the requirements of MGO 4.26(3)(c) are met.

For City Use Only: SIGNATURE INSTRUCTIONS FOR CONTRACT TO BE SIGNED BY FINANCE (PURCHASING):

Obtain contractor's signature first. Attach the contractor-signed contract with all attachments/exhibits and the certificate of insurance to the requisition in MUNIS.

ATTACHMENT A

DESCRIPTION OF SERVICES/COMMODITIES

- 1) The Contractor shall provide qualified personnel to work on Madison Water Utility facilities to include, but not be limited to, repairing water main breaks or leaks, repairing water service breaks or leaks, operating water valves, water services and hydrants.
- 2) The Contractor shall provide qualified personnel to perform excavations to expose water mains, water services, water valves and hydrants.
- 3) The Contractor shall be responsible for providing a temporary patch upon completion of backfilling the trench. A temporary patch may consist of cold patch asphalt, hot mix asphalt, gravel or concrete. The project location will determine the type of temporary patch. The Madison Water Utility will maintain the temporary patch once the contractor has completed installation.
- 4) Cured In-Place Pipe (CIPP) Pit Excavation shall be measured in Cubic Yards (C.Y.). The location of the CIPP pit shall be determined by Madison Water Utility. The pit size shall accommodate a shoring enclosure with a minimum inside rectangular dimension of 5.5 feet by 7.5 feet and a 1-foot clearance under the bottom of the pipe.
- 5) The Madison Water Utility shall be responsible for completing the permanent patch where applicable.
- 6) The Contractor shall be responsible for calling Diggers Hotline
- 7) The Madison Water Utility shall be responsible for submitting a Right of Way permit with the City of Madison.
- 8) The Contractor shall invoice the Madison Water Utility after each project. A separate invoice shall be submitted for each project for which services were performed on, and the invoice shall describe the project name and/or City contract numbering, the date the services were performed, the hours for each of the Contractor's employees and their respective rates. Such payments shall be full compensation for services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the services rendered.
- 9) The Contractor shall provide invoices for all materials used for each project. For approved materials, Madison Water Utility will pay an additional 15 percent markup for these costs. If the contractor uses materials from the contractor's stock, Madison Water Utility and the contractor must agree on the price. Do not incorporate materials into the work without an agreement.
- 10) When working on finished asphalt or concrete, all vehicles shall have rubberized wheels or tracks.
- 11) Madison Water Utility shall locate water main and service leaks for the Contractor to repair. The Contractor may not start excavating until Madison Water Utility determines a location.
- 12) The Contractor shall notify Madison Water Utility personnel of any change to conditions within the project limits.
- 13) The Contractor shall provide an emergency contact name and phone number for each project.
- 14) The Contractor shall follow MUTCD standards when setting up traffic control.
- 15) The Contractor shall comply with all Federal, State and local laws governing safety, health and sanitation. The Contractor shall also provide all safeguards, safety devices and protective equipment, and take any other actions necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of the work covered by the contract.

ATTACHMENT A

- 16) The work performed shall comply with the current edition of the City of Madison Standard Specifications.
- 17) The work performed within this agreement is **not** intended to replace any related work that has been typically included as part of City of Madison Public Works Construction contracts.
- 18) Regular time rates are defined as Monday – Friday, 7:00 am – 3:00 pm.
- 19) Overtime rates are defined as Monday – Friday 3:00 pm – 7:00 am and Saturday and Sunday.
- 20) By September 1 of the current calendar year, both parties shall agree in writing to continue this agreement at the written escalator percent for the coming year, or expire the contract at the end of the current calendar year.

ATTACHMENT B - RATE SCHEDULE

A)	<div>General</div> <div>Regular Time Rates</div> <div>Crew Lead</div> <div>Operator</div> <div>Laborer</div> <div>Overtime Rates - Monday thru Saturday</div> <div>Crew Lead</div> <div>Operator</div> <div>Laborer</div> <div>Overtime Rates - Sunday and Holidays</div> <div>Crew Lead</div> <div>Operator</div> <div>Laborer</div> <div>Traffic Control (Lump Sum)</div> <div>Local Road</div> <div>Major Road 2 Lanes</div> <div>Major Road more than 2 Lanes</div>	<table><tr><td>\$130.00</td><td>Per Hour</td></tr><tr><td>\$110.00</td><td>Per Hour</td></tr><tr><td>\$90.00</td><td>Per Hour</td></tr></table> <table><tr><td>\$170.00</td><td>Per Hour</td></tr><tr><td>\$155.00</td><td>Per Hour</td></tr><tr><td>\$125.00</td><td>Per Hour</td></tr></table> <table><tr><td>\$215.00</td><td>Per Hour</td></tr><tr><td>\$200.00</td><td>Per Hour</td></tr><tr><td>\$160.00</td><td>Per Hour</td></tr></table> <table><tr><td>\$1,000.00</td><td>LS/per event</td></tr><tr><td>\$1,750.00</td><td>LS/per event</td></tr><tr><td>\$3,000.00</td><td>LS/per event</td></tr></table>	\$130.00	Per Hour	\$110.00	Per Hour	\$90.00	Per Hour	\$170.00	Per Hour	\$155.00	Per Hour	\$125.00	Per Hour	\$215.00	Per Hour	\$200.00	Per Hour	\$160.00	Per Hour	\$1,000.00	LS/per event	\$1,750.00	LS/per event	\$3,000.00	LS/per event	
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B)	<div>Equipment Mobilization per round trip</div>	<table><tr><td>\$600.00</td><td>Each</td></tr></table>	\$600.00	Each																							
\$600.00	Each																										
C)	<div>Equipment Rates</div> <div>Excavator Up to 30,000 Lbs W/Rubberized tracks</div> <div>Skid loader</div> <div>Wheel Loader</div> <div>Trucking</div> <div>Hydro Excavator Truck</div>	<table><tr><td>\$75.00</td><td>Per Hour</td></tr><tr><td>\$40.00</td><td>Per Hour</td></tr><tr><td>\$75.00</td><td>Per Hour</td></tr><tr><td>\$140.00</td><td>Per Hour</td></tr><tr><td>\$225.00</td><td>Per Hour</td></tr></table>	\$75.00	Per Hour	\$40.00	Per Hour	\$75.00	Per Hour	\$140.00	Per Hour	\$225.00	Per Hour	<div>Includes Operator</div>														
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D)	<div>CIPP Pit Excavation</div>	<table><tr><td>\$N/A</td><td>C.Y.</td></tr></table>	\$N/A	C.Y.	<div>Will be assessed through other unit prices</div>																						
\$N/A	C.Y.																										
E)	<div>Saw Cutting</div> <div>Concrete Pavement, Full Depth</div> <div>Bituminous pavement, Full Depth</div> <div>Miscellaneous</div> <div>Tipping Fees</div> <div>Select backfill</div> <div>Crushed Aggregate Base Course Gradation No. 2</div>	<table><tr><td>\$7.00</td><td>L.F.</td></tr><tr><td>\$5.00</td><td>L.F.</td></tr></table> <table><tr><td>\$75.00</td><td>Each</td></tr><tr><td>\$15.00</td><td>Per Ton</td></tr><tr><td>\$25.00</td><td>Per Ton</td></tr></table>	\$7.00	L.F.	\$5.00	L.F.	\$75.00	Each	\$15.00	Per Ton	\$25.00	Per Ton															
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\$25.00	Per Ton																										
G)	<div>Extension Period</div> <div>1) Calendar Year 2025 , change from 2024</div> <div>2) Calendar Year 2026, change from 2025</div> <div>3) Calendar Year 2027, change from 2026</div> <div>4) Calendar Year 2028, change from 2027</div>	<table><tr><td>+5%</td><td>Percent Change</td></tr><tr><td>+5%</td><td>Percent Change</td></tr><tr><td>+5%</td><td>Percent Change</td></tr><tr><td>+5%</td><td>Percent Change</td></tr></table>	+5%	Percent Change	+5%	Percent Change	+5%	Percent Change	+5%	Percent Change																	
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City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83189

File ID: 83189

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 04/30/2024

File Name: A Resolution authorizing the noncompetitive purchase of \$118,450 in goods and services from Lake City Glass, Inc. for the manufacture and installation of windows at Monona Terrace Community and Convention Center (Monona Terrace). (District 4)

Final Action:

Title: Authorizing the noncompetitive purchase of \$118,450 in goods and services from Lake City Glass, Inc. for the manufacture and installation of windows at Monona Terrace Community and Convention Center (Monona Terrace). (District 4)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 83.

Sponsors: Michael E. Verveer

Effective Date:

Attachments: Lake City Glass - Non-Competitive Selection
Request - CC Approval Required April 2024.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: scarrizal@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/13/2024	Ryan Pennington	Approve	5/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Monona Terrace	05/10/2024	Referred for Introduction		05/21/2024		
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE		05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE						

1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.				

Text of Legislative File 83189

Fiscal Note

The proposed resolution authorizes the noncompetitive purchase of windows and installation at Monona Terrace Community and Convention Center. The cost is \$118,450 and will be funded from the Building and Building Improvements capital program within Monona Terrace's 2024 adopted capital budget.

Title

Authorizing the noncompetitive purchase of \$118,450 in goods and services from Lake City Glass, Inc. for the manufacture and installation of windows at Monona Terrace Community and Convention Center (Monona Terrace). (District 4)

Body

WHEREAS, the City owns and operates Monona Terrace; and

WHEREAS, Monona Terrace requires windows to function as a community and convention center and some of the windows require replacement; and

WHEREAS, Monona Terrace has been utilizing the skill and expertise of Lake City Glass, Inc. for 9 years in both competitively selected and noncompetitively selected smaller purchases; and

WHEREAS, Monona Terrace has identified Lake City Glass, Inc. as the best available company for the manufacture and installation of windows due to their familiarity with the building the individual window measurements, dimensions and glass composition, for the reasons explained in the attached Noncompetitive Selection Request Form; and

WHEREAS, MGO 4.26(2) requires goods to be purchased using a competitive process approved by the Finance Director, and under the Finance Director's Purchasing Guidelines, Common Council approval is required to purchase goods of \$50,000 or more without a competitive process;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council hereby authorizes the Finance Director/designee to sign a contract for the purchase of \$118,450 in goods and services as described above.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 04/18/2024

Requisition Number: 24001572 (8 characters)

Requestor Name: Rundle, Dwaine

Requestor Phone Number: 608-261-4154

Requestor Email: drundle@mononaterrace.com

Fund: 2140 CONVENTION CENTER

Agency: 80 MONONA TERRACE COMM CONV CTR

- Major:
- ☒ 53*** Supplies/Goods
 - ☐ 541** Utilities
 - ☒ 542** Building/Facility Maintenance/Repair
 - ☐ 543** Software/Equipment Maintenance/Repair
 - ☐ 544** Public Works Maintenance/Repair
 - ☐ 545** Training/HR-Related Services
 - ☐ 546** Consulting/Professional Services
 - ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$118,450.00

Vendor Name: Lake City Glass

Product/Service Description: Monona Terrace Windows and Installation

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

Lake City Glass has been the vendor that has provided the windows and installation at Monona Terrace. Their familiarity with the building, the measurements and dimensions of the products we are wishing to replace, and their ability to install is the reason for this sole source request.

COMMENTS REGARDING PURCHASES OVER \$50,000

Since 2015, the City of Madison has paid Lake City Glass a total of \$136,784. Of that, \$44,500 was competitively selected, \$6,280 was non-competitively selected, and \$86,004 was made up of small purchases that fell under the threshold requiring competitive selection.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83213

File ID: 83213

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 05/01/2024

File Name: Authorize PCI Compliance Contract

Final Action:

Title: Authorizing the Mayor and the City Clerk to enter into an agreement with Windcave Inc. and Synovus Financial Corporation for payment services on behalf of Madison's Parking Utility, including PCI compliance.

Notes: Introduced by title only on 5/7/24

FixPCICompliance

CC Agenda Date: 06/04/2024

Agenda Number: 84.

Sponsors: Dina Nina Martinez-Rutherford And Michael E. Verveer

Effective Date:

Attachments: Windcave - Non-Competitive Selection Request - CC Approval Required April 2024.pdf

Enactment Number:

Author: Eric Finch

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/2/2024	Elizabeth York	Delegated	
1	2	5/2/2024	Ryan Pennington	Approve	5/8/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/01/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Transportation Committee (5/15/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/07/2024	Refer	FINANCE COMMITTEE		05/28/2024	Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.						
	Notes: Additional referral to Transportation Commission.						

1	FINANCE COMMITTEE	05/07/2024	Referred	TRANSPORTATI ON COMMISSION		
	Action Text: This Resolution was Referred to the TRANSPORTATION COMMISSION					
1	TRANSPORTATION COMMISSION	05/15/2024	Return to Lead with the Recommendation for Common Council to Adopt	FINANCE COMMITTEE	05/28/2024	Pass
	Action Text: Bremer moved to Return to Lead with the Recommendation for Common Council to Adopt, seconded by Webber. The motion passed by voice vote/other.					
1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.					

Text of Legislative File 83213

Fiscal Note

The proposed amendment authorizes a non-competitive agreement with Windcave Inc. and Synovus Financial Corporation for services related to preventing credit card data liabilities and losses in the Parking Division. The cost of the contract will be based on a percentage of credit card payments made and the Parking Division estimates it will be approximately \$200,000 per year. The contract is for a term of two years with automatic two-year renewals to be approved by the Parking Division Manager. Funding for 2024 is included in the Parking Division's operating budget. No appropriation is required.

Title

Authorizing the Mayor and the City Clerk to enter into an agreement with Windcave Inc. and Synovus Financial Corporation for payment services on behalf of Madison's Parking Utility, including PCI compliance.

Body

WHEREAS, the major credit cards brands created the PCI Security Standards Council in 2006 to implement the Payment Card Industry Data Security Standards (PCI DSS) aimed at preventing liabilities and losses related to credit card data; and,

WHEREAS, a breach of cardholder data reduces customer confidence, creates liability from fraud loss and legal actions subjecting a merchant to fines, penalties and potential loss of card acceptance; and,

WHEREAS, the PCI DSS requires a merchant to create and maintain systems to safeguard cardholder data that includes maintaining a secure network, protecting cardholder data, maintain a vulnerability management program, implement strong access control measures, regularly monitor and test the network and maintain an information security policy; and,

WHEREAS, a merchant is required to document these elements and provide an attestation of compliance and assessment questionnaire to the card brands as evidence of a system and related maintenance; and,

WHEREAS, the City of Madison Parking Utility processes a high volume of card transactions per year at Parking Utility garages, with such transactions totaling approximately seven (7) million dollars annually; and,

WHEREAS, the Parking Utility needs to achieve compliance with PCI standards for this

payment process at garages; and,

WHEREAS, noncompliance subjects the City to fines from the card brands of \$5,000 per month; and,

WHEREAS, a noncompetitive selection request form was completed and is attached to this resolution; and,

WHEREAS, costs from the contract will be based on a percentage of payments made; and,

WHEREAS, this software will support parking operational activities including PCI compliance;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the City Clerk are authorized to sign a contract as set forth above with Windcave Inc. and Synovus Financial Corporation for payment services at Parking Utility facilities for a term of two years with automatic two-year renewals to be approved by the City Parking Division Manager.

BE IT FURTHER RESOLVED the City Parking Division Manager or designee is authorized accept or reject automatic two-year renewals, so long as estimated funds for the contract will be included in the applicable Parking Division Operating Budget.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 03/29/2024

Requisition Number: (8 characters)

Requestor Name: Stefanie Cox

Requestor Phone Number: 608-265-1147

Requestor Email: scox@cityofmadison.com

Fund: 2130 PARKING UTILITY

Agency: 82 PARKING

Major:

- ☐ 53*** Supplies/Goods
- ☐ 541** Utilities
- ☐ 542** Building/Facility Maintenance/Repair
- ☐ 543** Software/Equipment Maintenance/Repair
- ☐ 544** Public Works Maintenance/Repair
- ☐ 545** Training/HR-Related Services
- ☐ 546** Consulting/Professional Services
- ☒ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$200,000.00

Vendor Name: Windcave

Product/Service Description: Credit Card Processor/Merchant of Record

☐ **\$50,000 and UNDER**

This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**

Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The Parking Division is required to upgrade our credit card readers in our garages to be pci compliant. In order to proceed with this process we will need to upgrade both the hardware and credit card processor. Our current garage equipment is with HUB Parking. HUB's offers a P2PE solution with Windcave as the processor and merchant of record. This is required in order to become pci compliant.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison does not have any past purchasing history with Windcave.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83285

File ID: 83285

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 05/06/2024

File Name: Police Grants - WDOJ Project Safe Neighborhoods
(\$12,888) and Justice Assistance Grant (\$40,000)

Final Action:

Title: Amending the Police Department's operating budget, and authorizing the Mayor and Chief of Police (or designee) to accept a Project Safe Neighborhoods grant award of \$12,888 and a Byrne Justice assistance grant of \$40,000 from the State of Wisconsin Department of Justice for overtime for patrol-level problem-oriented policing initiatives and National Integrated Ballistic Information Network (NIBIN) firearm ballistic casings investigative cases

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 85.

Sponsors: Derek Field, Satya V. Rhodes-Conway, John W.
Duncan And Nasra Wehelie

Effective Date:

Attachments:

Enactment Number:

Author: Asst. Chief J. Patterson

Hearing Date:

Entered by: jpowell@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/14/2024	Elizabeth York	Approve	6/3/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Police Department	05/06/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Public Safety Review Committee (6/12/24), Common Council (6/18/24)						
1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE		05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE						
	Notes: Additional referral to Public Safety Review Committee						

1 FINANCE COMMITTEE 05/21/2024 Referred

PUBLIC SAFETY
REVIEW
COMMITTEE

Action Text: This Resolution was Referred to the PUBLIC SAFETY REVIEW COMMITTEE

1 FINANCE COMMITTEE 05/28/2024 RECOMMEND TO
COUNCIL TO
ADOPT (15
VOTES REQUIRED)
- REPORT OF
OFFICER

Pass

Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

Text of Legislative File 83285

Fiscal Note

The proposed resolution amends the Police Department's 2024 operating budget and authorizes the acceptance of a Project Safe Neighborhoods grant award of \$12,888 and a Byrne Justice assistance grant of \$40,000 from the State of Wisconsin Department of Justice. Grant funds will be used for overtime for patrol-level problem-oriented policing initiatives and National Integrated Ballistic Information Network (NIBIN) firearm ballistic casings investigative cases. The Police Department will absorb the retirement portion of overtime benefits in its operating budget since the funder will not reimburse this expense (\$5,583).

Title

Amending the Police Department's operating budget, and authorizing the Mayor and Chief of Police (or designee) to accept a Project Safe Neighborhoods grant award of \$12,888 and a Byrne Justice assistance grant of \$40,000 from the State of Wisconsin Department of Justice for overtime for patrol-level problem-oriented policing initiatives and National Integrated Ballistic Information Network (NIBIN) firearm ballistic casings investigative cases

Body

WHEREAS, the U.S. Department of Justice has developed a nationwide Project Safe Neighborhoods (PSN) initiative to reduce violent crime, gun violence and gang activity, by linking together federal, state, and local law enforcement, prosecutors, and community leaders, to provide a multifaceted approach to deterring and punishing these illegal activities; and,

WHEREAS, this ongoing effort will allow local law enforcement to combat violent crime by building on the effective strategies and partnerships developed under PSN; and,

WHEREAS, the Wisconsin Department of Justice has made a subaward to the Police Department in the amount of \$12,888 to address violence and gun violence through an overtime initiative for patrol-level problem-oriented policing efforts.

WHEREAS, the Wisconsin Department of Justice has made a subaward to the Police Department in the amount of \$40,000 from its USDOJ Byrne Justice assistance Grant to address violence and gun violence through an overtime initiative for to expedite investigative cases that have had firearms processed through the Department's National Integrated Ballistic Information Network (NIBIN) ballistic casings system.

NOW THEREFORE BE IT RESOLVED that the Mayor and Chief of Police (or designee) are authorized to accept a Project Safe Neighborhoods grant award in the amount of \$12,888 and a Justice Assistance Grant in the amount of \$40,000 from the Wisconsin Department of

Justice.

BE IT FURTHER RESOLVED that the Police Department will absorb the retirement portion of overtime benefits into its operating budget, since the funder will not reimburse the Department for this expense for the Project Safe Neighborhood grant (\$1,591) or the Justice Assistance Grant (\$3,992).

BE IT FURTHER RESOLVED that the Police Department's operating budget is amended to appropriate any grant funds received to be used for the purposes of the grant, including modifications upon appropriate approvals from the funder.

BE IT FINALLY RESOLVED that grant funds not expended as of December 31, 2024, be carried forward until fully utilized.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83301

File ID: 83301

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 05/07/2024

File Name: Amending the Parks Division 2024 Capital Budget to receive \$10,000 in private funding support and transferring \$50,000 in existing GO authority from Madison Senior Center Courtyard project to the Lake Monona Waterfront project; and Authorizing the Mayor a

Final Action:

Title: Amending the Parks Division 2024 Capital Budget to receive \$10,000 in private funding support and transferring \$50,000 in existing GO authority from Madison Senior Center Courtyard project to the Lake Monona Waterfront project; and Authorizing the Mayor and City Clerk to enter into a contract for Purchase of Services with Sasaki Associates, Inc., to provide professional design consultant services for the first phase of implementation for the Lake Monona Waterfront (District 4, District 13, and District 14).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 86.

Sponsors: Tag Evers And Michael E. Verveer

Effective Date:

Attachments:

Enactment Number:

Author: Mike Sturm

Hearing Date:

Entered by: nmiller@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/8/2024	Robert Mulcahy	Approve	5/27/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Parks Division	05/07/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE				
1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.				

Text of Legislative File 83301

Fiscal Note

The proposed resolution amends the Parks Division's 2024 Capital Budget and transfers \$50,000 in existing GO authority from the Madison Senior Center Courtyard project (MUNIS# 12728) to the Lake Monona Waterfront (MUNIS# 17362). The Senior Center Courtyard project was substantially complete on April 24, 2024, and the proposed transfer leaves sufficient funding for project close out. Additionally, the proposed resolution authorizes the acceptance of \$10,000 in private funding support from the Friends of Nolen Waterfront to the Lake Monona Waterfront project. The proposed budget amendments align sufficient resources for design development and staff support for the first phase of master plan implementation in 2024.

The proposed resolution also authorizes the Mayor and City Clerk to enter into a contract for Purchase of Services with Sasaki Associates, Inc., for professional consultant services for the first phase of implementation of the Lake Monona Waterfront to include the Community Causeway improvements as identified in the adopted master plan. The Purchase of Services contract amount is \$600,000. If approved, funding will be available in Munis #17362.

Title

Amending the Parks Division 2024 Capital Budget to receive \$10,000 in private funding support and transferring \$50,000 in existing GO authority from Madison Senior Center Courtyard project to the Lake Monona Waterfront project; and Authorizing the Mayor and City Clerk to enter into a contract for Purchase of Services with Sasaki Associates, Inc., to provide professional design consultant services for the first phase of implementation for the Lake Monona Waterfront (District 4, District 13, and District 14).

Body

WHEREAS, in 2022, the Common Council authorized the formation of the Lake Monona Waterfront Ad-hoc Committee and approved a Design Challenge to select a professional consultant team for the Lake Monona Waterfront planning initiative (Legislative file# [68974](https://madison.legistar.com/LegislationDetail.aspx?ID=5367173&GUID=6662C705-B11D-43D1-92EF-35AC1B9D1ACD&Options=ID|Text|&Search=lake+monona+waterfront) <https://madison.legistar.com/LegislationDetail.aspx?ID=5367173&GUID=6662C705-B11D-43D1-92EF-35AC1B9D1ACD&Options=ID|Text|&Search=lake+monona+waterfront>); and

WHEREAS, the City issued a Request for Qualifications for professional consultant team submissions to participate in the Lake Monona Waterfront Design Challenge; and

WHEREAS, the Ad-hoc Committee evaluated the consultant team submissions, the teams' performance in the Design Challenge, and public survey responses; and

WHEREAS, based on the Ad-hoc Committee evaluation and scoring, the City contracted with

Sasaki Associates, Inc. ("Sasaki") to proceed with master plan development for the Lake Monona Waterfront (Legislative file# [77669](https://madison.legistar.com/LegislationDetail.aspx?ID=6197523&GUID=C968C1B0-9DA1-4BB6-86C0-8D5C124E37ED) <https://madison.legistar.com/LegislationDetail.aspx?ID=6197523&GUID=C968C1B0-9DA1-4BB6-86C0-8D5C124E37ED>); and

WHEREAS, the Ad-hoc Committee and Sasaki refined the Lake Monona Waterfront master plan based on committee, project stakeholder, and public comments; and

WHEREAS, the Ad-hoc Committee submitted a draft Lake Monona Waterfront master plan to the Common Council with the recommendation for adoption (Legislative file# [81653](https://madison.legistar.com/LegislationDetail.aspx?ID=6483377&GUID=0C50EA30-4995-42D2-A77B-0304349FE5FD&Options=ID|Text|&Search=sasaki) <https://madison.legistar.com/LegislationDetail.aspx?ID=6483377&GUID=0C50EA30-4995-42D2-A77B-0304349FE5FD&Options=ID|Text|&Search=sasaki>); and

WHEREAS, the Common Council adopted the Lake Monona Waterfront master plan (Legislative file# [81653](https://madison.legistar.com/LegislationDetail.aspx?ID=6483377&GUID=0C50EA30-4995-42D2-A77B-0304349FE5FD&Options=ID|Text|&Search=sasaki) <https://madison.legistar.com/LegislationDetail.aspx?ID=6483377&GUID=0C50EA30-4995-42D2-A77B-0304349FE5FD&Options=ID|Text|&Search=sasaki>); and

WHEREAS, the adopted Parks Division 2024 Capital Budget includes funding authorization for design development for the first phase of master plan implementation; and

WHEREAS, there are financial and logistic benefits to the City to have the Community Causeway improvements be the first phase of implementation due to their proximity to the John Nolen Drive reconstruction project; and

WHEREAS, the Community Causeway construction needs to begin in 2026 to align in succession with the timing of the John Nolen Drive reconstruction project; and

WHEREAS, Sasaki was selected for the Lake Monona Waterfront master plan design based on its expertise and experience with waterfront development through an open Request for Qualifications and Ad-hoc Committee competitive scoring process; and

WHEREAS, Sasaki has specialized knowledge of the design and construction considerations for the first phase of implementation based on their prior experience working with the Lake Monona Waterfront Ad-hoc Committee during the master plan development and during the Lake Monona Design Challenge; and

WHEREAS, Sasaki, through their on-going involvement in the Lake Monona Waterfront master plan development, has a detailed understanding of project factors necessary to successfully complete the proposed Community Causeway improvements within the identified timeframe; and

WHEREAS, the Sasaki contract total of \$600,000 includes design development and community engagement for the proposed improvements; and

WHEREAS, the Friends of Nolen Waterfront have pledged \$10,000 in private support for design services; and

WHEREAS, the Parks Division seeks to transfer \$50,000 in existing GO authority from the Madison Senior Center Courtyard (MUNIS# 12728), to the Lake Monona Waterfront project (MUNIS# 17362), to align sufficient resources for contract issuance; and

NOW THEREFORE BE IT RESOLVED, that the Parks Division 2024 Capital Budget is amended to accept \$10,000 in private support and the transfer \$50,000 in existing GO authority from the Madison Senior Center Courtyard (MUNIS# 12728), to the Lake Monona Waterfront project (MUNIS# 17362), and

BE IT FURTHER RESOLVED, that the Common Council hereby authorizes the Mayor and City Clerk to enter into a contract for Purchase of Services a form to be approved by the City Attorney, with Sasaki Associates, Inc. for professional consultant services for the first phase of implementation of the Lake Monona Waterfront to include the Community Causeway improvements as identified in the adopted master plan.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83413

File ID: 83413

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: Police Department

File Created Date : 05/10/2024

File Name: 2024 Milwaukee Republican National Convention law enforcement services intergovernmental government agreement

Final Action:

Title: Authorizing the Mayor, Police Chief and City Clerk to sign an intergovernmental agreement with the City of Milwaukee to provide support to City of Milwaukee law enforcement from July 13, 2024 through July 20, 2024; and amending the Police Department's operating budget to receive reimbursement for said expenses

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 87.

Sponsors: Satya V. Rhodes-Conway And Derek Field

Effective Date:

Attachments: 2024 Madison and Milwaukee Police IGA - Final, Public Comment - File 83413.pdf, 052824 FC Registrants Report.pdf

Enactment Number:

Author: Asst. City Attorney A. Schauer

Hearing Date:

Entered by: jpowell@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/15/2024	Elizabeth York	Approve	5/31/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Police Department	05/10/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE		05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE						

1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER	Pass
Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.				

Text of Legislative File 83413

Fiscal Note

The proposed resolution authorizes an intergovernmental agreement with the City of Milwaukee (Milwaukee) to provide support to Milwaukee law enforcement from July 13, 2024 through July 20, 2024 during the Republican National Convention. Milwaukee has received a US Department of Justice (DOJ) grant to fund security during the convention and will use these grant funds to reimburse the City of Madison for staff providing law enforcement services including wages and benefits while on duty in Milwaukee, a food per diem, lodging, and transportation costs. The resolution amends the Madison Police Department's (MPD) operating budget to receive the reimbursement, expected to be up to \$500,000.

Reimbursement may not be made for staff time while travelling to and from lodging or to and from Milwaukee or for briefing time. MPD estimates these costs could be up to \$125,000. The Finance Department will monitor the MPD budget and, if necessary, will offer an amendment later in the year to cover the unreimbursed costs. No appropriation is required at this time.

Title

Authorizing the Mayor, Police Chief and City Clerk to sign an intergovernmental agreement with the City of Milwaukee to provide support to City of Milwaukee law enforcement from July 13, 2024 through July 20, 2024; and amending the Police Department's operating budget to receive reimbursement for said expenses

Body

WHEREAS, the City of Milwaukee and the City have jointly determined that the Milwaukee Police Department will require aid to provide law enforcement services from July 13, 2024 through July 20, 2024, and that it is mutually beneficial to the general public that the Madison Police Department provide such aid when possible; and,

WHEREAS, an intergovernmental agreement would allow MPD officers to provide such supplemental law enforcement services; and,

WHEREAS, Wisconsin Statutes provide that any Wisconsin law enforcement agency may assist a requesting Wisconsin law enforcement agency with their law enforcement efforts within the requesting agency's jurisdiction; and,,

WHEREAS, under the intergovernmental agreement, the City of Milwaukee will reimburse the City for wages and benefits of Madison Police Department staff providing such law enforcement services, and will also provide a food per diem, as well as lodging and transportation during this period, using its USDOJ grant to provide security for the convention; and,

WHEREAS, the City of Madison desires to enter into an intergovernmental agreement with the City of Milwaukee for the specified 8-day period to provide law enforcement support.

NOW, THEREFORE, BE IT RESOLVED that upon the approval of the City Attorney and Risk Manager, the Mayor, Police Chief and City Clerk are authorized to sign an intergovernmental agreement with the City of Milwaukee to provide law enforcement aid for an 8-day period from July 13, 2024 to July 20, 2024.

BE IT FURTHER RESOLVED that any grant funds received are appropriated to the Police Department to be used for the purposes of the grant, including modifications upon appropriate approvals from the funder.

BE IT FINALLY RESOLVED that the Police Department's operating budget is amended to appropriate any grant funds received to be used for the purposes of the grant (expected to be up to \$500,000).

CONTRACT NUMBER: See Exhibit A
CONTRACTOR: See Exhibit A
COMMON COUNCIL RESOLUTION: 231078

Distribution via DocuSign in this order:

- Assisting agency signatories – Signature/final copy
- Chief (Fire or Police) – Signature/final copy
- Aaron Robinette – Initials/final copy
- Claudia Orugbani – Initials/final copy
- “Comptroller Senior Management” (see DocuSign address book) – Signature/final copy
- City Attorney (ACA Foundos) – Signature/final copy
- Andrea Fowler – final copy (no signature)

**Intergovernmental Agreement for Law Enforcement Services for the
2024 Republican National Convention**

I. Definitions. The following definitions apply to this Agreement.

1. **Agreement** means this Intergovernmental Agreement for Law Enforcement Services for the 2024 Republican National Convention.
2. **Assisting Personnel** means those personnel provided by Contractor to assist Milwaukee pursuant to this Agreement.
3. **Convention** means the 2024 Republican National Convention to be held in the City presently scheduled for July 15-18, 2024.
4. **In Writing** means a written communication via the official Milwaukee email account (@milwaukee.gov) of the MPD Chief, MPD Chief of Staff, or the Chief’s designees.
5. **MPD** means the City of Milwaukee Police Department.
6. **Milwaukee** means the City of Milwaukee, Wisconsin.
7. **Parties** means Milwaukee and Contractor; **Party** means Milwaukee or Contractor.
8. **Security Plan** means the security plan developed for the Convention by the U.S. Secret Service, in consultation with the Milwaukee Police Department, the Milwaukee Fire Department, and other local, state and federal agencies.
9. **Security Grant** means the grant provided to Milwaukee by the U.S. Department of Justice and/or the U.S. Department of Homeland Security to provide security for the Convention.
10. **Contractor** means the name of the Contractor identified in Exhibit A.

II. Background.

1. Milwaukee has been chosen as the host city for the Convention. Milwaukee has various security obligations for the Convention pursuant to the Security Plan and an agreement between Milwaukee, the Convention host committee, and the Republican National Committee.
2. Milwaukee requires the assistance of non-Milwaukee police personnel in support of its Convention security obligations.
3. Milwaukee expects to and/or has received the Security Grant to pay for costs associated with securing the Convention, including the law enforcement services described in this Agreement.

IV. Exhibits. Exhibits A and B are incorporated into the Agreement, and contain information and forms specific to Contractor. Contractor agrees to provide the personnel and/or equipment listed in Exhibit B, at the times as listed in Exhibit B, and with all information required of Exhibits A and B. Contractor shall submit a “Final” version of Exhibit B at the appropriate times as specified in this Agreement.

V. Additional Terms of Agreement.

1. **Authority to Execute.** The Parties each represent that they, and their signatories, possess the legal authority to enter into the Agreement and to validly and legally bind their respective Party to all terms of the Agreement.
2. **Term.** The term of the Agreement shall begin on the date of final execution of the Agreement by both Parties and shall end upon the completion of all obligations of the Agreement and participation in administrative proceedings and/or criminal and/or civil trials and/or audits by Milwaukee or Federal auditors.
3. **Amount.** Contractor shall not be paid more than the amount set forth in Exhibit B titled “Total Cost,” in the section entitled “Total Request for Reimbursement” which is the estimated total cost for Contractor’s performance under the Agreement. The amount may be increased or decreased only by written amendment of the Agreement or In Writing.
4. **Payment.**
 - 4.1 Costs Reimbursed. Contractor shall be reimbursed for costs that are all of the following, as applicable: (1) properly supported by the documentation set forth below in the section entitled “Payment Requests” and in Exhibit B; (2) included in the Agreement budget or otherwise approved In Writing; (3) for personnel time, time spent in an “on duty” status between the time Assisting Personnel check in with MPD and the time that they check out with MPD at the end of their shift, in accordance with duty assignments distributed by MPD, and in training assigned by MPD, at the rates provided in Exhibit B; (4) for transportation, mileage or airfare at current United States General Services Administration rates and policies as set forth in Exhibit B; and (5) for equipment at the rates set forth in Exhibit B and at market rate repair costs for any damage to such equipment.

Consistent with the Contractor’s collective bargaining agreement, the Parties agree that the “on duty” status of Assisting Personnel also includes the following:

1. A demobilization period of eight (8) minutes following the end-time of any shift that is at least 8 consecutive hours.
2. Time while traveling to or from their place of lodging to the duty station to which they are assigned by MPD or to the location of any training.

- 4.2 Costs Not Reimbursed. Irrespective of any costs set forth in the budget, Contractor shall not be paid for any of the following:

- 4.2.1 Milwaukee shall permit Contractor to conduct a 15-minute meeting with Contractor’s Assisting Personnel prior to when Assisting Personnel check in with MPD personnel

either at their assigned Convention facility location or when Assisting Personnel get on the MPD-provided transportation to the Convention facilities, whichever occurs earliest. Such 15-minute time period is not reimbursable by Milwaukee to Contractor; should Contractor wish to compensate its Assisting Personnel for such 15-minute period, it shall use its own funds for such purpose.

- 4.2.2 Costs in violation of any federal, state, or local law, regulation, or rule, or this Agreement.
- 4.2.3 Costs in violation of the terms of the Security Grant award letter to Milwaukee, which shall be provided to Contractor under separate cover and which shall be incorporated into the Agreement at the time the document is provided to Contractor.
- 4.2.4 Rates of pay that exceed the contractual salary and benefits of Assisting Personnel.
- 4.2.5 Hours worked outside those established by MPD unless approved In Writing. In Writing approval may be pre-approved or provided retroactively if Assisting Personnel are acting on a direct command from MPD or responding to an emergency situation which, in their professional judgment, reasonably requires them to provide services outside of their assigned work hours to protect public safety. In such instances, Assisting Personnel shall seek approval from Milwaukee MPD command at the earliest reasonable time.
- 4.2.6 Costs of personal entertainment, miscellaneous items, additional food, or transportation beyond that provided or authorized In Writing.

- 4.3 Payment Requests. Payment requests for work done or expenses occurred on or before August 16, 2024 shall be submitted to Milwaukee no later than September 16, 2024, and must include the following supporting documentation demonstrating that the costs being invoiced are both allowable and allocable to the grant. Failure to include this information in a payment request may result in the denial of the payment request:

- 4.3.1 “Final” version of Exhibit B, and all documentation required therein.
- 4.3.2 If requested, copies of the relevant portion of a collective bargaining agreement, employment contract, ordinance, law, requiring Assisting Personnel to be paid for travel time and overtime.
- 4.3.3 Such other documentation as Milwaukee may reasonably request, or which has been requested by the U.S. Department of Justice, local, state, or federal auditors.
- 4.3.4 If Contractor is budgeted to procure any items or services, it must follow the procurement rules set forth at 2 C.F.R. 200, and must maintain records and make such records available to Milwaukee upon request and must be sufficient to establish (1) the rationale for the method of purchase, (2) selection of the contract type, (3) contractor selection or rejection, and (4) the basis of the contract price (*see* 2 C.F.R. § 200.318(i)).
- 4.3.5 A completed W-9 form.

- 4.4 Timing of payments and recoupment.

- 4.4.1 Payment requests shall be reviewed in the order received. Payment is anticipated to be made within 45 days after a complete reimbursement package is received by Milwaukee. A reimbursement package is deemed to be complete after any/all requests for information made by Milwaukee to Contractor have been received and no further questions remain.
- 4.4.2 Final payment under the Agreement shall be predicated, at Milwaukee’s option, on a final audit of Contractor’s documentation by Milwaukee, state, or federal officials.

- 4.4.3 Contractor shall reimburse Milwaukee for any disbursed funds that Milwaukee, or local, state or federal auditors determine have been misused or misappropriated, or for which such auditors determine were not properly supported or were not properly allocable to the Security Grant. Such reimbursement of funds shall be due upon Milwaukee's written demand to Contractor.

5. Records, Audit, and Information Requests.

5.1 Information requested pursuant to payment requests and audit. Contractor shall furnish Milwaukee with such statements, records, reports, data, and information as Milwaukee may reasonably request to substantiate and/or investigate the basis of payment requests, and/or to meet the requirements of Milwaukee, local, state, or federal audits.

5.2 Federal Grant Record Retention Requirements. Contractor will retain those records required by 2 C.F.R. § 200.334 for a period of three years after it receives notice from Milwaukee that Milwaukee has submitted final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

5.3 Wisconsin Public Records Law. The Parties understand and agree that they are each Authorities under the Wisconsin Public Records Law, Wis. Stat. § 19.21, et seq. Irrespective of any other term of this Agreement, Contractor is obligated to retain Records for seven years from the date of the Record's creation. The requirements of this section are in addition to, and not in place of, the retention requirements of any other section or paragraph. This term shall survive for a period of seven years after termination or expiration of this Agreement.

6. **Security Information.** Contractor shall comply with all privilege and confidentiality requirements and procedures set forth by the U.S. Department of Homeland Security, the U.S. Secret Service or any other governmental entity. If Contractor has custody of a record (broadly construed to include paper or electronic formats) that contains details of security arrangements or investigations relevant to the Convention, Contractor shall, as soon as practical and without delay, notify Milwaukee of any request to disclose such record.

7. **Choice of Law and Venue.** The Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Wisconsin. Contractor and Wisconsin agree that for any claim or suit or other dispute relating to the Agreement that cannot be mutually resolved, jurisdiction and venue shall be in an appropriate court of competent jurisdiction sitting in Milwaukee County, Wisconsin. Contractor agrees to submit itself to the jurisdiction of said courts, to the exclusion of any other court that may have jurisdiction over such a dispute according to any other law, except that, if another party obtains jurisdiction over Milwaukee for claims or other actions involving or related to the Agreement in a different forum or venue, Contractor agrees that it shall submit to the jurisdiction of such forum or venue.

8. **Liability.** Except as required under section 13 (Indemnification), each Party agrees that it will be responsible for its own acts and/or omissions and those of its Assisting Personnel, officials, employees, representatives, and agents in carrying out the terms of this Agreement to the extent authorized by law and shall not be responsible for the acts and/or omissions of the other Party.

9. **Non-Discrimination.** Each Party agrees that it will not discriminate against any qualified employee, or qualified applicant for employment, on the basis of a person's protected class

membership, or based upon affiliation, or perceived affiliation, with any protected class. To the extent not in conflict with the foregoing, the Parties agree to abide by their own respective non-discrimination policies and procedures during the Term of this Agreement.

10. **No Waiver.** Irrespective of any term of this Agreement, nothing contained in this Agreement shall waive or amend, nor be construed to waive or amend any privilege, defense, limitation of liability, or immunity that either Party, their respective officials, agents, or employees may have under any applicable federal, state, local, or common law.

11. **Sam.gov profile.** Contractor is required to maintain an active profile on SAM.GOV and a Unique Entity Identification number during the term of the Agreement.

12. Independent legal entities and employment.

12.1 Independent Legal Entities. Contractor is an independent legal entity, and neither Contractor, nor Contractor's employees, agents, and/or Assisting Personnel are employees of City, nor are they entitled to any fringe benefits or any other benefits to which City's salaried employees are entitled to or are receiving. Personal income tax payments, social security contributions, insurance, and all other governmental reporting and contributions required as a consequence of Contractor receiving payment under this Agreement shall be the sole responsibility of Contractor.

City and Contractor form no joint venture or legal partnership under this Agreement.

12.2 Assisting Personnel Remain Employees of Contractor. Contractor acknowledges and affirms that Contractor remains fully responsible for any and all obligations as the employer of its Assisting Personnel, including among other things: responsibility for the payments of: (i) earnings; (ii) overtime earnings; (iii) withholdings; (iv) insurance coverage; (v) workers' compensation; (vi) death benefits; (vii) medical and legal indemnity where lawful and appropriate; and (viii) all other requirements by law, regulations, ordinance, or contract. Assisting Personnel remain employees of Contractor. Contractor shall be responsible for the payment of any compensation or death benefits to Assisting Personnel who are injured or killed while providing services to City under the terms of this Agreement. City shall reimburse Agency for those expenses to the extent required by state law. Contractor shall enter 0.00% in for the Regular and Overtime Workers' Comp. Benefit Rate in Line 15 of Exhibit B hereto.

13. **Indemnification.** The City shall indemnify Contractor and Assisting Personnel for liability to third parties incurred while Assisting Personnel are acting within the scope of their employment to fulfill the terms of this Agreement to the extent required by Wis. Stat. § 66.0313.

14. **Notices.** Any notices to be given under these terms and conditions unless otherwise stated shall be submitted via certified mail, return receipt requested, and shall be deemed delivered upon receipt of electronic delivery notice to the persons at the addresses identified "Contractor Contact Information" and "Milwaukee Contact Information" in Exhibit A.

15. **Remedies for noncompliance.** If Contractor fails to comply with any term of the Agreement Milwaukee may take one or more of the following actions:

15.1 Temporarily withhold reimbursement pending correction of the deficiency or breach;

15.2 Deny both use of funds for all or part of the activity or action not in compliance;

- 15.3 Wholly or partially suspend the Agreement;
- 15.4 Withhold further reimbursement;
- 15.5 Terminate the Agreement;
- 15.6 Take other remedies that may be legally available.

16. Termination.

16.1 Termination by Milwaukee. Milwaukee may terminate the Agreement at any time for any reason upon written notice to Contractor. Contractor will be reimbursed for its costs to date of termination and non-cancelable obligations properly incurred as set forth in the Agreement budget prior to the date of termination under the following circumstances: (1) such costs are properly documented as required in the Agreement; (2) such costs do not exceed the amount allowed under the Agreement; and (3) a report of progress to date of termination has been submitted to Milwaukee. Upon notice of termination, Contractor shall cease to incur or obligate new costs under this program. Milwaukee may terminate the Agreement without payment of costs if Contractor fails to comply with or perform any material term, condition, or obligation contained in the Agreement, and either such breach cannot be cured or, if such breach may be cured, Contractor fails to cure such breach within seven (7) calendar days after Milwaukee provides Contractor with notice of such failure.

16.2 Termination by Contractor. Contractor may terminate the Agreement if Contractor is not able to both fulfil the terms of the Agreement and ensure the public safety of its own jurisdiction due to an emergent circumstance as solely determined by the Contractor's Chief of Police. Upon Contractor's termination of the Agreement, Contractor shall fully refund to Milwaukee all costs, funds, or other prepayments that Milwaukee may have paid to Contractor pursuant to the Agreement (if any). Contractor shall be reimbursed according to the procedures set forth in the Agreement for costs incurred during any provision of Agreement services to Milwaukee. Contractor shall provide notice of termination to Milwaukee as soon as practical upon discovery of conditions requiring the termination.

17. Amendment. The Agreement may be amended only by joint written agreement between the Parties.

18. Headings. The captions and headings of paragraphs and sections in this Agreement are for convenience of reference only and shall not be construed as defining or limiting the terms.

19. Survival. The terms of the Agreement and any exhibits and attachments that by reasonable implications contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable.

20. Lobbying. Contractor agrees that no federal appropriated funds have been reimbursed or will be reimbursed, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. Funds provided pursuant to the Agreement may not be used to influence federal contracting or financial transactions.

21. Debarment. By executing the Agreement, Contractor certifies neither it, nor any of its respective principals are debarred, suspended, or proposed for debarment for federal financial assistance (e.g. General Services Administration's List of Parties Excluded from Federal Procurement and NonProcurement Programs), and that Contractor will not enter into any transactions with any subrecipients, contractors, or any of their principals who are debarred, suspended or proposed for debarment using funds provided by this Agreement. Contractor agrees that it will take all steps necessary to ensure that it and its respective principals do not become debarred, suspended or proposed for debarment for federal financial assistance. If Contractor becomes debarred, it will immediately notify Milwaukee, and such debarment may be grounds for termination of the Agreement.

22. Entire agreement, amendments, severability.

22.1 Entire Agreement. The Agreement constitutes the entire agreement between Milwaukee and Contractor concerning its subject matter and supersedes all prior agreements, discussions, representations, warranties and covenants between them concerning the subject matter of the Agreement.

22.2 Severability. If any term of the Agreement is, to any extent, held invalid or incapable of being enforced, such term shall be excluded only to the extent of such invalidity or unenforceability. All other terms of the Agreement shall remain in full force and effect and, to the extent possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term as determined by mutual agreement of the parties or, if mutual agreement fails, a Wisconsin court of competent jurisdiction.

23. Certifications and incorporation of federally required terms. The following terms and conditions are incorporated into the Addendum:

23.1 Amendment Permitted. This list of federally required contract terms may be amended by Milwaukee in the event that the Security Grant contains additional required terms.

23.2 Record Retention. Contractor certifies that it will comply with the record retention requirements detailed in 2 C.F.R. § 200.334. Contractor further certifies that it will retain all records as required by 2 C.F.R. § 200.334 for a period of three (3) years after the Term.

23.3 Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended. If this Agreement exceeds one hundred fifty thousand dollars (\$150,000), Contractor must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency (the U.S. Department of Justice) and the Regional Office of the Environmental Protection Agency (EPA).

23.4 Energy Efficiency. Contractor certifies that it will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

23.5 Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). If the Agreement exceeds one hundred thousand dollars (\$100,000), Contractor certifies that:

23.5.1 No federal appropriated funds have been paid or will be paid, by or on behalf of Contractor, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

23.5.2 If any funds other than federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, Contractor shall request from Milwaukee and provide, completed, to Milwaukee the "Disclosure Form to Report Lobbying," in accordance with its instructions as amended by "Governmentwide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96).

23.5.3 Contractor shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-contractors shall certify and disclose accordingly.

23.5.4 This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than ten thousand dollars (\$10,000) and not more than one hundred thousand dollars (\$100,000) for each such failure. Contractor certifies and affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any. FAR 52.203-12, "Limitation on Payments to Influence Certain Federal Transactions" is hereby incorporated by reference into this certification.

23.6 DHS Seal, Logo, and Flags. Contractor shall not use the Department of Homeland Security (DHS) seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific Federal Emergency Management (FEMA) pre-approval.

23.7 Federal Government is Not a Party. The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to any party pertaining to any matter resulting from the Agreement.

23.8 Domestic preferences for procurements. Pursuant to 2 C.F.R. §200.322, as appropriate and if applicable, and to the extent consistent with law, Contractor should, to the greatest extent practicable under the Agreement, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this

section must be included in all subcontracts and purchase orders for work or products under the Agreement.

23.9 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. Contractor shall not knowingly use funds under this Agreement to purchase, or enter into subcontracts to purchase, any equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of a system that is subject to 2 C.F.R. § 200.216. In the event Contractor identifies covered telecommunications equipment or services that constitute a substantial or essential component of any system, or as critical technology as part of any system that is subject to 2 C.F.R. § 200.216, during Agreement performance, Contractor shall alert Milwaukee as soon as possible and shall provide information on any measures taken to prevent recurrence.

23.10 Prohibition on confidentiality agreements. Contractor may not require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

23.11 All terms found in 2 C.F.R. § 200, Appendix II, if not incorporated elsewhere in this Addendum.

24. Organizational Structure and Law Enforcement Procedures.

24.1 Unified Incident Command. At all times while operating under this Agreement, Assisting Personnel shall be subject to the structure of supervision, command, and control coordinated by MPD through a unified incident command structure, irrespective of the rank or job title normally held by any member of Assisting Personnel within their own agency.

24.2 Lead Local Law Enforcement Agency and Assignments. MPD is the lead local law enforcement agency for purposes of the Convention Security Plan. The Milwaukee Police Chief, or their designee, will communicate the specific assignments for Assisting Personnel to Contractor's commanding officer. Should Contractor object to any specific assignment, it shall make an objection to MPD and MPD shall reasonably attempt to accommodate the objection. The decision of the MPD regarding the objection and the requirements of the Security Plan shall control.

24.3 Policies and Law to Apply. Assisting Personnel will abide by applicable MPD policies, the lawful commands of the MPD Chief of Police and their designees, City of Milwaukee Municipal Code of Ordinances, Wisconsin law, and the United States Constitution. Rules of engagement and applicable standard operating procedures are available at <https://milw.sharepoint.com/:f:/r/sites/MPDRNCInformationCenter/Shared%20Documents/General?csf=1&web=1&e=KpTEFq> (see "Outside Agency Documents" 🗂 "Files" 🗂 "Wisconsin

Intergovernmental Agreements Documents" folder) and must be complied with at all times by Assisting Personnel. All other documents are available from Milwaukee upon request. To activate this link, and access these documents, please request access by contacting the MPD RNC Planning Unit by email at MPD_RNC2024@milwaukee.gov or by telephone at (414) 935-7171.

24.4 Police Authority. Most Assisting Personnel duty assignments shall include the assignment of at least one MPD officer. Should an arrest or stop be required, the MPD officer shall

conduct the arrest, and Assisting Personnel shall assist as directed. Assisting Personnel shall not conduct arrests or stops unless required to do so by emergent circumstances in which an MPD officer is not available or capable of conducting the arrest or stop. In such cases, the arresting officer shall include an MPD officer at his/her earliest opportunity and shall provide that MPD officer with all relevant and/or requested information. This Agreement is a request for assistance pursuant to Wis. Stat. §§ 66.0301, 66.0313, and 66.0513 pursuant to which a responding Wisconsin officer may assist with an arrest, notwithstanding any other jurisdictional provision.

24.5 Conformance to Security Plan. All functions and duties to be performed by Assisting Personnel shall conform to the Security Plan, as relayed by the MPD Chief of Police and their designees.

25. Assisting Personnel and Responsibilities.

25.1 Assisting Personnel to Participate in Training. Upon reasonable advance written notification from MPD, Assisting Personnel shall participate in Convention training activities (whether in person or online) that are coordinated by MPD. MPD shall make reasonable efforts to coordinate the training schedule with Contractor.

25.2 Services Limited. Assisting Personnel shall only provide services in which they are already experienced and for which they are licensed or certified under the law of Contractor.

25.3 Field Operations Guide. MPD presently expects to provide a Field Operations Guide to Assisting Personnel as they arrive in Milwaukee, with which Assisting Personnel shall comply at all times while functioning under the terms of the Agreement.

25.4 Assisting Personnel to Participate in After Action Activities. At the request of Milwaukee, Contractor shall reasonably provide information, participate in debriefings, respond to information requests required for insurance or audit purposes, and reasonably aid Milwaukee in the prosecution or defense of any civil or criminal proceedings related to Contractor's performance under the Agreement or in any matter in which Assisting Personnel or Contractor is identified by Milwaukee as a witness. Such assistance shall include the provision of personnel or other records in administrative, criminal, and/or civil proceedings as reasonably requested by Milwaukee.

25.5 Assisting Personnel Criteria. Each Assisting Personnel provided by Contractor shall meet each of the following criteria:

25.5.1 Be licensed or certified as a law enforcement officer or equivalent by Contractor.

25.5.2 By reason of experience, training, and physical fitness, be qualified and capable of performing the duties required of an active duty licensed or certified police officer assigned to an event of the Convention's size and scope.

25.5.3 If assigned to the Major Incident Response Team, have completed Mobile Field Force training or its equivalent and other training as required by MPD or the United States Secret Service.

25.5.4 Employed as a licensed or certified non-probationary officer with at least 1 year of service by Assisting Governmental Unit and be an officer in good standing at all times until the completion of the Convention.

25.5.5 Have not been (i) sued in an individual capacity and adjudicated as liable for violations of the U.S. Constitution, or (ii) have sustained complaints for the use of excessive, unreasonable or unnecessary force within the last five years.

25.6 Declining Personnel. At any time, Milwaukee may decline assignment or deployment of any Assisting Personnel without cause or explanation. In the event such personnel are declined through no fault of Contractor or Assisting Personnel, Milwaukee shall reimburse Contractor for any costs budgeted for under the Agreement and already incurred.

25.7 Assisting Personnel Equipment.

25.7.1 Each Assisting Personnel shall be equipped by Contractor at Contractor's own expense with a seasonally appropriate patrol uniform and equipment, including service belt, service weapon, radio, and personal soft ballistic body armor. Assisting Personnel shall not bring to their assignments any chemical or other non-lethal munitions except as authorized by MPD via the sanctioned equipment list described below.

25.7.2 A complete, sanctioned, equipment list is will be provided to Contractor at least sixty (60) days before the Convention. Any equipment, gear, service weapons or munitions that are not included on the equipment list may not be used by Assisting Personnel as part of their assignments unless MPD consents to the use of such In Writing.

25.7.3 Assisting Personnel may not bring or utilize any demo equipment provided at low or no cost by a supplier seeking to demonstrate new equipment.

26. **Milwaukee Responsibilities.** In addition to Milwaukee's lead law enforcement agency responsibilities for the Convention, Milwaukee will provide the following:

26.1 Training. Training for Assisting Personnel, as and if determined necessary by MPD or the United States Secret Service.

26.2 Lodging and Food. Milwaukee will provide lodging for Assisting Personnel whose home agency is located more than 50 road miles outside of Milwaukee. Milwaukee will also provide a per diem for all Assisting Personnel for those times that they are stationed in Milwaukee, as specified in Exhibit B. Any expenditures for food or lodging outside of those provided by Milwaukee shall be at Assisting Personnel or Contractor's own expense.

27. **Discipline / Probable Cause Matters.** Milwaukee shall refer disciplinary matters involving Assisting Personnel to Contractor. Based on the judgment of Milwaukee, if a particular matter represents probable cause for the issuance of a criminal complaint, then such matter shall be referred directly to MPD or an external law enforcement agency for investigation with appropriate notice to Contractor.

IN WITNESS WHEREOF, the City and Contractor have fully executed this Agreement as of the date of the final signature below:

CITY OF MILWAUKEE,
A Municipal Corporation

By Its Milwaukee Police Department

By: _____
Chief Jeffrey B. Norman

Date: _____

CONTRACTOR:

CITY OF MADISON, WISCONSIN
a municipal corporation:

By: _____
Satya Rhodes-Conway, Mayor

Date: _____

Approved:

By: _____
David P. Schmiedicke, Finance Director

By: _____
Maribeth Witzel-Behl, City Clerk

Date: _____

Date: _____

Approved as to Form:

By: _____
Eric T. Veum, Risk Manager

By: _____
Michael R. Haas, City Attorney

Date: _____

Date: _____

(City Comptroller) Date: _____

Date: _____

____ Initials (Comptroller Staff)

____ Initials (Comptroller Staff)

Examined and approved as to form and execution this ____ day of _____,
2024.

Assistant City Attorney

From: [Nicholas Davies](#)
Sent: Tuesday, May 28, 2024 8:35 AM
To: [Finance Committee](#)
Cc: [Martinez-Rutherford, Dina Nina](#); chief@cityofmadison.com
Subject: No to 83413 - \$125k donation to the RNC

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Finance Committee,

The RNC should be responsible for the costs of securing their own event, particularly given the collection of criminals and provocateurs they'll be bringing into our state.

If Madison PD were being loaned out to Milwaukee at cost, or even at market rate, this would be different. But according to this item's fiscal note, there are about \$125k costs that Milwaukee will not be reimbursing, and which Madison PD may seek reimbursement of from the City of Madison.

That means this item constitutes a \$125k in-kind donation to the RNC. That's something I absolutely do not want a single cent of my taxes going towards. Never thought I'd have to tell the City of Madison not to donate to the Republican Party, but here we are.

Thank you,

Nick Davies
3717 Richard St

Public Comment Registrants Report

05/28/2024 04:30 PM - Finance Committee				Representing Organization			Lobbying	
Agenda Item	Name	Support	Speaking	Y/N	Name(s)	Paid	Duties	Rep
Registered								
AGENDA ITEM: 4 Authorizing the Mayor, Police Chief and City Clerk to sign an intergovernmental agreement with the City of Milwaukee to provide support to City of Milwaukee law enforcement from July 13, 2024 through July 20, 2024; and amending the Police Department’s operating budget to receive reimbursement for said expenses								
4 05/28/24 08:21 AM	Nicholas Davies District: 15 3717 Richard St Madison, WI 53714	Oppose	No	No				
		Support: 0 Opposed: 1 Neither: 0 Counts distinct registrants and removes duplicate votes						
		Total Registrants: 1						
		Meeting Watchlist: 0						



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83431

File ID: 83431

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 05/14/2024

File Name: Authorizing a non-competitive service contract with IKM Building Solutions, Inc. and a non-competitive purchase of equipment from Vyron Corporation for replacement of three ventilation fans associated with the Monona Terrace tunnel fire alarm system.

Final Action:

Title: Authorizing a non-competitive service contract with IKM Building Solutions, Inc. and a non-competitive purchase of equipment from Vyron Corporation for replacement of three ventilation fans associated with the Monona Terrace tunnel fire alarm system. (District 4)

Notes: Jon Evans

CC Agenda Date: 06/04/2024

Agenda Number: 88.

Sponsors: Michael E. Verveer

Effective Date:

Attachments: IKM Building Solutions - Non-Competitive Selection Request - CC Approval Required May 2024.pdf, Vyron Corporation - Non-Competitive Selection Request - CC Approval Required May 2024.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/23/2024	Robert Mulcahy	Approve	6/12/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE					
1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.					

Text of Legislative File 83431

Fiscal Note

The proposed resolution authorizes a sole source contract with IKM Building Solutions for labor to replace three ventilation fans at a cost of \$224,700 (\$74,900 each) and a sole source purchase order with Vyron Corporation for the three fans at a cost of \$212,000 (\$70,667 each) for the Monona Terrace tunnel. The total cost is \$456,700, including \$20,000 contingency for potential unforeseen issues. Funding is available in the 2024 Traffic Engineering Adopted Capital Budget (Munis #12730). No additional appropriation is required.

Title

Authorizing a non-competitive service contract with IKM Building Solutions, Inc. and a non-competitive purchase of equipment from Vyron Corporation for replacement of three ventilation fans associated with the Monona Terrace tunnel fire alarm system. (District 4)

Body

WHEREAS, the Monona Terrace tunnel has four ventilation fans associated with its fire alarm system that evacuate smoke in the event of a fire; and

WHEREAS, the four (4) fans were installed in 1997 and are in need of repairs (3) or replacement (1); and

WHEREAS, a previous contract with IKM Building Solutions in 2023 resulted in the installation of (1) replacement fan and the project team was then able to confirm scope for the remaining (3) fans; and

WHEREAS, it was determined that the remaining (3) fans are unrepairable and will need to be replaced.

WHEREAS, the City will purchase the (3) replacement fans directly from Vyron Corporation and hand it over to IKM Building Solutions for installation. IKM Building Solutions contract would include removal of the old fans, installation of the new fans, fabrication and installation of new ductwork connections, supports, isolators and miscellaneous work required to complete the installation; and

WHEREAS, the cost for the purchase order with Vyron Corporation would be \$212,000.

WHEREAS, Engineering Facilities Management has reviewed available products and suppliers and identified Vyron Corporation's ventilation fans as the best option for the replacement for the reasons explained in the attached Noncompetitive Selection Request Form; and

WHEREAS, MGO 4.26(2) requires goods to be purchased using a competitive process approved by the Finance Director, and under the Finance Director's Purchasing Guidelines, Common Council approval is required to purchase goods of \$50,000 or more without a competitive process; and

WHEREAS, the cost for the contract with IKM Building Solutions would be \$224,700.

WHEREAS, for the reasons stated in the attached Noncompetitive Selection Request Form, the proposed contract with IKM Building Solutions meets the exception to the bidding process in section 4.26(4)(a)7. which states "A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant";

WHEREAS, under sec. 4.26(4)(b), of the Madison General Ordinances if the aggregate amount of the fee for services will be \$50,000 or more and the contract was not subject to a competitive bidding process, the contract shall meet one of the other requirements of sec. 4.26(4)(a) and be approved by the Common Council;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to execute a service contract not to exceed \$224,700 with IKM Building Solutions, and

BE IT FURTHER RESOLVED, that the Common Council hereby authorizes the purchase of equipment from Vyron Corporation in the amount of \$212,000, and

BE IT FINALLY RESOLVED, that upon request by IKM Building Solutions and/or Vyron Corporation for additional labor or equipment costs, and approval of said request by the City Engineer, the Common Council authorizes the Finance Director to approve Purchase Order Change Orders and/or the Mayor and City Clerk to sign contract amendments up to a maximum combined total of \$20,000.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/01/2024

Requisition Number: (8 characters)

Requestor Name: Jon Evans

Requestor Phone Number: 608-243-5893

Requestor Email: jevans@cityofmadison.com

Fund: 1100 GENERAL

Agency: 40 ENGINEERING

Major:

- ☐ 53*** Supplies/Goods
- ☐ 541** Utilities
- ☒ 542** Building/Facility Maintenance/Repair
- ☐ 543** Software/Equipment Maintenance/Repair
- ☐ 544** Public Works Maintenance/Repair
- ☐ 545** Training/HR-Related Services
- ☐ 546** Consulting/Professional Services
- ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$224,700.00

Vendor Name: IKM Building Solutions

Product/Service Description: Install of 3 Large Fans for Monona Terrace Tunnel

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☒ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

This is a followup to Fan Repair Work in the MT Tunnel from Late 2023 and Early 2024.

There are 4 fans that connect to the MT Tunnel Fire Alarm. All 4 fans were in a state of disrepair due to water intrusion and are in need of replacement/rehab. We decided to complete work on 1 fan in late 2023/early 2024 to determine the full scope of work. We are now ready to work on the remaining 3 fans.

This request is for labor to install the 3 remaining fans. I will submit a request for the associated equipment shortly as well. If these requests get approved, I would also route a resolution to get CC Approval.

Doran has previously determined this is a replacement project and not subject to Public Works Rules. This would also be subject to a Class 1 Notice and I would have En Admin post that for us but only if we proceed and CC approves.

We have been working with a mechanical contractor partner on this project, Kilgust (IKM Building Solutions). They are in process of completing the first fan install (once it arrives in early June). They have been excellent to work with and are doing high quality work and are available and familiar with all the issues associated with working around MT. I would like to continue to work with them on the remaining installs. Their pricing has been fair and open book and they use industry normal labor rates for journey steamfitters.

Install Labor would be $\$74,900 \times 3 = \$224,700$ (this request) labor includes associated demo, ductwork install, etc request) labor includes associated demo, ductwork install, etc

Each fan to buy from Vyron is $\sim \$70,667 \times 3 = \$212,000$. (separate request)

TOTAL Budget: \$436,700
Munis Account 12730

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid IKM Building Solutions a total of \$140,843 subce 2020. Of that, \$57,233 was non-competitively selected, \$57,285 was competitively selected, and the remaining \$26,325 was made up of small purchases under the threshold requiring competitive selection. Additionally, a non-competitively selected contract has a balance of \$89,900, not yet paid.

Date: 05/08/2024

Submit



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/01/2024

Requisition Number: (8 characters)

Requestor Name: Jon Evans

Requestor Phone Number: 608-243-5893

Requestor Email: jevans@cityofmadison.com

Fund: 1100 GENERAL

Agency: 40 ENGINEERING

Major:

- ☐ 53*** Supplies/Goods
- ☐ 541** Utilities
- ☒ 542** Building/Facility Maintenance/Repair
- ☐ 543** Software/Equipment Maintenance/Repair
- ☐ 544** Public Works Maintenance/Repair
- ☐ 545** Training/HR-Related Services
- ☐ 546** Consulting/Professional Services
- ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$212,000.00

Vendor Name: Vyron Corporation

Product/Service Description: Equipment Only - 3 Large Exhaust Fans for MT Tunnel

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☒ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

This is a followup to Fan Repair Work in the MT Tunnel from Late 2023 and Early 2024.

There are 4 fans that connect to the MT Tunnel Fire Alarm. All 4 fans were in a state of disrepair due to water intrusion and are in need of replacement/rehab. We decided to complete work on 1 fan in late 2023/early 2024 to determine the full scope of work. We are now ready to work on the remaining 3 fans.

This request is for procurement of the fans (equipment only). I will submit a request for the associated labor shortly as well. If these requests get approved, I would also route a resolution to get CC Approval.

We were hoping that we could repair 2 of the 4 fans and not need replacements. That is not possible. In addition we determined it is in our best interest to order a fan that exactly matches the existing - if we try to change things, like we did with the first fan replacement it results in some electrical upgrades that we would like to avoid. So the exact fan replacement from Greenheck is only available through their rep/distributor, Vyron Corporation. We need 3 Greenheck fans to facilitate this install as quickly as possible and hopefully by the end of 2024. Greenheck Fans are 25 week lead time from date we issue PO and order. MFD has told us compliance is required or action will be taken.

Each fan is ~\$70,667 x 3 = \$212,000. (this request)

Install labor is an additional \$74,900 x 3 = \$224,700 (separate request) labor includes associated demo, ductwork install, etc

TOTAL Budget: \$436,700

Munis Account 12730

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid Vyron Corporation a total of \$98,048 since 2015, all consisting of small purchases under the threshold requiring competitive selection.

Date: 05/08/2024

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83449

File ID: 83449

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 05/14/2024

File Name: Authorizing the Parks Division to submit, and if awarded, to accept a grant of \$12,000,000 from the U.S. Department of Transportation Federal Highway Administration for the Lake Monona Waterfront Project and authorizing the Mayor and City Clerk to enter i

Final Action:

Title: Authorizing the Parks Division to submit, and if awarded, to accept a grant of \$12,000,000 from the U.S. Department of Transportation Federal Highway Administration for the Lake Monona Waterfront Project and authorizing the Mayor and City Clerk to enter into a contract with the U.S. Department of Transportation Federal Highway Administration to accept the grant award. (District 4, District 13 and District 14)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 89.

Sponsors: Yannette Figueroa Cole, Michael E. Verveer, Tag Evers, Derek Field And Nasra Wehelie

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: nmiller@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/16/2024	Robert Mulcahy	Approve	6/3/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Parks Division	05/14/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE				
1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.				

Text of Legislative File 83449

Fiscal Note

The proposed resolution authorizes the Parks Division to apply for and accept if awarded, grant funding from the U.S. Department of Transportation Federal Highway Administration's Active Transportation Infrastructure Investment Program (ATIIP). The grant will fund a portion of the costs of improvements of the Lake Monona Waterfront Project. The City must demonstrate that it has \$3,600,000, or at least 20 percent of the proposed project costs in match funding for this project. The Parks Division's 2024 Adopted Capital Improvement Plan authorizes \$6,000,000 for Lake Monona Waterfront Improvements during the 2026 budget year. The Parks Division's published Agency Request for 2025 is consistent with the 2024 Adopted Capital Improvement Plan. If the grant is awarded, the Parks Division's Capital Improvement Plan will be amended to reflect a total project cost of up to \$18,000,000 and appropriate the grant funding of up to \$12,000,000 within Munis #17362.

Title

Authorizing the Parks Division to submit, and if awarded, to accept a grant of \$12,000,000 from the U.S. Department of Transportation Federal Highway Administration for the Lake Monona Waterfront Project and authorizing the Mayor and City Clerk to enter into a contract with the U.S. Department of Transportation Federal Highway Administration to accept the grant award. (District 4, District 13 and District 14)

Body

WHEREAS, the U.S. Department of Transportation Federal Highway Administration has established the Active Transportation Infrastructure Investment Program (ATIIP), an initiative dedicated to improving the safety, efficiency, and reliability of active transportation networks and communities; and,

WHEREAS, the ATIIP grant will allow communities to identify, prioritize, and implement improvements to the largest barriers to safe, accessible, and equitable pedestrian and bicycle network connectivity through the development of infrastructure that will provide substantial additional opportunities for walking and bicycling; and,

WHEREAS, the ATIIP grant supports the enhancement of the resiliency of on-and off-road active transportation infrastructure and help protect the environment; and,

WHEREAS, the ATIIP grant supports the improvement of quality of life in disadvantaged communities through the delivery of safe, environmentally sustainable multimodal transportation infrastructure; and,

WHEREAS, the Lake Monona Waterfront Master Plan adopted by the Common Council on

April 16, 2024 (Legislative File #81653) outlines improvements to the John Nolen Drive causeway that maximizes park space and creates a lakeside linear park with the multi-use trails that connect south Madison to downtown via the Community Causeway; and,

WHEREAS, the Community Causeway will become a gateway experience for all types of users to enjoy the breathtaking views of the lake and the Madison city skyline whether using the path to move quickly from one part of town to the other or moving slowly through the space and pausing to rest; and,

WHEREAS, the Lake Monona Waterfront Master Plan includes a vision for the use of green infrastructure, such as bioswales, rain gardens, floating wetlands, and pervious paving that will both reduce the impact that the path has on the environment as well as serve as an educational opportunity that connects people to nature; and,

WHEREAS, the redesigned linear park will support the paths by adding protection and separation from high-speed motor traffic to create a safer and more reliable transportation network; and,

NOW, THEREFORE, BE IT RESOLVED that the Parks Division is authorized to apply for an Active Transportation Infrastructure Improvement Program grant to fund a portion of the costs of the Lake Monona Waterfront Improvement Project and take the following actions related to the Grant:

BE IT FURTHER RESOLVED that, if awarded the grant, the Mayor and City Clerk are authorized to sign a grant agreement with the US Department of Transportation Federal Highway Administration for the Active Transportation Infrastructure Improvement Program grant, in a format approved by the City Attorney, and any other documents necessary to comply with the grant requirements and to secure the grant funding; and,

BE IT FURTHER RESOLVED that, if awarded the grant, the Parks Division's 2025 capital budget request will be revised to reflect grant revenue of up to \$12,000,000 and expenditures in the amount of the grant funds awarded with total project budget up to \$18,000,000; and,

BE IT FINALLY RESOLVED that the Mayor and Clerk are hereby authorized to execute the above documents and any other documents related to this transaction in a form to be approved by the City Attorney.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83481

File ID: 83481

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 05/15/2024

File Name: Approving the 2024 Neighborhood Grant Program recommendations, authorizing the execution of agreements required to administer the program, authorizing the Planning Division Director and Finance Director to execute grant agreements on behalf of the City, a

Final Action:

Title: Approving the 2024 Neighborhood Grant Program recommendations, authorizing the execution of agreements required to administer the program, authorizing the Planning Division Director and Finance Director to execute grant agreements on behalf of the City, and authorizing the acceptance of any grant-funded improvements to be located on City-owned lands.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 90.

Sponsors: Satya V. Rhodes-Conway

Effective Date:

Attachments: 2024 NGP_Recommendations.pdf

Enactment Number:

Author: Linda Horvath, Planner

Hearing Date:

Entered by: lhorvath@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/15/2024	Maggie McClain	Approve	6/4/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Department of Planning and Community and Economic Development	05/15/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE	05/28/2024
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE				
1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER		Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.				

Text of Legislative File 83481

Fiscal Note

The proposed resolution authorizes the City's execution of grant agreements for the 2024 Neighborhood Grant Program. The 2024 program awards \$22,339 to various community groups that support neighborhoods and designates \$7,661 for maintenance reserves (\$30,000 total). The funding is available in the Planning Division's 2024 Adopted Operating BUDget (65110-54815-00000). No additional City appropriation required.

Title

Approving the 2024 Neighborhood Grant Program recommendations, authorizing the execution of agreements required to administer the program, authorizing the Planning Division Director and Finance Director to execute grant agreements on behalf of the City, and authorizing the acceptance of any grant-funded improvements to be located on City-owned lands.

Body

WHEREAS, the Neighborhood Grant Program provides funds to neighborhood associations, business associations, and other community groups for activities that promote strong neighborhoods, and includes grants for Community Enhancement projects and Neighborhood Leadership and Capacity Building activities; and

WHEREAS, 18 eligible grant applications were submitted, requesting a total of \$61,208; and

WHEREAS, the City has been awarding Neighborhood Grants for over 20 years and a growing number of previously funded projects require repairs or significant maintenance, so any funds not granted or spent each year are available for such work; and

WHEREAS, the Planning Division Staff Review Team convened to review grant applications, make recommendations for funding, and determine conditions to be included in the associated grant agreements; and

WHEREAS, it is common for some of the grant applications to request the use of City-owned lands for the location of a neighborhood project; for example, parks, greenways, stormwater outlots, bike paths, and/or public right-of-way; and

WHEREAS, applications requesting the use of City-owned lands shall require additional review by applicable City staff, as a condition of approval for the grant agreement; and

WHEREAS, in those cases, in addition to the grant agreement, a sponsoring Neighborhood Association shall sign a Letter of Agreement with the City, drafted by the City's Office of Real Estate Services, whereby the area Neighborhood Association assumes all long-term maintenance and financial responsibilities for the approved grant project, in exchange for the City's ownership of the approved private improvements on City-owned lands; and

WHEREAS, the City's ownership of the improvements on City-owned land allows the project to move forward without insurance and annual fee requirements that would otherwise be difficult for a Neighborhood Association to obtain; and

WHEREAS, the Planning Division Staff Review Team recommends awarding 9 grants totaling \$22,339 as well as setting aside \$7,661 for maintenance reserves, for a total budget of \$30,000.00. A copy of said recommendations that are attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED, that the Common Council hereby approves the 2024 Neighborhood Grant Program recommendations and conditions made by the Planning Division Staff Review Team and authorizes the Planning Division Director and the Finance Director, to execute all agreements required to administer the program on behalf of the City with the grantees and for the amounts shown in the attachment, in a form approved by the City Attorney; and

BE IT FURTHER RESOLVED, that the City shall accept ownership of any private improvements placed upon public lands, in exchange for a sponsoring Neighborhood Association's written agreement to assume long-term maintenance of said improvements, on a form approved by the City Attorney's Office; and

BE IT FINALLY RESOLVED, that any unspent funds may be added to the maintenance reserve for approved grant agreements, or be used for purposes to support neighborhood focused planning efforts or for purposes that are consistent with the Planning Division's Placemaking Fund.

2024 Neighborhood Grant Program Planning Division Recommendations							
Projects recommended for funding			Avg. Score	Rank	Grant Request	Rec. Amt.*	Conditions
Bay Creek Neighborhood Association, Inc. (BCNA)	District 13 - Tag Evers	<u>Building Community with a Small Gathering Space</u> - create a third space, at Bernie's Beach to help build community and intergenerational appeal with an ADA accessible checkers/chess concrete game table, backgammon placemat, Little Free Library, and bike repair stand.	77	1	\$ 4,294.00	\$ 4,294.00	Planning Division must approve a revised detailed budget and scope of services; Parks Division and Privilege in Streets review process required for site plan and maintenance plan and agreement; Grantee must sign and adhere to maintenance agreement.
5+ people in Summit Woods Area - Kim Sprecker, Alice Buechner, Dorit Bergen, Jakob Scogin, Tim Hughes, William Busch, Steph Judge, Janice Bucholtz, Laurie Ysen, Christine Boyd	District 10 - Yannette Figueroa Cole	<u>Summit Woods Enrichment Committee Initiatives</u> - Create and distribute a survey targeting the interests of our apartment neighbors, a neighborhood flyer to better inform residents of the Enrichment Committee's objectives and neighborhood directory to promote social efforts and create cohesiveness between neighbors.Host a Spring Festival to reconnect after a long winter of isolation.Provide ongoing support of other family/community events.	67	2	\$ 5,000.00	\$ 5,000.00	Planning Division must approve a revised, detailed budget and scope of services; applicant to contact Parks Division for necessary permits; survey of neighbors and promotion of events must be inclusive of area renters and Planning Division must review and approve these materials and approach; Grantee must provide survey results and other deliverables specified in City contract as part of Project Closeout Report.
Neighborhood House Community Center Inc.	District 13 - Tag Evers	<u>Little Free Pantries and Mobile Produce Cart</u> - build and install Little Free Pantries around the Greenbush Neighborhood and a mobile produce cart in Neighborhood House's green space at 29 S. Mills St. to alleviate food insecurity, serve as a community art project, and connect residents to their local food resources.	66	3	\$ 1,900.00	\$ 1,900.00	Planning Division must approve a revised, detailed budget, and scope of services; Planning Division must review and approve design and site plan for produce shelving proposed for Neighborhood House property; All Little Free Pantries need to meet the zoning code supplemental regulations for a mission box (accessory), as listed in Sec. 28.151.
Allied-Dunn's Marsh Neighborhood Association, Inc. (ADMNA)	District 10 - Yannette Figueroa Cole	<u>Neighborhood Association Promotion and Community Building</u> - increase awareness of ADMNA with increased attendance at neighborhood and community events; connect residents to local agencies and social services; identify residents interested in volunteering and serving with the neighborhood association, and building community connections through culturally-relevant team-building activities.	62	4	\$ 1,280.00	\$ 1,280.00	Planning Division must approve a revised, detailed budget and scope of services; Grantee will provide Planning Division with numbers of new association members and those who participate in culturally relevant team building activities in Spanish.
North Street Neighborhood Association, Inc.	District 12 - Amani Latimer Burris	<u>Two Neighborhoods, One Association: Bringing New Neighbors Together</u> - in November 2023, the Emerson East and Eken Park Neighborhood Associations merged to create the North Street Neighborhood Association. We'll distribute a one-time mailer to residents to inform them of the new association, website and contact information, seek feedback/input from neighbors, and promote the merger and ask folks to fill out the survey at the Eken Park Fest in August and 2nd Emerson-East/Eken Park Art Walk in September.	61	5	\$ 1,500.00	\$ 1,500.00	Planning Division must approve a revised, detailed budget and scope of services; survey and promotion of it must be inclusive of renters in the area and Planning Division must approve survey and promotion approach; upon project completion, NSA will provide survey results with final Project Closeout Report.

Projects recommended for funding			Avg. Score	Rank	Grant Request	Rec. Amt.*	Conditions
West District Saturday Family Reading Project	District 1 - Barbara Harrington-McKinney	<u>West District Saturday Family Reading Project</u> - a neighborhood-led initiative aimed at addressing the student achievement gap in reading proficiency for low-income families. The Project intends to disrupt the crisis in the Madison School District's Elementary Schools where 48.1% of Black students are reported not proficient in reading resulting in a Black-White achievement gap of 57.4 percentage points /WISEdash Public Portal. Forward	59	6	\$ 3,000.00	\$ 3,000.00	Planning Division must approve a revised, detailed budget and scope of services; upon project completion, grantee will provide Planning Division with records of attendance at events, reading proficiency outcomes and graduation results as part of final Project Closeout Report.
Lake Edge Neighborhood Association, Inc. (LENA)	District 15 - Dina Nina Martinez-Rutherford	<u>Lake Edge Boulevard Median Planting</u> - beautify and fortify the median of Lake Edge Boulevard, a lovely divided street that runs from Lake Edge Park to the corner of Buckeye and Monona Drive by replacing the grass on the end caps of each median with native drought tolerant perennials and prairie grasses using the support of a Master Gardener.	59	6	\$ 2,500.00	\$ 2,500.00	Planning Division must approve a revised, detailed budget and scope of services; Privilege in Streets and Forestry review and approval for plantings, site plan and management plan; Grantee must sign and adhere to maintenance plan; City Engineering Adopt-a-Median review and requirements must be adhered to for type of plantings, location, planting permits and volunteer to work in right of way waivers.
Madison Northside Planning Council, Inc.	District 18 - Charles Myadze and District 12 - Amani Latimer Burris	<u>Revitalizing & Catalyzing Northside Neighborhood Leadership & Infrastructure</u> -catalyze much more active community leadership at the neighborhood level (formal and informal) by gathering neighborhood groups to share a meal and stories of successes, project examples, pressing issues and promising practices. Neighborhoods will be encouraged to plan some event/activity in their own	56	8	\$ 1,500.00	\$ 1,500.00	Planning Division must approve a revised, detailed budget and scope of services; Planning Division must approve the project scope and budget of individual neighborhood projects as they are proposed, and individual groups must adhere to Neighborhood Grant Program terms for eligible project activities and expenses.
Carpenter-Ridgeway Neighborhood Association	District 12 - Amani Latimer Burris	<u>Neighborhood Repairs & Improvements</u> - repair the Little Free Library and Kiosk in Carpenter Ridgeway Park and the metal sign welcoming people into the Carpenter-Ridgeway Neighborhood at the corner of Fair Oaks and Commercial Avenue was damaged (it appears to have been hit by a car).	55	9	\$ 1,365.00	\$ 1,365.00	Planning Division must approve a revised, detailed budget and scope of services; Parks Division must review and approve proposal for repairing Little Free Library and kiosks in Carpenter-Ridgeway Park;existing PIS agreement and maintenance plan must be adhered to for the replacement of damaged neighborhood sign.
Projects not recommended for funding due to insufficient funds			Avg. Score	Rank	Grant Request	Rec. Amt.*	Conditions
Bayview Foundation, Inc.	District 13 - Tag Evers	<u>Southeast Asian art piece</u> - textile artwork for the Senior Lounge in the community center facilitated by Bayview staff members Pa Der Lor and Tess Stroh. Up to 20 senior resident artists will be involved in the creation of the artwork. The piece will reflect themes of home, security, health and wellbeing.	54	10	\$ 5,000.00	NA	

Capitol Neighborhoods Inc.	District 4 - Michael Verveer	<u>Picnic in the Park</u> - outreach and engagement initiative that utilizes a direct door mailing and social media marketing to increase neighborhood engagement and awareness of CNI, culminating in an end-of-summer, family-friendly event at James Madison Park.	54	10	\$ 6,560.00	NA	
Projects not recommended for funding due to insufficient funds			Avg. Score	Rank	Grant Request	Rec. Amt.*	Conditions
Tenney Lapham Neighborhood Association, Inc.	District 6 - Marsha Rummel	<u>Beautify Johnson St. Corridor with Planters</u> - install six planters along the E. Johnson Street corridor and fill them with colorful annuals and succulants to visually unite the businesses in our district.	53	12	\$ 3,625.00	NA	
Vilas Neighborhood Association, Inc.	District 13 - Tag Evers	<u>Vilas Sign Rehab & Replacement</u> - three signs at highly visible locations need maintenance attention. One sign is broken and needs replacement, and we are seeking a grant to replace it with a durable high-density urethane (HDU) sign. The other two signs will be repaired and rehabbed by neighborhood volunteers.	53	12	\$ 2,500.00	NA	
Summit Woods Website Committee	District 10 - Yannette Figueroa Cole	<u>Website Development</u> - Develop a neighborhood website targeting resident communication and involvement, with the added goal of having one central place to communicate with the residents of Summit Woods.	52	14	\$ 3,951.00	NA	
Northstar Neighborhood Association	District 3 - Derek Field	<u>The orchard at Northstar Park</u> - plant 6 edible fruit trees in managed meadow along Northstar Dr. Will host a neighborhood planting event in early June. Harvest season coincides with other established events of July 4th, and Sept. food carts in park.	51	15	\$ 1,200.00	NA	
5+ people in the South Madison area (Isadore Knox, Jeff Richter, Maia Pearson, Carrie Rothburd, Cheryl Roeben, Dave Davis, Ms. Sadie Pearson, Pia Kinney James, Sheri Carter)	District 14 - Isadore Knox	South Madison Unite! Grassroots Community Outreach and Capacity Building - bring an equity- and solution-focused lens to issues facing South Madison; ensure the grassroots participation of area residents in a discussion of community challenges and identification solutions.	47	16	\$ 7,822.00	NA	
5+ people in an area (All in Bay Creek: Barb Bailey, Zach Levin, Manuel Rammingger, Jenny Hayes, Charlene Sweeney, Lisie Kitchel, Judy Robinson, Kathy O'Dea)	District 13 - Tag Evers	<u>Bay Creek Area – Building Capacity through Community Outreach</u> - increase participation in BCNA and enhance communication and interaction among neighbors. Participation in meetings, which initially increased with the advent of virtual gatherings, has dropped off again in 2023.	45	17	\$ 3,211.00	NA	

Projects not recommended for funding due to applicant being ineligible			Avg. Score	Rank	Grant Request	Rec. Amt.*	Conditions
Pdce Entertainment, LLC	NA	P.E.A.C.E. Positive Energy Always Creates Elevation - Host free community events in the community. Provide free entertainment with live d.j. mascots who do greet and meets, popular dances and engage with the audience. Can host in underserved communities and hire nearby youth to support the community. Concessions will be sold like hot dogs and natural fruit drinks.			\$ 10,000.00	NA	
Projects not recommended for funding due to project being ineligible			Avg. Score	Rank	Grant Request	Rec. Amt.*	Conditions
Brainplate	District 15 - Dina Nina Martinez-Rutherford	Brainplate Grows Community Composting and Environmental Advocacy plans to beautify and green the easement between Garver Feed Mill and Starkweather Creek. Our proposed site transcends traditional boundaries, creating a community Eco-Hub that through artful engagement and biologically tailored site-specific composting will enliven environmental stewardship and provide education for all who visit the area.			\$ 2,500.00	NA	
St. Mark's Community Church	District 13 - Tag Evers	St. Mark's Community Building and Evolved Outreach & Growth for 2024 - As a first time Madison Grant applicant, St. Mark's asks the City to partially fund four community outreach projects building community around our church and adjacent HUD spaces at the Romnes Apartments, a 169-apartment building with its park-like setting, with open courtyard and flower garden on Madison's southside.			\$ 2,000.00	NA	
Projects not recommended for funding due to applicant withdrawing proposal			Avg. Score	Rank	Grant Request	Rec. Amt.*	Conditions
Crawford Marlborough Nakoma Neighborhood Association (CMNA)	District 10 - Alder Yannette Figueora Cole	<u>4251 Mohawk Dr. Water Utility Park</u> - the Water Utility owns this space, but indicated they no longer use it. The goal is to enhance the beauty and usability of the space with landscaping improvements, and a gathering space for neighborhood events, and to preserve the space for other living creatures.			\$ 5,000.00	NA	
Total Budget:					\$ 30,000.00		
Total Requested and Recommended:					\$ 75,708.00	\$ 22,339.00	
Maintenance Reserve:						\$ 7,661.00	
*Maximum amount recommended, subject to conditions determined by Staff Review Team							



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83482

File ID: 83482

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 05/15/2024

File Name: Heartland Outside Legal Counsel

Final Action:

Title: Authorizing the City to amend its contract with outside counsel to provide legal representation for the Heartland Housing, Inc. property and loan transactions.

Notes: HeartlandLegalCounsel

CC Agenda Date: 06/04/2024

Agenda Number: 91.

Sponsors: Yannette Figueroa Cole

Effective Date:

Attachments: POS Amendment Foley Lardner, Foley Lardner -
Non-Competitive Selection Request - CC Approval
Required - May 2024 (002).pdf

Enactment Number:

Author: Michael Haas

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/15/2024	Elizabeth York	Delegated	
1	2	5/15/2024	Maggie McClain	Approve	5/21/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/15/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (5/28/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/21/2024	Referred	FINANCE COMMITTEE		05/28/2024	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE						
1	FINANCE COMMITTEE	05/28/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass

Action Text: A motion was made by Figueroa Cole, seconded by Currie, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Text of Legislative File 83482

Fiscal Note

The proposed resolution authorizes an amendment to the contract with Foley & Lardner LLP for the provision of legal services regarding the Heartland Housing, Inc. property and loan transactions. The contract would be amended to include an additional \$75,000, and the funds are available in the Affordable Housing Fund (12506230). No additional City appropriation required.

Title

Authorizing the City to amend its contract with outside counsel to provide legal representation for the Heartland Housing, Inc. property and loan transactions.

Body

WHEREAS, the City has provided loan funds to Heartland Housing Inc. for the benefit of Tree Lane Apartments, LLC and Rethke Washington LLC, with respect to affordable housing projects located at 7933 Tree Lane and 715 Rethke Avenue (the "Properties"); and

WHEREAS, in the spring of 2023, Heartland Housing Inc. notified the City it was on the brink of insolvency and intended to relinquish its control of the Properties, as well as other properties it operated in Milwaukee and Chicago; and

WHEREAS, in June of 2023 the Properties were placed under the control of a receiver in Dane County Case No. 23CV1379; and

WHEREAS, Attorneys Katherine Rist and Matthew Lee of Foley & Lardner LLP have the required specialized knowledge and expertise necessary to navigate the highly complex scenario of two low income housing tax credit projects going through receivership, possible sale, and negotiation of terms and legal documents with a potential buyer; and

WHEREAS, under MGO Sec. 4.26(4)(a)3., the City may retain services of an attorney without competitive bids; and

WHEREAS, the City has an existing purchase of services contract with Foley & Lardner LLP to provide legal services for this project up to an amount of \$49,999, and the duration and complexities of the project and representation require additional legal services.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk are authorized to execute an amended contract for purchase of services with Foley & Lardner LLP, amending the total compensation under the contract not to exceed an additional \$75,000, and on the terms approved by the City Attorney's Office; and

AND BE IT FINALLY RESOLVED that the City is authorized to pay for legal services pursuant to the contract.



Finance Department

David P. Schmiedicke, Finance Director

City-County Building, Room 406
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4521
Fax: (608) 266-5948
finance@cityofmadison.com
www.cityofmadison.com/finance/purchasing

Purchasing Services

AMENDMENT # 1 **to the Contract For Purchase of Services** **between the City of Madison and Foley & Lardner, LLP**

The City of Madison and Contractor listed above agree to amend the Contract for Purchase of Services executed by the City on November 20, 2023, ("Original Contract"), as follows:

1. Amend section 23 to replace \$50,000 with "the pricing set forth in Attachment A."
3. All other provisions of the Original Contract shall remain unchanged and in full force and effect.
4. Electronic Signature and Delivery. Signatures on this Amendment may be exchanged between the parties by facsimile, electronic scanned copy (.pdf) or similar technology and shall be as valid as original; and this Amendment may be converted into electronic format and signed or given effect with one or more electronic signature(s) if the electronic signature(s) meets all requirements of Wis. Stat. ch. 137 or other applicable Wisconsin or Federal law. Executed copies of this Amendment may be delivered by facsimile or email and upon receipt will be deemed original and binding upon the parties hereto, whether or not a hard copy is also delivered. Copies of this Amendment, fully executed, shall be as valid as an original.
5. Authority to Sign. The person signing on behalf of the Contractor represents and warrants that they have been duly authorized to bind the Contractor and sign this amendment on the Contractor's behalf.

CONTRACTOR:

CITY OF MADISON, WISCONSIN
a municipal corporation:

(Type or Print Name of Contracting Entity)

By: _____

Satya Rhodes-Conway, Mayor

By: _____

(Signature)

Date: _____

(Print Name and Title of Person Signing)

Date: _____

Approved:

David P. Schmiedicke, Finance Director

Date: _____

By: _____
Maribeth Witzel-Behl, City Clerk

Date: _____

Approved as to Form:

Eric T. Veum, Risk Manager

Date: _____

By: _____
Michael Haas, City Attorney

Date: _____

ATTACHMENT A

Commencing 4/1/2024:

Katherine R. Rist	\$700.00
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Matthew D. Lee	\$800.00
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Estimated fees from April 1, 2024 through end of Matter \$75,000.00



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/17/2024

Requisition Number: 23003506 (8 characters)

Requestor Name: Michael Haas

Requestor Phone Number: (608) 266-6598

Requestor Email: mhaas@cityofmadison.com

Fund: 1250 OTHER RESTRICTED

Agency: 62 COMMUNITY DEVELOPMENT

- Major:
- ☐ 53*** Supplies/Goods
 - ☐ 541** Utilities
 - ☐ 542** Building/Facility Maintenance/Repair
 - ☐ 543** Software/Equipment Maintenance/Repair
 - ☐ 544** Public Works Maintenance/Repair
 - ☐ 545** Training/HR-Related Services
 - ☒ 546** Consulting/Professional Services
 - ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$75,000.00

Vendor Name: Foley & Lardner

Product/Service Description: Outside Counsel

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☒ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

Contract is for outside counsel to provide specialized legal services for nuisance actions at Tree Lane and Rethke apartments. Attorneys at Foley and Lardner have this specialized legal knowledge. This amends the original contract and Purchase Order 23003506 from \$50,000 to \$125,000. The resolution amending the contract will be introduced at the May 21, 2024 Council meeting.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid Foley & Lardner a total of \$361,117 since 2015. Of that, \$360,417 was non-competitively selected, and the remaining \$471 was for small purchases under the threshold requiring competitive selection.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83091

File ID: 83091

File Type: Ordinance

Status: Report of Officer

Version: 1

Reference:

Controlling Body: HOUSING
STRATEGY
COMMITTEE

File Created Date : 04/23/2024

File Name: Updates to Chronic Nuisance Premises

Final Action:

Title: Amending Section 25.09 of the Madison General Ordinances related to Chronic Nuisance Premises: (1) to make it easier to declare a Chronic Nuisance Premises when the nuisance activity involves firearms and/or serious bodily injury or death, and shortening the period for declaring a Chronic Nuisance Premises based on nuisance activities not involving firearms or serious bodily injury or death; (2) adding a section to exempt certain victim-centered offenses such as domestic violence, from eligible nuisance activities; (3) administrative and reorganization of some subsections for easier comprehension.

Notes: 6835ChronicNuisancePremises

CC Agenda Date: 06/04/2024

Agenda Number: 92.

Sponsors: Derek Field And Jael Currie

Effective Date:

Attachments: 83091 Body

Enactment Number:

Author: Jennifer Zilavy

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/23/2024	Michael Haas	Approved as to Form	5/13/2024
1	2	4/29/2024	Maggie McClain	Approve	5/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	04/23/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Housing Strategy Committee (5/23/24), Public Safety Review Committee (5/8/24), Landlord Tenant Issues Committee (5/16/24), Common Council (6/4/24)						

1	COMMON COUNCIL	05/07/2024	Refer	HOUSING STRATEGY COMMITTEE	05/23/2024	
	Action Text: This Ordinance was Refer to the HOUSING STRATEGY COMMITTEE					
	Notes: Additional referrals to Public Safety review Committee, Landlord Tenant Issues Committee.					
1	HOUSING STRATEGY COMMITTEE	05/07/2024	Referred	PUBLIC SAFETY REVIEW COMMITTEE	05/08/2024	
	Action Text: This Ordinance was Referred to the PUBLIC SAFETY REVIEW COMMITTEE					
1	HOUSING STRATEGY COMMITTEE	05/07/2024	Referred	LANDLORD AND TENANT ISSUES COMMITTEE	05/16/2024	
	Action Text: This Ordinance was Referred to the LANDLORD AND TENANT ISSUES COMMITTEE					
1	PUBLIC SAFETY REVIEW COMMITTEE	05/08/2024	Return to Lead with the Recommendation for Approval	HOUSING STRATEGY COMMITTEE	05/10/2024	05/23/2024
	Action Text: City Attorney Jennifer Zilavy was present and shared information regarding Chronic Nuisance premises.					
	Alder Field explained why he sponsored and brought the ordinance forward.					
	Alder Duncan made a motion for approval. Alder Field seconded the motion. There were no objections to the approval and the motion was unanimously approved.					
1	LANDLORD AND TENANT ISSUES COMMITTEE	05/16/2024	Return to Lead with the Recommendation for Approval	HOUSING STRATEGY COMMITTEE		
	Action Text: Alder Conklin moved to return to the lead with the recommendation for approval. Wong seconded the motion. The motion passed unanimously.					
1	HOUSING STRATEGY COMMITTEE	05/23/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER			Pass
	Action Text: A motion was made Castañeda and seconded by Ochowicz to recommend to council to adopt Amending Section 25.09 of the Madison General Ordinances related to Chronic Nuisance Premises: (1) to make it easier to declare a Chronic Nuisance Premises when the nuisance activity involves firearms and/or serious bodily injury or death, and shortening the period for declaring a Chronic Nuisance Premises based on nuisance activities not involving firearms or serious bodily injury or death; (2) adding a section to exempt certain victim-centered offenses such as domestic violence, from eligible nuisance activities; (3) administrative and reorganization of some subsections for easier comprehension.					
	Motion passed unanimously.					
	A motion was made by Castañeda and seconded by Alder Guequierre to re-suspend Robert's Rules so that McGrath can again participate in discussion.					

Text of Legislative File 83091

Fiscal Note

No City appropriation required.

Title

Amending Section 25.09 of the Madison General Ordinances related to Chronic Nuisance Premises: (1) to make it easier to declare a Chronic Nuisance Premises when the nuisance activity involves firearms and/or serious bodily injury or death, and shortening the period for declaring a Chronic Nuisance Premises based on nuisance activities not involving firearms or serious bodily injury or death; (2) adding a section to exempt certain victim-centered offenses such as domestic violence, from eligible nuisance activities; (3) administrative and

reorganization of some subsections for easier comprehension.

Body

DRAFTER'S ANALYSIS: The Chronic Nuisance Premises ordinance was enacted in 2009 at a time when nuisance activity associated with residential premises was related more to general quality of life issues rather than gun violence and other violent activity that deeply impacts residents' ability to feel safe in their homes. The primary focus of this amendment is to make it easier and faster to declare a Chronic Nuisance Premises when there are firearm crimes and crimes involving serious bodily injury. The ordinance previously allowed for domestic violence offenses to be considered a nuisance activity under this ordinance subject to specific review by the Chief of Police and Office of the City Attorney. This amendment exempts domestic violence, and several other victim-centered offenses from this ordinance. Finally, there were several administrative/reorganization amendments intended to clarify some provisions and make comprehension easier.

Please see **Legistar File No. 83091 - Body** in Attachments

DRAFTER'S ANALYSIS: The Chronic Nuisance Premises ordinance was enacted in 2009 at a time when nuisance activity associated with residential premises was related more to general quality of life issues rather than gun violence and other violent activity that deeply impacts residents' ability to feel safe in their homes. The primary focus of this amendment is to make it easier and faster to declare a Chronic Nuisance Premises when there are firearm crimes and crimes involving serious bodily injury. The ordinance previously allowed for domestic violence offenses to be considered a nuisance activity under this ordinance subject to specific review by the Chief of Police and Office of the City Attorney. This amendment exempts domestic violence, and several other victim-centered offenses from this ordinance. Finally, there were several administrative/reorganization amendments intended to clarify some provisions and make comprehension easier.

The Common Council of the City of Madison do hereby ordain as follows:

1. Subsection (2) entitled "Definitions" of Section 25.09 entitled "Chronic Nuisance Premises" of the Madison General Ordinances is amended as follows:

(2) Definitions. For the purposes of this section:

(a) "Chronic Nuisance Premises" means a premises that meets any of the following criteria:

1. Is a Premises which has generated three (3) or more calls for police services that have resulted in Enforcement Action for Nuisance Activities on three (3) separate days within a ~~ninety (90)~~ sixty (60) day period. Two or more separate and distinct enforcement actions for nuisance activity occurring on the same day shall be counted separately. Three (3) or more calls for police services resulting in Enforcement Action for Nuisance Activities includes Enforcement Action taken against any person associated with the Premises while at or within two hundred (200) feet of the Premises for a Nuisance Activity; and/or has generated a number of cases from the Building Inspection Department for Nuisance Activities from separate inspections occurring within a one (1) year period, with such calls resulting in Enforcement Action based on the following:
 - a. ~~Five (5) cases with one resulting in Enforcement Action, or~~
 - b. ~~Four (4) cases with two resulting in Enforcement Acton, or~~
 - c. ~~Three (3) cases all resulting in Enforcement Action; or~~
2. Is a Premises for which police have responded to two or more nuisance activities of the types identified in the first two rows of the Nuisance Activities table in subsection (2)(d)1. Below, that have occurred at the Premises during a six (6) month period, and probable cause exists that the nuisance activities are associated with the Premises.
3. Is a Premises which has generated a number of cases from the Building Inspection Department for Nuisance Activities from separate inspections occurring within a one (1) year period, with such calls resulting in Enforcement Action based on the following:
 - a. Five (5) Building Inspection cases with one resulting in Enforcement Action, or
 - b. Four (4) Building Inspection cases with two resulting in Enforcement Acton, or

- c. Three (3) Building Inspection cases all resulting in Enforcement Action; or
4. Is a Premises for which a Dane County Court of law has determined that, pursuant to a search warrant request, probable cause exists that manufacture, distribution or delivery of a controlled substance has occurred on or in association with the Premises within thirty (30) days prior to the date of the search warrant application; or
- ~~3.5.~~ Is a Premises which has had one (1) Enforcement Action associated with the Premises resulting from the manufacture, delivery or distribution of a controlled substance(s) as defined in Chapter 961 of the Wisconsin Statutes.
- (b) "Chronic Nuisance Premises Notice" means the notice issued by the Chief of Police and/or the Director of Building Inspection and referred to in Subsection (3)(a) of this ordinance.
- (c) "Enforcement Action" means any of the following:
1. The physical arrest of an individual(s);
 2. ~~the~~ The issuance of a citation for a law violation; ~~and/or~~
 3. ~~referral~~ Referral of charges by the police or the Department of Building Inspection to the City Attorney or District Attorney for prosecution for Nuisance Activities.
- (d) "Nuisance Activities" means any of the following activities, behaviors or conduct:
1. ~~An act of harassment as defined in s. 947.013, Wis. Stats.~~
 2. ~~Disorderly conduct as defined in s. 24.02, MGO or s. 947.01, Wis. Stats.~~
 3. ~~Crimes of violence as defined in ch. 940, Wis. Stats.~~
 4. ~~Resisting or obstructing an officer as prohibited by Sec. 5.06, MGO or s. 946.41, Wis. Stats.~~
 5. ~~Indecent exposure as prohibited by Sec. 26.01, MGO or s. 944.20(1)(b) Wis. Stats.~~
 6. ~~Damage to property as prohibited by Sec. 23.06, MGO. or s. 943.01, Wis. Stats.~~
 7. ~~The production or creation of noises disturbing the peace, as prohibited by sec. 24.04, MGO.~~
 8. ~~Discharge of a firearm as prohibited by Sec. 25.06, MGO.~~
 9. ~~Crimes involving illegal possession of firearms as defined in ss. 941.23, 941.26, 941.28, 941.29 and 948.60, Wis. Stats.~~
 10. ~~Trespass to land as defined in s. 943.13, Wis. Stats. or criminal trespass to dwelling as defined in s. 943.14, Wis. Stats, or unlawful trespass as prohibited in Sec. 23.07, MGO.~~
 11. ~~Obstructing a street or sidewalk, as prohibited by Sec. 10.23(1), MGO.~~
 12. ~~Theft as defined in s. 943.20, Wis. Stats.~~
 13. ~~Arson as defined in s. 943.02, Wis. Stats.~~
 14. ~~Depositing rubbish as prohibited by Sec. 10.17, MGO.~~
 15. ~~Keeping a place of prostitution as defined in or s. 944.34, Wis. Stats.~~
 16. ~~Loitering for the purposes of prostitution as prohibited by Sec. 26.08, MGO.~~
 17. ~~Loitering for purposes of soliciting prostitutes, as prohibited by Sec. 26.085, MGO.~~

- ~~18. Prostitution as prohibited by s. 944.30, Wis. Stats.~~
- ~~19. Soliciting prostitutes as prohibited by s. 944.32, Wis. Stats.~~
- ~~20. Pandering as prohibited by s. 944.33, Wis. Stats.~~
- ~~21. Loitering for purposes of soliciting prostitutes, as prohibited by Sec. 26.085, MGO.~~
- ~~22. Possessing an open container which contains alcohol beverages or consuming alcohol beverages upon any public street as prohibited by Sec. 38.07(7) of these ordinances.~~
- ~~23. Selling, offering for sale or giving away of any intoxicating liquors or fermented malt beverages without a license as provided in Sec. 38.05(1), MGO, or s. 125.04(1), Wis. Stats.~~
- ~~24. Possession, manufacture, distribution or delivery of a controlled substance or related offenses as defined in ch. 961, Wis. Stats.~~
- ~~25. Maintaining a drug dwelling as defined in Sec. 961.42 of the Wisconsin Statutes.~~
- ~~26. Illegal gambling as defined in s. 945.02, Wis. Stats.~~
- ~~27. Owning, keeping or harboring a dangerous animal, as defined in Sec. 25.22, MGO.~~
- ~~28. Violations of the Minimum Housing Code, as prohibited by Ch. 27, MGO.~~
- ~~29. Violations of the Fire Prevention Code as prohibited by Ch. 34, MGO.~~

1. Life and Firearms Offenses.

<u>Nuisance Activities</u>	<u>MGO/Wis. Stat.</u>
<u>Crimes against life and bodily security</u>	<u>§940.01-940.32 Wis. Stats., except as provided in subd. 2</u>
<u>Crimes involving illegal possession or use of firearms</u>	<u>§941 & 948.60, Wis. Stats.</u>

2. Chronic Nuisance Offenses.

<u>Nuisance Activities</u>	<u>MGO/Wis. Stat.</u>
<u>Selling, offering for sale or giving away of any intoxicating liquors or fermented malt beverages without a license</u>	<u>Sec. 38.05(1) MGO; §125.04(1) Wis. Stats.</u>
<u>Any act of aiding and abetting</u>	<u>§939, Wis. Stats</u>
<u>Damage to property</u>	<u>Sec. 23.06, MGO; §943.01, Wis. Stats.</u>
<u>Trespass to land</u>	<u>§943.13, Wis. Stats.</u>
<u>Criminal trespass to dwelling</u>	<u>§943.14, Wis. Stats.</u>
<u>Unlawful trespass</u>	<u>Sec. 23.07, MGO</u>
<u>Theft</u>	<u>§943.20, Wis. Stats.</u>
<u>Arson</u>	<u>§943.02, Wis. Stats.</u>
<u>Robbery</u>	<u>§943.32, Wis. Stats.</u>
<u>Receiving or concealing stolen property</u>	<u>§943.34, Wis. Stats.</u>
<u>Indecent exposure</u>	<u>Sec. 26.01, MGO; §944.20(1)(b), Wis. Stats.</u>

<u>Keeping a place of prostitution</u>	<u>§944.34, Wis. Stats.</u>
<u>Prostitution</u>	<u>§944.30, Wis. Stats.</u>
<u>Soliciting prostitutes</u>	<u>§944.32, Wis. Stats.</u>
<u>Pandering</u>	<u>§944.33, Wis. Stats.</u>
<u>Illegal gambling</u>	<u>§945.02, Wis. Stats.</u>
<u>Resisting or obstructing an officer</u>	<u>Sec. 5.06, MGO; §946.41, Wis. Stats.</u>
<u>Disorderly conduct</u>	<u>Sec. 24.02, MGO; §947.01, Wis. Stats.</u>
<u>An act of harassment</u>	<u>§947.013, Wis. Stats.</u>
<u>Mistreating/Cruelty to animals</u>	<u>Sec. 23.18, MGO; §951.02, Wis. Stats.</u>
<u>Possession, manufacture, distribution or delivery of a controlled substance or related offenses</u>	<u>Ch. 961, Wis. Stats.</u>
<u>Maintaining a drug dwelling</u>	<u>§961.42, Wis. Stats.</u>
<u>Obstructing a street or sidewalk</u>	<u>Sec. 10.23(1), MGO</u>
<u>Depositing rubbish</u>	<u>Sec. 10.17, MGO</u>
<u>The production or creation of noises disturbing the peace</u>	<u>Sec. 24.02, MGO</u>
<u>Unlawful use of emergency telephone number</u>	<u>Sec. 24.01, MGO</u>
<u>Discharge of a firearm</u>	<u>25.06, MGO</u>
<u>The possession, sale or use of synthetic marijuana</u>	<u>Sec. 24.01, MGO</u>
<u>Owning, keeping or harboring a dangerous animal</u>	<u>Sec. 25.22, MGO</u>
<u>Loitering for the purposes of prostitution</u>	<u>Sec. 26.08, MGO</u>
<u>Violations of the Fire Prevention Code</u>	<u>Ch. 34, MGO</u>
<u>Possessing an open container which contains alcohol beverages or consuming alcohol beverages upon any public street</u>	<u>Sec. 38.07(7), MGO</u>
<u>Violations of the Minimum Housing Code</u>	<u>Ch. 27, MGO</u>

(e) “Nuisance Activity” does not include activities, behaviors, or conduct that results in a call for assistance made by any person requesting law enforcement services related to any of the following:

1. Domestic abuse as defined in §813.12(1)(am), Wis. Stat.
2. “Sexual assault,” as described in §§ 940.225, 948.02, 948.025, Wis. Stats.
3. “Stalking” as described in §940.32, Wis. Stat.
4. Enforcement of a restraining order as defined under Chapter 813, Wis. Stat.
5. Any incident or behavior involving an individual at risk as defined in § 813.123, Wis. Stat.

6. Any matters involving a child in need of protective services as defined under §48.235(4), Wis. Stat.

- (~~ef~~) "Person" means any natural person, agent, association, firm, partnership, corporation or other entity capable of owning, occupying or using property in the City of Madison.
- (~~fg~~) "Person Associated With" means any person who, whenever engaged in a Nuisance Activity, has entered, patronized, visited, or attempted to enter, patronize or visit, or waited to enter, patronize or visit a premises or person present on a premises, including without limitation any officer, director, customer, agent, employee, or any independent contractor of a property, person in charge, or owner of a premises.
- (~~gh~~) "Person in Charge" means any person, in actual or constructive possession of a Premises including but not limited to an owner or occupant of Premises under his or her ownership or control.
- (~~hi~~) "Chief of Police" means the City of Madison Police Department Chief of Police or designee.
- (~~ij~~) "Director of Building Inspection" means the City of Madison Department of Building Inspection Director or designee.
- (~~jk~~) "Premises" means a place of abode, a residence, a house or multiple dwelling unit for one (1) or more persons, including lodging houses, hotels, motels and tourist rooming houses, and associated common areas, yards and parking lots. In the case of multiple dwelling units, "Premises", as used in this Section, may consist of any single unit providing complete, independent living facilities for one (1) or more persons, including provisions for living, sleeping, eating, cooking and sanitation.

2. Subsection (3) entitled "Procedure" of Section 25.09 entitled "Chronic Nuisance Premises" of the Madison General Ordinances is amended as follows:

(3) Procedure.

(a) Notices.

- 1. Upon finding that a Premises meets the definition of a Chronic Nuisance Premises, the Chief of Police or the Director of Building Inspection may declare the Premises a Chronic Nuisance Premises. The Chief of Police or the Director of Building Inspection shall provide written notice of his or her determination to the Premises owner identified by the City of Madison Assessor's records for that Premises, and a courtesy copy to the Alder of the affected district. The Chronic Nuisance Premises Notice ("CNP Notice") shall be deemed delivered if sent either by first class mail to the Premises owner's last known address or delivered in person to the Premises owner and the courtesy copy to the Alder at the Common Council office or by electronic mail. If the Premises owner cannot be located, the notice shall be deemed to be properly delivered if a copy of it is left at the Premises owner's usual place of abode in the presence of some competent member of the family at least 14 years of age, or a competent adult currently residing there and who shall be informed of the contents of the CNP Notice. If a current address cannot be located, it shall be deemed sufficient if a copy of the CNP Notice is sent by first class mail to the last known address of the owner as identified by the

records of the City Assessor. The CNP Notice shall contain the following information:

1. a. Street address, parcel number or a legal description sufficient to identify the Premises.
 2. ~~A concise statement, including a description of the relevant activities supporting the determination that the Premises is a Chronic Nuisance Premises.~~
 3. b. A statement that the owner shall immediately notify the Chief of Police or Director of Building Inspection of any change in address to ensure receipt of future notices.
 4. ~~A statement that the cost of future enforcement may be assessed as a special charge against the Premises.~~
 5. c. A statement that the owner shall, within ten (10) days of receipt of the CNP Notice, respond to the Chief of Police or the Director of Building Inspection either with an appeal or to propose a written course of action that is intended to abate the Nuisance Activities. The written course of action must include specific steps to abate the nuisance activities and shall propose a timeline by which the steps will be completed The Statement shall direct the Premises owner to schedule a meeting with the Chief of Police and/or Director of Building Inspection to discuss the Nuisance Activity and the Premises owner's intent regarding abatement. The Chief of Police or the Director of Building Inspection may accept, reject or work with the owner to modify the proposal to abate the Nuisance Activities.
 6. d. A statement that the Premises owner shall, when appropriate, consider and implement alternatives to eviction when formulating ~~an abatement plan~~ a written course of action to abate the nuisance.
 7. e. A statement that the Premises owner shall at all times comply with the fair housing requirements contained in Sec. 39.03 of the Equal Opportunities Ordinance when considering any action against a tenant based upon a CNP Notice.
 8. f. A statement that the Premises s owner may be subject to a forfeiture action with a penalty of not less than one thousand dollars (\$1,000) nor more than five thousand dollars (\$5,000) for permitting a Chronic Nuisance Premises and may be subject to imprisonment for failure to pay such forfeiture.
 9. g. A statement that if the Premises is a non-owner occupied residential Premises, the Premises owner, site property managers and on-site staff, shall attend a landlord training, approved by the Office of the City Attorney, within ~~thirty (30)~~ forty-five (45) days of issuance of the CNP Notice.
 10. ~~A statement that the Premises owner must comply with the registration requirements of Sec. 9.25, MGO, if the owner is renting, or offering for rent, the Premises and that the owner must apply for a registration certificate within fifteen (15) days of the CNP Notice.~~
- (b) 1. ~~In reaching a determination that a premises is a Chronic Nuisance Premises, activities that were reported to the police or Department of Building Inspection by the Premises owner or on-site Premises manager shall not be included as Nuisance Activities.~~

2. ~~Wis. Stat. § 968.075, broadly defines "domestic abuse". Therefore, in reaching a determination that a Premises is a Chronic Nuisance Premises, activities that are "domestic abuse" incidents pursuant to Wis. Stat. § 968.075, shall not be included as Nuisance Activities unless the incidents have been reviewed by the Chief of Police and the Office of the City Attorney and a determination is made that, based upon the specific facts of each incident, the activities should be deemed Nuisance Activities under Subsection (2)(d). In determining whether to include such activities, the Chief of Police and Office of the City Attorney shall consider the strong public policy in favor of domestic victims reporting alleged abuses, and this ordinance shall not operate to discourage such reports and shall comply with the domestic violence provisions contained in the Equal Opportunities Ordinance under Sections 39.03(4)(d)3 and 5.~~
- 3.(b)
 - a1. If the owner responds to the CNP Notice pursuant to Subdivision (a) with a nuisance abatement proposal written course of action that is intended to abate the nuisance activity, the Chief of Police or the Director of Building Inspection may accept, reject or work with the owner to modify the proposal. The plan is acceptable if it can reasonably be expected to result in abatement of the Nuisance Activities described in the CNP Notice within sixty (60) days. If the proposed course of action is accepted, the Chief of Police or Director of Building Inspection shall permit the owner or other responsible party 45 days to implement the accepted course of action. Implementation of the written course of action shall commence within 45 days of the date the premises was declared a chronic nuisance.
 - b2. Premises owners shall be counseled regarding nuisance abatement methods and strategies and shall be encouraged to submit a comprehensive nuisance abatement proposal written course of action that considers alternatives to eviction in situations where eviction is not the sole remedy available to abate the nuisance activity.
 - c3. Premises owners shall be counseled regarding use of available resources, including community service providers, when Nuisance Activity associated with the Premises is not caused or contributed to by the direct actions of a tenant.
 - d4. If the Premises owner meets with the Chief of Police and/or the Director of Building Inspection and presents an acceptable abatement proposal written course of action and initiates implements the written course of action to abate the Nuisance Activities occurring on, or in association with, the Premises, the Police Department and/or Department of Building Inspection will delay further enforcement of this ordinance, including cost recovery under Subsection (4)(a). The Premises owner must provide proof of implementation of the proposed written course of action to the Chief of Police and/or the Director of Building Inspection in order for delay of further enforcement of this ordinance.
 - e5. If the Premises owner ceases to cooperate with the efforts to abate the Nuisance Activities, the Chief of Police and/or Director of Building Inspection will reinstitute enforcement of this ordinance and the Premises owner will be sent a Change In Status Letter. This letter will document the Police Department and/or Department of Building Inspection's efforts to contact and/or obtain cooperation of the owner.
 - f6. Failure by the Premises owner to respond within ten (10) days as directed in this subdivision shall result in a forfeiture of one thousand dollars (\$1,000) plus court costs and fees.

4.(c) Landlord Training.

1. Any Premises owner who has been notified by the Chief of Police or the Director of Building Inspection that their non-owner occupied Premises is a Chronic Nuisance Premise, and all site property managers and on-site staff, shall attend a landlord training approved by the Office of The City Attorney within thirty (30) days of said notification. The fee for any landlord training program administered by the City of Madison shall be fifty dollars (\$50.00) and shall be paid by the Premises owner prior to attending the training.
2. Failure to attend the approved landlord training shall result in a forfeiture of two hundred fifty dollars (\$250) plus court costs and fees.

(ed) Failure to Respond. Whenever the Chief of Police or the Director of Building Inspection determines that any of the following have occurred:

1. A Premises owner has failed to respond to the CNP Notice in Subsection (3)(a), or
2. A Premises owner has failed to submit a written course of action to abate the nuisance activities at the Premises.
3. Enforcement action for an additional Nuisance Activity has occurred at a Premises for which Notice has been issued pursuant to Subdivision (a) and this Enforcement Action has occurred not less than fifteen (15) days after the CNP Notice has been issued, or
- ~~3.4.~~ A course of action submitted pursuant to Subsection (3)(~~b~~)31. has not been completed,

Then the Chief of Police and/or the Director of Building Inspection may calculate the cost of enforcement to abate this and any subsequent Nuisance Activities and may refer such cost to the Finance Director so that the cost may be billed to the Premises owner. The Chief of Police and/or the Director of Building Inspection shall notify the Premises owner of the decision to refer the cost of enforcement to the Finance Director. Delivery of this notice, along with a copy of the Chief's or Building Inspection Director's referral letter to the Finance Director, shall be made as set forth in Subdivision (a). The notice shall contain:

- a. The street address or legal description sufficient for identification of the premises.
- b. A Statement that the Chief of Police and/or the Director of Building Inspection has referred the cost of enforcement to the Finance Director with a concise description of the Nuisance Activities and the relevant sections of the ordinances.
- c. Notice of the premises owner's right to appeal pursuant to Subsection (5).

- (d) Each subsequent incident of enforcement action for Nuisance Activity shall be deemed a separate violation and costs will continue to be assessed pursuant to Subsection (3)(c)3 until the nuisance is abated pursuant to Subsection (10).

3. Subsection (5) entitled "Appeal" of Section 25.09 entitled "Chronic Nuisance Premises" of the Madison General Ordinances is amended as follows:

- (5) Appeal. Appeal of the determination of the Chief of Police and/ or the Director of Building Inspection pursuant to either Subsection (3)(a), or the action of the Finance Director

imposing special charges pursuant to Subsection (4)(a) against the Premises, may be submitted in writing to the Administrative Review Board in accordance with the procedures set forth in Sec. 9.49 of these ordinances. If no appeal is filed by the Premises Owner within 15 days following receipt of the notice provided for in Subsections (3)(a) and 4(a), the right to review and hearing shall be voided as untimely.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82975

File ID: 82975

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: PLAN
COMMISSION

File Created Date : 04/10/2024

File Name: CSM - 519-521 W Main St

Final Action:

Title: Approving a Certified Survey Map of property owned by Vanilla 301, LLC located at 519-521 W Main Street (District 4).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 93.

Sponsors: Planning Division

Effective Date:

Attachments: Locator Maps.pdf, Application.pdf, Letter of Intent.pdf, 519-521 W Main St CSM.pdf, Link to Demo File 82937, Link to Cond Use File 82938

Enactment Number:

Author:

Hearing Date:

Entered by: tparks@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/11/2024	Maggie McClain	Approve	4/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Planning Division	04/10/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Plan Commission (5/20/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/07/2024	Refer	PLAN COMMISSION		05/20/2024	Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the PLAN COMMISSION. The motion passed by voice vote/other.						

1	PLAN COMMISSION	05/20/2024	RECOMMEND TO COUNCIL TO ADOPT WITH CONDITIONS - REPORT OF OFFICER	Pass
	Action Text:	A motion was made by Solheim, seconded by Field, to RECOMMEND TO COUNCIL TO ADOPT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.		
	Notes:	On a motion by Solheim, seconded by Ald. Field, the Plan Commission recommended approval of the proposed land division to the Common Council subject to the comments and conditions contained in the Plan Commission materials. The motion to recommend approval passed by voice vote/ other.		

Text of Legislative File 82975

Fiscal Note

No City appropriation is required with the approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title

Approving a Certified Survey Map of property owned by Vanilla 301, LLC located at 519-521 W Main Street (District 4).

Body

WHEREAS a Certified Survey Map of property owned by Vanilla 301, LLC located at 519-521 W Main Street, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby approved by the Madison Common Council.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.



City of Madison

Demolition, Conditional Use & Certified Survey Map Referral

Location

519-521 W Main Street

Applicant

Fedor Novikov, The Neutral Project, LLC
Vanilla 301, LLC

Requests

- Demolish two-family residence and four-unit residence
- Construct a four-story apartment building with 30 units and accessory general retail service business
- Create one lot by CSM

Public Hearing Dates

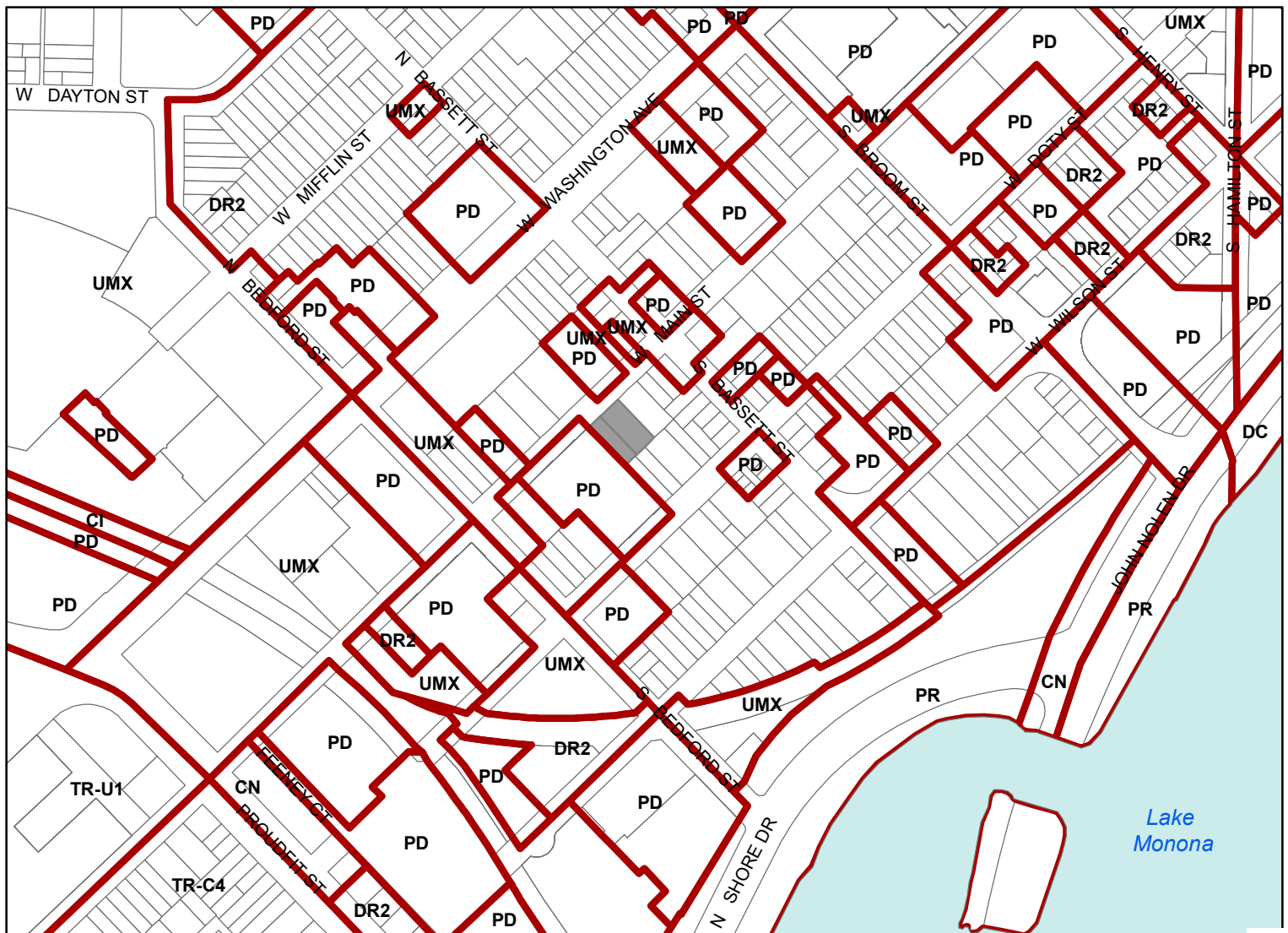
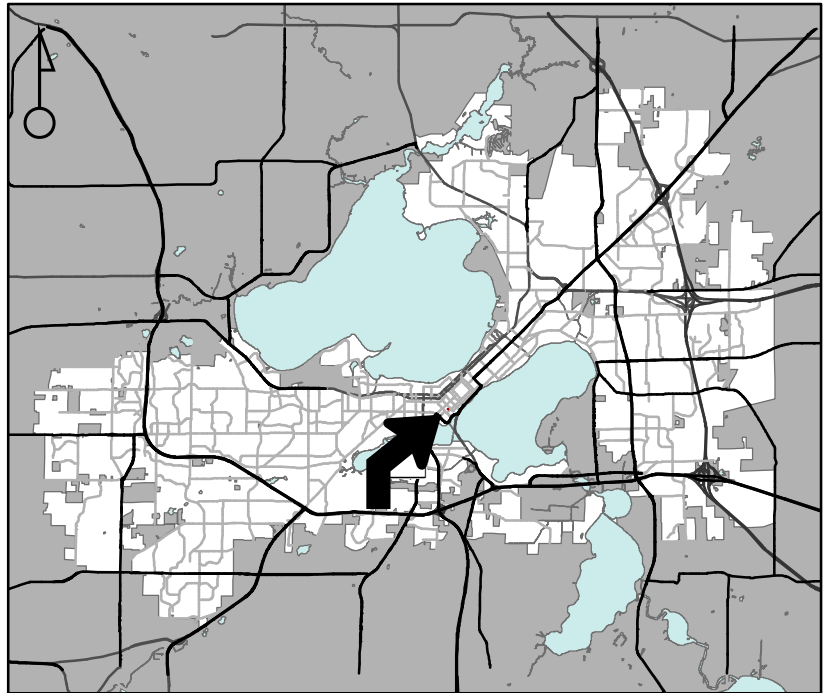
Plan Commission

May 20, 2024

Common Council

June 4, 2024 (for CSM)

For Questions Contact: Colin Punt at: 243-0455 or cpunt@cityofmadison.com or City Planning at 266-4635



Scale : 1" = 400'



SUBDIVISION APPLICATION

**** Please read both pages of the application completely and fill in all required fields ****

For a digital copy of this form with fillable fields, please visit:

<https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf>

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

City of Madison 4/8/24 11:07 a.m.
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance ([M.G.O. Sec. 2.40](#)). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

1. Application Type

Preliminary Subdivision Plat

Final Subdivision Plat

Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

2. Review Fees

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

3. Property Owner and Agent Information

Name of Property Owner: _____ Representative, if any: _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Firm Preparing Survey: _____ Contact: _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Check only ONE – ALL Correspondence on this application should be sent to: ☐ Property Owner, OR ☐ Survey Firm

4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: _____

Tax Parcel Number(s): _____

Zoning District(s) of Proposed Lots: _____ School District: _____

- Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.

4a. Property Information for Properties Located Outside the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____

Date of Approval by Dane County: _____ Date of Approval by Town: _____

- For an extraterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.

5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential			
Retail/Office			
Industrial			

Land Use	Lots	Outlots	Acres
Other (state use):			
Outlots Dedicated to the Public (Parks, Stormwater, etc.)			
Outlots Maintained by a Private Group or Association			
PROJECT TOTALS			

6. Required Submittal Materials

Digital (PDF) copies of all items listed below (if applicable) are required. Applicants are to submit each of these documents as individual PDF files in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☐ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☐ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in [M.G.O. Sec. 16.23 \(7\)\(a\)](#).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of [§236.20, Wis. Stats.](#).
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in [M.G.O. Secs. 16.23 \(7\)\(a\) and \(d\)](#), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent:** One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.

** A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.

☐ **Report of Title and Supporting Documents:** One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in [M.G.O. Sec. 16.23](#) and as satisfactory to the Office of Real Estate Services. Note:

- The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- Do not email these files to the City's Office of Real Estate Services. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits:** One copy of the approval letters from the town where the property is located and Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

Applicant's Printed Name: _____ Signature: Fedor Novikov

Date: _____ Interest In Property On This Date: _____



Monday April 8th, 2024

Ms. Heather Stouder
Director, Planning Division City of Madison
Department of Planning, Community, and Economic Development
215 Martin Luther King Jr. Blvd., Suite 017
Madison, WI 53703

LETTER OF INTENT — 519-521 W MAIN ST

Ms. Heather Stouder:

The following is submitted together with the plans and application for the staff and Plan Commission's consideration of approval.

Project description

The Neutral Project LLC (manager of Vanilla 301 LLC) is excited to submit a proposal for a new multi-family dwelling project in the Bassett Neighborhood of Madison, WI **"519-521 W Main St"**.

The proposed project spans two adjacent properties at **519 & 521 W Main Street in Madison, WI**, (legal description in Exhibit A) both zoned **DR-2**, and currently occupied by a fourplex and a duplex respectively that have reached the end of their functional lifespans.

The proposed development is a **4-story building** (Type V-A) over one level of a semi-underground parking (Type I-A) with a **total gross building area of 37,670 sq ft**, total rental area of 24,716 sq ft, and an accessory retail area of 850 sq ft.

The proposed multi-family dwelling will provide **30 dwelling units** with various unit type offerings ranging from studios to 3-bedroom apartments. The semi-underground parking includes a total of 18 car stalls, and 31 long-term bike parking stalls. The development will feature an **accessory use** (cafe, book store, professional office, or similar) as well a privately-owned publicly accessible area for the neighborhood.

The Neutral Project is a sustainability-focused developer. The 519-521 W Main St project implements sustainable construction technologies, such as mass timber structural elements, and targets a reduction of 50% for embodied carbon and up to 70% for operational carbon. **The design is compliant with Passive House guidelines** (following PHIUS 2021); in addition, compliance with the International Living Futures Institute (ILFI) - LBC Core certification is currently being assessed. The project will also provide shared mobility services, such as **car sharing and bike sharing**.

The project is targeting to break ground in Fall 2024 and **occupancy in early Fall 2025**.



Project requests

- Conditional use: multi-dwelling building (> 8 dwelling units)
- Conditional use: accessory use (retail, coffee shop, professional, etc)
- Certified Survey Map

Details regarding the specific requests are provided on Page 4 below.

Organizational structure

Owner	Vanilla 301 LLC 25 W Main St, Suite 500, Madison, WI 53703 nate@theneutralproject.com 608-205-8134	Developer	The Neutral Project LLC 25 W Main St, Suite 500, Madison, WI 53703 fed@theneutralproject.com 608-218-4378
Design Architect	Sala Hars, LLC Av. Paseo de la Reforma 384, Suite 501 Juarez, 06600 Mexico City, Mexico dhars@salahars.com 608-774-3504	Architect of Record	The Neutral Project 25 W Main St, Suite 500, Madison, WI 53703 dg@theneutralproject.com 608-218-4378
Civil Engineer & Surveyor	JT Engineering Inc. 281 W Netherwood Rd Ste 1 Oregon, Wisconsin 53575 dyland@jt-engineering.com 608-216-3304	Landscape Architect	BERNAU DESIGN LLC 3901 Saint Clair St. Madison, WI 53711 sbernau@bernau-design.com 262.378.1120
Geotechnical	Terracon Consultants, Inc. 4900 S. Pennsylvania Avenue Suite 100, Cudahy, Wisconsin 53110 paul.koszarek@terracon.com 414 423-0255	Structural Engineer	FOREFRONT Structural Engineers, Inc. 25 E. Washington Street, Suite 1450 Chicago IL 60602 jdortzbach@forefrontstructural.com 773-517-0891
MEPFP Design-Builder	Dave Jones 2225 Kilgust Rd, Monona, WI 53713 tdumke@davejonesllc.com 608-222-8490		

Project data sheet

Lot & Building Data

Lot area	13,210 SF (0.303 acres)
Building footprint	7,651 SF
Lot coverage	57.9% (80% maximum allowed)
Open space	5,560 SF or 126 SF/bedroom (20SF/bedroom required)
Green roof	3,500 SF
Levels above ground	4
Levels below ground	1
Building Height	50' (60' max. allowed)

Building Area by Type	Area (SF)	Parking
Residential	23,866	Total car stalls 18
Accessory retail	850	Car sharing 1
Tenant amenity space	886	Total indoor bike stalls 31
Circulation + Voids	3,094	Bike sharing 5
Basement	7,695	Outdoor bike stalls 5
Total Rentable Area	24,716	
Total Gross Area	37,670	

Unit type	Unit Count	Average Size (SF)	Gross Floor Area (SF)
Alcove (Efficiency)	11	524	5,727
1 Bedroom	7	715	4,921
1 Bedroom Loft	1	1,008	955
2 Bedroom	9	1,032	9,135
3 Bedroom	2	1,440	3,128



Total residential 30

23,866

Conditional use

The proposed development is applying for the following conditional uses:

Multi-family complex (>8 dwelling units)

The project is seeking to create 30 dwelling units to provide needed and diverse housing options to the downtown Madison market. According to the market research by Concord Group, the Isthmus submarket, where the project is located, is expected to have a cumulative shortage of at least 211 rental units between 2024 and 2027.

The project seeks to provide a variety of dwelling units from studios to 3 bedroom apartments. Thus, accommodating a wide range of potential tenants needs and household configurations.

Accessory use (retail, coffee shop, professional)

The development team is seeking to include a 850 SF accessory retail use for a small retail, coffee shop, or a professional office. The intent is to create a new pleasant gathering spot or service for the local community and contribute to the walkability of the Bassett Neighborhood. The accessory space will share a vestibule with the main residential entrance to the building. It will also share access to over 1,000 SF of usable open space in the front yard of the building. The intended opening hours would be approximately from 8am until no later than 9pm. The Neutral Project team will be looking for retail or professional tenants with strong ties to the Madison community.

Demolition

The project requires razing the existing two two-story buildings located on the property. The project team is requesting demolition from the following buildings, each a non-historic structure and have reached functional obsolescence:

- 519 W Main St, Madison, WI a two-story four-unit apartment building
- 521 W Main St, Madison, WI a two-story two-unit apartment building

Full set of required exterior and interior photos have been attached with this application.

Certified survey map

The development team is filing the land use application concurrently with the subdivision application for a certified survey map to consolidate the two lots covering 519 W Main St, Madison, WI and 521 W Main St, Madison, WI into one.



City and neighborhood input

The development team has conducted two rounds of meetings and consultations with the city staff, Alderman, and the Bassett Neighborhood Association in 2023 and 2024. The development team has incorporated the feedback and proposal from these meetings in the project.

In particular, the development team made a major effort to preserve the existing large tree in front of 519 W Main St by recessing the North-Eastern corner of the proposed building and turning it into an open space.

The development team is looking forward to discussing and addressing additional feedback from the Neighborhood Association with the Planning Commission. In particular, the request to further narrow the garage entrance gate in order to both reduce its visual impact on the street and preserve the existing street tree in front of 521 W Main St from removal.

Transportation Demand Management Plan

The Transportation Demand Management plan has been submitted together with this application. The project parameters require 9 points in mitigation measures, the development team has identified and proposed measures totaling 13 points.

Stormwater Management Plan

The Stormwater Management Plan has been prepared by the civil engineering consultancy JT Engineering, Inc. and has been submitted together with this application.

Sustainability

The developing team is committed to designing 519-521 W Main St as an environmentally friendly building in accordance with the strict international sustainability standards. The project is designed to be in compliance with the Passive House guidelines (following PHIUS 2021). In addition, compliance with the International Living Futures Institute (ILFI) - LBC Core certification is currently being assessed.

The project intends to implement sustainable construction technologies, such as mass timber structural elements, and targets a reduction of 50% for embodied carbon and up to 70% for operational carbon, as well as up to 50% reduction in water consumption compared to buildings of similar size and use.

Project schedule, phasing plan

Phase or meeting	Date
Staff meeting	10/02/2023
Alder Michael Verveer meeting	10/24/2023
DAT meeting	11/02/2023
Bassett Neighborhood meeting	11/23/2023
Pre-application notice	11/27/2023
Staff meeting #2	02/20/2024
DAT meeting #2	03/07/2024
Alder Michael Verveer meeting #2	03/04/2024
Bassett Neighborhood meeting #2	03/11/2024
Pre-application notice #2	03/14/2024
Neighborhood steering committee	03/28/2024
Land Use Application submission	04/08/2024
Certified Survey Map application	04/08/2024
Neighborhood Publicly Noticed Meeting	04/30/2024
Construction Start	Early Fall 2024
Target Occupancy	Late Summer 2025

Public subsidies

No public subsidies are being requested for this project.



If you have any questions, please don't hesitate to contact me

Sincerely,

Fedor Novikov

Fed Novikov

Sr. Project Manager,

The Neutral Project LLC,

fed@theneutralproject.com

608-218-4378



Exhibit A

Legal description

Address: 519 West Main Street

Legal description:

The Northeast 26.9 feet of Lot Six (6), and the Southwest 1/2 of Lot Seven (7), Block Thirty-one (31), in the City of Madison, Dane County, Wisconsin.

Parcel Number - 251/0709-231-3210-7

Address: 521-523 West Main Street

Legal description:

Lot Six (6), Block Thirty-one (31), Original Plat of Madison, in the City of Madison, Dane County, Wisconsin; EXCEPT the Northeast 26.9 feet thereof.

The above also described as:

The Southwest 39.1 feet of Lot Six (6), Block Thirty-one (31), Original Plat of Madison, in the City of Madison, Dane County, Wisconsin.

Parcel No. 251/0709-231-3211-5

DANE COUNTY CERTIFIED SURVEY MAP NO. _____

ALL OF LOT SIX (6) AND THE SOUTHWEST 1/2 OF LOT SEVEN (7), BLOCK THIRTY-ONE (31), ORIGINAL PLAT OF MADISON, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 7 NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

LEGEND

⊕

FOUND PLSS MONUMENT AS NOTED

●

FOUND 3/4" REBAR (UNLESS NOTED)

○

SET 3/4" REBAR

CSM

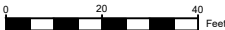
CERTIFIED SURVEY MAP

(100.00')

RECORD BEARING OR DISTANCE



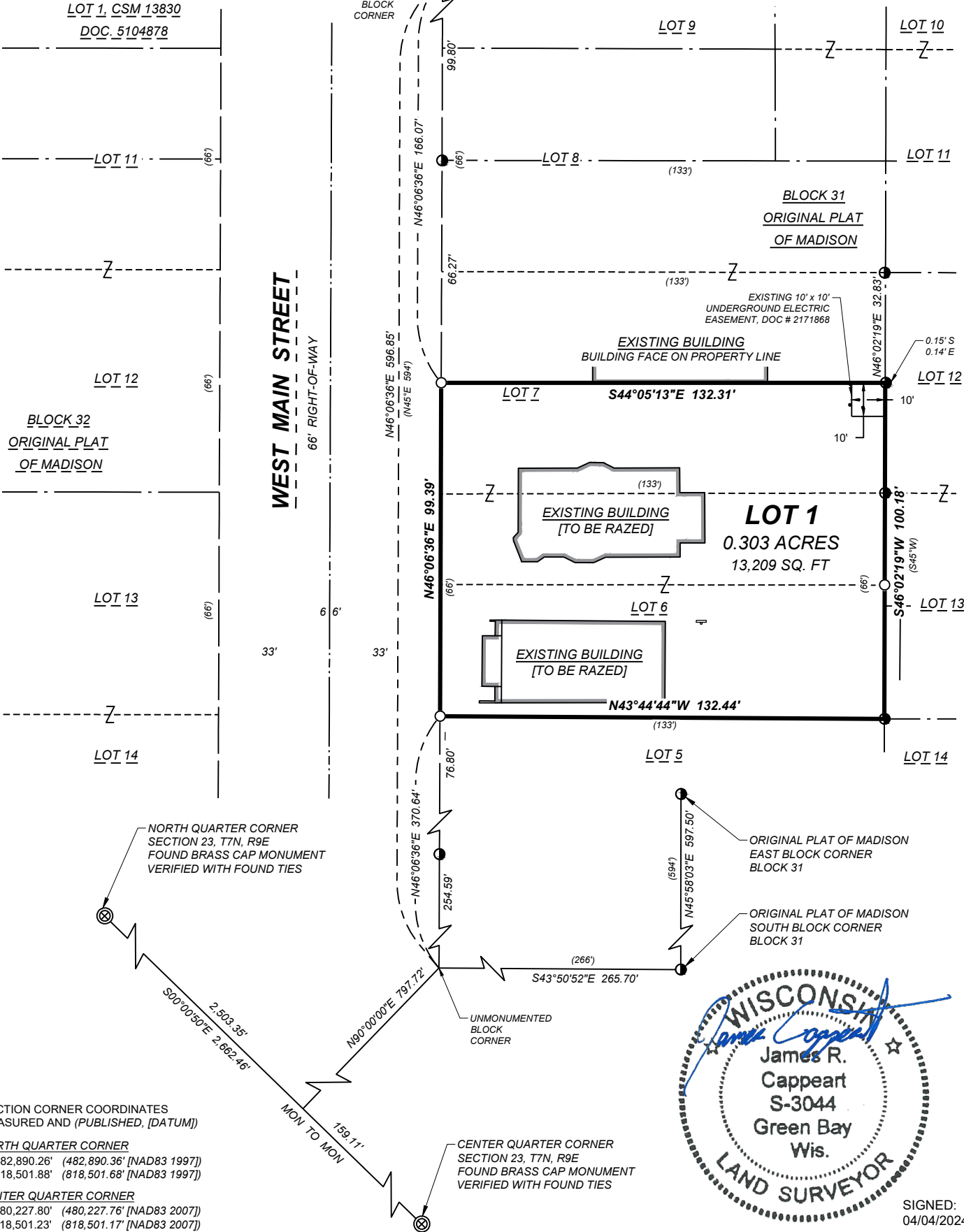
BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, WISCRS DANE COUNTY ZONE - NAD83 (2011), GRID NORTH, WITH THE WEST LINE OF THE NORTHEAST 1/4 OF SECTION 23 MEASURED TO BEAR S0°00'50"E



Office of the Register of Deeds
Dane County, Wisconsin

Received for recording on _____
20____ at _____o'clock __M, and
recorded in Vol. _____ of CSMs
on page(s) _____,
Document No. _____.

_____, Register of Deeds



SECTION CORNER COORDINATES
MEASURED AND (PUBLISHED, [DATUM])

NORTH QUARTER CORNER
N: 482,890.26' (482,890.36' [NAD83 1997])
E: 818,501.88' (818,501.68' [NAD83 1997])

CENTER QUARTER CORNER
N: 480,227.80' (480,227.76' [NAD83 2007])
E: 818,501.23' (818,501.17' [NAD83 2007])

FIELD WORK DATE: OCTOBER 18, 2023
DRAFTED BY: SMR
CHECKED BY: JRC
PROJECT NO: 230116



281 W Netherwood Road, Suite 1
Madison, WI 53575
(608) 204-0909
www.JT-Engineering.com

SURVEY PREPARED FOR:
VANILLA 301 LLC
25 W MAIN STREET, STE 500
MADISON, WI 53703



SIGNED:
04/04/2024

DANE COUNTY CERTIFIED SURVEY MAP NO. _____

ALL OF LOT SIX (6) AND THE SOUTHWEST 1/2 OF LOT SEVEN (7), BLOCK THIRTY-ONE (31), ORIGINAL PLAT OF MADISON, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 7 NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, **JAMES R. CAPPEART**, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT BY THE ORDER OF **VANILLA 301 LLC**, OWNER, AND IN FULL COMPLIANCE WITH THE PROVISIONS OF CHAPTER 236.34, WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF MADISON, I HAVE SURVEYED, MONUMENTED, MAPPED AND COMBINED THIS PROPERTY AND THAT SUCH CERTIFIED SURVEY MAP CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES AND SUBDIVISIONS OF THE LAND SURVEYED, AND IS DESCRIBED AS:

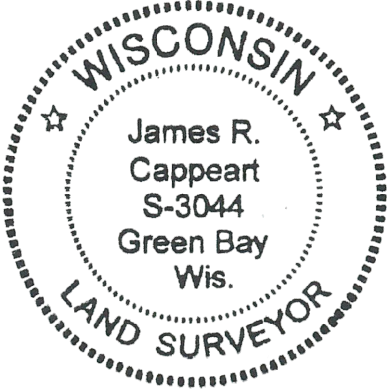
A PARCEL OF LAND BEING ALL OF LOT SIX (6) AND THE SOUTHWEST 1/2 OF LOT SEVEN (7), BLOCK THIRTY-ONE (31), ORIGINAL PLAT OF MADISON, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 7 NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE NORTH QUARTER CORNER OF SECTION 23;
THENCE S00°00'50"E, 2,503.35 FEET ALONG THE WEST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 23;
THENCE N90°00'00"E, 797.72 FEET TO THE WEST BLOCK CORNER OF BLOCK 31, ORIGINAL PLAT OF MADISON;
THENCE N46°06'36"E, 331.39 FEET ALONG THE NORTHWEST LINE OF SAID BLOCK 31, ALSO BEING THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF WEST MAIN STREET TO THE WEST CORNER OF SAID LOT 6 AND THE POINT OF BEGINNING;
THENCE CONTINUING N46°06'36"E, 99.39 FEET ALONG THE NORTHWEST LINE OF SAID BLOCK 31, ALSO BEING THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF WEST MAIN STREET;
THENCE S44°05'13"E, 132.31 FEET TO THE SOUTHEAST LINE OF LOT 7 OF SAID BLOCK 31;
THENCE S46°02'19"W, 100.18 FEET ALONG SAID SOUTHEAST LINE AND THE SOUTHEAST LINE OF LOT 6 OF SAID BLOCK 31 TO THE WEST CORNER OF SAID LOT 6;
THENCE N43°44'44"W, 132.44 FEET ALONG THE SOUTHWEST LINE OF SAID LOT 6 TO THE POINT OF BEGINNING.

THE PARCEL BEING DESCRIBED WITH THIS CERTIFIED SURVEY MAP CONTAINS 13,209 SQUARE FEET OR 0.303 ACRES AND IS SUBJECT TO ANY AND ALL EASEMENTS OR AGREEMENTS, RECORDED OR UNRECORDED.



JAMES R. CAPPEART
PROFESSIONAL LAND SURVEYOR, NO. S-3044
DATED APRIL 4TH, 2024
FILE NO. 230116



"APPROVED FOR RECORDING PER THE SECRETARY OF THE CITY OF MADISON PLAN COMMISSION."

BY: _____ FOR _____ DATE: _____
MATTHEW WATCHER, SECRETARY OF THE PLAN COMMISSION

MADISON COMMON COUNCIL CERTIFICATE

"RESOLVED THAT THIS CERTIFIED SURVEY MAP LCOATED IN THE CITY OF MADISON WAS HEREBY APPROVED BY ENACTMENT NUMBER _____, FILE ID NUMBER _____, ADOPTED ON THE _____ DAY OF _____, 2023, AND THAT SAID ENACTMENT FURTHER PROVIDED FOR THE ACCEPTANCE OF THOSE LANDS DEDICATED AND RIGHTS CONVEYED BY SAID CERTIFIED SURVEY MAP TO THE CITY OF MADISON FOR PUBLIC USE."

DATED THIS: _____ DAY OF _____, 2023.

MARIBETH L WITZEL-BEHL, CITY CLERK
CITY OF MADISON, DANE COUNTY WISCONSIN

FIELD WORK DATE: OCTOBER 18, 2023
DRAFTED BY: SMR
CHECKED BY: JRC
PROJECT NO: 230116

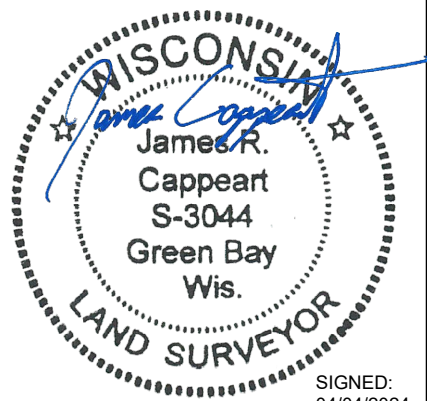


281 W Netherwood Road, Suite 1
Madison, WI 53575
(608) 204-0909
www.JT-Engineering.com

SURVEY PREPARED FOR:
THE NEUTRAL PROJECT
25 W MAIN STREET, STE 500
MADISON, WI 53703

DANE COUNTY CERTIFIED SURVEY MAP NO. _____

ALL OF LOT SIX (6) AND THE SOUTHWEST 1/2 OF LOT SEVEN (7), BLOCK THIRTY-ONE (31), ORIGINAL PLAT OF MADISON, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 7 NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.



CORPORATE OWNERS CERTIFICATE

VANILLA 301 LLC, AS OWNER(S), WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, COMBINED AND MAPPED AS REPRESENTED ON THE CERTIFIED SURVEY MAP. WE ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF MADISON FOR APPROVAL.

IN WITNESS WHEREOF SAID OWNER, HAS CAUSED THESE PRESENTS TO BE SIGNED AT _____, WISCONSIN, ON THIS _____ DAY OF _____, 20____.

NAME, TITLE _____

NAME, TITLE _____

STATE OF _____

COUNTY OF _____

PERSONALLY CAME BEFORE ME ON THIS _____ DAY OF _____, 20____, THE ABOVE NAMED OWNER(S), TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

CONSENT OF CORPORATE MORTGAGEE

_____, DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, MORTGAGEE OF THE FOREGOING DESCRIBED LAND, HEREBY CONSENTS TO THE SURVEYING, DIVIDING, MAPPING AND DEDICATING OF THE LAND DESCRIBED ON THIS PLAT AND HEREBY CONSENTS TO THE FORGOING OWNERS CERTIFICATE.

IN WITNESS WHERE OF, THE SAID CORPORATION HAS CAUSED THESE PRESENTS TO BE SIGNED AND COUNTERSIGNED BY ITS OFFICER(S) LISTED BELOW, AT _____, _____, AND ITS CORPORATE SEAL TO BE HEREUNTO AFFIXED THIS _____ DAY OF _____, 2023.

WRITTEN NAME/TITLE:

SIGNATURE:

STATE OF _____

COUNTY OF _____

PERSONALLY CAME BEFORE ME ON THIS _____ DAY OF _____, 20____, THE ABOVE NAMED INDIVIDUAL(S)/OFFICER(S) OF THE ABOVE NAMED CORPORATION, TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICER(S) AS THE DEED OF SAID CORPORATION BY ITS AUTHORITY AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

FIELD WORK DATE: OCTOBER 18, 2023
DRAFTED BY: SMR
CHECKED BY: JRC
PROJECT NO: 230116
SHEET 3 OF 3 SHEETS



281 W Netherwood Road, Suite 1
Madison, WI 53575
(608) 204-0909
www.JT-Engineering.com

SURVEY PREPARED FOR:
THE NEUTRAL PROJECT
25 W MAIN STREET, STE 500
MADISON, WI 53703



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82976

File ID: 82976

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: PLAN
COMMISSION

File Created Date : 04/10/2024

File Name: CSM - 755 Braxton PI

Final Action:

Title: Approving a Certified Survey Map of property owned by Community Development Authority of the City of Madison located at 755 Braxton Place (District 13).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 94.

Sponsors: Planning Division

Effective Date:

Attachments: Application.pdf, Letter of Intent.pdf, Proposed CSM.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: tparks@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/11/2024	Maggie McClain	Approve	4/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Planning Division	04/10/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Plan Commission (5/20/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/07/2024	Refer	PLAN COMMISSION			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the PLAN COMMISSION. The motion passed by voice vote/other.						

Text of Legislative File 82976

Fiscal Note

No City appropriation is required with the approval of this certified survey map. City costs

associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title

Approving a Certified Survey Map of property owned by Community Development Authority of the City of Madison located at 755 Braxton Place (District 13).

Body

WHEREAS a Certified Survey Map of property owned by Community Development Authority of the City of Madison located at 755 Braxton Place, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby approved by the Madison Common Council.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

SUBDIVISION APPLICATION

**** Please read both pages of the application completely and fill in all required fields ****

For a digital copy of this form with fillable fields, please visit:

<https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf>

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interpretar, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635

4/8/24
10:45 a.m.



NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance ([M.G.O. Sec. 2.40](#)). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

1. Application Type

☐ Preliminary Subdivision Plat ☐ Final Subdivision Plat ☒ Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

2. Review Fees

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

3. Property Owner and Agent Information

Name of Property Owner: <u>City of Madison - CDA</u>	Representative, if any: <u>Matt Wachter</u>
Street address: <u>215 Martin Luther King Jr. Blvd.</u>	City/State/Zip: <u>Madison, Wisconsin 53701-2983</u>
Telephone: <u>Tel 608 267 8730 • Fax 608 261 6126</u>	Email: <u>mwachter@cityofmadison.com</u>
Firm Preparing Survey: <u>Vierbicher Associates, Inc.</u>	Contact: <u>David N. Gullickson</u>
Street address: <u>999 Fourier Drive, Suite 201</u>	City/State/Zip: <u>Madison, WI 53717</u>
Telephone: <u>608.821.3966 (O) 608-576-5511 (C)</u>	Email: <u>dgulr@vierbicher.com</u>

Check only ONE – ALL Correspondence on this application should be sent to: ☐ Property Owner, OR ☒ Survey Firm

4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: 701 & 755 Braxton Place, Madison, WI 53715

Tax Parcel Number(s): 251/0709-233-0106-7

Zoning District(s) of Proposed Lots: TR-U2 School District: City of Madison

- Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.

4a. Property Information for Properties Located Outside the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____

Date of Approval by Dane County: _____ Date of Approval by Town: _____

- For an extraterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.

5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential	1		3.68
Retail/Office	N/A		
Industrial	N/A		

Land Use	Lots	Outlots	Acres
Other (state use):	TR-U2		
Outlots Dedicated to the Public (Parks, Stormwater, etc.)			
Outlots Maintained by a Private Group or Association			
PROJECT TOTALS			3.68

6. Required Submittal Materials

Digital (PDF) copies of all items listed below (if applicable) are required. Applicants are to submit each of these documents as individual PDF files in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☐ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☐ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in [M.G.O. Sec. 16.23 \(7\)\(a\)](#).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of [§236.20, Wis. Stats.](#)
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in [M.G.O. Secs. 16.23 \(7\)\(a\) and \(d\)](#), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent:** One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.

** A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.

☐ **Report of Title and Supporting Documents:** One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in [M.G.O. Sec. 16.23](#) and as satisfactory to the Office of Real Estate Services. Note:

- The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- Do not email these files to the City's Office of Real Estate Services. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits:** One copy of the approval letters from the town where the property is located and Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

Applicant's Printed Name: David N. Gullickson, P.L.S.

Signature: 

Date: April 8, 2024

Interest In Property On This Date: Land Surveyor

LETTER OF INTENT

Taking Shape Site B: 755 Braxton Pl, Madison, WI 53715

April 8, 2024

**To: City of Madison Department of Planning and Plan Commission
215 Martin Luther King Blvd, Suite 017**

From: City of Madison Community Development Authority (CDA)

**Re: Development Approvals for 755 Braxton Place, Madison (Conditional
Use, CSM and Demolition)**

Dear Members of the Plan Commission:

Please accept this Letter of Intent and associated applications for the approval of the first phases of the Taking Shape, Our Triangle. The proposed project is part of a 10-year development plan for the CDA Triangle properties, Taking Shape, Our Triangle; a plan informed by extensive community and resident feedback and approved by the CDA Board of Directors in 2023. The plan was informed by the needs and aspirations of the CDA residents and embraces the principles of inclusive community engagement, sustainable development, and human centered design.

PROJECT ADDRESS:

The current address is 755 Braxton Place. The Project Team will work with City Engineering, to identify new addresses to be used for the various spaces.

PROJECT TEAM

Owner/Developer: A single purpose entity to be created controlled by the CDA or its non-profit affiliate, Madison Revitalization and Community Development Corporation (MRCDC)

Development Partner: New Year Investments

Architect – Potter Lawson

Landscape Architect – Saiki Design

Site/Civil Engineer – Vierbicher Engineering

EXISTING SITE CONDITIONS

755 Braxton Place is located between Braxton Place, Mariposa Lane, and West Washington Avenue. The approximately 3.5-acre site includes a 4-10 story multi-family apartment structure with 163 apartment units, constructed in 1975 called Brittingham Apartments. The site also contains a large surface parking lot, sidewalks, and some lawn areas. The obsolete Brittingham structure does not meet the current and future needs of the current residents. New housing included in this application will be added to replace the current Brittingham units.

PROJECT OVERVIEW AND PROPOSED USES

Housing:

The proposed use includes 344 affordable multifamily housing units that serve as replacement units for the current residents who live in the CDA Triangle properties (Brittingham Apartments, Gay Braxton, Karabis, and Parkside Highrise and Townhomes). The plan includes adding three (3) new 5-story buildings in phases, connected by underground parking, with shared community spaces and a shared landscaped courtyard. These 344 units, in three buildings are replacement units for existing households so the unit mix matches what is currently in the CDA's inventory at the Triangle. Please note that currently there are 32 studio apartments in the CDA Triangle portfolio, in the proposed development, those studios will be replaced with one-bedroom units.

Community Space:

The proposed plan includes a variety of common areas to serve CDA residents, centered along Braxton Place, including office spaces for CDA Management Offices and service providers serving CDA residents. Additionally, there will be art and library spaces, a resident fitness room, large meeting rooms, a community kitchen, and other associated spaces. Exterior spaces include a landscaped courtyard with garden plots, pet areas and other tranquil and active spaces.

Car and Bike Parking:

Efforts were made to limit the number of parking stalls to what is available to CDA residents currently. Given the project's location along a transit corridor, we intend to actively promote the use of mass transit. The Project will include approximately 118 underground and site parking stalls to serve the residential uses including 15 EV and EV ready spaces. The underground garage will enter and exit off of Mariposa Lane. Drop off and pick up areas will be included near entrances. The Project include both indoor and outdoor bike parking as required by City Zoning.

Residential Unit Summary:

One Bedrooms - 308

Two Bedrooms - 30

Three Bedrooms - 6

PUBLIC SUBSIDY

This application is not an application for subsidy. This project is expected to benefit from Low Income Housing Tax Credits as well as other soft financing sources related to affordable housing and sustainable design features.

ESTIMATED PROJECT SCHEDULE

Construction is anticipated to start as soon as approvals are granted and conditions to permitting satisfied. Our assumed schedule is as follows:

On-going resident and neighborhood communication: Summer 2022-present

Land Use Approvals: Summer 2024

Construction Start: Fall of 2024

Construction Completion: Fall 2028

PHASING PLAN

The project will occur in approximately three phases with the first beginning in 2024 and the last phase expected to be complete in 2028. The phasing is intended to simplify the experience for residents relocating into new buildings and for financing purposes. The phasing plan ensures that no current residents are displaced.

APPROVALS REQUESTED

Zoning

The current zoning is TR-U2 with a TOD overlay (Traditional Residential- Urban 2) and no changes are requested. A conditional use is requested to allow the number of units to exceed 60 units.

Certified Survey Map

A new legal description and Certified Survey Map will be recorded with this proposed development.

Demolition

The proposed development will require the demolition of the current Brittingham structure as indicated above. All applicable provisions of the demolition ordinance will be complied with, and a reuse and recycling plan will be submitted for approval prior to the issuance of the demolition permit. No residents will be displaced during or after construction.

On behalf of the entire Taking Shape Team, we are excited to create a project that will provide permanent affordable housing to serve the needs of our community and will be greatly contribute to the vitality of the Triangle neighborhood. We look forward to the working with you on this important project.

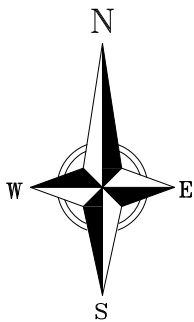
Kind Regards,

A handwritten signature in black ink, appearing to read 'New Year Investments', with a stylized, cursive script.

New Year Investments, on behalf of the Taking Shape Team

CERTIFIED SURVEY MAP No.

PART OF LOT 1 AND 2, CSM NO. 1596, REC. IN VOL. 6 OF CSM'S, P. 343-344, AS DOC. #1417473, PART OF VACATED BRAXTON PLACE, DOC. #_____ DANE COUNTY REGISTRY, LOCATED IN THE NE 1/4 OF THE SW 1/4 OF SECTION 23, T07N, R09E, CITY OF MADISON, DANE COUNTY, WISCONSIN.

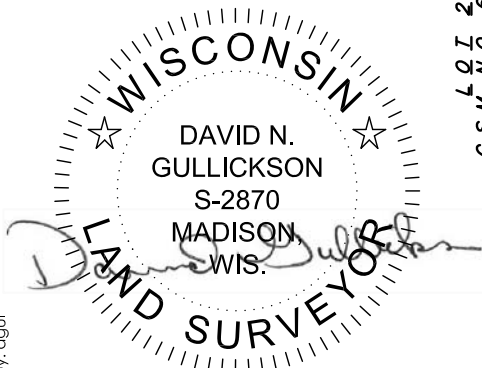


BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY, WISCONSIN. THE NORTH LINE OF THE SW 1/4 OF SECTION 23-07-09, MEASURED AS BEARING N88°46'38"W

GRAPHIC SCALE, FEET



0 50 100 200



APRIL 8, 2024

CSM NO. 2224
VOL. 33, PAGE 158-160.

LOT 1
CSM NO. 2049
VOL. 8, PAGE 227-228.

LOT 2

TRIANGLE PLAT
BLOCK 3

V.34 Plats, P.21-23, Doc. #1220391

LOT 2

BRAXTON PL
PUBLICLY DEDICATED STREET, 70' R/W
N89°44'14"E 263.35'

PART OF VACATED BRAXTON PL.
DOCUMENT NO. _____

NW CNR
LOT 1,
CSM 1596
(POB)
L=23.56', R=15.00'
Δ=90°00'00"
Cd=S45°15'46"E 21.21'

LOT 1 S00°15'46"E
179.61'

LOT 1
3.68 Acres
160,468 Sq. Ft.

L=136.67', R=180.00'
Δ=43°30'08"
Cd=S22°00'50"E 133.41'

CSM NO.
1596
VOL. 6, PAGE
343-344.

LOT 2

WEST WASHINGTON AVENUE
PUBLICLY DEDICATED STREET, 132' R/W
S46°11'29"W 465.67'
(S46°24'38"W 465.67')

PARKVIEW
ASSOCIATES
CONDO PLAT
V.3-114B Condo Plats,
P.1-2, Doc. #3259566

SURVEY LEGEND

- FOUND 3/4" Ø IRON ROD
- ⊗ SET 3/4" X 18" SOLID IRON RE-ROD
MIN. WT. 1.5 LBS./FT.

DISTANCES ARE MEASURED TO THE
NEAREST HUNDREDTH OF A FOOT.

() RECORDED AS INFORMATION

NOTES:

- SEE SHEET 2 FOR EASEMENTS DETAIL.
- SEE SHEET 3 FOR IMPROVEMENTS AND BUILDING DETAIL.
- SEE SHEET 4 FOR SECTION TIE DETAIL.
- SEE SHEET 5 FOR SURVEYOR'S NOTES.
- NO DIRECT VEHICULAR ACCESS TO W. WASHINGTON AVENUE FROM LOT 1.

vierbicher
planners | engineers | advisors

Phone: (800) 261-3898



FN: 220019
DATE: 04/08/2024
REV:
Drafted By: DGUL
Checked By: BROZ

SURVEYED FOR:
City of Madison Com.
Development Authority
215 Martin Luther King
Jr. Blvd. P.O. Box 2983
Madison, WI 53701

C.S.M. No. _____
Doc. No. _____
Vol. _____ Page _____

SHEET
1 OF 7

CERTIFIED SURVEY MAP No. _____

PART OF LOT 1 AND 2, CSM NO. 1596, REC. IN VOL. 6 OF CSM'S, P. 343-344, AS DOC. #1417473, PART OF VACATED BRAXTON PLACE, DOC. #_____ DANE COUNTY REGISTRY, LOCATED IN THE NE 1/4 OF THE SW 1/4 OF SECTION 23, T07N, R09E, CITY OF MADISON, DANE COUNTY, WISCONSIN.

EASEMENTS AND DEDICATIONS DETAIL

BRAXTON PL
PUBLICLY DEDICATED STREET, 70' R/W

LAMARIPOSA LN.
PUBLICLY DEDICATED STREET, R/W VARIES

33' PUBLIC EASEMENT
FOR STORM & SANITARY
SEWER, WALK & PRIVATE
UTILITIES

PRIVATE WATERMAIN
EASEMENT. SEE DETAIL A

EXISTING 33'
PUBLIC ACCESS
EASEMENT PER
DOC. NO. 1417473

EXISTING TEMPORARY
LIMITED EASEMENT
PER DOC. NO.
5735685 AMENDED
BY DOC. NO. 5931966

LOT 1
3.68 Acres
160,468 Sq. Ft.

EXISTING 33' PUBLIC EASEMENT
FOR STORM & SANITARY
SEWER, WALK & PRIVATE
UTILITIES PER DOC. NO. 1417473

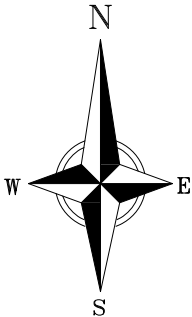
PUBLIC EASEMENT
FOR STORM & SANITARY
SEWER, WALK & PRIVATE
UTILITIES PER
DOC. NO. 1417473

EXISTING 10' UTILITY
EASEMENT PER
DOC. NO. 1417473

EXISTING 0.3' EASEMENT
PER DOC. NO. 1466676

PUBLIC EASEMENT
FOR STORM & SANITARY
SEWER, WALK & PRIVATE
UTILITIES PER DOC.
NO. 1417473 TO BE
RELEASED.

WEST WASHINGTON AVENUE
PUBLICLY DEDICATED STREET, 132' R/W

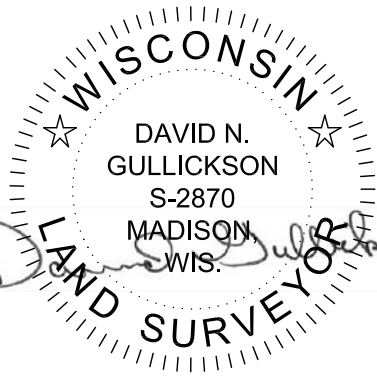


BEARINGS ARE REFERENCED TO THE
WISCONSIN COUNTY COORDINATE SYSTEM,
DANE COUNTY, WISCONSIN. THE NORTH
LINE OF THE SW 1/4 OF SECTION 23-07-09,
MEASURED AS BEARING N88°46'38"W

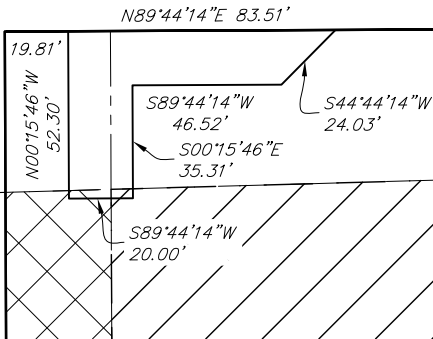
GRAPHIC SCALE, FEET



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APRIL 8, 2024

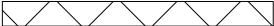


DETAIL A

PRIVATE WATERMAIN EASEMENT

NOTE:

- Existing Easement, Document No. 1466676 will be released by a separate instrument.
- The easterly part of existing Easement, Document No. 1417473 will be released by a separate instrument



vierbicher
planners | engineers | advisors

Phone: (800) 261-3898



FN: 220019
DATE: 04/08/2024
REV:
Drafted By: DGUL
Checked By: BROZ

SURVEYED FOR:
City of Madison Com.
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215 Martin Luther King
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Madison, WI 53701

C.S.M. No. _____

Doc. No. _____

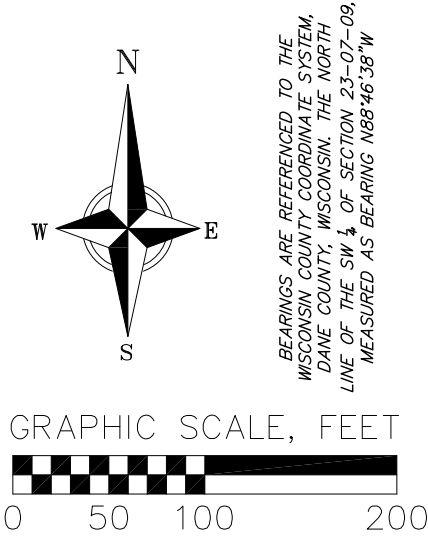
Vol. _____ Page _____

SHEET
2 OF 7

CERTIFIED SURVEY MAP No.

PART OF LOT 1 AND 2, CSM NO. 1596, REC. IN VOL. 6 OF CSM'S, P. 343-344, AS DOC. #1417473, PART OF VACATED BRAXTON PLACE, DOC. #_____ DANE COUNTY REGISTRY, LOCATED IN THE NE 1/4 OF THE SW 1/4 OF SECTION 23, T07N, R09E, CITY OF MADISON, DANE COUNTY, WISCONSIN.

EXISTING IMPROVEMENTS & BUILDING DETAIL



BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY, WISCONSIN. THE NORTH LINE OF THE SW 1/4 OF SECTION 23-07-09, MEASURED AS BEARING N88°46'38"W

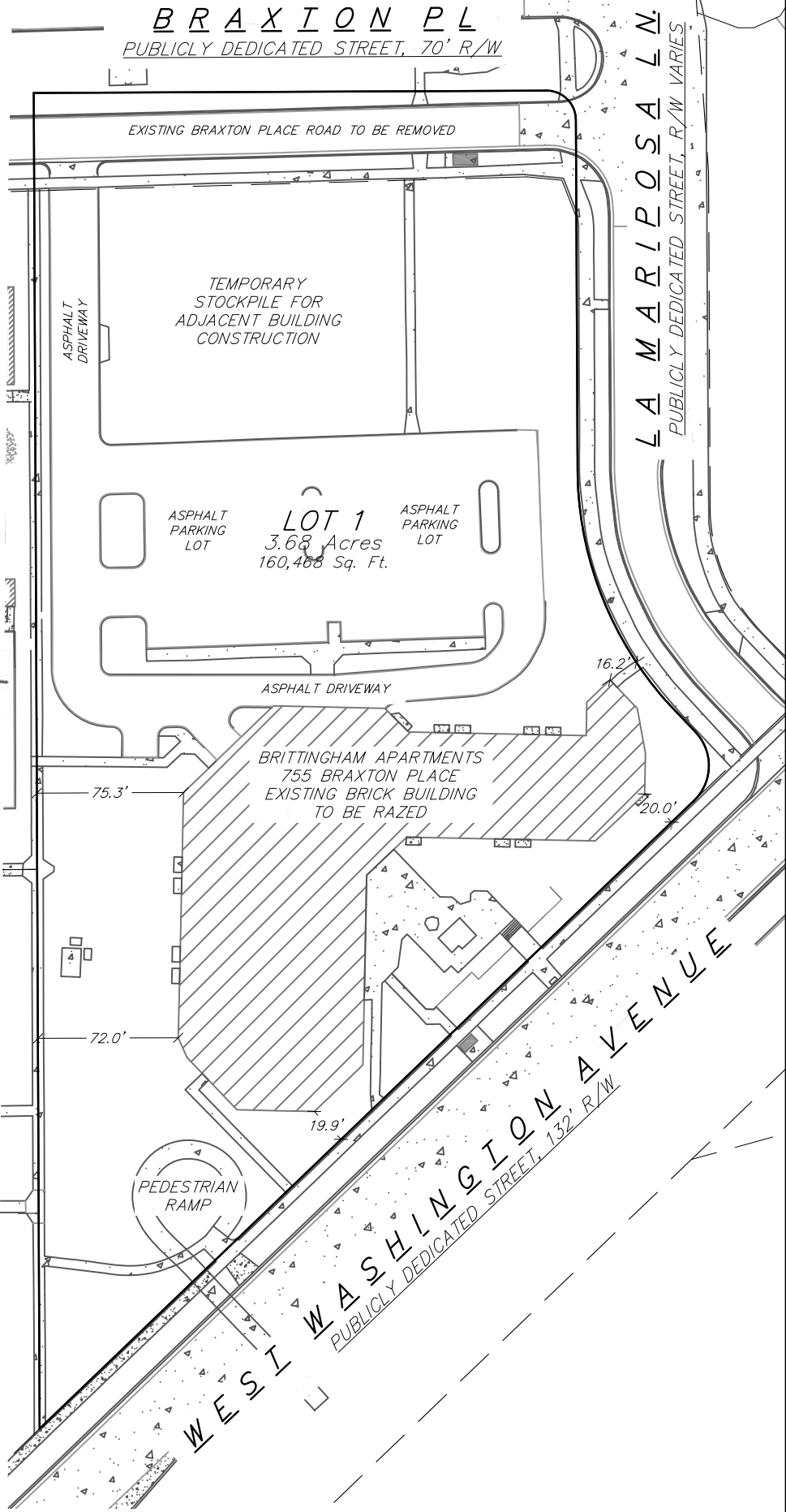


APRIL 8, 2024

HATCHING LEGEND

- CONC. PAVEMENT
- BUILDING LIMITS

NOTE:
1. Pedestrian Ramp shall be removed prior to the redevelopment and improvement of Lot 1.



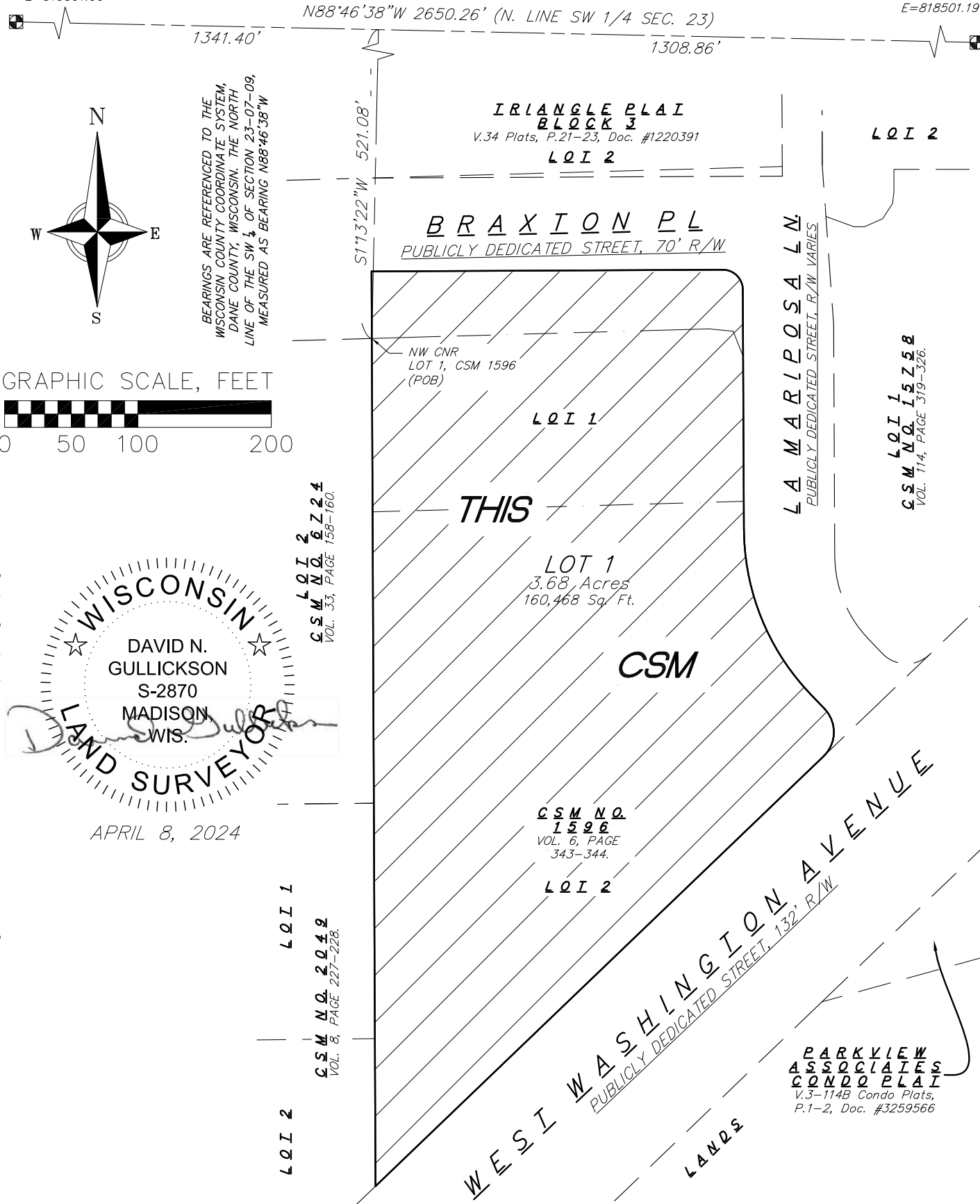
CERTIFIED SURVEY MAP No.

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BRASS CAPPED MONUMENT OF
RECORD FOUND AT THE
WEST 1/4 CORNER SEC. 23-07-09
PUBLISHED COORDS:
N=480284.34
E=815851.38
MEASURED COORDS:
N=480284.23
E=815851.53

BRASS CAPPED MONUMENT OF
RECORD FOUND AT THE
CENTER SEC. 23-07-09
PUBLISHED COORDS:
N=480227.77
E=818501.13
MEASURED COORDS:
N=480227.79
E=818501.19

SECTION TIE DETAIL



08 Apr 2024 - 1:52a M:\Patter Lawson\220019_Triangle Site, Madison\CADD\220019_Certified Survey Map.dwg by: dgul

CERTIFIED SURVEY MAP No.

PART OF LOT 1 AND 2, CSM NO. 1596, REC. IN VOL. 6 OF CSM'S, P. 343-344, AS DOC. #1417473, PART OF VACATED BRAXTON PLACE, DOC. #_____ DANE COUNTY REGISTRY, LOCATED IN THE NE 1/4 OF THE SW 1/4 OF SECTION 23, T07N, R09E, CITY OF MADISON, DANE COUNTY, WISCONSIN.

NOTES:

- 1. I found a Brass Capped monument in a City of Madison Monument box, and ties, representing the Center of Section 23, Township 07 North, Range 09 East, in the City of Madison, County of Dane, State of Wisconsin, as established on tie sheet by Jeremy Sandsness dated March 5, 2019 and that the points as referenced on said tie sheet are still intact. Date of field survey & monument recovery was _____, __, 2024.
- 2. I found a Brass Capped monument in a City of Madison Monument box, and ties, representing the West ¼ Corner of Section 23, Township 07 North, Range 09 East, in the City of Madison, County of Dane, State of Wisconsin, as established on tie sheet by Jamey L. Reid dated November 3, 2011 and that the points as referenced on said tie sheet are still intact. Date of field survey & monument recovery was _____, __, 2024.
- 3. Lots within this subdivision are subject to impact fees that are due and payable at the time building permit(s) are issued.
- 4. All lots created by this Certified Survey Map are individually responsible for compliance with Chapter 37 of the Madison General Ordinances in regard to storm water management at the time they develop.
- 5. No changes to the existing drainage shall be allowed without the approval of the City Engineer.
- 6. Reference Document Number _____ for Braxton Place Roadway Vacation.
- 7. Easements shall be released in the future by separately recorded instruments.
- 8. Public Sidewalk Easements:
Creation of Easement Rights: A permanent easement over, across a portion of the property (the "Easement Area") is established, memorialized, reserved by, granted, conveyed, transferred and assigned to the City of Madison for the uses and purposes hereinafter set forth. The Easement Area may be used by the City of Madison for public sidewalk purposes. City of Madison and its employees, agents and contractors shall have the right to construct, install, maintain, operate, repair, replace and reconstruct the public sidewalk within the Easement Area. City of Madison shall have the further right of ingress and egress to and from the Easement Area in order to exercise its rights and privileges hereunder, and to cut and remove trees, vegetation and other impediments in the Easement Area which may obstruct or interfere with the actual or potential use of the Easement Area for the foregoing purposes.

Property Restoration: City of Madison shall repair any damage caused to any pavement, concrete or turf located within the Easement Area and/or the Property as a result of the use of the Easement Area by or on behalf of the City of Madison as provided herein. Following completion of any excavation work, City of Madison shall promptly restore the area affected by the work to the original grade and surface condition including the repair or replacement of pavement, concrete and turf.

Limitations on Use of Easement Area: The owner of the Property shall have the right to use the Easement Area for any purpose, provided such use shall not interfere with the easement rights of the City of Madison hereunder. No buildings or structures or fences unrelated to the public use shall be constructed in and no grade change shall be made to the Easement Area without the written consent of the City of Madison's Engineering Division City Engineer.

Binding Effect: This Easement shall run with the land described herein and shall be binding upon the owners of the Property, and their successors in interest.

Release of Rights to Easements Created by Plat: Any release of rights that were placed on platted land which was required by a public body or which names a public body or public utility as grantee shall be released by recording a separate easement release document with the Dane County Register of Deeds in accordance with ss236.293.

- 9. Public Easement for Sloping and Grading:
Creation of Easement Rights: A permanent easement over, across and within the Easement Area is established, memorialized, reserved by, granted, conveyed, transferred and assigned to the City of Madison for the uses and purposes hereinafter set forth. The Easement Area may be used by the City of Madison for public sloping and grading purposes. The City of Madison and its employees, agents and contractors shall have the further right of ingress and egress to and from the Easement Area in order to exercise its rights and privileges hereunder, and to cut and remove trees, vegetation and other impediments in the Easement Area which may obstruct or interfere with the actual or potential use of the Easement Area for the foregoing purposes.
- Property Restoration: City of Madison shall repair any damage caused to any pavement or turf located within the Easement Area and/or the Property as a result of the use of the Easement Area by or on behalf of the City of Madison as provided herein. Following completion of any excavation work, City of Madison shall promptly restore the area affected by the work to the required final grade and surface condition including the repair or replacement of pavement and turf.
- Limitations on Use of Easement Area: The owner of the Property shall have the right to use the Easement Area for any purpose, provided such use shall not interfere with the easement rights of the City of Madison hereunder. No above-ground improvements (other than driveway access crossing) shall be constructed in and no grade change shall be made to the Easement Area without the written consent of the City of Madison's Engineering Division City Engineer.
- Binding Effect: This Easement shall run with the land described herein and shall be binding upon the owners of the Property, and their successors in interest.
- Release of Rights to Easements Created by Plat: Any release of rights that were placed on platted land which was required by a public body or which names a public body or public utility as grantee shall be released by recording a separate easement release document with the Dane County Register of Deeds in accordance with ss236.293.

NOTES FROM CSM NO. 1596:

- 1. Easement for Public Access to Lot 2 runs across the Westerly 33' of Lot 1, from the north lot line of Lot 2 to the south right-of-way line of Braxton Place.
- 5. No direct vehicular access to W. Washington Avenue from Lot 1.



APRIL 8, 2024

CERTIFIED SURVEY MAP No.

PART OF LOT 1 AND 2, CSM NO. 1596, REC. IN VOL. 6 OF CSM'S, P. 343-344, AS DOC. #1417473, PART OF VACATED BRAXTON PLACE, DOC. #_____ DANE COUNTY REGISTRY, LOCATED IN THE NE 1/4 OF THE SW 1/4 OF SECTION 23, T07N, R09E, CITY OF MADISON, DANE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

City of Madison Community Development Authority, duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped, as represented hereon. City of Madison Community Development Authority, does further certify that this Certified Survey Map is required by S.236.34 of the State Statutes to be submitted to the Common Council, City of Madison for approval. Witness the hand and seal of said owner this _____ day of _____, 2024.

City of Madison Community Development Authority, Owner

By: Matt Wachter, Executive Director

STATE OF WISCONSIN)
)ss
DANE COUNTY)

Personally came before me this _____ day of _____, 2024, _____,
_____, to me known to be the person who executed the foregoing instrument, and
acknowledged the same.

Notary Public, Dane County, Wisconsin

My Commission Expires _____

MADISON COMMON COUNCIL CERTIFICATE

Resolved that this certified survey map located in the City of Madison was hereby approved by Enactment Number _____, File ID Number _____, adopted on the ____ day of _____, 2024, and that said enactment further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the City of Madison for public use.

Signed this _____ day of _____, 2024.

Maribeth Witzel-Behl, City Clerk, Madison

MADISON PLAN COMMISSION CERTIFICATE:

Approved for recording per the Secretary of the City of Madison Plan Commission.

By: Matt Wachter, Secretary Date: _____
City of Madison Plan Commission

REGISTER OF DEEDS CERTIFICATE:

Received for recording this _____ day of _____, 2024, at
o'clock _____.m. and recorded in Volume _____ of Certified Survey Maps on pages
_____, as Doc. No. _____.

Kristi Chlebowski,
Dane County Register of Deeds



APRIL 8, 2024



CERTIFIED SURVEY MAP No. _____


PART OF LOT 1 AND 2, CSM NO. 1596, REC. IN VOL. 6 OF CSM'S, P. 343-344, AS DOC. #1417473, PART OF VACATED BRAXTON PLACE, DOC. #_____ DANE COUNTY REGISTRY, LOCATED IN THE NE 1/4 OF THE SW 1/4 OF SECTION 23, T07N, R09E, CITY OF MADISON, DANE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, David N. Gullickson, Professional Land Surveyor, No. S-2870, do hereby certify to the best of my knowledge and belief, that I have surveyed, divided and mapped the lands described herein under the direction of City of Madison Community Development Authority, Owner, and that the map on sheet one (1) is a correct representation of the exterior boundaries of the land surveyed and the division of that land in accordance with the information provided. I further certify that this Certified Survey Map is in full compliance with Section 236.34 of the Wisconsin State Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the Subdivision Ordinance of the City of Madison in surveying, dividing and mapping the same.

Vierbicher Associates, Inc.
By: David N. Gullickson

Date: April 8, 2024.

Signed: 
David N. Gullickson, P.L.S. No. S-2870




LEGAL DESCRIPTION:

Part of Lot 1 and Lot 2, Certified Survey Map Number 1596, Recorded in Volume 6 OF CSM'S, Pages 343-344, as Document Number 1417473, and part of Vacated Braxton Place, Document Number _____, Dane County Registry, in the City of Madison, Dane County, Wisconsin, located in the Northeast Quarter of the Southwest Quarter of Section 23, Township 07 North, Range 09 East, City of Madison, Dane County, Wisconsin, more fully described as follows:

Commencing at the Center of said Section 23; thence N88°46'38"W along the North line of the Southwest Quarter of said Section 23, 1308.86 feet; thence S01°13'22"W 521.08 feet to a point on the former southerly right-of-way line of said Braxton Place and the northwest corner of said Certified Survey Map Number 1596, said point being the Point of Beginning (POB). thence N00°14'59"W, 50.27 feet along the westerly line of said Vacated Braxton Place; thence N89°44'14"E along the northerly line of said Vacated Braxton Place, 263.35 feet to a point of curvature; thence continuing along said northerly line 23.56 feet along the arc of a curve to the right, having a radius of 15.00 feet, a central angle of 90°00'00", and a chord bearing S45°15'46"E, 21.21 feet to the westerly line of La Mariposa Lane; thence S00°15'46"E along said westerly line, 179.61 feet to a point of curvature and a point on the westerly line of the Right-of-Way Dedication, Document Number 5913998; thence continuing along said westerly line, 136.67 feet along the arc of a curve to the left, having a radius of 180.00 feet, a central angle of 43°30'08", and a chord bearing S22°00'50" E, 133.41 feet; thence continuing along said westerly line, S43°45'54"E, 15.25 feet to a point of curvature; thence continuing along said westerly line, 39.25 feet along the arc of a curve to the right, having a radius of 25.00 feet, a central angle of 89°57'24", and a chord bearing S01°12'48"W, 35.34 feet to the northwesterly right-of-way line of W. Washington Avenue; thence S46°11'29"W along northwesterly right-of-way line, 465.67 feet to the southwest corner of said Certified Survey Map Number 1596; thence N00°14'59"W along the west line of said Certified Survey Map Number 1596, 635.44 feet to the Point of Beginning (POB).

Said parcel containing 160,468 square feet or 3.684 acres, more or less.

08 Apr 2024 - 10:17a M:\Potter Lawson\220019_Triangle Site, Madison\CADD\CADD\220019_Certified Survey Map.dwg by: dgul

<div><div><div>vierbicher</div><div>planners engineers advisors</div></div><div>Phone: (800) 261-3898</div></div>		FN: 220019	<div><div>SURVEYED FOR:</div><div>City of Madison Com. Development Authority</div><div>215 Martin Luther King Jr. Blvd. P.O. Box 2983</div><div>Madison, WI 53701</div></div>	C.S.M. No. _____	<div><div>SHEET</div><div>7 OF 7</div></div>
		DATE: 04/08/2024		Doc. No. _____	
		REV:		Vol. _____ Page _____	
		Drafted By: DGUL			
		Checked By: BROZ			



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82977

File ID: 82977

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: PLAN
COMMISSION

File Created Date : 04/10/2024

File Name: CSM - 1124 Colby St/ 114 Van Deusen St

Final Action:

Title: Approving a Certified Survey Map of property owned by Woodland Montessori School, Inc. located at 1124 Colby Street and 114 Van Deusen Street (District 13).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 95.

Sponsors: Planning Division

Effective Date:

Attachments: Locator Maps.pdf, Application.pdf, Letter of Intent.pdf, Proposed CSM.pdf, Staff Comments.pdf, Staff Comments-Addendum.pdf, Link to Demo File 82944, Link to Cond Use File 82945, CSM Approval Letter.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: tparks@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/11/2024	Maggie McClain	Approve	4/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Planning Division	04/10/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Plan Commission (5/20/24), Common Council (6/4/24)						
1	COMMON COUNCIL	05/07/2024	Refer	PLAN COMMISSION		05/20/2024	Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the PLAN COMMISSION. The motion passed by voice vote/other.						

1	PLAN COMMISSION	05/20/2024	RECOMMEND TO COUNCIL TO ADOPT WITH CONDITIONS - REPORT OF OFFICER	Pass
Action Text: A motion was made by Duncan, seconded by Field, to RECOMMEND TO COUNCIL TO ADOPT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.				
Notes: On a motion by Ald. Duncan, seconded by Ald. Field, the Plan Commission recommended approval of the proposed land division to the Common Council subject to the comments and conditions contained in the Plan Commission materials. The motion to recommend approval passed by voice vote/ other.				

Text of Legislative File 82977

Fiscal Note

No City appropriation is required with the approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title

Approving a Certified Survey Map of property owned by Woodland Montessori School, Inc. located at 1124 Colby Street and 114 Van Deusen Street (District 13).

Body

WHEREAS a Certified Survey Map of property owned by Woodland Montessori School, Inc. located at 1124 Colby Street and 114 Van Deusen Street , City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby approved by the Madison Common Council.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.



City of Madison

Demolition, Conditional Use & Certified Survey Map Referral

Location

1124 Colby Street/114 Van Deusen Street

Project Name

Woodland Montessori School

Applicant

Jim Hansen, Woodland Montessori School
Mike Booth, OPN Architects

Requests

- Demolish single-family residence at 114 Van Deusen St
- Construct addition to existing daycare/ Montessori school
- Create one lot by CSM

Public Hearing Dates

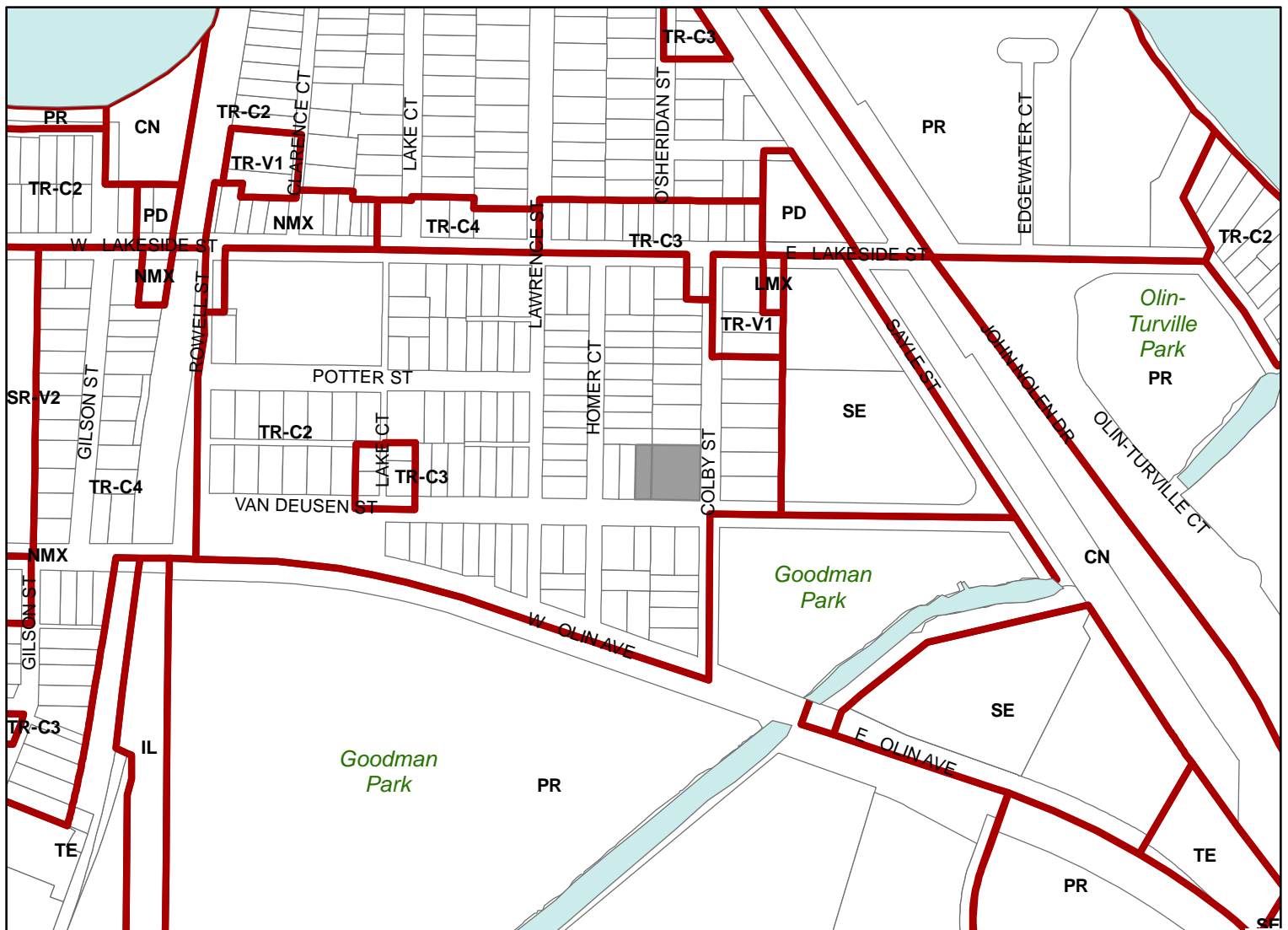
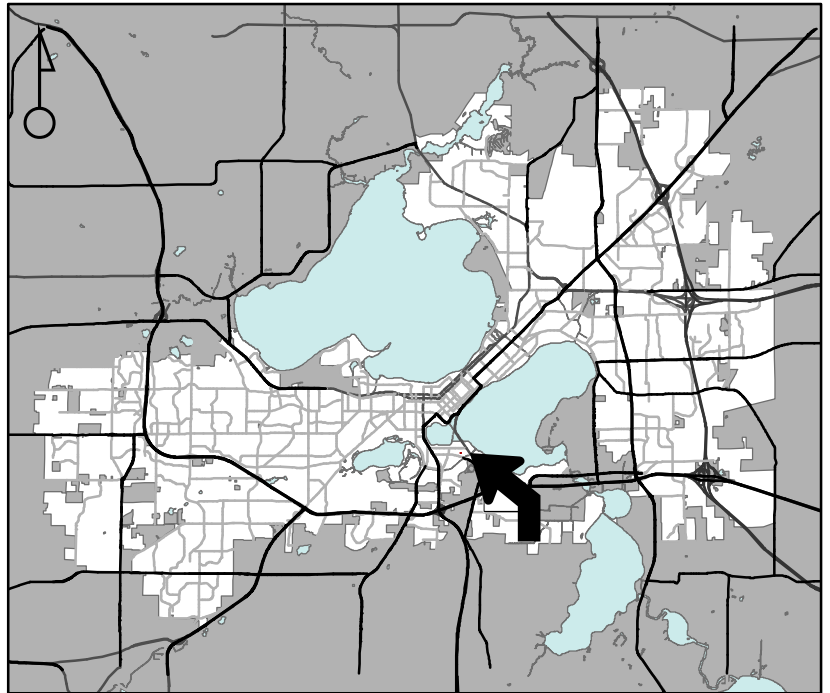
Plan Commission

May 20, 2024

Common Council

June 4, 2024 (for CSM)

For Questions Contact: Tim Parks at: 261-9632 or tparks@cityofmadison.com or City Planning at 266-4635



Scale : 1" = 400'



SUBDIVISION APPLICATION

**** Please read both pages of the application completely and fill in all required fields ****

For a digital copy of this form with fillable fields, please visit:

<https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf>

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interpretar, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance ([M.G.O. Sec. 2.40](#)). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

1. Application Type

Preliminary Subdivision Plat

Final Subdivision Plat

Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

2. Review Fees

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

3. Property Owner and Agent Information

Name of Property Owner: _____ Representative, if any: _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Firm Preparing Survey: _____ Contact: _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Check only ONE – ALL Correspondence on this application should be sent to: ☐ Property Owner, OR ☐ Survey Firm

4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: _____

Tax Parcel Number(s): _____

Zoning District(s) of Proposed Lots: _____ School District: _____

- Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.

4a. Property Information for Properties Located *Outside* the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____

Date of Approval by Dane County: _____ Date of Approval by Town: _____

- For an extraterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.

5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential			
Retail/Office			
Industrial			

Land Use	Lots	Outlots	Acres
Other (state use):			
Outlots Dedicated to the Public (Parks, Stormwater, etc.)			
Outlots Maintained by a Private Group or Association			
PROJECT TOTALS			

6. Required Submittal Materials

Digital (PDF) copies of all items listed below (if applicable) are required. Applicants are to submit each of these documents as individual PDF files in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☒ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☒ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in [M.G.O. Sec. 16.23 \(7\)\(a\)](#).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of [§236.20, Wis. Stats.](#)
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in [M.G.O. Secs. 16.23 \(7\)\(a\) and \(d\)](#), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☒ **Letter of Intent:** One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.

** A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.

☒ **Report of Title and Supporting Documents:** One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in [M.G.O. Sec. 16.23](#) and as satisfactory to the Office of Real Estate Services. Note:

- The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- Do not email these files to the City's Office of Real Estate Services. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits:** One copy of the approval letters from the town where the property is located and Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

Applicant's Printed Name: _____ Signature: _____

Date: _____ Interest In Property On This Date: _____



Cedar Rapids

200 Fifth Avenue SE Ste. 201
Cedar Rapids, Iowa 52401
(319) 363-6018

Des Moines

100 Court Avenue Ste. 100
Des Moines, Iowa 50309
(515) 309-0722

Iowa City

24 ½ S. Clinton Street Ste. 1
Iowa City, Iowa 52240
(319) 363-6018

Madison

301 N. Broom Street Ste. 100
Madison, Wisconsin 53703
(608) 819-0260

Minneapolis

212 N 3rd Avenue, Ste. 312
Minneapolis, Minnesota 55401
(612) 355-7111

opnarchitects.com

Mike Booth

301 N. Broom Street Ste. 100
Madison, WI 53703

**Letter of Intent – Land Use Application
Woodland Montessori School**

To whom it may concern,

I am writing on behalf of Jim Hansen, from Woodland Montessori School. The school intends to make improvements to their property at 1124 Colby Street, Madison WI 53715. Woodland Montessori has been a proud member of the Bay Creek Neighborhood since 1972. This project will improve the level of care they are able to provide for the families as well as slight increase to the quantity of families they are able to provide care and education for.

The intent is to renovate the existing 100-year-old building to make it accessible, secure, and improve upon its environment impact. The existing building is not an any historic registry. The existing building windows will be replaced as well as the existing mechanical systems. The existing building is a two-story structure of 7,526 GSF, the school intends to add 2 story addition of 6,923GSF of new classroom space for a total of 14,449 GSF. The complete project has an ambitious goal of achieving a net zero design and intends to implement both photovoltaics as well as ground source heat pumps in its design.

The building will continue to function as a daycare and school for children ranging in age from 16 months to 6 years old. There are 30 total staff members with a max of 25 on site at a time. The future school plans to serve 110 children. The hours of operation will be 8AM – 5:30PM Monday through Friday.

The school intends to demolish the structure they own at 114 Van Deusen Street. This property was reviewed by the City of Madison Landmarks Commission on March 18th, 2024, and was recommended by staff to have no known historical value. This building serves as toddler classroom spaces for woodland Montessori school, that population will now be served under one roof. The overall number of students the school is serving is increasing slightly as a result, and the school wishes to avoid adding onsite parking to the project as they would not be able to maintain adequate SF requirements on their property for outdoor play areas if required to do so. Parking is working well currently, the school has presented their plans to the Bay Creek Neighborhood committee and received support.



The school will begin a capital campaign to undergo funding for the project in the spring of 2024 and hopes to begin construction in spring of 2026 for an opening of summer or fall 2027. The building will be built in one phase of construction and the school will operate off site during construction.

The design team consists of OPN Architects, JSD Professional Services, and Supreme Structures.

A setback variance was approved for the addition of a new vestibule to the existing building on March 21st, 2024.

The school currently has conditional use in place for operation of a daycare and would like to continue conditional use of a day care upon completion of the project.

Any questions regarding the Land Use Application can be directed to me.

Thank You,

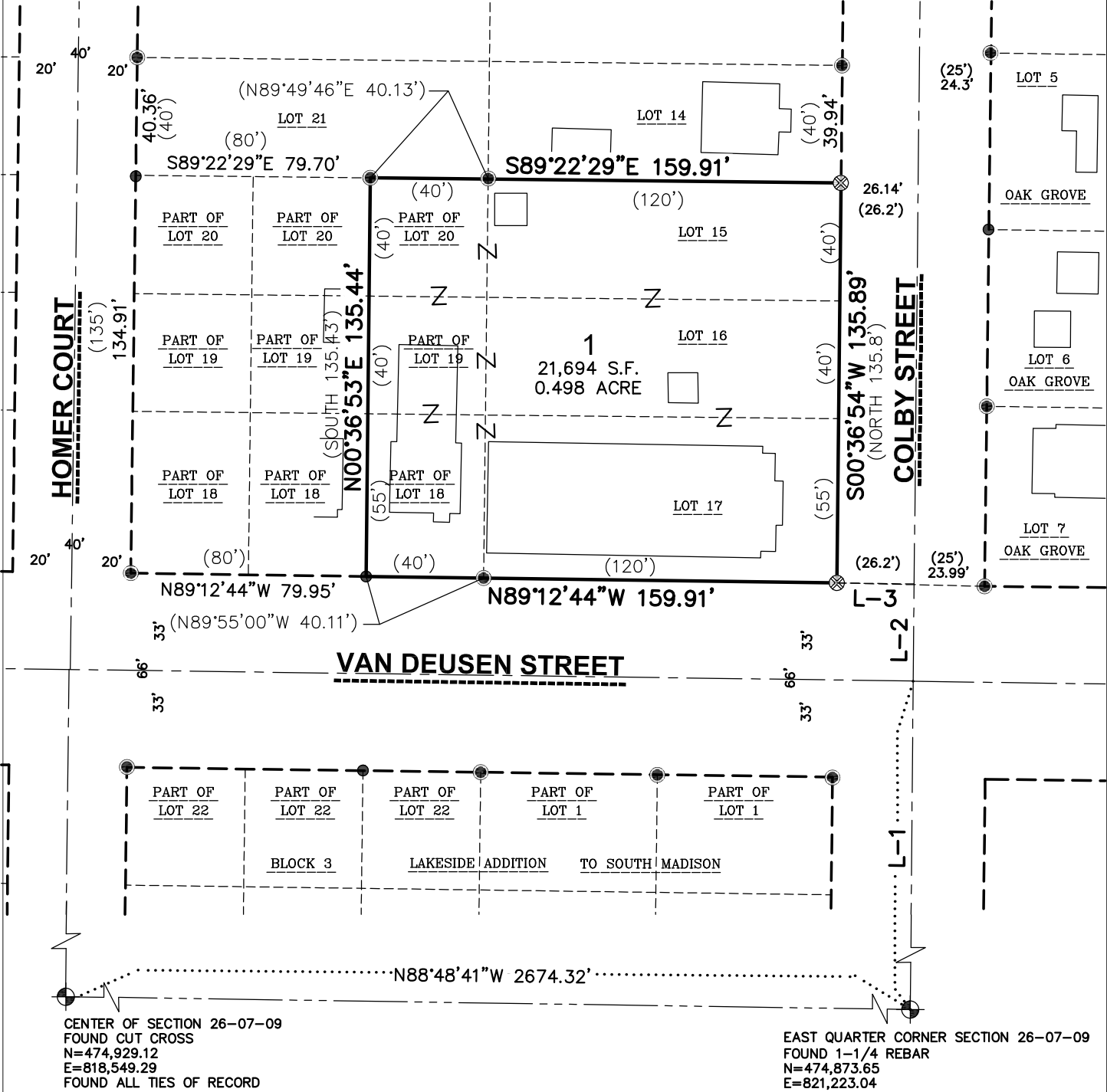
Mike Booth AIA | EDAC
Project Architect

OPN Architects
o: (608) 819-0260 | c: (612) 804-9586 | d: (608) 819-0849 | mbooth@opnarchitects.com
301 N. Broom St., Suite 100, Madison, WI, 53703
www.opnarchitects.com

PRELIMINARY
April 8, 2024 Submittal

CERTIFIED SURVEY MAP NO. _____

LOTS 15, 16, 17 AND THE EAST 40 FEET OF LOTS 18, 19, AND 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.



CENTER OF SECTION 26-07-09
FOUND CUT CROSS
N=474,929.12
E=818,549.29
FOUND ALL TIES OF RECORD

EAST QUARTER CORNER SECTION 26-07-09
FOUND 1-1/4 REBAR
N=474,873.65
E=821,223.04
FOUND ALL TIES OF RECORD

LEGEND

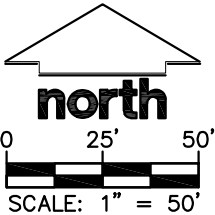
- GOVERNMENT CORNER
- 3/4" REBAR FOUND
- 1" IRON PIPE FOUND
- CHISELED 'X' FOUND
- PLAT BOUNDARY
- CENTERLINE
- RIGHT-OF-WAY LINE
- PLATTED LOT LINE
- SECTION LINE
- EASEMENT LINE

NOTES

- FIELD WORK PERFORMED ON NOVEMBER 14, 22 AND 29, 2023.
- BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, NAD83(2007), DANE COUNTY. THE SOUTH LINE OF THE NORTHEAST QUARTER OF SECTION 26-07-09, BEARS N88°48'41"W.

LINE TABLE

LINE	BEARING	DISTANCE
L-1	N00°29'47"E	506.93'
L-2	N00°32'04"E	33.08'
L-3	N89°12'44"W	26.22'



SURVEYED BY:



MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:

WOODLAND MONTESSORI
1124 COLBY STREET
MADISON, WI 53715

PROJECT NO: 22-12040

FIELDBOOK/PG: -

SHEET NO: 1 OF 6

SURVEYED BY: -

DRAWN BY: JK

VOL. _____ PAGE _____

DOC. NO. _____

C.S.M. NO. _____

PRELIMINARY

April 8, 2024 Submittal

CERTIFIED SURVEY MAP NO. _____

LOTS 15, 16, 17 AND THE EAST 40 FEET OF LOTS 18, 19, AND 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

SURVEYOR'S REPORT

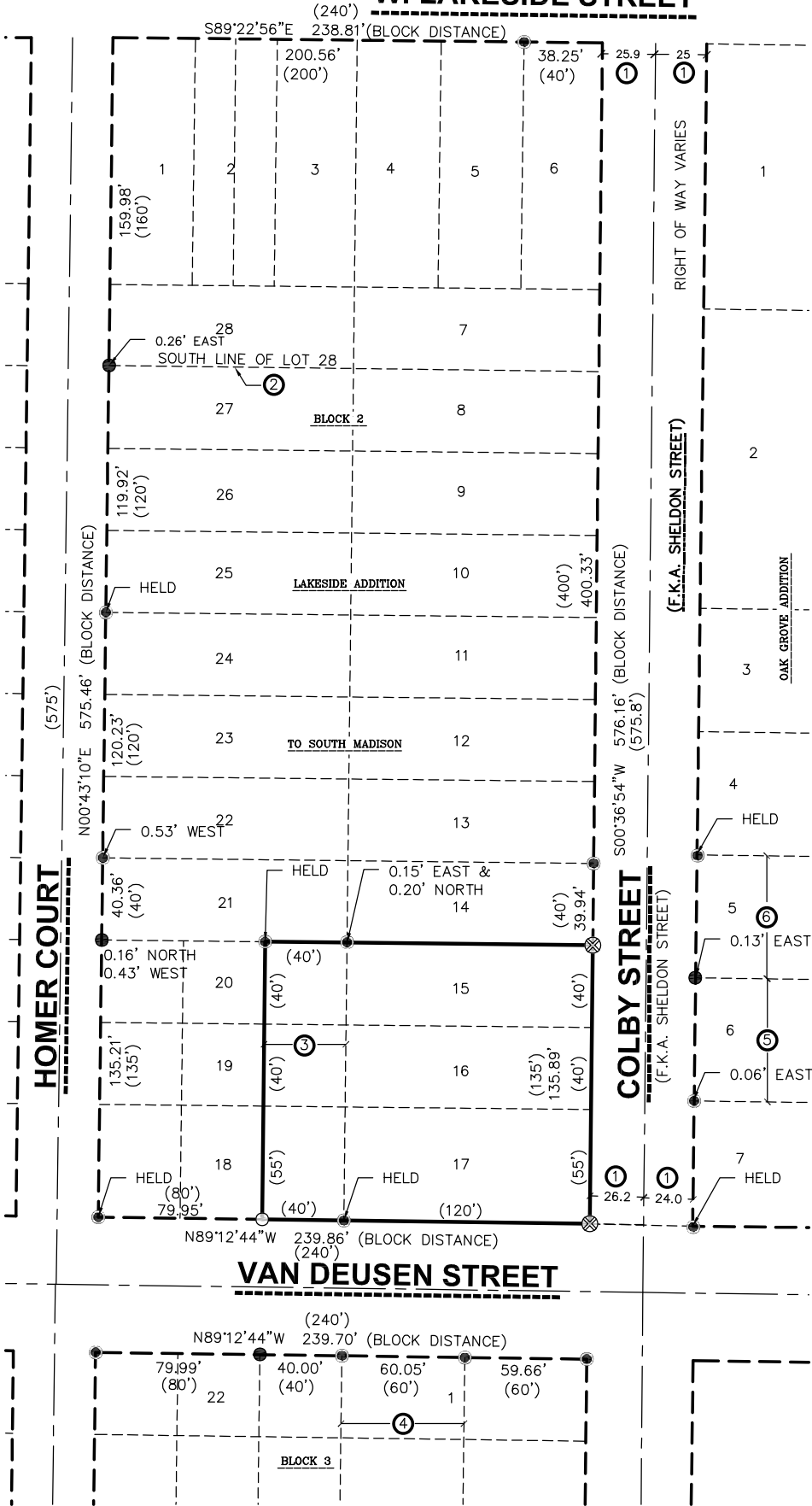
RECORD MAP KEY

- EAST AND WEST RIGHT OF WAY LINES OF COLBY (SHELDON) STREET ARE NOT PARALLEL PER LAKESIDE ADDITION TO SOUTH MADISON AND OAK GROVE ADD. TO TOWN OF MADISON PLATS
- LOT 28, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON LOT LINE SURVEY, TIMOTHY RADL, DCI No. 2022-01072, 7/08/2022.
- PARCEL A, OF LOTS 18, 19 & 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON PLAT OF SURVEY, NOA PRIEVE, DCI No.2009-00573, 8/01/2009.
- LOTS 1, 2 & 3, BLOCK 3, LAKESIDE ADDITION TO SOUTH MADISON PLAT OF SURVEY, KEVIN M. RADEL, DCI No. 2002-01104, 7/29/2002.
- LOT 6, BLOCK 1, OAK GROVE ADDITION PLAT OF SURVEY, MARK STEVEN GERHARDT, DCI No. 2014-00974, 5/05/2013.
- LOT 5, BLOCK 1, OAK GROVE ADDITION PLAT OF SURVEY, ALDEN G. KAUKL, DCI No. 2006-00909, 5/18/2006.



0 40' 80'
SCALE: 1" = 80'

W. LAKESIDE STREET



SURVEYED BY:



MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:

WOODLAND
MONTESSORI
1124 COLBY STREET
MADISON, WI 53715

PROJECT NO: 22-12040

FIELDBOOK/PG: -

SHEET NO: 2 OF 6

SURVEYED BY: -

DRAWN BY: JK

VOL. _____ PAGE _____

DOC. NO. _____

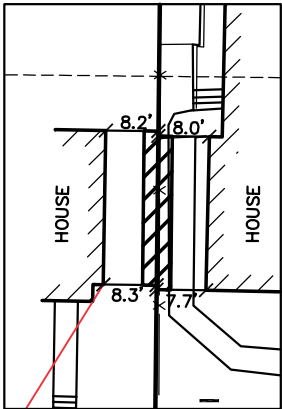
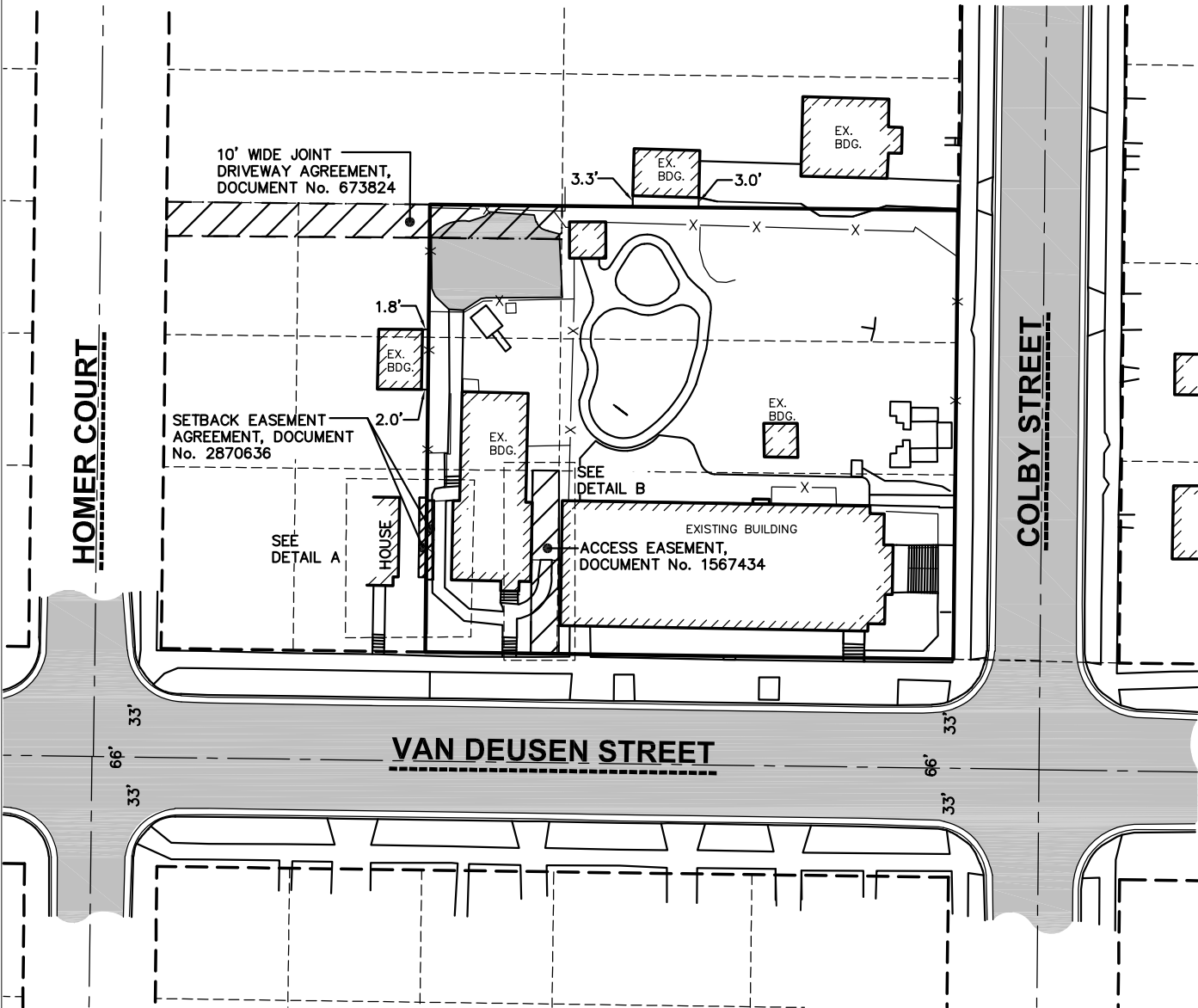
C.S.M. NO. _____

PRELIMINARY

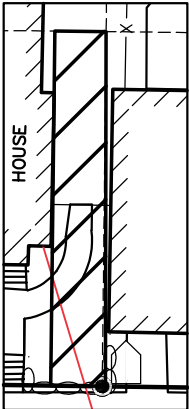
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LOTS 15, 16, 17 AND THE EAST 40 FEET OF LOTS 18, 19, AND 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

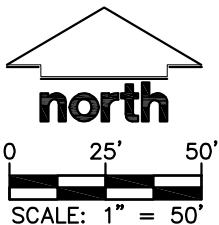
EXISTING BUILDINGS AND EASEMENTS



DETAIL A
SCALE 1" = 30'



DETAIL B
SCALE 1" = 30'



RECORD EASEMENT DOCUMENTS

DOCUMENT No. 673824: RECORDED ON JULY 01, 1943 IN VOLUME 169, PAGE 30 - TERMS, CONDITIONS, RESTRICTIONS AND PROVISIONS RELATING TO THE USE AND MAINTENANCE OF THE JOINT DRIVEWAY AGREEMENT

DOCUMENT No. 1567434: WARRANTY DEED RECORDED ON APRIL 18, 1978 IN VOLUME 935, PAGE 1 - TERMS, CONDITIONS, RESTRICTIONS AND PROVISIONS RELATING TO THE USE AND MAINTENANCE OF THE ACCESS CONTAINED THEREIN

DOCUMENT No. 2870636: EASEMENT AGREEMENT UPON THE TERMS, CONDITIONS AND PROVISIONS CONTAINED THEREIN

SURVEYED BY:



MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:

WOODLAND
MONTESSORI
1124 COLBY STREET
MADISON, WI 53715

PROJECT NO: 22-12040

FIELDBOOK/PG: -

SHEET NO: 3 OF 6

SURVEYED BY: -

DRAWN BY: JK

VOL. _____ PAGE _____

DOC. NO. _____

C.S.M. NO. _____

PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

LOTS 15, 16, 17 AND THE EAST 40 FEET OF LOTS 18, 19, AND 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

LEGAL DESCRIPTION

LOTS 15, 16, 17 AND THE EAST 40 FEET OF LOTS 18, 19, AND 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, RECORDED IN VOLUME 2, PAGE 25, AS DOCUMENT No. 236715, LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SECTION 26, AFORESAID; THENCE N00°29'47"E, ALONG THE CENTERLINE OF COLBY STREET, 506.93 FEET TO THE CENTERLINE OF VAN DEUSEN STREET; THENCE N00°32'04"E ALONG THE CENTERLINE OF COLBY STREET, 33.08 FEET TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, AFORESAID, ALSO BEING THE NORTHERLY RIGHT-OF-WAY LINE OF VAN DEUSEN STREET; THENCE N89°12'44"W WEST ALONG SAID LINE 26.22 FEET TO THE SOUTHEAST CORNER OF BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, ALSO BEING THE POINT OF BEGINNING; THENCE N89°12'44"W ALONG SAID LINE, 159.91 FEET; THENCE N00°36'53"E, 135.44 FEET TO THE NORTH LINE OF LOT 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON; THENCE S89°22'29"E ALONG SAID NORTH LINE OF LOT 20, BLOCK 2, AFORESAID, 159.91 FEET TO THE EAST LINE OF BLOCK 2, AFORESAID, ALSO BEING THE WEST RIGHT-OF-WAY LINE OF COLBY STREET; THENCE S00°36'54"W ALONG SAID LINE, 135.89 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 21,694 SQUARE FEET OR 0.498 ACRES.

SURVEYOR'S CERTIFICATE

I, TODD J. BUHR, PROFESSIONAL LAND SURVEYOR S-2614, DO HEREBY CERTIFY THAT BY DIRECTION OF WOODLAND MONTESSORI SCHOOL, I HAVE SURVEYED, DIVIDED, AND MAPPED THE LANDS DESCRIBED HEREON, AND THAT THE MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY OF THE LANDS SURVEYED AND THE DIVISION THEREOF, IN ACCORDANCE WITH THE INFORMATION PROVIDED. I FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS IN FULL COMPLIANCE WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF MADISON, DANE COUNTY, WISCONSIN.

TODD J. BUHR P.L.S.. S-2614
PROFESSIONAL LAND SURVEYOR

DATE



SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
WOODLAND MONTESSORI
1124 COLBY STREET
MADISON, WI 53715

PROJECT NO: 22-12040
FIELDBOOK/PG: -
SHEET NO: 4 OF 6

SURVEYED BY: -
DRAWN BY: JK

VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

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CORPORATE OWNER’S CERTIFICATE

WOODLAND MONTESSORI SCHOOL, INC., A WISCONSIN CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION HAS CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, AND MAPPED, AS REPRESENTED HEREON. SAID CORPORATION FURTHER CERTIFIES THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.34, WISCONSIN STATUTES TO BE SUBMITTED TO THE CITY OF MADISON FOR APPROVAL.

IN WITNESS WHEREOF, THE SAID WOODLAND MONTESSORI SCHOOL, INC. HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS REPRESENTATIVES THIS _____DAY OF _____, 2024.

WOODLAND MONTESSORI SCHOOL, INC.

BY: _____
[_____,] MANAGING MEMBER

STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____DAY OF _____, 2024,
THE ABOVE NAMED REPRESENTATIVES OF THE ABOVE NAMED [_____] TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, DANE COUNTY, WISCONSIN

MY COMMISSION EXPIRES

CONSENT OF CORPORATE MORTGAGEE

MOUND CITY BANK, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS MORTGAGEE OF THE LANDS DESCRIBED HEREON, HEREBY CONSENTS TO THE SURVEYING, DIVIDING, MAPPING AND RESTRICTING OF THE LANDS DESCRIBED IN THE AFFIDAVIT OF JOHN KREBS, WISCONSIN PROFESSIONAL LAND SURVEYOR, S-1878, AND DO HEREBY CONSENT TO THE ABOVE CERTIFICATE OF WOODLAND MONTESSORI SCHOOL, INC., OWNER.

WITNESS THE HAND AND SEAL OF MOUND CITY BANK, MORTGAGEE, THIS _____DAY OF _____, 2024.

[_____,] VICE PRESIDENT


STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____DAY OF _____, 2024, THE ABOVE NAMED REPRESENTATIVES OF THE ABOVE NAMED MOUND CITY BANK, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, DANE COUNTY, WISCONSIN

MY COMMISSION EXPIRES



<div>SURVEYED BY:</div> <div></div> <div>MADISON REGIONAL OFFICE 507 W. VERONA AVENUE, SUITE 500 VERONA, WISCONSIN 53593 P. 608.848.5060</div>	<div>SURVEYED FOR:</div> <div>WOODLAND MONTESSORI</div> <div>1124 COLBY STREET MADISON, WI 53715</div>	<div>PROJECT NO:</div> <div>22-12040</div> <div>FIELDBOOK/PG:</div> <div>—</div> <div>SHEET NO:</div> <div>5 OF 6</div>	<div>SURVEYED BY:</div> <div>—</div> <div>DRAWN BY:</div> <div>JK</div>	<div>VOL. _____ PAGE _____</div> <div>DOC. NO. _____</div> <div>C.S.M. NO. _____</div>
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PRELIMINARY

CERTIFIED SURVEY MAP NO. _____

LOTS 15, 16, 17 AND THE EAST 40 FEET OF LOTS 18, 19, AND 20, BLOCK 2, LAKESIDE ADDITION TO SOUTH MADISON, LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

CITY OF MADISON PLAN COMMISSION APPROVAL

APPROVED FOR RECORDING PER CITY OF MADISON PLAN COMMISSION ACTION OF _____, 2024.

MATTHEW WACHTER, DATE
SECRETARY,
CITY OF MADISON PLAN COMMISSION

CITY OF MADISON COMMON COUNCIL APPROVAL CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY MAP, WHICH HAS BEEN DULY FILED FOR THE APPROVAL OF THE CITY OF MADISON COMMON COUNCIL, BE AND THE SAME IS HEREBY APPROVED AND THE DEDICATIONS, IF ANY DESIGNATED HEREON, ARE HEREBY ACKNOWLEDGED AND ACCEPTED BY THE CITY OF MADISON.

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE CITY OF MADISON ON THIS _____ DAY OF _____, 2024.


MARIBETH WITZEL-BEHL, CITY CLERK
CITY OF MADISON



OFFICE OF THE REGISTER OF DEEDS

_____ COUNTY, WISCONSIN
RECEIVED FOR RECORD _____
20__ AT _____ O'CLOCK ____ M
AS DOCUMENT # _____
IN VOL. _____ OF CERTIFIED
SURVEY MAPS ON PAGE(S) _____

REGISTER OF DEEDS

<div><div>SURVEYED BY:</div><div></div><div><div>MADISON REGIONAL OFFICE</div><div>507 W. VERONA AVENUE, SUITE 500</div><div>VERONA, WISCONSIN 53593</div><div>P. 608.848.5060</div></div></div>	<div><div>SURVEYED FOR:</div><div>WOODLAND MONTESSORI</div><div>1124 COLBY STREET</div><div>MADISON, WI 53715</div></div>	PROJECT NO: 22-12040	SURVEYED BY: -
		FB/PG: -	DRAWN BY: JK
		SHEET NO: 6 OF 6	



Project Addresses: 1124 Colby Street and 114 Van Deusen Street

Application Type: Demolition Permit, Conditional Uses, and Certified Survey Map Referral

Legistar File ID # [82944](#), [82945](#), and [82977](#)

Prepared By: Timothy M. Parks, Planning Division
Report includes comments from other City agencies, as noted

Summary

Applicant & Property Owner: Jim Hansen, Woodland Montessori School, Inc.; 1124 Colby Street; Madison.

Contact Person: Mike Booth, OPN Architects; 301 N Broom Street, Suite 100; Madison.

Surveyor: Todd Buhr, JSD Professional Services, Inc.; 507 W Verona Avenue, Suite 500; Verona.

Requested Actions:

- ID [82944](#) – Consideration of a demolition permit to allow demolition of a single-family residence at 114 Van Deusen Street;
- ID [82945](#) – Consideration of an alteration to an approved conditional use in the Traditional Residential–Consistent 2 (TR-C2) District for a daycare center; consideration of a conditional use in the TR-C2 District for a building exceeding 10,000 square feet of area; and consideration of a conditional use in the TR-C2 District for a automobile parking reduction of more than 20 spaces and 25% or more of the required parking, all to allow construction of an addition to an existing daycare center at 1124 Colby Street; and
- ID [82977](#) – Approval of a Certified Survey Map (CSM) at 1124 Colby Street and 114 Van Deusen Street to create one lot for the proposed daycare expansion.

Proposal Summary: Woodland Montessori School is proposing to raze the single-family residence at 114 Van Deusen Street to allow construction of a two-story, 6,923 square-foot addition to the existing two-story, 7,526 square-foot daycare center located at 1124 Colby Street. The letter of intent indicates that the proposed 14,449 square-foot daycare/school will serve up to 110 children ages six months to six years, with a total of 30 staff members. The center currently does not provide off-street parking and no new parking is proposed with the expansion. The subject parcels will be combined into one lot by CSM.

The applicant indicates that construction will commence in spring 2026 subject to fundraising for the project, with completion anticipated by fall 2027. The facility will relocate to another location during construction, which is planned to occur in one phase.

Applicable Regulations & Standards: Table 28C-1 in Section 28.032(1) identifies daycare centers and buildings or structures with floor area exceeding 10,000 square feet as conditional uses in the TR-C2 (Traditional Residential–Consistent 2) District. Section 28.141(5) requires that a reduction of more than 20 automobile parking spaces and 25% or more of the required parking requires conditional use approval. All of the conditional uses are subject to supplemental regulations in Section 28.151. Section 28.183 provides the process and standards for the approval of conditional use permits. Section 28.185 provides the process and standards for the approval of demolition and removal permits. The subdivision process is outlined in Section 16.23(4) of the Subdivision Regulations.

Review Required By: Plan Commission and Common Council (for the CSM).

Summary Recommendation: The Planning Division recommends that the Plan Commission find the applicable standards are met and take the following actions:

- That the Plan Commission find the standards for demolition permits are met to **approve** demolition of the single-family residence at 114 Van Deusen Street;
- That the Plan Commission find the standards for conditional uses are met to **approve** the conditional uses to allow renovation and expansion of the existing daycare center and the parking reduction, subject to input at the public hearing and the conditions from reviewing agencies beginning on **page 8**; and
- That the Plan Commission forward the Certified Survey Map to combine 1124 Colby Street and 114 Van Deusen Street into one lot for the proposed development to the Common Council with a recommendation of **approval** subject to the conditions from reviewing agencies beginning on **page 13**.

Background Information

Parcel Location: An approximately 21,694 square-foot (0.5-acre) parcel located at the northwestern corner of Colby and Van Deusen Streets; Alder District 13 (Evers); Madison Metropolitan School District.

Existing Conditions and Land Use: The parcel at 114 Van Deusen Street is developed with a 1.5-story single-family residence constructed in 1930 per City records, which the daycare/school has used as its “Toddler House” in recent years. The 1124 Colby Street parcel is developed with a two-story, 7,526 square-foot daycare center, which occupies a 16,296 square-foot parcel. Both parcels are zoned TR-C2 (Traditional Residential–Consistent 2 District).

Surrounding Land Uses and Zoning: The subject site is primarily surrounded by single-family residences in TR-C2 (Traditional Residential–Consistent 2 District) zoning. Goodman Park is located southeast of the site across the Colby-Van Deusen intersection in PR (Parks and Recreation District) zoning.

Adopted Land Use Plans: The 2023 [Comprehensive Plan](#) identifies the subject site and surrounding residential properties for Low Residential (LR). Goodman Park is recommended for Park and Open Space (P).

The subject site is located within the boundaries of the 2005 [South Madison Neighborhood Plan](#) (which remains in effect for the portion of that planning area located north of Wingra Creek). The plan does not include specific land use, zoning, or redevelopment recommendations for the subject site. However, the site and surrounding residential properties are included in a general recommendation that existing housing stock be preserved for the portion of the planning area located west of Colby Street and north of Olin Avenue.

Zoning Summary: The property is zoned TR-C2 (Traditional Residential–Consistent 2 District).

Requirements	Required	Proposed
Lot Area	4,800 sq. ft.	21,694 sq. ft.
Lot Width	40’	135’
Front Yard Setback	20’	13.0’ (Variance Granted)
Side Yard Setback	10’	30.7’
Reversed Corner Side yard	20’	8.2’ (Existing, along Van Deusen St)

Requirements	Required	Proposed
Rear Yard	Equal to building height, but at least 30'	39.5'
Maximum Lot Coverage	65%	Less than 65% (See conditions)
Maximum Building Coverage	50%	Less than 50%
Maximum Building Height	35'	Less than 35'
Auto Parking – Daycare Center	1 per 15 clients and 1 per 2 employees (22 total)	None (Requires conditional use approval)
Electric Vehicle (EV) Stalls	Not Required	None
Accessible Stalls	Not Required	None
Loading	Not Required	None
Bike Parking	1 per 5 employees (6 total)	8
Building Forms	Civic or Institutional Building	Will Comply
Other Critical Zoning Items		
Yes:	Barrier Free, Utility Easements	
No:	Urban Design, Wellhead Protection, Waterfront Development, Wetlands, Floodplain, Landmarks, Adjacent to Park	
Prepared by: Jenny Kirchgatter, Assistant Zoning Administrator		

Environmental Corridor Status: The subject site is not located in a mapped environmental corridor. Goodman Park is identified in a mapped corridor.

Public Utilities and Services: The site is currently served by a full range of urban services, including seven-day Metro Transit service nearby on Olin Avenue (Route O) and weekday peak-hour service along John Nolen Drive (Route 65). Metro Transit would initially estimate the following counts of potentially eligible trips towards US Green Building Council/LEED Quality Access to Transit points: 27 Weekday and 17 Weekend. Please contact Metro Transit if additional analysis would be of interest.

Previous Approvals and Related Hearings

On August 21, 1978, the Plan Commission approved a conditional use to allow a former place of worship at 1124 Colby Street to be converted into a daycare center, Woodland Montessori School.

On March 31, 1997, the Plan Commission approved a conditional use to allow the single-family residence at 114 Van Deusen Street to be converted into a “toddler house” for Woodland Montessori School. The 1997 approval was conditioned on submittal of a “transportation management plan” to “address parking issues” and “insure compliance with parking requirements by employees and standing by parents picking up or dropping off students at the daycare.”

On June 7, 1999, the Plan Commission approved an alteration to the approved conditional use for 114 Van Deusen to allow an expansion of the toddler house for the adjacent daycare center.

On January 23, 2012, the Plan Commission accepted a complaint from an adjacent property owner and recommended that Woodland Montessori School address the concerns as recommended in the staff report from

the Zoning Administrator dated January 23, 2012. The Plan Commission did not make a determination that the complaint indicates there is a reasonable probability that the subject conditional use is operating in violation of the approved conditions or conditional use standards as stated in the Zoning Code.

On August 5, 2013, the Plan Commission approved an alteration to the approved conditional use for 114 Van Deusen Street to eliminate a two-stall parking area required for the toddler house with the 1999 alteration and modify the playground space for the daycare to include the former parking area. The 2013 alteration generally addressed the observations identified by the Zoning Administrator during his investigation into the 2011-2012 complaint against the daycare noted above.

On March 16, 2024, the Zoning Board of Appeals granted a variance to the required front yard setback to allow construction of a vestibule building addition for the renovated and expanded daycare center (see ID [82399](#) for more information on the variance).

Project Description

The applicant, Woodland Montessori School, is requesting approval of conditional uses to allow construction of an addition to the daycare center at 1124 Colby Street and approval of a demolition permit to raze a two-story former single-family residence located at 114 Van Deusen Street, which is currently used as its “toddler house” for approximately twenty children ages 18 to 30 months old.

The daycare center currently occupies a two-story, 7,526 square-foot building located on the southern third of a parcel that extends 120 feet parallel to Van Deusen Street and 135 feet along Colby Street. The existing building was originally constructed as a church but has been used by Woodland as a daycare center since approximately 1978. Plans for the proposed addition call for 6,923 square feet of space to be constructed, which will include new classrooms in a wing to be built parallel to the Colby Street frontage and a new hallway that will extend the length of the north wall of the original building to connect classroom and support spaces located in both the original and new portions of the building. The existing building will be renovated as part of the project, including a reconfigured interior, new windows, and new mechanical equipment. A new secure accessible entrance will be built off the eastern façade of the existing building, which will replace existing raised double entrance doors and stairs facing Colby Street.

The letter of intent indicates that the proposed 14,449 square-foot daycare center/school will serve up to 110 children ages 16 months to six years, with a total staff of 30. One of the goals of the renovation and expansion project is to bring all the daycare center’s programming, which now occurs in two adjacent buildings, under one roof. As a result, the applicant is proposing to demolish the two-story building at 114 Van Deusen Street to create additional open space for the daycare. The building to be demolished was originally constructed as a three-bedroom single-family residence in 1930 according to City records but has been used by Woodland Montessori School since around 1997 as its toddler house. Photos of the interior and exterior of the building and a 2016 report on its condition are attached to the demolition permit file (ID [82944](#)). The daycare center currently does not provide off-street parking and no parking is proposed with the expansion.

To facilitate the proposed renovation and addition, the applicant is also requesting approval of a Certified Survey Map to combine the two existing parcels into one 21,694 square-foot (0.5-acre) lot.

The letter of intent indicates that the hours of operation for the renovated and expanded daycare center will be 8:00 AM to 5:00 PM, Monday through Friday.

Additional Regulations

Section 28.151 of the Zoning Code includes the following supplemental regulations for Daycare Center(s):

- a) The loss of any state license or permit by a day care center shall result in automatic revocation of that facility's use permit.
- b) A designated area for the short-term parking of vehicles engaged in loading and unloading children shall be provided. The designated area shall be located as close as practical to the principal entrance of the building and shall be connected to the building by a sidewalk.
- c) Where the use is conditional, an appropriate transition area between the use and adjacent property may be required, using landscaping, screening, and other site improvements consistent with the character of the neighborhood.

Section 28.151 includes the following supplemental regulations for Buildings or Structures Exceeding 10,000 Square Feet in Floor Area:

- a) In any residential district, building floor area, bulk, height and massing may be limited as part of the conditional use approval in order to ensure compatibility with surrounding uses.
- b) In any residential district, an appropriate transition area between the use and adjacent property may be required, using landscaping, screening, and other site improvements consistent with the character of the neighborhood.

Section 28.141 of the Zoning Code requires the following regarding consideration of Automobile Parking Reductions: A parking reduction request must be initiated by the owner, who must submit information to support the argument for reducing the required number of spaces. Factors to be considered include but are not limited to: availability and accessibility of alternative parking, impacts on adjacent residential neighborhoods; existing or potential shared parking agreements; number of residential parking permits issued for the area; proximity to transit routes and/or bicycle paths and provision of bicycle parking; the characteristics of the use, including hours of operation and peak parking demand times; design and maintenance of off-street parking that will be provided; and whether the proposed use is new or an addition to an existing use.

Analysis

The subject site is zoned TR-C2 (Traditional Residential—Consistent 2 District). Daycare centers for more than eight (8) persons, defined as a “facility licensed by the State Department of Health and Family Services, or any other government agency that assumes its authority and responsibility, in which qualified persons, other than a relative or guardian provide care and supervision for children, adolescents, or adults for less than 24 hours per day,” are conditional uses in all residential zoning districts. Additionally, a building or structure with a floor area exceeding 10,000 square feet is a conditional use in all residential districts. Finally, the applicant proposes not to provide on-site automobile parking for the expanded daycare center, which requires approval of a conditional use by the Plan Commission as a parking reduction of more than 20 automobile parking spaces and 25% or more of the required spaces. The Zoning Administrator has determined that the proposed center requires 22 parking stalls.

The applicant is also requesting Plan Commission approval of a demolition permit to raze the house at 114 Van Deusen Street and a CSM to combine the subject site into one lot.

Criteria for Demolition of 114 Van Deusen Street

In order to approve a demolition request, the Plan Commission shall consider the factors and information specified in Section 28.185(9)(c) and find that the proposed demolition or removal is consistent with the statement of purpose of the demolition permits section and with the health, prosperity, safety, and welfare of the City of Madison. The standards for demolition approval state that the Plan Commission shall consider the report of the City's historic preservation planner regarding the historic value of the property as well as any report that may be submitted by the Landmarks Commission. On March 18, 2024, the Landmarks Commission recommended to the Plan Commission that the building 114 Van Deusen Street had no known historic value.

The 2005 South Madison Neighborhood Plan includes a general recommendation that existing housing stock in the portion of the planning area located west of Colby Street and north of Olin Avenue be preserved. However, staff believes that the Plan Commission can find the standards for demolition permits met despite that recommendation. While the front facade maintains the exterior appearance of the 1930 residence, the 2016 condition report suggests that the building, which has been modified for its institutional use of the last 25 years, is in average to below average condition.

In approving a demolition permit, the Plan Commission may stipulate conditions and restrictions on the proposed building demolition as deemed necessary to promote the public health, safety and general welfare of the community, and to secure compliance with the standards of approval. The proposed conditions for this demolition may be found in the 'Recommendation' section of the report, which follows.

Consideration of the Conditional Use Standards

The Plan Commission may not approve an application for a conditional use unless it can find that all of the standards found in Section 28.183(6)(a), Approval Standards for Conditional Uses, are met. That section states: "The City Plan Commission shall not approve a conditional use without due consideration of the recommendations in the City of Madison Comprehensive Plan and any applicable, neighborhood, neighborhood development, or special area plan, including design guidelines adopted as supplements to these plans. No application for a conditional use shall be granted by the Plan Commission unless it finds that all the [standards for approval in Section 28.183(6) are met]."

The Planning Division believes that the Plan Commission may find the standards for conditional use approval and the supplemental regulations for daycare centers and buildings exceeding 10,000 square feet of floor area in a residential zoning district are met to allow the renovation and expansion of Woodland Montessori School. The project has been reviewed by City agencies, and no concerns have been raised that would suggest that the standards for approval and applicable supplemental regulations could not be met. Staff believes that the Plan Commission may find that the design of the proposed 14,449 square-foot daycare center building is compatible with the one- and two-story single-family residences that surround the subject site. The expanded building and modest increase in enrollment proposed (from approximately 100 total students to 110) should also have limited or no impact on the uses, values and enjoyment or normal and orderly development of nearby properties.

Staff also believes that the Plan Commission may find that the request to provide no automobile parking for the expanded daycare center meets the standards for conditional use approval. As noted above, the Zoning Administrator has determined that 22 parking stalls are required based on the projected number of students and staff. The center proposes not to provide any off-street parking, including the dedicated parking spaces for student pick-up and drop-off required by the supplemental regulation for daycare centers. In general, the existing daycare center has provided little or no off-street parking for its entire history on the site dating back to its first conditional use approval in 1978. While two off-street automobile parking stalls were required when the toddler house at 114 Van Deusen Street was expanded in 1999, the Plan Commission subsequently allowed those spaces to be removed in 2013, returning the existing center to zero off-street stalls. In general, the existing facility appears to function well despite having no dedicated off-street automobile parking. Although the expanded building will include more square footage than exists in the two buildings that currently comprise the center, staff does not feel that the additional floor area or proposed increase in enrollment to 110 students will create a traffic condition in the neighborhood that is substantially different from the existing condition. The site is also reasonably close to the Wingra Creek and Capital City Paths for families and staff commuting by bike, and from two Metro routes that operate along Olin Avenue and John Nolen Drive on days when the center is open. At present, the surrounding neighborhood is not in a residential parking permit program area, and signed on-street parking regulations on Van Deusen Street and Colby Street are limited only to weekly street sweeping restrictions.

The daycare center has been subject to a transportation management plan since the conditional use approval to expand the daycare center onto the 114 Van Deusen property was granted in 1997; the approved plan is attached to the legislative file for the conditional use request (ID [82945](#)) for reference. That plan encourages center staff to park away from the site, for parents to carpool, and for student pick-up and drop-off to occur only on the north side of Van Deusen Street adjacent to the center. Subsequent correspondence with City staff also note that the center staggers its drop-off (four arrival periods) and pick-up times (eight periods) to limit a surge of vehicles coming to the site at any given time. To staff's knowledge, the transportation management plan has generally been effective in limiting the center's impact on the street network surrounding the site. However, staff believes that any approval of the conditional uses for the daycare center expansion should be conditioned on the transportation management plan being updated to reflect the proposed project as well as the passage of time since the current plan's approval.

No alder, public, or neighborhood association comments have been received as of the writing of this report that would suggest that the Plan Commission could not approve the request as submitted subject to the proposed conditions. As with any conditional use, the Plan Commission retains continuing jurisdiction in the event that complaints are received about the expanded daycare and parking reduction (to zero), which could result in more restrictive conditions being applied if deemed necessary following an investigation and Plan Commission public hearing.

Criteria for Land Divisions

Finally, if the Plan Commission determines that the standards for approval for demolition permits and conditional uses are met, staff recommends that the Plan Commission find that the one-lot Certified Survey Map meets the criteria for approval to allow the underlying parcels to be combined for the daycare expansion project.

Conclusion

The applicant is requesting approvals to demolish the former single-family residence at 114 Van Deusen Street and to renovate and expand the daycare center located at 1124 Colby Street. The proposed expansion will nearly double the size of the primary daycare center building and allow all of its programming to be brought under one roof in a more modern, secure, accessible, and sustainable facility, as outlined in the letter of intent. The applicant is proposing to provide no off-street automobile parking or dedicated off-street space for student pick-up and drop-off for the expanded daycare center. A one-lot CSM has been submitted to combine the underlying parcels and platted lots for the daycare expansion project.

The Planning Division believes that the standards for demolition permits and conditional uses can be met, as well as the supplemental regulations for daycare centers and buildings or structures over 10,000 square feet of area. Staff believes that the proposed expanded center is well designed and is compatible with the surrounding single-family residences. Staff also feels that the Plan Commission may find that the conditional use standards are met to allow the expanded daycare center to proceed with no off-street automobile parking. As noted in the Analysis, the daycare has historically operated successfully with little or no off-street parking. However, since 1997, the center has been subject to a transportation management plan, which staff proposes be updated with any conditional use approvals for the expansion.

Recommendation

Planning Division Recommendation (Contact Timothy M. Parks, (608) 261-9632)

If the Plan Commission can find the applicable standards are met, the Planning Division recommends the following to the Plan Commission:

- That the Plan Commission find the standards for demolition permits are met to **approve** demolition of the single-family residence at 114 Van Deusen Street;
- That the Plan Commission find the standards for conditional uses are met to **approve** the conditional uses to allow renovation and expansion of the existing daycare center and the parking reduction, subject to input at the public hearing and the conditions from reviewing agencies that follow; and
- That the Plan Commission forward the Certified Survey Map to combine 1124 Colby Street and 114 Van Deusen Street into one lot for the proposed development to the Common Council with a recommendation of **approval** subject to the conditions from reviewing agencies beginning on **page 13**.

Recommended Conditions of Approval Major/Non-Standard Conditions are Shaded

Planning Division

1. Prior to final approval of the conditional use plans and issuance of building permits for the addition, the applicant shall submit an update to the 1997 Master Transportation Management Plan to reflect the expansion of the daycare center building and proposed enrollment. The updated plan shall also include information on the number of employees, provisions regarding off-site staff parking, hours of operation for the center, the staggered pick-up and drop-off of students, and efforts to encourage the use of alternative forms of transportation and carpooling (drawing on information contained in a 2012 letter from Erin Trondson to Matt Tucker). The updated plan shall be reviewed by the Planning Division, Traffic Engineering Division, and

Parking Division and be placed on file with the Zoning Administrator prior to issuance of permits for the expansion.

2. That the hours of operation for the expanded daycare center shall be 8:00 AM to 5:00 PM, Monday through Friday, as stated in the letter of intent. Any revision to these hours of operation shall require approval of an alteration to the conditional use to be approved by the district alder and Director of the Planning Division or the Plan Commission.
3. The maximum enrollment of the daycare center shall be 110 students as stated in the letter of intent. Any increase in students beyond 110 shall require approval of an alteration to the conditional use to be approved by the district alder and Director of the Planning Division or the Plan Commission.

City Engineering Division (Contact Tim Troester, (608) 267-1995)

4. The applicant shall connect to or extend public storm sewer connecting directly to a public storm structure that is either in the public sidewalk or terrace area, or inlet at the curb on the side of the street, adjacent to the development. Any storm lateral extension crossing any lanes of traffic or running longitudinally within a public street right of way for over 20 feet in order to connect to the public system, shall be considered a private storm sewer lateral and will require an approved and recorded privilege in streets agreement.
5. Obtain a Permit to Excavate in the Right-of-Way for completing the improvements in the public right of way.
6. Madison Metropolitan Sewerage District (MMSD) charges are due and payable prior to City Engineering Division sign-off, unless otherwise collected with a Developer's / Subdivision Contract. Contact Mark Moder ((608) 261-9250) to obtain the final MMSD billing a minimum of two (2) working days prior to requesting City Engineering signoff.
7. Obtain a permanent sewer plug permit for each existing sanitary sewer lateral serving a property that is not to be reused and a temporary sewer plug permit for each sewer lateral that is to be reused by the development.
8. An Erosion Control Permit is required for this project.
9. Revise the site plan to show all existing public sanitary sewer facilities in the project area as well as the size, invert elevation, and alignment of the proposed service.
10. Revise the plans to identify the location of the public storm sewer (proposed or existing) that will serve the development and show the connection of the private internal drainage system (roof drain) to the public storm sewer.
11. This project will disturb 4,000 square feet or more of land area and require an Erosion Control Permit. Submit an Erosion Control Permit Application (with USLE calculations and associated fee) to Megan Eberhardt (west) at meberhardt@cityofmadison.com, or Daniel Olivares (east) at daolivares@cityofmadison.com, for approval.
12. Demonstrate compliance with MGO Section 37.07 and 37.08 regarding permissible soil loss rates. Include Universal Soil Loss Equation (USLE) computations for the construction period with the erosion control plan. Measures shall be implemented in order to maintain a soil loss rate below 5.0 tons per acre per year.

13. Submit, prior to plan sign-off but after all revisions have been completed, digital PDF files to the Engineering Division. Email PDF file transmissions are preferred to: bstanley@cityofmadison.com (East) or ttroester@cityofmadison.com (West).

City Engineering Division – Mapping Section (Contact Jeff Quamme, (608) 266-4097)

14. Grant a one (1)-foot wide Public Sidewalk Easement(s) to the City on the face of the pending Certified Survey Map along the east line of this CSM to accommodate the public sidewalk and allow one (1)-foot behind the sidewalk for maintenance and repair of the public sidewalk. Contact Jeff Quamme for required language. Also add this easement to the site plan.

15. The pending Certified Survey Map application for this property shall be completed and recorded with the Dane County Register of Deeds, the new parcel data created by the Assessor's Office, and the parcel data available to Zoning and Building Inspection staff prior to issuance of building permits for new construction or early start permits.

Traffic Engineering Division (Contact Sean Malloy, (608) 266-5987)

16. The submitted plan references a new curb ramp on Van Deusen Street. The Traffic Engineering Division does not support introducing a new curb cut with this proposal.

17. The applicant shall submit for review a student drop-off and pick-up plan. This plan shall include the number of students, estimated modes of arrival by percentage, estimated arrival times, and any requested passenger loading zones.

18. The developer shall post a security deposit prior to the start of development. In the event that modifications need to be made to any City owned and/or maintained traffic signals, street lighting, signing, pavement marking and conduit/handholes, the developer shall reimburse the City for all associated costs including engineering, labor and materials for both temporary and permanent installations.

19. The City Traffic Engineer may require public signing and marking related to the development; the developer shall be financially responsible for such signing and marking.

20. All bicycle parking adjacent pedestrian walkways shall have a two (2)-foot buffer zone to accommodate irregularly parked bicycles and/or bicycle trailers.

Zoning Administrator (Contact Jenny Kirchgatter, (608) 266-4429)

21. The Zoning Board of Appeals, at its meeting of March 21, 2024, conditionally approved the request for a front yard setback variance to construct a vestibule building addition. The proposed plans satisfy the condition of approval for the variance.

22. Section 28.185(9) requires that every applicant for a demolition or removal approval that requires approval by the Plan Commission is required to get a Reuse and Recycling Plan approved by the City Recycling Coordinator, Bryan Johnson at streets@cityofmadison.com prior to receiving a raze permit. Every person who is required to submit a reuse and recycling plan pursuant to Section 28.185(9) shall submit documents showing

compliance with the plan within 60 days of completion of demolition. A demolition or removal permit is valid for two (2) years from the date of the Plan Commission.

23. Provide a calculation and plan detail for lot coverage with the final submittal. The lot coverage maximum is 65%. Lot coverage is defined as the total area of all buildings, measured at grade, all accessory structures including pools, patios, etc., and all paved areas as a percentage of the total area of the lot, with the following exceptions: sidewalks or paved paths no wider than five (5) feet, pervious pavement, green roofs and decks.
24. Increase the setback for the trash enclosure to a minimum of 20 feet. A trash enclosure is not an allowed encroachment in the 20-foot reverse corner side yard setback.
25. Submit the landscape plan and landscape worksheet stamped by the registered landscape architect. Per Section 28.142(3) Landscape Plan and Design Standards, landscape plans for zoning lots greater than 10,000 square feet in size must be prepared by a registered landscape architect.
26. Submit details for the trash enclosure. The trash enclosure shall be screened on four (4) sides (including a gate for access) by a solid, commercial-grade wood fence, wall, or equivalent material with a minimum height of six (6) feet and not greater than eight (8) feet.
27. Provide details demonstrating compliance with bird-safe glass requirements Section 28.129. For building façades where the first 60 feet from grade are comprised of less than 50% glass, at least 85% of the glass on glass areas 50 square feet or over must be treated. Of all glass areas over 50 square feet, any glass within 15 feet of a building corner must be treated. Identify which glass areas are 50 square feet or greater and which glass areas will be treated. Provide a detail of the specific treatment product that will be used.
28. Verify whether new site lighting will be installed. New parking lot lighting must comply with MGO Section 29.36 outdoor lighting standards. If parking lot site lighting is provided, submit a lighting photometric plan and fixture cut sheets with the final plan submittal.
29. Per Section 28.186(4)(b), the property owner or operator is required to bring the property into compliance with all elements of the approved site plans by the date established by the Zoning Administrator as part of the site and building plan approval. Work with Zoning staff to establish a final site compliance date.
30. Signage approvals are not granted by the Plan Commission. Signage must be reviewed for compliance with MGO Chapter 31 Sign Codes. Signage permits are issued by the Zoning Section of the Department of Planning and Community and Economic Development.

Fire Department (Contact Matt Hamilton, (608) 266-4457)

This agency has reviewed this request and recommended no conditions of approval.

Parks Division (Contact Ann Freiwald, (608) 243-2848)

This agency has reviewed this request and recommended no conditions of approval.

Water Utility (Contact Jeff Belshaw, (608) 261-9835)

31. The proposed development may require the installation of a fire protection/automatic sprinkler system (see also Madison Fire Department review comments); subsequently, a higher capacity water service lateral may be required to meet required flow rates. If a new water service will be required, contact Madison Water Utility Engineering Section to evaluate service connection options, confirmation of water meter size, or any applicable customer account revisions.

Forestry Section (Contact Brandon Sly, (608) 266-4816)

32. An existing inventory of street trees located within the right of way shall be included on the site, demo, utility, landscape, grading, fire aerial apparatus and street tree plan sets. The inventory shall include the following: location, size (diameter at 4 1/2 feet), and species of existing street trees. The inventory should also note if a street tree is proposed to be removed and the reason for removal.
33. All proposed street tree removals within the right of way shall be reviewed by City Forestry before the Plan Commission meeting. Street tree removals require approval and a tree removal permit issued by City Forestry. Any street tree removals requested after the development plan is approved by the Plan Commission or the Board of Public Works and City Forestry will require a minimum of a 72-hour review period which shall include the notification of the alderperson within who's district is affected by the street tree removal(s) prior to a tree removal permit being issued. Add as a note on the street tree plan set.
34. The contractor shall take precautions during construction to not disfigure, scar, or impair the health of any street tree. The contractor shall operate equipment in a manner as to not damage the branches of the street tree(s). This may require using smaller equipment and loading and unloading materials in a designated space away from trees on the construction site. Any damage or injury to existing street trees (either above or below ground) shall be reported immediately to City Forestry at (608) 266-4816. Penalties and remediation shall be required. Add as a note on the site, grading, utility, demolition, and street tree plan set.
35. As defined by the Section 107.13 of *City of Madison Standard Specifications for Public Works Construction*: No excavation is permitted within 5 feet of the trunk of the street tree or when cutting roots over 3 inches in diameter. If excavation is necessary, the Contractor shall contact Madison City Forestry at (608) 266-4816 prior to excavation. City of Madison Forestry personnel shall assess the impact to the tree and to its root system prior to work commencing. Tree protection specifications can be found on the following website: <https://www.cityofmadison.com/business/pw/specs.cfm> Add as a note on the site, grading, utility, demolition and street tree plan sets.
36. Section 107.13(g) of *City of Madison Standard Specifications for Public Works Construction* addresses soil compaction near street trees and shall be followed by Contractor. The storage of parked vehicles, construction equipment, building materials, refuse, excavated spoils or dumping of poisonous materials on or around trees and roots within five (5) feet of the tree or within the protection zone is prohibited. Add as a note on both the site and street tree plan sets.
37. On this project, street tree protection zone fencing is required. The fencing shall be erected before the demolition, grading or construction begins. The fence shall include the entire width of terrace and, extend at least 5 feet on both sides of the outside edge of the tree trunk. Do not remove the fencing to allow for

deliveries or equipment access through the tree protection zone. Add as a note on both the site and street tree plan sets.

38. Street tree pruning shall be coordinated with City Forestry at a minimum of two weeks prior to the start of construction for this project. Contact City Forestry at (608)266-4816. All pruning shall follow the American National Standards Institute (ANSI) A300–Part 1 Standards for pruning. Add as a note on both the site and street plan sets.
39. The developer shall submit a Street Tree Report performed by International Society of Arboriculture Certified Arborist prior to the Plan Commission meeting for City Forestry's review of project. This report shall identify all street trees on proposed project site, species type, canopy spread, tree condition, proposed tree removals, the impacts of proposed construction, and any requested pruning.

Parking Division (Contact Trent W. Schultz, (608) 246-5806)

40. The agency reviewed this project and determined a Transportation Demand Management (TDM) Plan is not required. Per MGO Section 16.03(4), day care center and elementary school uses are exempted from the TDM Ordinance. [Author's Note: This provision/condition does not apply to the conditions recommended by the Planning Division or Traffic Engineering Division elsewhere in this section.]

Certified Survey Map – Recommended Conditions of Approval

Major/Non-Standard Conditions are Shaded

City Engineering Division (Contact Tim Troester, (608) 267-1995)

1. Madison Metropolitan Sewerage District (MMSD) charges are due and payable prior to City Engineering Division sign-off, unless otherwise collected with a Developer's / Subdivision Contract. Contact Mark Moder (261-9250) to obtain the final MMSD billing a minimum of two (2) working days prior to requesting City Engineering signoff.
2. A minimum of two (2) working days prior to requesting City Engineering signoff on the CSM, contact either Tim Troester (West) at (608) 261-1995 (ttroester@cityofmadison.com) or Brenda Stanley (East) at (608) 261-9127 (bstanley@cityofmadison.com) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service and must be cleared prior to the land division (and subsequent obsolesces of the existing parcel).
3. Prior to redevelopment, this project shall comply with MGO Chapter 37 regarding stormwater management. Specifically, this development is required to submit a Storm Water Management Permit application, associated permit fee, Stormwater Management Plan, and Storm Water Management Report to City Engineering.
4. By design, detain the 10-year post construction design storm such that the peak discharge during this event is reduced 15% compared to the peak discharge from the 10-year design storm in the existing condition of the site. Further, the volumetric discharge leaving the post development site in the 10-year storm event shall be reduced by 5% compared to the volumetric discharge from the site in an existing condition during the 10-year storm event. These required rate and volume reductions shall be completed, using green infrastructure that captures at least the first half-inch of rainfall over the total site impervious area. If additional stormwater

controls are necessary beyond the first half-inch of rainfall, either green or non-green infrastructure may be used.

City Engineering Division – Mapping Section (Contact Jeff Quamme, (608) 266-4097)

5. Grant a one (1)-foot wide Public Sidewalk Easement(s) to the City on the face of the pending Certified Survey Map along the east line of this CSM to accommodate the public sidewalk and allow one (1)-foot behind the sidewalk for maintenance and repair of the public sidewalk. Contact Jeff Quamme for required language. Also add this easement to the site plan.
6. The access easement per Document No. 1567434 shall be released by recorded instrument or a note shall be added to the note on sheet 3 stating the easement has terminated by the doctrine of merger of title. There is identical ownership of both the dominant tenement and the servient tenement of the easement.
7. The west 40 feet of this CSM is subject to a Joint Driveway Agreement per Document No. 673824. This site is not utilizing this access and is occupying the portion of the easement within this CSM with site improvements that are not driveway improvements. The owner shall work with the two other parties to this easement to have the rights for this site released to the common access easement.
8. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The Developer's Surveyor and/or Applicant must submit copies of required tie sheets or monument condition reports (with current tie sheet attached) for all monuments, including center of sections of record, used in this survey, to Jeff Quamme, City Engineering (jrquamme@cityofmadison.com).
9. Prior to Engineering final sign-off by main office for Certified Survey Maps, the final CSM shall be submitted in PDF format by email transmittal to Engineering Land Records Coordinator Jeff Quamme (jrquamme@cityofmadison.com) for final technical review and approval. This submittal must occur a minimum of two working days prior to final Engineering Division sign-off.
10. Add the word "dedicated" to the corporate owner's certificate as required by statute and also to properly grant the required public sidewalk easement.
11. Remove a portion of the centerline of Homer Court that is connected to the Center of Section 26.
12. This pending Certified Survey Map application for this property shall be completed and recorded with the Dane County Register of Deeds, the new parcel data created by the Assessor's Office, and the parcel data available to Zoning and Building Inspection staff prior to issuance of building permits for new construction or early start permits.
13. The applicant shall submit to Jeff Quamme, prior to final Engineering sign-off of the subject CSM, one (1) digital CADD drawing in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the final recorded CSM: right of way lines (public and private); lot lines; lot numbers; lot/plat dimensions; street names, and; easement lines (including wetland and floodplain boundaries).

*This transmittal is a separate requirement than the required submittals to Engineering Streets Section for design purposes. The Developer/Surveyor shall submit new updated final plat, electronic data and a written notification to Engineering Mapping for any changes to the plat which occur subsequent to any submittal.

Traffic Engineering Division (Contact Sean Malloy, (608) 266-5987)

This agency has reviewed the request and recommended no conditions of approval.

Parking Division (Contact Trent W. Schultz, (608) 246-5806)

This agency has reviewed the request and recommended no conditions of approval.

Zoning Administrator (Contact Jenny Kirchgatter, (608) 266-4429)

This agency has reviewed the request and recommended no conditions of approval.

Fire Department (Contact Matt Hamilton, (608) 266-4457)

This agency has reviewed the request and recommended no conditions of approval.

Water Utility (Contact Jeff Belshaw, (608) 261-9835)

This agency has reviewed the request and recommended no conditions of approval.

Metro Transit (Contact Tim Sobota, (608) 261-4289)

This agency has reviewed the request and recommended no conditions of approval.

Parks Division (Contact Ann Freiwald, (608) 243-2848)

This agency has reviewed the request and recommended no conditions of approval.

Forestry Section (Contact Brandon Sly, (608) 266-4816)

This agency has reviewed the request and recommended no conditions of approval.

Office of Real Estate Services

14. Prior to approval sign-off by the Office of Real Estate Services ("ORES"), the Owner's Certificate(s) on the CSM shall be executed by all parties of interest having the legal authority to do so, pursuant to Wis. Stats. 236.21(2)(a). Said parties shall provide documentation of legal signing authority to the notary or authentication attorney at the time of execution. The title of each certificate shall be consistent with the ownership interest(s) reported in the most recent title report. When possible, the executed original hard stock recordable CSM shall be presented at the time of ORES approval sign-off. If not, the City and the Register of Deeds are now accepting electronic signatures. A PDF of the CSM containing electronic signatures shall be provided to ORES to obtain final sign-off.
15. Prior to CSM approval sign-off, an executed and notarized or authenticated certificate of consent for all mortgagees/vendors shall be included following the Owner's Certificate(s).

16. If a mortgage or other financial instrument is reported in record title but has been satisfied or no longer encumbers the lands or ownership within the CSM boundary, a copy of a recorded satisfaction or release document for said instrument shall be provided prior to CSM approval sign-off.
17. All ownership consents and certifications for the subject lands shall conform to Wis. Stats. 236.21(2) and 236.29 by including the language ...surveyed, divided, mapped and dedicated...
18. Per 236.21(3) Wis. Stats. and MGO Section 16.23(4)(f), the property owner shall pay all real estate taxes and special assessments that may become due prior to CSM recording. Receipts from the City of Madison Treasurer are to be provided before or at the time of sign-off.
19. Pursuant to MGO Section 16.23(4)(f), the owner shall furnish an updated title report to Office of Real Estate Services, as well as the survey firm preparing the proposed CSM. The report shall search the period subsequent to the date of the initial title report submitted with the CSM application and include all associated documents that have been recorded since the initial title report. A title commitment may be provided, but will be considered only as supplementary information to the title report update. The surveyor shall update the CSM with the most recent information reported in the title update. ORES reserves the right to impose additional conditions of approval in the event the title update contains changes that warrant revisions to the CSM.
20. The Office of Real Estate Services is still reviewing the draft CSM and title report and may have additional comments to be addressed prior to final sign-off and recording of the CSM.

PREPARED FOR THE PLAN COMMISSION**Project Address:** 1124 Colby Street and 114 Van Deusen Street**Application Type:** Demolition Permit, Conditional Uses, and Certified Survey Map Referral**Requested Actions:**

- ID [82944](#) – Consideration of a demolition permit to allow demolition of a single-family residence at 114 Van Deusen Street;
- ID [82945](#) – Consideration of an alteration to an approved conditional use in the Traditional Residential–Consistent 2 (TR-C2) District for a daycare center; consideration of a conditional use in the TR-C2 District for a building exceeding 10,000 square feet of area; and consideration of a conditional use in the TR-C2 District for a automobile parking reduction of more than 20 spaces and 25% or more of the required parking, all to allow construction of an addition to an existing daycare center at 1124 Colby Street; and
- ID [82977](#) – Approval of a Certified Survey Map (CSM) at 1124 Colby Street and 114 Van Deusen Street to create one lot for the proposed daycare expansion.

Prepared By: Timothy M. Parks, Planning Division
Report includes comments from other City agencies, as noted.

Addendum

Following publishing of the staff report, the applicant advised Planning staff that there is an error in recommended condition of approval #2 for the proposed conditional use. The letter of intent notes that the closing time of the daycare center will be 5:30 PM and not 5:00 as noted in the staff report. Accordingly, staff proposes that condition #2 be revised to match the applicant's letter of intent. The corrected condition follows:

2. That the hours of operation for the expanded daycare center shall be 8:00 AM to **5:30** PM, Monday through Friday, as stated in the letter of intent. Any revision to these hours of operation shall require approval of an alteration to the conditional use to be approved by the district alder and Director of the Planning Division or the Plan Commission.

Staff apologizes for the confusion.



Department of Planning & Community & Economic Development

Planning Division

William Fruhling, Interim Director

Madison Municipal Building, Suite 017
215 Martin Luther King Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4635
www.cityofmadison.com

****BY E-MAIL ONLY****

May 22, 2024

Todd Buhr
JSD Professional Services, Inc.
507 W Verona Avenue, Suite 500
Verona, Wisconsin 53593

RE: LNDCSM-2024-00019; ID 82977 – Certified Survey Map – 1124 Colby Street (Woodland Montessori School, Inc.)

Dear Todd;

On May 20, 2024, the Plan Commission **conditionally approved** your Certified Survey Map to combine property generally located at 1124 Colby Street, Section 26, Township 7N, Range 9E, City of Madison, Dane County, Wisconsin into one lot. The property is zoned TR-C2 (Traditional Residential–Consistent 2 District). The conditions of approval from the reviewing agencies to be satisfied prior to final approval and recording of the CSM are:

Please contact Tim Troester of the City Engineering Division at (608) 267-1995 if you have questions regarding the following four (4) items:

1. Madison Metropolitan Sewerage District (MMSD) charges are due and payable prior to City Engineering Division sign-off, unless otherwise collected with a Developer's / Subdivision Contract. Contact Mark Moder (261-9250) to obtain the final MMSD billing a minimum of two (2) working days prior to requesting City Engineering signoff.
2. A minimum of two (2) working days prior to requesting City Engineering signoff on the CSM, contact either Tim Troester (West) at (608) 261-1995 (ttroester@cityofmadison.com) or Brenda Stanley (East) at (608) 261-9127 (bstanley@cityofmadison.com) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service and must be cleared prior to the land division (and subsequent obsolesces of the existing parcel).
3. Prior to redevelopment, this project shall comply with MGO Chapter 37 regarding stormwater management. Specifically, this development is required to submit a Storm Water Management Permit application, associated permit fee, Stormwater Management Plan, and Storm Water Management Report to City Engineering.
4. By design, detain the 10-year post construction design storm such that the peak discharge during this event is reduced 15% compared to the peak discharge from the 10-year design storm in the existing

condition of the site. Further, the volumetric discharge leaving the post development site in the 10-year storm event shall be reduced by 5% compared to the volumetric discharge from the site in an existing condition during the 10-year storm event. These required rate and volume reductions shall be completed, using green infrastructure that captures at least the first half-inch of rainfall over the total site impervious area. If additional stormwater controls are necessary beyond the first half-inch of rainfall, either green or non-green infrastructure may be used.

Please contact Jeff Quamme of the City Engineering Division–Mapping Section at (608) 266-4097 if you have questions regarding the following nine (9) items:

5. Grant a one (1)-foot wide Public Sidewalk Easement(s) to the City on the face of the pending Certified Survey Map along the east line of this CSM to accommodate the public sidewalk and allow one (1)-foot behind the sidewalk for maintenance and repair of the public sidewalk. Contact Jeff Quamme for required language. Also add this easement to the site plan.
6. The access easement per Document No. 1567434 shall be released by recorded instrument or a note shall be added to the note on sheet 3 stating the easement has terminated by the doctrine of merger of title. There is identical ownership of both the dominant tenement and the servient tenement of the easement.
7. The west 40 feet of this CSM is subject to a Joint Driveway Agreement per Document No. 673824. This site is not utilizing this access and is occupying the portion of the easement within this CSM with site improvements that are not driveway improvements. The owner shall work with the two other parties to this easement to have the rights for this site released to the common access easement.
8. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The Developer's Surveyor and/or Applicant must submit copies of required tie sheets or monument condition reports (with current tie sheet attached) for all monuments, including center of sections of record, used in this survey, to Jeff Quamme, City Engineering (jrquamme@cityofmadison.com).
9. Prior to Engineering final sign-off by main office for Certified Survey Maps, the final CSM shall be submitted in PDF format by email transmittal to Engineering Land Records Coordinator Jeff Quamme (jrquamme@cityofmadison.com) for final technical review and approval. This submittal must occur a minimum of two working days prior to final Engineering Division sign-off.
10. Add the word “dedicated” to the corporate owner's certificate as required by statute and also to properly grant the required public sidewalk easement.
11. Remove a portion of the centerline of Homer Court that is connected to the Center of Section 26.
12. This pending Certified Survey Map application for this property shall be completed and recorded with the Dane County Register of Deeds, the new parcel data created by the Assessor's Office, and the parcel data available to Zoning and Building Inspection staff prior to issuance of building permits for new construction or early start permits.

13. The applicant shall submit to Jeff Quamme, prior to final Engineering sign-off of the subject CSM, one (1) digital CADD drawing in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the final recorded CSM: right of way lines (public and private); lot lines; lot numbers; lot/plat dimensions; street names, and; easement lines (including wetland and floodplain boundaries).

*This transmittal is a separate requirement than the required submittals to Engineering Streets Section for design purposes. The Developer/Surveyor shall submit new updated final plat, electronic data and a written notification to Engineering Mapping for any changes to the plat which occur subsequent to any submittal.

Please contact the Office of Real Estate Services at (608) 266-4222 if you have any questions regarding the following six (6) items:

14. Prior to approval sign-off by the Office of Real Estate Services ("ORES"), the Owner's Certificate(s) on the CSM shall be executed by all parties of interest having the legal authority to do so, pursuant to Wis. Stats. 236.21(2)(a). Said parties shall provide documentation of legal signing authority to the notary or authentication attorney at the time of execution. The title of each certificate shall be consistent with the ownership interest(s) reported in the most recent title report. When possible, the executed original hard stock recordable CSM shall be presented at the time of ORES approval sign-off. If not, the City and the Register of Deeds are now accepting electronic signatures. A PDF of the CSM containing electronic signatures shall be provided to ORES to obtain final sign-off.
15. Prior to CSM approval sign-off, an executed and notarized or authenticated certificate of consent for all mortgagees/vendors shall be included following the Owner's Certificate(s).
16. If a mortgage or other financial instrument is reported in record title but has been satisfied or no longer encumbers the lands or ownership within the CSM boundary, a copy of a recorded satisfaction or release document for said instrument shall be provided prior to CSM approval sign-off.
17. All ownership consents and certifications for the subject lands shall conform to Wis. Stats. 236.21(2) and 236.29 by including the language ...surveyed, divided, mapped and dedicated...
18. Per 236.21(3) Wis. Stats. and MGO Section 16.23(4)(f), the property owner shall pay all real estate taxes and special assessments that may become due prior to CSM recording. Receipts from the City of Madison Treasurer are to be provided before or at the time of sign-off.
19. Pursuant to MGO Section 16.23(4)(f), the owner shall furnish an updated title report to Office of Real Estate Services, as well as the survey firm preparing the proposed CSM. The report shall search the period subsequent to the date of the initial title report submitted with the CSM application and include all associated documents that have been recorded since the initial title report. A title commitment may be provided, but will be considered only as supplementary information to the title report update. The surveyor shall update the CSM with the most recent information reported in the title update. ORES reserves the right to impose additional conditions of approval in the event the title update contains changes that warrant revisions to the CSM.

The Office of Real Estate Services is still reviewing the CSM and title report and may have additional comments to be addressed prior to final sign-off and recording of the CSM.

A resolution approving the CSM and authorizing the City to sign it and any other documents related to the proposed land division is scheduled for approval by the Common Council at its June 4, 2024 meeting.

Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.

Approval of this Certified Survey Map does not include any approval to demolish existing buildings or construct new buildings on the subject site. A letter with the conditions of approval for the related redevelopment of the site was sent separately.

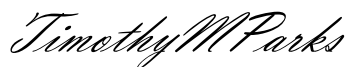
In order to commence the process for obtaining the necessary City signatures on the Certified Survey Map, the applicant shall e-mail the revised CSM, updated title report, and any other materials required by reviewing agencies to the reviewing planner. The reviewing planner will share the updated materials with the relevant commenting City agencies for them to verify that their conditions have been satisfied and that the secretary or designee may sign the Plan Commission approval certificate. Once the Plan Commission certificate is executed, the Planning Division will make the City Clerk's Office aware that the Common Council certificate may be executed.

Once all of the necessary City signatures have been affixed to the Certified Survey Map, the instrument may be recording at the Dane County Register of Deeds Office. For information on recording procedures and fees, please contact the Register of Deeds at (608) 266-4141.

Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within 30 days from the date of this letter. **The approval of this CSM shall be null and void if not recorded in twelve (12) months from the date of the approving resolution or this letter, whichever is later.**

If you have any questions or if may be of any further assistance, please do not hesitate to contact my office at (608) 261-9632 or tparks@cityofmadison.com.

Sincerely,



Timothy M. Parks
Planner

cc: Tim Troester, City Engineering Division
Jeff Quamme, City Engineering Division—Mapping Section
Office of Real Estate Services



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82308

File ID: 82308

File Type: Claim

Status: Report of Officer

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 02/28/2024

File Name: CLAIM: R. Rodriguez Perez - Property Damage -
\$100.00

Final Action:

Title: R. Rodriguez Perez - Property Damage - \$100.00

Notes: EVL005346

CC Agenda Date: 06/04/2024

Agenda Number: 96.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	COMMON COUNCIL	03/05/2024	Referred	Risk Manager		05/29/2024	
	Action Text: This Claim was Referred to the Risk Manager						
1	Risk Manager	05/29/2024	RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER				
	Action Text: This Claim was RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER						

Text of Legislative File 82308

Title

R. Rodriguez Perez - Property Damage - \$100.00

Body

Claim received 2/22/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83470

File ID: 83470

File Type: Claim

Status: Report of Officer

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/14/2024

File Name: CLAIM: M. Roth - Vehicle Damage - \$775.56

Final Action:

Title: M. Roth - Vehicle Damage - \$775.56

Notes: EVL005534

CC Agenda Date: 06/04/2024

Agenda Number: 97.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	COMMON COUNCIL	05/21/2024	Referred	Risk Manager		05/29/2024	
	Action Text: This Claim was Referred to the Risk Manager						
1	Risk Manager	05/29/2024	RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER				
	Action Text: This Claim was RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER						

Text of Legislative File 83470

Title

M. Roth - Vehicle Damage - \$775.56

Body

Claim received 5/13/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83473

File ID: 83473

File Type: Claim

Status: Report of Officer

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/14/2024

File Name: CLAIM: S. Seton - Property Damage - \$280.00

Final Action:

Title: S. Seton - Property Damage - \$280.00

Notes: EVL005535

CC Agenda Date: 06/04/2024

Agenda Number: 98.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	COMMON COUNCIL	05/21/2024	Referred	Risk Manager		05/29/2024	
	Action Text: This Claim was Referred to the Risk Manager						
1	Risk Manager	05/29/2024	RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER				
	Action Text: This Claim was RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER						

Text of Legislative File 83473

Title

S. Seton - Property Damage - \$280.00

Body

Claim received 5/13/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 82915

File ID: 82915

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: TRANSPORTATION COMMISSION

File Created Date : 04/09/2024

File Name: North-South BRT Locally Preferred Alternative

Final Action:

Title: Adopting the recommendations for the Bus Rapid Transit (BRT) North-South corridor outlined in Attachment 1 and described in the report entitled "North-South BRT Locally Preferred Alternative."

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 99.

Sponsors: Satya V. Rhodes-Conway, Tag Evers, Dina Nina Martinez-Rutherford, Regina M. Vidaver, Nasra Wehelie And Amani Latimer Burris

Effective Date:

Attachments: Attachment A.pdf, N-S BRT LPA Report.pdf, Appendix A - Public Involvement Plan - FINAL.pdf, Appendix B - Public Involvement Summary V2.pdf, 20240515_NS BRT_TC Meeting V4.pdf, Park St Parking FINAL_2024-02.pdf, Bike and Pedestrian Facilities Memo.pdf, Public Comment 05-05-24.pdf, Metro Transit Budget FAQ_Flyer.pdf, North-South BRT_Plan Commission Addl Info_05-07-24.pdf, [public] N_S BRT_ if there's space for parking, there's space for bikes!.pdf, [public] Re_ N_S BRT_ if there's space for parking, there's space for bikes!.pdf, [public] 82915.pdf, [public] Legistar 82915.pdf

Enactment Number:

Author: Tom Lynch, Director of Transportation

Hearing Date:

Entered by: ALarson2@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	4/10/2024	Ryan Pennington	Approve	4/29/2024

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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1	Transportation Department	04/09/2024	Referred for Introduction			
	Action Text:	This Resolution was Referred for Introduction				
	Notes:	Transportation Commission (5/15/24), Disability Rights Commission (4/25/24), Plan Commission (5/6/24), Common Council (6/4/24)				
1	COMMON COUNCIL	04/16/2024	Referred	TRANSPORTATION COMMISSION	05/15/2024	
	Action Text:	This Resolution was Referred to the TRANSPORTATION COMMISSION				
	Notes:	Additional referrals to Disability Rights Commission (4/25/24), Plan Commission (5/6/24)				
1	TRANSPORTATION COMMISSION	04/16/2024	Referred	DISABILITY RIGHTS COMMISSION		
	Action Text:	This Resolution was Referred to the DISABILITY RIGHTS COMMISSION				
1	TRANSPORTATION COMMISSION	04/16/2024	Referred	PLAN COMMISSION	05/06/2024	
	Action Text:	This Resolution was Referred to the PLAN COMMISSION				
1	PLAN COMMISSION	05/06/2024	Return to Lead with the Recommendation for Approval	TRANSPORTATION COMMISSION	05/15/2024	Pass
	Action Text:	A motion was made by Solheim, seconded by Figueroa Cole, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other, with Ald. Field voting No.				
	Notes:	On a motion by Solheim, seconded by Ald. Figueroa Cole, the Plan Commission recommended approval of the locally preferred alternative for North-South Bus Rapid Transit to the Transportation Commission.				
		As part of its recommendation, members of the Plan Commission requested that additional information be provided on:				
		- The accommodation of on-street parking on the upper portion of N Park Street, including any outreach/engagement to potentially impacted businesses;				
		- Whether the north-south route will meet the 50% federal goal for operating in dedicated bus lanes (there is conflicting information in the report);				
		- Future impacts on City budgets from the construction and operation of the north-south route; and				
		- Why the north-south route does not directly serve Dane County Regional Airport.				
		Staff indicated that it would make sure that the information requested by the Plan Commission is provided via e-mail.				
		The motion to return to lead with a recommendation for approval passed by voice vote/other, with Ald. Field voting No.				
1	TRANSPORTATION COMMISSION	05/15/2024	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER			Pass
	Action Text:	Transportation Planner Liz Callin, Capital Projects Manager Mike Cechvala with Metro, and Assistant Director of Traffic Engineering Renee Callaway provided verbal reports and, along with Director of Transportation Tom Lynch, were available for questions.				
		Registrants as follows: Neither support nor oppose, wish to speak; Nicholas Davies, Richards St Oppose, wish to speak; Craig Weinhold, Dartmouth Rd				
		Webber moved to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER, seconded by Wasniewski. After much discussion, the motion passed by voice vote/other.				

Text of Legislative File 82915

Fiscal Note

The FTA recently recommended \$118.1 million of federal funding for capital costs associated with Madison's North-South BRT. The 2023 and 2024 Capital Budgets appropriated \$11.3 million, with another \$8.8 million incorporated in the CIP for 2025 as part of the local match requirements. The remainder of the funding for this \$150 million project is covered by partners.

The N-S BRT project is not anticipated to impact the operating budget since the operating hours are already reflected in Route B.

Title

Adopting the recommendations for the Bus Rapid Transit (BRT) North-South corridor outlined in Attachment 1 and described in the report entitled "North-South BRT Locally Preferred Alternative."

Body

WHEREAS, in 2023, Madison's North-South BRT was entered into the Project Development phase by the Federal Transit Administration (FTA), leading to submittal for evaluation into the Small Starts program; and,

WHEREAS, in March 2024, the FTA in its FY 2025 Annual Report on Funding Recommendations recommended \$118.1 million of Small Starts funding for the project, providing an over 78% federal match; and,

WHEREAS, the North-South BRT line will provide a critical high quality transit connection to Madison's North and South sides, reaching an additional 53,000 residents and 40,000 jobs; and,

WHEREAS, the North-South BRT line serve neighborhoods with a high proportion of population groups that have traditionally been underserved by our transportation system-51 percent of families are low-income, 42 percent are people of color, 8 percent are people with disabilities, and 19 percent are car-free households within a half-mile of the North-South route alignment; and

WHEREAS, the North-South BRT line will improve access to essential institutions such as 43 schools and childcare centers, 10 grocery stores, and 4 hospitals; and,

WHEREAS, the North-South BRT provides an opportunity to reconstruct Park St into a more human-centered roadway; and,

WHEREAS, Metro and Madison staff have been working with officials from Fitchburg, Dane County, and WisDOT to develop facility recommendations acceptable to all entities; and

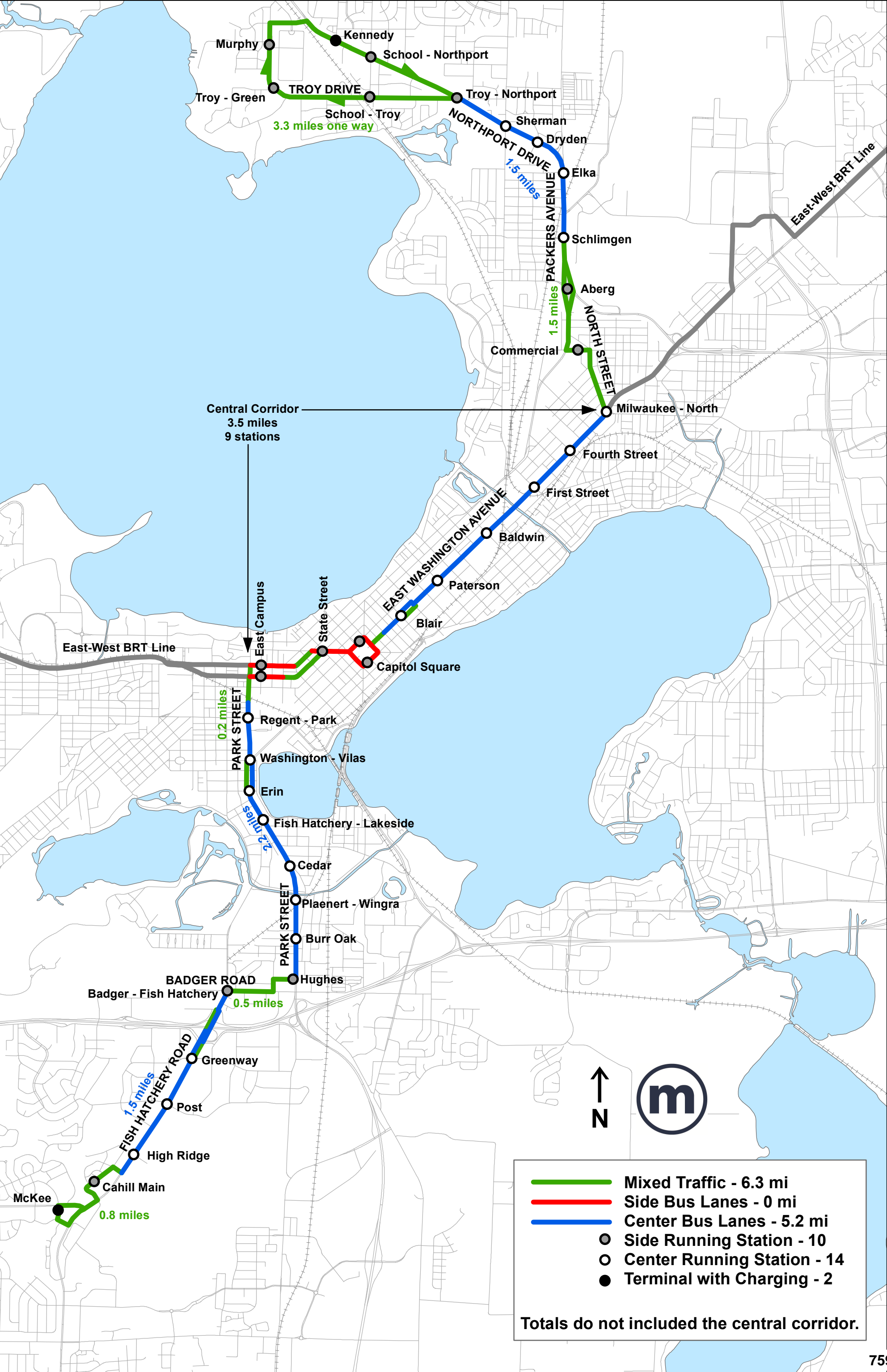
WHEREAS, Metro and Madison staff have interacted with individual property owners to develop compromises in the Locally Preferred Alternative that acknowledges concerns regarding parking and access; and,

WHEREAS, the City needs to identify its Locally Preferred Alternative and request that the Federal Transit Administration determine the NEPA Class of Action for environmental evaluation and documentation to take place in 2024;

NOW THEREFORE BE IT RESOLVED that the Common Council adopts the recommendations contained in Attachment A and the North-South BRT Locally Preferred Alternative Report; and,

BE IT FURTHER RESOLVED that the project continue refinements within the project development process and the next phases of planning, preliminary engineering, design and environmental evaluation.

North-South BRT Runningway and Stations



City of Madison

Department of



Transportation

Metro Rapid Route B

Locally Preferred Alternative Report

May 2024

Table of Contents

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Attachments

- Appendix A
- Appendix B
- Bicycle and Pedestrian Facilities - Staff Memo
- S. Park Street On-Street Parking - Staff Memo

1. Summary of the Locally Preferred Alternative

A locally preferred alternative (LPA) is a community’s preferred mode and route that best meets the needs of the corridor. The LPA is a required part of the project development process to qualify for funding under the Federal Transit Administration’s (FTA) Capital Improvement Grant (CIG) program.

North-South Bus Rapid Transit project (Rapid Route B) is the second bus rapid transit (BRT) line in Metro Rapid, Metro Transit’s BRT system. North-South BRT will run from the north side of Madison, through the downtown area, to Madison’s south side neighborhoods and ending in the City of Fitchburg. The central segment of the route, which runs through the isthmus between Lakes Mendota and Monona, shares the alignment, stations, and runningway with Rapid Route A (the East-West BRT line), planned to open in late 2024.

This route was identified in a feasibility study completed by the Greater Madison MPO in 2012 and is now served by Route B, a route that was initiated as part of the Metro’s 2023 Transit Network Redesign and intended to be converted to a BRT route in the future.

The LPA is about 15 miles long and will serve 35 total stations. It will connect key residential and commercial areas—providing rapid transit access to an additional 53,000 people and 40,000 jobs (U.S. Census Bureau, 2020) within one-half mile of the new stations along the route, and connect residents and visitors to many other important destinations. The route will also serve about 19,000 car-free households, 6,800 people with disabilities, 33,000 people of color or of Hispanic/Latino origin, 14,000 lower-income households, 6,800 seniors and older adults, and 10,700 people under 18 (2020 U.S. Census and 2017-2021 American Community Survey).

A little more than half of Rapid Route B will be in dedicated bus only lanes. Bus lanes will be built or improved along Fish Hatchery Road, Park Street, and Packers Avenue. Park Street will be reconstructed with bus lanes and new bicycle accommodations.

A map of the LPA route and station locations are shown in Figure 1-1.

What is a Locally Preferred Alternative?

IT IDENTIFIES:

- Mode (BRT, light rail, other)
- General route alignment
- General station locations
- General runningway characteristics

IT IS NOT:

- A detailed design document
- The end of analysis and planning
- Approval of funding for the project
- The end of public involvement

WHY THE LPA IS IMPORTANT:

- Solidifies key planning decisions
- Preliminary engineering can begin
- Environmental analysis can begin
- Minimizes delays and costs

Metro Rapid Route B Summary Statistics

Length: 15 miles (11.5 miles of new alignment)

Number of Stations: 35 (26 new stations)

Features will Include:

- Service every 15 minutes most of the day
- High-quality stations with raised platforms
- Priority at traffic signals
- Dedicated lanes with fewer stops

The Route will Serve:

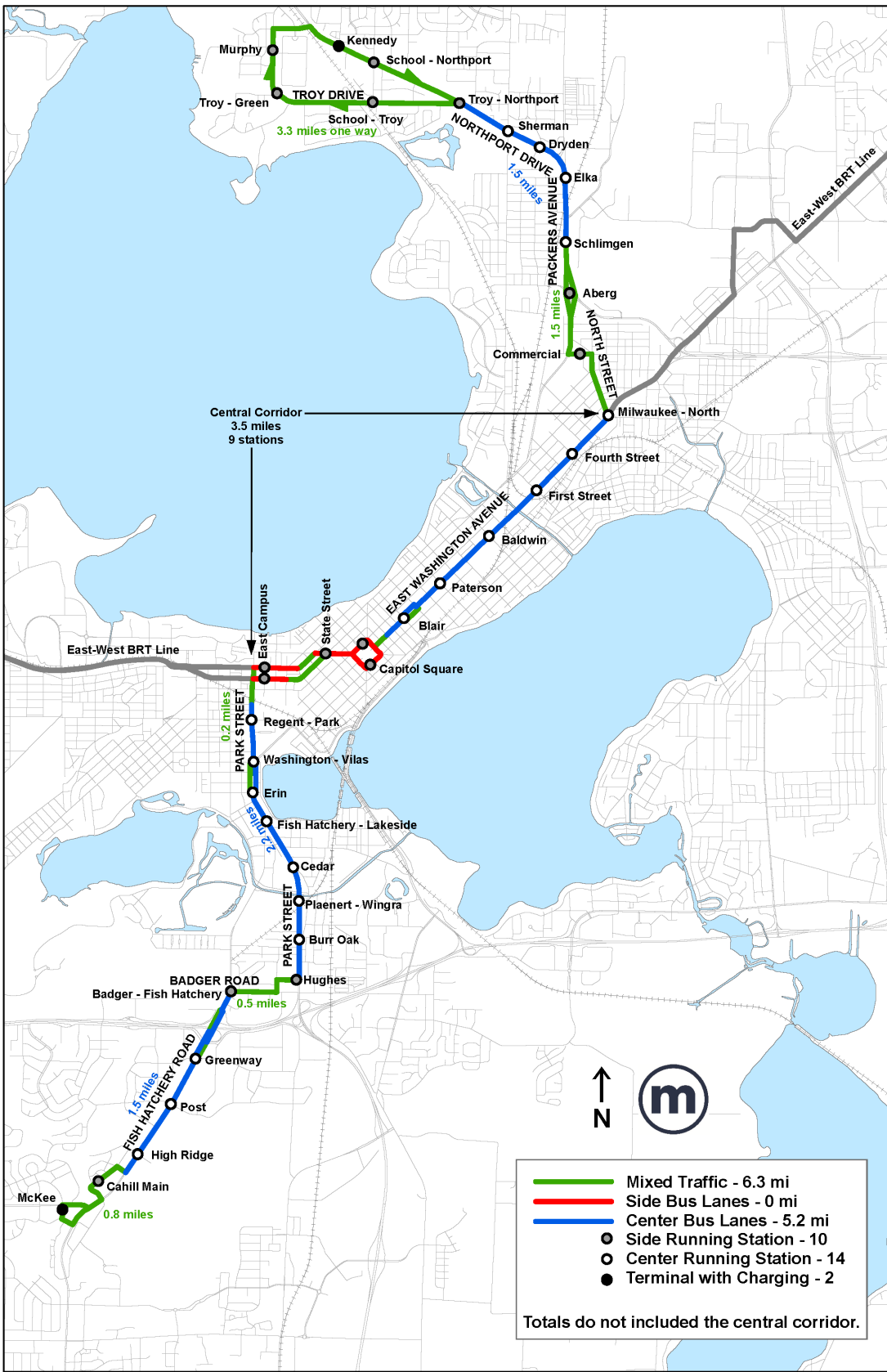
- 97,000 residents (52,900 along new alignment)
- 78,000 jobs (39,700 along new alignment)

Estimated Daily Ridership:

Estimated Capital Cost:

Estimated Change in Operating Costs: \$0

Figure 1-1: North-South BRT Locally Preferred Alternative Map



2. Introduction

The Metro Rapid Route B locally preferred alternative (LPA) is a bus rapid transit (BRT) line connecting north Madison, central Madison, south Madison, and Fitchburg. The route is approximately 15 miles long and will be the second BRT route in Madison. The portion of the route between Park Street and University Avenue / Johnson Street, and East Washington Avenue and North Street – about 3.5 miles – is shared with Metro Rapid Route A (East-West BRT). Rapid Route A is under construction between 2023 and 2024 and is expected to open in late 2024. The only additional improvement in this part of the route is an additional northbound station on North Street at East Washington Avenue. The majority of the route is within the City of Madison, and the southern 1.5 miles of the route is in the City of Fitchburg.

The majority of public transit service in the Madison area is operated by Metro Transit. Metro operates fixed route bus service in addition to paratransit service in the Madison area with service extending into the City of Fitchburg as well as other neighboring communities in Dane County. Metro Transit is part of the City of Madison within the City Department of Transportation, which also oversees the Traffic Engineering Division and Parking Utility. The City of Madison Department of Transportation is the project sponsor and will implement the project with the help of other city agencies, partner public entities, and the private sector.

The LPA defines the mode, route, and general characteristics of the project. The route and station locations can be somewhat flexible with guidance encouraging the LPA to provide as much detail as possible to streamline the process during Project Development and environmental evaluation. Projects may be modified somewhat during Project Development.

The major components of the Small Starts process are shown below.

- **Alternatives Analysis.** In this phase, a corridor with a need for a major transit project is identified. Alternatives are explored such as mode (BRT, streetcar, light rail, etc.), routes, and running way characteristics. This phase is primarily completed locally with little official involvement from the FTA. The outcome is a locally preferred alternative.
- **Project Development.** In this phase, planning and design is completed. Projects are scored based on their merits and recommended for funding by the FTA if they have an overall project rating of medium or better. Each year, Congress approves a list of projects to be funded through the 5309 discretionary grant program.
- **Construction Grant Agreement.** In this phase, final design is completed and the project is built.

System planning for the BRT system began in 2012 with a report issued by the Greater Madison Metropolitan Planning Organization (MPO) in cooperation with Metro Transit, the Capital Area Regional Planning Commission (CARPC), and others. The report identified the need for a four-corridor BRT system organized into two routes - north-south and east-west. Because of Madison isthmus geography and the need to connect neighborhoods with both downtown Madison and the University of Wisconsin, the west and south lines continue towards the east and north respectively.

In June 2023, Metro Transit implemented its Transit Network Redesign project. This effort reorganized its routes and schedules to better serve the community. The project switched from numbered routes to lettered routes, and introduced Routes A and B, which were intended to eventually become Rapid Route A and Rapid Route B.

In March 2023, the Madison Common Council authorized staff to begin planning for BRT in the north-south corridor. The City of Madison was granted its request to enter into Project Development in July 2023 and the project was included in FTA's Fiscal Year 2025 Annual Report on Funding Recommendations, at a funding amount of \$118 million, in December 2023. Based on this progress, the project team aims to have a Construction Grant Agreement with FTA in place by 2026, with construction occurring in 2026 and/or 2027, and fully launch Rapid Route B for service in 2027-2028.

3. Mode Alternatives

The 2012 study by the Greater Madison MPO investigated bus rapid transit in the Madison area. Other studies between the 1980s and early 2000s, such as Transport 2020 and Madison Streetcar provided detail on other modes. A description of the modes considered and key factors of this recommendation are described below.

- **Light Rail**

Light rail transit (LRT) consists of electric multiple unit trains with low floors that have the ability operate on city streets as well as on separated right-of-way. LRT was dismissed as a viable option due to its high cost and the fact that many of Madison's arterial streets have undergone major reconstruction within the last few decades.

- **Commuter Rail**

Commuter rail can use a variety of train types and either diesel or electric propulsion. Commuter rail throughout Dane County was studied in the 1990s. The Transport 2020 project planned for a shorter commuter rail - light rail hybrid project in the 2020s. These concepts were dismissed due to their high cost. Additionally, the typically longer station spacing, limited frequency, and constrained route options do not meet the urban mobility needs in the north-south corridor.

- **Streetcar**

The Streetcar mode consists of smaller rail vehicles than light rail systems, typically operating mostly or entirely within street right-of-way. Streetcar was dismissed because it does not meet the travel time and cost-effectiveness needs in the north-south corridor.

- **Bus Rapid Transit**

Bus rapid transit is a bus mode with dedicated lanes on city streets or in other corridors, elevated transit stations, transit signal priority, and other improvements. BRT was selected due to its cost effectiveness, route and station options, travel time improvements, ability to integrate into the existing roadway system, and compatibility with East-West BRT (Rapid Route A).

Bus rapid transit is the selected mode for North-South BRT. BRT systems come in several different forms, using mainly existing street infrastructure in mixed traffic (corridor BRT), bus lanes on existing streets, or on new off-street busways (fixed-guideway BRT), or along freeways. Rapid Route B will be a fixed-guideway BRT system that primarily uses bus lanes on existing streets, but will also have some mixed-traffic segments.

4. Route and Stations

The locally preferred alternative for Rapid Route B will be an on-street BRT system that runs in a combination of mixed traffic and bus-only lanes with running way improvements such as limited stops, transit signal priority, and other various intersection improvements. It will run from Northport Drive and Knutson Drive to Triverton Pike Drive and McKee Road, via Troy Drive, Green Avenue, Knutson Drive, Northport Drive, Packers Avenue, Commercial Avenue, North Street, East Washington Avenue, the Capitol Square, State Street, University Avenue

and Johnson Street, Park Street, Hughes Place, Cypress Way, Badger Road, Fish Hatchery Road, Caddis Bend, Cahill Main, and Fish Hatchery Road. The terminals are at Northport Drive and Kennedy Road on the north side, and at Triverton Pike Drive and McKee Road on the south side.

The route will have 35 stations and is 15 miles long. 3.5 miles and 9 stations will be shared with East-West BRT; as a result, 26 stations and 11.5 miles of bus rapid transit will be added with the project.

Station locations were identified by considering a variety of factors, including:

- Density of existing development—residential, commercial, employment, etc.
- Types of existing development, with major employers and regional destinations like hospitals, shopping centers, schools, community centers, and affordable multi-family housing prioritized over auto-oriented development that is less likely to generate transit trips
- Public and stakeholder feedback
- Intersection of other transit routes
- Spacing from adjacent stations with a goal to space stations about one-half mile apart
- Pedestrian crossing infrastructure and pedestrian network continuity

Figure 1-1 shows a map of the route and approximate station locations. Figure 4-1 lists the approximate location of station pairs.

Figure 4-1: Rapid Route B Station Locations

1. Kennedy (one-way, side running, terminal)	19. Capitol Square (side running) ^a
2. Murphy (one-way, side running)	20. State Street (side running) ^a
3. Troy - Green (one-way, side running)	21. East Campus (side running) ^a
4. School - Troy (one-way, side running)	22. Regent - Park (center running)
5. School - Northport (side running)	23. Washington - Vilas (center running)
6. Troy - Northport (WB side, EB center)	24. Erin (center running)
7. Sherman (center running)	25. Fish Hatchery - Lakeside (center running)
8. Dryden (center running)	26. Cedar (center running)
9. Elka (center running)	27. Plaenert - Wingra (center running)
10. Schlimgen (center running)	28. Burr Oak (center running)
11. Aberg (side running)	29. Hughes (center running)
12. Commercial (side running)	30. Badger - Fish Hatchery (center running)
13. Milwaukee - North (new NB side running)	31. Greenway (NB side, SB center) ^b
14. Fourth Street (center running) ^a	32. Post (center running) ^b
15. First Street (center running) ^a	33. High Ridge (center running) ^b
16. Baldwin (center running) ^a	34. Cahill Main (side running) ^b
17. Paterson (center running) ^a	35. McKee (side running, terminal) ^b
18. Blair (center running) ^a	

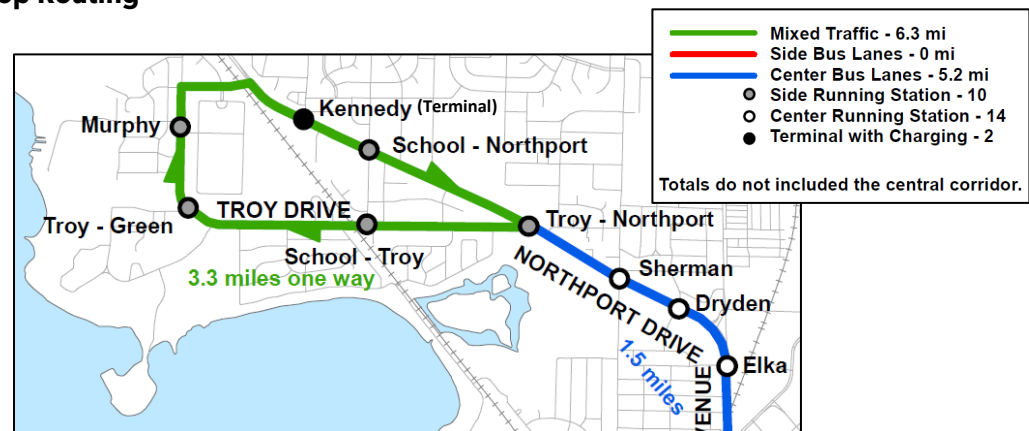
Notes: ^a Existing Station Location; ^b Station located in the City of Fitchburg

The station list includes intersecting streets where station pairs would generally be located. Ongoing planning work will determine the more precise location of each station.

Route Terminals

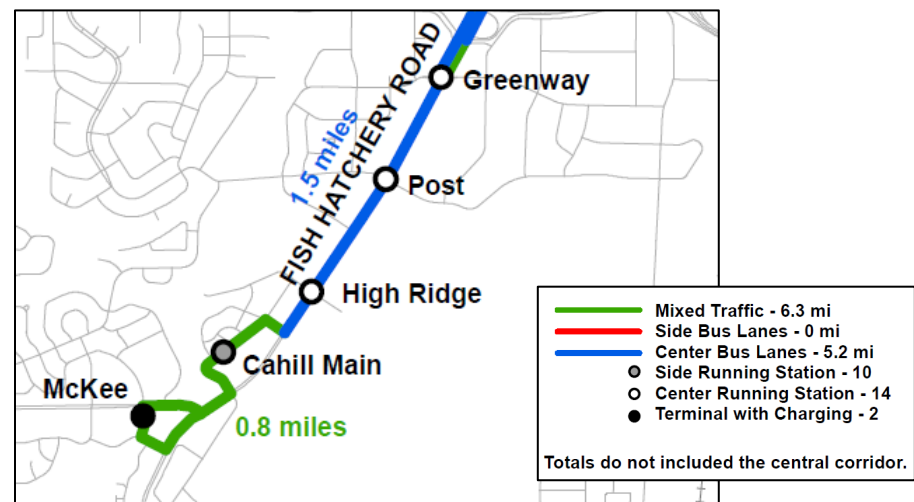
On the north side, the route will use a one-way, clockwise loop using Troy Drive, Green Avenue, Knutson Drive, and Northport Drive. The northern terminal will be eastbound on Northport Drive at Kennedy Road. This location offers service to many residents both north and south of Northport Road. Locating the terminal at this station allows residents in this area better access to use the rest of the line in both directions without waiting through a layover in the middle of the loop, in comparison to the existing Route B terminal at Northport Drive and Sherman Avenue.

Figure 4-2: North Loop Routing



The southern terminal will be at Triverton Pike Drive and McKee Road. This terminal represents a short extension of the current Route B, and improves access to many residents and businesses in the area.

Figure 4-3: South Terminal

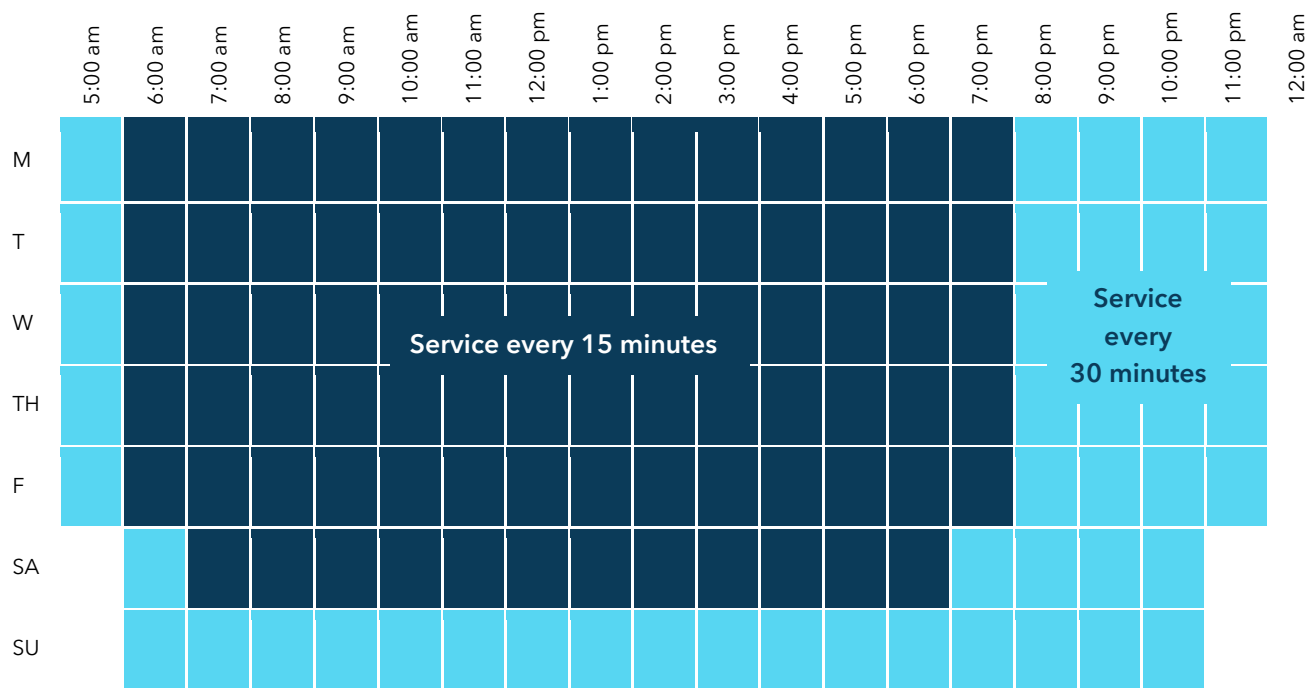


Both the north and south terminals will feature a station with electric bus charging and restrooms for drivers to use.

5. Service Plan

The North-South BRT line will operate as Route B every 15 minutes during most of the day, with 30-minute headways early in the morning, in the evenings, and on Sundays and holidays. In the existing central section, between East Campus and Milwaukee - North stations, Routes A, F, and R will provide additional service and lower headways.

Figure 5-1: Recommended Service Plan



6. Runningway Characteristics

Figure 1-1 illustrates the planned runningway for each segment of the North-South BRT line. The following paragraphs describe the type of running way available.

Mixed Traffic BRT Operations

BRT systems can, and do, operate in mixed traffic like normal buses do. Some streets are not wide enough to incorporate bus lanes. In some situations, removing parking or bike facilities, or widening streets to add bus lanes does not fit with the character of the street, and in many of these cases traffic volumes do not present significant delays to transit buses. Virtually all BRT systems have some segments that operate in mixed traffic. Although there is a preference to have at least 50 percent of the routing be on dedicated running way (bus lanes). Removing unpredictable delays associated with traffic congestion is one of the fundamental characteristics of BRT.

Several improvements to mixed traffic running ways can reduce delays for buses in mixed traffic. In-lane bus stops, as opposed to pull-out stops, mean buses do not have to wait for a gap in traffic. Transit signal priority, more direct routing, faster fare payment, and fewer stops also improve service.

Side Running Bus Lanes

Bus lanes on the right side of the road are present on several Madison streets. These lanes prevent most through traffic from delaying the bus. At intersections, buses usually do not have to wait for a queue of cars to clear when the light turns green. Side running bus lanes are usually fairly easy to implement if space is available.

Side running bus lanes are almost always shared with right turning traffic and bikes. This scenario can present delays and a diminished quality of service for transit users. Further, side running bus lanes may be occupied by parked cars, delivery vehicles, and other uses like garbage collection.

Center Running Bus Lanes

Center running bus lanes remove virtually all conflicts with other road users, creating the highest level of on-street performance. The stations are one unified place where people can get real time information, use amenities, and catch a bus in either direction, as opposed to needing two separate stations for side-running BRT.

The main disadvantages to center running bus lanes are logistical. Left turns need to be protected only where turns can only be made on a green arrow, and in some cases, left turns need to be removed entirely. Unless contraflow bus lanes are used, buses using center running stations must be equipped with doors on both sides of the bus.

Off-Street Busways

Off-street busways are sometimes constructed along railroad or freeway rights-of-way, or in other locations. These facilities are generally completely free of conflicts except for where they cross streets. Busways, however, are generally expensive and used for short distances to make connections that would not otherwise exist. Madison's rail system provides some opportunities for busways, but in most cases they provide inferior access to neighborhoods and destinations and do not reduce travel times because of the circuitous routing needed to access them.

Typical Sections

While the locally preferred alternative is not intended to provide detailed design or engineering recommendations, conceptual typical sections were developed as part of the runningway recommendations for each general segment where changes are expected. In the next phase of this project, these concepts will be refined further.

Note that no changes to the typical section of the existing roadway are expected in the following corridor segments:

- North terminal loop (northern route loop, located north of Northport Drive and Troy Drive intersection)
- Packers Avenue south of Schlimgen
- Commercial Avenue
- North Street
- Any portion of the Central segment (East Washington Avenue, Capitol Square, State Street, University Avenue, and Johnson Street)
- Badger Road
- Southern terminal loop in Fitchburg (High Ridge Trail, Cahill Main, Caddis Bend, McKee Road, Triverton Pike Drive, or Brendan Avenue)

In these areas, the bus will operate in an existing general purpose travel lane.

Northport Drive and Packers Avenue

The route segment that runs along Northport Drive and Packers Avenue between Troy Drive and Schlimgen Avenue is planned to be converted from three general purpose travel lanes in each direction to two general purpose travel lanes and one dedicated bus lane in each direction, as shown conceptually in Figure 6-1.

Figure 6-1: Conceptual Changes to Northport Drive and Packers Avenue between Troy Drive and Schlimgen Avenue

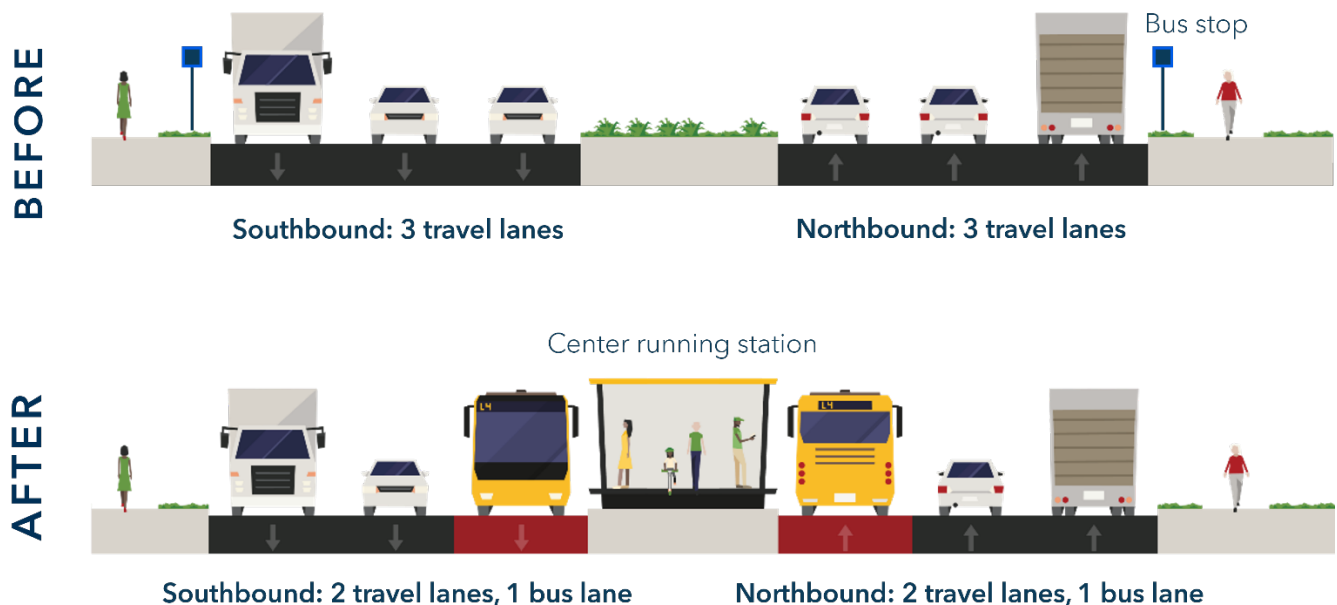


Image Source: Streetmix and the City of Madison

Because this segment was reconstructed approximately 10 years ago, the extent of changes to this segment is expected to be limited to pavement re-striping and minor changes near stations. This segment is designated as State Highway 113, and as such, project staff will be working closely with the Wisconsin Department of Transportation to refine the design.

South Park Street between Spring Street and Fish Hatchery Road

The route segment on South Park Street between Spring Street and Fish Hatchery Road is planned to be converted from two general purpose lanes and a parking/auxiliary lane to two general purpose lanes and a dedicated bus lane as shown in Figure 6-2.

Figure 6-2: Conceptual Changes to South Park Street between Spring Street and Fish Hatchery Road

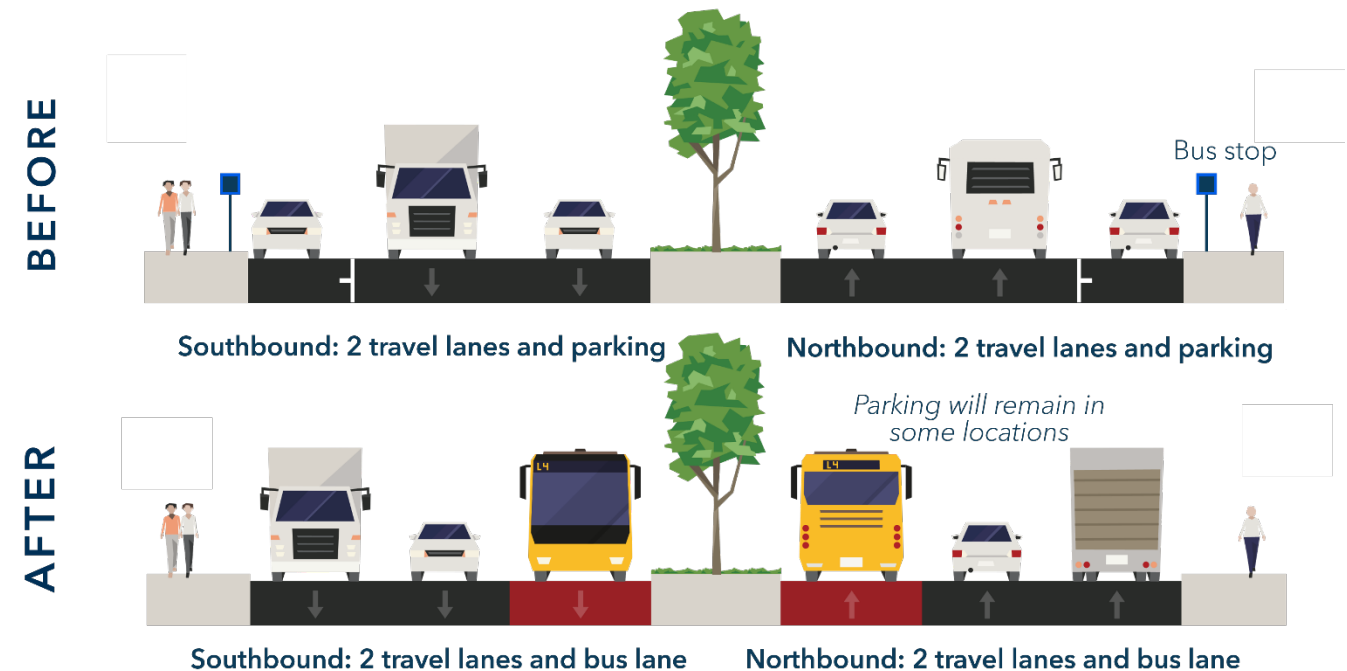


Image Source: Streetmix and the City of Madison

Within this segment, on-street parking is recommended to remain in select locations (more details provided in the following section of this report). Like the Northport Drive and Packers Avenue segment, changes will be limited to pavement re-striping and minor changes near stations. This segment is designated as U.S. Highway Route 151 south of West Washington Avenue, and as such, project staff will be working closely with the Wisconsin Department of Transportation to refine the design.

South Park Street between Fish Hatchery Road and Hughes Place

The route segment on South Park Street between Fish Hatchery Road and Hughes Place is planned to be reconstructed in coordination with this project. The typical section is recommended to change from two general purpose travel lanes and an auxiliary lane to two general purpose lanes and a dedicated bus lane as shown in Figure 6-3.

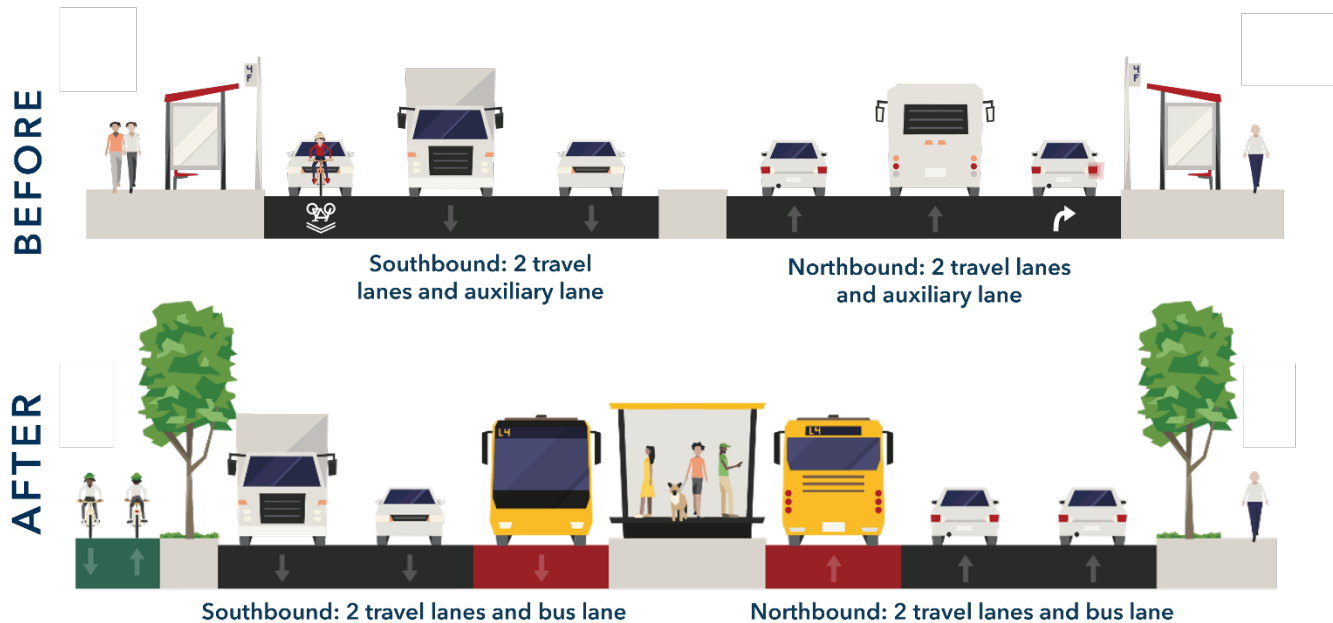
Figure 6-3: Conceptual Changes to South Park Street between Spring Street and Fish Hatchery Road

Image Source: Streetmix and the City of Madison

The existing auxiliary lane currently serves as a combination of a right turn lane, a parking lane, and a bicycle lane, and is used by buses on the existing Route B to serve bus stops on the segment. An off-street multi-use path is also planned to be added to the west side of the road with the reconstruction project, which will provide a bicycle facility that is suited for all ages and abilities based on the width and volume of the roadway. Terraces in this segment will also be widened with the project, with street trees added where possible to provide more shade for pedestrians and improve traffic calming. The segment is also designated as U.S. Highway Route 151; therefore the reconstruction project will be largely funded by the Wisconsin Department of Transportation.

Fish Hatchery Road between Greenway Cross and Caddis Bend

The route segment on Fish Hatchery Road between Greenway Cross and Cahill Main is planned to be converted from two general purpose lanes and an outside-running shared bus/bike lane to two general purpose lanes and a center-running dedicated bus lane as shown in Figure 6-4. This segment has an existing off-street multi-use path on the west side of the road that serves bicycles; which is considered an optimal facility for all ages and abilities on this corridor.

Changes on this segment will be limited to pavement re-striping and minor changes near stations. This segment is located in the City of Fitchburg and is designated as County Highway D, and as such, project staff will be working closely with the City of Fitchburg Engineering Division and Dane County Highway and Transportation to refine the design.

Figure 6-4: Conceptual Changes to Fish Hatchery Road between Greenway Cross and Cahill Main

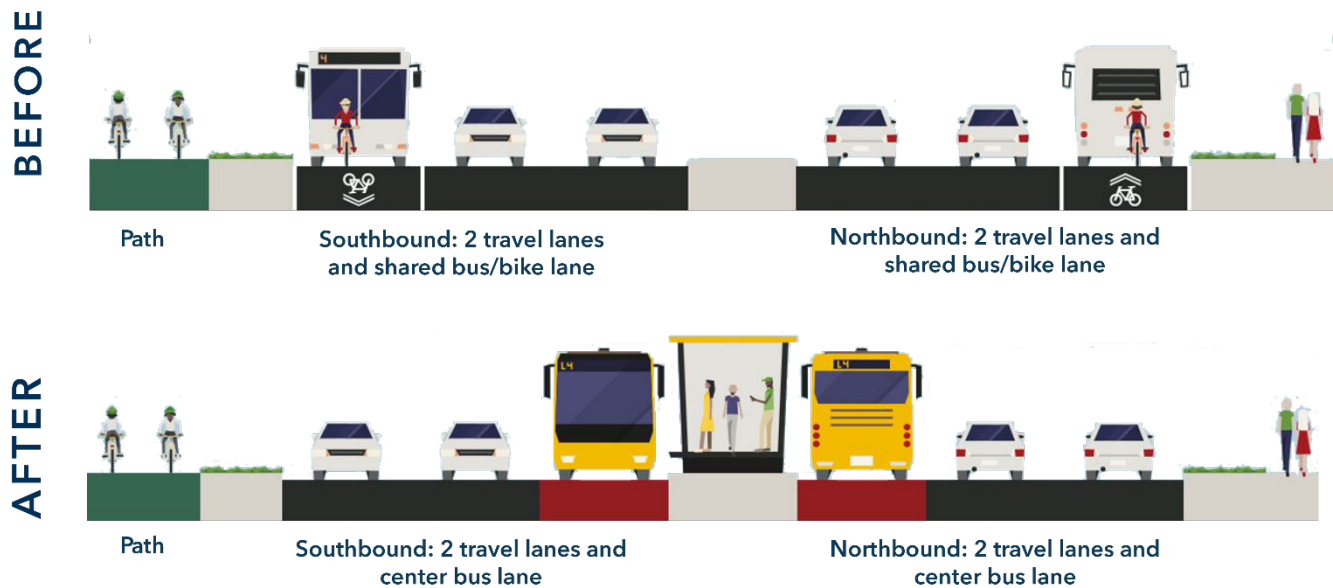


Image Source: Streetmix and the City of Madison

7. Accessibility

Several features of the recommended service will result in a higher level of accessibility at stations when compared to existing bus stops. Accessibility features of the recommended service are listed below:

- **Elevated platforms at stations** - platform edges will be 13.5 inches above the roadway leaving no vertical gap for boarding. Small flip out ramps will be used to bridge the horizontal gap between the vehicle and the platform (Figure 7-1).
- **Detectible warning fields with directional tiles** - these surfaces will be used in locations where bus doors will be located when the bus is stopped at the platform to guide visually impaired riders to the appropriate location to board the bus.
- **Audible signs and signals** - audible components to bus signs, including push-buttons for audible read out of real-time bus signals, and audible pedestrians signals will be added at stations and station approaches
- **New traffic signals** - in location where there is no traffic signal, they will be added to promote safer and more accessible pedestrian crossings.
- **Connecting curb ramps** - curb ramps leading to stations will be retrofitted to meet the latest accessibility guidelines
- **On-bus accommodation** - two wheelchairs will be accommodated on each bus, one of the designated locations will have an automatic self-securing option, although riders can chose to ask for help from the driver if needed or desired

Figure 7-1: Transit Vehicle Using Bridge Plates on Vehicle Test Platform



Image Source: City of Madison Staff

8. Changes to Pedestrian and Bicycle Facilities

Pedestrian improvements including improved crossings, pedestrian signals, and accessible ramps are recommended to be added to pedestrian approaches to each station, and in some cases to improve access to nearby destinations, to help improve safety and convenience. There will be space to store up to three bicycles at a time on buses on this route, and bike racks will be provided at stations.

On S. Park Street from Fish Hatchery Road to Badger Road, an off-street multiuse side path on the west side of the street is recommended to be incorporated into the reconstruction of this roadway segment to provide a protected bicycle facility that meets guidance for All Ages and Abilities bike accommodations.¹

More details about additional to changes to pedestrian and bicycle facilities are included in the Bicycle and Pedestrian Facilities memo, attached to this report.

9. Public Involvement

Public involvement has been a crucial part of this effort and in many cases, has re-shaped the recommendations included in this report. The public involvement plan for this effort is included in Appendix A and a Summary of Public Involvement is included in Appendix B, which includes themes from feedback received and how staff incorporated feedback into the recommended LPA.

¹ National Association of Transportation Officials (NACTO), Urban Bikeway Design Guide, "Designing for All Ages and Abilities"

10. Options Evaluated and Dismissed Related to Routing, Stations, and Runningway

Throughout the development of the LPA, several options were considered in different parts of the corridor in terms of routing, station locations, and runningway. The following section provides a summary of the various options evaluated with additional information provided in the appendices of this document as appropriate.

North Segment Routing

On the north portion of the corridor, several different routing alternatives were considered, including:

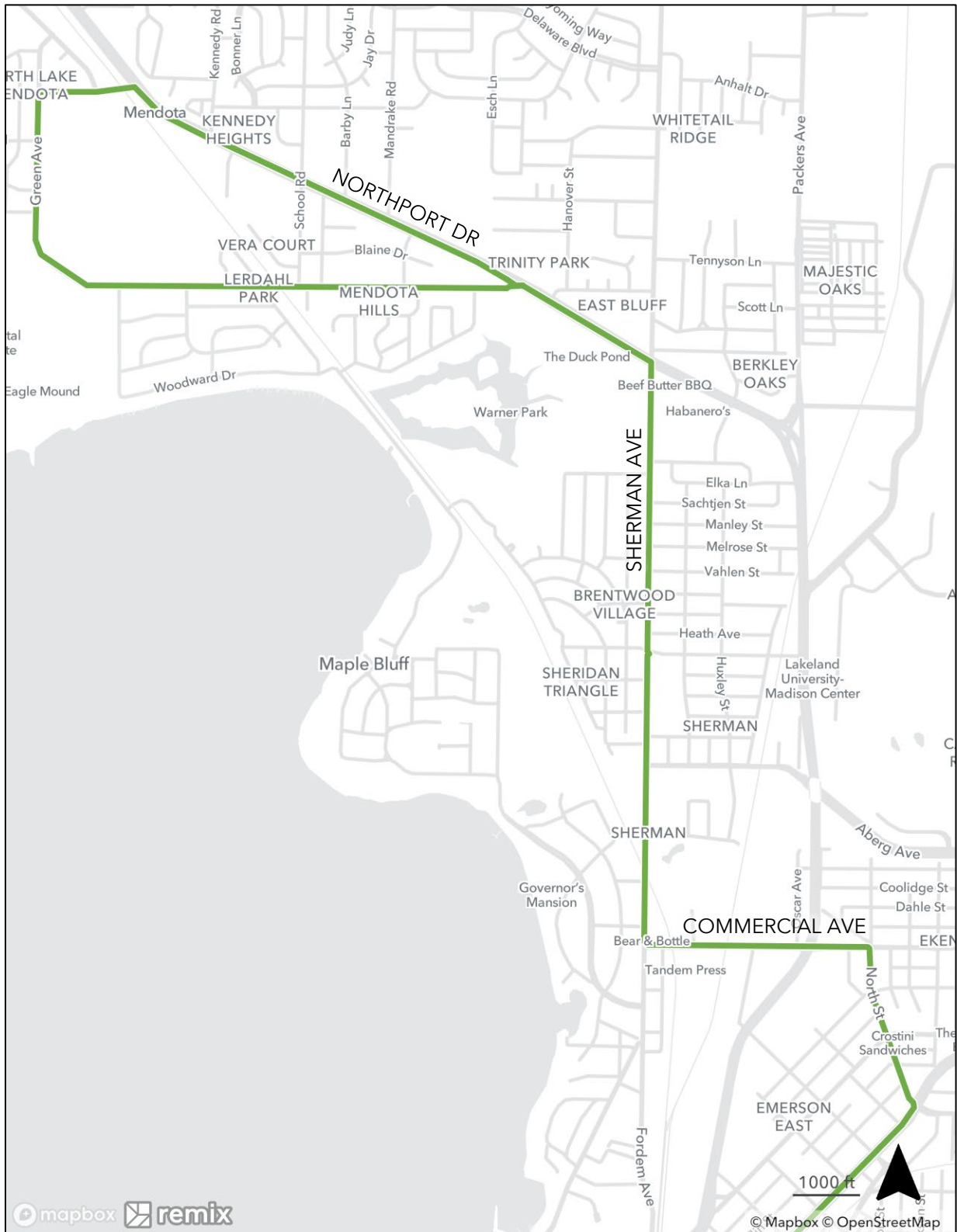
- Routing on Sherman Avenue instead of Packers Avenue
- Routing to the Airport
- Variations on the north terminal loop (Troy Drive)

Routing on Sherman Avenue Considered but Dismissed

Early in the planning process, routing on Sherman Avenue instead of Packers Avenue was considered, generally as shown in Figure 10-1. Staff found that the route would serve a similar number of people and jobs, existing ridership is about the same on both the existing Route D2 (which currently runs on Sherman Avenue) and Route B (which currently runs on Packers Avenue). Because the existing typical section on Sherman Avenue generally consists of a bike lane in each direction, one travel lane in each direction and a two way left turn lane in each direction, it would not be possible to have dedicated lanes on this segment without either a full reconstruction of the roadway or a single, bi-directional transit lane. Sherman Avenue is generally more pedestrian friendly than Packers Avenue.

Given the similarities of the two routing options, staff recommends routing on Packers Avenue primarily to allow for a dedicated transit lane in each direction, which enhances speed and reliability of the service, and will allow the service to meet Federal Transit Administration definition for bus rapid transit, which requires that at least half of the route length consist of dedicated transit lanes.

Figure 10-1: Sherman Avenue Routing Considered but Dismissed



Routing to the Airport Considered but Dismissed

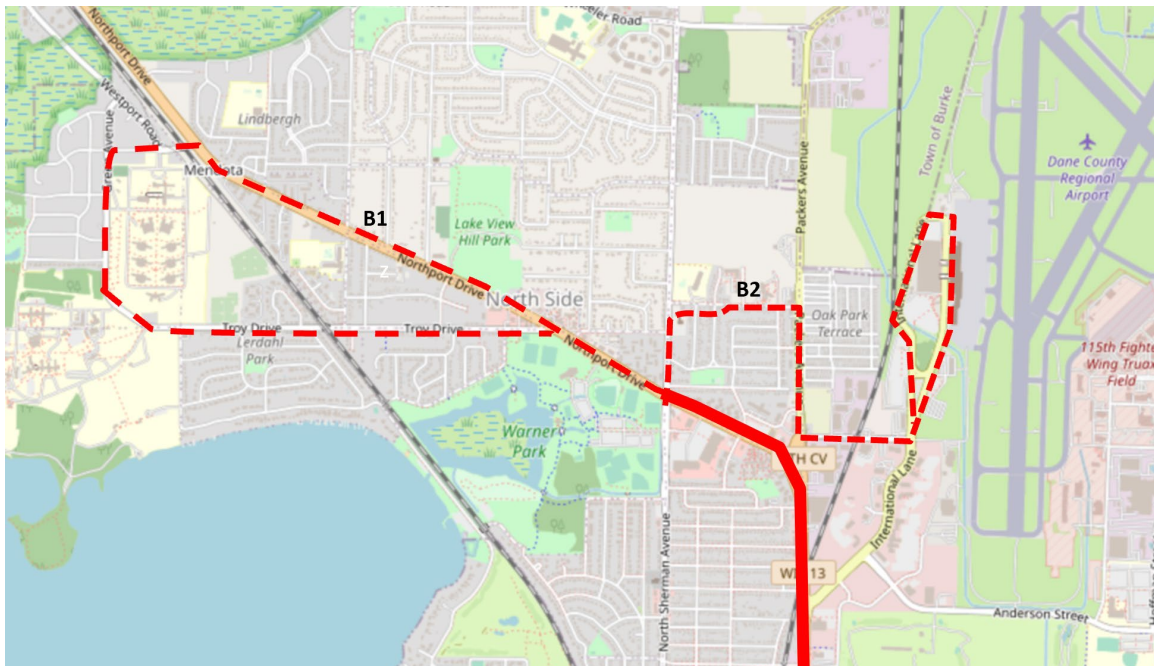
Multiple options considered to serve the Dane County Regional Airport, although the primary option considered was to split the route into two variations north of N. Sherman Avenue and Northport Drive, such that one variation (B1) would continue north west along the initially recommended Troy Drive loop, and another variation (B2) would travel north onto N. Sherman Avenue, east onto Tennyson Lane and then serve the airport. The B1 and B2 segments would function as local transit routes with 30 minute headways. The routing for this option considered are shown in Figure 10-2.

While a clear advantage of this option would be service to the airport, staff found the following disadvantages:

- Existing ridership nearly double on Troy loop
- Airport boardings currently low
- Troy loop - 150 daily boardings
- Airport loop - 60 daily boardings (including 18 at Airport)
- Would not improve frequency of service to airport; would decrease service frequency to Troy loop area
- Troy loop has serves approximately 6,500 people including 42% people of color and 36% lower income families
- Airport segment would serve approximately 500 additional people including 44% people of color and 51% lower income families

For these reasons, staff has dismissed this route option from the recommended locally preferred alternative.

Figure 10-2: Routing Option Considered to Serve the Airport



North Terminal Loop Options Dismissed

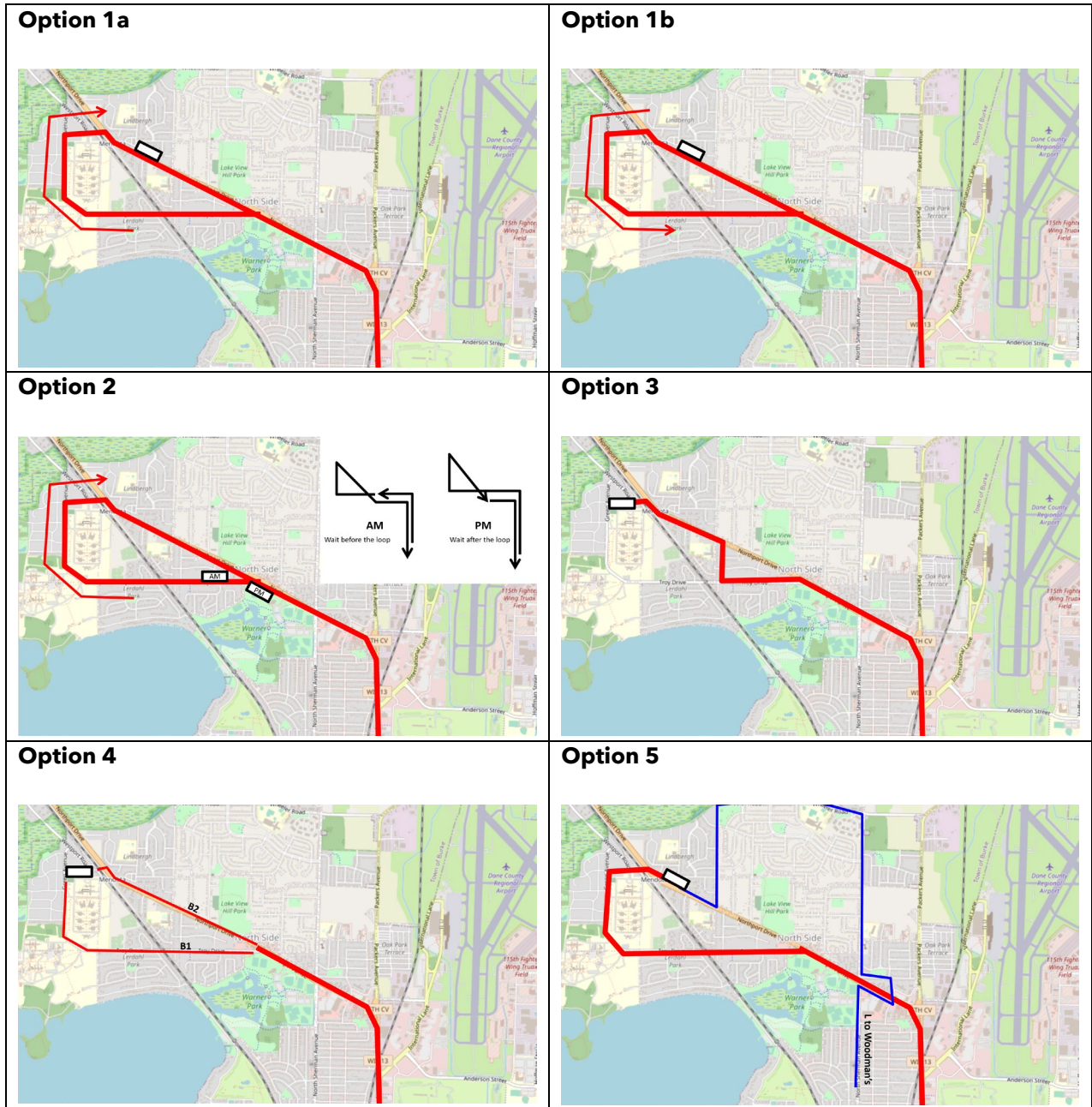
Several options for the north terminal loop were considered to serve the northern portion of the route. The loop generally runs along Northport Drive beginning at Troy Drive to Knutson Drive, continues on to Knutson Drive,

Green Avenue, and Troy Drive. Options considered are summarized in Figure 10-3 below and shown in conceptual maps in Figure 10-4.

Figure 10-3: North Terminal Loop Options

Option	Description	Benefits	Concerns
1	One-way clockwise loop with layover near Kennedy Drive	Few riders would have to sit through a layover	Finding space for a terminal station with space for layover and charging challenging
1a	One-way counter clockwise loop with layover near Kennedy Drive	Few riders would have to sit through a layover	Finding space for a terminal station with space for layover and charging challenging
2	One-way clockwise loop with layover before loop in AM and after loop in PM	Fewer riders would have to sit through a layover	Would require two charging points, changing routing could cause confusion
3	Eliminate loop in favor of routing on Troy Drive to School Road, to Northport, to Knutson, terminating on Knutson	Reduces overall route length and eliminates one-way loop	Not a good operating environment, would be difficult to serve Mendota Mental Health Institute
4	Split the route on each side of the loop, with terminal on Knutson	Reduces overall route length and eliminates one-way loop	May cause confusion, reduces frequency on both sides of the loop
5	Eliminate Northport Drive portion of loop between Troy Drive and Kennedy Road in favor of routing on Troy Drive, Green Avenue, and Knutson Drive with terminal at Northport Drive and Kennedy Drive	Eliminates one-way loop while prioritizing top origin and destinations	Increases route length, route travels on lower speed roadways

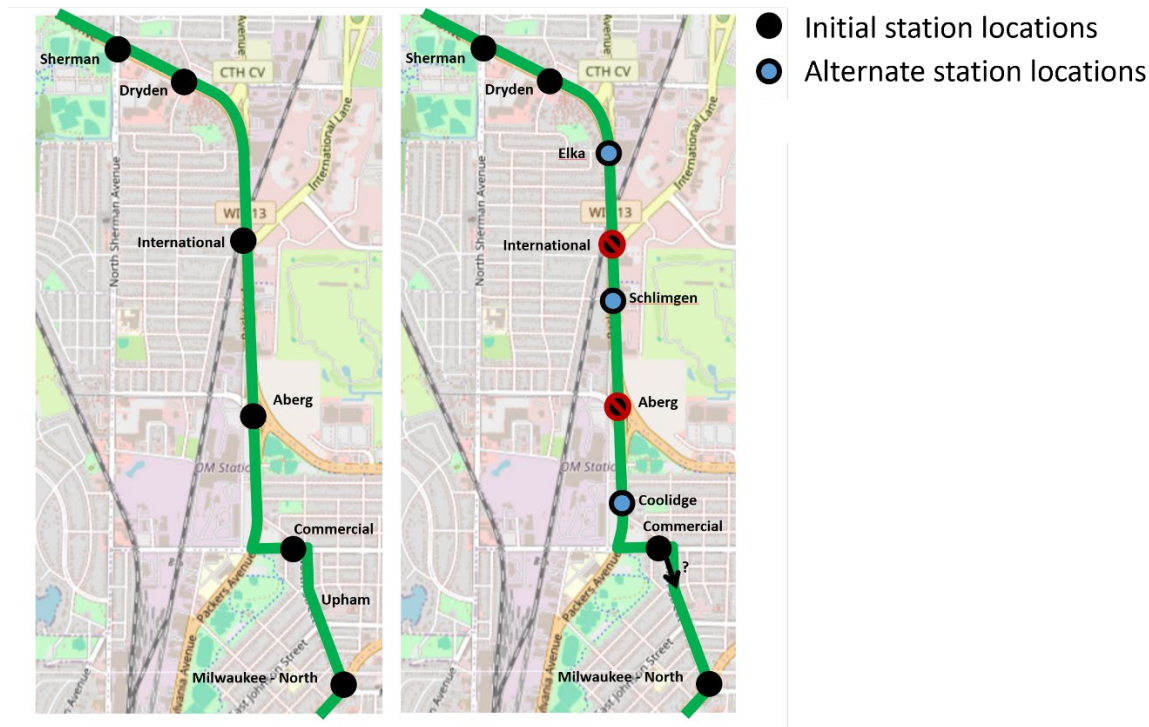
Figure 10-4: North Terminal Loop Options Considered



North Segment Station Locations

Packers Avenue Station Locations

Staff considered several options for northside stations on the portion of the route that runs along Packers Avenue and the portion that runs along Northport Avenue between Commercial Avenue and Sherman Avenue, shown in Figure 10-5.

Figure 10-5: North Segment Station Options Considered

Schlimgen, International, and Elka Station Options

A station at International Lane was initially considered in early planning for the project. It is a major intersection that would serve housing west of Packers Avenue well; however, development to the east consists of a suburban-style business park with a large number of employers. The large intersection is signalized but not conducive to pedestrian access.

Public feedback suggested staff consider a station at Schlimgen, which is adjacent to a new multifamily housing development and a school, among other residential and employment uses. This intersection is not currently signalized, but has an existing crosswalk that includes a rapid flashing beacon. If a station at Schlimgen Avenue was added it would be signalized, the station at International Lane would be omitted, and a station at Elka Lane would also be added to maintain the desired maximum of one-half mile station spacing along this portion of the route.

Existing bus stops are located at all three intersections, and current average weekday boardings for each stop is listed below:

- Elka Lane - 11
- International Avenue - 7
- Schlimgen Avenue - 19

To better serve residents and destinations in the area, respond to public feedback, and in an effort to locate stations in more pedestrian-oriented environments, staff recommends including a station at Elka Lane and Schlimgen Avenue and omitting the initially recommended station location at International Lane.

South Segment Routing

On the south portion of the corridor, to areas of the corridor were reviewed for routing options:

- South Park Street and Badger Road Intersection
- South Segment Route Extension

South Park Street and Badger Road Intersection

The South Park Street and Badger Road Intersection is an eight-lane intersection, just north of the Beltline Highway that serves large volumes of vehicles and, due to these characteristics, is not pedestrian oriented and can impact bus operations. Project staff considered a few options for stations and routing at and around the S. Park Street and Badger Road intersection.

Based on the benefits and concerns identified, staff recommends revising the route to operate on Hughes Place and Cypress Way with side-running stations located on Hughes place. This station will replace the South Transfer Point at Park Street and Badger Road and accommodate transfers between Rapid Route B and Routes G, H, and O. It will accommodate planned development in the area with a pedestrian connection to Madison College one block south on Badger Road.

During the second round of public involvement, differing opinions were expressed regarding routing on Hughes Place instead of through the S. Park Street and Badger Road intersection, with some concerned about travel delays and others concerned about traffic impacts on neighborhood streets in this area. Staff continues to recommend routing on Hughes Place as it is expected to result in nominal travel delays when compared to the Badger Road and S. Park Street intersection, since that is a highly congested area; that the station would be located in a more pedestrian-friendly environment; and that the development of a station on Badger Road would be technically challenging given the planned development for the area. Additional outreach with the neighborhood will be undertaken to minimize impacts and explore ways to alleviate impacts from additional bus traffic.

South Segment Route Extension

By request of leaders from the City of Fitchburg, and in response to public comments, staff reviewed options for extending the route further south into Fitchburg, terminating at Lacy Road near the Fitchburg Civic Center, as shown in Figure 10-6.

Figure 10-6: Fitchburg Extension Option Considered



The extension would install a high-quality transit route before much of the area develops, facilitating and encouraging a development style that is less reliant on cars and parking, but higher density and supportive of transit use.

Despite this benefit, staff identified several concerns with this extension at this time, including:

- No existing bus service in this portion of the corridor—expanding service from zero, to 15-minute bus rapid transit service is a significant increase in service levels with an unknown ridership base
- Locking the City of Fitchburg into funding at this operating level in perpetuity may not be ideal as ridership demand may not meet level of service for many years
- Capital cost would be about \$6 million for additional stations and buses needed to serve the route with the extension, which may not qualify for Federal funding due to lack of existing ridership
- Extending the overall route length could reduce the project’s overall rating by increasing the length and cost but adding no bus lanes and little additional ridership

Due to these challenges, the extension is not recommended at this time. At the writing of this report, Metro is in discussions with the City of Fitchburg to identify other ways to provide improved and expanded transit services to its residents and businesses, which may include extending service hours for the existing routes 65 and 75.

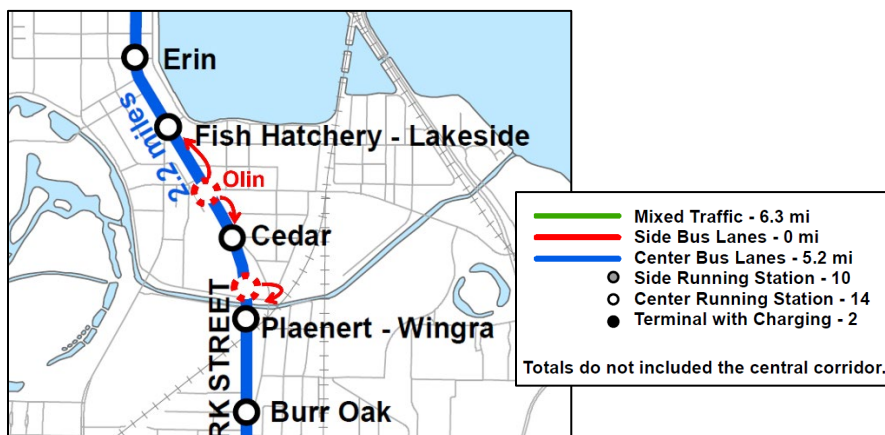
South Segment Station Locations

In South Madison, several different station options were considered between Erin Street and Burr Oak Lane. Existing bus stops in this area all have relatively high existing average daily boardings and many important destinations nearby. Options evaluated included:

- Fish Hatchery Road / W. Lakeside Street
 - Average daily boardings: 89
 - Serves UW Health clinic, large apartment building, residential, single family residences, and miscellaneous retail
 - Connection to Route O
- W. Olin Avenue
 - Average daily boardings: 73
 - Serves SSM Health clinic, multifamily and single family residential areas, and miscellaneous retail
 - Connection to Route O
- Cedar Street
 - Average daily boardings: 62
 - Serves new affordable housing apartments, and grocery store, single family residences, and miscellaneous retail
- W. Wingra Drive / Plaenert Drive
 - Average daily boardings: 33
 - Serves large employers, Madison Labor Temple, post office, miscellaneous retail, affordable apartments and single family residences

Initially staff recommended a station at Olin Avenue to maintain desired station spacing and best serve the route between Fish Hatchery Road and Cedar Street. However, after public feedback indicated the community would be better served by two stations in the area—split between Fish Hatchery Road and Cedar Street, staff updated the station recommendations accordingly, as shown in Figure 10-7. As suggested by public comment, including a station at both locations would improve access by reducing the distance between stations and better serve existing businesses and residents near Fish Hatchery Road and the new affordable housing apartments and future grocery store at Cedar Street. As a result of this change, staff also updated the recommended the station at W. Wingra Drive shift closer to Plaenert Drive for better station spacing distribution.

Figure 10-7: South Madison Station Reconfiguration



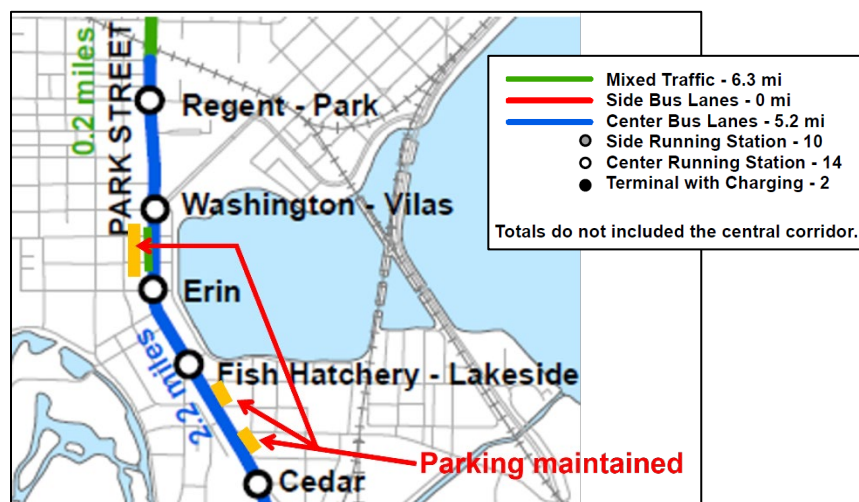
South Segment Runningway

Park Street Parking

The initial plan for the runningway along S. Park Street was to eliminate on-street parking or, where applicable, the right auxiliary lane, to provide space for a center-running dedicated bus lane while maintaining two travel lanes in each direction. After the first round of public involvement, several businesses that did not have designated off-street parking options (many of which are small businesses owned by people of color) expressed serious concerns about eliminating on-street parking near their location. As a result of this feedback, staff conducted additional outreach to businesses to gather more feedback and develop options that could retain some parking with limited impacts to bus operations.

Based on feedback, parking utilization data, alternative parking options available, and expected impacts to transit operations, staff recommends maintaining parking and loading zones on four blocks of South Park Street—specifically the southbound 400-600 blocks and the northbound 1000 and 1200 blocks. Buses will travel in a general purpose lane along the southbound 400-600 blocks of the route and a dedicated transit lane is recommended on all other portions of this corridor. A transit queue jump signal and lane markings will result in minimal impacts to bus operations while traveling in a mixed-traffic lane for this three-block stretch. Figure 10-8 shows the approximate location of where parking and dedicated bus lanes are recommended.

Figure 10-8: Small Business Parking Accommodated on S. Park Street



More details on the evaluation and outreach that impacted this recommendation are included in the S. Park Street Parking memo attached to this report.

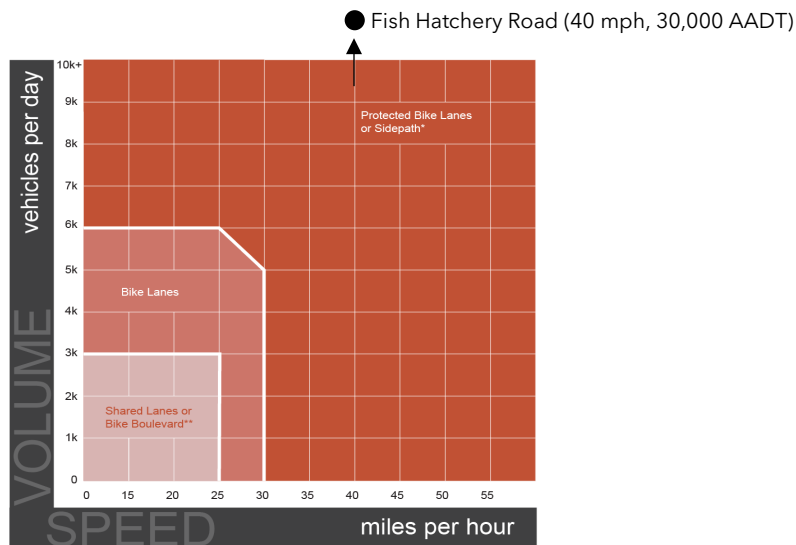
Fitchburg Bus Lane Location

As shown Figure 6-5, the recommended conceptual typical section in Fitchburg along Fish Hatchery Road between Greenway Cross and Caddis Bend includes a dedicated center-running bus lane, which would require eliminating the shared-bike aspect of the existing outside-running shared bus-bike lane.

Staff received feedback that included concerns about eliminating an on-street bike facility in this corridor, and reviewed options. However, a center running transit lane would maximize transit operations in the corridor, minimizing conflicts and improving reliability of the service, and the existing off-street path in this segment of

the corridor best meets the All Ages and Abilities² threshold for this type of roadway (see Figure 10-9). Since bicyclists will be well accommodated on that facility, staff is continuing to recommend center-running dedicated bus lanes in this segment.

Figure 10-9: Bike Facility Selection for All Ages and Abilities



² Note: The speed limit on Fish Hatchery Road is 40 mph and this segment has an average annual daily traffic (AADT) count of approx. 30,000.

APPENDIX A

PUBLIC PARTICIPATION PLAN

Metro Rapid Route B – Locally Preferred Alternative Report

Approved by City of Madison Transportation Commission – October 2023

Introduction

This public participation plan provides a roadmap for the project team to engage with the public and stakeholders throughout the design and environmental review phase of the North-South Bus Rapid Transit (BRT) project. The project team intends this to be a collaborative, living document which outlines the goals of public involvement and the initial strategies that will be used during the project, while allowing other tools and strategies to be added as appropriate.

The project team will also develop a stakeholder list that will evolve throughout the project.

Project Overview

The City of Madison is building a Bus Rapid Transit (BRT) system as part of an effort to provide better access to jobs, reduce travel times and improve transit equity throughout the region.

Planning work for the BRT system began in 2012 where the east-west and north-south BRT lines were envisioned. More detailed planning work for the east-west line began in 2018, with design being completed in 2022, construction in 2023 and 2024, and a projected opening in late 2024. Public outreach for the east-west line consisted of several meetings and engagement activities throughout planning, design, and construction.

Planning for the north-south BRT line is beginning in fall 2023, and the project is expected to be complete by the end of 2027. Public outreach for the north-south line will be an integral part of planning and decision-making.

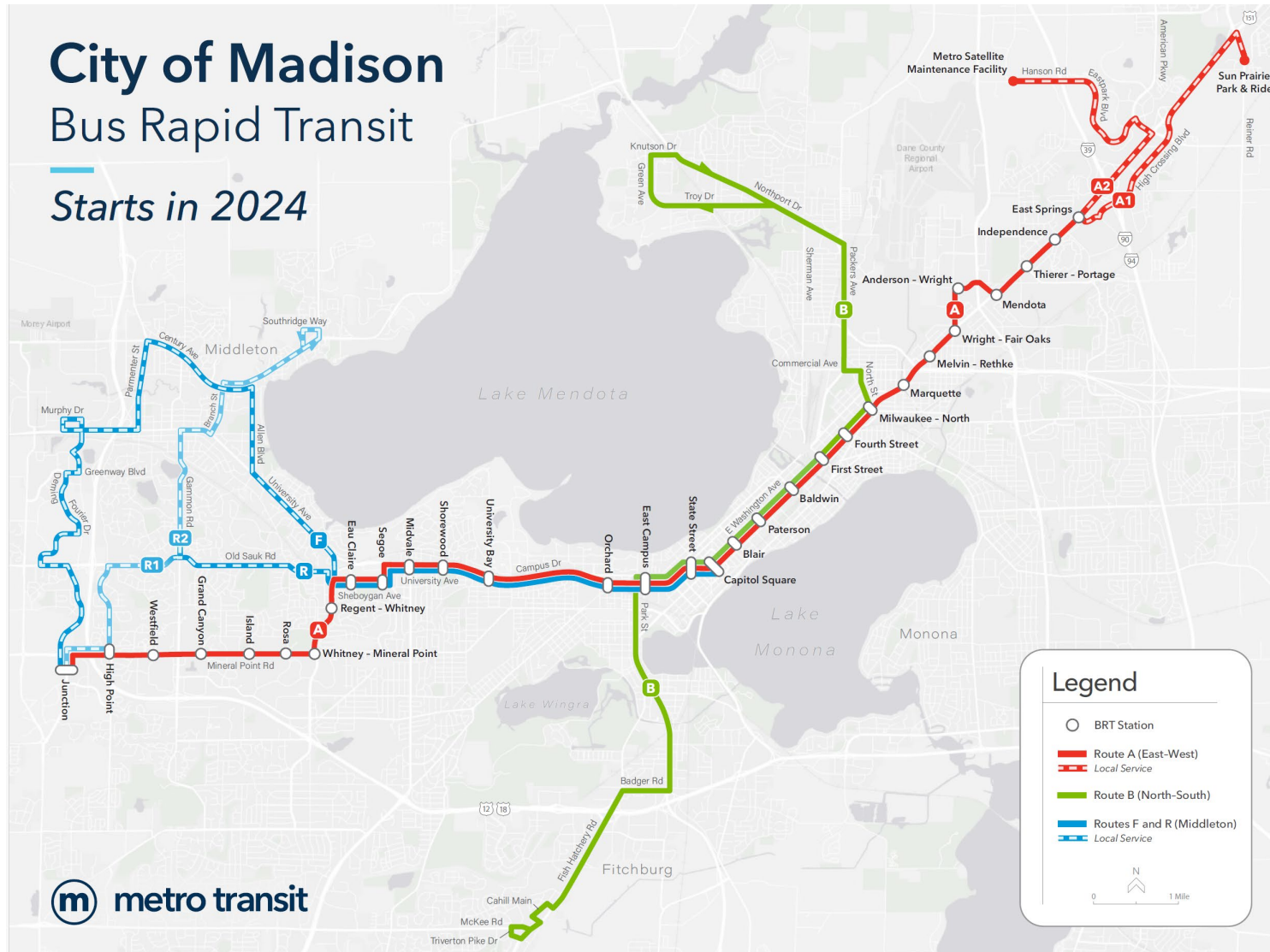
Project Limits

North-South BRT is a proposed 15-mile project in the City of Madison, of which 3.5 miles of guideway and stations is shared with East-West BRT (currently under construction) in the downtown Madison, University of Wisconsin-Madison (UW) Campus and isthmus areas.

The line will run approximately from Northport Drive in North Madison, through the isthmus and downtown Madison, and through part of the UW Campus, then continue to South Madison and terminate in the City of Fitchburg.

The North-South BRT is expected to serve 33 stations, of which 24 are expected to be constructed through the North-South BRT project. The North-South BRT line shares 9 BRT stations with the East-West BRT.

PROPOSED NORTH-SOUTH BRT LINE (EXISTING ROUTE B)



Key Staff

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Transportation Planner

Revelation PR, Advertising & Social Media
Brian Lee, APR
President

City of Madison
Tom Lynch, PE, PTOE, PTP, AICP
Director of Transportation

AECOM
Michael Schneider, PE
Project Manager

Project Partners

- City of Fitchburg
- Wisconsin Department of Transportation (WisDOT)
- Greater Madison MPO
- Dane County
- Other City of Madison Departments -Department of Civil Rights, Planning, Traffic Engineering, etc.

Goals of Stakeholder and Public Participation

Public participation is a crucial to the success of this project. The project team aims to implement a public involvement strategy that is comprehensive, inclusive, and engaging. The goals of public and stakeholder involvement for this study are to:

- Provide clear and transparent information regarding the study and the decision making process
- Follow the Six R's of Meaningful Public Participation:
 - Be Respectful - value input from all participants, be open to new ideas, be authentic
 - Be Relational - be open, be kind, be inviting, build relationship capital, get to know people
 - Be Receptive - be genuinely open and ready to listen, incorporate ideas, be willing to adapt
 - Be Responsive - use feedback and communicate how it was considered and incorporated, answer all questions in a timely manner
 - Be Real - set realistic expectations and communicate those clearly to community members, help them understand the process and how decisions will be made
 - Be Relevant - Engage with people about things they are actually interested in
- Ensure outreach to underserved populations is comprehensive and ensure explicit consideration of comments made by those from underrepresented communities who will be most impacted by changes proposed

- Ensure that public engagement efforts and materials are inclusive—allowing full participation by any member of the public regardless of income, race/ethnicity, level of education, spoken language, disability, age, gender, or sexual orientation
- Engage a broad group of stakeholders including neighborhood organizations, community groups, non-profits, businesses, and more
- Meet all necessary Federal requirements under the Federal Transit Administration's (FTA) Small Starts grant program

Levels of Public Participation and Strategies

As it relates to the International Association for Public Participation's (IAP2) Spectrum of Public Participation,¹ the public participation process for this effort will focus primarily on informing, consulting, and involving the public and stakeholders.

IAP2 SPECTRUM OF PUBLIC PARTICIPATION

INCREASING IMPACT ON THE DECISION					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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Source: International Association for Public Participation (IAP2) via the City of Madison's Public Participation Resource Guide (developed by the Racial Equity and Social Justice Initiative)

¹ International Association for Public Participation, <https://www.iap2.org/>.

STRATEGIES

Examples of public participation strategies under the “inform”, “consult”, and “involve” levels of public participation that will be used throughout the project are listed below. Additional strategies and tools will be added as appropriate as the project progresses:

INFORM	CONSULT	INVOLVE
Fact sheets Information on website and social media Tables/booths at community gatherings Press releases Alder communications / blogs E-blasts Postcards Signs and handouts on buses Targeted communication to stakeholders via email	Public comment forms and surveys Group stakeholder meetings and presentations with discussion Focus groups (in coordination with the Madison Metropolitan Planning Organization) Interactive open house Responding to public comment and asking follow-up questions	One-on-one stakeholder meetings Community mapping - pedestrian improvements Iterative discussions with members of the public and stakeholders (i.e., making changes based on feedback and following up with those changes, etc.)

MAKE IT EASY, INCLUSIVE, AND ACCESSIBLE

The project team will approach all of its public and stakeholder participation activities through a lens of convenience, inclusivity, and accessibility. The following strategies will be used and more may be added as needed throughout the project:

- Offer meeting options in-person and virtually
- Be accommodating with meeting times and locations
- Hold in-person meetings at transit-accessible locations
- Follow the language access plan described in the following section of this plan
- Include alternative text on website images and either descriptive audio and/or closed captioning on videos
- Upload all presentations, handouts, etc. on project website
- Create handouts with QR codes
- Avoid jargon and technical terms
- Partner with community organizations or the City’s Dept. of Civil Rights’ Community Navigators to spread awareness, which may include compensating organizations or individuals to assist with outreach activities or provide feedback in certain settings
- Develop a working document to track stakeholder engagement and add to it throughout the project

PUBLIC INPUT FOCUS AREAS

Feedback about any part of the project will be welcomed and considered; however, the project team is focused on seeking public input on the following aspects of the project:

- Station locations
- Routing on the north and south ends of the route (route termini)
- The locations of bus-only lanes
- Related roadway, walking, and biking improvements to ensure safe and convenient access to stations

Language Access Plan

The City of Madison has a Language Access Program which provides access to City services for people whose primary language is not English. This project is committed to ensuring that requests for accommodations, translation, and interpretation services are met in a timely and complete manner in order to allow all interested individuals to meaningfully participate in public involvement activities for this effort.

Staff managing the public involvement effort for this project will work closely with the City's Department of Civil rights to ensure the following:

- Language interpreters providing services in Hmong, Spanish, and Mandarin are available at all in-person and by request at virtual public meetings (due to the intensity of consecutive interpretation);
- Meeting notices and vital materials are translated into Hmong, Spanish, and Chinese;
- Complete a plain language review of vital materials, including any display or presentation materials, to ensure readability for a broad audience and to increase the quality of the translation services;
- The following text, translated into primary languages, is included at the top of all public meeting notices: "If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity, or program, please call the phone number or send a message to the email address below immediately. Language assistance will be provided at no cost."

Key Facts about the Project (Talking Points)

WHAT IS BRT?

A Bus Rapid Transit, or BRT, system is a **high-quality** bus-based transit system that delivers **fast, comfortable, and cost effective service** on a **high-use bus route**.

BRT includes:

- Direct routes and fewer stops
- Frequent, all-day service
- Bus-only lanes
- Branded stations and buses
- Transit signal priority
- Articulated electric buses
- Faster fare payment

WHY EXPAND THE BRT SYSTEM TO THE NORTH-SOUTH LINE?

Convenience

North-South BRT will run throughout the day with service every 15 minutes from 6 am until 8 pm. Convenient features like all-door boarding, fewer delays, and real-time bus arrival information at stations.

Reliability

Dedicated bus lanes and transit signal priority will make the service more reliable.

Comfort

The following features will improve comfort for all users:

1. Enhanced stations with shelter, lighting, heat, and seating;
2. Near-level boarding platforms (doors on both sides of bus); and
3. Modern, electric, 60-foot buses (starting in 2024)

Expanding Access

North-South BRT will provide high quality transit to the diverse people and places that make up Madison's Northside and Southside neighborhoods, and the Fish Hatchery Road corridor in Fitchburg, including:

- 97,00 people
- 78,000 jobs
- Healthcare, education, grocery stores, entertainment, and more
- 19,000 car-free households
- 6,800 people with disabilities
- 33,000 people of color
- 14,000 lower income households
- 6,800 seniors
- 10,700 youth under the age of 18

Environment

North-South BRT will use battery electric buses and the improvements are expected to increase ridership, reducing the region's reliance on fossil fuels.

Economy

This project would direct local and federal investment in Madison's north and south sides—catalyzing economic development to help make the community vision for these neighborhoods a reality, while also reducing transportation costs for families.

Safety

Project includes Park Street reconstruction with dedicated bus lane and shared-use path. Dedicated bus lanes in other segments will help calm traffic; improvements to walking and biking connections are also expected.

FUNDING SOURCES

Funding sources for the project are expected to include approximately 80 percent Federal dollars and 20 percent local match. Cost estimates will be developed as the project progresses.

Project Timeline

PROJECT TIMELINE WITH PUBLIC INVOLVEMENT MILESTONES

2023-2025: Design and Environmental Review

Public involvement for the Design and Environmental Review phase of the project will tentatively include two rounds of in-person and virtual public involvement, in addition to meeting with alders, key stakeholders, and providing opportunity for the public to provide feedback throughout the process. A plan for the two rounds of public involvement meetings is described below:

Round 1 - Fall 2023 (prior to 10% Design)

- Public Meetings
 - In-person (open-house style) meetings (one each on the north side, south side, and in Fitchburg) and at least one virtual meeting
 - Staff will provide access to printed meeting materials at libraries and Metro Offices in addition to making them available online
- Stakeholder meetings
- Meetings with elected officials and relevant City of Madison Boards, Committees, and Commissions
- Goals of public involvement:
 - Share information about the project and gather feedback about station locations, routing, location of bus only lanes, and related roadway, biking and walking improvements.

Round 2 - Winter 2024 (prior to adopting Locally Preferred Alternative / 30% Design):

- Public Meetings
 - In-person (open-house style) and virtual meetings schedule (one each on the north side, south side, and in Fitchburg) and at least one virtual meeting
 - Staff will provide access to printed meeting materials at libraries and Metro Offices in addition to making them available online
- Stakeholder meetings
- Meetings with elected officials and relevant City of Madison Boards, Committees, and Commissions
- Goals of public involvement:
 - Summarize feedback received during round 1 and describe how feedback was incorporated, provide any updates on the project timeline, collect any final comments before the locally preferred alternative is adopted.

Note: Additional rounds of public involvement may be added as needed and would be expected to follow a similar format as those described above. The timeline will be adjusted and/or additional public meetings will be added as needed.

2026 - 2027: Construction

Public involvement throughout with dates and details determined at a later time

2027: North-South BRT Open to Service

COMMUNITY STAKEHOLDERS

Organization	Population(s) Represented
1000 Friends of Wisconsin	Environmental Group with Equity Focus
Access Community Health Centers	People with Disabilities
Access to Independence	People with Disabilities
Boys and Girls Clubs of Dane County	Youth with Focus on Low-Income Families and People of Color
Burr Oak Senior Living	Seniors and Older Adults
Catholic Multicultural Center	Underserved Communities with a Focus on Hispanic/Latino Population
Centro Hispano	Hispanic/Latino Population
CLEAN Wisconsin	Environmental Group with Equity Focus
Disability Pride Madison	People with Disabilities
Downtown Madison, Inc.	Business Community
Dryden Terrace Apartments	Tenants
Greater Madison Chamber of Commerce	Business Community
Hmong Wisconsin Chamber of Commerce	Hmong Business Owners
JFK Management (apartment management)	Tenants
Kennedy Heights Community Center	Underserved Communities with a Focus on Youth and Low-income Families
Lincoln Elementary School	Youth
Madison Area Bus Advocates	Transit Riders
Madison Bikes	Bicyclists
Madison Black Chamber of Commerce	Black Business Owners
Madison College	Students
Madison MHP	Residents within Manufactured Home Community
Madison Public Library	General Population with Focus on Library Users
MadREP	Economic Development / Business Community
Meriter Hospital	General Population with Equity Focus
Nehemiah Center for Black Excellence	Black Community
SSM Healthcare	General Population with Focus on Healthcare
Northside Madison Planning Council and FEED Kitchens	Underserved Communities with a Focus on Equity, Economic Development, and Low-income Families
Oak Park Terrace (Manufactured Home Community)	Residents within Manufactured Home Community
OutReach LGBTQ+ Community Center	LGBTQ+ Identified Individuals with a Focus on Underserved Communities
Public Health - Madison / Dane County	General Population with Focus on Equity and Healthcare
Southside Madison Planning Council	Underserved Communities with a Focus on Equity, Economic Development, and Low-income Families
The Arc-Dan County	People with Disabilities
The Hmong Institute	Hmong Community
Urban League of Greater Madison	Black/African American Community
Wisconsin Environmental Initiative	Environmental Group with Equity and Economic Focus
Wisconsin Public Transit Association	Public Transit Officials
Wright Middle School	Students and Families
Neighborhood Associations	Residents along Corridor ((Bay Creek, Burr Oak, Capitol View, Greenbush, Tenney-Lapham, Emerson East, Sherman, Eken Park, Carpenter-Ridgeway, Berkley Oaks, Majestic Oaks, East Bluff, Trinity Park, Lake View Hill, Nobel Park, Kennedy Heights, North Lake Mendota, Lerdahl Park)
Neighborhood Resource Teams (NRTs)	Underserved Communities with Focus on Low-income Families and People of Color (Southside NRT, Leopold NRT, Brentwood / Northport NRT, Darbo / Worthington NRT)

Note: This list represents a starting point for stakeholder engagement. Additional individuals and/or organizations will be added as they are identified.

APPENDIX B

SUMMARY OF PUBLIC AND STAKEHOLDER INVOLVEMENT

Metro Rapid Route B – Locally Preferred Alternative Report

May 2024

Introduction

This public and stakeholder involvement summary provides an overview of the public and stakeholder engagement that was completed for the initial planning phase of the North-South Bus Rapid Transit (Rapid Route B) project, which provided input for the Locally Preferred Alternative (LPA). Engagement included in this document took place from approximately October 1, 2023 through April 30, 2024.

Public Participation Goals

The public participation goals for the Madison North-South Bus Rapid Transit (BRT) is to involve a broad spectrum of residents in learning about, and providing input on, station locations, routing, location of bus-only lanes, and related roadway, biking and walking improvements.

The purpose is to build broad community awareness and buy-in through an equitable, transparent and iterative approach that reduces barriers to participation and incorporates a range of community needs, concerns and priorities into the final plan.

The engagement process included a mix of online and in-person meetings to provide residents and stakeholders with various opportunities for engagement. The online and public meetings were part of a broad public participation strategy, while individual and small group stakeholder meetings were part of a focused public participation strategy.

Public Involvement Timeline

Two phases of public involvement were included in this effort:

Round 1 (Fall 2023)

- Public Meeting #1: Project Kickoff
 - Nov. 1: South Madison
 - Nov. 2: Northside
 - Nov. 8: Virtual
 - Nov. 9: Fitchburg
- Stakeholder meetings
- Meetings with elected officials and relevant City of Madison Boards, Committees and Commissions

Round 2 (Spring 2024)

- Public Meeting #2: Review Updates and Provide Feedback (10%)
 - April 22: Virtual
 - April 23: South Madison
 - April 25: Northside
 - April 29: Fitchburg
- Stakeholder meetings
- Meetings with elected officials and relevant City of Madison Boards, Committees and Commissions

Other Efforts

In addition to public and stakeholder meetings, staff used other outreach and engagement tools have been used to share information and gather feedback to support development of the preliminary route and station options.

- Focus groups co-hosted by the Madison MPO to reach specific community groups
 - Access to Independence: December 6, 2024
 - Vera Court: December 9, 2024
 - Wisconsin Hmong Association: March 30, 2024
- Open-house style information sessions at Madison Public Libraries
 - Various dates, February through April 2024
- Bus rider surveys
 - March 1-8, 2024

Public engagement opportunities and project information are widely promoted through the following channels:

- Project website (www.madisonbrt.com)
- Informational flyers (digital and print)
- Metro bus on-board promotion (interior and exterior)
- City of Madison and Metro Transit social media
- Press releases
- Email blasts
- Individual outreach to local organizations

Summary of Round 1 Engagement and Feedback

Public Meetings

The first round of public meetings served as project kickoff meetings, with staff sharing background and goals of the project with a particular emphasis on the location where the meeting was held. The in-person meetings included a presentation with open-house style portions at the beginning and end of the meetings with small group discussions around various exhibits. The virtual meeting included a presentation and question and answer session. Participants were encouraged to share feedback using printed or digital comment forms, either at the meetings or at another time, and had the opportunity to post sticky notes to exhibits.

Attendees were asked to provide feedback about the proposed route, station locations, needs for pedestrian and bicycle improvements near stations, and any other comments they had about the project.

In-person meetings were covered by local media outlets and the virtual meeting and Fitchburg meetings were both recorded and available for viewing later.

South Madison Public Meeting

Meeting Logistics:

Date: November 1, 2023

Time: 5:30 – 7:30 p.m.

Location: Urban League (2222 S. Park Street, Madison)

Approximate Attendance: 20

Language Interpretation Available: Spanish, Hmong, Mandarin

Feedback:

Themes from feedback received at the South Madison meeting are listed below:

- **Safety:** attendees recommended reducing speed limits, agree with having protective barriers at stations, asked for stations to be on the outer lanes so that riders don't have to cross to the median and asked for the Erin Street crosswalk light be timed for pedestrians.
- **Parking:** attendees were concerned about losing street parking and wanted to know if new parking spots and/or park-and-ride lots would be added.
- **Airport:** attendees wanted the North-South route to connect to the airport.
- **Bikes:** attendees requested more information on bikes lanes and shared-use paths on Park Street and asked for secure bike parking at stations.

Northside Public Meeting

Meeting Logistics:

Date: November 2, 2023

Time: 5:30 – 7:30 p.m.

Location: Warner Park Community Center (1621 Northport Drive, Madison)

Approximate Attendance: 30

Language Interpretation Available: Spanish, Hmong, Mandarin

Feedback:

Themes from feedback received at the Northside meeting are listed below:

- **Routing:** attendees wanted the North-South route to connect to the airport, asked for the route to take Sherman Avenue along with a station at Sherman/Dryden, wanted to know if BRT would connect to the new Amtrak station and mentioned that the E. Washington Avenue route from the Capitol to Milwaukee Street is over-covered.
- **Pedestrians:** attendees wanted improved pedestrian crossings along the route, suggested traffic calming measures to protect bikes and pedestrians, expressed concerns about crossing to the median for the BRT stations and requested improvements to pedestrian infrastructure near Kennedy Heights.

- **Stations:** attendees were concerned about losing stops and thus emphasized the importance of placing the stations, wanted shelter from the elements and inquired about electric charging areas.
- **Scheduling:** attendees said the route from the north side to East Towne takes too long, mentioned that the old transfer points provided more reliable scheduling and mentioned that wait times at Northport/Sherman can be long.

Virtual Public Meeting

Meeting Logistics:

Date: November 8, 2023

Time: 6:00 – 7:30 p.m.

Location: Virtual - Zoom

Approximate Attendance: 110

Language Interpretation Available: Spanish

Feedback:

Themes from feedback received at the South Madison meeting are listed below:

- **Scheduling:** Attendees were interested in the total time for end-to-end service, asked about BRT schedules after 8 p.m., asked if on-time performance will be improved and commented that railroad crossings can effect on-time performance.
- **Safety:** Attendees brought up the importance of crossing safety at Park Street/Erin Street and Park Street/Badger Road, asked if driveways will be reduced to improve safety on shared-used paths and wondered how passengers get from the bus to the curbs.
- **Running way:** Attendees expressed concern about cars using the bus-only lanes, requested an explanation for the mix of center and side running lanes and asked how left turns will be made with center running lanes.
- **Termini:** Attendees supported a stop at the airport, asked if the Mendota Mental Health Institute could be a stop and were interested to see how far south the BRT route can be extended once the project is complete.
- **Bikes:** Attendees would like to see improved bike safety along Park Street, requested a bike lane added on the north side, expressed concern for bike storage on the buses and asked about connections to existing and future bike paths.

Fitchburg Public Meeting

Meeting Logistics:

Date: November 9, 2023

Time: 5:30 – 7:30 p.m.

Location: MainStay Suites (5421 Caddis Bend, Fitchburg)

Approximate Attendance: 20

Language Interpretation Available: Spanish

Feedback:

Themes from feedback received at the Fitchburg meeting are listed below:

- **Parking:** Attendees were concerned about losing parking along Park Street for their customers and staff as well as for deliveries.
- **Termini:** Attendees supported a stop at the airport and requested that BRT reach Fitchburg City Hall.

- **Bikes:** Attendees wanted to see improved bike/pedestrian paths on Park Street and where they would be located and mentioned that bicycle riding on sidewalks is illegal in Fitchburg.

Stakeholder Meetings

Stakeholder meetings were critical to ensuring broad and diverse outreach and participation in the public engagement process. By interacting with the project stakeholders at existing meetings, events and community locations, the project team was able to reach audiences who may otherwise not have participated at broad public engagement meetings.

City staff organized meetings with a range of elected officials, community organizations and interest groups, and responded to requests submitted through the project website, which offered informational presentations to any interested group or organization. These stakeholder meetings were facilitated throughout the project to inform and gather feedback from as many community members as possible. Meetings held included:

1. Sept. 20: Ald. Charles Myadze
2. Sept. 26: Ald. Marsha Rummel
3. Oct. 4: Ald. Tag Evers
4. Oct. 10: Ald. MGR Govindarajan
5. Oct. 12: City of Fitchburg – Transportation and Transit Commission
6. Oct. 13: Ald. Amani Latimer Burris
7. Oct. 18: OutReach LGBTQ+ Community Center
8. Oct. 25: Madison Downtown Rotary Club
9. Oct. 25: City of Madison – Transportation Commission
10. Oct. 31: Urban League of Greater Madison
11. Nov. 7: Nehemiah Center for Urban Leadership and Development
12. Nov. 8: Fitchburg Mayor Julia Arata-Fratta
13. Nov. 10: Downtown Madison Inc.
14. Nov. 17: Madison Area Bus Advocates
15. Nov. 27: Madison Bikes

Staff Responses to Feedback

Staff evaluated options to address key themes from public feedback. In some cases, changes to the proposed project were made, and in other cases, no changes were made but feedback was acknowledged. Below is a summary of how key themes prompted changes or not. More details are provided in the main report document.

Specific Station Locations

A variety of public comments requested adding or rearranging station locations on the corridor. As a result, stations were rearranged on Northport Drive and on S. Park Street resulting in two additional stations.

Station Spacing

Staff received feedback requesting narrower station spacing to allow for shorter walking distances to/from stations. Staff reviewed these comments, although continues to recommend stations that are

located approximately one-half mile apart as this is an industry standard for bus rapid transit systems. Two additional stations have been added to address mobility concerns.

Pedestrian Safety

Several comments included concerns about pedestrian safety along the route and near specific station locations. Staff is working to incorporate improved safety measures throughout the project and will do so as part of the design process—in consultation with the Vision Zero team and following guidance from the National Association of City Transportation Officials (NACTO), of which the City of Madison is an active member.

Routing on Sherman Avenue and to the Airport

A number of comments suggested staff consider routing Rapid Route B on Sherman Avenue and/or to the airport. Staff evaluated options and continues to recommend routing on Packers Avenue and Northport Drive for the higher speed and higher ridership potential.

Parking and Bike Lanes

Staff met individually with businesses and bike advocates to discuss concerns and proposed compromises that address some concerns while maintaining bus operations in those segments.

South Terminal

Although discussions are on-going, due to operational inefficiency, cost, and lack of transit-oriented density south of McKee, staff does not currently recommend extending the southern terminal.

Summary of Round 2 Engagement and Feedback

Public Meetings

The second round of public meetings focused on presenting the draft LPA and describing how staff has responded to themes from public and stakeholder feedback. The meetings provided an opportunity for the public to ask questions and provide comments on the draft LPA before it was presented to local commissions and elected officials for approval.

In-person meetings were covered by local media outlets and the virtual meeting and Fitchburg meetings were both recorded and available for viewing later. Below is a summary from each meeting.

Virtual Public Meeting

Meeting Logistics:

Date: April 22, 2024

Time: 5:30 – 7:00 pm

Location: Virtual - Zoom

Approximate Attendance: 105

Language Interpretation Available: Spanish

Feedback:

Themes from feedback received at the virtual meeting are listed below:

- **Bikes:** Attendees would like to see enhanced bike facilities added along more of the route (Northport Drive, Packers Avenue, S. Park Street, Fish Hatchery Road) and other parts of the route (both on-street and off-street options were requested), and several had concerns about the proposed removal on-street bike facilities along S. Park Street and Fish Hatchery Road.

Many were concerned the proposed multi-use path on S. Park Street and the existing multi-use path on Fish Hatchery Road is only located on one side of the street.

- **Electric Buses:** Several attendees asked questions and voiced concerns about the use of electric buses on the BRT system, specifically concerned about reliability in cold weather, battery performance, cost, and general operational challenges that other transit systems have dealt with.
- **Vehicle Conflicts:** Several comments and questions were provided related to conflicts with other vehicles, including how vehicles in turn lanes would interact with buses, concerns that lane widths are too narrow, concerns about buses transitioning from dedicated lanes to mixed-use lanes, and concerns about driver incursion on the dedicated bus lanes.
- **Dedicated Bus Lanes:** Several attendees voiced support for the proposed dedicated bus lanes and supported maximizing dedicated lanes wherever possible.
- **Airport:** Although attendees tended to agree with the proposed northside routing, which does not include a connection to the airport, comments supported expanded transit options to the Airport through other means, such as a shuttle or increased frequency on the existing D2 route.
- **Signals:** Several questions about traffic signals at stations were asked, comments requesting more pedestrian prioritization at signals were received.

South Madison Public Meeting

Meeting Logistics:

Date: April 22, 2024

Time: 5:30 – 7:30 pm

Location: Urban League (2222 S. Park Street, Madison)

Approximate Attendance: 25

Language Interpretation Available: Spanish

Feedback:

Themes from feedback received at the South Madison public meeting are listed below:

- **Bikes:** Attendees are concerned that the substandard bike facility on S. Park Street would be largely removed with the draft LPA stating that parallel routes are inferior. Some attendees also voiced concern that the proposed multi-use path that would run along the west side of S. Park Street south of Fish Hatchery Road due to the number of driveways that intersect that path, as well as the lack of a path/access to the east side of that portion of S. Park Street. Additional comments related to adding bike parking and bike access to businesses along S. Park Street were also shared.
- **On-Street Parking on S. Park Street:** Attendees asked questions and voiced concerns about the staff recommendation to retain on-street parking for three southbound blocks on S. Park Street to serve small businesses in the area. Some worried that forgoing a dedicated bus lane in this area would impact transit operations and were concerned about the transition from a dedicated bus lane to a mixed-use lane would cause confusion for drivers; others argued that a bike facility should be maintained over a parking facility on this part of the corridor.
- **Dedicated Bus Lanes:** Several attendees voiced support for the proposed dedicated bus lanes and supported maximizing dedicated lanes wherever possible.
- **Left Turns:** There were several questions and comments regarding plans for eliminating left turns at various points on the southern route segment. Specifically, the plan to eliminate a southbound left onto Cedar Street was not popular.
- **Routing on Hughes Place:** Many attendees expressed concerns about the recommended routing onto Hughes Place and Cypress Way near the S. Park Street and W. Badger Road intersection. Some attendees cited concerns about travel time, while others mentioned

concerns about additional bus traffic on a local street near a quieter, residential area and Splash Park.

Northside Public Meeting

Meeting Logistics:

Date: April 25, 2024

Time: 5:30 – 7:30 pm

Location: Warner Park Community Center (1621 Northport Drive, Madison)

Approximate Attendance: 12

Language Interpretation Available: Spanish

Feedback:

Themes from feedback received at the Northside public meeting are listed below:

- **Stations:** Attendees asked many questions about the proposed stations, how they would look, how people would safely access them, etc.
- **Aberg Ave Station:** Attendees requested improvements to pedestrian access to and from Aberg Avenue stations, specifically connecting to the existing grocery store east of the area where the stations will be located.
- **Project Timing:** Several questions about why Rapid Route B planning is happening only after the Rapid Route A is under construction and about to open (i.e., why was the Northside and South Madison not prioritized first?)
- **Traffic and Pedestrian Safety:** Several expressed concerns about existing traffic and pedestrian safety along the northern segment of the route in various locations, including near Dryden Drive, Schlimgen Avenue, and Aberg Avenue

Fitchburg Public Meeting

Meeting Logistics:

Date: April 29, 2024

Time: 5:30 – 7:30 p.m.

Location: MainStay Suites (5421 Caddis Bend, Fitchburg)

Approximate Attendance: 10

Language Interpretation Available: Spanish

Feedback:

Themes from feedback received at the Fitchburg meeting are listed below:

- **Bikes:** Attendees were concerned that a center-running bus lane on Fish Hatchery Road would result in the removal of the existing outside-running shared bus-bike lane. Although there is an existing shared-use path along this segment on the west side of the street, attendees were concerned that it does not serve destinations on the east side and that the number of driveways along the path make it less safe than riding on the shared bus-bike path. Some attendees also echoed comments about bike facilities along S. Park Street that were provided at the South Madison public meeting.
- **Terminal at McKee Road:** Attendees asked questions about the recommended terminal at McKee Road, if there were other locations that would be more convenient for pedestrians, and the recommendation not to extend the route further south at this time (in lieu of exploring improved local service in Fitchburg). Attendees were generally supportive of the recommendation.

- **Routing on Hughes Place:** Like at the South Madison meeting, many attendees expressed concerns about the recommended routing onto Hughes Place and Cypress Way near the S. Park Street and W. Badger Road intersection, largely due to concerns about travel time and transit efficiency.

Stakeholder Meetings

Stakeholder meetings to discuss components of the draft locally preferred alternative continued from January through June 2024, totaling more than 50 stakeholder meetings for this phase of the project.

1. Jan. (several dates): Park Street Business Owners
2. Jan. 29: South Madison Planning Council
3. Jan. 30: Northside Planning Council and FEED Kitchens
4. Feb. 2: MadREP
5. Feb. 5: Catholic Multicultural Center
6. Feb. 8: Northside Resource Fair
7. Feb. 12: Greater Madison Chamber of Commerce
8. Feb. 16: Madison College
9. Feb. 20: Disability Pride Madison
10. Feb. 20: UniverCity Alliance
11. March 1: Access to Independence
12. March 5: Darbo/Worthington Neighborhood Resource Team
13. March 11: The Arc-Dane County
14. March 12: South Madison Neighborhood Resource Team
15. March 15: SSM Healthcare
16. March 18: Park Street Business Meeting
17. March 21: UnityPoint Health - Meriter
18. March 27: City of Madison Transportation Commission
19. March 30: Wisconsin Hmong Association
20. April 2: Wisconsin Latino Chamber of Commerce
21. April 4: Alder Tag Evers
22. April 5: Access to Community Health Center
23. April 8: UW South Madison Partnership
24. April 10: Dane County Aging and Disability Resource Center (ADRC)
25. April 11: City of Fitchburg - Transportation and Transit Commission
26. April 16: Alder Isadore Knox, Jr.
27. April 16: UW Madison - Transportation Services
28. April 17: Fitchburg Center and Promega
29. April 18: UW Health
30. April 25: City of Madison Disability Rights Commission
31. May 6: City of Fitchburg - Board of Public Works
32. May 6: City of Madison - Planning Commission
33. May 13: City of Fitchburg - Transportation and Transit Commission
34. May 14: City of Fitchburg - Common Council
35. May 15: City of Madison - Transportation Commission
36. May 22: Dryden Terrace Apartments
37. June 4: City of Madison - Common Council

Staff Responses to Feedback

Staff evaluated options to address key themes from public feedback, below is a summary of responses. More details are provided in the main report document.

Bike Accommodations Along the Route

A major theme of feedback from this round of public involvement surrounded concerns about the plans for bike accommodations along the route. As a response to this feedback, staff will share more information about the following planned and funded projects in addition to recommending additional improvements described below. More details, including a map, have been incorporated into a memo attached to the main LPA report. Recommended improvements could be incorporated into the Rapid Route B project, or be completed under a separate but coordinated project.

- **Northern Route Segment (Northport Drive and Packers Avenue)**
 - Planned Project
 - City is applying for funding to support a planning effort that will identify a route and implementation plan for a high quality bike route on the Northside.
- **S. Park Street - North of Fish Hatchery Road**
 - Planned Projects
 - Traffic calming with new bike lanes on S. Mills Street from the UW Arboretum to Erin Street (funded)
 - Rapid Flashing Beacon at S. Park Street and Delaplaine Court (funded)
 - New Recommendations
 - Improve the transition from on-street bike facilities to W. Shore at the intersection of S. Park Street / W. Washington / Vilas Avenue; more feedback will be necessary and level of improvements will be subject to project budget availability
 - Explore options for extending planned bicycle route on Mills
 - Improvements to Parr Street to improve the bicycle connection between S. Park Street and W. Shore Drive
 - Explore options to improve the bike connection from S. Park Street to S. Brooks Street; details to be determined after additional public engagement
- **S. Park Street - South of Fish Hatchery Road**
 - Planned Projects
 - Shared-use path to be added on the west side of S. Park Street from W. Badger Road to Fish Hatchery Road
 - Traffic calming project on Fisher Street to from Buick Street to W. Wingra Drive (funded)
 - Improvements to Beld Street from S. Park Street to Cedar Street
 - Intersection improvements at S. Park Street and W. Wingra Drive (funded)
 - Extending the Cannonball Path to Duane F. Bowman Park from Fish Hatchery Road (funded; awaiting final railroad-related approvals)
 - Extension of bike boulevard on Hickory Street (funded)

Retaining On-street Parking in Key Locations along S. Park Street

Despite several concerns addressed about the recommendation to retain on-street parking in select locations along S. Park Street, staff did not make changes to the recommendation. Extensive outreach and analysis provided input to this decision. Additional information has been made available through a memo attached to the main report to provide more details relating to this decision. As a result of this recommendation, buses will travel in mixed traffic for a three-block southbound segment between

Vilas Ave and Erin Street on S. Park Street. Additional information is included in the report about how signals and lane delineation will minimize impacts to bus operations and traffic along this segment.

Routing on Hughes Place

Despite concerns related to the routing on Hughes Place, staff did not make changes to the recommendation. Travel delays are expected to be nominal, since routing through the S. Park Street and W. Badger Road intersection will also result in delays, and the station location on Hughes Place is a more pedestrian-friendly environment. Additional outreach with the neighborhood will be conducted when a more detailed draft design is developed.



Rapid Route B

Locally Preferred Alternative and
Responses to Public and Stakeholder Feedback

MADISON TRANSPORTATION COMMISSION
MAY 15, 2024





2

WHY INVEST IN BUS RAPID TRANSIT ALONG ROUTE B?



+53,000 people



+40,000 jobs



+43 schools and childcare centers, 10 grocery stores, 4 hospitals, and more.



Improved accessibility for all



Safety improvements



14,000 lower-income families



Leverage millions in Federal investment



Commitment to equity
40% people of color



NECESSITY

We have no room to expand, population keeps growing.

Major cities have taken the next step in transit—the north side, South Madison, and Fitchburg also deserve this investment.



4

Path to the Locally Preferred Alternative



APRIL: Feedback at public and stakeholder meetings



MAY: Finalize recommendation and create report



JUNE: Adoption by City of Madison and City of Fitchburg

Public and stakeholder involvement continues throughout project



5

What is a Locally Preferred Alternative?

A community's preferred mode and route that best meets the needs of the corridor.

THE LOCALLY PREFERRED ALTERNATIVE IDENTIFIES:

- Mode (BRT, light rail, etc.)
- Route alignment
- Station locations
- Runningway characteristics

IT IS NOT:

- A detailed design document
- The end of analysis and planning
- Approval of funding for the project
- The end of public involvement

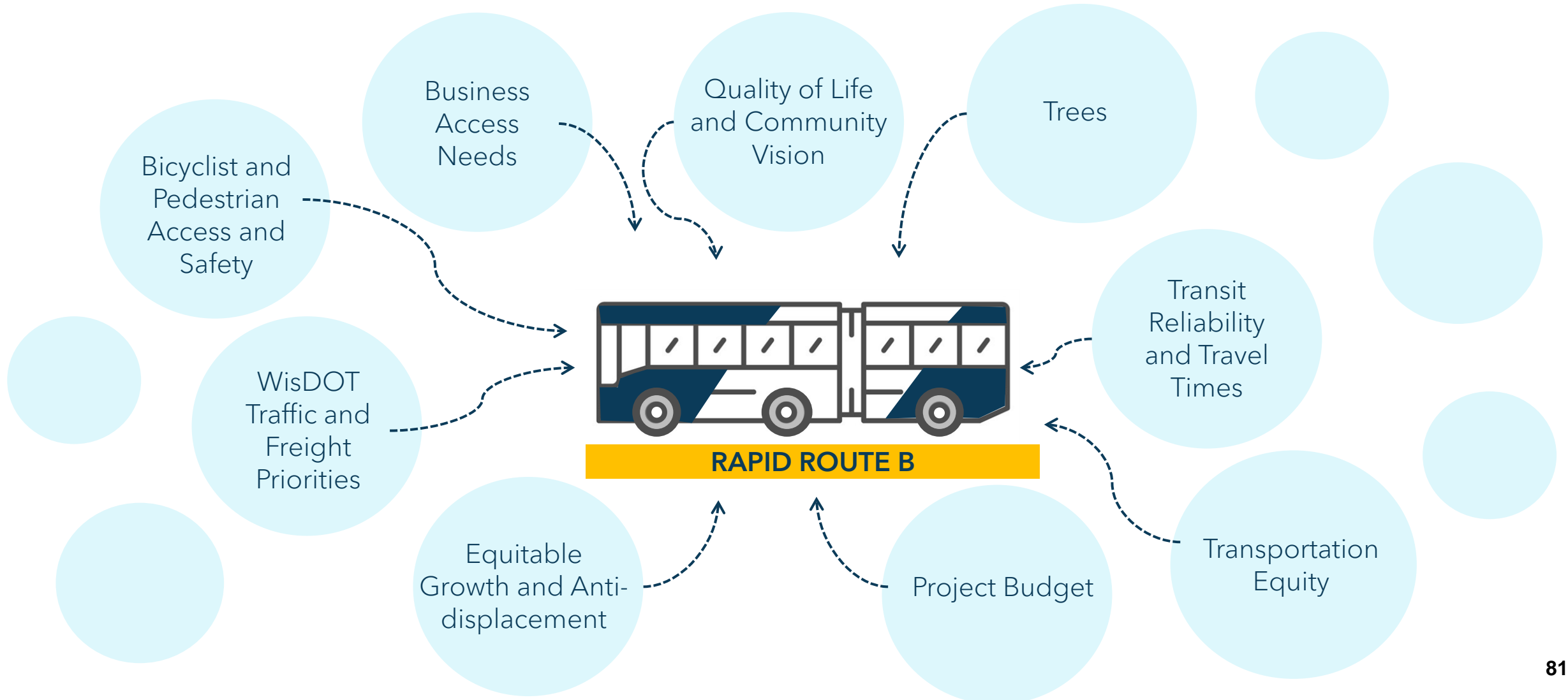
WHY THE LPA IS IMPORTANT:

- Solidifies key planning decisions
- Preliminary engineering and environmental analysis can begin
- Minimizes future delays and costs



6

Competing Priorities





Outline

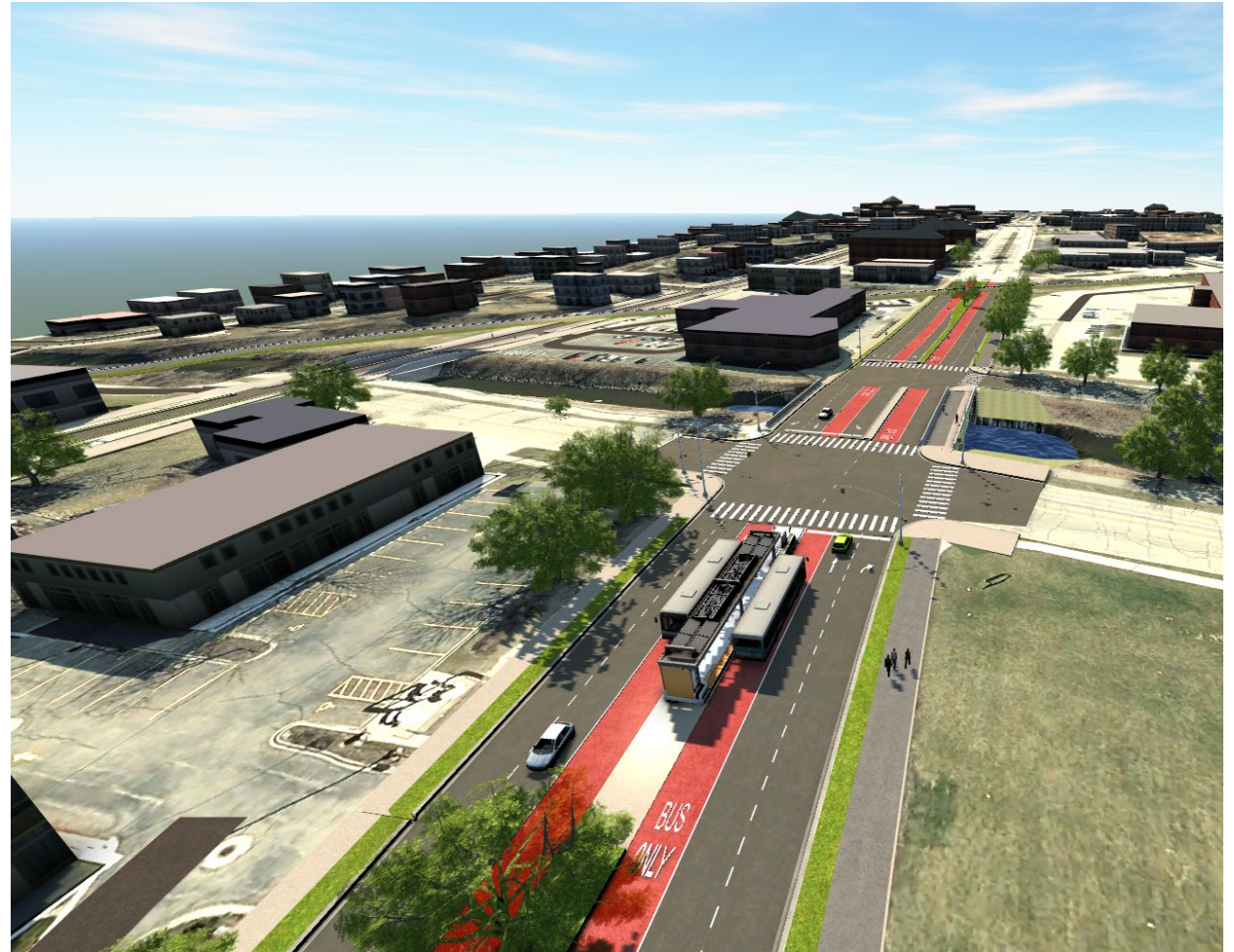
1. Overview of Locally Preferred Alternative
2. Themes from public feedback and responses
 - a) Bike accommodations and connections
 - b) On-street parking in key locations
 - c) Routing on Hughes Place
3. Funding & Next Steps



Center-Running Bus Lanes

Benefits

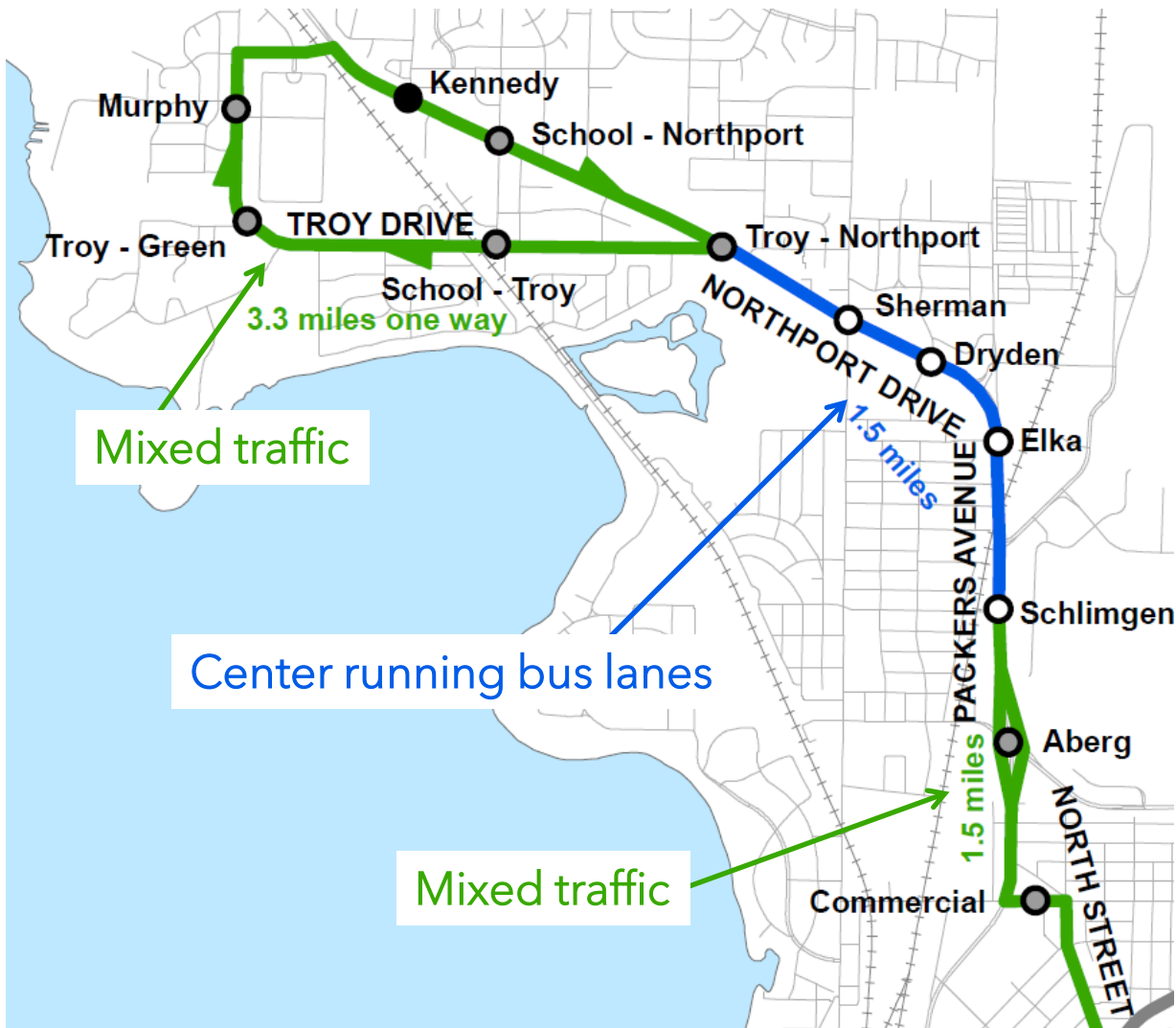
- More consistent travel times
- Fewer conflicts with turning vehicles and bikes
- Bus lane is not blocked by delivery vehicles
- Fewer right-of-way and utility issues
- Better look and feel for passengers





9

North Segment



NORTH SEGMENT STATIONS

1. Kennedy (one-way, side running, terminal)
2. Murphy (one-way, side running)
3. Troy - Green (one-way, side running)
4. School - Troy (one-way, side running)
5. School - Northport (side running)
6. Troy - Northport (WB side, EB center)
7. Sherman (center running)
8. Dryden (center running)
9. Elka (center running)
10. Schlimgen (center running)
11. Aberg (side running)
12. Commercial (side running)

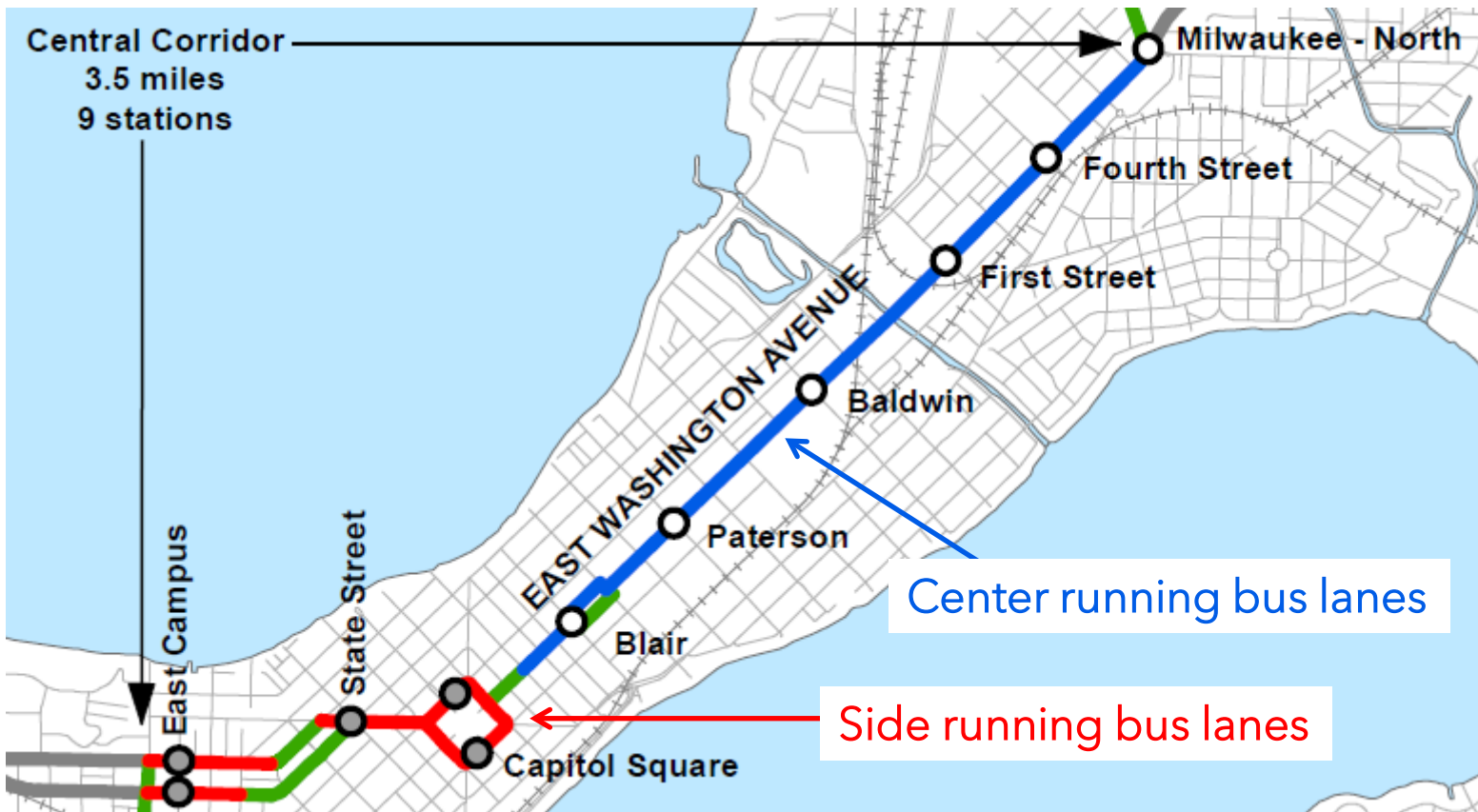


10

Central Segment

CENTRAL SEGMENT STATIONS

- Milwaukee - North (new NB side running)
- Fourth Street (center running)
- First Street (center running)
- Baldwin (center running)
- Paterson (center running)
- Blair (center running)
- Capitol Square (side running)
- State Street (side running)
- East Campus (side running)



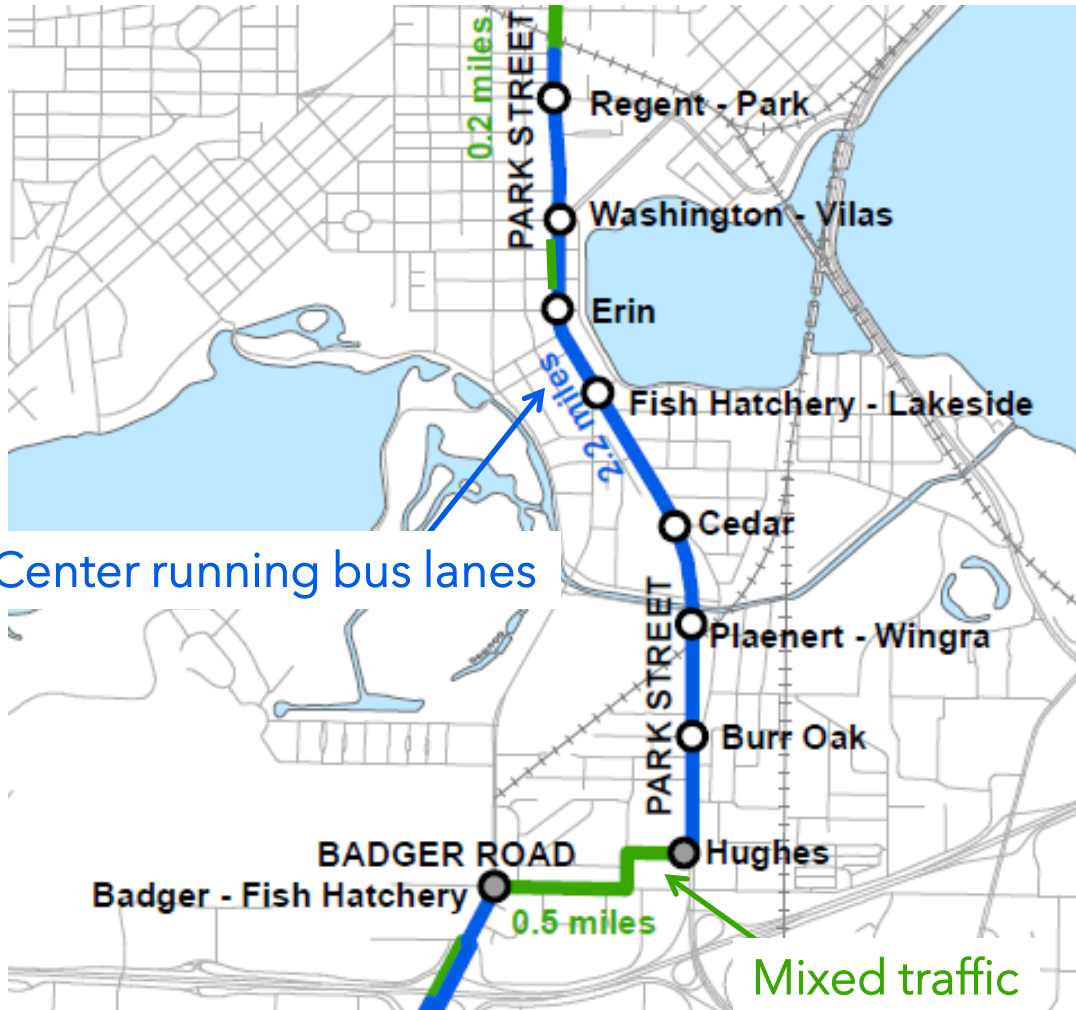


11

South Madison

SOUTH MADISON STATIONS

- 13. Regent - Park (center running)
- 14. Washington - Vilas (center running)
- 15. Erin (center running)
- 16. Fish Hatchery - Lakeside (center running)
- 17. Cedar (center running)
- 18. Plaenert - Wingra (center running)
- 19. Burr Oak (center running)
- 20. Hughes (center running)
- 21. Badger - Fish Hatchery (center running)

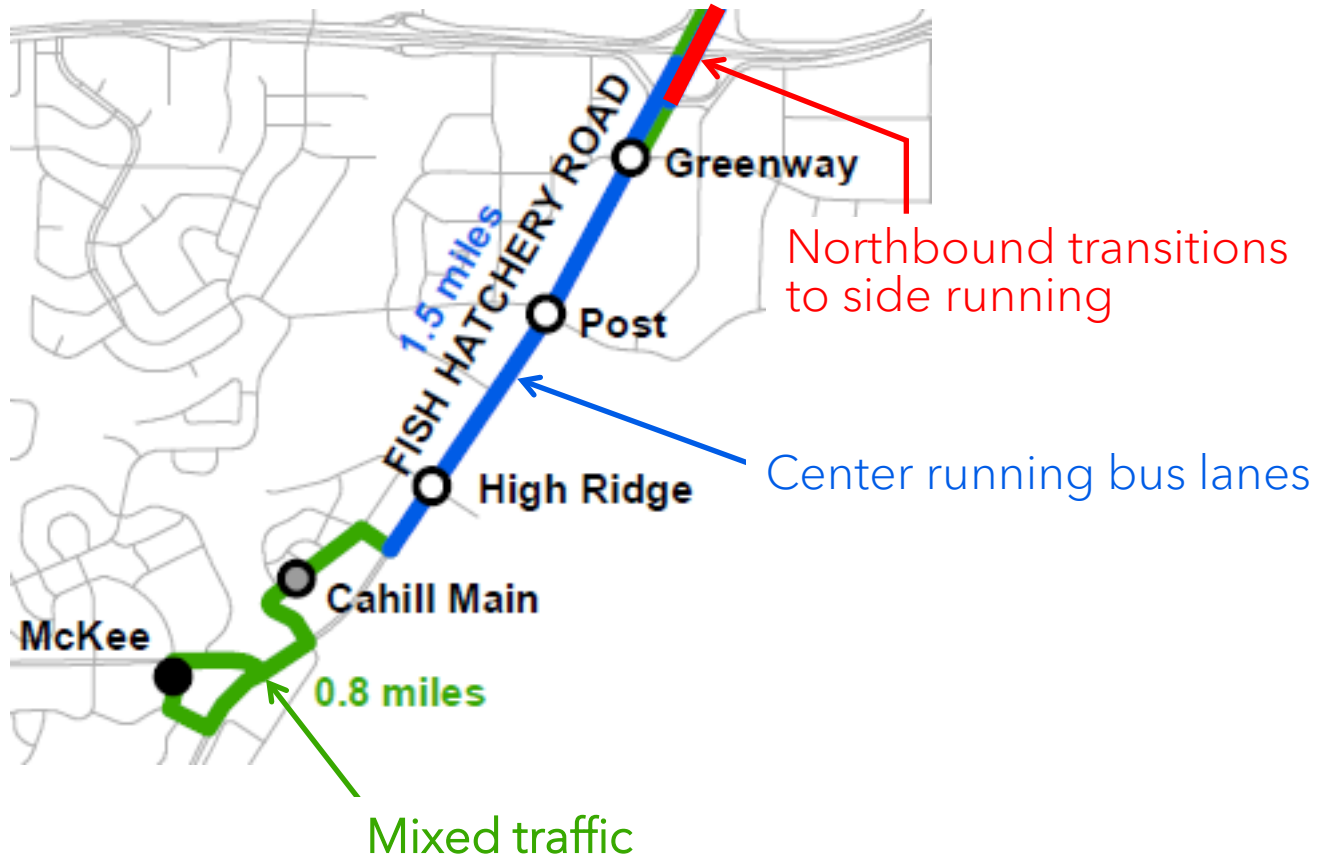


**Station located in the City of Fitchburg*



12

Fitchburg



FITCHBURG STATIONS

- 22. Greenway (NB side, SB center)
- 23. Post (center running)
- 24. High Ridge (center running)
- 25. Cahill Main (side running)
- 26. McKee (side running, terminal)



13

Length of Dedicated Bus Lanes

Goal to have 50%+ dedicated lanes to be considered a “fixed-guideway” BRT system

Current runningway recommendation includes just over 50% dedicated lanes—including central segment.





14

Themes from Feedback

Bike Accommodations Along the Route



Photo: Free Bikes 4 Kidz Madison

On-street Parking in Critical Access Areas



Photo: City of Madison Staff

Routing on Hughes Place

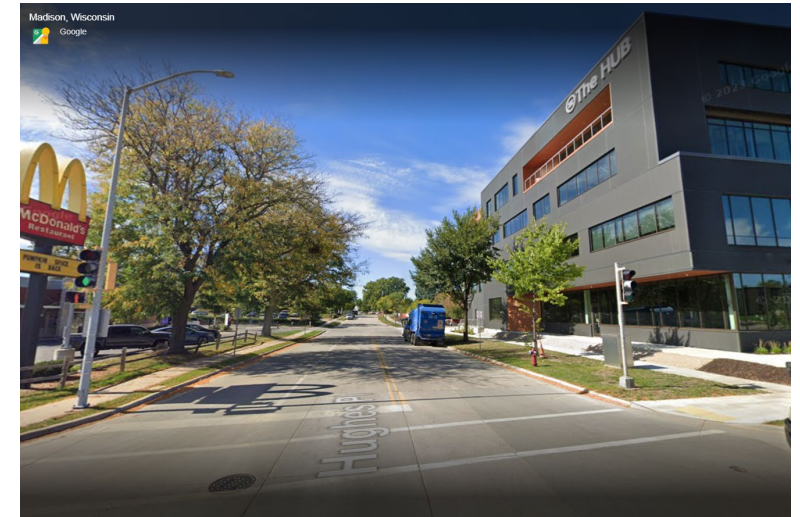


Photo: Google Maps



Legend

- BRT Stations
- Funded Path
- Existing On Street Facilities
- Existing Paved Trail or Path
- BRT Route

Northside - Existing and Funded Bike Network

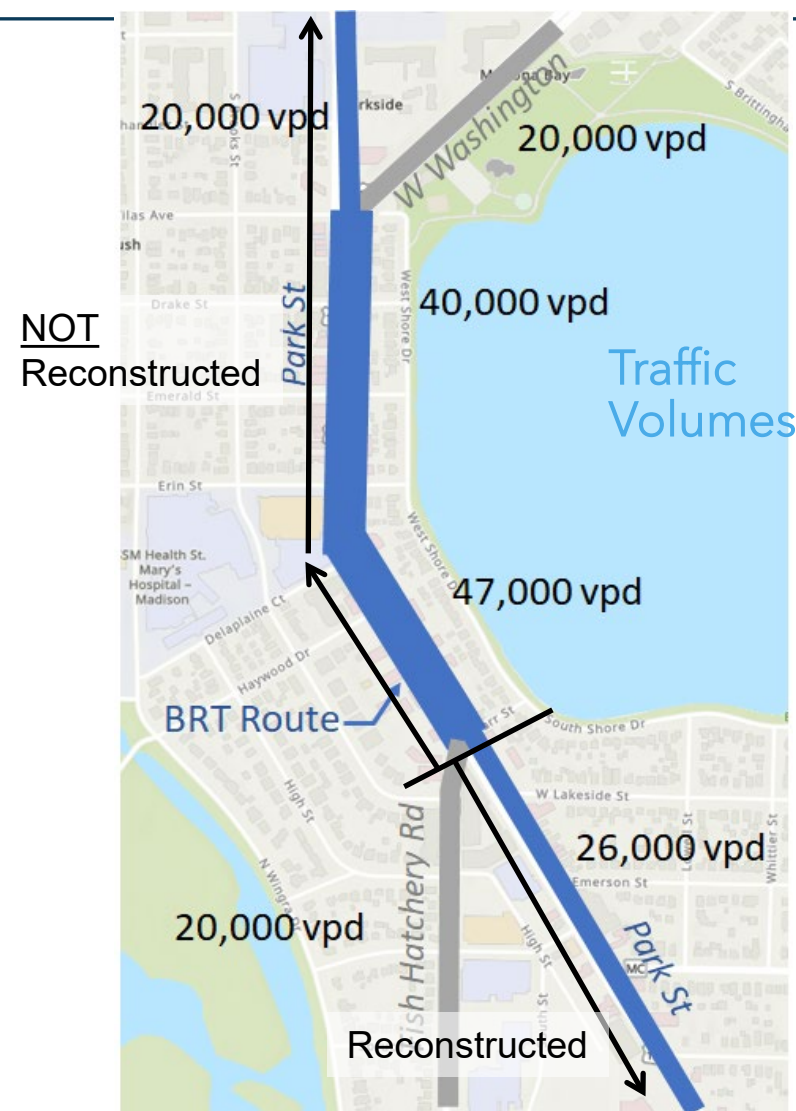


16

Park Street - Constraints

Under WisDOT jurisdiction,
Madison cannot reduce capacity.
(Even if under Madison jurisdiction,
challenges remain since it is on NHS)

Project Budget enables reconstruction of
Park St from Badger to Fish Hatchery only.



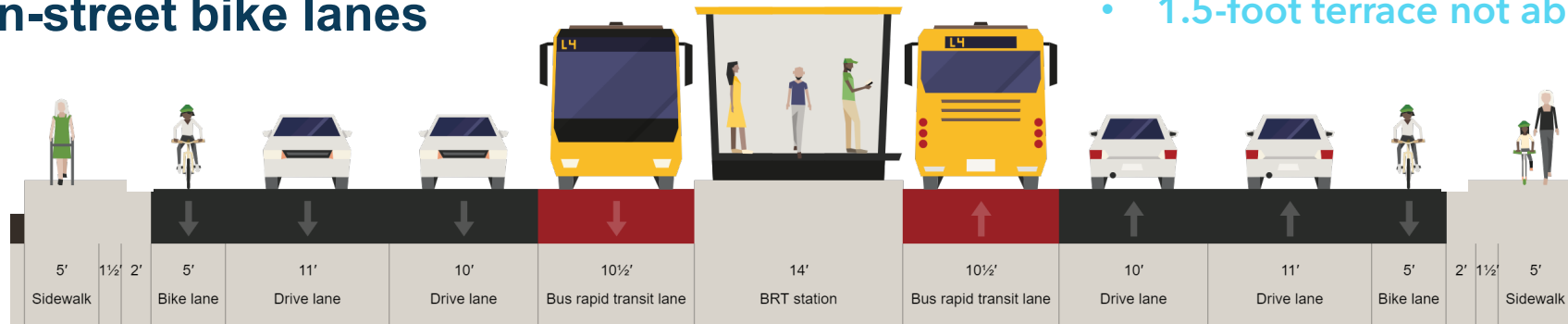


17

Options Considered but Dismissed Badger to Fish Hatchery

Dismissed – Not Feasible

On-street bike lanes

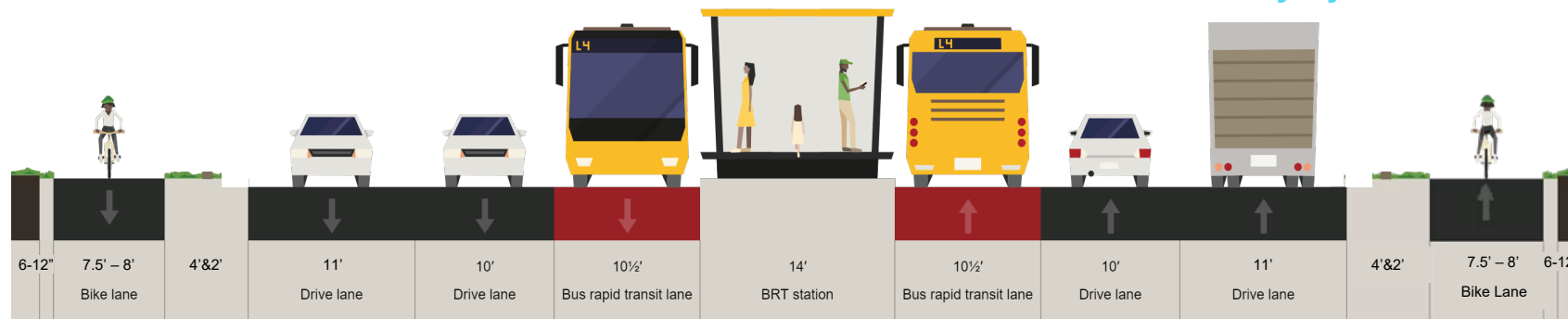


- Not all ages and abilities
- 1.5-foot terrace not able to accommodate trees

Not Recommended

Narrow one-way bike/ped facility on both sides

106-feet



- 4-foot terrace – ornamental trees only
- Additional constraints related to existing trees and parking; less design flexibility
- One-way cycle track, 2-way pedestrian

106-feet

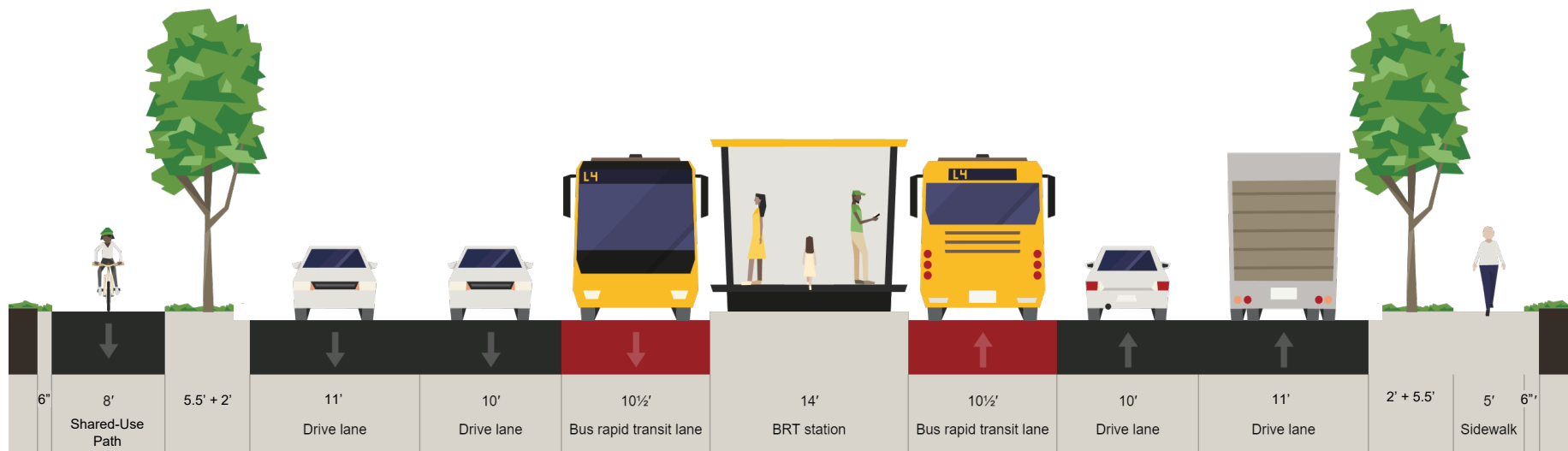


18

Badger to Fish Hatchery

Recommended Option

- Provides All Ages and Abilities Facility
- Fits within existing right of way
- Room for trees
- More flexible

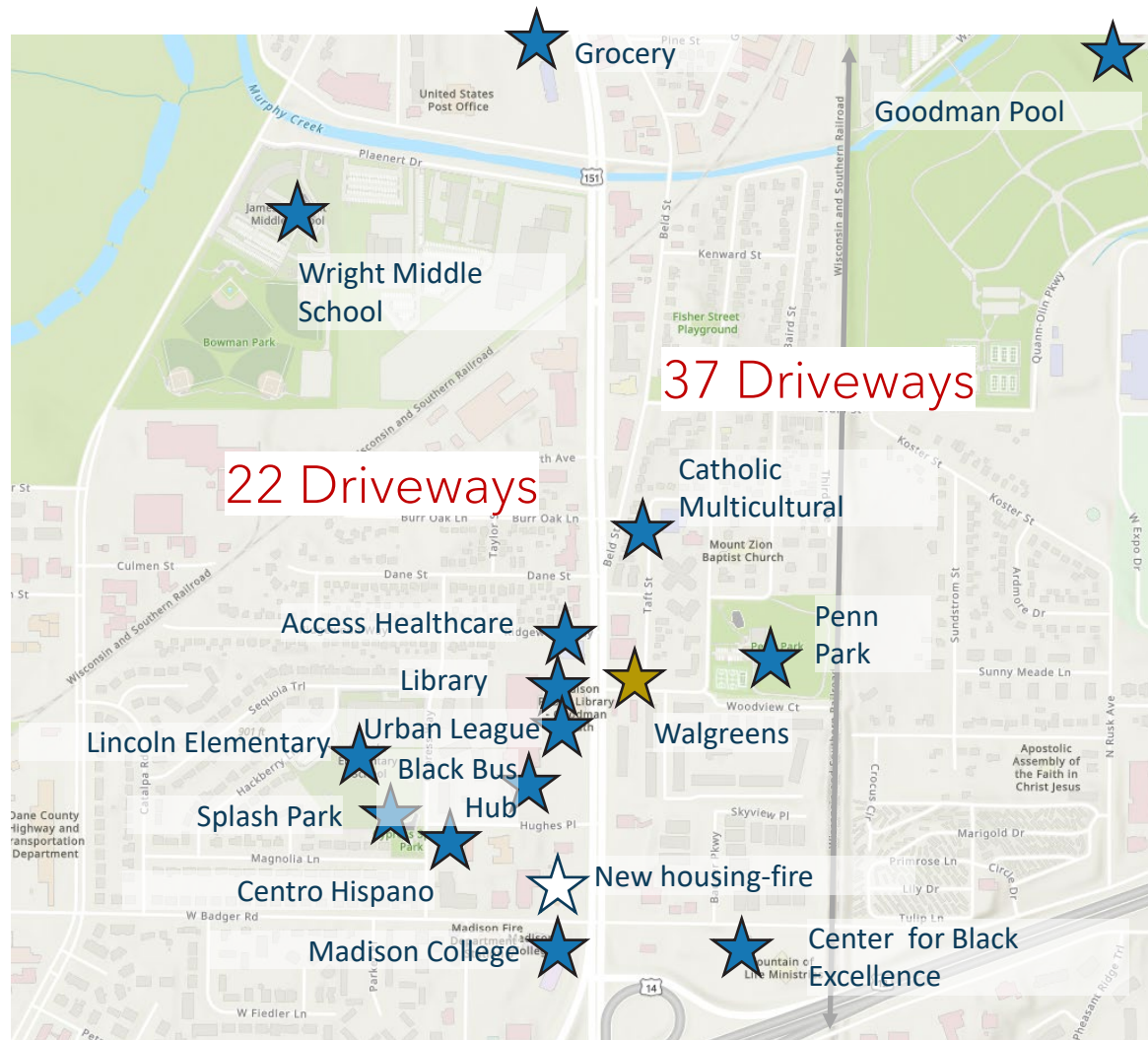


106-feet



19

West-Side Path and Park St Destinations



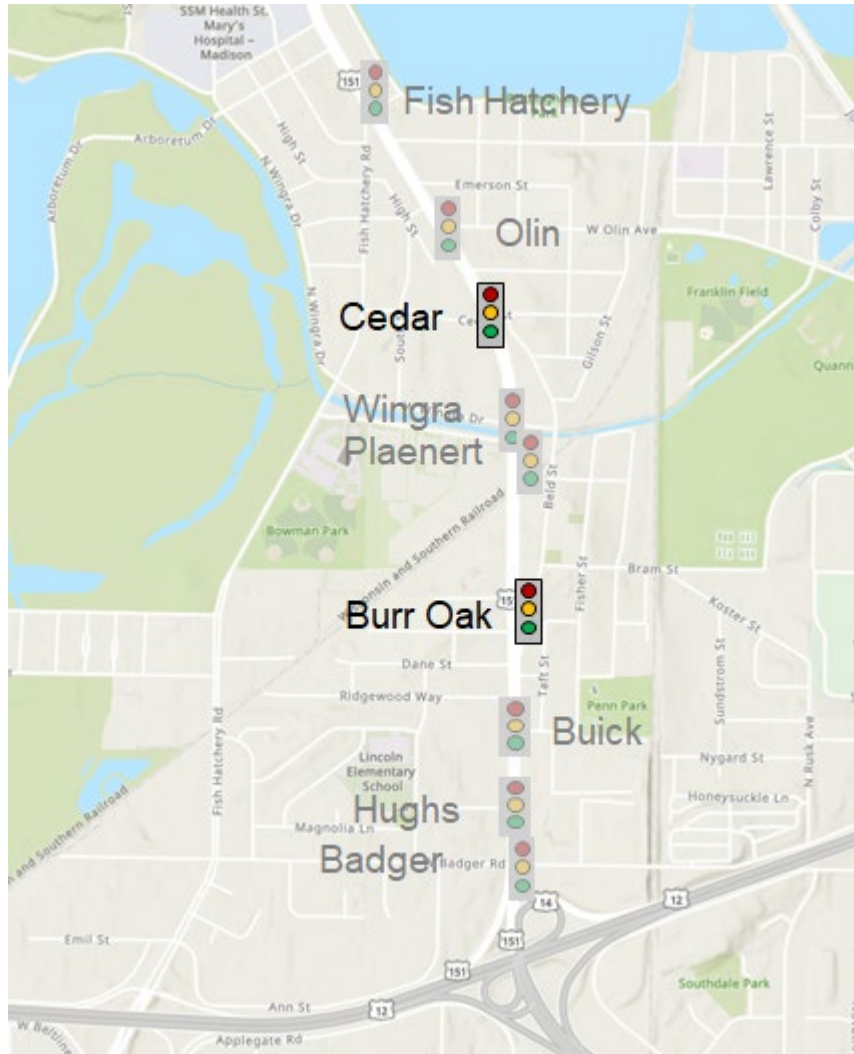
Path is Planned for West Side

- Most recent investment is on the west side
- Population is evenly distributed



20

Park St Crossings



Additional two signals provide better crossings/access to shared use path.



21

West Washington to Fish Hatchery Constraints

More Challenging

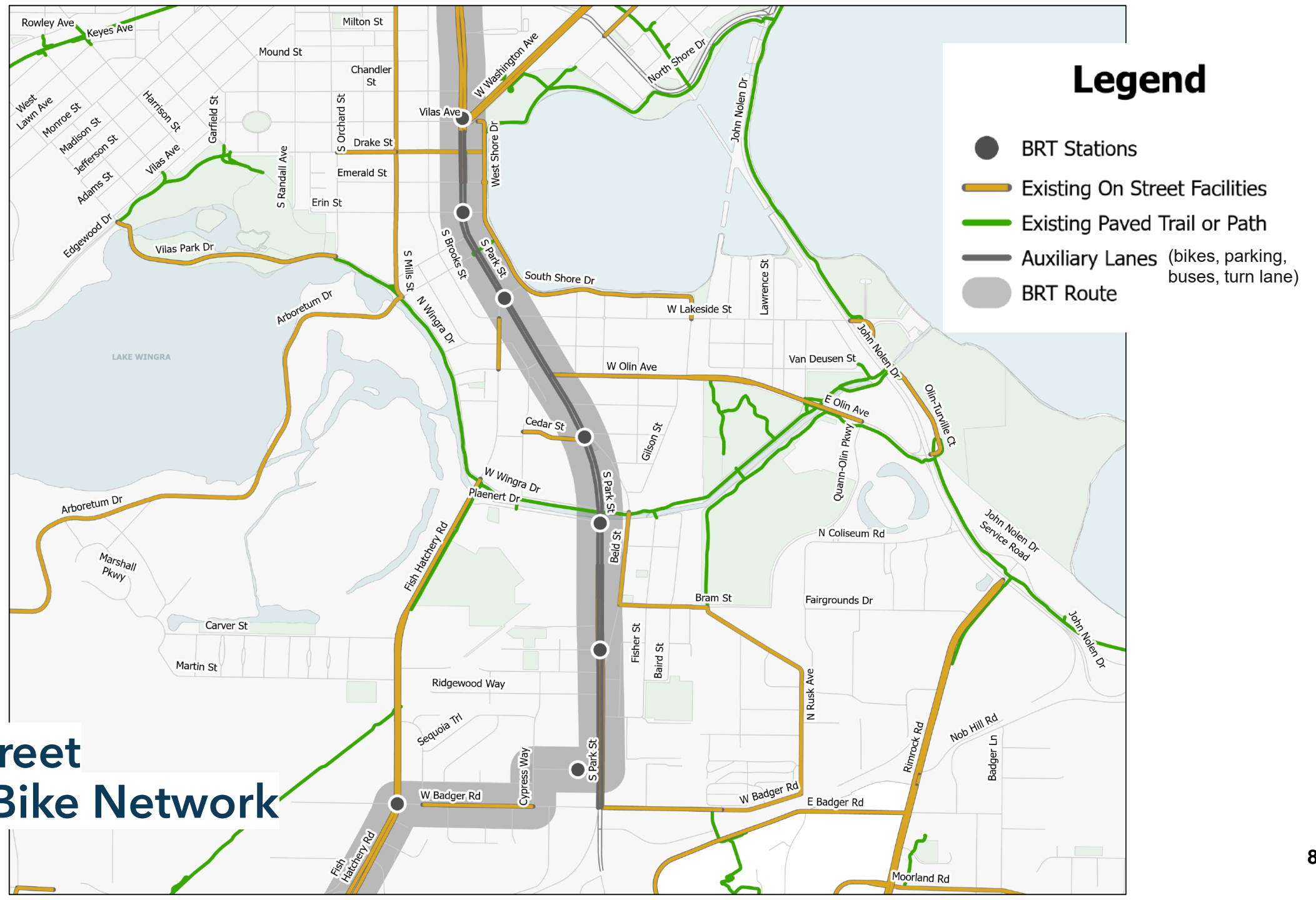
- Building Location
- Shared bike/bus parking
- Higher traffic volumes
- Businesses without off-street parking
- Not being reconstructed

Considerations

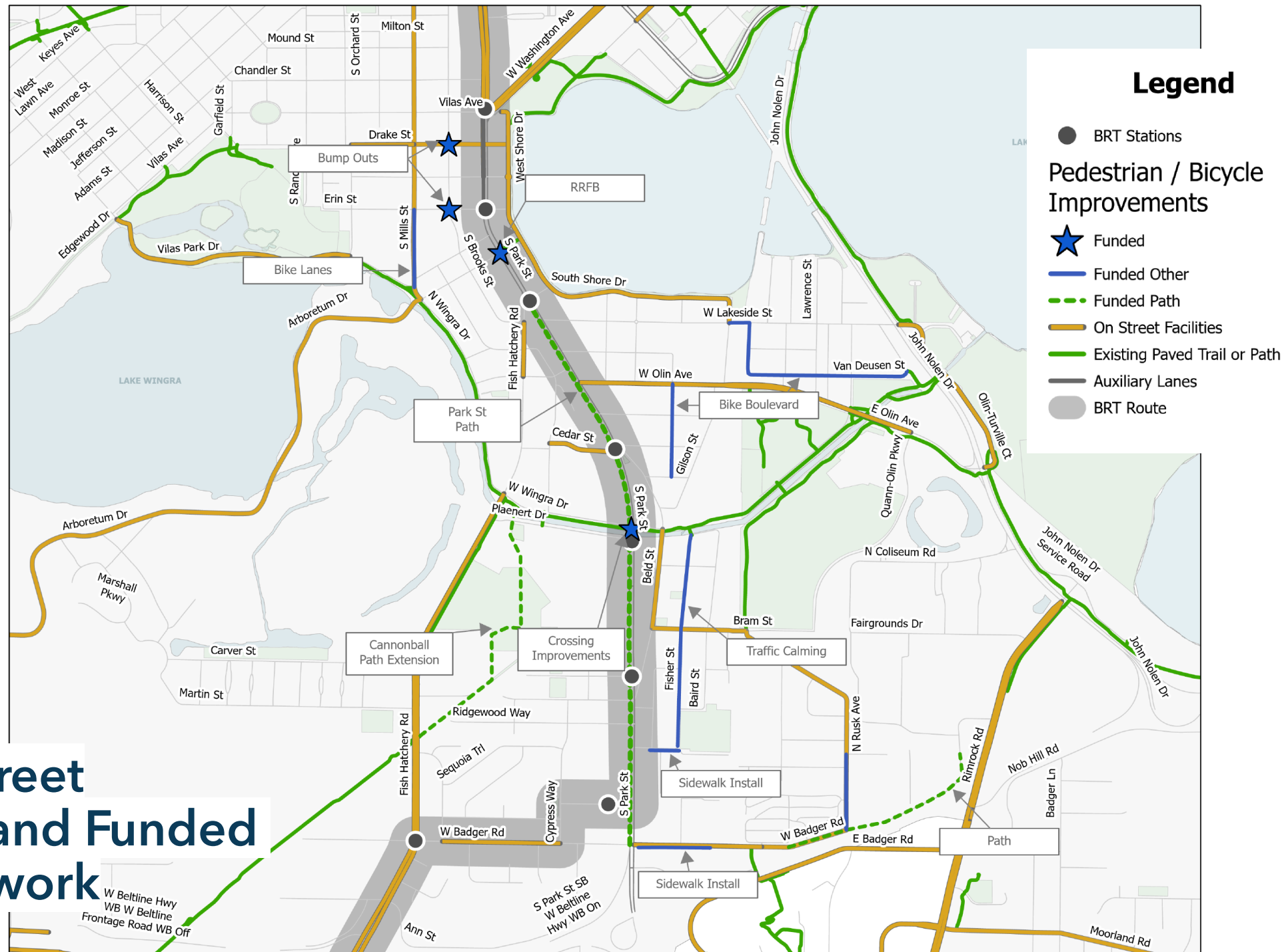
Retaining parking on 2-3 blocks from W. Washington to Erin Street also retains current bike lane



S. Park Street Existing Bike Network



S. Park Street Existing and Funded Bike Network



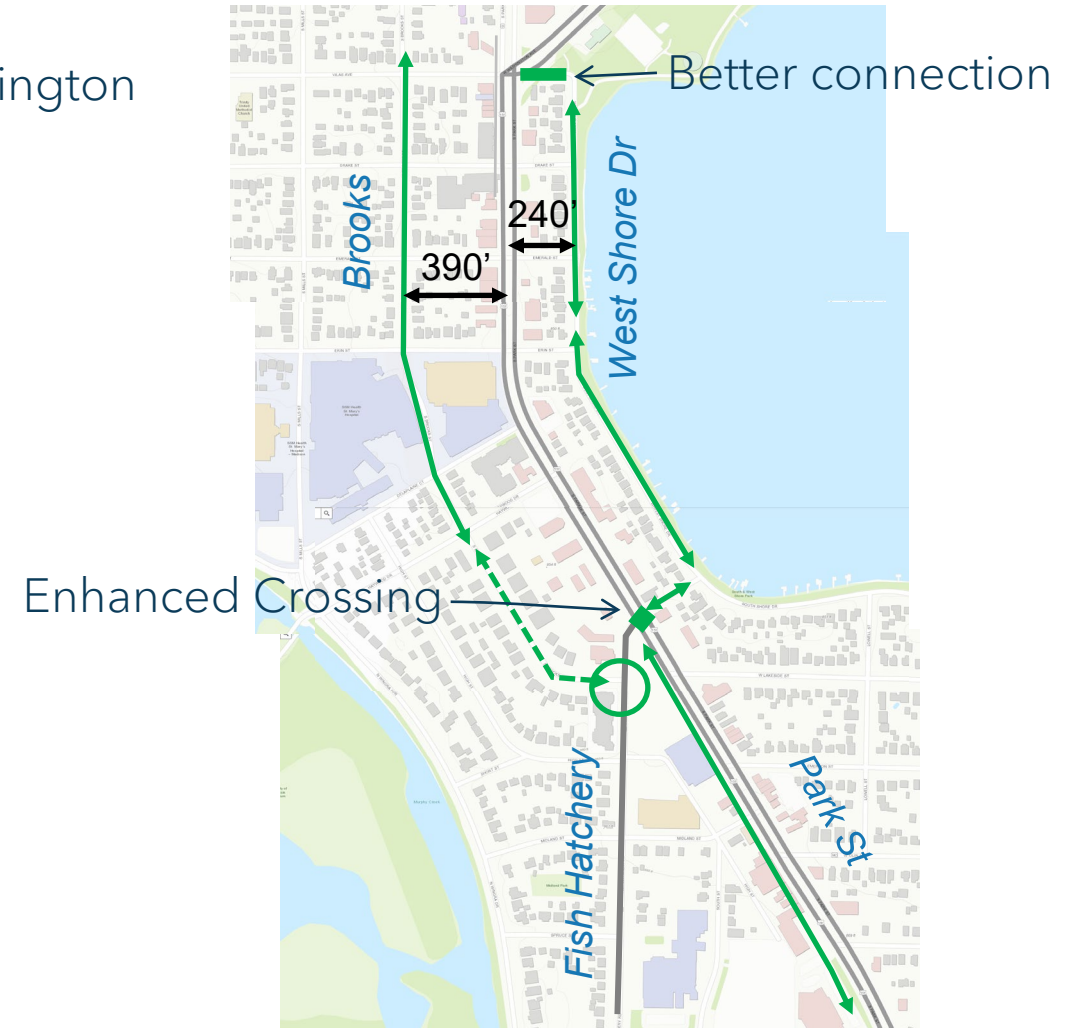


24

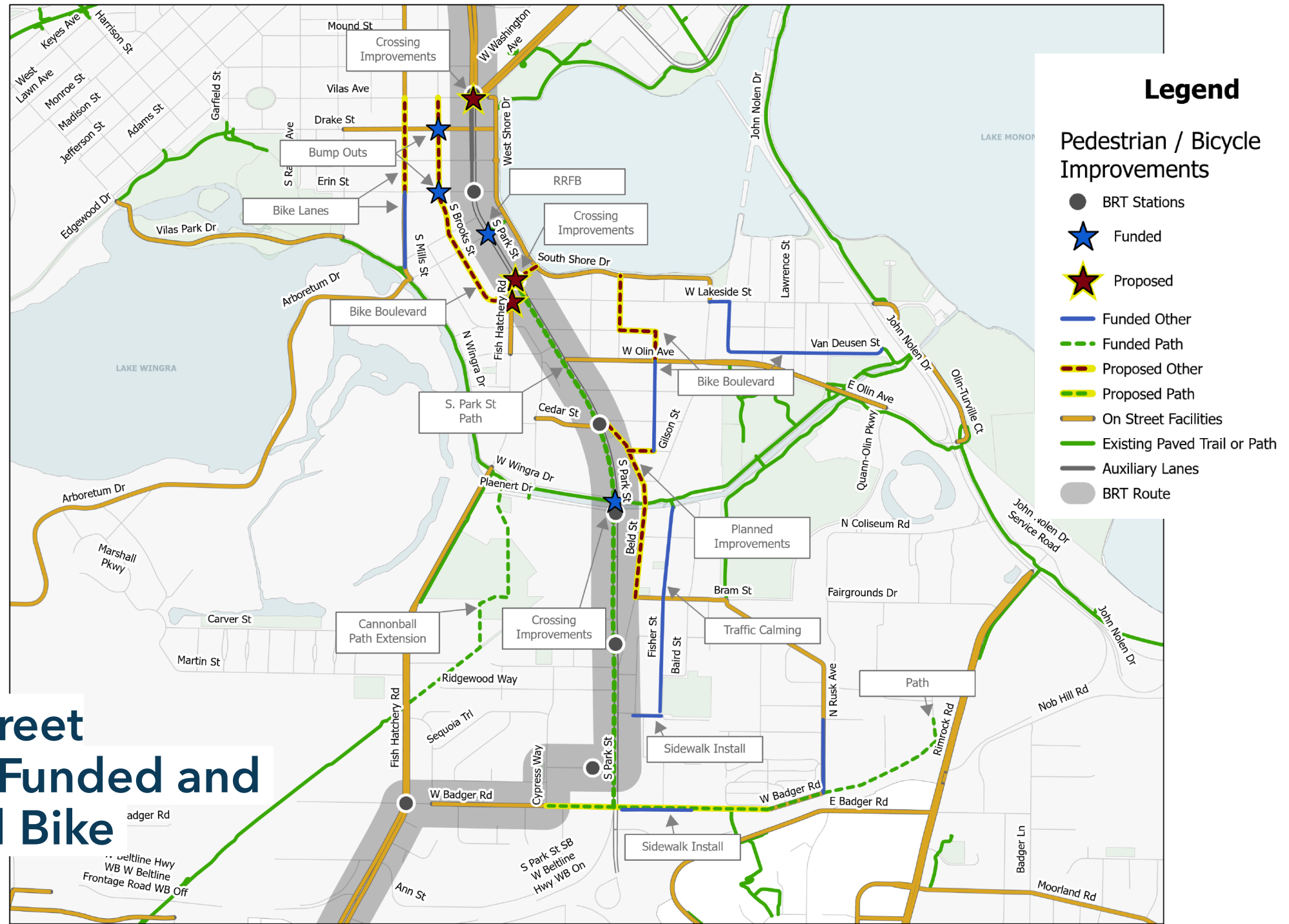
Mitigation Measures

Strengthen Parallel Routes

- Better Connection West Shore Dr to West Washington
- Enhanced Crossing Fish Hatchery to Parr St
- Improve Brooks St
- Enhanced Wayfinding



S. Park Street Existing, Funded and Proposed Bike Network





26

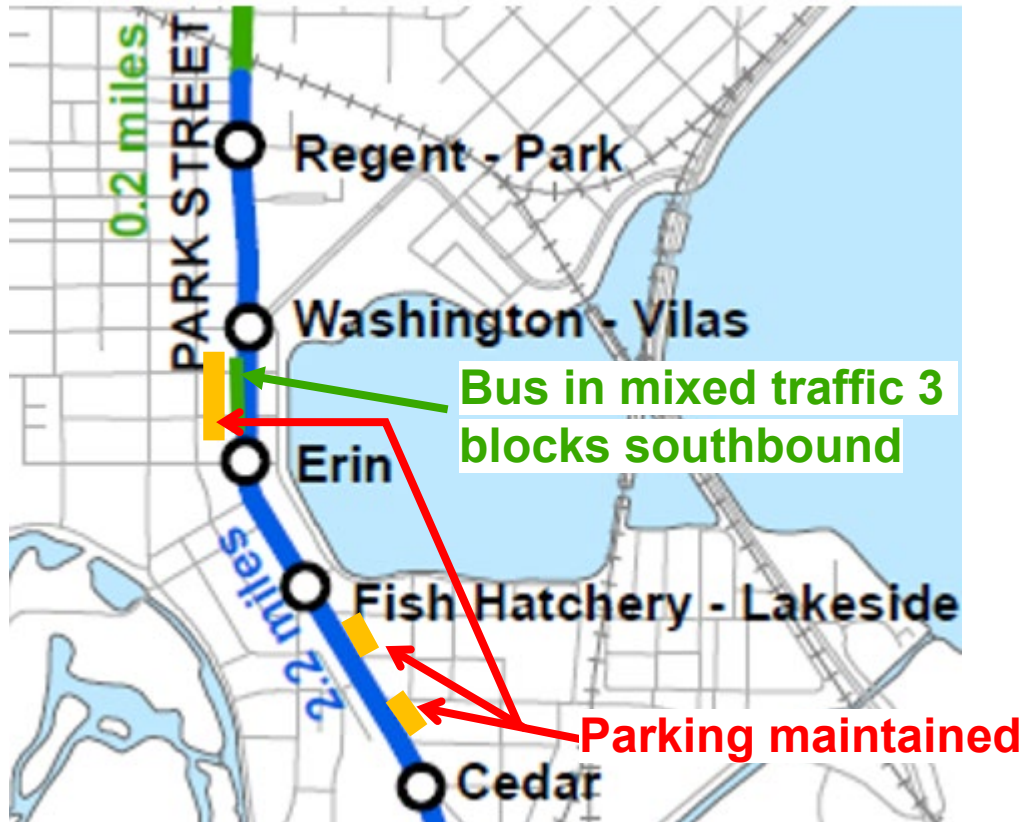
Bike Parking on Side Streets





27

On-Street Parking for Businesses in Key Areas



- Several small businesses on select segments on S. Park Street lack off-street parking options
- Majority of businesses are independently owned, and many are minority owned
- Staff completed additional outreach with businesses
- Data shows high parking utilization
- Staff recommends retaining parking in key locations for these critical access areas
- Curb management plan will explore changes to parking on side streets



28

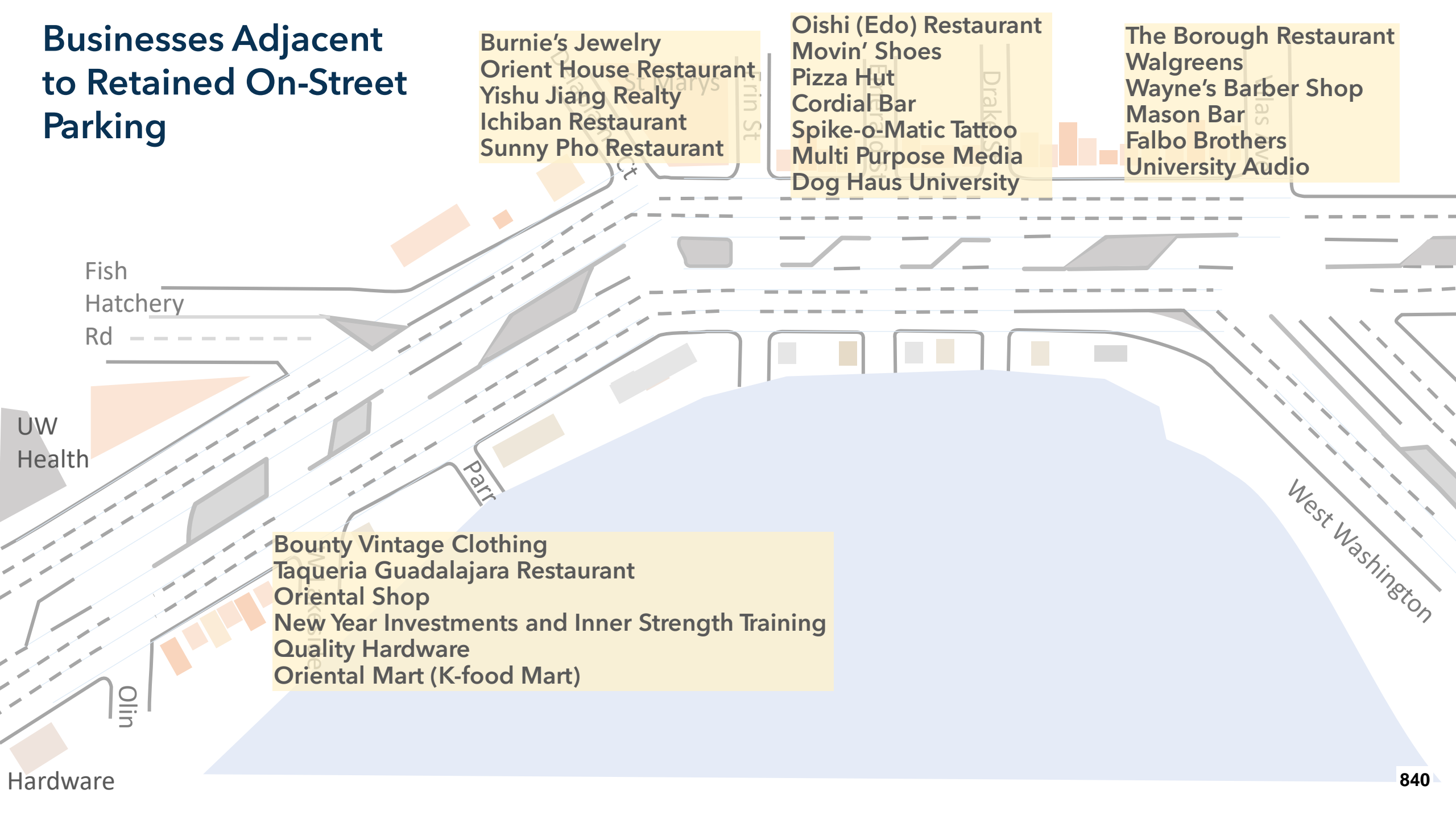
Themes from Business Feedback

- Economic impact and business survival
- Challenges with side street parking
- Transportation and Neighborhood Identity
- Solutions and Compromises



Image: Google Earth

Businesses Adjacent to Retained On-Street Parking



Burnie's Jewelry
Orient House Restaurant
Yishu Jiang Realty
Ichiban Restaurant
Sunny Pho Restaurant

Oishi (Edo) Restaurant
Movin' Shoes
Pizza Hut
Cordial Bar
Spike-o-Matic Tattoo
Multi Purpose Media
Dog Haus University

The Borough Restaurant
Walgreens
Wayne's Barber Shop
Mason Bar
Falbo Brothers
University Audio

Fish
Hatchery
Rd

UW
Health

Bounty Vintage Clothing
Taqueria Guadalajara Restaurant
Oriental Shop
New Year Investments and Inner Strength Training
Quality Hardware
Oriental Mart (K-food Mart)

West Washington

Olin

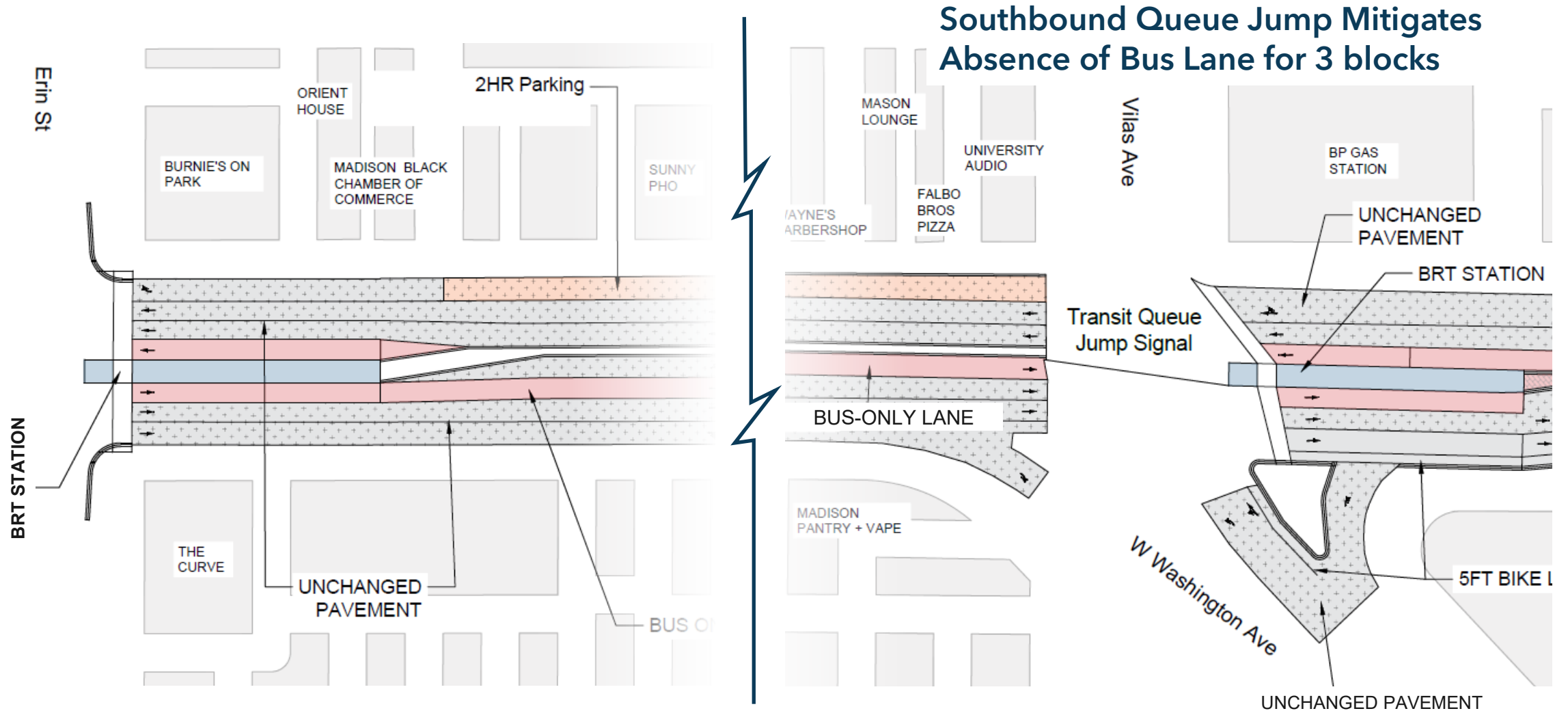
Parr

Hardware



30

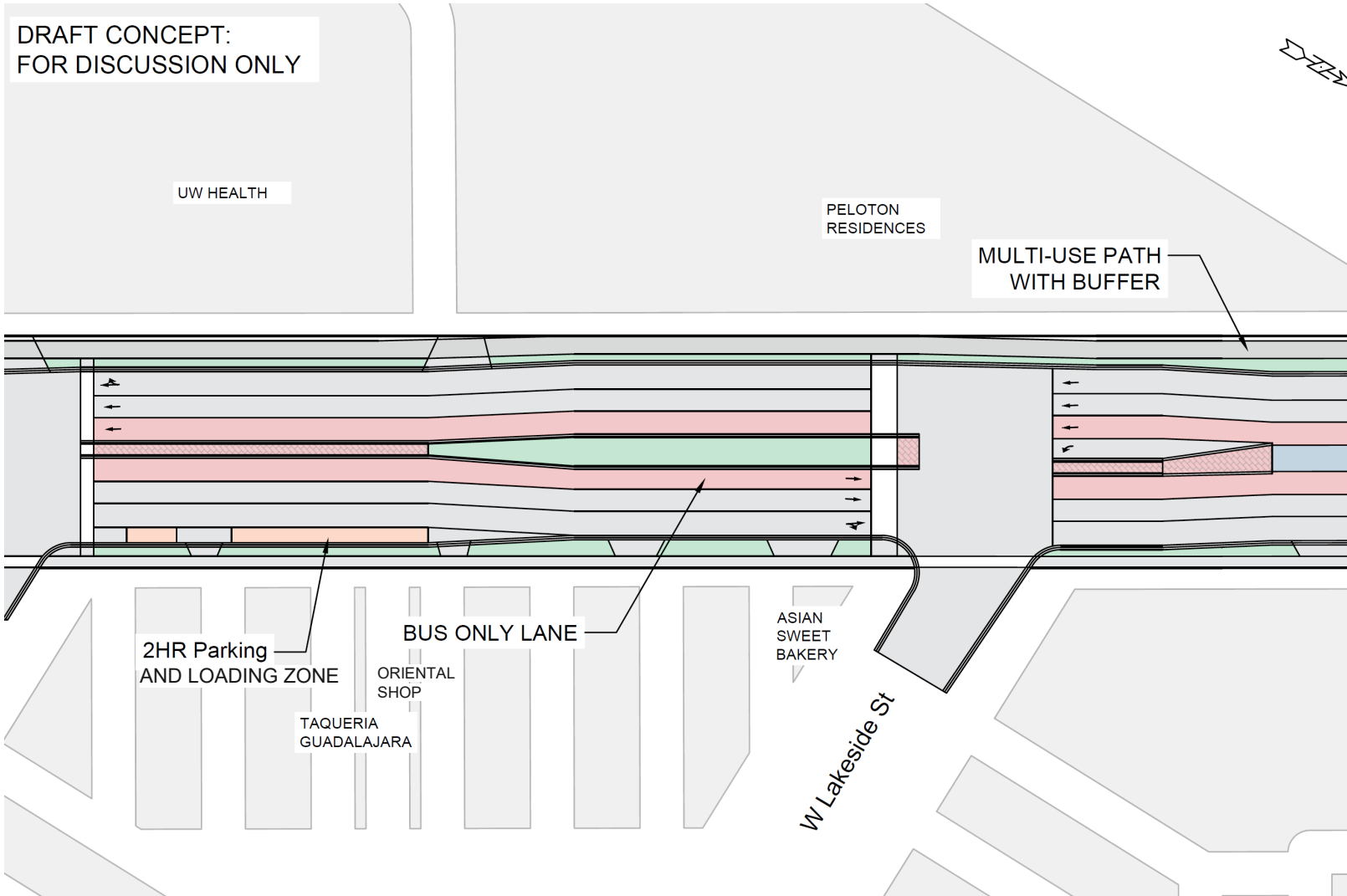
3 Blocks of Parking and Mixed Travel Lane on S. Park





31

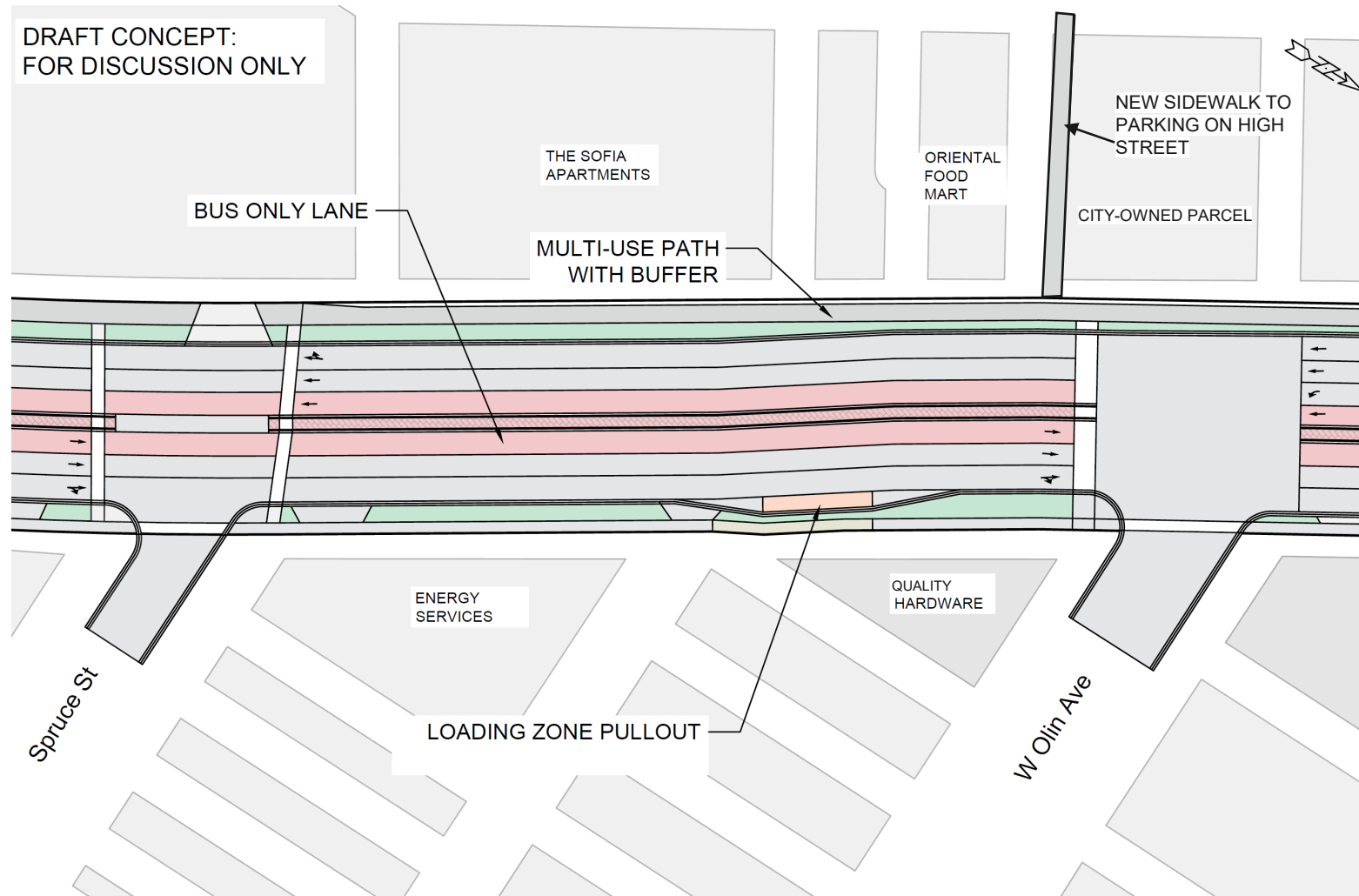
On-Street Parking North of Olin Ave



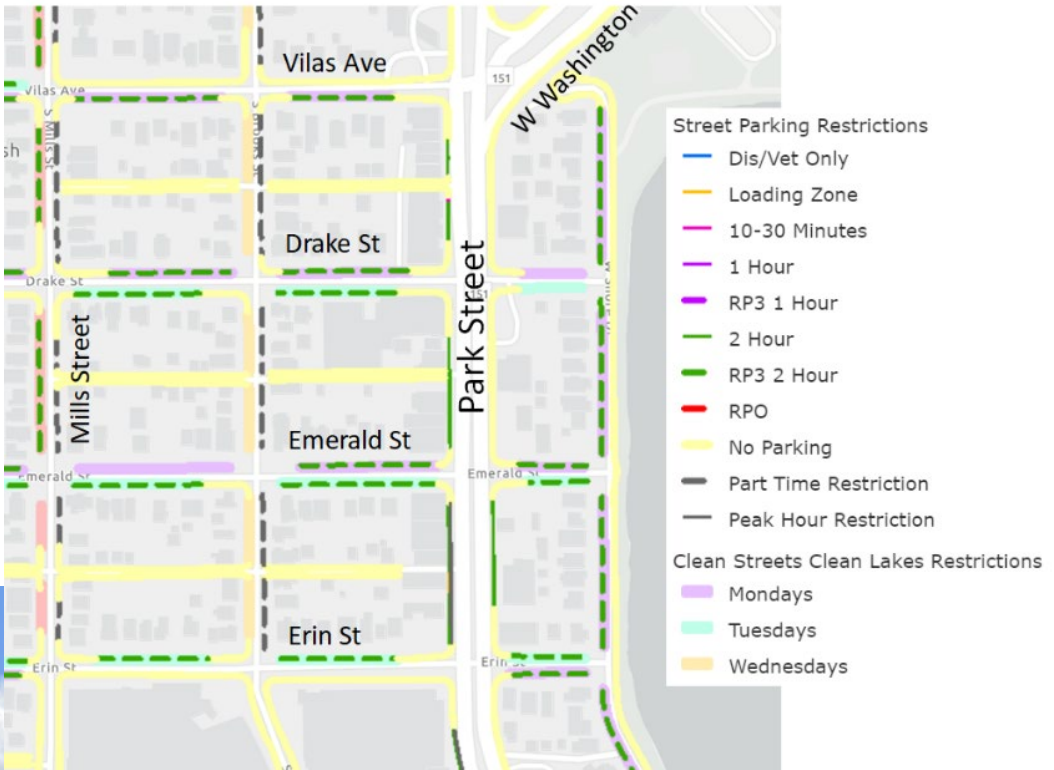


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Loading Zone South of Olin Ave



Alternative Parking on Side Streets



Emerald St – Oct 2023



Drake St – July 2019



Vilas Ave– Oct 2023

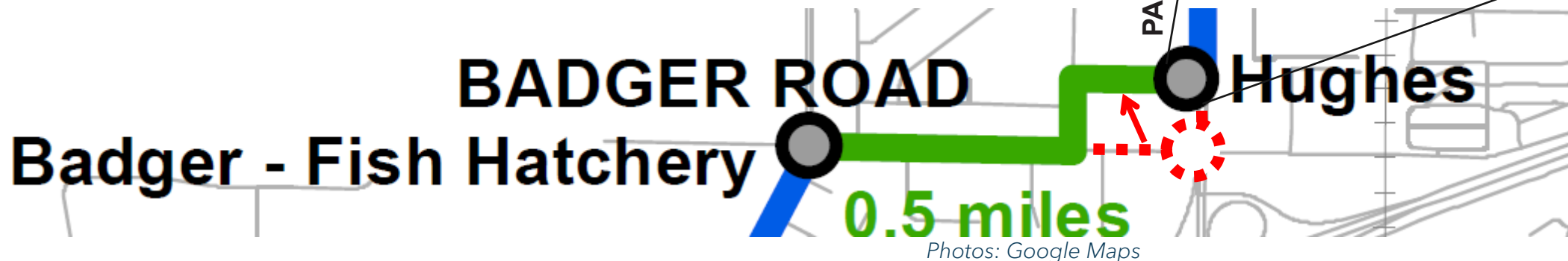
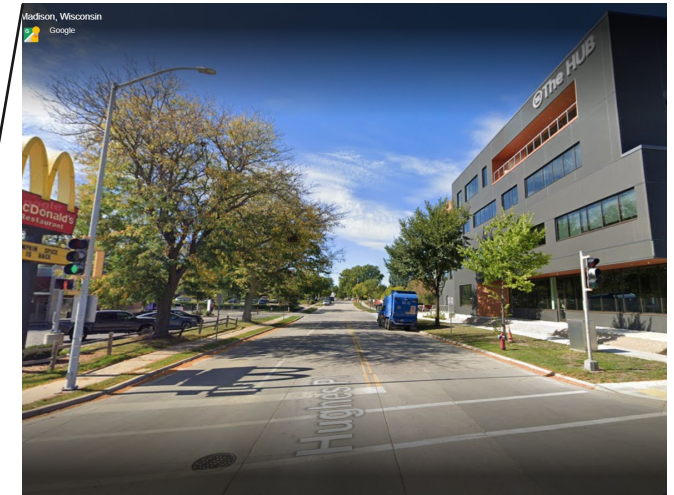


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Routing on Hughes Place

Despite differing public comments, staff continues to recommend routing on Hughes Place

- Nominal travel delays
- Station located in a more pedestrian-friendly environment compared to Badger and Park
- Additional outreach with neighborhood planned
- Station on Badger Road difficult with planned development



An abstract graphic featuring thick, rounded lines in light blue and yellow. A large dark blue circle is on the left. A light blue line starts from the left, curves down, and then right. A yellow line starts from the bottom, curves up, and then right, overlapping the light blue line. There are three small dark blue circles: one on the light blue line, one on the yellow line, and one at the bottom right corner.

FUNDING

Up-front costs and on-going operations



36

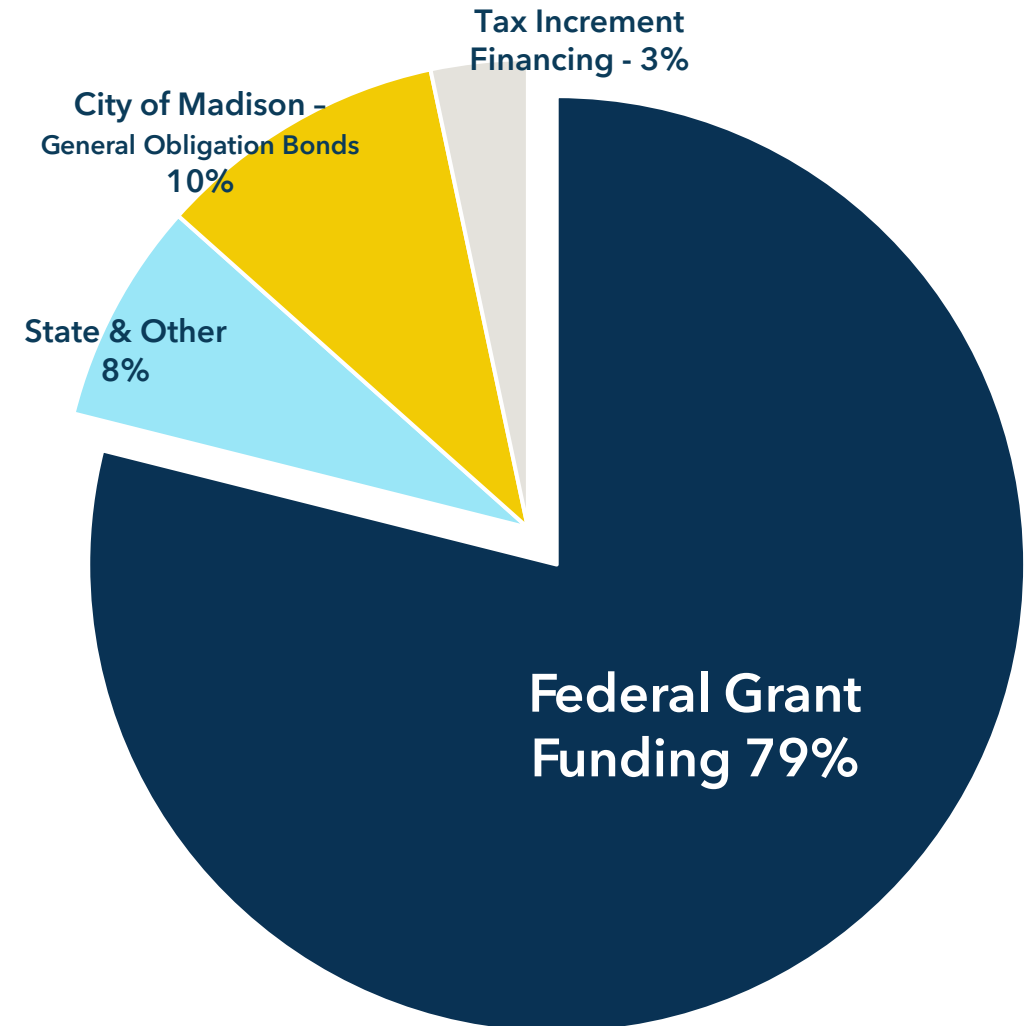
Funding Sources (Capital Budget)

Federal Funding Sources:

1. Federal Transit Administration (Small Starts Grant)
2. Areas of Persistent Poverty Grant

Local Funding Sources:

1. City of Madison
2. State Sources
3. Local Tax Increment Financing
4. City of Fitchburg





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Operating Costs

Bus rapid transit not expected to impact Metro's operating budget.

Expenses:

- Labor costs (bus drivers) are already represented with existing Route B
- Costs savings from travel time and/or fuel are expected to offset station maintenance



An abstract graphic featuring a light blue background. On the left, a large dark blue circle is positioned. A thick, light blue line enters from the left, curves downwards, and then turns right, passing behind a yellow line. The yellow line enters from the bottom, curves upwards, and then turns right, ending at the right edge. A small dark blue circle is located on the light blue line just before it turns right. Another small dark blue circle is at the end of the yellow line on the right edge. The text 'NEXT STEPS' is centered in the upper right, with a subtitle below it.

NEXT STEPS

public involvement and adopting the locally preferred alternative

Project Timeline

Subject to change





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www.madisonbrt.com

brt@cityofmadison.com



City of Madison

DEPARTMENT OF



TRANSPORTATION

North Park Street Running Way

February 2024

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1. Base Conditions

In August of 2023 Madison submitted a Small Starts application for the North-South bus rapid transit line. That application proposed dedicated running way (e.g. bus lanes) on Park Street from Badger Road to roughly Spring Street.

The cross section of Park Street is generally consistent between Badger Road and West Washington Avenue with two general purpose travel lanes as well as an auxiliary lane which is generally used for parking or a bus lane. The existing right-of way is mostly 106 feet wide. Park Street is planned to be reconstructed south of Fish Hatchery Road with the North-South BRT project.

Traffic volumes on Park Street are generally 40 percent lower south of Fish Hatchery Road compared to north of Fish Hatchery Road (40K vpd vs 26K vpd). Here the bus lanes can generally be accommodated through already existing bus lanes or reallocating seldom used parking/turn lanes, maintaining three total lanes in each direction.

During the initial public involvement meetings for the North South BRT, business owners from the area on Park St between roughly Fish Hatchery Road and West Washington Avenue expressed concern over the loss of parking. Following a review of parking needs in the area, the need for parking is likely concentrated in two areas. The first section is in the southbound direction from Vilas Ave to Erin St (400, 500, and 600 blocks). The second section is northbound between Olin Ave and Lakeside St (1000 block). In both of these sections, businesses have limited or no off-street parking, and restaurants exist that rely to one degree or another on proximate parking where customers pick up to-go orders. In the northern section, on-street parking on the side streets is further limited by high parking demand in the area from residents and probably hospital visitors. Other sections on Park Street, such as the northbound 400, 500, and 600 blocks, have a much lower density of business and nearly all have adequate off-street parking.

Figure 1-2 illustrates the general types of businesses in these two sections. Many of them are small independent business, run by people of color.



Figure 1-1 Daily Traffic Volumes

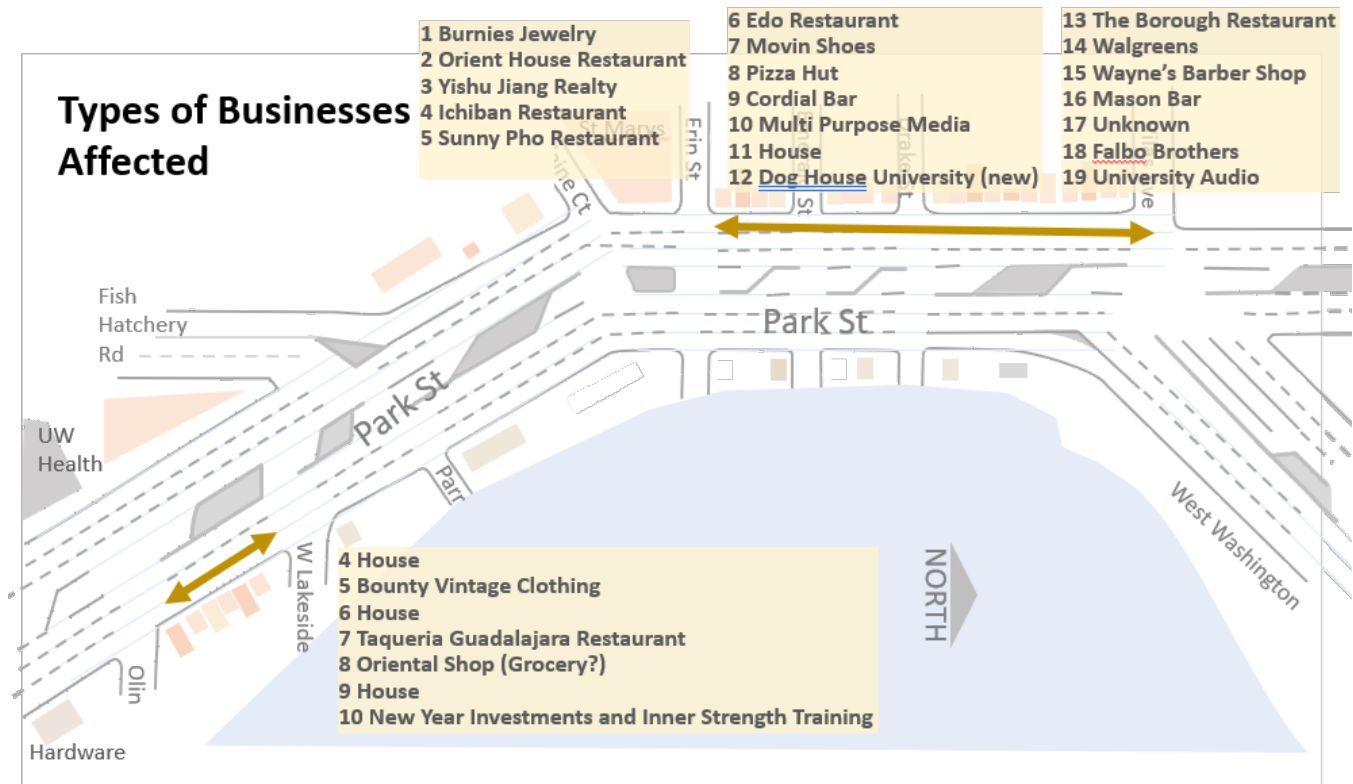


Figure 1-2 Types of Businesses Affected

2. On-Street Parking Use Data

A. Park Street

Parking is restricted on this section of Park Street northbound from Emerald St to West Washington Ave and southbound for small segments near intersections, with the main portions of the block supporting parking. Staff collected parking data along the 400-600 southbound blocks of S. Park Street and the 1000 northbound blocks of S. Park Street. Because staff counts were directly after the winter holiday season, when businesses might be experiencing lower volumes, the counts were supplemented with counts from aerial photography taken in the spring/summer. These counts were taken when weather was fair, before the snow storms in mid January.

DATE / TIME	SB 400	SB 500	SB 600	SB 700	SB 1000 *	NB 1000	SOURCE
Thurs 4/14/22, mid-day	4	3	4	7	13	4	City aerial photo
Thurs 7/13/23, mid day	6	5	3	1	12	7	Google aerial photo
Tues 1/2/24, 7:00 pm	7	5	7	0	Unknown	Unknown	Manual count
Thurs 1/4/24, 12:15 pm	1	4	5	4	9	6	Manual count
Thurs 1/4/24, 12:45 pm	1	2	3	5	8	3	Manual count
Thurs 1/4/24, 6:20 pm	3	10	1	0	9	4	Manual count
Thurs 1/4/24, 7:00 pm	1	6	3	0	9	7	Manual count
Thurs 1/4/24, 7:50 pm	2	2	4	0	14	5	Manual count
Fri 1/5/24, 6:35 pm	9	10	5	0	6	9	Manual count
Fri 1/5/24, 7:10 pm	7	10	7	0	6	7	Manual count
Estimated capacity	9	10	7	7	20	10	

* SB 1000 block includes block face from Fish to Emerson and technically includes the 900 block.

General observations suggest that parking is not well used during the day, but fills in the evening after 6 pm. Although some blocks were filled to capacity at times, the 500 block was more likely to be filled to capacity, with the 400, 600, and 1000 blocks normally seeing use, but rarely being filled. In addition, a significant amount of turnover was observed during these counts. Other blocks, such as the northbound 500 and 600 blocks of Park Street, were observed to have few or no parked cars.

B. Side Street Parking.

Figure 2-1 illustrates the parking designation for the side streets from Vilas/West Washington to Erin St. Most of the side streets are designated RP3/2-hour parking. This designation allows zone residents to park on the street for up to two days if they have a permit. All others may park for up to two hours.¹ During the evening there are no time restrictions. Although no parking counts were conducted on the side streets, staff observed that parking is generally well used.

Side streets adjacent to the northbound 1000 block does not have RP3/2-hour parking and generally have parking available.

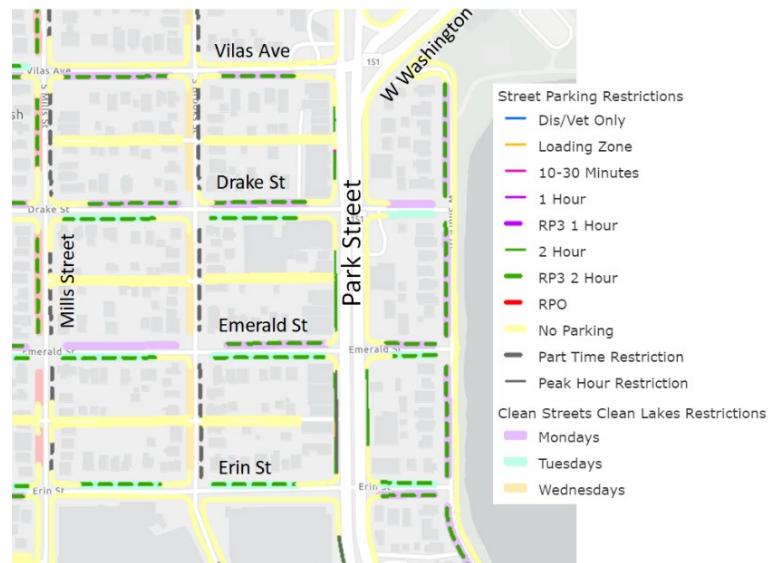


Figure 2-2 portrays some google street view images of parking on the side streets.



Figure 2-2

C. Off-street parking

Off-street parking is limited on these four blocks. Generally, buildings were built in the traditional method with no setbacks from the sidewalk, no drive aprons, and no parking on small lots. In some cases, a small amount of on-site parking has been

¹ Note 2-hour parking is difficult to enforce throughout the City because it requires two passes from a Parking Enforcement vehicle.

retrofitted, but it is generally in poor condition, has poor visibility for customers, used primarily by employees, and has poor access to front doors. The following table summarizes the off-street parking available.

Block	Summary
Southbound 400 block	A small parking lot is available behind most businesses with about 35 total spaces. Parking appears to be shared
Southbound 500 block	Small parking lots with about 20 spaces is accessible from an alley. Parking appears to be shared.
Southbound 600 block	The business on the south end of the block has a parking lot. The north portion of the block has no parking
Northbound 1000 block	Most lots have space for two or three vehicles accessible from a gravel alley that is accessed from Olin Avenue, not suitable for customers



Figure 2-3 Example of off-street parking, not visible from Park St

D. Loading

Load zones generally do not exist on Park Street with the exception of a short freight loading zone on the northbound 1000 block and a short 15-minute zone on the southbound 400 block. However it is likely that some freight loading occurs on Park Street since the parking is generally lightly used, especially during the day, and outside these four blocks.

3. Pedestrian Environment

Park Street has standard five-foot wide sidewalks on both sides for the length of the corridor. However most of the corridor has very narrow terraces (area between the curb and sidewalk) that are about three feet. The terrace is an important part of the street cross section. It serves as a buffer between the sidewalk and street as well as space for signs, driveway aprons, trees, curb ramps, and other street features. Most terraces are between six and 8 feet. The overall width of the sidewalk and terrace balance the width of the travel lanes on an arterial street. Wide, fast streets can be better pedestrian environments if they have wider areas for pedestrians.

Some stakeholders have mentioned that the presence of parked cars which physically separate traffic from the sidewalk and terrace compensate for the very narrow terrace and high volumes of vehicles. With a removal of on-street parking, traffic would be located about 11 feet closer to the sidewalk, with only the three foot terrace separating the two.

4. Business Owner Feedback

Staff met with several businesses along this area of S. Park Street to learn more about how they see on-street parking being used. Focus was listening and gathering feedback. Questions generally included the following: Do your customers use on-street parking? In what location? What times of day are most important? What about parking on side streets? Are there

opportunities to add more parking to your site? Do your customers walk or use transit? Below is a summary of feedback received.

<p>402, 406, 416 S. Park Street Property Owner – University Audio, Falbo Bros Pizza, Mason Lounge, Apartments</p>  <p>Feedback:</p> <ul style="list-style-type: none">• Concerns about safety issues at W. Wash and Vilas intersection—parked cars provide buffer for pedestrians• Parking is needed for on-street deliveries and to support “stop and go” customers• Currently has one vacant storefront—limited parking has made it difficult to lease	<p>420 S. Park Street Business Owner – Wayne’s Barbershop</p>  <p>Feedback:</p> <ul style="list-style-type: none">• Street parking is the only customer parking available—would go out of business without parking• Rear parking for employees only• Side streets are parked up• Concerns about traffic volumes and speeds during afternoon rush hour• Parking provides buffer for pedestrians
--	---

528 S. Park Street
Business Owner – Movin' Shoes



Feedback:

- “Will do everything I can to protect my business and my family’s livelihood – removing parking would shut down my business”
- Concern about losing property value
- Concern about existing parking challenges during Badger games and side streets being parked up
- No off-street parking available—employees use residential streets which is an issue
- Movin' Shoes is a “destination store” – retaining parking is only solution

620 S. Park Street
Madison Black Chamber of Commerce

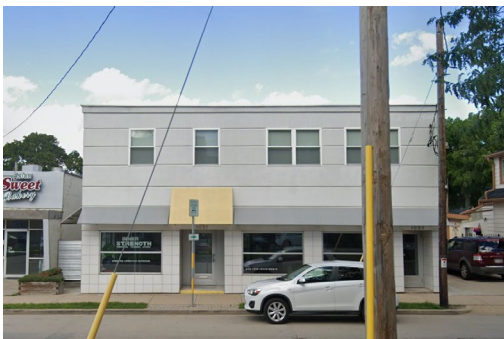


Feedback:

- Would prefer not to have parking eliminated along Park Street – office hosts training sessions and mentorship meetings for entrepreneurs/business owners
- Inquired about non-resident parking permits for side streets if parking were to be eliminated

1023 and 1025 S. Park Street
Property Owner

Personal training gym, real estate development firm, apartments



Feedback:

- Concerned about all of Park Street that would potentially lose parking
- “Park Street is an extreme loser if you make this happen”
- “[City] has to decide if it wants to make Park Street a transportation corridor or a neighborhood for businesses”
- Removing residential parking in favor of 2-hour parking on Lakeside and Emerson could be a solution

1029 S. Park Street
Business and Property Owner – Oriental Shop



Feedback:

- Street parking used for customers and deliveries
- Some customer parking available in rear
- Would like to retain some parking but would be open to parking limits for peak hours
- Majority of business is in mid-day and afternoon

1033 S. Park Street
Business and Property Owner – Taqueria Guadalajara



Feedback:

- Business depends on street parking for customers and deliveries – much prefer to keep it
- Some customers walk from neighborhood
- Parking needed between 10 am – 10 pm
- Take-out is a large part of business but not concerned about providing loading zones for delivery drivers – “they can find their own parking”

1206 S. Park Street
Business and Property Owner – Oriental Food Mart



Feedback:

- Street parking is “only customer parking”
- Depends on street parking for deliveries
- Would like to stay involved with project

1201 S. Park Street
Business and Property Owner - Quality Hardware



Feedback:

- Business depends on street parking for customers and deliveries
- Some off-street parking, but it isn't enough and grades/geometry make deliveries off-street impossible
- Parking is needed between 8a – 5p during week and 8a – 4p on Saturdays
- Customers also use side streets
- Unhappy that existing bus stop on Olin prevents additional on-street parking

5. Alternatives

A. Wingra to Olin Avenue

South of Olin Avenue there are roughly 80 spaces on-street parking that are seldom used. Adjacent land uses tend to be residential, or businesses less dependent on on-street parking. With the exception of one loading zone and four northbound parking spaces, all of the parking in this section will be repurposed to provide dedicated bus lanes, as they exist south of Wingra Drive. The following graphic illustrates the location of the parking, along with the occupancy from one survey.

B. Olin Ave to West Washington

Staff developed two concepts for this section of Park Street – one that removes parking and has a bus lane, and one that maintains parking without a bus lane.

It is possible to reconstruct Park Street from Fish Hatchery Road to West Washington in a way that accommodates both the parking and a dedicated bus way. Preliminary estimates indicate the reconstruction would cost roughly \$20.5 million. This concept would further narrow the already narrow terraces. The project budget is not able to support this reconstruction, and there is limited desire to further constrain the pedestrian environment in this section of Park St. Consequently this memo focuses on the Parking/No-Parking concepts.



Figure 5-1 Parking Occupancy South of Olin Ave

1. North of Olin Ave - Removal of On-Street Parking Concept

Figure 5-1 schematically illustrates the lane configuration with the removal of all on-street parking. Note that with the schematic the lane routing looks abrupt, yet scale drawings reflect the gradual routing of the travel lanes and bus way. Attachment 1 provides scale drawing of this alternative. With the dedicated center running lane, all parking is removed. The same number of thru travel lanes are maintained, limiting WisDOT concerns.

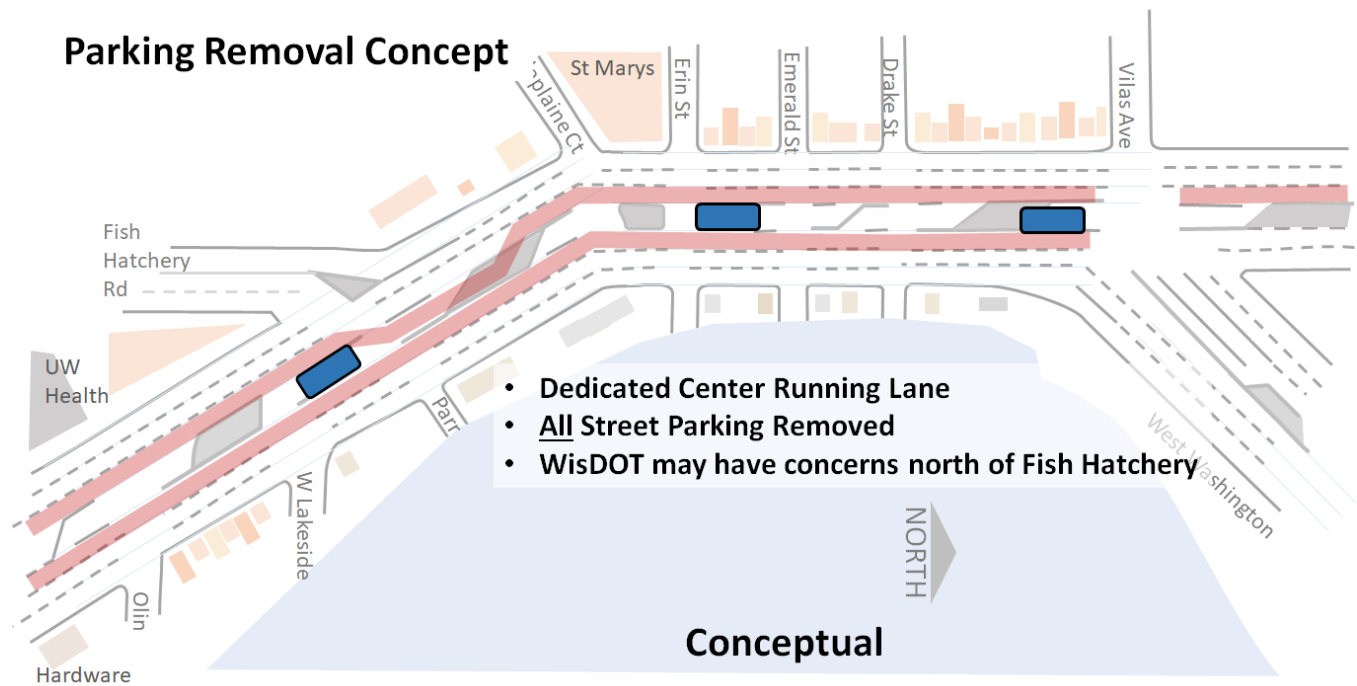


Figure 5-2 Parking Removal Concept

At the West Washington Ave intersection, it is likely the station would be located on the south approach of the intersection. A northbound bus would receive a queue jump as it travels onto a northbound roadway section in mixed traffic. Southbound bus traffic has dedicated bus lanes both north and south of the intersection. See Figure 5-3.

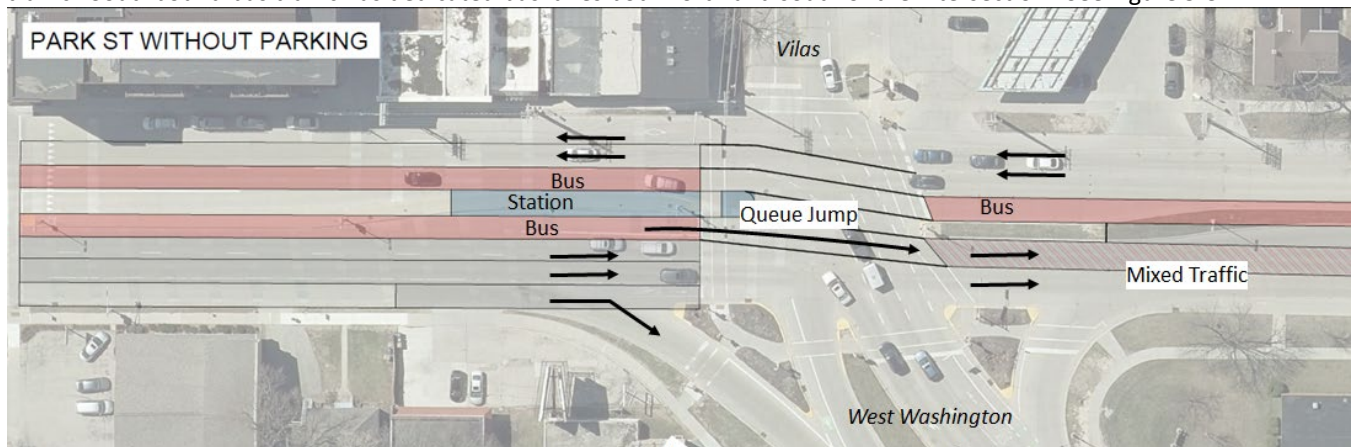


Figure 5-3 Park at West Washington – Without Parking Concept

2. Maintenance of On-Street Parking Concept

Figure 5-4 schematically illustrates the maintain parking option. The concept is selective in that parking is maintained only high need areas. Of the 10 spaces of parking in this direction, about 5 are maintained in the northbound direction between Emerson and Lakeside. These parking spaces are preserved by removing the left turn into Emerson (between Olin and Lakeside – not shown in the schematic). Figure 5-5 illustrates parking maintained in the northbound direction.

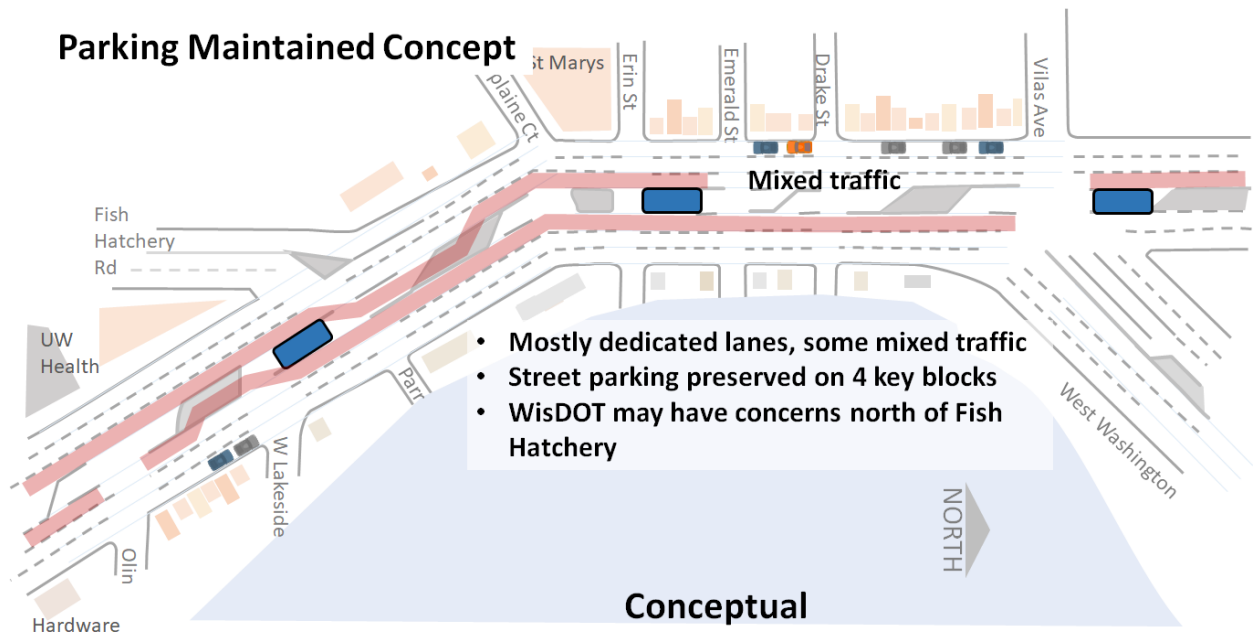


Figure 5-4 Parking Maintained Concept

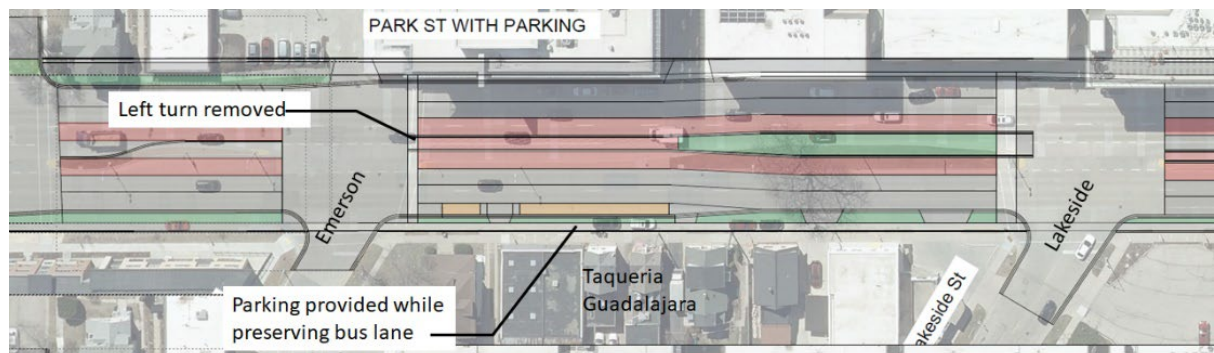


Figure 5-5 Parking Maintained in Northbound Direction

In the southbound direction, all 26 of the existing spaces can be maintained between Vilas and Erin through the removal of the bus lane for 3 blocks. The removal of the bus lane can be somewhat mitigated through the provision of a queue jump in the southbound direction at Vilas/West Washington. With this option, it is likely the station would be on the north approach. As with the previous option, the northbound direction would also have a queue jump to allow a northbound bus priority into the mixed traffic section north of West Washington. (See Figure 5-6)

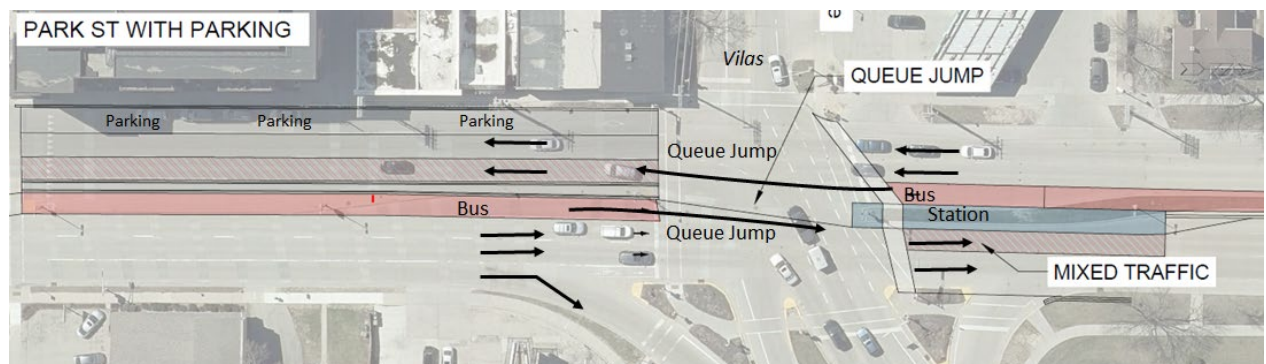


Figure 5-6 Parking Maintained Concept – West Washington Intersection

6. Recommendation

The full removal of parking provides the greatest efficiency and likely would have slightly lower costs. However, the full elimination of parking could adversely affect many of the small businesses concentrated on four blocks of the corridor. Several of these businesses are owned/operated by people of color. Although customers have places to park on side streets or in small off-street lots, it is possible that some may find the search for parking inconvenient enough to dissuade them from coming to the area. While the presence of parking appears to be important, the quantity of parking appears to be more than sufficient.

Possible mitigation measures, such as supplying additional parking on side streets to compensate for the parking removal is challenging. Much of the side street parking is already 2-hr / RP3 restricted. Occupancy on the side streets also appears to be high, potentially due to hospital parking impacts. Elimination of the RP3 status and converting some parking to 2-hour parking to provide more business parking options may be unpopular with the neighborhood who also struggle to find parking. Similar tensions between neighborhood and business parking exist in other neighborhoods

For these reasons, staff currently recommend the Parking Maintained Option. Reasons supporting this recommendation include:

- It provides parking at key locations that support corridor small businesses.
- It requires the elimination of only two to three blocks of bus lane.
- Although this section of Park Street is congested, mixed traffic operations should have a small impact on bus speed and reliability due to the short distance and bus lanes on either end.
- Merging and shifting has been minimized.
- The elimination of the southbound left turn at Emerson Street is likely to have little impact since Emerson is a residential street and people can turn left at Lakeside Street or Olin Avenue with little out-of-direction travel.
- The parking buffer will be maintained along the stretch of businesses with no sidewalk setbacks and higher pedestrian volumes.

City of Madison

DEPARTMENT OF



TRANSPORTATION

DRAFT
Bicycle and Pedestrian Facilities
along and near Rapid Route B
Staff Memo

May 2024

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1. Introduction and Base Conditions

During the second round of public meetings for the Rapid Route B Locally Preferred Alternative (LPA), participants expressed concerns about bicycle infrastructure along and near the Rapid Route B corridor. Some concerns about the lack of existing facilities along the northern route segment were received; however, the majority of feedback focused on the lack of existing and planned facilities along and near S. Park Street and concerns regarding the recommendation to change the existing outside-running shared bus-bike lane along Fish Hatchery Road to a center-running bus-only lane. 4

This memo describes the existing bike facilities in the corridor (base conditions), current recommendations and other planned projects related to bicycle and pedestrian facilities along and near the route, and some additional proposed improvements that staff have identified to enhance connectivity of the bicycle network, particularly along and near the S. Park Street portion of the route.

Figures 1.1a and 1.1b show the existing bicycle facilities on and near the route on the north side and south side, respectively. On the northern segment, bicycle lanes are currently located on Northport Drive and Commercial Avenue. On the southern segment of the route the following bike facilities exist:

- Bicycle lanes from University Ave to Vilas/W. Washington Avenue
- An auxiliary lane on S. Park Street between Vilas/W. Washington and Hughes Place, which serves as a combination bike/parking/bus/turn lane
- Bicycle lanes on Badger Road from Cypress Way to Catalpa Road
- Bicycle lanes on Fish Hatchery Road from Badger Road to Greenway Cross
- A shared-use path on the west side of Fish Hatchery Road from the southern Beltline Ramps to the southern route terminal at Brendan Avenue
- A shared bus-bike lane from Greenway Cross to McKee Road

Sidewalks exist along the entirety of the new route alignment. Crossing and curb ramp improvements are planned at intersections where stations are proposed.



Figure 1.1a Existing Bicycle Facilities along and near Rapid Route B - North Side



Figure 1.1b Existing Bicycle Facilities along and near Rapid Route B – South Side

2. Packers and Northport

Existing Conditions

Northport Drive is WIS 113 and under WisDOT's jurisdiction. It is an urban street with three lanes in both directions. Traffic volumes range from 24,000 to 37,000 vpd. Sidewalks exist on both sides of Northport Drive, yet bike lanes only exist on Northport Drive west of Sherman Ave. Because of the traffic volumes on Northport Drive, the bike accommodations do not meet All Ages and Abilities guidelines.

Packers Ave also is WIS 113 and is under WisDOT's jurisdiction. It currently has an expressway configuration with two to three lanes in each direction. The posted speed is 35 mph, yet with the expressway configuration and the interchange at Aberg Ave. speeds are greater. Traffic volumes range from 32,000 vehicles per day (vpd) to 53,000 vpd. Sidewalks exist intermittently outside of the main roadway. No bicycle facilities exist.

Objectives

The project will add center-running bus lanes and BRT stations into the existing roadway. This includes adding signals at all BRT stations, and strengthening crossings. Because WIS 113 was reconstructed in 2011, the project will not reconstruct the roadway. Instead, stations bus lanes will be retrofitted into the existing roadway, similar to what occurred on East Washington Ave, University Ave, Whitney Way, and Mineral Pt Road with the East West BRT.

Constraints

Both Packers and Northport Drive are under WisDOT jurisdiction. Project staff have been working with WisDOT to determine locations where a general-purpose lane can be converted to a bus only lane. The current project budget can only accommodate retrofitting BRT facilities into the existing street. Reconstruction is not possible.

Options

As mentioned, bus lanes and stations are being retrofitted into the existing roadway. Intersection improvements will be made at BRT station locations, but otherwise both Northport and Packers Ave will remain largely as is. However, the City is developing an Active Transportation Infrastructure Investment grant application to develop plans for an All Ages Ability Bike Route connections on the Northside that would connect into other parts of the City.

3. Park Street

Existing Conditions

Park Street is US 151 under WisDOT's jurisdiction. It carries roughly 26,000 vpd south of Fish Hatchery and between 40,000 to 46,000 vpd north of Fish Hatchery Road. It is an auto oriented corridor with several deficiencies, including:

- Wide lane widths that promote higher speeds.
- Very narrow terraces (1.5 to 4 feet) that do not support street trees. Park Street scores low in the tree equity scoring criteria.
- A low quality at-grade bike facility that is shared with either bus lanes, right turn lanes, or parking. Directly adjacent to traffic volumes ranging from 26,000 to 46,000 vpd – it is a high stress corridor that is does not meet All Ages and Abilities guidelines.

Weekday bicycle counts at Olin Ave in April 2024 indicate roughly 60 cyclist a day use Park St dispersed in both directions evenly dispersed throughout the day. Park Street is one of the more culturally rich areas of the city yet has an auto oriented corridor segmenting the neighborhood.

Objectives

The N-S BRT and associated CIG funding provides an opportunity to partially address the above stated deficiencies on a portion of the corridor. From University Avenue to Fish Hatchery Road, this project will not reconstruct the roadway. Improvements, including center-running bus lanes and BRT stations which are described further below, will be retrofitted into the existing roadway.

From Fish Hatchery Road to Badger Road, a reconstruction of the roadway is included in the project. Along this segment, the project objectives include:

- Providing BRT stations and center-running bus lanes, consistent with the majority of the existing BRT system.
- Adding signals near any BRT stations as needed, and strengthening crossings in at intersections
- Providing an All Ages and Abilities bike facility to the extent possible
- Increasing street canopy to the extent possible, consistent with corridors in other neighborhoods.

Constraints

There are several constraints along the Park St corridor.

- Park Street is US 151, a Connecting Highway under WisDOT's jurisdiction. Consequently:
 - Capacity for vehicle traffic cannot be reduced. Extensive traffic modeling indicates that motor vehicle operations required by WisDOT cannot be maintained if the number of travel lanes are reduced. Even if the jurisdiction were transferred to Madison, similar concerns would exist since Park St is on the National Highway System.
 - WisDOT Facilities Development Manual requirements apply. This affects the minimum distance from travel lanes to path edges, median refuges, etc.

- Park St from Badger to Fish Hatchery Road can be reconstructed, Fish Hatchery Road to West Washington cannot be reconstructed. Ridership levels on the N-S BRT only qualifies for enough Small Starts funding to reconstruct Park St from Badger to Fish Hatchery Road.
- Right of Way is limited to roughly 106 feet throughout the corridor. There are some sections where Right of Way can be purchased, the majority of the corridor can be purchased, yet the majority has development directly up to the corridor.

Options -Fish Hatchery Road to West Washington Ave

This section of Park St is not being reconstructed, consequently bus lanes and stations must fit within the existing street section. The dedicated bus lane will be removed for three blocks in the southbound direction to address specific parking needs. This issue is addressed in the North Park Street Running Way Report (<https://madison.legistar.com/View.ashx?M=F&ID=12885375&GUID=D8CC4F62-7430-4DD3-9BD4-79A823AAFEAE>). It should be noted that maintaining the parking for these three blocks does affect the presence of a bus lane but does not affect the presence of bicycle facilities.

Options reviewed include:

1. Siderunning bus lanes (dismissed) - This option would essentially keep the existing configuration for this half mile, with buses on the side of Park St and cyclists sharing the bus/right turn lanes. This was dismissed for the following reasons:
 - a. BRT will be center running for the majority of the Park St corridor. Switching from center to side running for 0.5 miles could introduce weaving challenges. Siderunning BRT would also experience some delays associated with right turning vehicles at both West Washington Ave (NB) and Fish Hatchery Rd (SB).
 - b. The right of way would not be able to accommodate 12-foot side running stations on both sides of Park St and maintain sidewalks.
 - c. The cycling accommodations remain poor and are not all ages and abilities.
2. Shared-use side path on the west side (dismissed) - This option would continue the side path on the west side. Sidewalks in this section cannot be widened to 8 feet accommodate bicycle traffic.
 - a. MGO 12.76(1) which prohibits cycling next to building faces would need to be repealed
 - b. WisDOT FDM 11-46 (fig 15.6) requires minimum 5-feet from face of curb to side path, which is not possible in this section without reconstruction.
3. Shared-use side path on the east side (dismissed) - This option would construct a new side path on the east side of Park St. This option has the same feasibility challenges associated with the west side path, requiring repealing MGO 12.76(1) and a variance from WisDOT FDM standards. West Shore Drive lies 240 feet to the east. Crossing from the west to the east side at Parr St (Fish Hatchery) can facilitate a connection to West Shore Drive as easily as an East side path.



Figure 3.1 Southbound Park St
Does not support a path

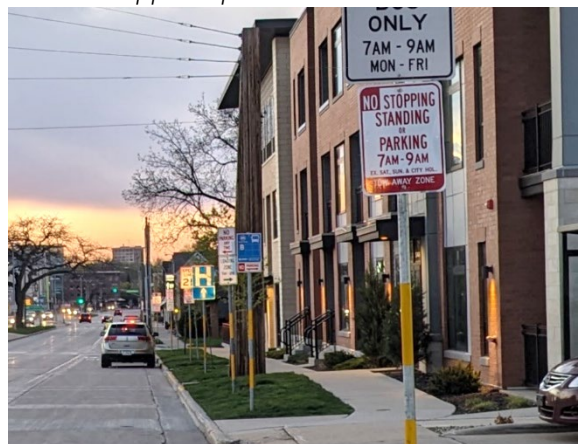


Figure 3.2 Northbound Park St
Does not support a path

4. Parking protected bike lane in the southbound direction (dismissed). This option would place a parking protected bike lane adjacent to the parking being preserved for 3 blocks in the southbound direction. This option is not possible because the minimum width needed for a parking protected lane is 16 feet (6.5' bike lane and gutter, 2' buffer, 7.5' parking), and only 12 feet is available. However, the parking that is being preserved in the southbound direction does provide a small (4-foot) on-street bike accommodation.

Because this section of Park St is not being reconstructed, long-term All Ages and Abilities facilities cannot be incorporated into the street at this time. The BRT project will strengthen connections to alternate routes.

- Improve bike facilities on Parr Street to better connect to W. Shore Drive
- Continue recent bike improvements that end at Erin St further north on Mills Street
- Improve the connection from the new S. Park Street path to Brooks St potentially via South St and/or signal improvements.
- Develop a new transition (ramp) from on-street bike facilities to W. Shore Drive at the intersection of S. Park Street / W. Washington Avenue / Vilas Street

Options – Badger to Fish Hatchery Road

The study team reviewed several options to provide dedicated bus lane, better bike accommodations, and better street tree canopy. They include:

1. On-street bike lanes (Dismissed) – This option would provide dedicated bus lanes and 5-foot street level bike lanes on both sides of Park St. This was dismissed because the bike facility is not an All Ages and Abilities accommodation and it would leave only a 1.5-foot terrace which could not support trees.
2. One-way Shared Use Paths on Both Sides of Park Street (Dismissed) – This alternative would provide dedicated bus lanes and 7-foot one-way shared use paths on both sides of Park St – which would be consistent with an All Ages and Abilities facility. This option was dismissed because with WisDOT separation standards it would require strip right of way for the majority of the corridor and terrace widths would only marginally support trees. Two-way pedestrian travel combined with one-way bike travel may pose challenges.
3. Two-way Shared Use Path (Selected) – This option would provide dedicated bus lanes and 8 to 10-foot shared use path on one side of Park St, with a standard 5-foot sidewalk on the other side. This option is selected because it provides an All Ages and Abilities facility, generally within the existing right of way. It also provides sufficient terrace to provide canopy trees in the majority of the corridor.

While both the west and east sides of Park St have comparable population, the shared use path is recommended for the west side of Park St. The majority of attractions (Library, schools, BIPOC programming and investment) is on the west side of the corridor. Additionally, the west side has roughly 30 percent fewer driveways than the east side.

With the placement of the shared use path on the west side of Park St, crossing connections to the west side of the street will be strengthened. This includes installing two new traffic signals, reducing speeds, and installing continental cross walks.



Figure 3.3 Strengthened parallel connections

Near the N-S BRT route, the following bike improvement projects are already planned and/or funded:

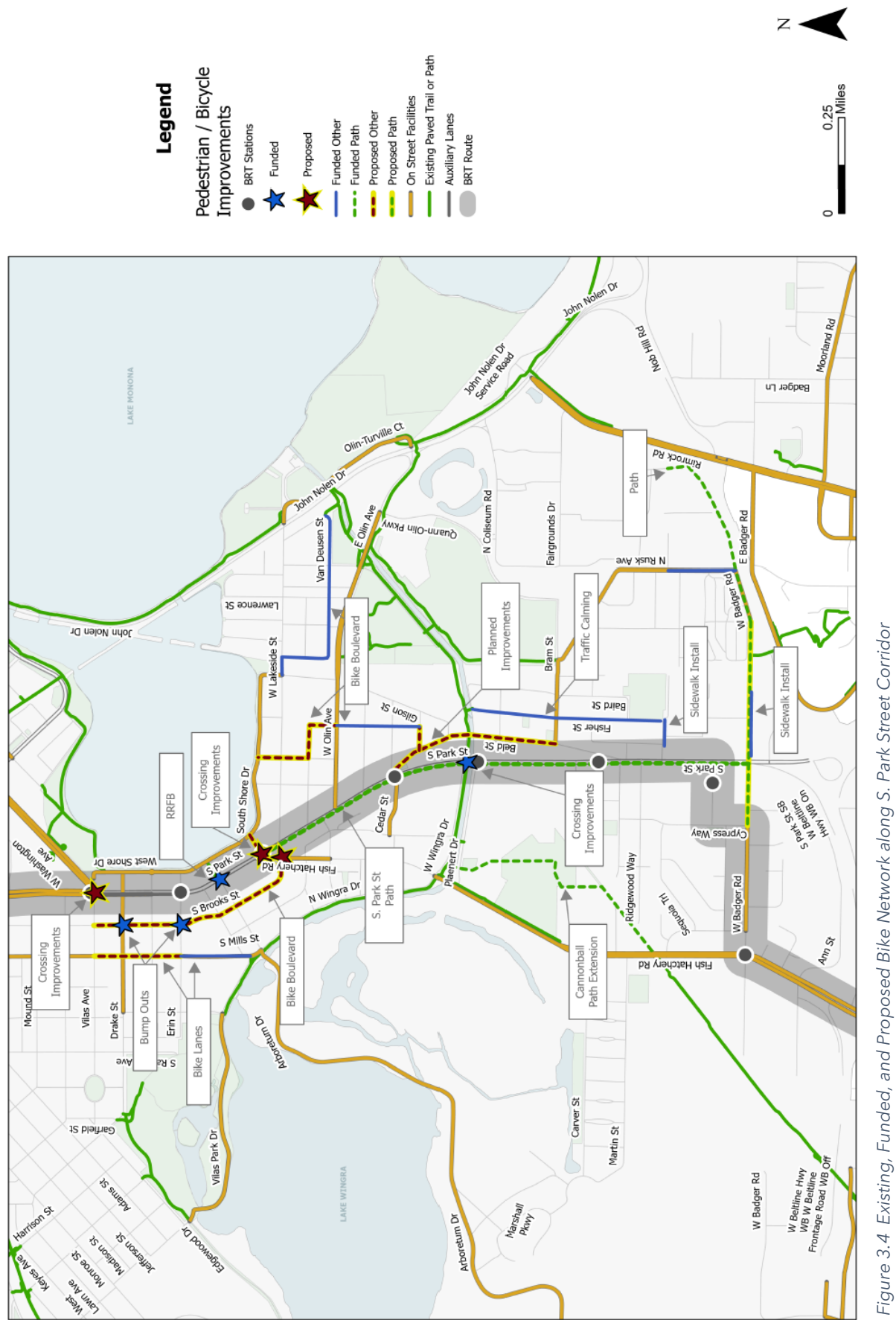
Funded:

- Bike lanes on Mills St from Arboretum to Erin St.
- Rapid flashing beacon (RFB) at Delaplaine and Park
- Segments of bike boulevards on Van Deusen Street, Rowell Street, Lakeside Street, and Hickory Street
- Wingra Dr/Wingra Creek Path and Park St intersection improvements
- Traffic calming project on Fischer St to Wingra Creek Path
- Closing Buick Street sidewalk gap
- Sidewalk on Badger from Park to Center for Black Excellence
- Extending Cannonball Path to park from Fish Hatch (google Cannonball Path if necessary)

Planned:

- Improvements on Beld St to Cedar Street
- Curb bumpouts on S Brooks St at Drake St

These improvements will enhance parallel routes and bike/ped connections to BRT stations. Figure 3-4 shows the existing, planned/funded, and additional improvements proposed along and near the S. Park Street corridor.



From: [Nicholas Davies](#)
To: [Plan Commission Comments](#)
Cc: [Martinez-Rutherford, Dina Nina](#)
Subject: BRT on Park: if we're keeping parking, then we can keep bikes
Date: Sunday, May 5, 2024 12:17:49 PM
Attachments: [image.png](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

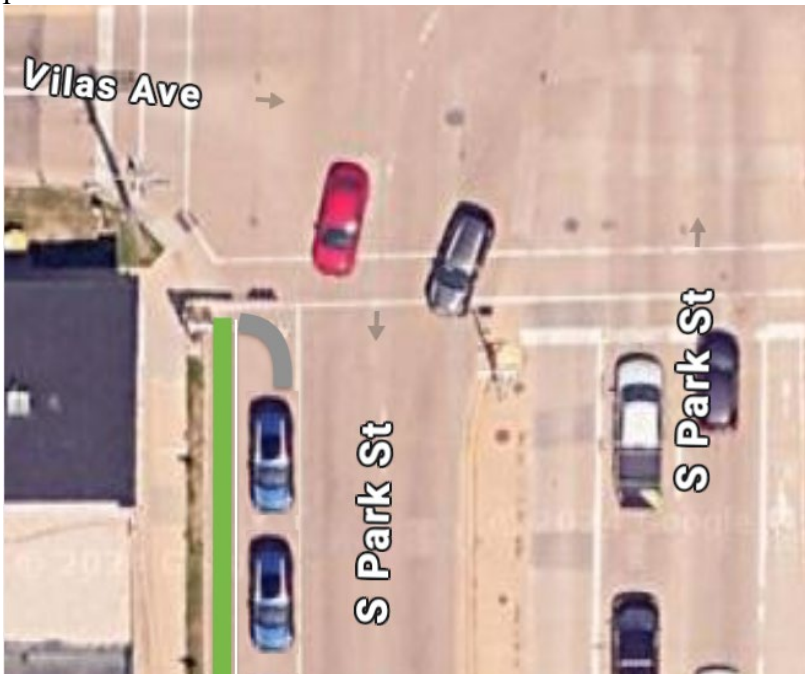
Dear Plan Commission,

I'm amenable to maintaining street parking on portions of Park Street so long as these conditions are met:

- * BRT vehicles can use a "queue jump" signal phase to get a head start on the shared traffic portions of the route.
- * Bump-outs should be added, to ensure that these stretches of parking are used as intended, not as an nth travel lane.
- * 2 hour parking restrictions should be extended past 6pm. If a spot can be occupied by one car for the entire evening, it isn't doing these businesses much good.
- * There need to be dedicated handicap/accessible spots. If we aren't doing this for those with the most need to park close to their destination, then what's the point?
- * The existing multi-purpose curb lane is at least 12 ft wide. Since we intend this lane to be for parking and not travel, it should be narrowed to a standard 8 ft, which leaves plenty of room for a much-needed parking-protected bike lane.

In addition, I want to point out that the perceived parking shortages have a lot to do with the lack of safe pedestrian crossings. If Park Street were safe to cross, we would see much more symmetrical usage of parking.

Here's an example of how the bump-outs and parking protected bike lanes would work in practice:



While I see potential for a compromise here that accommodates both parking and bikes, it

would not be acceptable to use the curb lane only for parking. To eliminate a bike lane and a transit lane in favor of vehicle storage would be completely against Madison's adopted modal hierarchy and Complete Green Streets design standards. It would also cut customers off from the last 1-3 blocks of their trip to these businesses.

Business owners routinely overestimate the proportion of their customer base that arrives by car, and the role of on-street parking in doing so. Unless people walk in the door in spandex and a bike helmet, they're assumed to be drivers. Meanwhile, the thousands of commuters driving cars past the front door have their eyes on the road in front of them, and their 900th trip down Park St won't change that. But making businesses more accessible by bike and transit? That's something that stands to actually bring in a new customer.

Thank you,
Nick Davies
3717 Richard St

Metro Transit Budget | Frequently Asked Questions

Metro has received some questions on how the upcoming bus rapid transit system is affecting the City of Madison budget. Please see answers below.

Q: How does the City of Madison's budgeting work?

The City of Madison's Operating and Capital Budgets are planning and financial documents that detail how the City pays for services and infrastructure that benefit City residents.

Operating Budget: Funds daily operations, including staff salaries, community-based organizations that deliver services on behalf of the City, and other costs such as supplies and equipment.

Capital Budget: Funds physical infrastructure like roads, bike lanes, building improvements, affordable housing developments, and other projects.

Q: So, where does BRT fall in terms of Metro's budget?

Building Metro's new BRT stations and purchasing new electric vehicles for the project fall under the City's Capital budget.

Q: Does BRT increase general property tax bills and affect the Capital Budget?

Only slightly more than pre-BRT plans. Metro's 2019 capital budget (the last one where BRT was not included) shows that the City assumed that \$15.2 million in general obligation borrowing would be required to replace (45) 40-ft. diesel buses over the 2022-2024 time period (15 each year) due to normal life cycle replacements.

There is a total of \$21.7 million of general obligation borrowing authorized as part of the BRT project, with the rest coming from other sources – primarily federal grants. In addition to the construction, the BRT project is providing 46 new 60-ft. electric buses to Metro, which fulfilled our regular bus replacement needs for that three-year period.

So Metro was able to get more buses, with upgraded size and electric propulsion, while spending just \$6.5 million more in general obligation borrowing than if we had proceeded with the status quo.

The BRT project also used \$20 million of Tax Increment Financing (TIF) funds. These are property taxes that are generated from new development in certain areas.

Q: Does BRT increase Metro's Operating budget?

No. The BRT infrastructure investment will speed up the buses on Route A, having the effect of providing faster travel times to our customers while also reducing the number of Metro bus driver hours it takes to provide that service.

Currently Route A buses run 2,735 miles each day and require 200 hours of bus driver time to do that, for an overall average of 13.7 miles per hour. By investing in dedicated lanes, traffic signal enhancements, and quicker boarding at stations, Metro expects that average speed to increase to at least 16 miles per hour. That would mean that that to run the same number of miles, we would need 170 hours of bus driver time. Saving those 30 hours per day over the course of the year will save Metro at least \$250,000 each year.

However, that new infrastructure will require some additional cost to maintain, potentially up to that same \$250,000. So, the total effect of BRT is faster service for riders and an operating budget impact that is, at worst, a break-even.

Q: Is Metro's budget (including BRT) driving the City's deficit?

Metro is a relatively small share of the City's general fund budget.

Although Metro is the City's second-largest department with a total budget of \$73.7 million, the subsidy from the City's general fund makes up only about 21% of that, or \$15.7 million. The remainder comes from fares, direct State and Federal funds, and operating subsidies from regional partners. The \$15.7 million general fund contribution is less than 4% of all General Fund expenses in 2024. It is far less than many other City departments, including Police (\$91 million), Fire (\$70 million), and Streets (\$27 million).

Q: Could Metro’s regional partnerships play a role in reducing the operating deficit?

No. Metro’s regional partnerships are specifically designed to be a true cost share of total costs of service. Therefore, neither Metro nor the partner profits off the other. At a recent Council presentation, a cost saving opportunity was raised around Metro’s partnerships being a partial solution to the deficit.

The measures mentioned, including consolidating services for efficiency, are already in place. The recent decision of Monona to join Metro means that none of the cities in the urbanized area will be running their own services in 2025, so there’s no new opportunities to consolidate.

Q: How much of Metro’s operating budget is supported by the General Fund?

The City’s General Fund supports roughly 21% of Metro’s operating budget, with the Vehicle Registration Fee (which has to be spent on transportation) contributing another 9%. The remaining 70% of Metro’s operating budget is made up from fares, partner contributions (eg UW Madison, Sun Prairie, etc), and federal and state investments.

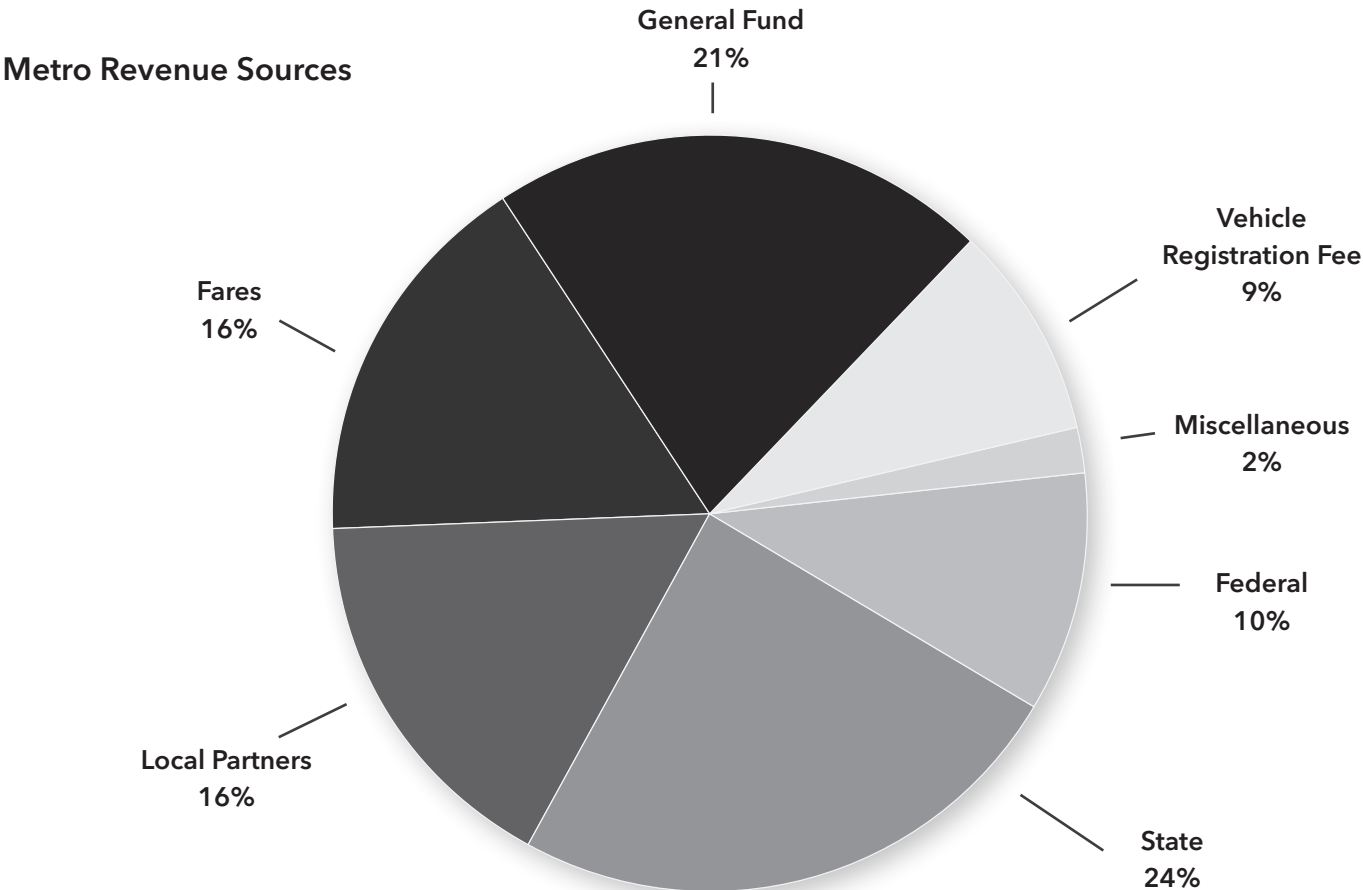
Q: How efficient is Metro Transit?

Metro Transit is one of the more efficient systems in the U.S. In 2022, of the 870 Directly Operated Bus Systems, Metro Transit was in the top 5 percent in terms of passengers per revenue hour and in the best 10 percent in terms of cost per passenger.

For example, in October of 2023, Metro Transit averaged 29 passengers per hour, and carried more than a million passengers. This is the same volume that East Washington Ave carries in an entire month.

Q: What if I still have questions?

If you would like to see additional questions added to this FAQ, call (608) 266-4466 or email mymetrobus@cityofmadison.com



NORTH/SOUTH BRT

Additional Information on Locally Preferred Alternative As Presented on May 6, 2024

PARK ST. PARKING

Q: Regarding the stretch of 3 blocks where BRT would now operate in mixed traffic, and the small business memo that has been sent out for review, how was the impact that parking would have on businesses assessed? i.e. what caused the decision to leave buses in mixed traffic?

A: The planning team tries to strike the right balance between the needs of speed and reliability of the BRT system and other needs along the corridor.

Staff investigated the need for on-street parking along the entire Park St. corridor through parking utilization counts and via extensive outreach with businesses.

While most of the parking along the corridor is heavily underutilized, staff found that about four blocks are well used, no off-street parking is available, side street parking options are unlikely to work as an alternative, and retaining the parking would have little impact on the BRT system.

Businesses in this portion of the corridor are generally small, independent businesses, many of which are minority-owned and have been there for years and, in some cases, decades. Parking studies found that these four blocks were nearly 100% utilized in the evenings.

Several of the restaurants in these blocks use the on-street parking for takeout orders and many businesses use on-street parking to accommodate deliveries. Providing more short-term parking on the side streets would have impacts in the surrounding neighborhood.

Transportation staff consulted economic development staff and concluded that although only a portion of customers use the on-street parking, losing some of this business would likely be a hardship on the businesses.

Further, the short stretch of mixed traffic between West Washington Ave. and Erin St. would occur in between stations, not at stations, and so is unlikely to have a major impact on BRT operations.

Therefore, staff recommendation is to retain the parking with mixed traffic operations on this three-block stretch.

More information about the runningway recommendation for S. Park Street can be found in the S. Park St. Parking Memo attached to Resolution #82915.

EXACT STRETCH OF MIXED TRAFFIC ON PARK ST.

Q: It looks like in some areas it was possible to maintain traffic and allow buses to use dedicated lanes. What is the exact stretch where buses are in mixed traffic due to maintaining parking?

A: The northbound stretch between roughly Olin Ave. and Lakeside St. will retain some parking, but buses will also have a dedicated lane.

This is accomplished by removing the southbound left turn lane and restricting the southbound left turn from Park St. to Emerson St.

This strategy is not possible between West Washington and Erin because left turns are needed, and because that stretch of Park St. is not being reconstructed, so shifting the lanes is not possible.

REQUIREMENT FOR 50% OF ROUTE TO BE DEDICATED BUS LANES

Q: It looks like the current plan is proposed to be below 50%. There is also some discrepancy in the materials. What percentage of the route will have dedicated lanes?

A: There is no requirement for a BRT route to have 50% dedicated lanes, but meeting this threshold identifies the project as a “fixed guideway” BRT project and provides some long-term federal funding. Currently our estimate is that 52% of the line is in dedicated lanes, but the proportion may change as more specifics are known.

RESOLUTION TIMELINE

Q: What's the timeline of the resolution? Where does it head next? And when does it head back to Council?

Resolution 82915 was introduced at Common Council on April 16, 2024, and referred to Plan Commission May 6, Transportation Commission estimated May 15 (lead), and returns to Common Council estimated June 4. A presentation was also made to Disability Rights Commission April 25, 2024, Legistar 83055.

SERVICE TO THE AIRPORT

Q: Is it still possible to get service to the airport added? Is this off the table?

A: The adoption of the Locally Preferred Alternative as recommended would establish the route using Northport Dr., Troy Dr., Green Ave., and Knutson Dr. Service to the airport would not be provided by Rapid Route B but would continue to be provided by Route D2. More details on this decision can be found in the draft LPA Report (attached to Resolution #82915).

From: [Nicholas Davies](#)
To: [Transportation Commission](#)
Subject: N/S BRT: if there's space for parking, there's space for bikes!
Date: Sunday, May 12, 2024 1:19:44 PM
Attachments: [image.png](#)

You don't often get email from nbdavies@gmail.com. [Learn why this is important](#)

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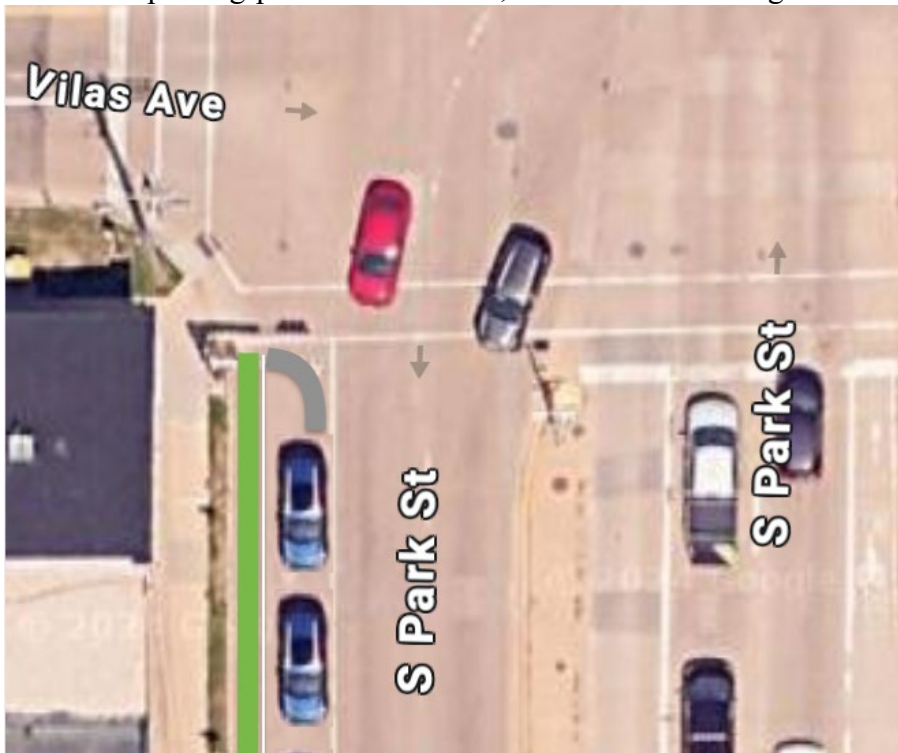
Dear Commissioners,

The N/S BRT Preferred Alternative includes maintaining street parking on a couple stretches of Park St, and having BRT vehicles in mixed traffic, in order to preserve street parking for select businesses.

I won't go into too much depth about the fallacy here--these parking spots can't be that integral for business, because only a few people can occupy them at a time, and after 6 pm, they can do so indefinitely--because this decision also represents an opportunity for providing bike accommodations.

The parking lane on Park Street is over-wide. It's like a plus-sized travel lane, and when underused, it functions as one. I routinely see people park sloppily, way off of the curb, with no problem. Sometimes, I admit, it's even been me.

Therefore, it looks to me like there's plenty of space for a standard 8 ft parking lane and about a 4 ft wide parking-protected bike lane, as shown in this diagram:



With Mineral Point Rd, cyclists experienced a bait-and-switch. Transit got a dedicated lane, and that meant abolishing the shared-use curb lane, which, while not ideal, was functional for

cyclists. Then replacing the on-street lanes with an off-street path was presented as a luxury "add on" in direct conflict with tree canopy.

We're in the midst of a similar bait-and-switch on Park St. The curb lane was similarly multi-use, though not as safe as we'd want today. Now we're at the stage of being told that cyclists should just not use Park St. Even if the start/end of the trip is on Park. Even if Park is the most direct and continuous route. Even though cyclists will go where practicality takes them, and some of them will die.

I've heard the argument that the existing facility was substandard, and if we can't replace it with an all-ages facility, we shouldn't replace it at all. I don't find that convincing. It's a textbook example of perfect as the enemy of the good.

If we eliminate the bike route *and* the designated transit lane in favor of a car travel lane and a car storage lane, that would go directly against Complete Green Streets and the adopted Modal Hierarchy. However, with the parking-protected bike lane (green paint, flex posts), we can provide some access to Park St for all modes.

I urge you to explore this option, and if it isn't feasible, to reconsider the prioritization of parking over transit.

Thank you,

Nick Davies
3717 Richard St

From: [Nicholas Davies](#)
To: [Transportation Commission](#)
Subject: Re: N/S BRT: if there's space for parking, there's space for bikes!
Date: Wednesday, May 15, 2024 1:41:18 PM
Attachments: [image.png](#)
[image.png](#)

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Hi,

I appreciate city staff taking a look at the possibility of a parking-protected bike lane. To me, if bikes and parked cars can share the lane with bikes on the left, the same ought to be true with bikes on the right, but having access to this vital section of Park St at all is the most important part, and a prerequisite to any improvement we might make in future.

With keeping the on-street parking, there are a few important but minor changes that should go along with that:

- * Each block should include a dedicated accessible spot, for those with mobility issues
- * The 2 hour limit should be extended past 6 pm
- * Each block should also have one spot converted to bike parking

For the last part, here's an example. I visited Seattle in April, and got around mostly by bike while I was there. Like Park St, the buildings on 12th Ave go right up to the sidewalk, leaving not enough space for a bike rack at sidewalk level. This bike rack in the parking lane on 12th Ave proved really useful so that I could stop and get coffee at Overcast Coffee. Without it, it would have been much considerably further to the closest bike rack, or I might've had to lock to a miscellaneous pole on the sidewalk. Or maybe I just wouldn't have stopped there if it was more of a hassle.



It could be that Park St business owners undercount their customers arriving on bike, since those customers can't park a bike out front, like drivers can with their cars. It could also be that people on bike are discouraged from visiting Park St businesses at all, because of the lack of bike parking. These things can both be true. Putting a bike rack in the parking lane will also better distinguish it as a parking lane, without having to build a bump-out.

Thanks again,
Nick Davies

3717 Richard St

On Sun, May 12, 2024 at 1:19 PM Nicholas Davies <nbdavies@gmail.com> wrote:

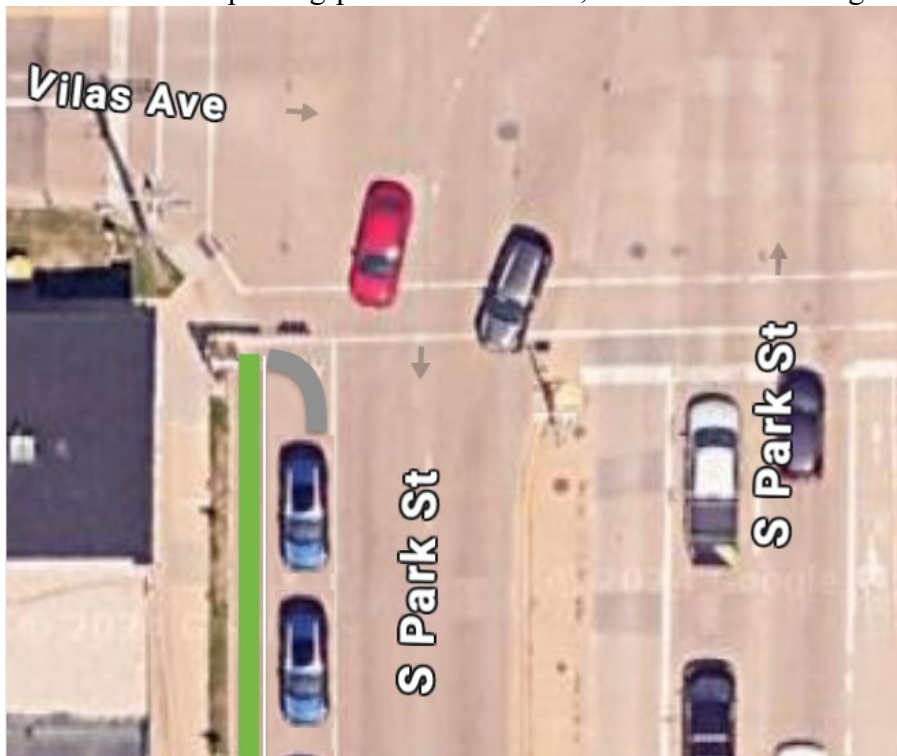
Dear Commissioners,

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The parking lane on Park Street is over-wide. It's like a plus-sized travel lane, and when underused, it functions as one. I routinely see people park sloppily, way off of the curb, with no problem. Sometimes, I admit, it's even been me.

Therefore, it looks to me like there's plenty of space for a standard 8 ft parking lane and about a 4 ft wide parking-protected bike lane, as shown in this diagram:



With Mineral Point Rd, cyclists experienced a bait-and-switch. Transit got a dedicated lane, and that meant abolishing the shared-use curb lane, which, while not ideal, was functional for cyclists. Then replacing the on-street lanes with an off-street path was presented as a luxury "add on" in direct conflict with tree canopy.

We're in the midst of a similar bait-and-switch on Park St. The curb lane was similarly multi-use, though not as safe as we'd want today. Now we're at the stage of being told that cyclists should just not use Park St. Even if the start/end of the trip is on Park. Even if Park

is the most direct and continuous route. Even though cyclists will go where practicality takes them, and some of them will die.

I've heard the argument that the existing facility was substandard, and if we can't replace it with an all-ages facility, we shouldn't replace it at all. I don't find that convincing. It's a textbook example of perfect as the enemy of the good.

If we eliminate the bike route *and* the designated transit lane in favor of a car travel lane and a car storage lane, that would go directly against Complete Green Streets and the adopted Modal Hierarchy. However, with the parking-protected bike lane (green paint, flex posts), we can provide some access to Park St for all modes.

I urge you to explore this option, and if it isn't feasible, to reconsider the prioritization of parking over transit.

Thank you,

Nick Davies
3717 Richard St

From: [Paul Bailey](#)
To: [Transportation Commission](#)
Subject: 82915
Date: Tuesday, May 14, 2024 10:01:02 PM

[You don't often get email from paul.dean.bailey@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

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Hi,

I'm writing about item 82915. I'm writing to you because I'm concerned about how slow the system the city has branded "BRT" will be. I encourage you to reject this plan until it meets the ITDP definition of BRT.

This rating has been achieved in Brazil, Chile, Colombia, France, India, South Korea, and in the US in Cleveland, Richmond VA, San Bernardino, and Eugene OR, among many, many others. These ratings are designed to be sure we are getting a high quality system that will meet the needs of our community. They focus on technical quality of the design and build, planning, an implementation. For example, the platform-level boarding requires a vertical gap under 2 cm to receive full points—this offers a reasonable tolerance for all riders to safely and easily board a bus. Standards like this can help guide procurement and with design of a system.

However, we won't meet this standard because our lane configuration is often shared with bikes (there is a bike in the painting plan for the E-W "BRT" on page 1 that describes a typical street), which even the city admits is not a dedicated lane. In addition, left turners should cross in front of a BRT at a separate signal. Instead they often commingle with the busses. This will get the busses stuck in grid lock. These left turns should also be minimized to simplify the traffic patterns and speed lights.

Because of the design of the right-of-way, the configuration currently used by Madison for the E-W bus system would not qualify, and that is reflected in the travel time estimates that the city has provided for both system. If we are spending this much money, why not get a great system? Meeting a standard leverages domestic and international knowledge about how to build a system that actually works. Of course Madison planners can't be expected to have extensive knowledge and experience building BRT, we've never built one before. This is why standards are so helpful, they help you avoid pitfalls and build on knowledge of those who have made such a system. Madison would do well to not pretend to be smarter or have more experience than it has. Being humble and learning from others is a sign of someone who is wise and understands that others have important knowledge from their experiences.

Best,
Paul

From: [Josh Olson](#)
To: [Transportation Commission](#)
Subject: Legistar 82915
Date: Tuesday, May 14, 2024 10:25:19 PM

You don't often get email from jo.olson03@gmail.com. [Learn why this is important](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi,

I'm writing in neither support or opposition of this plan. I support BRT and would like the North-South route to face the least path of resistance for approval. I also recognize that "Bus Rapid Transit" has standards that this BRT route would not meet based on the proposed plan.

My main issue with the current proposal is that we are prioritizing around 20 on-street parking spots instead of a bus-only lane. Bus Rapid Transit (and good transit service) relies on dedicated lanes, which this will not have if we prioritize parking.

I read the parking study done by Metro Transit and I'm not convinced. It seems like the parking spots are only used frequently during small portions of the day. BRT would be running practically all day, 4 times an hour (or more). As a bus rider, I think it's important to prioritize this convenience.

As a bike rider, I went to Park Street. It's unsafe, loud, and not friendly to shoppers. Studies have shown that places with better bike and pedestrian infrastructure attract more business. On street parking doesn't solve this, in fact when I used to drive over to the area to go to the restaurants, I specifically parked on the side streets so I would not get sideswiped leaving my car. I witnessed multiple families doing the same thing when I biked over there three weekends ago to assess the situation.

I also observed as Metro did that most of the parking is unoccupied. This was at a point of time during the day and can't be extrapolated, but Metro seemed to come to the same conclusion. The area is significantly underutilized, except for a few spots during a couple hours in the day.

I appreciate Metro explaining the decision it came to in its report. I'll provide my own summary as a bus rider and biker.

1. We should prioritize bus efficiency for a Bus Rapid Transit system. This increases the number of riders that will take the bus, reducing traffic in the City
2. Parking is expensive, the City gets no revenue from the current on-street parking, and maintaining on-street parking to "save small business" is a questionable tactic given how hostile the environment is to shoppers currently. Making the environment better for shoppers (by slowing down the cars) would bring about more commerce and is a better solution
3. In the City we have a recommended hierarchy of traffic needs. It goes peds > bikers > transit > cars > parking. We are explicitly breaking that hierarchy by going with the parking option
4. While this might not be the biggest issue for this area, we set a precedent that we can continue to take away the benefits of transit for many and prioritize private drivers in private vehicles who pay nothing to go to the area. When do these compromises stop? At what point

can we still call it a Bus Rapid Transit system?

For the concerns about residential parking, I think it's a mess that should be reformed. I think a great place to start would be a [Parking Benefit District](#). If the area has spots that are desired by shoppers/employers, the City should make the *public parking spots* (these are not owned by individuals as much as they think they are) revenue generating. They clearly have some value. By enforcing the market rate for parking, you can pump the revenues back into the community with the PBD into what they care about. Neighborhoods in Austin, TX and Pittsburgh, PA are generating over \$200,000 a year by charging the people who don't live in their neighborhood and partake in the luxury of driving and parking in the area (instead of taking the bus, biking, or walking) and as a result they are expanding sidewalk networks significantly or paying for extra police patrols. It's a huge win for the neighbors. We are talking millions of potential investment in less than a decade.

Thank you for considering my comments,
Josh Olson



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83422

File ID: 83422

File Type: Resolution

Status: Unfinished
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/13/2024

File Name:

Final Action:

Title: Recognizing the fourth annual Civic Season from Juneteenth to Independence Day.

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 100.

Sponsors: Satya V. Rhodes-Conway, Tag Evers, Marsha A. Rummel, Derek Field, Sabrina V. Madison, Amani Latimer Burris, John P. Guequierre, Regina M. Vidaver, Michael E. Verveer, John W. Duncan, Nasra Wehelie And Juliana R. Bennett

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: mwitzel-behl@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/15/2024	Robert Mulcahy	Approve	6/1/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/13/2024	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Common Council (6/4/24)					
1	COMMON COUNCIL	05/21/2024	Refer to a future Meeting to Adopt	COMMON COUNCIL			
	Action Text:	This Resolution was Referred to a future Meeting to Adopt to the COMMON COUNCIL					
	Notes:	Adopt 6/4/24					

Text of Legislative File 83422

Fiscal Note

No appropriation is required.

Title

Recognizing the fourth annual Civic Season from Juneteenth to Independence Day.

Body

WHEREAS, Civic Season unites our newest federal holiday, Juneteenth, with our oldest, Independence Day, inviting us to understand our past and shape our future; and

WHEREAS, many transformative pieces of Civil Rights legislation were passed between June 19 and July 4, including passage of the Civil Rights Act on July 2, 1964; and

WHEREAS, Civic Season invites each of us to examine history from diverse perspectives; and

WHEREAS, Civic Season provides space for building community and collaboration; and

WHEREAS, Civic Season reminds us to intentionally work to alleviate the barriers to equitable and inclusive participation in our democracy; and

WHEREAS, it is up to each of us to continuously work to sustain and strengthen our democracy;

NOW, THEREFORE, BE IT RESOLVED, that the City of Madison will celebrate the fourth annual Civic Season from Juneteenth to Independence Day; and

BE IT FURTHER RESOLVED, that each Madison resident is encouraged to learn, reflect, and mobilize to shape our future.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83479

File ID: 83479

File Type: Resolution

Status: Unfinished
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/15/2024

File Name: CSM Re-Approval - 915-935 W Johnson St

Final Action:

Title: Re-approving a Certified Survey Map of property owned by Board of Regents of the University of Wisconsin System generally located at 915-935 W Johnson Street (District 8).

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 101.

Sponsors: Planning Division

Effective Date:

Attachments: CSM Application.pdf, Letter of Intent.pdf, Proposed CSM.pdf, 2022 Approval Letter.pdf, Link to Resolution ID 70729, Link to Levy Hall Master Plan Amdt_ID 78874

Enactment Number:

Author:

Hearing Date:

Entered by: tparks@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/15/2024	Maggie McClain	Delegated	
Notes: Delegated: Out Of Office					
1	2	5/15/2024	Elizabeth York	Delegated	
1	3	5/15/2024	Maggie McClain	Approve	5/21/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Planning Division	05/15/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Common Council (6/4/24)						

1	COMMON COUNCIL	05/21/2024	Refer to a future Meeting to Adopt	COMMON COUNCIL
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Action Text: This Resolution was Referred to a future Meeting to Adopt to the COMMON COUNCIL

Notes: Adopt 6/4/2024

Text of Legislative File 83479

Fiscal Note

No City appropriation is required with the approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title

Re-approving a Certified Survey Map of property owned by Board of Regents of the University of Wisconsin System generally located at 915-935 W Johnson Street (District 8).

Body

WHEREAS a Certified Survey Map of property owned by Board of Regents of the University of Wisconsin System and generally located at 915-935 W Johnson Street, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS the Common Council previously approved this Certified Survey Map by Resolution 22-00409 (ID 70729) on May 24, 2022; and

WHEREAS the proposed lot will be developed by the University of Wisconsin-Madison with the Irving and Dorothy Levy Hall academic building, a six-story, approximately 150,000 square-foot facility for the College of Letters and Science; and

WHEREAS the Common Council approved a major amendment to the Campus-Institutional (CI) zoning district master plan for the University to allow construction of Levy Hall on September 5, 2023 by Ordinance 23-00080 (ID 78874); and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

WHEREAS Wis. Stat. 236.34(2)(b) requires that a Certified Survey Map be offered for recording within twelve (12) months of the approval of same;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby re-approved by the Madison Common Council subject to the prior conditions of approval.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Common Council authorizes City staff to request approval from the Capital Area Regional Planning Commission of any minor revisions to adopted environmental corridor boundaries within the Central Urban Service Area relating to this land division, and that the Council recognizes and adopts said revised boundaries.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

SUBDIVISION APPLICATION

**** Please read both pages of the application completely and fill in all required fields ****

For a digital copy of this form with fillable fields, please visit:

<https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf>

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwellings, and you are seeking assistance from the City with (M.G.O. Sec. 2.40). **RECEIVED** 3/23/22 1:22 p.m.

1. Application Type

Preliminary Subdivision Plat

Final Subdivision Plat

Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

2. Review Fees

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

3. Property Owner and Agent Information

Name of Property Owner: _____ Representative, if any: _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Firm Preparing Survey: _____ Contact: _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Check only ONE – ALL Correspondence on this application should be sent to: ☐ Property Owner, OR ☐ Survey Firm

4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: _____

Tax Parcel Number(s): _____

Zoning District(s) of Proposed Lots: _____ School District: _____

- Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.

4a. Property Information for Properties Located Outside the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____

Date of Approval by Dane County: _____ Date of Approval by Town: _____

- For an extraterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.

5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential			
Retail/Office			
Industrial			

Land Use	Lots	Outlots	Acres
Other (state use):			
Outlots Dedicated to the Public (Parks, Stormwater, etc.)			
Outlots Maintained by a Private Group or Association			
PROJECT TOTALS			

6. Required Submittal Materials

Digital (PDF) copies of all items listed below (if applicable) are required. Applicants are to submit each of these documents as individual PDF files in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☐ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☐ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in [M.G.O. Sec. 16.23 \(7\)\(a\)](#).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of [§236.20, Wis. Stats.](#)
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in [M.G.O. Secs. 16.23 \(7\)\(a\) and \(d\)](#), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent:** One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.

** A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.

☐ **Report of Title and Supporting Documents:** One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in [M.G.O. Sec. 16.23](#) and as satisfactory to the Office of Real Estate Services. Note:

- The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- Do not email these files to the City's Office of Real Estate Services. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits:** One copy of the approval letters from the town where the property is located and Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

Applicant's Printed Name: _____ Signature: Larry St Brown

Date: _____ Interest In Property On This Date: _____



**Facilities Planning
& Management**
UNIVERSITY OF WISCONSIN-MADISON

March 21, 2022

Mr. Tim Parks
City of Madison Planning
215 Martin Luther King Jr. Blvd #017
Madison, WI 53703

**RE: CERTIFIED SURVEY MAP (CSM) – Letter of Intent
UW-Madison Levy Hall (DFD #20K1G) 900 Block of W. Johnson Street (Block 16)**

Dear Mr. Parks,

On behalf of the Board of Regents of the University of Wisconsin System, this application is being submitted for the approval of a Certified Survey Map (CSM) combining four contiguous parcels of land on Block 16 in the City of Madison, Wisconsin. This CSM is intended to be setup work necessary to create the lands for the proposed 5-story, 115,000 GSF UW-Madison College of Letters and Science Levy Hall project. This project was identified in the 2019 UW-Madison Campus-Institutional District Master Plan as part of the creation of a new south campus quad.

The following parcels are included in this request and as indicated on the included exhibits.

- 915 W. Johnson Street: Parcel 070923215375 - 17,584sf
Zoe Bayliss Co-Op, (a private non-profit) managed in cooperation with University Housing under a lease with the Board of Regents
- 917 W. Johnson Street: Parcel 070923215044 - 13,370sf
Susan B. Davis Residence Hall, operated by University Housing
- 923 W. Johnson Street: Parcel 070923215119 - 13,105sf
Lot 61, operated by UW Transportation Services
- 935 W. Johnson Street: Parcel 070923215078 - 3,366
Purchased by the Board of Regents and rezoned from TR-U2 to C-I in 2019

It is anticipated that the house located at 935 W. Johnson Street will be noticed for sale in early 2022 for a minimum of 60 days per the conditions of its rezone and demolition approval. (LNDUSE-2019-00124; ID 59133 and 59810). Demolition for this building and the two other structures located at 915 and 917 W. Johnson Street will be bid in January 2023 with demo mobilization occurring in May 2023.

935 W. Johnson Street also has a recorded garage parking agreement, Document No. 664333, that will need to be released as part of the recording of this CSM.

Application Materials

Subdivision Application
Letter of Intent
CSM Exhibits
Garage Agreement

Project Participants

Owner:
State of Wisconsin
Agency: University of Wisconsin System
Board of Regents
Room 1860 Van Hise Hall
1220 Linden Drive
Madison, Wisconsin 53706

Facilities Planning & Management

21 N. Park Street, 6th Floor | Madison, Wisconsin 53715-1211 | (608) 263-3000

Owner's Contact: **University of Wisconsin – Madison**
 Facilities Planning & Management
 21 N. Park Street, 6th Floor
 Madison, Wisconsin 53715
 Phone: 608-263-3023
 Attn: Gary Brown, PLA, FASLA
 E-Mail: gary.brown@wisc.edu

Dept. of Admin: **Division of Facilities Development**
 101 E. Wilson Street – 7th Floor
 P.O. Box 7866
 Madison, Wisconsin 53707
 Phone: 608-266-1412
 Attn: Matt Dapp
 E-Mail: matthew.dapp1@wisconsin.gov

Architects: **Ramlow/Stein Architecture**
 322 E. Michigan Street
 Milwaukee, WI 53202
 Phone: 414-271-8899
 Attn: Scott Ramlow
 E-Mail: scottr@ramlowstein.com

BORA
 720 SW Washington, Suite 800
 Portland, OR 97205
 Phone: 530-226-1575
 Attn: Amy Donohue
 E-Mail: donohue@bora.com

**Civil Engineering/
 Surveying** **Kapur & Associates**
 Port Washington Road
 Milwaukee, WI 53217
 Phone: 414-751-7200
 Attn: Brian Sandberg
 E-mail: bsandberg@kapurinc.com

Mechanical/Electrical: **Mead & Hunt**
 2440 Deming Way
 Middleton, Wisconsin 53562
 Phone: 608-273-6380
 Attn: Irina Ragozin, PE
 E-Mail: irina.ragozin@meadhunt.com

Plumbing: **Thunderbird Engineering, Inc.**
 6000 Gisholt Drive, Suite 200
 Madison, Wisconsin 53713
 Phone: 608-223-9040
 Attn: Stacy Floerke
 E-Mail: StacyF@Thunderbirdeng.com

Structural Engineers: **GRAEF-USE, Inc.**
 125 South 84th Street
 Milwaukee, WI 53214
 Phone: 414-259-1500
 Attn: Fred Groth, PE
 E-Mail: fred.groth@graef-usa.com

Landscape Architect: **Ken Saiki Design**
 1110 S. Park Street
 Madison, Wisconsin 53715
 Phone: 608-251-3600
 Attn: Abbie Moilien, PLA
 E-Mail: AMoilien@saiki.design

Project Schedule

- Submit Materials for City Staff Review: November 17, 2022
- Bidding Demo: January 2023
- Bidding Construction: April 2023
- Begin Construction: June 2023
- Substantial Completion: August 2025

Please contact me at 608-263-3023 if you have any questions or need further information.

Thank you,

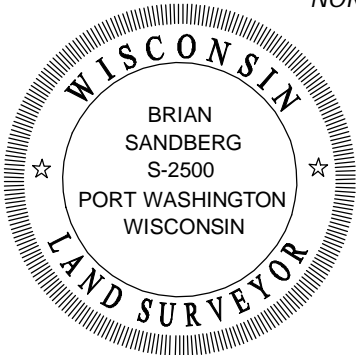


Gary A. Brown, PLA, FASLA
 Director, Campus Planning & Landscape Architecture
 Facilities Planning & Management, University of Wisconsin-Madison

cc: Kate Bannon, City Zoning Administrator
 Alder Juliana Bennett, District 8
 Scott Utter, UW-Madison FP&M Project Manager
 Aaron Williams, UW-Madison FP&M Campus Planning
 Matt Dapp, DOA/DFD Project Manager
 Scott Ramlow, Ramlow Stein, Principal-in-Charge

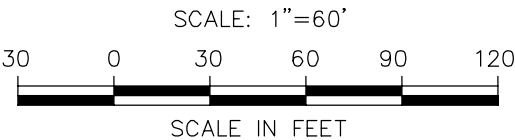
CERTIFIED SURVEY MAP No. _____

ALL OF LOTS 2 AND 3 AND PART OF LOTS 1, 4, AND 5, BLOCK 16 UNIVERSITY ADDITION TO MADISON,
LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 7
NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.



Curve Table					
Curve #	Length	Radius	Delta	Chord	Chord Bearing
C1	15.67	10.00	089°47'36"	14.12	N46° 09' 34"E
C2	39.18 (39.02)	24.93	090°05'51"	35.27 (35.16)	S43° 55' 12"E (N44° 02' 23"W)

VOL. _____ PAGE _____
DOC NO. _____
CSM NO. _____



LEGEND

- ✕ DENOTES CHISELED "X" CUT IN CONCRETE
- DENOTES 1" (O.D.) IRON PIPE FOUND
- DENOTES 1-1/4" (O.D.) x24" LONG IRON PIPE SET, weighing 1.68 lbs/linear foot
- △ DENOTES PK NAIL FOUND
- SECTION CORNER MON.
- DENOTES 1/2" REBAR FOUND

EXISTING BLDG
(RECORDED AS)

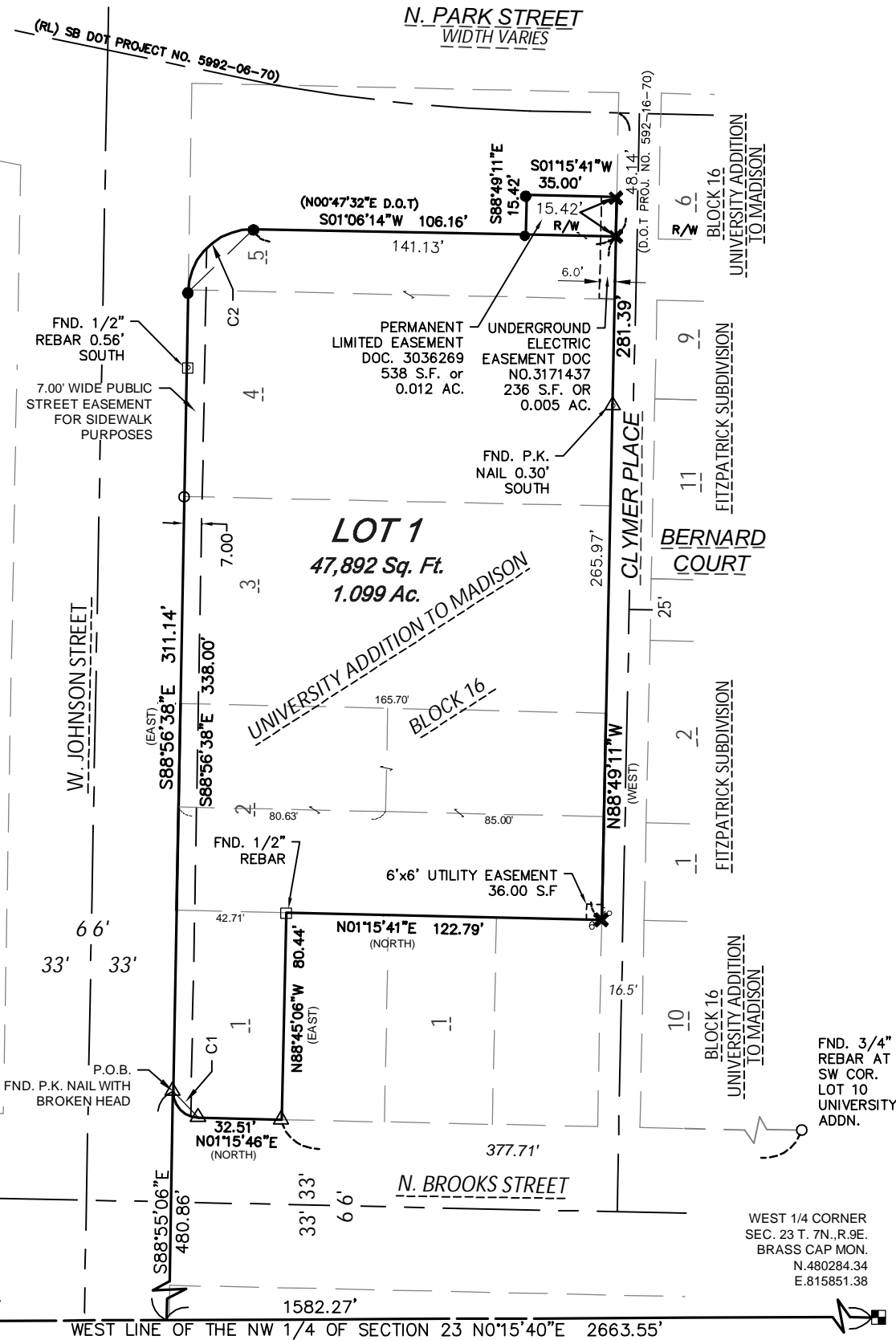
BEARINGS ARE REFERENCED TO THE WEST LINE OF THE NORTHWEST 1/4 OF SECTION 23 WHICH BEARS N 00°15'40" E ON THE WISCONSIN COUNTY COORDINATE SYSTEM DANE ZONE NAD83 (1997)

PREPARED FOR:
BOARD OF REGENTS
UNIVERSITY OF WISCONSIN
SYSTEM

SEE SHEET 2 FOR TITLE
DOCUMENT AND EXISTING
CONDITIONS NOTES

MEANDER CORNER
CONC. MON WITH
BRASS CAP
N.482946.25
E.815913.77

TRUE CORNER
NW CORNER
SEC.23-7-9
PER CITY OF
MADISON
MONUMENT
RECORD
REVISED JULY
20, 2007
(MON. FALLS IN
BASCOM HALL)



WEST 1/4 CORNER
SEC. 23 T. 7N., R. 9E.
BRASS CAP MON.
N.480284.34
E.815851.38

CERTIFIED SURVEY MAP No. _____

ALL OF LOTS 2 AND 3 AND PART OF LOTS 1, 4, AND 5, BLOCK 16 UNIVERSITY ADDITION TO MADISON,
LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 7
NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.



HORIZONTAL DATUM IS THE
WISCONSIN COUNTY
COORDINATE SYSTEM DANE
ZONE NAD83 (1997)

LEGEND

- ✕ DENOTES CHISELED "X"
CUT IN CONCRETE
- DENOTES 1" (O.D.)
IRON PIPE FOUND
- DENOTES 1-1/4" (O.D.)
x24" LONG
IRON PIPE SET, weighing
1.68 lbs/linear foot
- △ DENOTES PK NAIL FOUND
- SECTION CORNER MON.
- DENOTES 1/2" REBAR
FOUND
- ▨ EXISTING BLDG
(RECORDED AS)

NOTE:

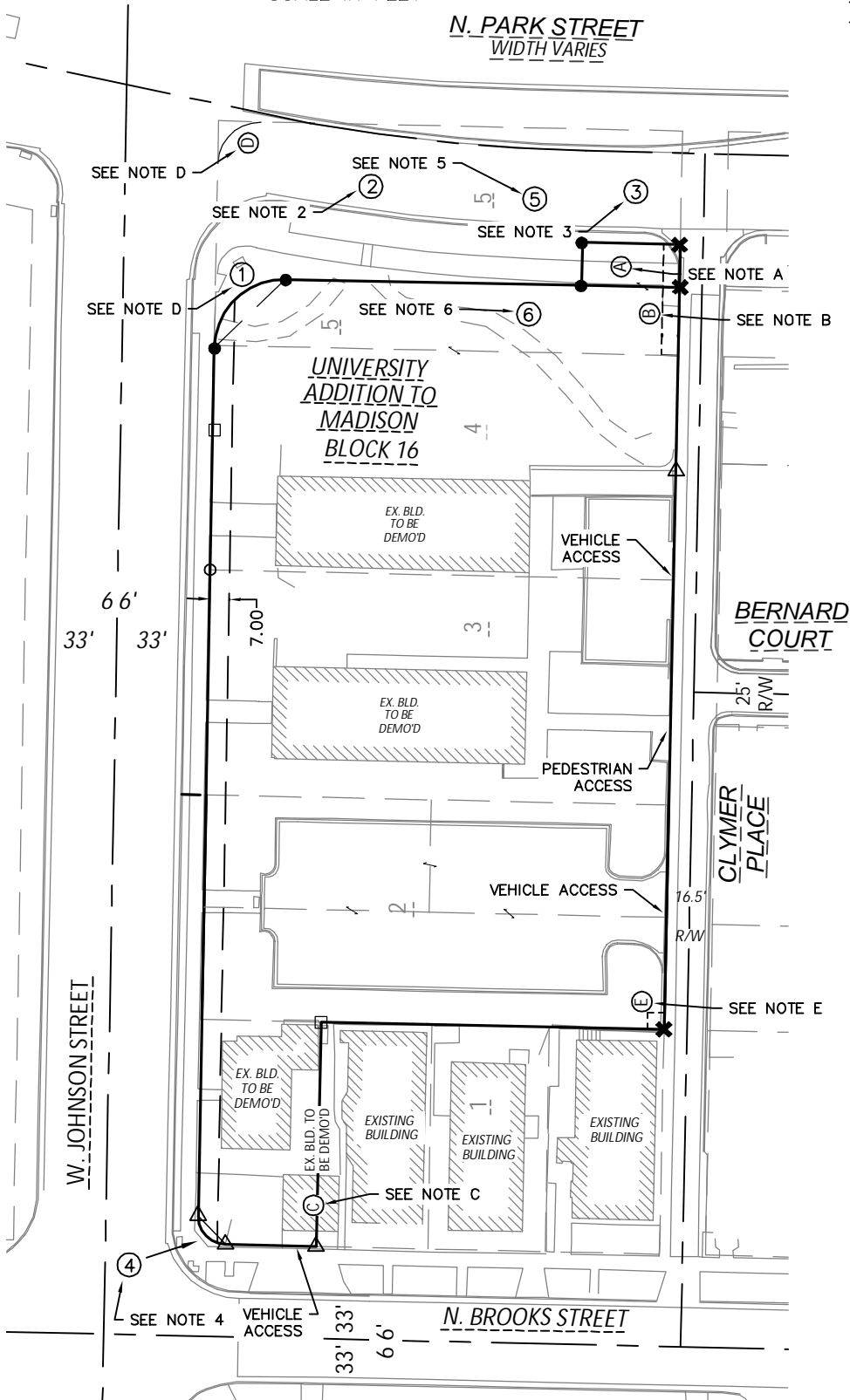
- THE COMBINED LOT SHALL BE REQUIRED
TO MEET REQUIREMENTS OF MGO CHAPTER
37 REGARDING STORMWATER.
- JOINT DRIVEWAY EASEMENTS RECORDED
IN DOCUMENT NUMBERS 890147 AND
1192304 NO LONGER EXIST BY VIRTUE OF
MERGER OF TITLE INTO ONE UNIFIED
HOLDER AND PARCEL AS PART OF THIS
CERTIFIED SURVEY MAP
- THE LOCATION OF THE SOUTH RIGHT OF
WAY FOR W. JOHNSON ST. WAS
ESTABLISHED BY HOLDING A P.K. NAIL
FOUND MATCHING PLAT OF SURVEY NO.
2019-01023 AND AN IRON PIPE MARKING
THE NW CORNER OF LOT 4 BLOCK 16
UNIVERSITY ADDITION TO MADISON

TITLE DOCUMENTS:

- ① DEEDED TO THE CITY OF
MADISON DOC. NO. 3036270
- ② DEEDED TO THE CITY OF
MADISON DOC. NO. 1153866
- ③ DEEDED TO THE CITY OF
MADISON DOC. NO. 3036269
- ④ DEEDED TO THE CITY
OF MADISON DOC. NO.
1152276 AND 1153795
- ⑤ DEEDED TO THE CITY OF
MADISON DOC. NO.
1142340
- ⑥ DEEDED TO BOARD OF REGENTS
UNIVERSITY OF WISCONSIN
DOC. NO. 3036273

EASEMENTS

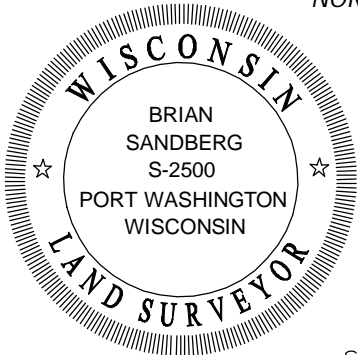
- Ⓐ - DOC. NO. 3036269 PERMANENT LIMITED
EASEMENT FOR PUBLIC STREET PURPOSES
- Ⓑ - DOC. NO. 3171437 UNDERGROUND
ELECTRIC EASEMENT
- Ⓒ - EASEMENT RIGHTS TO PARKING GARAGE
STALL WAIVED UPON REMOVAL OF THE
STRUCTURE PER DOC. NO. 664333
- Ⓓ - FEE TITLE CONVEYED TO THE STATE OF
WISCONSIN DOC NO. 1153865, 1153866
- Ⓔ - 6'x6' UTILITY EASEMENT



VOL. _____ PAGE _____
DOC NO. _____
CSM NO. _____

CERTIFIED SURVEY MAP No. _____

ALL OF LOTS 2 AND 3 AND PART OF LOTS 1, 4, AND 5, BLOCK 16 UNIVERSITY ADDITION TO MADISON,
LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 7
NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.



HORIZONTAL DATUM IS THE
WISCONSIN COUNTY
COORDINATE SYSTEM DANE
ZONE NAD83 (1997)

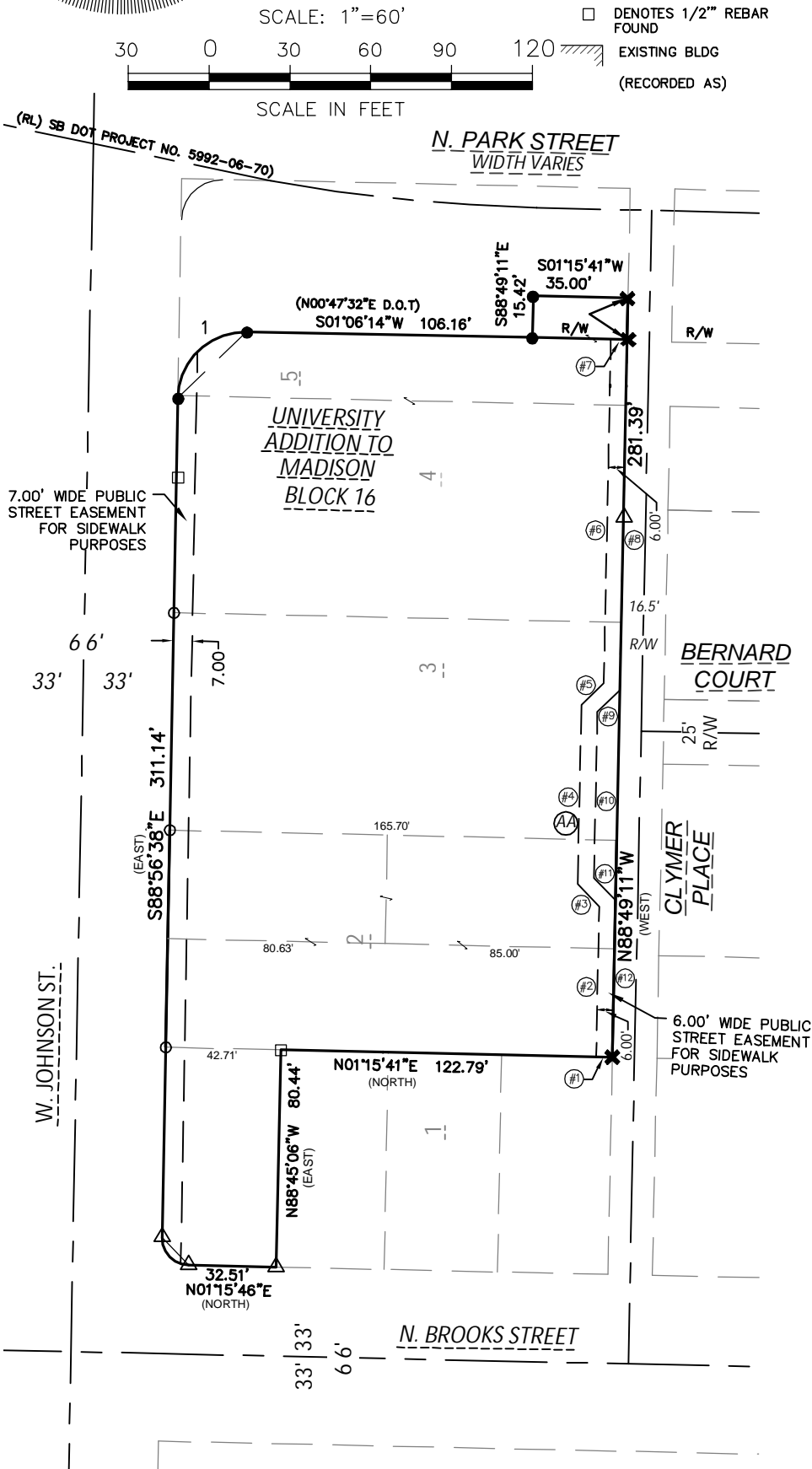
LEGEND

- ✕ DENOTES CHISELED "X"
CUT IN CONCRETE
- DENOTES 1" (O.D.)
IRON PIPE FOUND
- DENOTES 1-1/4" (O.D.)
x24" LONG
IRON PIPE SET, weighing
1.68 lbs/linear foot
- △ DENOTES PK NAIL FOUND
- SECTION CORNER MON.
- DENOTES 1/2" REBAR
FOUND
- ▨ EXISTING BLDG
(RECORDED AS)

NOTE:

- THE COMBINED LOT SHALL BE REQUIRED
TO MEET REQUIREMENTS OF MGO CHAPTER
37 REGARDING STORMWATER.
- JOINT DRIVEWAY EASEMENTS RECORDED
IN DOCUMENT NUMBERS 890147 AND
1192304 NO LONGER EXIST BY VIRTUE OF
MERGER OF TITLE INTO ONE UNIFIED
HOLDER AND PARCEL AS PART OF THIS
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- THE LOCATION OF THE SOUTH RIGHT OF
WAY FOR W. JOHNSON ST. WAS
ESTABLISHED BY HOLDING A P.K. NAIL
FOUND MATCHING PLAT OF SURVEY NO.
2019-01023 AND AN IRON PIPE MARKING
THE NW CORNER OF LOT 4 BLOCK 16
UNIVERSITY ADDITION TO MADISON

AA - SIDEWALK EASEMENT



Line Table		
Line #	Length	Direction
#1	6.00'	N01°15'41"E
#2	55.64'	S88°49'11"E
#3	11.55'	N46°11'47"E
#4	66.55'	S88°49'11"E
#5	11.55'	S43°49'10"E
#6	127.45'	S88°49'11"E
#7	6.00'	S01°15'41"W
#8	129.93'	N88°49'11"W
#9	11.55'	N43°49'10"W
#10	61.58'	N88°49'11"W
#11	11.55'	S46°11'47"W
#12	58.13'	N88°49'11"W

VOL. _____ PAGE _____
DOC NO. _____
CSM NO. _____

CERTIFIED SURVEY MAP NO. _____

*ALL OF LOTS 2 AND 3 AND PART OF LOTS 1, 4, AND 5, BLOCK 16 UNIVERSITY ADDITION TO MADISON,
LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 7
NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.*

Public Sidewalk Easement:

Creation of Easement Rights: A permanent easement over, across a portion of the property (the "Easement Area") is established, memorialized, reserved by, granted, conveyed, transferred and assigned to the City of Madison for the uses and purposes hereinafter set forth. The Easement Area may be used by the City of Madison for public sidewalk and bike path purposes. City of Madison and its employees, agents and contractors shall have the right to construct, install, maintain, operate, repair, replace and reconstruct the public sidewalk and bike path within the Easement Area. City of Madison shall have the further right of ingress and egress to and from the Easement Area in order to exercise its rights and privileges hereunder, and to cut and remove trees, vegetation and other impediments in the Easement Area which may obstruct or interfere with the actual or potential use of the Easement Area for the foregoing purposes.

Property Restoration: City of Madison shall repair any damage caused to any pavement, concrete or turf located within the Easement Area and/or the Property as a result of the use of the Easement Area by or on behalf of the City of Madison as provided herein. Following completion of any excavation work, City of Madison shall promptly restore the area affected by the work to the original grade and surface condition including the repair or replacement of pavement, concrete and turf.

Limitations on Use of Easement Area: The owner of the Property shall have the right to use the Easement Area for any purpose, provided such use shall not interfere with the easement rights of the City of Madison hereunder. No buildings or structures or fences unrelated to the public use shall be constructed in and no grade change shall be made to the Easement Area without the written consent of the City of Madison's Engineering Division City Engineer.

Binding Effect: This Easement shall run with the land described herein and shall be binding upon the owners of the Property, and their successors in interest.

Release of Rights to Easements Created by Plat: Any release of rights that were placed on platted land which was required by a public body or which names a public body or public utility as grantee shall be released by recording a separate easement release document with the Dane County Register of Deeds in accordance with ss236.293.



VOL. _____ PAGE _____
DOC NO. _____
CSM NO. _____

S: _SiteDsgn\Ramlow Stein\210713 20K1G UW Levy Hall\Survey\DWG\CSM1.dwg

STATE OF WISCONSIN))ss
MILWAUKEE COUNTY)

Sheet 5 of 7 | **904**

CERTIFIED SURVEY MAP NO. _____

ALL OF LOTS 2 AND 3 AND PART OF LOTS 1, 4, AND 5, BLOCK 16 UNIVERSITY ADDITION TO MADISON,
LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 7
NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

Board of Regents of the University of Wisconsin System, a non-stock corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land described on this map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map in accordance with the subdivision regulations of the City of Madison, and Chapter 236 of the Wisconsin Statutes.
Board of Regents of the University of Wisconsin System does further certify that this map is required by S.236.34 and S.75.17(1)(a), Dane County Code of Ordinances to be submitted to the City of Madison for approval or objection.

In Witness Whereof, the said Board of Regents of the University of Wisconsin has caused these presents to be
signed by _____ Managing Member at _____, Wisconsin, this _____
day of _____ 2024

Board of Regents of the University of Wisconsin System

Managing Member

STATE OF WISCONSIN)
)SS

COUNTY OF DANE)
PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2024, THE ABOVE NAMED _____ OF THE
ABOVE NAMED CORPORATION, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE
SUCH MANAGING MEMBER OF SAID CORPORATION AND ACKNOWLEDGED THAT HE EXECUTED THE FOREGOING INSTRUMENT AS SUCH
OFFICER AS THE DEED OF SAID CORPORATION, BY ITS AUTHORITY.

MY COMMISSION EXPIRES _____

NOTARY PUBLIC, STATE OF WISCONSIN



CERTIFIED SURVEY MAP NO. _____

*ALL OF LOTS 2 AND 3 AND PART OF LOTS 1, 4, AND 5, BLOCK 16 UNIVERSITY ADDITION TO MADISON,
LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 7
NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.*

CITY OF MADISON PLAN COMMISSION CERTIFICATE

Approved for recording by the Secretary of the City of Madison Planning Commission

Dated this: _____ Day of _____, 2024

Matthew Wachter, Secretary of Planning

CITY OF MADISON COMMON COUNCIL APPROVAL

Resolved that this Certified Survey Map located in the City of Madison is hereby approved by Enactment Number _____, File I.D.
Number _____, adopted on the _____ day of _____, 2024 and that said Enactment further provided for the
acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the City of Madison for public use.

Dated this _____ day of _____, 2024.

Maribeth Witzel -Behl, City Clerk
City of Madison, Dane County, Wisconsin



Office of the Register of Deeds _____ County, Wisconsin Received for Record _____, 20____ at _____ o'clock _____ M as Document No. _____ in _____ _____ _____ _____ Register of Deeds



Department of Planning & Community & Economic Development

Planning Division

Heather Stouder, Director

Madison Municipal Building, Suite 017
215 Martin Luther King Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4635
www.cityofmadison.com

****BY E-MAIL ONLY****

May 24, 2022

Brian Sandberg
Kapur & Associates, Inc.
7711 Port Washington Road
Milwaukee, Wisconsin 53217

RE: LNDCSM-2022-00018; ID 70729 – Certified Survey Map – 915-935 W Johnson Street (Gary Brown, Board of Regents of the University of Wisconsin System)

Dear Brian;

The Certified Survey Map combining properties addressed as 915-935 W Johnson Street, Section 23, Township 7N, Range 9E, City of Madison, Dane County, Wisconsin, into one lot is hereby **conditionally approved**. The property is zoned CI (Campus–Institutional District). The conditions of approval from the reviewing agencies to be satisfied prior to final approval and recording of the CSM are:

Please contact Tim Troester of the City Engineering Division at (608) 267-1995 if you have questions regarding the following four (4) items:

1. In the future, obtain a Permit to Excavate in the Right-of-Way for completing the improvements in the public right of way. The permit application is available on the City Engineering Division website.
2. Madison Metropolitan Sewerage District (MMSD) charges are due and payable prior to City Engineering Division sign-off, unless otherwise collected with a Developer's/ Subdivision Contract. Contact Mark Moder ((608) 261-9250) to obtain the final MMSD billing a minimum of two (2) working days prior to requesting City Engineering Division signoff.
3. A minimum of two (2) working days prior to requesting City Engineering Division sign-off on the CSM contact either Tim Troester (West) at 261-1995 (ttroester@cityofmadison.com) or Brenda Stanley (East) at 261-9127 (bstanley@cityofmadison.com) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service and must be cleared prior to the land division (and subsequent obsolesces of the existing parcel).
4. A note shall be added to the CSM stating that the combined lot shall be required to meet the requirements of MGO Chapter 37 regarding stormwater.

Please contact Julius Smith of the City Engineering Division–Mapping Section at (608) 264-9276 if you have questions regarding the following thirty (30) items:

5. Grant a public sidewalk easement to the City on the face of this Certified Survey Map to accommodate the future construction of a six (6)-foot wide sidewalk, eight (8)-foot terrace, and additional one (1) foot for maintenance along W. Johnson Street from the Existing face of the curb line. Contact Julius Smith of Engineering Mapping (jsmith4@cityofmadison.com, 608-264-9276) for the final required language to include on the CSM.
6. A release of the Garage Parking Agreement per Document No. 664333 is required prior to recording of the CSM, acknowledgement of the release and document number shall be noted on the face of the Certified Survey Map.
7. No title work was provided for Lot 2 Block 16. Provide 60-year search for this parcel.
8. Document No. 3036269 Which deeded a portion of Lot 5 of Block 16 of University Addition to Madison, to the City of Madison also retained a small portion of the of the Easterly 56.01 feet in the second section of the deed and only conveyed PLE over the Westerly 15.42 feet of the Easterly 56.01. It follows, title to this portion of Lot 5 is still held by the owner as it was not conveyed in Fee. This shall be shown on the CSM with the boundary and legal description amended.
9. Place a note on the Certified Survey Map stating: “The Joint Driveway Easements recorded in Document Nos. 891047 and 1192304 no longer exist by virtue of merger of title into one unified holder and parcel as part of this Certified Survey Map.”
10. Depict the most recent deeds conveyed to the public for right of way in S Park Street and W Johnson Street on the Certified Survey Map. S Park Street Document Nos. 1142340, 3036269, 3036270, 3036273 and 3139173. W Johnson Street Document Nos. 1152276 and 1153795.
11. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The developer's surveyor and/or applicant must submit copies of required tie sheets or monument condition reports (with current tie sheet attached) for all monuments, including center of sections of record, used in this survey, to Jeff Quamme, City Engineering (jrquamme@cityofmadison.com)
12. In accordance with Section s. 236.18(8), Wisconsin Statutes, the applicant shall reference City of Madison WCCS Dane Zone, 1997 Coordinates on all PLS corners on the Certified Survey Map in areas where this control exists. The surveyor shall identify any deviation from City Master Control with recorded and measured designations. Visit the Dane County Surveyor's Office for current tie sheets and control data that has been provided by the City of Madison.
13. Prior to final City Engineering Division sign-off by main office for Certified Survey Maps (CSM), the final CSM in pdf format must be submitted by email transmittal to Engineering Land Records Coordinator Jeff Quamme (jrquamme@cityofmadison.com) for final technical review and approval. This submittal must occur a minimum of two working days prior to final City Engineering Division sign-off.

14. Conditions of approval noted herein are not intended to be construed as a review determining full compliance with Madison General Ordinances and State of Wisconsin Statutes. The licensed professional preparing the land division is fully responsible for full compliance with all Ordinances and Statutes regulating this proposed land division.
15. Per A-E 7.05(4), the map shall describe by bearing and distance the corner monuments used in determining the location of the parcel boundary.
16. Correct the bearing reference to a quarter line per SS 236.20(2)(i) North referenced to a magnetic, true or other identifiable direction. Related to a boundary line of a quarter section, recorded private claim or federal reservation in which the subdivision is located. Include a north arrow on each sheet with details. The details about the coordinate system are acceptable, but the actual horizontal datum should be listed e.g. NAD83 (adj?).
17. Show the centerline/reference line of N Park Street per SS 263.20(2)(h). Also, correct the northerly right of way of W Johnson Street to show S Park Street continuing to the north.
18. The radius shown at the northwest corner of the parcel at the corner of W Johnson and N Brooks Streets is listed as 10.03 feet. This radius was recorded as 10 feet in both Documents No. 1152276 and 1153795. Revise the parcel boundary and legal description to match the recorded radius.
19. The radius shown at the northeast corner of the parcel, at the corner of W Johnson and N Park Streets is listed at 25.00 feet. This radius was set forth in a metric plat and is actually = 7.6 meters and was formally recorded as 24.93 feet in Document No. 3036270. Revise the parcel boundary and legal description to match the recorded radius.
20. Per Wis. Stats. 263.20(2)(c), show the recorded as bearings along W Johnson Street, Brooks, Clymer Place, and the East line of Lot 2 and show the recorded as distance along the width of Lot 1. Show other recorded data from the deeds along the curves.
21. Detail structures in Lot 1 of Block 16 of University Addition to Madison or label "to be demolished."
22. Show monument found or set at South PC at the corner of N Brooks and W Johnson Streets.
23. The line shown as the West line of the Northwest Quarter of Section 23 is not the actual Quarter line. The line shown appears to be that between the West 1/4 corner of Section 23 and the Meander Corner for the Northwest Corner of Section 23. Show the true line and re-tie the survey to the true quarter line. Update the legal description accordingly. The bearing and distance shown from found West 1/4 corner and found meander corner can still be noted on the map. Additionally, there is an error in the line and or ties as shown on the map. The overall distance listed for this line is 2662.64 feet and the two sub distances are 1080.63 feet and 1582.05 feet.
24. Note the monument type found at the Northwest Meander Corner of Section 23, detail location of true corner not monumented located inside of Bascom Hall.
25. Show existing site pavement and all accesses to the parcel per MGO add additional sheet if necessary.

26. Label the northwest portion of the parcel with existing Lot 1 style and add the missing existing line type between Lots 1 and 2.
27. Delete the solid line along the East line of N Brooks Street.
28. Correct the caption on all sheets to read, " All of Lots 2 and 3 and Part of Lots 1, 4 and 5..."
29. Remove Milwaukee County from the title of Sheet 2 of 3.
30. Correct line 2 of the legal descriptions caption to read, All of Lots 2 and 3 and Part of Lots 1, 4 and 5, Block 16, University Addition to Madison, Recorded in Volume A of Plats on Page 9, as Document No. 109.
31. Revise line 1 of the body of the legal description for the quarter line and tie, Consider starting legal from the West 1/4 Corner to avoid the Meander Corner confusion in general.
32. Revise all curve definitions in legal description so all elements of the curve definition are contained within the single active call.
33. Revise the Owners Certificate to the standard form to include... dedicated. Additionally remove/update references to City of West Allis and West Quarter East, LLC.
34. The applicant shall submit to Julius Smith, prior to final Engineering sign-off of the subject CSM, one (1) digital CADD drawing in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the final recorded CSM: right of way lines (public and private); lot lines; lot numbers; lot/plat dimensions; street names, and; easement lines (including wetland and floodplain boundaries).

*This transmittal is a separate requirement than the required submittals to Engineering Streets Section for design purposes. The Developer/Surveyor shall submit new updated final plat, electronic data and a written notification to Engineering Mapping for any changes to the plat which occur subsequent to any submittal.

Please contact Sean Malloy of the Traffic Engineering Division at (608) 266-5987 if you have questions regarding the following item:

35. The applicant shall dedicate right of way or grant a public sidewalk easement for and be responsible for the construction of a six (6)-foot wide sidewalk, eight (8)-foot terrace, and additional one (1) foot for maintenance along W Johnson Street.

Please contact Jeff Belshaw of the Madison Water Utility at (608) 261-9835 if you have questions regarding the following two (2) items:

36. A private well may have served this parcel prior to the municipal water service connection. Any remaining unused/unpermitted private wells existing on this parcel must be properly abandoned according to Wisconsin Administrative Code NR-812 and MGO Section 13.21 prior to the demolition

of the property. Please contact Water Utility staff at (608) 266-4654 to schedule an on-site private well survey prior to demolition, otherwise for additional information regarding well abandonment procedures and potential well abandonment reimbursement programs. The Madison Water Utility shall be notified to remove the water meter at least two working days prior to demolition. Contact the Water Utility Meter Department at (608) 266-4765 to schedule the meter removal appointment.

37. Madison Water Utility will be required to sign off as part of the approval review associated with this Land Use Application/Site Plan Review prior to issuance of any permits for the proposed development.

Please note that the City's Office of Real Estate Services is reviewing the report of title provided with this survey and may have comments. That office will send any comments separately. If you have any questions, please contact Heidi Radlinger at (608) 266-6558 for more information.

Prior to approval sign-off by the Office of Real Estate Services, the Owner's Certificate on the CSM shall be executed by all parties of interest having the legal authority to do so, pursuant to Wis. Stats. 236.21(2)(a).

Per 236.21(3) Wis. Stats. and MGO Section 16.23(5)(g)(1), the property owner shall pay all real estate taxes and special assessments that may become due prior to CSM recording. Receipts from the City of Madison Treasurer are to be provided before or at the time of sign-off. Any special assessments shall also be paid in full pursuant to MGO Section 16.23(5)(g)1.

All ownership consents and certifications for the subject lands shall conform to Wis. Stats. 236.21(2) and 236.29 by including the language "...surveyed, divided, mapped and dedicated..."

Pursuant to MGO Section 16.23(5)(g)(4), the owner shall furnish an updated title report to Heidi Radlinger (hradlinger@cityofmadison.com), as well as the survey firm preparing the proposed CSM. The report shall search the period subsequent to the date of the initial title report submitted with the CSM application and include all associated documents that have been recorded since the initial title report. A title commitment may be provided, but will be considered only as supplementary information to the title report update. The surveyor shall update the CSM with the most recent information reported in the title update. ORES reserves the right to impose additional conditions of approval in the event the title update contains changes that warrant revisions to the CSM.

Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.

A resolution approving the CSM and authorizing the City to sign it and any other documents related to the proposed land division will be reviewed by the Common Council at its May 24, 2022 meeting.

In order to commence the process for obtaining the necessary City signatures on the Certified Survey Map, the applicant shall e-mail the revised CSM, updated title report, and any other materials required by reviewing agencies to the reviewing planner. The reviewing planner will share the updated materials with the relevant commenting City agencies for them to verify that their conditions have been satisfied and that the secretary or designee may sign the Plan Commission approval certificate. Once the Plan Commission certificate is executed, the Planning Division will make the City Clerk's Office aware that the Common Council certificate may be executed.

Once all of the necessary City signatures have been affixed to the Certified Survey Map, the instrument may be recording at the Dane County Register of Deeds Office. For information on recording procedures and fees, please contact the Register of Deeds at (608) 266-4141.

Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within 30 days from the date of this letter. **The approval of this CSM shall be null and void if not recorded in twelve (12) months from the date of the approving resolution or this letter, whichever is later.**

If you have any questions or if may be of any further assistance, please do not hesitate to contact my office at (608) 261-9632 or by e-mail at tparks@cityofmadison.com.

Sincerely,



Timothy M. Parks
Planner

cc: Aaron Williams, Univ. of Wisconsin-Madison FP&M
Tim Troester, City Engineering Division
Julius Smith, City Engineering Division—Mapping Section
Sean Malloy, Traffic Engineering Division
Jeff Belshaw, Madison Water Utility
Heidi Radlinger, Office of Real Estate Services



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83589

File ID: 83589

File Type: Ordinance

Status: Council New Business

Version: 1

Reference:

Controlling Body: COMMON COUNCIL

File Created Date : 05/22/2024

File Name: Camping Units SPS

Final Action:

Title: Amending Section 29.22 related to The Building Code of the Madison General Ordinances to adopt by reference Wisconsin Administrative Code § SPS 327.

Notes: 6834CampingUnits

CC Agenda Date: 06/04/2024

Agenda Number: 102.

Sponsors: Michael E. Verveer

Effective Date:

Attachments:

Enactment Number:

Author: Benjamin C. Becker

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Michael Haas	Approved as to Form	6/12/2024
1	2	5/24/2024	Maggie McClain	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/22/2024	Referred for Introduction				
Action Text: This Ordinance was Referred for Introduction							
Notes: Building Code, Fire Code, Conveyance Code, and Licensing Appeals Board (6/18/24), Common Council (7/2/24)							

Text of Legislative File 83589

Fiscal Note

No City appropriation required.

Title

Amending Section 29.22 related to The Building Code of the Madison General Ordinances to adopt by reference Wisconsin Administrative Code § SPS 327.

Body

DRAFTER'S ANALYSIS: This amendment to MGO Sec. 29.22 adds Wisconsin Administrative Code § SPS 327 (Camping Units) to the list of other administrative code provisions adopted by reference within that ordinance section. Adoption of Wis. Admin. Code § SPS 327 is required by way of SPS 327.06(1)(a)2., which mandates municipalities that exercise jurisdiction under the Uniform Dwelling Code under SPS 320 to also adopt SPS 327 for camping units.

The Common Council of the City of Madison do hereby ordain as follows:

1. Section 29.22 entitled "Adoption by Reference" of the Madison General Ordinances is amended as follows:

"29.22 - ADOPTION BY REFERENCE.

The Wis. Admin. Code Chapters:

- SPS 320 (Uniform Dwelling Code - Administration and Enforcement);
- SPS 321 (Uniform Dwelling Code - Construction Standards);
- SPS 322 (Uniform Dwelling Code - Energy Conservation);
- SPS 327 (Camping Units);
- SPS 328 (Smoke Detectors and Carbon Monoxide Detectors);
- SPS 361 (Commercial Building Code - Administration and Enforcement);
- SPS 362 (Commercial Building Code - Buildings and Structures);
- SPS 363 (Commercial Building Code - Energy Conservation);
- SPS 366 (Existing Buildings);
- SPS 375-379 (Buildings Constructed Prior to 1914).

This includes all subsequent amendments, additions and recodifications thereto, are hereby adopted by reference except for those provisions in conflict with Chapter 29 of the Madison General Ordinances. In case of such conflict, the provisions of Chapter 29, Madison General Ordinances, shall apply, unless the conflicting provisions of the State Codes are mandatory. Chapters SPS 320, 321, 322 and 328 shall apply to all new one- and two-family residential buildings as well as additions and alterations to all existing one- and two-family residential buildings, to accessory buildings and to new portions of moved one- and two-family buildings. Chapter SPS 327 shall apply to "camping units" as defined by SPS 327.08(9) and limited by the exemptions in SPS 327.05."



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83598

File ID: 83598

File Type: Ordinance

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/23/2024

File Name: Dahl Hickory Hill Attachment

Final Action:

Title: Creating Section 15.01(662) of the Madison General Ordinances entitled "City Boundaries" to facilitate the future attachment of the property currently located in the Town of Middleton and addressed as 1623 South High Point Road, to the City of Madison.

Notes: 6871DahlHickoryHillAttach

CC Agenda Date: 06/04/2024

Agenda Number: 103.

Sponsors: Satya V. Rhodes-Conway

Effective Date:

Attachments: Dahl-Hickory Hill Attachment
Worksheet_Initial_05-23-24.pdf, Attachment Map.pdf

Enactment Number:

Author: Kate Smith

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Michael Haas	Approved as to Form	6/12/2024
1	2	5/24/2024	Maggie McClain	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/23/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Common Council (6/18/24)						

Text of Legislative File 83598

Fiscal Note

No City appropriation required.

Title

Creating Section 15.01(662) of the Madison General Ordinances entitled "City Boundaries" to facilitate the future attachment of the property currently located in the Town of Middleton and addressed as 1623 South High Point Road, to the City of Madison.

Body

DRAFTER'S ANALYSIS: This ordinance facilitates the future attachment to the City of Madison the property located at 1623 South High Point Road in the Town of Middleton.

Attachment of this property is delayed consistent with a provision in the City of Madison-Town of Middleton cooperative plan that allows for attachment to be delayed as a condition of connecting to City water or sanitary sewer. This property was connected to City water on September 8, 2022. Alder district, ward, polling place, and zoning will be assigned through an amended ordinance closer to the effective date of attachment.

This ordinance shall take effect at 12:01 a.m. on September 8, 2027.

The Common Council of the City of Madison do hereby ordain as follows:

An ordinance to create Subsection (662) of Section 15.01 of the General Ordinances of the City of Madison entitled "City Boundaries" and being part of the chapter entitled "Alder Districts and Wards".

WHEREAS, a petition for attachment with scale map attached was filed with the City Clerk of Madison on April 26, 2024 and has been presented to the Madison Common Council requesting attachment of the below-described territory to the City of Madison from the Town of Middleton; said petition having been signed by the owners of all of the land in the territory and notice of property attachment having been given to the Town of Middleton; and

WHEREAS, investigation by the City of Madison discloses that as of this date the above representations are true, the Common Council now accepts the petition as sufficient and determines that the said attachment proceeding meets the requirements of the City of Madison and Town of Middleton Cooperative Plan approved pursuant to Wis. Stat. § 66.0307;

NOW, THEREFORE, the Common Council of the City of Madison do ordain as follows:

1. Subsection (662) of Section 15.01 entitled "City Boundaries" of the Madison General Ordinances is created to read as follows:

"Part of Lots 1 and 2, Certified Survey Map 5020, located in the SE1/4 of the SW1/4 of Section 35, T7N, R8E, Town of Middleton, Dane County, Wisconsin to-wit:
Commencing at the South 1/4 of said Section 35; thence S88°54'11"W, 1284.68 feet along the South line of said SW1/4; thence N01°17'10"E, 875.17 feet to a point on the East right-of-way line of S High Point Road, also being the most Westerly of the Southwesterly corners of said Lot 1, Certified Survey Map 5020 and the Point of Beginning; thence N01°17'10"E, 449.30 feet along said East right-of-way line to the Northwest corner of said Lot 2, Certified Survey Map 5020; thence N88°55'10"E, 447.31 feet along said East right-of-way line, South lines of Lots 244-248, Valley Ridge and the South right-of-way line of Dayflower Drive, also being the said North line of Lot 1, Certified Survey Map 5020; thence S01°18'07"W, 66.06 feet to the Northeast corner of said Lot 1, Certified Survey Map 5020; thence S00°42'00"E, 114.46 feet

along the East line of said Lot 1; thence S11°15'49"E, 77.91 feet to a jog in the East line of said Lot 1; thence S09°18'54"E, 62.57 feet along the East line of said exception; thence S03°06'35"W, 346.05 feet along said East line to a point on the North line of Lot 2, Certified Survey Map 9504; thence S88°54'10"W, 302.72 feet along the North line of Lot 2, Certified Survey Map 9504 to a point on the East line of Lot 1, Certified Survey Map 16059; thence N01°16'16"E, 215.35 feet along the East line of said Lot 1 and the East line of Lot 2, Certified Survey Map 7007 to the Northeast corner of said Lot 2, Certified Survey Map 7007; thence S88°59'17"W, 165.92 feet along the North line of Lot 2, Certified Survey Map 7007 to the Point of Beginning. Said described lands contain 273,517 square feet, 6.279 acres, or 0.00981 square miles."

2. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

3. This ordinance shall take effect at 12:01 a.m. on September 8, 2027.

Attachment Worksheet

[Initial, 23 May 2024]



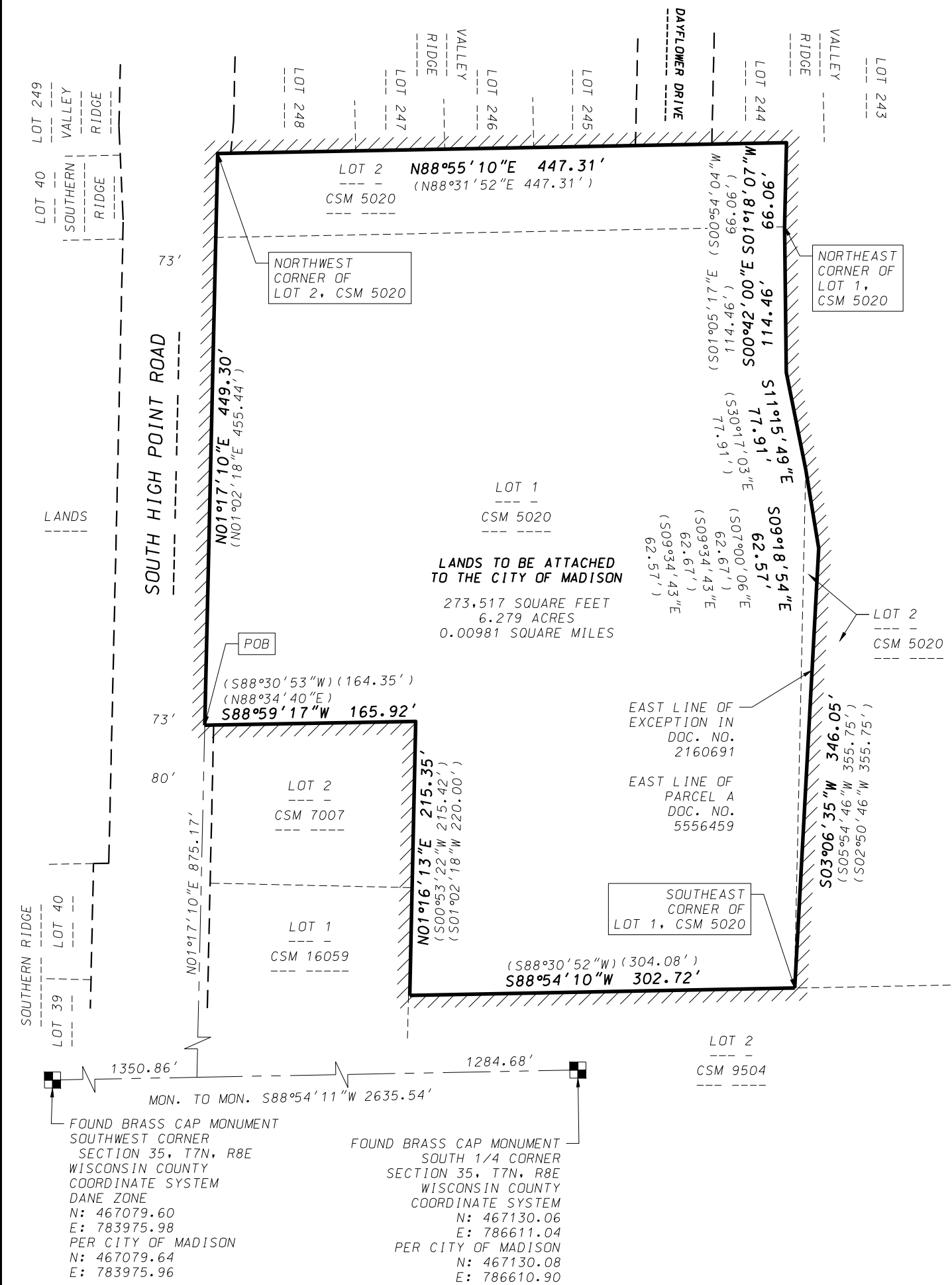
Petition Name:	Dahl Family, LLC
Township:	Middleton
Dane County Address and Parcel Number(s):	038/0708-353-9641-1 – 1623 S High Point Road 038/0708-353-9580-5 – No Address
Date Filed with City Clerk:	26 April 2024
Date Filed with Town:	24 April 2024 (by US Mail)
Dept. of Administration Review:	None; Cooperative Plan
Property Owner:	
<i>Name:</i>	Matt Dahl
	Dahl Family, LLC
<i>Address:</i>	3276 S High Point Road
	Madison, WI 53719
Representative (if any):	
<i>Name:</i>	Ron Klaas
	D’Onofrio Kottke and Associates, Inc.
<i>Address:</i>	7530 Westward Way
	Madison, WI 53717
Surveyor:	
<i>Name:</i>	Brett Stoffregan
	D’Onofrio Kottke and Associates, Inc.
<i>Address:</i>	7530 Westward Way
	Madison, WI 53717
County Zoning of Attached Land:	AT-5 (Agriculture Transition District) SFR-08 (Single-Family Residential (Small Lots) District)
Existing Use(s) of Attached Land:	Hickory Hill Academy private school and accessory buildings
City Land Use Plan(s):	Comprehensive Plan (2023) – Low Residential (LR) and Low-Medium Residential (LMR) High Point-Raymond Neighborhood Development Plan (2017) – Residential Housing Mix (HM) 1 and HM2
Zoning Upon Annexation:	None – Zoning will be assigned at the effective date in 2027
Central Urban Service Area:	In CUSA
Madison Metropolitan Sewerage District Status:	<u>Not</u> in MMSD
Environmental Corridors:	None

Square-Footage of Attachment:	273,517	
Acreage of Annexation:	6.279	
Square-Mileage of Annexation:	0.00981	
Dwelling Units:	0	
Population:	0	
Electors:	0	
Tax Information by Parcel/Year	2023	
	-9580-5	-9641-1
<i>Assessed Land Value:</i>	\$53,200.00	\$1,326,800.00
<i>Ass. Improvement Value:</i>	\$0.00	\$379,400.00
<i>Total Assessed Value:</i>	\$53,200.00	\$1,706,200.00
Total Taxes for Year: (2023)	\$1,015.86	\$32,579.98
<i>State of Wisconsin</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Dane County</i>	<i>\$213.85</i>	<i>\$6,858.32</i>
<i>Town of Middleton</i>	<i>\$114.37</i>	<i>\$3,668.16</i>
<i>School District</i>	<i>\$642.33</i>	<i>\$20,600.46</i>
<i>Madison Area Technical College</i>	<i>\$45.31</i>	<i>\$1,453.04</i>
Special Assessment:	\$0.00	\$230.57
Alder District:	Alder District, Ward, and Polling Place will be assigned at the effective date in 2027.	
Ward:		
Polling Place:		
Supervisory District:	29	
Assembly District:	80	
Senate District:	27	
School District(s):	Verona Area School District (5901)	
Electricity:	Wisconsin Power & Light/Alliant Energy (ID 6680)	
Gas:	Madison Gas & Electric Company (MG&E) (ID 3270)	
Telephone:	Mid-Plains/TDS (ID 3650)	
Trash Day:	6-B (Wednesday)	
Petition Before Council:	7 May 2024 (ID 83160)	<i>Accepted: 21 May 2024</i>
Common Council		
<i>Ordinance Introduction:</i>	4 June 2024	
<i>Plan Commission Date:</i>	Not Required	
<i>Ordinance Adoption:</i>	18 June 2024	
Ordinance Number (ID):		
Effective Date:	8 September 2027 at 12:01 AM (Effective date will be five years after connection of property to City water on 8 September 2022 per cooperative plan with the Town of Middleton)	
Legal Description:		
Part of Lots 1 and 2, Certified Survey Map 5020, located in the SE1/4 of the SW1/4 of Section 35, T7N, R8E, Town of Middleton, Dane County, Wisconsin to-wit:		

Commencing at the South 1/4 of said Section 35; thence S88°54'11"W, 1284.68 feet along the South line of said SW1/4; thence N01°17'10"E, 875.17 feet to a point on the East right-of-way line of S High Point Road, also being the most Westerly of the Southwesterly corners of said Lot 1, Certified Survey Map 5020 and the Point of Beginning; thence N01°17'10"E, 449.30 feet along said East right-of-way line to the Northwest corner of said Lot 2, Certified Survey Map 5020; thence N88°55'10"E, 447.31 feet along said East right-of-way line, South lines of Lots 244-248, Valley Ridge and the South right-of-way line of Dayflower Drive, also being the said North line of Lot 1, Certified Survey Map 5020; thence S01°18'07"W, 66.06 feet to the Northeast corner of said Lot 1, Certified Survey Map 5020; thence S00°42'00"E, 114.46 feet along the East line of said Lot 1; thence S11°15'49"E, 77.91 feet to a jog in the East line of said Lot 1; thence S09°18'54"E, 62.57 feet along the East line of said exception; thence S03°06'35"W, 346.05 feet along said East line to a point on the North line of Lot 2, Certified Survey Map 9504; thence S88°54'10"W, 302.72 feet along the North line of Lot 2, Certified Survey Map 9504 to a point on the East line of Lot 1, Certified Survey Map 16059; thence N01°16'16"E, 215.35 feet along the East line of said Lot 1 and the East line of Lot 2, Certified Survey Map 7007 to the Northeast corner of said Lot 2, Certified Survey Map 7007; thence S88°59'17"W, 165.92 feet along the North line of Lot 2, Certified Survey Map 7007 to the Point of Beginning. Said described lands contain 273,517 square feet, 6.279 acres, or 0.00981 square miles.

EXHIBIT "B"

MAP OF LANDS TO BE ATTACHED TO THE CITY OF MADISON
SCALE MAP



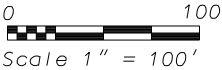
LEGEND

() RECORDED AS INFORMATION

EXISTING CORPORATE LIMITS OF THE CITY OF MADISON



GRID NORTH
WISCONSIN COUNTY COORDINATE
SYSTEM (DANE ZONE)
THE SOUTH LINE OF THE SW1/4
OF SECTION 35, T7N, R8E
BEARS S88°54'11"W



DATE: September 2, 2022
F.N.: 19-05-124

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.

7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83599

File ID: 83599

File Type: Ordinance

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/23/2024

File Name: Dairy Drive Rezoning

Final Action:

Title: Creating Section 28.022-00675 of the Madison General Ordinances to change the zoning of property located at 3110 Dairy Drive from PD (Planned Development) District to IL (Industrial-Limited) District. (District 16)

Notes: 6870DairyDriveRZ

CC Agenda Date: 06/04/2024

Agenda Number: 104.

Sponsors: Planning Division

Effective Date:

Attachments: 3110 Dairy Drive.pdf

Enactment Number:

Author: Kate Smith

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Michael Haas	Approved as to Form	6/12/2024
1	2	5/24/2024	Maggie McClain	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/23/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Plan Commission (Public Hearing - 6/24/24), Common Council (7/2/24)						

Text of Legislative File 83599

Fiscal Note

No City appropriation required.

Title

Creating Section 28.022-00675 of the Madison General Ordinances to change the zoning of

property located at 3110 Dairy Drive from PD (Planned Development) District to IL (Industrial-Limited) District. (District 16)

Body

DRAFTER'S ANALYSIS: This ordinance amendment rezones property located at 3110 Dairy Drive from PD (Planned Development) District to IL (Industrial-Limited) District for future redevelopment.

The Common Council of the City of Madison do hereby ordain as follows:

1. Map Amendment 00675 of Section 28.022 of the Madison General Ordinances is hereby created to read as follows:

"28.022-00675. The following described property is hereby rezoned to IL (Industrial-Limited) District.

Lots 55-57, Fourth Addition to World Dairy Center, City of Madison, Dane County, Wisconsin. Contains 4.35 acres."

REQUEST FOR AMENDMENT TO THE MADISON GENERAL ORDINANCES

TO: Michael R. Haas, City Attorney

Proposed/Current Section No. _____

FROM: Tim Parks, Planning Division

Amendment: X _____

Repeal: _____

Creation: _____

Please draft the following ordinance:

Note: Is this ordinance exempt from the provisions of Section 2.05(4)?

_____ If so, **circle** the appropriate paragraph number under which exemption is claimed. [1, 2, 3, 4, 5, 6, 7, 8, 9]

_____ If not, the signature of the Mayor or the Alderperson who will sponsor this ordinance is required below.

See Attachment(s): _____

Date to be Presented: 4 June 2024

Referral(s): Plan Commission: 24 June 2024; Common Council: 2 July 2024

Fiscal Note: No Fiscal Impact

Sponsor(s): Planning Division

When completed:

Send DRAFT to: Tim Parks (original will be held until otherwise notified)

Send copy to: _____

Note: Unless otherwise indicated, this ordinance will be submitted directly to Common Council.

If request is to rezone property, the following additional information must be furnished before the ordinance can be drafted:

Rezone following property:

Address 3110 Dairy Drive Alder District 16

From PD District To IL District

Proposed Use: Rezone for future redevelopment

By Direction Of: 

Date: 22 May 2024



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83601

File ID: 83601

File Type: Ordinance

Status: Council New Business

Version: 1

Reference:

Controlling Body: COMMON COUNCIL

File Created Date : 05/23/2024

File Name: Native Tall Grass Lawn Area Property Maintenance

Final Action:

Title: Amending Section 27.05 of the Madison General Ordinances to create registration and enforcement systems for Native Tall Grass Lawn Areas and refine other lawn maintenance provisions within the Section.

Notes: 6864PropertyMaintenance

CC Agenda Date: 06/04/2024

Agenda Number: 105.

Sponsors: Yannette Figueroa Cole

Effective Date:

Attachments:

Enactment Number:

Author: Benjamin C. Becker

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Michael Haas	Approved as to Form	6/12/2024
1	2	5/24/2024	Maggie McClain	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/23/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Building Code, Fire Code, Conveyance Code and Licensing Appeals Board (6/18/24), Common Council (7/2/24)						

Text of Legislative File 83601

Fiscal Note

No City appropriation required.

Title

Amending Section 27.05 of the Madison General Ordinances to create registration and

enforcement systems for Native Tall Grass Lawn Areas and refine other lawn maintenance provisions within the Section.

Body

DRAFTER'S ANALYSIS: This amendment repeals, renumbers, and creates certain provisions within Section 27.05(2)(f) allowing for Native Tall Grass Lawn Areas on privately owned property within the City of Madison pursuant to applicable registration and regulation, while also streamlining other lawn maintenance provisions found within Section 27.05. The provisions repealed primarily include references to Land Management Plans as they related to natural landscape areas. The provisions renumbered and/or created include defining what a Native Tall Grass Lawn Area is, the policy rationales underlying the enactment of this legislation, as well as a comprehensive registration and enforcement system by which all property owners desiring to have a Native Tall Grass Lawn Area must abide.

The Common Council of the City of Madison do hereby ordain as follows:

1. Subsection (1) of Section 27.05 entitled "Safe and Sanitary Maintenance of Property" of the Madison General Ordinances is amended as follows:

(1) The purpose of this subsection is to recognize the private and public benefits resulting from the safe, sanitary and ~~attractive~~ responsible maintenance of residential and nonresidential buildings, structures, yards, and terraces or vacant areas. ~~Safe, attractive and well-maintained~~ property will enhance the neighborhood and City and provide a suitable environment for increasing physical and monetary values as well as preserve the health, safety, and welfare of the public.

2. Subdivision (d) of Subsection (2) of Section 27.05 entitled "Safe and Sanitary Maintenance of Property of the Madison General Ordinances is amended as follows:

(d) Fences, structures, minor construction, walks, driveways, parking areas and similar paved areas shall be properly maintained in a safe, sanitary and substantial condition. Approved walks shall provide convenient all-weather access to buildings.

3. Subdivision (f) of Subsection (2) of Section 27.05 entitled "Safe and Sanitary Maintenance of Property of the Madison General Ordinances is amended as follows:

(f) Landscaping, plantings, soil and other decorative surface treatments, including but not limited to common species of grass, shall be installed if necessary and maintained to present a safe condition and ~~attractive~~ well-maintained appearance in all court, yard, and terrace areas. Except with prior ~~application to and approval of a Land Management Plan for a Natural Lawn from the Department of Planning and Community and Economic Development of~~ registration of a Native Tall Grass Lawn Area from the City of Madison Building Inspection Division pursuant to this Section, or plantings in the terraces as allowed by ~~Secs. 10.25 and 27.05(2)(f)7~~, and except for natural areas in City parks, all lawns, lawn areas, and terraces, including grasses and vegetation not intentionally planted in-whole or in-part, and natural landscape areas- ~~comprised of grasses~~ shall be maintained so as not to a height not to exceed eight (8) inches in ~~length~~ height. All vegetation, soil, and surfaces shall be

maintained so as not to present hazards to adjoining ~~properties buildings,~~
~~fences, structures, minor construction, walks, driveways,~~ or to persons or
 vehicles traveling on public ways and shall be maintained so as to enhance the
 appearance and value of the property on which located and thereby the
 appearance and value of the neighborhood and City.

1. Failure to Maintain Lawn or Lawn Areas on Improved Abandoned Property.

Upon default of any person ordered to maintain a lawn, lawn area,
~~weeds, or natural landscape area comprised of grasses~~ involuntary
vegetation on an improved property to a ~~length~~ height of eight (8) inches
 or less, after notice and opportunity to correct has been given to the
 last-known property owner, and the property reasonably appears to be
 abandoned, the Director of the Building Inspection Division or designee
 may enter onto the property and cause portions of the lawn, ~~or lawn area,~~
~~or natural landscape area~~ comprised of grasses to be cut to conform with
 the ordinance, and the cost for such service shall be charged to the
 owner of the real property in question, as follows:

- a. Abandoned Property. An improved property shall be considered
 "abandoned" for purposes of this subsection if any of the
 improvements do not reasonably appear to be inhabited, or in the
 case of an uninhabitable building or structure, if no other
 commercial or other lawful activities reasonably appear to have
 taken place since the date of the first inspection.
- b. Order to Correct, Notice. In order to utilize the abatement
 procedures under paragraph c., below, notice shall be given as
 follows:
 - i. The Director of the Building Inspection Division or
 designee shall send an official notice or correspondence
 describing the violation to the property owner at the
 address on-file City Assessor's office. The notice shall be
 sent by certified mail, shall include the date of inspection,
 a due date to correct the violation, notice that failure to
 correct the violation may result in the city going onto the
 property and cutting or mowing and charging the cost
 back to the property as a special charge, and including the
 standard right to appeal under Sec. ~~29.18~~ 29.21 (Board of
Building Code, Fire Code, Conveyance Code and
Licensing Appeals).
 - ii. Upon failing to correct the violation after the due date in
 the notice above, at least one (1) municipal ordinance
 citation for the violation shall be issued, along with a
 correspondence assigning another due date.
- c. Abatement, Cost. If the violation remains after the due date in
 Sec. 27.05(2)(f)2.b.ii. above, the Director of the Building
 Inspection Division or designee is authorized to enter onto the
 property and cause portions of the lawn, ~~or lawn area, or natural~~
~~landscape area~~ to be cut or mowed to conform with the
 requirements of this Ordinance. The Director of the Building
 Inspection Division shall keep an accurate account of the
 expenses of such cutting or mowing and report the same to the
 Finance Director, who shall not less than annually prepare a
 statement of the expense so incurred for the real property in

question and report the same to the City Clerk, and the amount therein charged shall be entered in the tax roll as a special charge against said lot or parcel of land, and shall be collected in all respects like other special charges upon real estate under Wis. Stat. § 66.0627.

- d. No Limitation on Other Enforcement. Action by the Building Inspection Division under this subsection shall be in addition to the prosecution and enforcement authority granted elsewhere in these Ordinances or by state law, and shall not bar any prosecution for violations of ordinances or state law or any other lawful remedy; nor shall prosecution or other legal action be a bar against action under this subsection.

- 2. Application for Natural Lawn. Any owner or operator of land in the City of Madison may apply for approval of a land management plan for a natural lawn or natural landscape area, one where the grasses exceed eight (8) inches in height, with the Department of Planning and Community and Economic Development.

- 3. "Land Management Plan" means a written plan relating to management of the lawn or natural landscape area which contains a legal description of the lawn or natural landscape area upon which the grass will exceed eight (8) inches in length, a statement of intent and purpose for the lawn or natural landscape area, a general description of the vegetational types, plants, and plant succession involved, and the specific management and maintenance techniques to be employed. The management plan must include provisions for cutting at a length not greater than eight (8) inches the terrace area, that portion between the sidewalk and the street or a strip not less than four (4) feet adjacent to the street where there is no sidewalk, and at least a three (3) foot strip adjacent to neighboring property lines unless waived by the abutting property owner on the side so affected.

All lawn, natural landscape areas, and grass areas shall be cut between June 30 and October 15 when the Fire Chief, in her/his discretion, so orders consistent with his powers as granted in Chapter 34 of the Madison General Ordinances.

- 4. Revocation of the Land Management Plan. The Land Management Plan may be revoked for failure to comply with the requirements of Sec. 27.05(2)(f)2. Notice of intent to revoke a Land Management Plan shall be appealable to the Urban Design Commission. All applications for appeal shall be submitted within fifteen (15) days of Notice of Intent to revoke a Land Management Plan.

- 5. Application Requirements. Each application for a Land Management Plan shall be on a form provided by the Director of the Department of Planning and Community and Economic Development. A copy of the application shall be mailed by the applicant or given personally by the applicant to each of the owners of record, as listed in the Office of the City Assessor, who are owners of the property situated in whole or in part within two hundred (200) feet of the boundaries of the properties affected. The Director of the Department of Planning and Community and Economic Development shall provide the list of the property owners who are to be notified of the application. The applicant shall certify, under oath, on a form to be furnished by the Director of the Department of Planning and Community and Economic Development, that such owners have been

- duly notified and the manner in which they have been notified. If, within fifteen (15) days of receipt of a copy of the application, at least fifty-one percent (51%) of such property owners file written objections to the application with the Director of the Department of Planning and Community and Economic Development, the Director of the Department of Planning and Community and Economic Development shall refer the application to the Urban Design Commission for hearing and decision.
6. Application for Appeal. The owner or operator of land in the City of Madison may appeal from a decision of the Director of the Department of Planning and Community and Economic Development refusing to grant a Land Management Plan. All appeals shall be to the Urban Design Commission of the City of Madison which shall hear such appeals once a month, March through September. All applications for appeal shall be submitted within fifteen (15) days of notice of denial of the Land Management Plan.
7. Any owner or operator of land in the City of Madison may maintain a natural lawn (hereinafter referred to in this paragraph as "natural landscape area") without going through the Land Management plan, application and approval process described in Secs. 27.05(2)(f)2. 6., provided the natural landscape area meets all of the following criteria:
- a. The natural landscape area located in the front and/or side yard(s) is limited in size to less than twenty-five percent (25%) of the total square footage of the front and side yards.
 - b. The natural landscape area located in the backyard or setback behind the rear plane of the principal building is limited in size to less than fifty percent (50%) of the backyard and the street side yard setback behind the rear plane of the principal building.
2. Native Tall Grass Lawn Areas, Generally.
- a. Purpose. The intent and purpose of Native Tall Grass Lawn Area registration is to encourage property owners to plant and maintain Native Tall Grass Lawns in a responsible and environmentally conscious manner. Planned natural landscaping areas and native plants naturally cool the City, reduce greenhouse gasses and pollution, reduce water consumption thereby lowering watering costs, reduce the potential of sewer overflow and basement flooding of homes, decrease the need for pesticides, and support native songbirds, pollinators, insects, and overall species diversity. All provisions contained herein shall be construed to effectuate the goals of City-wide conservation initiatives, including but not limited to Bee City, the Roger Bannerman Rain Garden Initiative, and Low Mow May.
 - b. Definition. Native Tall Grass Lawn Areas as used in this Chapter shall include the area(s) of one's property containing any of the species of grasses listed in Sec. 27.05(2)(f)3.g. of the Madison General Ordinances that are in excess of eight (8) inches in height from the ground surface. Specifically excluded in this definition are the noxious grasses and weeds identified in Sec. 23.29 (Noxious Weeds). The growth of a Native Tall Grass Lawn Area in excess of eight inches in height from the ground surface shall be prohibited within the City unless the owner of the property registers with the City of Madison Building Inspection Division. Native Tall Grass Lawn Areas shall not contain litter or debris and

- shall not harbor undesirable wildlife.
- c. Any owner or operator of property in the City of Madison who wishes to maintain a Native Tall Grass Lawn Area on their property shall register the property with the City of Madison's Building Inspection Division pursuant to all requirements listed within this Section.
3. Native Tall Grass Lawn Area Requirements.
Owners or operators of property wishing to have and maintain Native Tall Grass Lawn Areas shall do all of the following:
- a. Fully and completely register the property's Native Tall Grass Lawn Area with the City of Madison Building Inspection Division;
- b. Ensure that the entirety of the Native Tall Grass Lawn Area remains within the boundaries of the designated property lot;
- c. Comply with all other applicable laws and ordinances under Section 27.05(2), including property maintenance ordinances prohibiting the collection of junk, trash, debris, or rubbish, sanitation, grading and drainage, rodent infestation or other pest harborage, and noxious weeds;
- e-d. ~~The natural landscape area must be setback~~ Ensure that the Native Tall Grass Lawn Area is set back at least five (5) feet away from all property lines, public sidewalks, shared driveways, or other public right of way areas, and easements;
- d-e. ~~All natural landscape areas shall comply~~ Comply with the vision clearance triangle requirements of Sec. Section 27.05(2)(bb);
- f. Regularly maintain the registered Native Tall Grass Lawn Area;
- e-g. ~~Only use the following species native grasses may be used:~~
Sideoats Grama Grass (*Bouteloua curtipendula*), Tufted Hairgrass (*Deschampsia caespitosa*), Purple Lovegrass (*Eragrostis spectabilis*), Junegrass (*Koeleria macrantha*), Switchgrass (*Panicum virgatum*), Little Bluestem (*Schizachyrium scoparium*), Indiangrass (*Sorghastrum nutans*), Prairie Dropseed (*Sporobolus heterolepis*), Pennsylvania Sedge (*Carex pensylvanica*), Running Marsh Sedge (*Carex sartwellii*), Common Bur Sedge (*Carex grayi*), Big Blueestem (*Andropogonm gerardii*), and Silky wild rye (*Elymus villosus*); and
- h. Ensure that the Native Tall Grass Lawn Area, along with all lawn and other grass areas, be cut or mowed between the dates of June 30 and October 15 when the Fire Chief, at their discretion, so orders consistent with their powers as granted in Chapter 34.
4. Native Tall Grass Lawn Area Registration.
- a. The owner of a property with a Native Tall Grass Lawn Area shall register the property every five (5) years with City of Madison Building Inspection Division. No property may contain a Native Tall Grass Lawn Area without valid registration with the City.
- b. If the owner of the property sells said property, the registration is automatically transferred to the subsequent owner until the registration period lapses and new registration is required by the then-current property owner.
- c. The registration application shall include:
- i. The name, telephone number, and email address of the person/entity requesting registration;

- ii. The physical address and parcel number of the property;
and
 - iii. The decision of whether to grant or deny a registration
application is at the discretion of the Director of the
Building Inspection Division or their designee.
- 5. Noncompliance of Native Tall Grass Lawn Areas.
 - a. If the owner of a property fails to properly register a Native Tall
Grass Lawn Area as required by Sections 27.05(2)(f)3. or 4., the
City shall issue an official notice to comply with a due date.
 - b. If the owner of a property fails to comply with the requirements of
Sec. 27.05(2)(f)3. or 4., the Director of the Building Inspection
Division or their designee may: issue citation(s) and/or refer the
matter to the Office of the City Attorney for prosecution; revoke
and/or not renew the property owner's Native Tall Grass Lawn
Area registration; or both.
- 6. Application for Appeal. The owner of property in the City of Madison
aggrieved by a decision made by the Director or their designee pursuant
to Sec. 27.05(2)(f)4.c.iv. may appeal that decision. Appeals of decisions
made pursuant to Chapter 27 are governed by Sec. 29.21 of the Madison
General Ordinances (Board of Building Code, Fire Code, Covetance
Code and Licensing Appeals). All applications for appeal shall be
submitted within thirty (30) days of notice of the Director's decision.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83632

File ID: 83632

File Type: Ordinance

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/24/2024

File Name: Large Item Collection & Electronic Waste Recycling
Ordinance

Final Action:

Title: Amending Section 10.18 and 1.08(3)(a), and creating Section 27.05(2)(dd) of the Madison General Ordinances to update the City's large item collection and electronic waste recycling ordinances, and to update the bond schedule accordingly.

Notes: 6872LargeItemElectronicsPickup

CC Agenda Date: 06/04/2024

Agenda Number: 106.

Sponsors: Satya V. Rhodes-Conway, Derek Field And Sabrina
V. Madison

Effective Date:

Attachments: 83632 Body, 83634 - Large Item & Electronics
Resolution

Enactment Number:

Author: Doran Viste

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/28/2024	Michael Haas	Approved as to Form	6/13/2024
1	2	5/28/2024	Robert Mulcahy	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/24/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Board of Public Works (6/26/24), Building Code, Fire Code, Conveyance Code, and Licensing Appeals Board (6/18/24), Common Council (7/2/24)						

Text of Legislative File 83632

Fiscal Note

No City appropriation required.

Title

Amending Section 10.18 and 1.08(3)(a), and creating Section 27.05(2)(dd) of the Madison General Ordinances to update the City's large item collection and electronic waste recycling ordinances, and to update the bond schedule accordingly.

Body

DRAFTER'S ANALYSIS: This ordinance makes several changes to update the City's ordinances regarding large item collection and the City's electronic waste recycling program. Historically, the City provided broad large item collection services across the City and utilized a sticker system for the collection, disposal and recycling of certain large items and electronic waste. However, the City no longer provides this broad service and now utilizes a work order system to make this program more efficient. In addition, while properties not receiving City refuse collection services are supposed to provide their own large item collection, some properties have not been doing this, leading to the unauthorized disposal of large items on the terraces, creating hazardous and blighting conditions that can be a negative influence on a neighborhood. A companion resolution approving the City's Large Item Collection and Electronic Waste Recycling Policy, File No. 83634, will be considered contemporaneously with this ordinance.

This ordinance repeals existing language in Sec. 10.18(11) regarding appliance disposal, as that is now part of the large item collection provisions. The large item collection language in renumbered 10.18(11) is being updated to reflect current operations, and to expressly prohibit the placement of large items on the terrace contrary to the City's Large Item Collection Policy. The electronic waste recycling language in renumbered 10.18(12) is being updated to better reflect current state law and to make it clear that these items are not for curbside collection, but must be recycled consistent with the City's Electronic Waste Recycling Policy. Section 10.18(13)(e)5 is being created to establish penalties for violating these updated provisions so that additional enforcement options are available to ensure compliance with the Ordinances and the Policies and hopefully encourage use of the work order system, while eliminating unauthorized large item disposal on the terraces. Additionally, Section 27.05(2)(dd) is being added to the property maintenance code to provide the Building Inspection Division with the ability to directly address the placement of large items on the terrace contrary to the Policy. Sec. 1.08(3)(a) is being amended to add a bond schedule for violations associated with these updated and new ordinances. Finally, this ordinance will go into effect on November 1, 2024 to allow certain multi-family developments sufficient time to arrange for private large item disposal for their tenants.

Please see Legistar File No. 83632 Body in Attachments.

Legistar File No. 83632 Body

DRAFTER'S ANALYSIS: This ordinance makes several changes to update the City's ordinances regarding large item collection and the City's electronic waste recycling program. Historically, the City provided broad large item collection services across the City and utilized a sticker system for the collection, disposal and recycling of certain large items and electronic waste. However, the City no longer provides this broad service and now utilizes a work order system to make this program more efficient. In addition, while properties not receiving City refuse collection services are supposed to provide their own large item collection, some properties have not been doing this, leading to the unauthorized disposal of large items on the terraces, creating hazardous and blighting conditions that can be a negative influence on a neighborhood. A companion resolution approving the City's Large Item Collection and Electronic Waste Recycling Policy, File No. 83634, will be considered contemporaneously with this ordinance.

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The Common Council of the City of Madison do hereby ordain as follows:

1. Subsection (11) entitled "Appliance Fees" of Section 10.18 entitled "Collection of Refuse and Recycling of Waste" of the Madison General Ordinances is repealed.

2. Subsection (12) entitled "Large Item Fees" of Section 10.18 entitled "Collection of Refuse and Recycling of Waste" of the Madison General Ordinances is renumbered to Subsection (11) and amended as follows:

"(4211) Large Item Fees.

- (a) The Streets Division offers curbside large item collection pursuant to the City's Large Item Collection Policy. For the purposes of this subsection, large items are items that are too large to fit into City provided receptacles but are meant for disposal, either as waste or recycling. Large items include such things as furniture, mattresses, appliances, certain remodeling or construction debris, and tires. Large items do not include electronics, which are subject to Sub. (12).
- (ab) No large item shall be placed on any terrace or curbside for collection ~~contrary to the City's Large Item Collection Policy by the City unless the large item bears a large item sticker issued by the Street Superintendent.~~ Every property owner shall be responsible for maintaining all ~~of~~ their property, along with the terrace area adjacent thereto, in accordance with this subsection. Fees for such large item ~~collection stickers~~ shall be set by the Street Superintendent.
- (bc) The Street Superintendent shall cause all large items which have been placed at curbside or on the terrace ~~of properties contrary to the City's Large Item Collection Policy without a large item sticker~~ to be removed and disposed of properly. The Street Superintendent shall keep an accurate account of the expenses thereof and report the same to the Finance Director, who shall annually prepare a statement of the expenses so incurred in front of or on each lot or parcel of land and report the same to the City Clerk, and the amount therein charged to each lot or parcel of land shall be entered by said Clerk in the tax roll as a special charge against said lot or parcel of land, and the same shall be collected in all respects like other special charges upon real estate under Wis. Stat. § 66.0627."

3. Subsection (13) entitled "Electronics" of Section 10.18 entitled "Collection of Refuse and Recycling of Waste" of the Madison General Ordinances is renumbered to Subsection (12) and amended as follows:

"(4312) Electronics.

- (a) Wis. Stat. § 287.07(5) and § 287.17, and regulations and guidelines adopted by the Wisconsin Department of Natural Resources, prohibit the disposal of certain electronic waste, including ~~No~~ televisions, computer monitors, laptop or desktop computers, or CPUs ~~may~~ printers, monitors, computer accessories, video players, and cell phones. Such items must be recycled and cannot be placed or kept on any terrace or curbside for collection by the City. Every owner shall be responsible for maintaining all their property in accordance with this subsection. ~~Televisions, computer monitors, laptop or desktop computers, or CPUs~~ Such electronic waste must be disposed of at an authorized recycling deposit site or in any other lawful manner, consistent with State law. No person shall deposit such recyclables at any authorized recycling center or deposit site while the site is closed. No ~~televisions, computer monitors, laptop or desktop computers, or CPUs~~ electronic waste shall be deposited at an authorized public recycling site contrary to the City's Electronic Recycling Policy, unless the item bears a fee sticker issued by the Street Superintendent. Fees for such stickers Appropriate recycling fees for these items shall be set by the Street Superintendent.
- (b) The Street Superintendent shall cause all ~~televisions, computer monitors, laptop or desktop computers, or CPUs~~ which have been electronic waste placed at curbside or on the terrace contrary to this Subsection to be removed and disposed of properly. The Street Superintendent shall keep an accurate account of the expenses thereof and report

the same to the Finance Director, who shall annually prepare a statement of the expenses so incurred in front of or on each lot or parcel of land and report the same to the City Clerk, and the amount therein charged to each lot or parcel of land shall be entered by said Clerk in the tax roll as a special charge against said lot or parcel of land, and the same shall be collected in all respects like other special charges upon real estate under Wis. Stat. § 66.0627.”

4. Subsection (14) entitled “Penalty” of Section 10.18 entitled “Collection of Refuse and Recycling of Waste” of the Madison General Ordinances is renumbered to Subsection (13).

5. Subdivision (e) of Subsection (13) entitled “Penalty” of Section 10.18 entitled “Collection of Refuse and Recycling of Waste” of the Madison General Ordinances is created as follows:

“(e) Any person who violates Subsections (11) or (12) shall be subject to a forfeiture of not less than fifty dollars (\$50) nor more than two hundred dollars (\$200) for the first offense, not less than two hundred dollars (\$200) nor more than five hundred dollars (\$500) for the second offense, and not less than five hundred dollars (\$500) nor more than one thousand dollars (\$1000) for the third and any subsequent offense.”

6. Subsection (15) entitled “Severability” of Section 10.18 entitled “Collection of Refuse and Recycling of Waste” of the Madison General Ordinances is repealed.

7. Subdivision (dd) entitled “Large Items on Terrace” of Subsection (2) of Section 27.05 entitled Safe and Sanitary Maintenance of Property” of the Madison General Ordinances is created as follows:

“(dd) Large Items on Terrace. Large items, as that term is defined in Sec. 10.18(11)(a), may not be placed on the terrace, except temporarily, contrary to the City’s Large Item Collection Policy. Property owners are responsible for the removal of such items.”

8. Subdivision (a) of Subsection (3) entitled “Schedule of Deposits” of Section 1.08 entitled “Issuance of Citations for Violations of Certain Ordinances and Providing a Schedule of Cash Deposits” of the Madison General Ordinances is amended by creating and amending therein the following:

<u>“Offense</u>	<u>Ord. No./Adopted Statute No.</u>	<u>Deposit *</u>
<u>Depositing large items without approval at curb/terrace</u>	<u>10.18(11)</u>	<u>\$100, 1st</u> <u>\$300, 2nd</u> <u>\$500, 3rd</u> <u>\$1,000, 4th+</u>
<u>Improper disposal of electronic waste</u>	<u>10.18(12)</u>	<u>\$50, 1st</u> <u>\$200, 2nd</u> <u>\$500, 3rd+</u>
<u>Large items on terrace</u>	<u>27.05(2)(dd)</u>	<u>\$100, 1st</u> <u>\$200, 2nd”</u>

EDITOR’S NOTE: New bail deposits must be approved by the Municipal Judge prior to adoption. This deposit has been so approved.

9. This ordinance will go into effect on November 1, 2024.

EDITOR'S NOTES:

Section 10.18(11) entitled "Appliance Fees" of Section 10.18 entitled "Collection of Refuse and Recycling of Waste" of the Madison General Ordinances currently reads as follows:

"(11) Appliance Fees.

- (a) No appliance shall be placed on any terrace or curbside for collection by the City unless the appliance bears an appliance sticker issued by the Street Superintendent. Every owner shall be responsible for maintaining all her/his property in accordance with this subsection. Fees for such appliance stickers shall be set by the Street Superintendent.
- (b) The Street Superintendent shall cause all appliances which have been placed at curbside or on the terrace without an appliance sticker to be removed and disposed of properly. The Street Superintendent shall keep an accurate account of the expenses thereof and report the same to the Finance Director, who shall annually prepare a statement of the expenses so incurred in front of or on each lot or parcel of land and report the same to the City Clerk, and the amount therein charged to each lot or parcel of land shall be entered by said Clerk in the tax roll as a special charge against said lot or parcel of land, and the same shall be collected in all respects like other special charges upon real estate under Wis. Stat. § 66.0627."

Section 10.18(15) entitled "Severability" of Section 10.18 entitled "Collection of Refuse and Recycling of Waste" of the Madison General Ordinances currently reads as follows:

- "(15) Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected."



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83669

File ID: 83669

File Type: Ordinance

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: Geographic Density Class A

Final Action:

Title: Amending Section 38.05(9)(a) and creating 38.05(b) and (c) of the Madison General Ordinances related to Class A and Class "A" alcohol beverage licenses to impose geographic limitations on "Class A" and Class "A" license applications considered by the Common Council after adoption of this ordinance for purposes of regulating density of such alcohol beverage licenses.

Notes: 6850GeographicDensityClassA

CC Agenda Date: 06/04/2024

Agenda Number: 107.

Sponsors: Regina M. Vidaver And Sabrina V. Madison

Effective Date:

Attachments:

Enactment Number:

Author: Jennifer Zilavy

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Michael Haas	Approved as to Form	6/18/2024
1	2	5/29/2024	Robert Mulcahy	Approve	6/18/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/28/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Alcohol License Review Committee (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83669

Fiscal Note

No City appropriation required.

Title

Amending Section 38.05(9)(a) and creating 38.05(b) and (c) of the Madison General Ordinances related to Class A and Class "A" alcohol beverage licenses to impose geographic limitations on "Class A" and Class "A" license applications considered by the Common Council after adoption of this ordinance for purposes of regulating density of such alcohol beverage licenses.

Body

DRAFTER'S ANALYSIS: This ordinance provides an objective basis for limiting the granting of liquor licenses for "Class A" and Class "A" establishments for the purpose of limiting density and proximity of such licenses to sensitive sites. A "Class A" license authorizes the retail sale of intoxicating liquor for consumption off the licensed premises where sold in the original packages and containers (also authorizes on premises free taste samples in limited quantities). A Class "A" license authorizes retail sales of fermented malt beverages (e.g. beer, wine coolers) for consumption off the licensed premises where sold and in the original packages, containers, and bottles (also authorizes on premises free taste samples in limited quantities). No sale of alcohol beverages is permitted between the hours of 9 pm and 8 am. Currently there are no limitations on how many "Class A" and Class "A" alcohol beverage licenses can be approved and issued by a municipality. The decision to limit such licenses lies within the individual municipality. The City of Madison currently has 131 active Class A licenses. An applicant has no legal right to the issuance of an alcohol beverage license. Such license is a privilege, not a right. This amendment seeks to limit density and concentration of "Class A" and Class "A" alcohol beverage licenses near sensitive sites by imposing geographic limitations. Research has shown that an over-concentration of alcohol outlets increases the level of alcohol-related disorder and crime. High alcohol outlet density is associated with many social harms among neighborhoods in and around the alcohol outlets, such as disorderly conduct, noise, neighborhood disruption, public nuisance, and property damage. High alcohol outlet density is also linked with many alcohol-attributable effects among neighborhoods further away from alcohol outlets, such as alcohol-impaired driving, pedestrian injuries, domestic violence, and child abuse and neglect. The Task Force on Community Preventive Services (Campbell et al., 2009) recommended that "limiting alcohol beverage outlet density-either by reducing density levels or limiting density growth-can be an effective means of reducing the harms associated with excessive alcohol consumption." This ordinance would apply to all Class A license applications filed with the City of Madison Clerk's Office, or already on file in the Clerk's Office but not yet granted, upon adoption.

The Common Council of the City of Madison do hereby ordain as follows:

1. Subdivision (a) entitled "Class A License" of Subsection (9) entitled "Limitation Upon Issuance of Licenses" of Section 38.05 entitled "General Licensing Requirements" of the Madison General Ordinances is amended as follows:

- "(a) Class A License- Applicant Qualifications: No Class A license shall be granted except to a person who is ~~of good moral character~~ qualified under Wis. Stat. s. 125.04(5), and who has resided in the State of Wisconsin continuously for not less than ninety (90) days prior to the date of filing the application for license. No such license shall be issued to any person acting as agent for or in the employ of another. The individual licensee of a Class A license shall continue to be a resident of Wisconsin during the term of her/his license. The Common Council may revoke such license when such individual applicant ceases to be a resident of Wisconsin during the term of her/his license, but such revocation shall only be had following the giving of proper notice to the licensee and a proper hearing

before the Alcohol License Review Committee.

2. Paragraph 1. entitled "Geographic Limitations" and Paragraph 2. entitled "Exemptions" of Subsection (9) entitled "Limitation Upon Issuance of Licenses" of Section 38.05 entitled "General Licensing Requirements" of the Madison General Ordinances are created as follows:

- "1. Geographic Limitations. No "Class A" or Class "A" license shall be granted or issued for an establishment under the following conditions:
 - a. If the site is within the distance restriction, and other provisions in MGO 38.05(3)(f) related to schools, churches, hospitals, and libraries.
 - b. If the site is within one thousand three hundred and twenty (1,320) feet of an entity providing services to unhoused individuals. This distance shall be measured in a straight line from the two entities' nearest parcel boundaries.
 - c. If the site is within one thousand three hundred and twenty (1,320) feet of the boundary of any parcel occupied by a treatment facility as defined in Wisconsin State Statute Chapter 51. This distance shall be measured in a straight line from the two entities' nearest parcel boundaries.
 - d. If the site is within one thousand three hundred and twenty (1,320) feet of any public park. This distance shall be measured in a straight line from the nearest parcel boundaries of the establishment and the park.
2. Exemptions. The following establishments are not subject to the geographic limitations set forth in subsection (b):
 - a. Drug stores/pharmacies that are licensed by the Pharmacy Examining Board pursuant to § 450.05, Wis. Stat.
 - b. Grocery stores that regularly and customarily sell grocery items for off-premises consumption. These establishments shall have and maintain groceries that are readily available to the public. "Grocery stores" shall not include establishments that provide automobile services, such as gasoline sales, automobile service, or repair."



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 83673

File ID: 83673

File Type: Ordinance

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: Transfer Apparel Committee Duties to Finance
Department

Final Action:

Title: Amending Section 4.25 of the Madison General Ordinances to eliminate the Committee on Sweatfree purchases and transfer their duties to the Finance Director or their designee.

Notes: 6849ApparelCommittee

CC Agenda Date: 06/04/2024

Agenda Number: 108.

Sponsors: Satya V. Rhodes-Conway

Effective Date:

Attachments:

Enactment Number:

Author: Lara Mainella

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Michael Haas	Approved as to Form	6/18/2024
1	2	5/29/2024	Elizabeth York	Approve	6/18/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/28/2024	Referred for Introduction				
	Action Text: This Ordinance was Referred for Introduction						
	Notes: Finance Committee (6/10/24), Common Council (6/18/24)						

Text of Legislative File 83673

Fiscal Note

Fiscal impacts, if any, will be minor. No appropriation is required.

Title

Amending Section 4.25 of the Madison General Ordinances to eliminate the Committee on Sweatfree purchases and transfer their duties to the Finance Director or their designee.

Body

DRAFTER'S ANALYSIS: This ordinance eliminates the Committee on Sweatfree Practices and places some of their duties with the Finance Director and staff of the Finance Department.

The Common Council of the City of Madison do hereby ordain as follows:

1. Subdivision (d) entitled "Lack of Compliant Bidders for Certain Purchases" of Subsection (2) entitled "Applicability - Procurement of Apparel" of Section 4.25 entitled "Procurement of Items of Apparel" of the Madison General Ordinances is amended as follows:

"(d) Lack of Compliant Bidders For Certain Purchases.

1. Personal Protective Equipment. If, after conducting the applicable competitive selection process required by the Finance Department for a purchase of personal protective equipment (PPE) that meets the definition of apparel, there are no qualified bidders that can comply with this ordinance, and such PPE is deemed essential by the Finance Director, the PPE may be procured without the requirements of this ordinance and the resulting contract (if any) need not include the language required by this ordinance. The determinations required by this paragraph shall be made in the sole discretion of the Finance Director, taking into account the purpose of this ordinance. The Finance Director shall report any exceptions granted under this paragraph to the ~~Committee~~ Common Council not less than ~~quarterly~~ annually.
2. Uniform Rental and Laundry. If, after conducting the applicable competitive selection process required by the Finance Department for services that include the rental, lease, laundering or dry cleaning of uniforms or other apparel worn by City employees, there are no qualified bidders that can comply with this ordinance, city staff may bring a request for exemption from this ordinance to the ~~Committee on-Sweatfree Purchases~~ Finance Director. ~~The Committee shall hold a meeting within two (2) weeks of the request to consider the following factors: whether any qualified bidders can comply with the requirements of this ordinance and whether the uniform(s) and related services are essential to City operations, taking into account the purpose of this ordinance. The Committee Finance Director shall either grant or deny the exception at their first meeting convened for this purpose. If the Committee exception is granted, grants the exception, the services may be procured without the requirements of this ordinance and the resulting contract need not include the language required by this ordinance. If the Committee cannot meet within two weeks, the decision shall be made by the Finance Director, using the same criteria. The Finance Director shall report any exceptions granted under this paragraph to the Common Council not less than annually.~~

2. Subdivision (b) entitled "Bidder Disclosure Statements" of Subsection (5) entitled "Bid Specifications and Pre-Award Procedures" of Section 4.25 entitled "Procurement of Items of Apparel" of the Madison General Ordinances is amended as follows:

- “(b) Bidder Disclosure Statements. The City shall require for each bid or proposal to which this ordinance applies under sub. (2), each bidder, proposer or potential contractor to submit disclosure statements that include the information below, to the city and/or the city's independent monitoring agency, if any, with the knowledge that this information may be disclosed to the public, subject to applicable public records law. Compliance with this requirement shall be determined using procedures ~~adopted by the Committee on Sweatfree Purchases (Committee)~~ developed by the Finance Director or designee. Such procedures may include, but are not limited to, the use of a formula or other criteria to rank compliance based upon the quality and/or quantity of the disclosure statements completed by bidders. ~~Any such procedures, and any changes thereto, shall be adopted by the Committee at a properly noticed public meeting of the Committee before being included in any bids, and reported to the Common Council when the Committee makes its annual report required by Sec. 4.25(9)(a), MGO.~~ If the pre-award disclosure reveals a violation of this ordinance or a statement that the proposed contractor will not or cannot comply with this ordinance, the City reserves the right not to award the contract to that contractor. The disclosures shall include:
1. The names, addresses, and phone numbers of each facility involved in the production of goods covered by this policy.
 2. The names, business addresses, and phone numbers of the principal officers of each facility involved in the production of goods covered by this policy.
 3. The base hourly wage of non-supervisory production employees, percent of wage level paid as health benefit, other benefits, regular deductions from paychecks, normal working hours per day and week, actual working hours per day and week over the last three months, and overtime policy.
 4. The raw number of each type good produced in a given factory for the City.
 5. A sworn statement that each of the proposed production facilities, including any sub-contractors, complies with all requirements of this ordinance.
 6. Any other information deemed necessary by the City for the administration and enforcement of this Ordinance.”

3. Subdivision (d) entitled “Continuing Disclosure and Transparency” of Subsection (6) entitled “Requirements for contracts and Other Procurement Arrangements” of Section 4.25 entitled “Procurement of Items of Apparel” of the Madison General Ordinances is amended as follows:

- “(d) Continuing Disclosure and Transparency. All contractors operating under an existing contract applicable under sub (2), shall submit quarterly sworn disclosure statements containing the information required in sub. (6)(b), to the City (or its independent monitoring agency, if any,) the content of which shall meet any requirements that may be established ~~as part of the compliance procedures adopted by the Committee on Sweatfree Purchases under Sec. 4.25(5)(b)~~ under this ordinance. Disclosures that reveal a violation of the ordinance or statement that contractor will not or cannot comply with this ordinance may be grounds for sanctions without further investigation, or may be investigated for action under this ordinance and the contract. The City and its independent monitoring organization, if any, shall have complete and unfettered

access to all contractor's and subcontractor's facilities utilized under a contract to which this Ordinance applies. The transparency requirements in sub. (6) above shall continue to apply to contractors under an existing contract."

4. Subsection (9) entitled "Committee on Sweatfree Purchases" of Section 4.25 entitled "Procurement of Items of Apparel" of the Madison General Ordinances is repealed.

EDITOR'S NOTE:

Subsection (9) entitled "Committee on Sweatfree Purchases" of Section 4.25 entitled "Procurement of Items of Apparel" of the Madison General Ordinances currently reads as follows:

(9) Committee on Sweatfree Purchases.

- (a) Purpose, Duties, Responsibilities. There is hereby created a Committee on Sweatfree Purchases, for the purpose of ongoing evaluation and assistance in the application of this ordinance and the furtherance of its purpose. On an annual basis, this committee shall provide the Common Council with a report describing any suggested recommendations regarding the ordinance, including the feasibility of expanding the ordinance beyond its original application to apparel only as described in subsection (2). This committee is also encouraged to communicate with other units of government to encourage similar policies to further increase the effectiveness of this ordinance in achieving its policy goals.
- (b) Composition and Appointment of Members. The Committee on Sweatfree Purchases shall consist of five (5) voting members and one (1) alternate member. Membership shall include one (1) alderperson who serves concurrently as an appointed member of the Finance Committee. The remaining four (4) members and one alternate shall be residents of the City of Madison of legal voting age. At least one (1) of the remaining four (4) members shall be a representative, preferably a student, recommended by an appropriate department, committee or student organization of the University of Wisconsin-Madison focused on labor codes and licensing of licensed collegiate products or, if none exists, a resident with knowledge or interest in international labor practices and workers' rights. Appointments shall be made by the Mayor, subject to the approval of the Common Council.
- (c) Term. The alderperson member shall serve for a term of two (2) years. Resident members shall serve for three (3) years. Any vacancies shall be filled by the Mayor, subject to approval of the Common Council, for a term filling out the remainder of the vacated member's term.
- (d) Officers and Staff. The members of the Committee shall annually elect a chairperson from among its membership. The Committee shall be staffed by an employee of the Office of the Finance Director involved in Purchasing Services, who shall also serve as its secretary.
- (e) Meeting Schedule. The Committee shall meet as often as necessary, but at minimum four times per year.
- (f) Compensation. Members of the Committee shall serve without compensation.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83418

File ID: 83418

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/13/2024

File Name: Amending the 2024 Adopted Mayor's Office
Sustainability Improvements Project Capital Budget
to accept a \$500,000 grant award from the U.S.
Department of Energy (U.S. DOE)

Final Action:

Title: Amending the 2024 Adopted Mayor's Office Sustainability Improvements Project Capital Budget to accept a \$500,000 grant award from the U.S. Department of Energy (U.S. DOE); authorizing the Mayor and City Clerk to execute the associated grant agreement with the U.S. DOE; authorizing the Mayor and City Clerk to distribute sub-awards to subrecipients Sustain Dane, Inc., Elevate Energy, Inc., the City of Fitchburg, Wisconsin, the City of Middleton, Wisconsin, and the City of Sun Prairie, Wisconsin to implement the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin.

Notes:

CC Agenda Date: 06/18/2024

Agenda Number: 109.

Sponsors: Satya V. Rhodes-Conway, John P. Guequierre And
Nasra Wehelie

Effective Date:

Attachments: Elevate Energy Inc. - Non-Competitive Selection
Request - CC Approval Required - May 2024.pdf,
Sustain Dane Inc. - Non-Competitive Selection
Request - CC Approval Required - May 2024.pdf

Enactment Number:

Author: Gabriel Saiz

Hearing Date:

Entered by: gsaiz@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1		Elizabeth York		

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

1 Mayor's Office 05/28/2024 Referred for
Introduction
Action Text: This Resolution was Referred for Introduction
Notes: Finance Committee (6/10/24), Common Council (6/18/24)

Text of Legislative File 83418

Fiscal Note

[Enter Fiscal Note Here]

.Title

Amending the 2024 Adopted Mayor's Office Sustainability Improvements Project Capital Budget to accept a \$500,000 grant award from the U.S. Department of Energy (U.S. DOE); authorizing the Mayor and City Clerk to execute the associated grant agreement with the U.S. DOE; authorizing the Mayor and City Clerk to distribute sub-awards to subrecipients Sustain Dane, Inc., Elevate Energy, Inc., the City of Fitchburg, Wisconsin, the City of Middleton, Wisconsin, and the City of Sun Prairie, Wisconsin to implement the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin.

.Body

WHEREAS, in March of 2017, the Common Council adopted RES-17-00213 which called on the City to establish a goal for City of Madison operations and community to reach a goal of 100% renewable energy and net-zero greenhouse gas emissions; and,

WHEREAS, the Efficiency Navigator Program provides energy efficiency and other upgrades to small- and medium-sized multifamily affordable housing that save energy, reduce greenhouse gas emissions, and lower utility bills for residents; and,

WHEREAS, the City has contracted with Sustain Dane to administer the Efficiency Navigator program since 2021; and,

WHEREAS, the Inflation Reduction Act reduces the cost of energy efficiency technology and the State of Wisconsin administers programs to increase the adoption of energy efficiency technologies throughout the state; and,

WHEREAS, the City of Madison is committed to cooperating with neighboring municipalities to lower energy burdens, decrease greenhouse gas emissions, and broadly distribute the economic benefits of energy efficiency technology; and,

WHEREAS, the Cities of Madison, Fitchburg, Middleton, and Sun Prairie, Wisconsin, with the assistance of Sustain Dane, Inc. and Elevate Energy, Inc. seek to create a replicable model of the Efficiency Navigator program that will reduce the cost of implementing the program; and,

WHEREAS, the City of Madison successfully applied for funding through the U.S. DOE's Energy Future grant program for a project titled "Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin"; and,

WHEREAS, these funds will be used to support the development of replicable approach for identifying qualifying buildings for the program, create common outreach and engagement resources for community stakeholders, fund a workforce training program designed to enhance

and accelerate workforce opportunities for energy efficiency contractors, and develop funding strategies to support municipal Efficiency Navigator programs throughout Wisconsin; and,

WHEREAS, project partner Cities of Fitchburg, Middleton, and Sun Prairie, with the assistance of Sustain Dane, Inc. and Elevate Energy, Inc. collaborated to develop the grant proposal and are committed to their roles and actions as described in the grant proposal; and,

WHEREAS, the City of Madison has successfully worked with all project partners in various capacities in the past; and,

WHEREAS, under MGO 4.26(4) a contract for purchase of services of more than \$50,000 that was not competitively selected must be approved by the Common Council and, for the reasons given in the attached Noncompetitive Selection Forms, these contracts meet the exception in MGO 4.26(4)(a) 2 for a particular service is available from only one firm, because these contractors were identified by name in the approved grant application to the funding agency, so in order for the City to comply with the terms of the grant, only those firms can do this work; and,

NOW, THEREFORE, BE IT RESOLVED, that the Common Council hereby authorizes the Mayor and City Clerk to execute an agreement with U.S. DOE and formally accept the \$500,000 award described above.

BE IT FURTHER RESOLVED, that Mayor's Office Sustainability Improvements Project 2024 Adopted Capital Budget is amended to appropriate \$500,000 for implementation of the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin project.

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor and City Clerk to enter into a non-competitive contract with Sustain Dane, Inc. for the amount of \$125,000 for the duration of the project period to provide services for the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin project and funded by the U.S. DOE Energy Future Grant award.

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor and City Clerk to enter into a non-competitive contract with Elevate Energy, Inc. for the amount of \$175,000 for the duration of the project period to provide services for the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin project and funded by the U.S. DOE Energy Future Grant award.

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor and City Clerk to enter into a non-competitive contract with City of Fitchburg, Wisconsin for the amount of \$20,000 for the duration of the project period to provide services for the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin project and funded by the U.S. DOE Energy Future Grant award.

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor and City Clerk to enter into a non-competitive contract with City of Middleton, Wisconsin for the amount of \$20,000 for the duration of the project period to provide services for the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin project and funded by the U.S. DOE Energy Future Grant award.

BE IT FINALLY RESOLVED, that the Common Council authorizes the Mayor and City Clerk to

enter into a non-competitive contract with City of Sun Prairie, Wisconsin for the amount of \$20,000 for the duration of the project period to provide services for the Growing the Efficiency Navigator Program - An innovative and inclusive energy program for affordable multifamily housing in Wisconsin project and funded by the U.S. DOE Energy Future Grant award.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/20/2024

Requisition Number: (8 characters)

Requestor Name: Gabriel Saiz

Requestor Phone Number: 6083385839

Requestor Email: gsaiz@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 19 MAYOR

Major: ☐ 53*** Supplies/Goods☐ 541** Utilities☐ 542** Building/Facility Maintenance/Repair☐ 543** Software/Equipment Maintenance/Repair☐ 544** Public Works Maintenance/Repair☐ 545** Training/HR-Related Services☐ 546** Consulting/Professional Services☒ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$125,000.00

Vendor Name: Elevate Energy Inc.

Product/Service Description: Technical Assistance Lead Sub-recipient of Energy Future Grant

☐ **\$50,000 and UNDER**

This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**

Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☒ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:

Sub-recipient Technical Assistance Project Lead for Energy Future Grant
- ☒ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City of Madison, in collaboration with the City of Fitchburg, City of Middleton, City of Sun Prairie, Elevate Energy Inc., and Sustain Dane Inc., applied for and received the United States Department of Energy Office of State and Community Energy Program's Energy Future Grant (EFG). This grant will support the collaborating cities further developing their own efficiency navigator programs, create shared resources for the purposes of supporting this program within all collaborating cities, and allow Elevate Energy Inc. and Sustain Dane Inc. access to planning resources to make the existing Efficiency Navigator program in the City of Madison more efficient and effective. The City of Madison, the lead applicant, will serve as a pass-through entity for grant funding to all collaborating entities. Elevate Energy Inc. was named in the EFG as a technical assistance partner that will lead work on workforce, communication, and energy analysis tool development. We can therefore not use a competitive selection process for this pre-allocated funding within this federal grant.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison previously paid Elevate Energy a total of \$878,153, and all was non-competitively selected. \$66,113 of that amount was paid for Elevate Energy's assistance with the City's application for the Georgetown University Energy Prize (GUEP), and the remaining \$812,040 was authorized by the Common Council for the implementation of the sustainability plan that was the result of the GUEP.

Date:

05/22/2024

Submit



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/20/2024

Requisition Number: (8 characters)

Requestor Name: Gabriel Saiz

Requestor Phone Number: 6083385839

Requestor Email: gsaiz@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 19 MAYOR

Major:

- ☐ 53*** Supplies/Goods
- ☐ 541** Utilities
- ☐ 542** Building/Facility Maintenance/Repair
- ☐ 543** Software/Equipment Maintenance/Repair
- ☐ 544** Public Works Maintenance/Repair
- ☐ 545** Training/HR-Related Services
- ☐ 546** Consulting/Professional Services
- ☒ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$125,000.00

Vendor Name: Sustain Dane Inc.

Product/Service Description: Implementation Project Lead for Energy Future Grant

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☒ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:

Project Implementation Sub-recipient of the Energy Future Grant
- ☒ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City of Madison, in collaboration with the City of Fitchburg, City of Middleton, City of Sun Prairie, Elevate Energy Inc., and Sustain Dane Inc., applied for and received the United States Department of Energy Office of State and Community Energy Program's Energy Future Grant (EFG). This grant will support the collaborating cities further developing their own efficiency navigator programs, create shared resources for the purposes of supporting this program within all collaborating cities, and allow Elevate Energy Inc. and Sustain Dane Inc. access to planning resources to make the existing Efficiency Navigator program in the City of Madison more efficient and effective. The City of Madison, the lead applicant, will serve as a pass-through entity for grant funding to all collaborating entities. Sustain Dane is the Efficiency Navigator implementor in all municipalities and was named in the EFG to receive funding to consult on the development of tools and methodologies to expand the Efficiency Navigator program. We can therefore not use a competitive selection process for this pre-allocated funding within this federal grant.

COMMENTS REGARDING PURCHASES OVER \$50,000

Since 2015, the City of Madison has paid Sustain Dane a total of \$1,391,583. Of that amount, \$1,353,782 was non-competitively selected, and the remaining \$37,301 was made up of small purchases under the threshold requiring competitive selection.

Date:

05/22/2024

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83433

File ID: 83433

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/14/2024

File Name: Amending the 2024 Stormwater Utility Capital Budget to transfer budget authority between projects to reflect the anticipated grant funding split for the Pheasant Branch Greenway Enhancement projects.

Final Action:

Title: Amending the 2024 Stormwater Utility Capital Budget to transfer budget authority between projects to reflect the anticipated grant funding split for the Pheasant Branch Greenway Enhancement projects.(District 9)

Notes: Janet Schmidt

CC Agenda Date: 06/04/2024

Agenda Number: 11.

Sponsors: Nikki Conklin

Effective Date:

Attachments:

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/15/2024	Referred for Introduction				
Action Text: This Resolution was Referred for Introduction							
Notes: Finance Committee (6/10/24), Board of Public Works (6/5/24), Common Council (6/18/24)							

Text of Legislative File 83433

Fiscal Note

The Pheasant Branch Greenway Enhancement project is a FEMA grant project and the grant

eligible work was originally funded in two projects in two different programs. A small portion (~\$173K) of the project is funded with project 12568 (Stormwater Quality System Improvement program) and the remainder of the project is funded in 14370 (Citywide Flood Mitigation program). All of the federal grant revenue (\$6,028,190) was budgeted in project 14370. In total, approximately \$121k of the grant revenue will be earned in project 12568. This is the 70% Federal share of the anticipated total \$173k spending in project 12568. The proposed resolution amends the 2024 Stormwater Utility Capital Budget to transfer \$121,056.11 of federal grant budget from project 14370 to project 12568 to the to align with where it was earned. An equal amount of Storm GO will be moved from project 12568 to 14370 so the overall budget impact is net neutral.

(121,056.11) 14370-84-201
121,056.11 12568-84-201

(121,056.11) 12568-84-801
121,056.11 14370-84-801

Title

Amending the 2024 Stormwater Utility Capital Budget to transfer budget authority between projects to reflect the anticipated grant funding split for the Pheasant Branch Greenway Enhancement projects.(District 9)

Body

WHEREAS, the Pheasant Branch Greenway Enhancement project received FEMA BRIC funding to complete design and construction of a major flood mitigation project, and;

WHEREAS, funds for this project were originally broken out into the Stormwater Quality Program and the Citywide Flood Mitigation Program in the 2023 budget, and;

WHEREAS, for administrative purposes, it is desired that all funds be moved to one program for ease of accounting and administration of the FEMA BRIC grant.

NOW, THEREFORE BE IT RESOLVED that the 2024 Stormwater Utility Capital Budget is amended for a net-neutral transfer federal sources and Storm GO budget between the Pheasant Branch Greenway Enhancement projects (Munis 12568 and 14370) to match federal grant revenue to where it is earned.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83505

File ID: 83505

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/16/2024

File Name: Authorizing the noncompetitive purchase of
renewable diesel from REG Marketing & Logistics
Group, LLC in two phases.

Final Action:

Title: Authorizing the noncompetitive purchase of renewable diesel from REG
Marketing & Logistics Group, LLC in two phases.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 111.

Sponsors: Satya V. Rhodes-Conway, Derek Field And John P.
Guequierre

Effective Date:

Attachments: Renewable Energy Group, dba REG Marketing &
Logistics Group LLC - Non-Competitive Selection
Request - CC Approval Required May 2024.pdf

Enactment Number:

Author: Rachel Darken

Hearing Date:

Entered by: rdarken@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Robert Mulcahy	Approve	5/29/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Fleet Service	05/17/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/10/24), Common Council (6/18/24)						

Text of Legislative File 83505

Fiscal Note

The proposed resolution authorizes the noncompetitive purchase of renewable diesel from

REG Marketing & Logistics Group, LLC to begin a pilot program for renewable diesel for an amount not to exceed \$100,000 in 2024. Pending the outcome of the initial phase of the pilot, Fleet Service will initiate the second phase of the pilot and purchased renewable diesel in an amount not to exceed \$1.5 million. Funding for the 2024 pilot (\$100,000) is available in the 2024 Adopted Fleet Service Operating Budget (Munis #41100-53421). If the pilot is expanded, funding for the \$1.5 million in renewable diesel will be available in future operating budgets in Munis #41100-53421. No additional appropriation is required.

Title

Authorizing the noncompetitive purchase of renewable diesel from REG Marketing & Logistics Group, LLC in two phases.

Body

WHEREAS, the City of Madison has set the ambitious goal of reaching 100% renewable energy and net zero carbon emissions for city operations by 2030; and,
WHEREAS, the Fleet Division has been piloting the use of 100% biodiesel in our fleet operations since 2022 as part of the Climate Forward Agenda; and,
WHEREAS, renewable diesel is a clean energy fuel that has environmental benefits comparable to those of biodiesel but does not require costly infrastructure improvements to facilitate its use in colder temperatures; and,
WHEREAS, the Fleet Division aims to pilot the use of renewable diesel in our fleet operations in the summer of 2024 at one fuel site owned by the City, at an estimated cost of \$100,000; and,
WHEREAS, if the pilot is successful as determined jointly by Fleet, Streets, and other divisions of the Public Works Department, we plan to expand the pilot to the four large fuel sites owned by the City throughout the winter months to test the application of renewable diesel in a wider array of vehicles and equipment in colder temperatures, at an estimated cost of \$1,500,000; and,
WHEREAS, if the second phase of the pilot is successful and the Fleet Division determines that using renewable diesel will meet the mechanical and operational needs of the fleet and the City's sustainability goals, Fleet intends to advertise a competitive selection process in 2025 to purchase renewable diesel for all of our diesel fuel needs; and,
WHEREAS, the renewable diesel market is changing rapidly as more biorefineries become operational throughout the United States and we anticipate there will be additional suppliers in the market in the coming years; and,
WHEREAS, the Fleet Division has reviewed currently available products and suppliers and identified REG Marketing & Logistics Group, LLC as the best available vendor for the reasons explained in the attached noncompetitive selection request form; and,
WHEREAS, MGO 4.26(2) requires goods to be purchased using a competitive process approved by the Finance Director, and under the Finance Director's Purchasing Guidelines, Common Council approval is required to purchase goods of \$50,000 or more without a competitive process;
NOW, THEREFORE, BE IT RESOLVED, the Common Council hereby authorizes the purchase of renewable diesel from REG Marketing & Logistics Group, LLC to begin a pilot program in 2024, with a budget not to exceed \$100,000;
BE IT FURTHER RESOLVED, pending the outcome of the initial phase of the pilot, the Common Council hereby authorizes the purchase of renewable diesel from REG Marketing & Logistics Group, LLC to initiate phase two of the renewable diesel pilot program, with a budget not to exceed \$1,500,000.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/13/2024

Requisition Number: (8 characters)

Requestor Name: Rachel Darken

Requestor Phone Number: 608-246-4540

Requestor Email: rdarken@cityofmadison.com

Fund: 2200 FLEET SERVICES

Agency: 41 FLEET SERVICES

Major: ☒ 53*** Supplies/Goods☐ 541** Utilities☐ 542** Building/Facility Maintenance/Repair☐ 543** Software/Equipment Maintenance/Repair☐ 544** Public Works Maintenance/Repair☐ 545** Training/HR-Related Services☐ 546** Consulting/Professional Services☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$1,600,000.00

Vendor Name: Renewable Energy Group, DBA REG Marketing & Logistics Group LLC

Product/Service Description: Renewable Diesel Fuel for Pilot

☐ **\$50,000 and UNDER**

This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**

Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

Renewable Energy Group (REG) is the only vendor currently able to provide renewable diesel in our area, in part due to our current partnership to pilot the use of 100% biodiesel in our fleet. Renewable diesel is only readily available on the West coast. Since we have a current business relationship with REG, they are able to ship renewable diesel to our area for us to test in our fleet.

The purchase amount is estimated for the amount of fuel required for a limited summer pilot of renewable diesel. If successful, we will expand the pilot to continue through the winter months.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid REG a total of \$244,050 since 2022, all of which was non-competitively selected. An additional \$90,524 is open on our current purchase order with REG (has not been paid yet).

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83510

File ID: 83510

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/16/2024

File Name: Authorizing the noncompetitive purchase of up to \$568,425 in software and configuration related to the ADA-compliant audio announcements system for those with vision loss at the Bus Rapid Transit stations

Final Action:

Title: Authorizing the noncompetitive purchase of up to \$568,425 in software and configuration related to the ADA-compliant audio announcements system for those with vision loss at the Bus Rapid Transit stations

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 112.

Sponsors: MGR Govindarajan

Effective Date:

Attachments: DD TBC-C32804 Madison LS-1001-II-38-16-4.5-DF
GEN II Display Manual.pdf, International Display
Systems - Non-Competitive Selection Request - CC
Approval Required May 2024.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: sharnish@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/16/2024	Ryan Pennington	Delegated	
Notes: Delegated: Out Of Office					
1	2	5/24/2024	Robert Mulcahy	Approve	5/22/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Metro Transit	05/16/2024	Referred for Introduction				
Action Text: This Resolution was Referred for Introduction							

Text of Legislative File 83510

Fiscal Note

The proposed resolution authorizes purchase of \$568,425 in software and configuration related to the ADA audio announcements system on the Bus Rapid Transit Stations. Funding is available within the E-W Bus Rapid Transit Capital Project (Munis #17607). No additional appropriation required.

Title

Authorizing the noncompetitive purchase of up to \$568,425 in software and configuration related to the ADA-compliant audio announcements system for those with vision loss at the Bus Rapid Transit stations

Body

WHEREAS, Metro Transit is required to provide audio announcements of bus arrivals at the BRT stations to comply with the Americans with Disabilities act;

WHEREAS, Metro Transit has budgeted for the cost of this system in the project budget;

WHEREAS, the hardware for this system is being installed by the contractor but the software, configuration, and testing must be purchased from the software vendor's implementation partner; and

WHEREAS, MGO 4.26(2) requires goods to be purchased using a competitive process approved by the Finance Director, and under the Finance Director's Purchasing Guidelines, Common Council approval is required to purchase goods of \$50,000 or more without a competitive process;

NOW, THEREFORE, BE IT RESOLVED, that that the Common Council hereby authorizes the purchase of ADA announcement system software, configuration, and testing from International Display Systems in an amount not to exceed \$568,425.

**Reproduction Reference
DD TBC**

**Madison Metro Transit
LS-1000 Series
Display Manual**

1. This page is for reproduction reference only; do not include in the manual.
2. Copy this manual on front and back pages using 8 1/2 x 11 paper.

Note: Only the first section of the manual and all appendices start on an odd page.

When printing this document from a PDF, be sure to choose "Actual" under the Page Sizing & Handling options in the Print menu.

Materials included in this manual:

Appendix A: Refer to the list of drawings in **Appendix A**. Print A-size drawings on A-size paper and B- and C-size drawings on B-size paper.

Appendix B: SL-02374

3. Bind with a blue window cover and blue back cover.
4. Bind the manual along the left edge with a large spiral binder.
5. Please direct questions and suggestions to Transportation Admin.

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**MADISON METRO TRANSIT
LS-1001-II-38-16:4.5-L-DF**

**DISPLAY MANUAL
C32804**

16 May 2024
DD TBC
Rev 00

FCC Statement

Supplier Declaration of Conformity (SDoC)

This product complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Note: This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at their own expense.

Warning: The user is cautioned that changes and modifications made to the equipment without the approval of manufacturer could void the user's authority to operate this equipment.

Industry Canada Regulatory Information

This Class A digital apparatus complies with Canadian ICES-003.

Cet appareil numérique de la classe A est conforme à la norme NMB-003 du Canada.

Inquiries

Contact Daktronics with any questions regarding our product compliance.

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Brookings, SD 57006 USA

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Website:

www.daktronics.com



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1 Introduction

Reference Drawings:

Shop Drawing	Appendix A
System Riser	Appendix A

This manual provides installation, maintenance, and troubleshooting information for the Daktronics LS-1001 displays. For information regarding the safety, installation, operation, or service of this system, please refer to the telephone numbers listed on the cover page of this manual.

Daktronics LS-1001 displays meet the NEMA® 4X standard. Any customer installed mounting hardware, power/signal entrances, and/or penetrations of any sort must maintain the NEMA® 4X standard. The LS-1000 displays do not have intake ventilation fans or fan filters.

Listed below are several drawing types commonly used by Daktronics, along with the information each typically provides. All drawings referenced in this manual are in **Appendix A**.

- **System Riser Diagrams:** Overall system layout from the control computer to display, and power and phase requirements.
- **Shop Drawings:** Light sensor locations, display dimensions, mounting information, power and signal entrance points, and access method (front).
- **Schematics:** Power and signal wiring and signal termination assignments.

Figure 1 illustrates a Daktronics drawing label. The drawing number is in the lower-right corner of the drawing. This manual refers to drawings by listing the last set of digits and the letter preceding them. In the following example, the drawing is referred to as **DWG-03676541**.


		<small>THE CONCEPTS EXPRESSED AND DETAILS SHOWN ON THIS DRAWING ARE CONFIDENTIAL AND PROPRIETARY. DO NOT REPRODUCE BY ANY MEANS WITHOUT THE EXPRESS WRITTEN CONSENT OF DAKTRONICS, INC. OR ITS WHOLLY OWNED SUBSIDIARIES. COPYRIGHT 2016 DAKTRONICS, INC. (USA)</small>			
PROJECT: OUTDOOR TRANSPORTATION GALAXY DISPLAYS					
TITLE: SHOP DRAWING, AF-67XX-48X144-6-SF-*					
DATE: 28-JUL-17	DIM UNITS: MILLIMETERS		SHEET	REV	
SCALE: 1/20	DO NOT SCALE DRAWING		1 OF 1	A	
DESIGN: JJAKOVL	JOB NO.	FUNC - TYPE - SIZE	3676541		
DRAWN: JJAKOVL	P1933	E - 10 - A4			

Figure 1: Drawing Label

All references to drawing numbers, appendices, figures, or other manuals are presented in bold typeface, as shown in the example below.

Refer to the **Shop Drawing** for additional network layout information.

In addition, any drawings referenced within a particular section are listed at the beginning of the section in the following manner:

Reference Drawing:

Shop Drawing **Appendix A**

Daktronics identifies manuals by the DD number located on the cover page of each manual.

Daktronics builds displays for long life and little maintenance. However, from time to time, certain display components need replacing. The **Replacement Parts List (p.15)** provides the names and part numbers of components that may need ordering during the life of the display.

Refer to the **Daktronics Exchange and Repair & Return Programs (p.16)** section if any component needs replacement or repair.

Display Overview

Daktronics indoor and semi-outdoor TFT displays are designed and manufactured for performance, reliability, ease of maintenance, and long life.

A typical system consists of a central server computer and client computers running DVS® software and of one or more displays. Daktronics DVS® software package operates with Windows® systems on an IBM®-compatible computer. Refer to the DVS® Software Manual for installation and maintenance information about DVS® software.

The LS-1000 displays are indoor and semi-outdoor TFT displays. Refer to the **Shop Drawing** for details about each display size. The model numbers are described as follows:

LS-1000-38-16:9-L-DF		
LS		Series Type
1001		Series Number
II		Second Generation
38		Display size in inches diagonally from corner to corner
16:4.5		Aspect Ratio
L		Landscape Mode
DF		Double Face

Network Concepts

Daktronics offers a network system to interconnect and control displays. One display network can comprise up to 240 displays. Each Daktronics system can perform multiple functions, including:

- Transferring messages.
- Programming messages to play on a display or group of displays in a network.
- Determining display statuses on a network.

The Daktronics LS-1000 displays use one of the following communication methods. To determine the specific method for this contract, refer to the **System Riser** drawing and **Signal Termination from Computer to Display (p.8)**.

Ethernet to Ethernet

An Ethernet network is a standard communication method that allows one computer, or several computers, to connect to displays. Each display is identified by a unique address. This address allows the computer to communicate directly with each display. Refer to the **System Riser** drawing and **Signal Termination from Computer to Display (p.8)** for more detailed information.

Figure 2 shows a simplified diagram of basic display set-up.

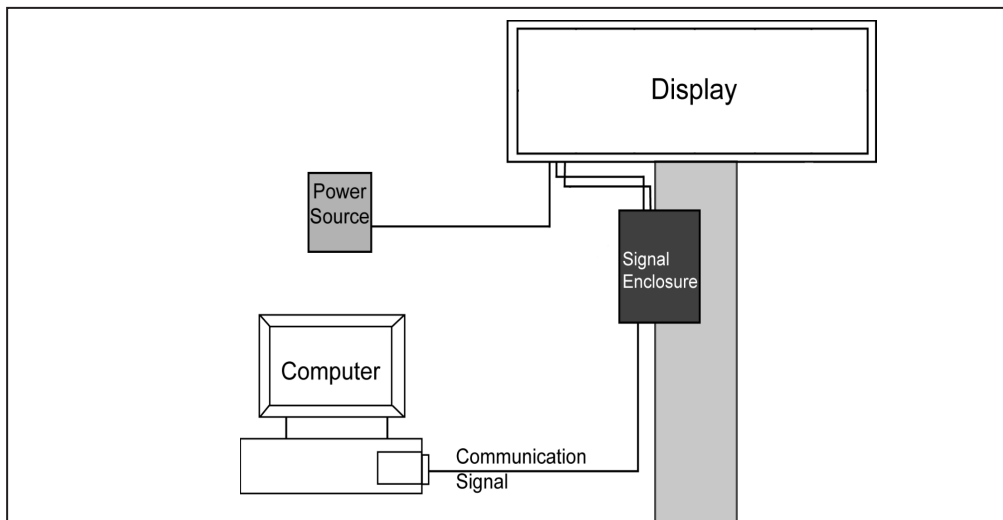


Figure 2: Basic Display Set-up

2 Mechanical Installation

Reference Drawing:

Shop Drawing **Appendix A**

Daktronics engineering staff must approve any changes made to the display. Before altering the display, submit detailed drawings for the proposed modifications to the Daktronics engineering staff for evaluation and approval, or the warranty will be void.

Daktronics is not responsible for the integrity of the mounting structure or any mounting hardware not provided by Daktronics. It is the customer's responsibility to ensure a qualified structural engineer has approved the structure and any additional hardware.

Pre-installation Checklist

Verify the following before installation:

- The display is in good condition after shipping and uncrating.
- Adequate support is provided for the display so that the structure will not yield at any unsupported points after mounting.
- Assure the display cabinet has no holes (accidental or intentional) that could allow water to enter the display.
- Check that all display modules are fully latched into the display cabinet.

Support Structure Requirements

Support structure design depends on the mounting methods, display size, and weight. The structure design is critical and should be done only by a qualified individual. It is the customer's responsibility to ensure that the structure and mounting hardware are adequate.

Daktronics is not responsible for the installations or the structural integrity of support structures done by others.

Mounting plans need to consider the face-mounted light sensor. In general, the entire front of all displays needs to be completely unobstructed to allow for internal access.

Keep in mind the location of mounting brackets and the clearance needed for cable entry on the top of the display. Display height and wind loading are also critical factors to be considered. Refer to the appropriate **Shop Drawing**.

Display Mounting

Securely mount each display to a suitable mounting structure provided by others. Daktronics provides provisions for top or wall mounting brackets; refer to the appropriate **Shop Drawing**. Use all mounting brackets when mounting the display.

Use appropriate hardware to support the weight of the display. Have a qualified engineer inspect the mounting structure.

Note: The display has a hinged door and a hinged display plate. Ensure the door and display plate opens properly.

After installing the display, inspect the top and sides of the display for any openings that may allow moisture to enter the display and seal openings. Not sealing openings may void the warranty.

Note: Daktronics is not responsible for mounting methods or the structural integrity of support structures provided by others.

3 Electrical Installation

Reference Drawing:

System Riser **Appendix A**

Only qualified individuals should terminate power and signal cable within this Daktronics display.

Daktronics engineering staff must approve any changes made to the display. Before altering the display, submit detailed drawings for the proposed modifications to the Daktronics engineering staff for evaluation and approval, or the warranty will be void.

Note: Daktronics recommends that a separate circuit be run to the electronic display(s) to isolate it and prevent any issues that could be caused by line voltage fluctuations or high frequency noise on the power line caused by other types of equipment. A separate circuit also makes display maintenance and troubleshooting easier. Daktronics assumes no liability for any issues caused by line voltage fluctuations or other improper power conditions if these recommendations are not followed.

Grounding

All components of a display system—including but not limited to displays, control equipment, and connected peripheral equipment—must be electrically grounded. Only qualified individuals may perform electrical work, including verification of ground resistance. Daktronics is not responsible for improper grounding or damage incurred because of improper grounding.

Grounding methods must meet the provisions of all applicable local and national codes. Inspect and verify all grounding methods meet the provisions of all applicable local and national codes.

Proper grounding is necessary for reliable equipment operation and general electrical safety. Failure to properly ground the display system may void the warranty, disrupt operation, damage equipment, and cause bodily harm or death.

Power Requirements

Install this display in accordance with any applicable local and national electrical codes. This includes proper grounding and bonding of the display.

Do not connect the displays to any voltage other than that listed on the Daktronics product label.

Note: Conductors of circuits delivering power to a Daktronics display shall be sized in accordance with local and national electrical codes so that the power distribution system can deliver full load power to the display while maintaining a voltage within five percent of the nominal utility voltage.

Displays use single-phase power. Proper power installation is imperative for display operation.

Daktronics requires using a power disconnect switch with the display. Use a disconnect so that all ungrounded conductors can be disconnected near the point of power connection.

The disconnecting means must be either located in a direct line of sight from the display or capable of being locked in the open position. This ensures that power will not be reconnected while service personnel work on the display.

Power Connection

To terminate single-phase power, follow these steps:

1. Open the display as explained in the **Accessing the Internal Components (p.10)** section and locate the 3-way terminal connector block.
2. Route the cable through the cable entry at the top of the display.
3. Connect the neutral wire to the neutral lug (white wire) on the 3-way connector and the live wire to the live lug (black wire).
4. Connect the ground wire to the ground lug opposite the green wire.
5. Power then routes through filters to the power supplies which provide power to the modules and other components. Refer to **Figure 3**.

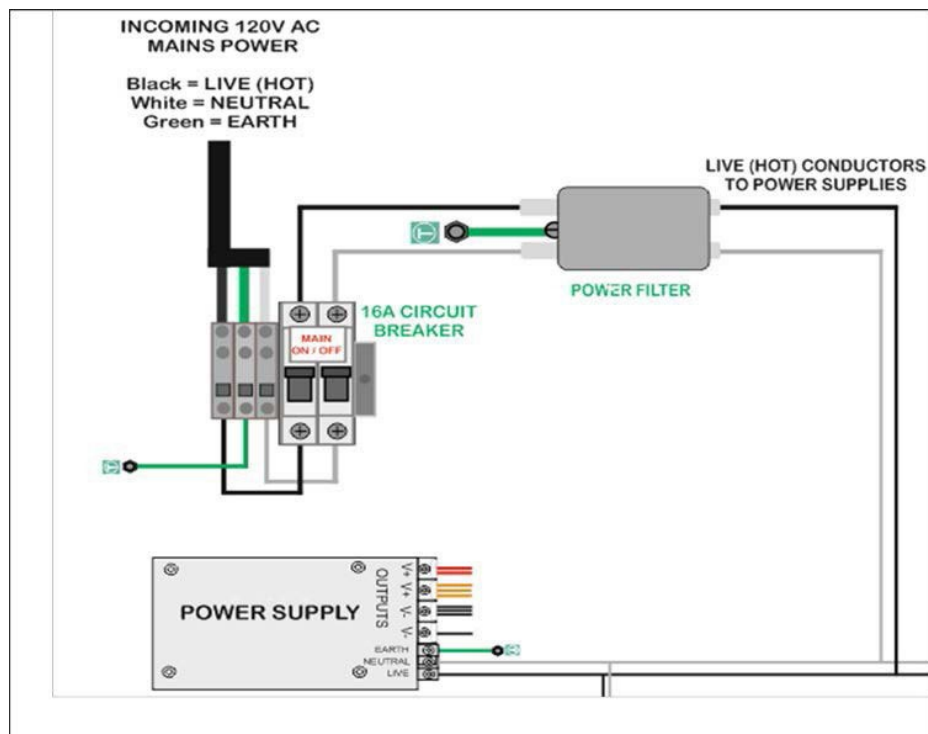


Figure 3: Incoming AC Mains Power

Signal Termination from Computer to Display

To determine signal routing and connections, refer to the appropriate **System Riser** drawing.

Ethernet

An Ethernet network system requires a Cat-5 cable. Signal travels from the Local Area Network (LAN) to the Ethernet jack on the network device.

The signal cable terminates within the display at the network device. The opposite end terminates at the control computer on the local network.

4 Start-Up Procedure

Note: Before starting up the display, review this checklist to ensure that all parts are ready to operate correctly.

- Confirm that power is correctly connected to the display.
- Allow for sufficient power.
- Make sure a main disconnect switch is used to control power.
- Inspect all external circuit breakers for sufficient marking and size.
- Make sure the external communication equipment (signal enclosure, client radio, etc.) is properly installed.
- Inspect signal connections at the control computer.
- Inspect signal connections at the display and between displays when necessary.
- Confirm that the control computer is correctly configured according to the software manual.
- Confirm proper communications from the control computer to the display(s).

5 Maintenance

Getting Started

- Turn off the external breaker before performing any repair or maintenance work on the displays. Disconnect power to the display if performing repair or maintenance.
- Only qualified service personnel should access internal display electronics.
- Daktronics engineering staff must approve any changes to the displays. If making modifications to the displays, submit detailed drawings to the Daktronics engineering staff for evaluation and approval or the warranty will be void.
- LS-1000 series displays are front accessible, meaning that access to the internal components is gained by opening the display door and module plate.

Accessing the Internal Components

The display may need to be opened to perform maintenance or for troubleshooting.

To access the interior of the display, perform the following steps:

1. Disconnect power to the display.
2. Release the door by turning the captive latches on the bottom of the door using the key provided by Daktronics.
3. Carefully raise the door. Mechanical stays installed at each end support the door when in the open position.
4. Release the TFT screen by turning the fasteners that lock the screen. Carefully raise the TFT screen. Mechanical stays installed at each end support the door when in the open position. Refer to **Figure 4**.

Note: Do not lean on or place extra weight on the open door or module plate.

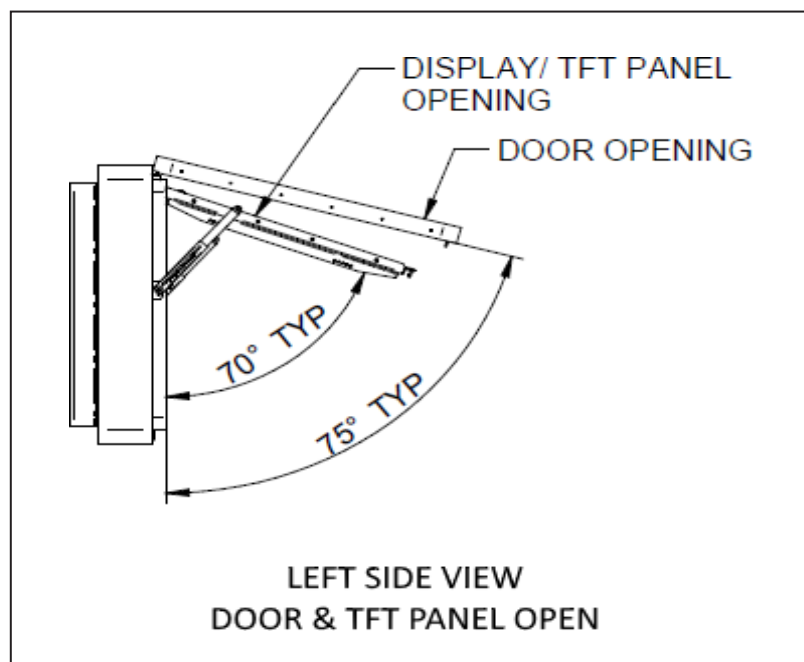


Figure 4: Accessing Internal Components

Wet Cleaning Process

1. Turn off the power to the display.
2. Mix a mild, non-abrasive, non-petroleum-based detergent and cold water, one ounce of detergent to one gallon of cold water.
3. Saturate a light/medium duty cleaning brush with the soapy water.
4. Use horizontal brush strokes to loosen and remove dirt and grime, washing the display from top to bottom.
5. Rinse the display face with generous amounts of cold water under low pressure. A spot-free rinse agent can be used to reduce water spots.
6. Use soft, dry terry cloth to dry and remove any excess water.

Annual Inspection

A yearly inspection of the display should be completed to maintain safe and dependable operation. The display will need to be opened to visually inspect the cabinet interior and the components. Refer to the **Accessing the Internal Components (p.10)** section for directions to access the interior.

6 Diagnostics and Troubleshooting

Troubleshooting Display Problems

This section contains some symptoms that may be encountered with the displays. This list does not include every possible symptom or solution but does represent common situations and simple steps to resolve them.

Troubleshooting may require removal and replacement of modules. Refer to the **Accessing the Internal Components (p.10)** section for more information. When replacing modules, make sure that the power and signal cables are reconnected correctly and the latches are tightly closed.

Note: Disconnect power when servicing the display. Only qualified service personnel should service internal electronic components.

Common Misconception

Blank display seen after boot-up.

A blank display is normal after the boot-up procedure. The display is then waiting for a message to be sent.

TFT Screen Problems

Entire display fails to work.

- Check the breakers in the building connected to main power source.
- Check the breakers in the power termination panel.
- Check/replace the HDMI to DVI cable from the controller to the TFT Control Card.
- Verify proper use of the software by checking the software manual.

Display is stuck on bright or dim.

- Check the light sensor cable and wiring for secure connections.
- Check the light sensor lens for obstructions (lower left edge, front of cabinet).
- Replace the light sensor assembly.

7 Parts Replacement

Diagnostics Controller Replacement

Complete the following steps to replace a controller in the display:

1. Turn off power to the display.
2. Disconnect the power input.
3. Remove all power and signal connections from the controller. Label the cables as they are removed to ensure proper replacement.
4. Remove the nuts holding the board in place using a nut driver.
5. To install the new controller, replace the nuts holding it to the display back. Reconnect power and signal cables.

Single Board Computer (SBC) Replacement

Complete the following steps to replace an SBC in the display:

1. Turn off power to the display.
2. Disconnect the power input.
3. Remove all power and signal connections from the SBC. Label the cables as they are removed to ensure proper replacement.
4. Remove the nuts holding the SBC in place using a nut driver.
5. To install the new SBC, replace the nuts holding it to the display back. Reconnect power and signal cables.

Power Supply Replacement

Complete the following steps to replace a power supply:

1. Turn off power to the display.
2. Disconnect and label all power cables from the power supply.
3. Remove the nuts holding the power supply to the backsheet.
4. Carefully pull the power supply out of the cabinet.
5. Move the new power supply into place and replace the nuts removed in **Step 3**.
6. Reconnect all the power cables removed in **Step 2**.

Light Sensor Replacement

Complete the following steps to replace a light sensor in the display:

1. Turn off power to the display.
2. Remove all power and signal connections from the board.
3. Remove the nuts holding the board in place using a nut driver.
4. To install the new sensor, replace the nuts holding it to the module plate removed in **Step 3**.
5. Reconnect power and signal cables removed in **Step 2**.

Communication Accessory (Optional)

Complete the following steps to replace the communication accessory:

1. Turn off power to the display.
2. Disconnect the power and signal cables.
3. Remove the nuts holding the communication accessory to the backsheet.
4. Install the new communication accessory and reconnect the power and signal cables.

Ventilation Assy Unit

Complete the following steps to replace the communication accessory:

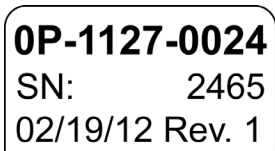
1. Turn off power to the display.
2. Disconnect the power cables.
3. Remove the nuts holding the ventilation assy unit to the backsheet.
4. Install the new ventilation assy unit and reconnect the power and signal cables.

8 Replacement Parts and Exchange and Repair Programs

All parts in Daktronics displays are assigned a part number. Daktronics part numbers are commonly found on drawings. Those part numbers can be used when requesting replacement parts from Daktronics Customer Service. Take note of the following part number formats. (Not all possible formats are listed here.)

- "OP- _____ " denotes an individual circuit board.
- "OA- _____ " denotes an assembly. An assembly can be a single circuit board or a collection of components that function together, usually mounted on a single plate or in a single enclosure.
- "OZ- _____ " denotes an assembly.
- "PR- _____ " denotes a specially ordered part.

Most circuit boards and components within this display carry a label that lists the part number of the unit. If a circuit board or assembly is not listed in the replacement parts list, use the label to order a replacement. A typical label is shown in **Figure 5**. The part number is in bold.



0P-1127-0024
SN: 2465
02/19/12 Rev. 1

Figure 5: Typical Label

Replacement Parts List

When ordering replacement parts, refer to the Daktronics part numbers in the table below. Daktronics recommends putting replacement parts in a lockable storage cabinet to prevent theft or accidental loss.

LS-1000 Part Description	Daktronics Part #
Diagnostics Controller, 244 Option C (CA-38-55)	0A-1940-0107
Filter, FN2030-6-06	Z-4026096
HDMI to DVI Cable	W-3230368
Key, Triangular	HS-3228914
Light Sensor, LSBLFL	0A-1939-0052
Power Supply Assembly, UHP-200-12	A-4277169
Power Supply Assembly, UHP-500-24	A-4277168
SBC, WIN10 NANO6060 QUAD CORE,	A-3903749
Screen Assy, LS-1000 38-16-4.5, GEN II	TBC
Thermoswitch	S-3651045
Ventilation Unit Assy, LS-1000 38-16-9, GEN II	0A-1977-0075

Daktronics Exchange and Repair & Return Programs

To serve customers' repair and maintenance needs, Daktronics offers both an Exchange Program and a Repair & Return Program.

Exchange Program

Daktronics offers a unique Exchange Program as a quick service for replacing key parts in need of repair. If a part requires repair or replacement, Daktronics sends the customer a replacement, and the customer sends the defective part to Daktronics. This decreases display downtime.

Before Contacting Daktronics

Identify these important part numbers:

Display Serial Number:

Display Model Number:

Contract Number:

Date Installed:

Location of Display (Mile Marker Number):

Daktronics Customer ID Number:

To participate in the Exchange Program, follow these steps.

1. Call Daktronics Customer Service:

Market Description	Customer Service Number
Department of Transportation, mass transits, airports, parking facilities	800-833-3157

2. When the new exchange part is received, mail the old part to Daktronics.

If the replacement part fixes the problem, send in the problem part which is being replaced.

- Package the old part in the same shipping materials in which the replacement part arrived.
- Fill out and attach the enclosed UPS shipping document.
- Ship the part to Daktronics.

3. A charge is made for the replacement part immediately, unless a qualifying service agreement is in place.

In most circumstances, the replacement parts are invoiced at the time they are shipped.

4. If the replacement part does not solve the problem, return the part within 30 working days or the full purchase price is charged.

If, after the exchange is made the equipment is still defective, please contact customer service immediately. Daktronics expects immediate return of an exchange part if it does not solve the problem. The company also reserves the right to refuse parts that have been damaged due to acts of nature or causes other than normal wear and tear.

Repair & Return Program

For items not subject to exchange, Daktronics offers a Repair & Return Program. To send a part for repair, follow these steps:

1. Call or fax Daktronics Customer Service:

Refer to the appropriate market number in the chart listed on the previous page.
Fax: 605-692-0145

2. Receive a case number before shipping.

To receive a case number, contact a services coordinator via phone, email, or by creating a MySupport account on the Daktronics website. This expedites repair of the part.

3. Package and pad the item carefully to prevent damage during shipment.

Electronic components, such as printed circuit boards, should be placed in an antistatic bag before boxing. Daktronics does not recommend using packing peanuts when shipping.

4. Enclose:

- your name
- address
- phone number
- the case number
- a clear description of symptoms

Shipping Address

Daktronics Customer Service
600 E 54th St N
Case# _____
Sioux Falls, SD 57104

Email

support@daktronics.com

Daktronics Warranty and Limitation of Liability

The **Daktronics Warranty and Limitation of Liability (SL-02374)** is in **Appendix B**. The Warranty is independent of Extended Service agreements and is the authority in matters of service, repair, and display operation.

Glossary

Cabinet: The metal frame of the display (back, sides, top, and bottom).

Controller: A component that controls data for the entire display.

Display Address: Identification number assigned to each display in a network. It is set using the display's controller. The controller computer uses the address to differentiate between displays connected on the same network. Displays on the same network cannot have the same address.

Display Configuration: A display's model number, address, etc.

DVI: Digital Visual Interface.

DVS® Software: Daktronics-designed, Windows®-based software that creates and edits messages on displays.

Ethernet: A local area network (LAN) protocol using a bus topology. The Ethernet network card uses the TCP/IP interface to communicate with the server via the LAN.

Face Panel: A latching door that hinges downward. The modules mount to the face panel.

Fiber Optic: Technology that uses light energy to transmit signal to displays via hair-thin optical fibers.

HDMI: High-Definition Multimedia Interface.

LCD: Liquid Crystal Display.

Matrix: Area on a display that plays content, measured in rows and columns of pixels.

PCB: Printed Circuit Board.

Power Supply: Component that converts incoming alternating current (AC) power to direct current (DC) power, as required by several components within the display.

RX LED: An LED on the signal converter that indicates the display is sending data back to the signal converter.

Surge Suppressor: A device inserted in the signal line and to prevent damage to electronic equipment caused by voltage transients or spikes.

TFT: Thin Film Transistor.

Translation Table: Custom memory map for the display.

TX LED: An LED on the signal converter that indicates the control computer is sending data to the display.

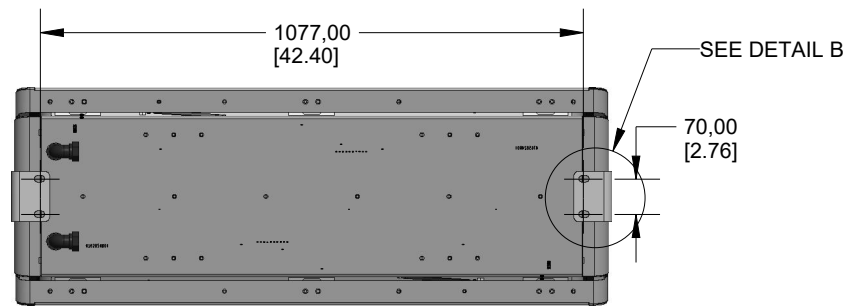
A Reference Drawings

The Daktronics drawing number is in the bottom-right corner of the drawing. The drawings are grouped by type. Contact Daktronics for additional documentation.

Shop Drawings LS-1000:
LS-1000-II-38-1 6:4.5-L-DF DWG-05407595

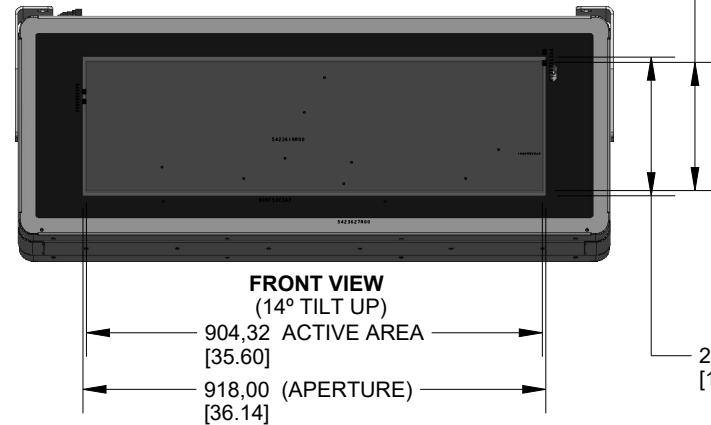
System Riser Drawings:
AF-67XX, Ethernet DWG-03593637
Mains Power, AF-67XX..... DWG-03593640

Schematic Drawings:
LS-1000-II-38-1 6:4.5-L-DF DWG-04590540



TOP VIEW

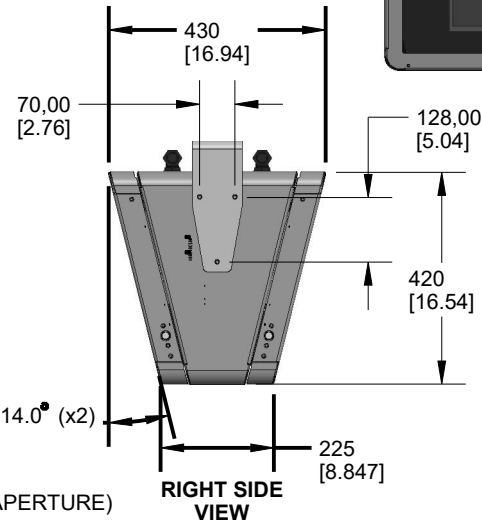
254,34 ACTIVE AREA
[10.01]



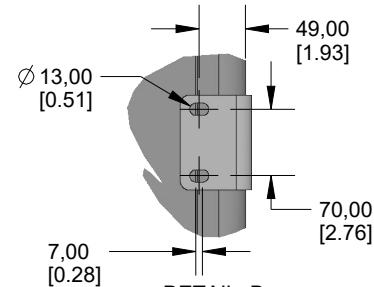
FRONT VIEW
(14° TILT UP)



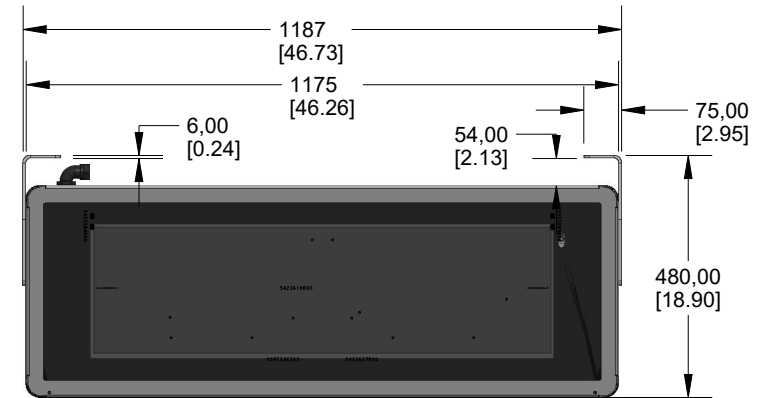
BOTTOM VIEW



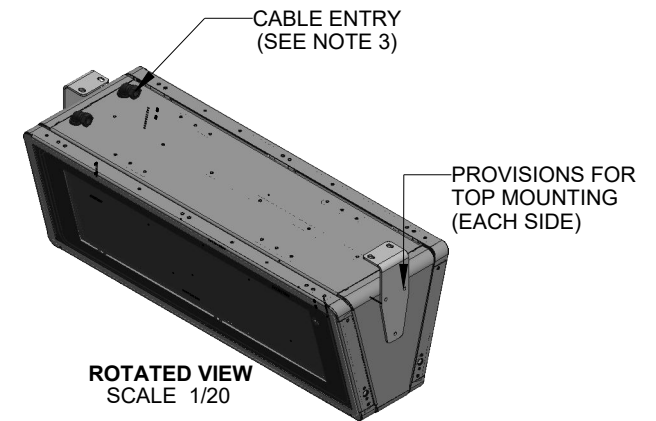
RIGHT SIDE VIEW



DETAIL B
SCALE 1/8



FRONT VIEW



ROTATED VIEW
SCALE 1/20

NOTES:

- 1) DISPLAY: 38" WIDE TFT LCD, LED BACKLIGHT, (3000 nits), 1920x540 / BRIGHTNESS 3000cd/m2 / ASPECT RATIO 16:4.5 VIEWING ANGLE R/L 178° (TYP)
- 2) SCREEN CONSTRUCTED FROM GLASS; INCLUDES UV BLOCK, ANTI-REFLECTION AND SHATTER RESISTANT.
- 3) CABLE ENTRY POSITION: 3/4" TOPAZ LIQUID TIGHT CONNECTIONS PART 492i (x2) 1x SIGNAL, 1x POWER.
- 4) ACCESS: DOOR HINGES UPWARDS (HELD OPEN WITH STAYS), DISPLAY HINGES DOWNWARDS (HELD WITH WIRE STROPS) FOR HARDWARE PLATE ACCESS
- 5) EXPOSURE RATING: IP65/NEMA 4
- 6) ESTIMATED DISPLAY WEIGHT = 60 kg (132 lbs)
- 7) ESTIMATED MAXIMUM POWER CONSUMPTION = 350 WATTS

TOLERANCES - UNLESS STATED

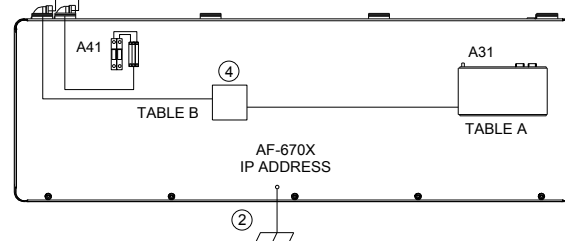
NO DECIMAL PLACE	±3.0
ONE DECIMAL PLACE	±2
TWO DECIMAL PLACE	±0.5
ANGLES	±1.0°

REV:	DATE:	DESCRIPTION:	BY:
<p>DAKTRONICS</p> <p>THE CONCEPTS EXPRESSED AND DETAILS SHOWN ON THIS DRAWING ARE CONFIDENTIAL AND PROPRIETARY. DO NOT REPRODUCE BY ANY MEANS WITHOUT THE EXPRESS WRITTEN CONSENT OF DAKTRONICS, INC. OR ITS WHOLLY OWNED SUBSIDIARIES. COPYRIGHT 2024 DAKTRONICS, INC. (USA)</p> <p>THIRD ANGLE PROJECTION</p>			
PROJECT: MADISON METRO			
TITLE: SHOP DRAWING, LS-2001-38-16-4-DF			
DATE: 27-MAR-24	DIM UNITS: MILLIMETERS [INCHES]	SHEET	REV
SCALE: 1/15	DO NOT SCALE DRAWING		00
DESIGN: JJAKOVL	JOB NO.	FUNC - TYPE - SIZE	
DRAWN: JJAKOVL	P1977	E - 10 - A4	

53903.988

300 FT MAX. DISTANCE ① ETHERNET CABLE WITH RJ45 CONNECTOR

POWER
DISCONNECT/DISTRIBUTION
TYP BY CUSTOMER
DWG: TBA



- ① ALL CABLES PROVIDED BY CUSTOMER
- ② ALL WIRING TO MEET NEC AND LOCAL ELECTRICAL CODES.
DISPLAYS MUST BE GROUNDED PER ARTICLE 250 AND 600
OF THE NATIONAL ELECTRICAL CODE
- ③ A31 = DISPLAY CONTROLLER
A41 = POWER TERMINATION PANEL

SPECS:

- ④ ETHERNET TO RS485 SERIAL CONVERTER

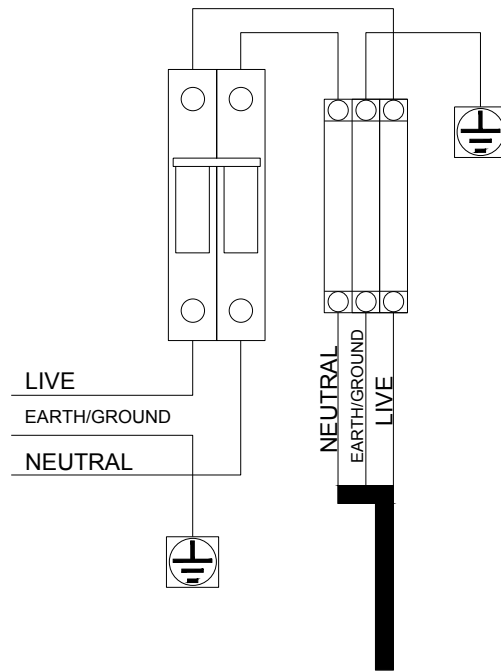
TABLE B

SIGNAL	COLOR	RJ45
RX+	WHT/ORG	PIN 1
RX-	ORANGE	PIN 2
TX+	WHT/GRN	PIN 3
GND	BLUE	PIN 4
GND	WHT/BLUE	PIN 5
TX-	GREEN	PIN 6
NC	WHT/BRN	PIN 7
NC	BROWN	PIN 8

TABLE A

SIGNAL	COLOR	PCB236/237
RX+	ORANGE	PL20 PIN 13
RX-	BLUE	PL20 PIN 14
TX+	BROWN	PL20 PIN 9
TX-	GREEN	PL20 PIN 10
GND	BLACK	PL20 PIN 11

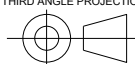
		<small>THE CONCEPTS EXPRESSED AND DETAILS SHOWN ON THIS DRAWING ARE CONFIDENTIAL AND PROPRIETARY. DO NOT REPRODUCE BY ANY MEANS WITHOUT THE EXPRESS WRITTEN CONSENT OF DAKTRONICS, INC. OR ITS WHOLLY OWNED SUBSIDIARIES. COPYRIGHT 2017 DAKTRONICS, INC. (USA)</small>			
PROJECT: OUTDOOR TRANSPORTATION GALAXY DISPLAYS					
TITLE: 3593637.dwg					
DATE: 24/07/2017		DIM UNITS: MILLIMETERS [INCHES]		SHEET	REV
SCALE: NTS		DO NOT SCALE DRAWING		1	00
DESIGN: KG	JOB NO. P1933	FUNC - TYPE - SIZE R - 06 - A4		3593637	
DRAWN: JOD					

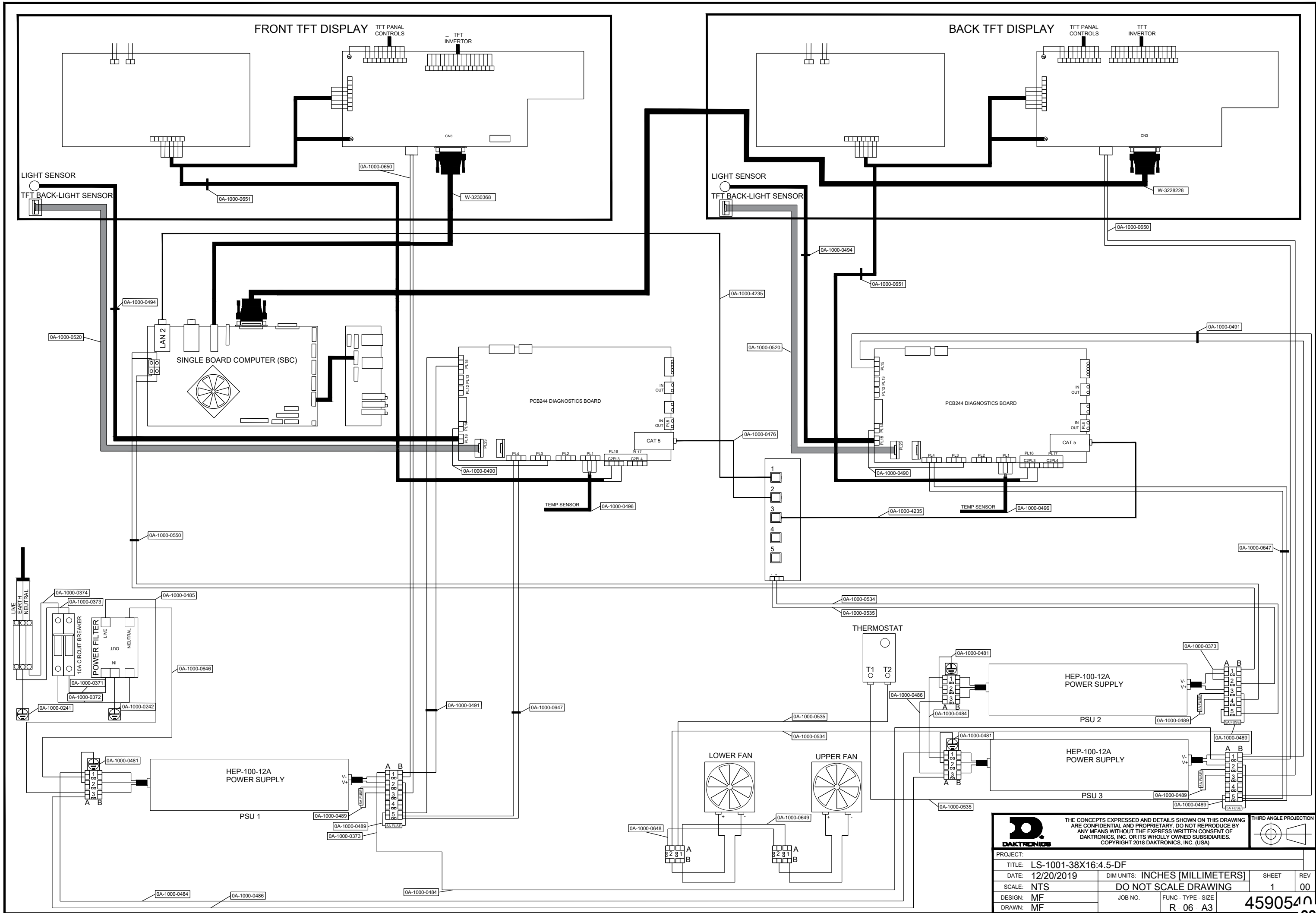




INCOMING 120/240V AC
MAINS POWER

TABLE A

	USA 120/240V	EUROPE 240V
LIVE	BLACK	BROWN
NEUTRAL	WHITE	BLUE
EARTH/GROUND	GREEN	GREEN/YELLOW

		THE CONCEPTS EXPRESSED AND DETAILS SHOWN ON THIS DRAWING ARE CONFIDENTIAL AND PROPRIETARY. DO NOT REPRODUCE BY ANY MEANS WITHOUT THE EXPRESS WRITTEN CONSENT OF DAKTRONICS, INC. OR ITS WHOLLY OWNED SUBSIDIARIES. COPYRIGHT 2017 DAKTRONICS, INC. (USA)			
PROJECT: OUTDOOR TRANSPORTATION GALAXY DISPLAYS					
TITLE: 3593640.dwg					
DATE: 24/07/2017		DIM UNITS: MILLIMETERS [INCHES]		SHEET	REV
SCALE: NTS		DO NOT SCALE DRAWING		1	00
DESIGN: KG		JOB NO.	FUNC - TYPE - SIZE	3593640	
DRAWN: JOD		P1933	R - 06 - A4		



 <div>THE CONCEPTS EXPRESSED AND DETAILS SHOWN ON THIS DRAWING ARE CONFIDENTIAL AND PROPRIETARY. DO NOT REPRODUCE BY ANY MEANS WITHOUT THE EXPRESS WRITTEN CONSENT OF DAKTRONICS, INC. OR ITS WHOLLY OWNED SUBSIDIARIES. COPYRIGHT 2018 DAKTRONICS, INC. (USA)</div>			 <div>THIRD ANGLE PROJECTION</div>				
PROJECT:							
TITLE: LS-1001-38X16:4.5-DF							
DATE: 12/20/2019		DIM UNITS: INCHES [MILLIMETERS]			SHEET		REV
SCALE: NTS		DO NOT SCALE DRAWING			1		00
DESIGN: MF		JOB NO.		FUNC - TYPE - SIZE		4590540	
DRAWN: MF				R - 06 - A3			

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B Daktronics Warranty and Limitation of Liability (SL-02374)



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/16/2024

Requisition Number: (8 characters)

Requestor Name: Justin Stuehrenberg

Requestor Phone Number:

Requestor Email: jstuehrenberg@cityofmadison.com

Fund: 2150 METRO TRANSIT

Agency: 85 METRO TRANSIT

Major:

- ☐ 53*** Supplies/Goods
- ☐ 541** Utilities
- ☐ 542** Building/Facility Maintenance/Repair
- ☒ 543** Software/Equipment Maintenance/Repair
- ☐ 544** Public Works Maintenance/Repair
- ☐ 545** Training/HR-Related Services
- ☐ 546** Consulting/Professional Services
- ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$568,424.25

Vendor Name: International Display Systems

Product/Service Description: BRT station ADA-compliant audio system software and implementation

☐
\$50,000 and UNDER

This form will be sent to the Purchasing Supervisor for review.

☒
OVER \$50,000

Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

System announces bus arrival information audibly for passengers with vision loss.

Construction project includes the hardware for the system, but the software, system configuration, and testing need to be purchased separately. Because the hardware is already being installed and is not universal, we are not able to use alternate sources for the software and configuration. Capitalizing the software purchase as a lump sum, rather than spreading out subscription costs. Penta is the software vendor and IDS is their designated implementation partner.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has not purchased from this vendor before.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83546

File ID: 83546

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/21/2024

File Name: Adopting the 2025 Common Council Meeting Dates

Final Action:

Title: Adopting the 2025 Common Council Meeting Dates

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 113.

Sponsors: Yannette Figueroa Cole And John W. Duncan

Effective Date:

Attachments: 2025 visual calendar052124.pdf, 2025 Common
Council Meeting Schedule.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: imatthias@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/22/2024	Elizabeth York	Approve	6/11/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	05/21/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Common Council Executive Committee (6/18/24), Common Council (7/2/24)						

Text of Legislative File 83546

Fiscal Note

No fiscal impact.

Title

Adopting the 2025 Common Council Meeting Dates

Body

WHEREAS, MGO 2.01(1) states, "The Council will establish the meeting dates for all meetings

by resolution and post the schedule at least annually, and may modify meeting dates for holidays and elections”; and,

WHEREAS, to ensure availability of City staff throughout agencies who are essential in preparing files for meetings, the schedule avoids dates with City offices closed on the 4th and 3rd business days prior to the meeting; and,

WHEREAS, the Common Council Executive Committee (CCEC) reviewed the proposed Common Council meeting dates and times at their meeting on June 18, 2024; and,

WHEREAS, pursuant to MGO 2.01(4), no Common Council meetings are proposed for the following:

- New Year's Day (January 1, 2025)
- Martin Luther King, Jr. Day (January 20, 2025)
- Spring Primary election (February 18, 2025)
- The evening before (March 29, 2025) and the day of Eid Al-Fitr (March 30, 2025)
- Spring election (April 1, 2025)
- From sunset at the beginning of Passover (April 12, 2025) to sundown at the end of the second day (April 13, 2025)
- Memorial Day (May 26, 2025)
- The evening before (June 6, 2025) and the day of Eid Al-Adha (June 7, 2025)
- Juneteenth (June 19, 2025)
- Independence Day (July 4, 2025)
- Labor Day (September 1, 2025)
- From sunset at the beginning of Rosh Hashanah (September 22, 2025) to nightfall at the end of Rosh Hashanah (September 24, 2025)
- From sunset at the beginning of Yom Kippur (October 1, 2025) and the day of Yom Kippur (October 2, 2025)
- Thanksgiving Day (November 27, 2025)
- Ho-Chunk Day (November 28, 2025)
- Christmas Eve (December 24, 2025)
- Christmas Day (December 25, 2025)
- New Year's Eve (December 31, 2025)

WHEREAS, the following is the schedule of Common Council meeting dates and times for 2025 (all meetings start at 6:30 p.m. unless otherwise noted):

- Tuesday, January 14, 2025
- Tuesday, January 28, 2025
- Tuesday, February 11, 2025
- Tuesday, February 25, 2025
- Tuesday, March 11, 2025
- Tuesday, March 25, 2025
- Tuesday, April 15, 2025

- Tuesday, May 6, 2025
- Tuesday, May 20, 2025
- Tuesday, June 3, 2025
- Tuesday, June 17, 2025
- Tuesday, July 1, 2025
- Tuesday, July 15, 2025
- Tuesday, August 5, 2025
- Tuesday, September 2, 2025
- Tuesday, September 16, 2025
- Tuesday, October 7, 2025
- Tuesday, October 28, 2025
- 2026 Budget Deliberations (please note dates/times)
 - Tuesday, November 11, 2025, at 5:30 p.m.
 - Wednesday, November 12, 2025, at 5:30 p.m. (if needed)
 - Thursday, November 13, 2025, at 5:30 p.m. (if needed)
- Tuesday, November 25, 2025
- Tuesday, December 9, 2025

NOW, THEREFORE, BE IT RESOLVED that the Common Council approves the above schedule of Common Council meeting dates and times in 2025.

(Note: Full schedule attached to this Legislative File)

2025 Council Calendar

Prohibited Dates – Elections, Holidays & Observances

JANUARY						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Date	Holiday & Event
Jan 1	New Year's Day
Jan 20	Martin Luther King Jr Day
Feb 18	Spring Primary Election
Mar 29	Eid al-Fitr
Mar 30	Eid al-Fitr
Apr 1	Spring Election
Apr 12	Passover
Apr 13	Passover
Apr 18	Good Friday*
Apr 19	Passover*
Apr 20	Passover*
May 26	Memorial Day
Jun 6	Eid al-Adha
Jun 7	Eid al-Adha
Jun 19	Juneteenth
Jul 4	Independence Day
Sep 1	Labor Day
Sep 22	Rosh Hashanah
Sep 23	Rosh Hashanah
Sep 24	Rosh Hashanah
Oct 1	Yom Kippur
Oct 2	Yom Kippur
Nov 27	Thanksgiving Day
Nov 28	Ho-Chunk Day
Dec 24	Christmas Eve
Dec 25	Christmas Day
Dec 31	New Year's Eve
	Council meeting
	Election day
	City holiday, offices closed
	Other observed holiday
*	Holiday recommended to avoid (not prohibited)

Common Council meetings scheduled according to requirements in MGO 2.01. Additionally, meetings are scheduled a minimum of 2 weeks apart, on dates with no City of Madison office closures in the 4th and 3rd business days preceding the Council meeting.

Common Council 2025 Meeting Schedule

Contact: (608) 266-4071 or council@cityofmadison.com

DAY	DATE	TIME	ROOM AND LOCATION*
Tuesday	January 14, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	January 28, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	February 11, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	February 25, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	March 11, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	March 25, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	April 15, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	May 6, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	May 20, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	June 3, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	June 17, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	July 1, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	July 15, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	August 5, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	September 2, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	September 16, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	October 7, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	October 28, 2025	6:30 p.m.	Room 201, City-County Building
Tuesday	November 11, 2025 (2026 Budget deliberations)	5:30 p.m.	Room 201, City-County Building
Wednesday	November 12, 2025 (2026 Budget, if needed)	5:30 p.m.	Room 201, City-County Building
Thursday	November 13, 2025 (2026 Budget, if needed)	5:30 p.m.	Room 201, City-County Building
Tuesday	November 25, 2025	6:30 p.m.	Virtual
Tuesday	December 9, 2025	6:30 p.m.	Room 201, City-County Building

* Meeting locations determined in accordance with [MGO 2.15](#); room and location as noted unless unavailable



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83548

File ID: 83548

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/21/2024

File Name: Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a sole source service contract with Cambridge Systematics for consultant services

Final Action:

Title: Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a sole source service contract with Cambridge Systematics for consultant services to update and make enhancements to the regional travel demand forecasting model.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 114.

Sponsors: Derek Field

Effective Date:

Attachments: Cambridge Systematics - Non-Competitive Selection Request.pdf

Enactment Number:

Author: David Kanning, Transportation Planner

Hearing Date:

Entered by: lheiser-ertel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/22/2024	Maggie McClain	Approve	6/10/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Department of Planning and Community and Economic Development	05/21/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/10/24), Common Council (6/18/24)						

Text of Legislative File 83548

Fiscal Note

The proposed resolution authorizes the City of Madison to enter into a contract with Cambridge Systematics for consultant services to update and make enhancements to the regional travel demand forecasting model. The contracted amount, as shown in the attachment, is not to exceed \$75,027. The Planning Division's 2024 Adopted Operating Budget for the Metropolitan Planning Organization (MPO) includes funding for the proposed contract. No additional City appropriation is required.

Title

Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a sole source service contract with Cambridge Systematics for consultant services to update and make enhancements to the regional travel demand forecasting model.

Body

WHEREAS, the City of Madison is responsible for providing professional staff services to the Greater Madison MPO (Metropolitan Planning Organization), the designated metropolitan planning organization for the Madison area, as provided for in the 2007 MPO designation agreement; and

WHEREAS, the City of Madison is the administrative and fiscal agent for the MPO and is a legally constituted entity under the laws of the State of Wisconsin and able to receive the federal and state funding, which covers approximately 83% of the MPO's budget and is part of the Planning Division's budget; and

WHEREAS, as the designated MPO for the Madison area, the MPO has responsibilities to perform metropolitan transportation planning and programming activities, including development of a long-range multi-modal regional transportation plan and conducting or supporting special studies to assist in implementing the long-range plan; and

WHEREAS, the Common Council adopted Resolution No. RES-19-00311 on April 16, 2019, authorizing the Mayor and City Clerk to enter into a contract with Cambridge Systematics for consultant services to the Greater Madison MPO to update and make enhancements to the regional travel demand forecasting model; and

WHEREAS, the travel model is an essential tool for the Greater Madison MPO's planning activities and the updated model was used to support the update to the long-range multi-modal regional transportation plan known as *Connect Greater Madison 2050*, adopted by the Greater Madison MPO Policy Board on May 11, 2022; and

WHEREAS, consultant services are needed to update, recalibrate, and enhance the travel model to support other future corridor or area studies in the region, provide travel forecasts for project sponsors, and for other planning efforts; and

WHEREAS, under MGO 4.26(4)(a) a service contract of \$50,000 or more that was not competitively selected must be approved by the Common Council and must meet one of the exceptions in MGO 4.26(4)(b); and

WHEREAS, for the reasons stated on the attached Noncompetitive Selection Request Form, Cambridge Systematics is the only consulting firm in the area that can update the travel model, thereby meeting the exception of MGO 4.26(4)(b)2., "the service required is available from only one person or firm."

NOW, THEREFORE BE IT RESOLVED that the Common Council hereby authorizes the Mayor and City Clerk to enter into a sole source contract with Cambridge Systematics for consultant

services to the Greater Madison MPO to update and make enhancements to the regional travel demand forecasting model for an amount not to exceed \$75,027.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 04/19/2024

Requisition Number: TBD (8 characters)

Requestor Name: Alexandra Andros

Requestor Phone Number: 608-266-9115

Requestor Email: pandros@cityofmadison.com

Fund: 3100 AGENCY FUND

Agency: 65 PLANNING

- Major:
- ☐ 53*** Supplies/Goods
 - ☐ 541** Utilities
 - ☐ 542** Building/Facility Maintenance/Repair
 - ☐ 543** Software/Equipment Maintenance/Repair
 - ☐ 544** Public Works Maintenance/Repair
 - ☐ 545** Training/HR-Related Services
 - ☒ 546** Consulting/Professional Services
 - ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$75,000.00

Vendor Name: Cambridge Systematics

Product/Service Description: Update of the Travel Demand Model

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The MPO is responsible for traffic modeling for Madison region. It is a critical part of what we do for our own planning as well as planning and transportation planning in individual cities and villages as well as the county.

Cambridge Systematics updated the Dane County Travel Demand Model (DCTDM) for the Madison MPO as part of a contract awarded in 2019. The model update uses household survey data from the National Household Travel Survey (NHTS) add-on sample and similarly structured household survey data collected by the University of Wisconsin. These data were used to expand the number of trip purposes from six to eight and estimate the trip generation rates. A destination choice trip distribution model was also estimated from the survey data to replace the existing gravity model. The updated models used the available UrbanFootprint data, but these data are no longer available to the MPO. Cambridge Systematics is uniquely positioned to re-estimate these models without including the UrbanFootprint data efficiently as it has already worked with these data. Cambridge Systematics familiarity with these data will allow them to proceed immediately with the scoped project tasks.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid Cambridge Systematics a total of \$752,419 since 2015, all of which was competitively selected. Additionally, the City and Cambridge have an open contract with a balance of \$283,801 remaining, also competitively selected.

Date:



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83592

File ID: 83592

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/23/2024

File Name: Recreate the 1.0 FTE position #1235 of Engineering
Program Specialist 1 (CG16, R17) as a GIS
Specialist 3 (CG18, R10).

Final Action:

Title: Recreate the 1.0 FTE position #1235 of Engineering Program Specialist 1 (CG16,
R17) as a GIS Specialist 3 (CG18, R10).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 115.

Sponsors: Director of Human Resources

Effective Date:

Attachments: PB Memo TE Eng Program Specialist 1.pdf, PD TE
Program Specialist 1.pdf

Enactment Number:

Author: Julie Trimbell, Human Resources Analyst

Hearing Date:

Entered by: jortiz@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Ryan Pennington	Delegated	
Notes: Delegated: Out Of Office					
1	2	5/24/2024	Robert Mulcahy	Approve	5/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Human Resources Department	05/23/2024	Referred for Introduction				
Action Text: This Resolution was Referred for Introduction							
Notes: Finance Committee (6/10/24), Personnel Board (6/5/24), Common Council (6/18/24)							

Text of Legislative File 83592

Fiscal Note

The proposed recreates position #1235 from Engineering Program Specialist 1 in Compensation Group 16 Range 17 as a GIS Specialist 3 in Compensation Group 18, Range 10 and reallocates employee, E. Halvorson, to the new position in the Traffic Engineering Operating Budget. The estimated annual fiscal impact of the reclassification is \$17,805, including benefits. Costs associated with the recreation will be absorbed within Traffic Engineering's 2024 budget. No additional appropriation is required.

Title

Recreate the 1.0 FTE position #1235 of Engineering Program Specialist 1 (CG16, R17) as a GIS Specialist 3 (CG18, R10).

Body

Resolution recreating the 1.0 FTE position #1235 of Engineering Program Specialist 1 (CG16, R17) as a GIS Specialist 3 (CG18, R10) and reallocating the employee, E. Poffenberger, into the new position, all within the permanent salary details of the Traffic Engineering Operating Budget, thereof.

TO: Personnel Board

FROM: Julie Trimbell, Human Resources

DATE: April 25, 2024

SUBJECT: Engineering Program Specialist 1 – Traffic Engineering (TE) Division

The Human Resources Department received a request from City Traffic Engineer Yang Tao and Computer Mapping/GIS Coordinator Eric Halvorson on February 28, 2024 to study the 1.0 FTE position #1235 of Engineering Program Specialist 1 (CG 16, Range 17), currently filled by Eric Poffenberger. Upon reviewing the updated and prior position descriptions, the current class specification and other related class specifications, conducting interviews with both Eric's, and a discussion with the City's Information Technology GIS subject matter expert IT Specialist 4, Aaron Cohen, I recommend position #1235 be recreated as a GIS Specialist 3 in CG18, Range 10.

Eric was hired by the City in 2014 as a Civil Technician 2 and was reclassified to an Engineering Program Specialist 1 in 2017. The Engineering Program Specialist 1 class specification describes:

...responsible **program coordination, project, and specialized field work** in a professional engineering environment. The work involves direct responsibility for **specialized programs, projects, and activities** relating to the support of engineering staff and projects. Positions at this level perform **technical and quasi-professional functions** such as conducting field surveys and evaluations, preparing plans and specifications, and coordinating regulated facilities/activities (e.g., underground storage tanks, waste oil collection, landfill monitoring, marking program, crash program, etc.). Under the limited supervision of a professional engineer or manager positions at this level function independently in area(s) of responsibility. The work may involve leading other staff on a temporary or permanent basis. [emphasis added]

Previously the position's main responsibilities (accounting for 75% of work) included maintaining and improving Traffic Engineering (TE) Computer Mapping and GIS records in both GIS and CADD environments and overseeing the City Count Program. Approximately five years ago, those main responsibilities changed to now include serving as the CADD Software Manager, managing the City Count Program, data integration/conversion, and overseeing plan design workflows/standards (accounting for 85% of work).

The CADD Software management responsibilities include user administration, licensing, staff training and technical assistance, installations and ongoing maintenance, coordination with other City agencies, and researching industry standards for improvements. This position is responsible for problem resolution, the creation of workflows, tools and maps, data transition from CADD to GIS environments, and quality control related to TE's CADD infrastructure data and has been deemed the subject matter expert of CADD workflows in TE. This higher-level professional role is beyond the scope of the Engineering Program Specialist classification and this work was previously managed by the Computer Mapping/GIS Coordinator.

The City Count Program involves managing the coordination between TE engineers and shop staff to obtain counts of various data points through count program software/hardware and then sharing this data both internally and with the Wisconsin Department of Transportation (DOT) and the Greater Madison Area Metropolitan Planning Organization on a shared software system and network. This position is the main point of contact with the state's DOT staff and the vendor coordinating software, managing hardware and technology purchases, integration and upgrades, reporting, and handling licensing. The position serves as TE's user administrator, develops training manual, conducts internal training and troubleshoots, performs quality control functions, researches industry standards for improvements, and maintains and publishes TE's Annual Volume Report. This too is professional-level work beyond the scope of an Engineering Program Specialist.

Another higher-level core work function is data conversion, which has been the sole responsibility of this position as it related to TE's CADD data for the past five years. This work is completed through the use of Feature Manipulation Engine (FME), a tool designed to integrate data between systems through extraction, transformation, and loading (ETL). Similar to writing programming scripts, FME is a complex tool that manipulates data for interoperability between MicroStation, CADD and GIS/Cityworks. This work is essential to TE staff to use data effectively within various City systems for asset and work management purposes.

This position also recently became responsible for quality control and leadership work oversight of Plan Design Workflows/Standards within TE. This involves monitoring and reviewing all Operations plans from engineers prior to issuance to ensure they comply with design standards and practices, and identifying and resolving workflow and production issues and inconsistencies with design staff and section heads.

The current job responsibilities of this position fall under the GIS Specialist series, which includes professional GIS and Computer Aided Design (CAD) work to aid in workflow development, asset management, operations and overall data management. In terms of the appropriate level, the GIS Specialist 1 is entry level performing more routine work and GIS Specialist 2 is the intermediate level with more independence and expertise, and neither appropriately reflect the level of work of this position. The GIS Specialist 3 and 4 are more advanced and describe:

GIS Specialist 3:

...**higher-level professional GIS/CAD work** performed in the office and/or field in connection with the design, management, and construction of a wide variety of projects. Assignments are received from a GIS Specialist 4 or supervisor who generally defines the scope of the work, reviews progress periodically and upon completion, and certifies the results, if necessary. This work may include a significant role in project based work creation and **some leadership responsibility** on specific projects, as assigned. The work is characterized by the **exercise of independent technical and professional judgment, the broader application of professional expertise, proficiency in the operational and procedural aspects of the work and City's processes, and with emphasis on the more technically complex and responsible activities.** As an agency's sole GIS employee, **serves as an operational subject matter expert** for their respective

agency staff by **responding to technical and software questions, vetting issues, and determining resolutions.** [emphasis added]

GIS Specialist 4:

...advanced-level professional GIS/CAD leadership and project supervision work performed in the office and/or field in connection with the planning, design, management and construction of a wide variety of projects. This position may also be responsible for **high-level scripting, programming** and data processing workflows. Work is performed with considerable emphasis on project leadership or technical leadership for the most complex and diverse GIS duties, functions and responsibilities, and includes **crafting the technical vision and guiding their agency path for GIS.** Assignments are received from a higher-level supervisor or section head and the work involves the application of independent professional judgment to define the project; determine the best methods of addressing the situation(s), including the assignment of project components to lower-level staff, and certification of the results. This work includes cross agency interaction. The work is performed under the general direction and coordination of a higher-level professional supervisor or section head and **regularly involves the supervision (assigning, reviewing and managing workload) of lower-level staff.** [emphasis added]

The GIS Specialist 4 is advanced level work on a broader scale, which the current position does not include:

- Regular assignment, prioritization, review and management of workload of lower-level staff;
- Assistance with budget development;
- Writing, developing and executing RFPs for complex projects;
- Development of the agency/section technology training and development plan;
- Maintenance and monitoring of the section's work plan;
- Crafting the technical vision and guiding the agency path for GIS/CAD.

These responsibilities are beyond the scope of the current responsibilities of this position, which align more closely with GIS Specialist 3 due to the work involving technical consultation, quality control, FME, data integration and management, software and system management, vendor relations and leadership. Based on the prior analysis, I recommend recreating position #1235 as a GIS Specialist 3 and reallocating the employee to the new position, within the Traffic Engineering Division budget. The reallocation was discussed with Local 6000 on May 17th and they are not opposed to such action for this particular position.

The necessary resolution to implement this recommendation has been drafted.

Editor's Note:

Effective Date: 3/3/2024

Compensation Group/Range	2024 Annual Minimum (Step 1)	2024 Annual Maximum (Step 5)	2024 Annual Maximum +12% longevity
16/17	\$69,197	\$79,847	\$89,428
18/10	\$79,458	\$95,494	\$106,953

cc: Tom Lynch – Director of Transportation
Yang Tao - City Traffic Engineer
Eric Halvorson - Computer Mapping/GIS Coordinator
Richard Marx, Local 6000 Representative

CITY OF MADISON POSITION DESCRIPTION

1. Name of Employee (or "vacant"):
Eric Poffenberger
Work Phone: 261-9663
 2. Class Title (i.e. payroll title):
Program Specialist 1
 3. Working Title (if any):
CADD Manager
 4. Name & Class of First-Line Supervisor:
Eric Halvorson
Comp Mapping / GIS Coordinator
Work Phone: 266-6527
 5. Department, Division & Section:
Traffic Engineering
 6. Work Address:
215 Martin Luther King Blvd. Suite 109
 7. Hours/Week: 38.75/week
Start time: 8:00 am End time: 4:30 pm
 8. Date of hire in this position:
 9. From approximately what date has employee performed the work currently assigned:
Spring 2015
-

10. Position Summary:

This is a responsible program coordination, project and specialized field work in a professional engineering environment. The work involves direct responsibility for specialized programs, projects and activities relating to the support of engineering staff and projects with an emphasis on, but not limit to, Traffic Engineering asset management work. Positions at this level perform technical and quasi-professional functions such as maintenance and development of asset inventories, preparing plans and specifications, and coordinated activities. Under the limited supervision of a professional engineer, manager or TE Development Specialist, positions at this level function independently in area(s) of responsibility. The work may involve leading or supervision other staff on a temporary or permanent basis.

11. Functions and Worker Activities: (Do NOT include duties done on an "Out-of-Class" basis.)
- 30% A. **CADD Software Manager**
1. Install, maintain, improve software function
 2. Monitor industry standards and recommend/implement new CADD best practices and procedures
 3. Create and maintain TE work environment, supplemental files, libraries, part catalogs, ect
 4. Staff training, resolve staff software questions and inquiries
 5. Create Workflows, tools, base maps, templates, ect
 6. Ensure seamless transitions between TE CADD and GIS environments
 7. Administration of MicroStation network. Adding/removing users, administering appropriate licensing/permissions, version updating.
- 25% B. **Manage the City Count Program**
1. Coordinate Software/Hardware integration/upgrades with State Databases and State Staff
 2. Manage day to day review Field and Technical Staff for accuracy
 3. Purchase count program software, hardware, technology to improve count program needs
 4. Monitor industry trends/best practices, review emerging software for viability with existing count practices and procedures
 5. Ensure internal and external sources have access to accurate up to date count data
 6. Maintain and publish the Annual Volume Report
 7. Coordinate Turn Movement, Video, Parking, Travel, Delay, Screenline, Multimode traffic studies needed by engineers with staff.
 8. Coordinate Special and Signal Priority Counts with Shop Field Crew and Staff
 9. Train Shop Field Staff with Count Protocols and Workflows
 10. Extract and process Monthly Counts from Centract and counters
 11. Process, QC, and Submit all counts to State/City of Madison Database
 12. Administration of Jackalope network. Adding/removing users, administering appropriate licensing/permissions, version updating.
- 15% C. **FME Workbench Computer Programing and Automated Data Manipulation**
1. Create script workspaces to convert data to different formats as needed
 2. Create scripts to update and maintain current assets for CityWorks and Mapping
 3. Create scripts to improve and integrate multiple datasets
 4. Update and run script workspaces as needed (daily, weekly, monthly, and yearly)
- 15% D. **Oversee Plan Design Workflows/Standards**
1. Coordinate best practices/standards agency wide
 2. Monitor/Review all Operations plans prior to issuance – ensure all plans comply with TE design standards and practices.
 3. Identify and resolve workflow and production issues with design staff and section heads
- 10% E. **Oversee Pavement Marking Inventories**
1. Create Workflows and Standards to ensure accurate asset inventories
 2. Coordinate with City Engineers on new and completed projects and plans to update asset inventory
 3. Provide base map files to Engineers for new projects upon request
 4. Update master files with new, updated, or changes from plans, files, or other relevant information
 5. Provide assistance on design plans for Construction Projects, Chipseal, and Epoxy Program
- 5% F. **Maintain and improve the Traffic Engineering Computer Mapping/GIS Records**
1. Recommend, develop and implement improvements to asset model
 2. Update and maintain Traffic Engineering electronic assets and records in both GIS and CADD environments.

3. Update and maintain a variety of Traffic Engineering electronic maps and records.
4. Develop and maintain workflows to assist in the dissemination and accuracy of Traffic Engineering data
5. Print maps of Traffic Engineering assets from CAD or GIS programs.
6. Create poster board prints for public meetings.
7. Print Traffic Engineering Asset maps for public as requested.
8. Other tasks as assigned.

- <5% I. **Technical office Software/Hardware Upgrade and Maintenance**
1. Maintain service agreements and hardware for Mapping Plotter
 2. Work with IT for software upgrades
 3. Manage Computer replacements with IT and Staff

- <5% J. **Assist in providing technical support and training to Traffic Engineering staff relating to hardware/software and GIS mapping hardware/software**
1. Assist users with Arc products.
 2. Assist users with MicroStation.
 3. Train users on all new programs/workflows developed by the Traffic Support section.
 4. Other tasks as assigned.

- <5% K. **Perform field related duties as necessary in support of Data Mapping Section**
1. Inventory existing signs for construction projects.
 2. Perform Site Distance Studies.
 3. Collect field data as requested.
 4. Other tasks as assigned.

12. Primary knowledge, skills and abilities required:

Working knowledge of the methods and techniques for inspecting public works construction projects. Knowledge of drafting techniques, materials and tools, including basic familiarity with computer assisted drafting (CAD) and Geographic Information System (GIS) software. Knowledge of standard engineering nomenclature and mathematics including geometry and trigonometry. Knowledge of surveying techniques and equipment. Ability to make neat and legible technical drawings. Ability to perform mathematical computations quickly and accurately. Ability to read detailed maps, plans and specifications. Ability to follow instructions and established procedures. Ability to establish and maintain effective working relationships with internal staff and with persons in other agencies contractors and the public. Ability to perform field work including observations, measurements, data collection, survey crew work, and construction inspection activities. Ability to maintain adequate attendance.

13. Special tools and equipment required:

Major mapping and GIS systems including plotters, printers, scanners, Asset recorders, etc. will be provided.

14. Required licenses and/or registration:

Possession of or the ability to obtain a valid Wisconsin drivers license.

15. Physical requirements:

The ability to stand for long periods of time, access and walk around an active construction site, withstand adverse weather extremes (cold, hot, rain, or sun), tolerate loud noises, dust and pollen. Ability to operate a CAD workstation with hand and eye coordination using a mouse and keyboard for inputting data.

16. Supervision received (level and type):

Traffic Engineering Development Specialist

17. Leadership Responsibilities:

This position: ☐ is responsible for supervisory activities (Supervisory Analysis Form attached).
☐ has no leadership responsibility.
☒ provides general leadership (please provide detail under Function Statement).

18. Employee Acknowledgment:

☐ I prepared this form and believe that it accurately describes my position.
☐ I have been provided with this description of my assignment by my supervisor.
☐ Other comments (see attached).

Eric Poffenberger

EMPLOYEE

2/28/24

DATE

19. Supervisor Statement:

☒ I have prepared this form and believe that it accurately describes this position.
☐ I have reviewed this form, as prepared by the employee, and believe that it accurately describes this position.
☐ I have reviewed this form, as prepared by the employee, and find that it differs from my assessment of the position. I have discussed these concerns with the employee and provided them with my written comments (which are attached).
☐ I do not believe that the document should be used as the official description of this position (i.e., for purposes of official decisions).
☐ Other comments (see attached).

Eric Halvorson

SUPERVISOR

2/28/24

DATE

Note: Instructions and additional forms are available from the Human Resources Dept., Room 501, City-County Bldg. or by calling 266-4615.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83593

File ID: 83593

File Type: Resolution

Status: Council New Business

Version: 1

Reference:

Controlling Body: COMMON COUNCIL

File Created Date : 05/23/2024

File Name: Recreate the 1.0 FTE position #3189 of Planning GIS Specialist (CG18, R9) as a GIS Specialist 3 (CG18, R10) and reallocate the employee to the new position.

Final Action:

Title: Recreate the 1.0 FTE position #3189 of Planning GIS Specialist (CG18, R9) as a GIS Specialist 3 (CG18, R10) and reallocate the employee to the new position.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 116.

Sponsors: Director of Human Resources

Effective Date:

Attachments: PB Memo Planning GIS Spec.pdf, PD Planning GIS Specialist.pdf

Enactment Number:

Author: Julie Trimbell, Human Resources Analyst

Hearing Date:

Entered by: jortiz@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/24/2024	Maggie McClain	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Human Resources Department	05/23/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/10/24), Personnel Board (6/5/24), Common Council (6/18/24)						

Text of Legislative File 83593

Fiscal Note

Fiscal note pending.

Title

Recreate the 1.0 FTE position #3189 of Planning GIS Specialist (CG18, R9) as a GIS Specialist 3 (CG18, R10) and reallocate the employee to the new position.

Body

Resolution recreating the 1.0 FTE position #3189 of Planning GIS Specialist (CG18, R9) as a GIS Specialist 3 (CG18, R10) within the permanent salary details of the Planning Operating Budget, and reallocating the employee, C. Cronister, to the new position, thereof.

TO: Personnel Board

FROM: Julie Trimbell, Human Resources

DATE: May 2, 2024

SUBJECT: Planning GIS Specialist – Planning Division

The Human Resources Department received a request from former Planning Division Director Heather Stouder and Principal Planner Brian Grady on March 20, 2024 to study the 1.0 FTE position #3189 of Planning GIS Specialist (CG 18, Range 9), currently filled by Curt Cronister. Upon reviewing the updated and prior position descriptions, the current class specification and other related class specifications, and conducting interviews with Curt and Brian I recommend position #3189 be recreated as a GIS Specialist 3 in CG18, Range 10 and the employee be reallocated to the new position.

Curt was hired by the City in August of 2022 as a Planning GIS Specialist performing professional Geographic Information Systems (GIS) work. This position is located within the Planning Division, but provides support to all agencies in the Department of Planning, Community & Economic Development (DPCED). In January of 2023, the GIS Specialist classification series was created to represent positions performing professional GIS work throughout the City. Several City positions have already been recreated into the new series, including Planning position #621 that became a GIS Specialist 2. That position is responsible for performing intermediate-level GIS work. Position #3189, on the other hand, is performing the more advanced level GIS work, which includes:

- Management and maintenance of a wide variety of geographic databases;
- Coordination of the migration of desktop GIS software to ArcGIS Pro, and legacy online content to ArcGIS Experience Builder;
- Maintenance of all data layers;
- Advanced data editing through use of topology;
- Advanced mapping resources and services;
- Advanced statistical and spatial analyses;
- Development of scripts to query spatial data and translate data between databases;
- Testing and establishing new querying methods;
- Development and maintenance of an array of ArcGIS online map applications;
- Consultation, technical support and training to other staff members;
- Support for data needs of other City agencies beyond DPCED, such as the City Clerk's Office;
- Serves on the City's GIS Technical Team.

These responsibilities fall under the GIS Specialist series, which includes professional GIS and Computer Aided Design (CAD) work to aid in workflow development, asset management, operations and overall data management. In terms of the appropriate level, the GIS Specialist 1 performs entry level GIS work, which this position functions well beyond. The GIS Specialist 2 level work is being performed by position #621. The GIS Specialist 4 is advanced level work on a broader scale, which includes:

- Regular assignment, prioritization, review and management of workload of lower-level staff;

- Assistance with budget development;
- Writing, developing and executing RFPs for complex projects;
- Development of the agency/section technology training and development plan;
- Maintenance and monitoring of the section's work plan;
- Crafting the technical vision and guiding the agency path for GIS/CAD.

These responsibilities are beyond the scope of this position. The GIS Specialist 3 classification describes:

...**higher-level professional GIS/CAD work** performed in the office and/or field in connection with the design, management, and construction of a wide variety of projects. Assignments are received from a GIS Specialist 4 or supervisor who generally defines the scope of the work, reviews progress periodically and upon completion, and certifies the results, if necessary. This work may include a significant role in project based work creation and some leadership responsibility on specific projects, as assigned. The work is characterized by the exercise of independent technical and professional judgment, the **broader application of professional expertise, proficiency in the operational and procedural aspects of the work** and City's processes, and with **emphasis on the more technically complex and responsible activities**. As an agency's sole GIS employee, serves as an operational subject matter expert for their respective agency staff by responding to technical and software questions, vetting issues, and determining resolutions. [emphasis added]

This level aligns best with the responsibilities currently performed in this position, which includes higher-level GIS work on a broader and more complex scope, but with a limited leadership role. As a result, I recommend recreating position #3189 as a GIS Specialist 3, and reallocating the employee to the new position, within the Planning Division budget.

The necessary resolution to implement this recommendation has been drafted.

Editor's Note:

Effective Date: 3/31/2024

Compensation Group/Range	2024 Annual Minimum (Step 1)	2024 Annual Maximum (Step 5)	2024 Annual Maximum +12% longevity
18/9	\$76,149	\$91,180	\$102,122
18/10	\$79,458	\$95,494	\$106,953

cc: Matt Wachter - Department of Planning, Community and Economic Development Director
 Bill Fruhling – Acting Planning Division Director
 Brian Grady – Principal Planner

CITY OF MADISON POSITION DESCRIPTION

1. Name of Employee (or "vacant"):
Curt Cronister
Work Phone: (608) 266-4067
2. Class Title (i.e. payroll title):
GIS Specialist 3
3. Working Title (if any):
4. Name & Class of First-Line Supervisor:
Brian Grady, Principal Planner
Work Phone: (608) 261-9980
5. Department, Division & Section:
Department of Planning, Community, and Economic Development; Planning Division; Comprehensive Planning & Regional Cooperation
6. Work Address:
215 Martin Luther King Jr., Blvd., Ste 017
7. Hours/Week: 38.75
Start time: 8:00 End time: 4:30
8. Date of hire in this position:
August 2022
9. From approximately what date has employee performed the work currently assigned:
August 2023

10. Position Summary:

This position is responsible for higher-level professional work in the development and application of the Department of Planning and Community and Economic Development's (DPCED) geographic information system. The work involves system management activities, providing technical support to the Planning Division and other divisions within DPCED, and utilizing the system to meet related information needs. Under the general supervision of a Principal Planner and the Planning Division Director, responsibilities include managing a wide variety of geographic databases; utilizing these databases to inform DPCED and City initiatives, conducting technical analyses, and developing mapping resources that effectively convey information to a wide variety of stakeholders. Mapping efforts primarily focus on the city's demographics, equity priority areas, built environment, development activity, tracking investments made through PCED programs, various policies, and planning activities including Area Plans and the Comprehensive Plan. This classification also provides leadership in the City's use of data and GIS to support the provision of City services and inform City decision-making, with an emphasis on data and GIS mapping to support the City's Racial Equity and Social Justice (RESJ) Initiative.

11. Functions and Worker Activities: (Do NOT include duties done on an "Out-of-Class" basis.)

- 30% A. GIS system management
1. Provide system management for DPCED's ArcGIS based geographic information system (PLGIS). Coordinate DPCED's migration of desktop GIS software to ArcGIS Pro and migration of legacy online content to ArcGIS Experience Builder.
 2. Customize PLGIS to meet the needs of the Planning Division and other DPCED divisions. Provide programming, technical assistance, problem resolution, and inter-agency and intergovernmental coordination, as required.
 3. Identify and test potential software applications and ArcGIS extensions to support PLGIS needs.
 4. Provide leadership as the Planning Division's primary representative on the City's GIS Technical Team and Data Stewardship Team.
- 25% B. Database development and management
1. Manage updates and maintenance of information on PLGIS and other citywide databases as required.
 2. Generate reports, maps and advanced analyses using software such as ArcGIS for Desktop, ArcGIS for Server, and ArcGIS extensions, SQL, Python, Microsoft Excel and custom programming.
 3. As part of a larger workflow that involves multiple City agencies, update GIS layers and related databases to reflect development approvals, development activity and changes to City services. Develop scripts to query spatial data and translate data between databases. Test and establish new querying methods to facilitate the City's transition from managing property data in GEO to using spatial data.
 4. Assist in developing and maintaining special information and databases for the Planning Division and other DPCED divisions.
 5. Conduct advanced refinements of datasets to be used in PLGIS, including the use of topology to automate refinements.
- 30% C. Preparation of maps, tabular reports and analyses
1. Develop and maintain an array of ArcGIS Online map applications to inform decision-making, communicate City initiatives and obtain feedback from the community.
 2. Prepare other maps, tabular reports, and analyses for the Planning Division, other City agencies, City officials and the public.
 3. Conduct advanced statistical and spatial analysis using software including ArcGIS (ArcGIS Server, ArcGIS extensions), Microsoft Excel, and custom programming.
 5. Develop and maintain ArcGIS Desktop tools and models.
 6. Maintain proficiency with City, regional, and national datasets, including the Census Bureau's American Community Survey.
- 15% D. GIS program leadership, training, and technical support
1. Provide leadership to facilitate and expand the City's use of data and GIS in decision-making, particularly related to racial equity and social justice.
 2. Provide consultation and training to DPCED staff on software applications and database capabilities, utilization and related problem-solving.
 3. Write GIS technical data development procedures, user documents, policy and metadata.
 4. Transfer and exchange data between computer systems and between the Planning Division, other DCPED divisions, other agencies and external customers.
 5. Assist with GIS content and functionality on DPCED websites.

12. Primary knowledge, skills and abilities required:

- Thorough knowledge of and the ability to manage and utilize geographic information system(s) applicable to DPCED needs.
- Thorough knowledge of and the ability to customize a GIS system using the appropriate programming and/or scripting languages.
- Working knowledge of SQL Server and creating queries.

- Working knowledge of data collection, mapping/cartography and analysis techniques, and related computer applications.
- Working knowledge of computer science and database management.
- Knowledge of geographic-based information and city planning activities.
- Knowledge of city planning principles and planning research methods.
- Knowledge of local, regional and national datasets, including the Census Bureau's American Community Survey variables.
- Ability to map complex data related to race/ethnicity, income, housing, etc. in formats easily understood by stakeholders.
- Ability to research and evaluate computer software.
- Ability to communicate system capabilities to potential and current users.
- Ability to develop operating policies and procedures.
- Ability to develop and utilize applicable computerized mapping systems.
- Ability to solicit recommendations from staff and create relevant databases.
- Ability to develop and maintain effective recordkeeping systems.
- Ability to communicate effectively both orally and in writing.
- Ability to establish and maintain effective working relationships with racially and culturally diverse City staff, officials and external customers.
- Ability to provide related training and consultation.
- Ability to maintain adequate attendance.

13. Special tools and equipment required:

Large monitor or dual monitors to support efficient work using GIS.

14. Required licenses and/or registration:

None

15. Physical requirements:

None

16. Supervision received (level and type):

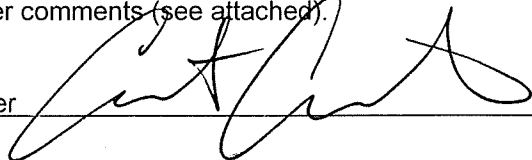
17. Leadership Responsibilities:

- This position: ☐ is responsible for supervisory activities (Supervisory Analysis Form attached).
☐ has no leadership responsibility.
☒ provides general leadership (please provide detail under Function Statement).

18. Employee Acknowledgment:

- ☐ I prepared this form and believe that it accurately describes my position.
☒ I have been provided with this description of my assignment by my supervisor.
☐ Other comments (see attached).

Curt Cronister
EMPLOYEE



DATE

3/15/24

19. Supervisor Statement:

- ☒ I have prepared this form and believe that it accurately describes this position.
- ☐ I have reviewed this form, as prepared by the employee, and believe that it accurately describes this position.
- ☐ I have reviewed this form, as prepared by the employee, and find that it differs from my assessment of the position. I have discussed these concerns with the employee and provided them with my written comments (which are attached).
- ☐ I do not believe that the document should be used as the official description of this position (i.e., for purposes of official decisions).
- ☐ Other comments (see attached).

Brian Grady
SUPERVISOR

Brian Grady

3-15-24
DATE

Note: Instructions and additional forms are available from the Human Resources Dept., Ste. 261, Madison Municipal Building or by calling 266-4615.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83594

File ID: 83594

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/23/2024

File Name: Create a new classification of Transit Administrative Clerk in CG42, R09 in the salary schedule. Recreate one Transit Customer Service Representative position (#TBD) from CG42, R07 as a Transit Administrative Clerk in CG 42, R09 and fill through an intern

Final Action:

Title: Create a new classification of Transit Administrative Clerk in CG42, R09 in the salary schedule. Recreate one Transit Customer Service Representative position (#TBD) from CG42, R07 as a Transit Administrative Clerk in CG 42, R09 and fill through an internal, competitive posting and selection process.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 117.

Sponsors: Director of Human Resources

Effective Date:

Attachments: PB memo Transit Administrative Clerk 5.20.24.docx,
Transit Administrative Clerk class spec 4.17.24.doc,
Transit Administrative Clerk PD.docx

Enactment Number:

Author: Julie Trimbell, Human Resources Analyst

Hearing Date:

Entered by: jortiz@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/28/2024	Elizabeth York	Delegated	
1	2	5/28/2024	Ryan Pennington	Delegated	
Notes: Delegated: Out Of Office					
1	3	5/29/2024	Robert Mulcahy	Approve	6/3/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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1	Human Resources Department	05/23/2024	Referred for Introduction
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Action Text: This Resolution was Referred for Introduction

Notes: Finance Committee (6/10/24), Personnel Board (6/5/24), Common Council (6/18/24)

Text of Legislative File 83594

Fiscal Note

The proposed recreates one Transit Customer Service Representative position in Compensation Group 42 Range 7 to as a Transit Administrative Clerk in Compensation Group 42 Range 9. to be filled through an internal, competitive posting and selection process, in the Metro Transit Operating Budget. The estimated annual fiscal impact of the reclassification is between \$2,896 and \$4,325, including benefits. The position control number will be updated to the underlying vacancy when the position is posted internally for promotion. Costs associated with the recreation will be absorbed within Metro Transit's 2024 budget. No additional appropriation is required.

Title

Create a new classification of Transit Administrative Clerk in CG42, R09 in the salary schedule. Recreate one Transit Customer Service Representative position (#TBD) from CG42, R07 as a Transit Administrative Clerk in CG 42, R09 and fill through an internal, competitive posting and selection process.

Body

Resolution to create a new classification of Transit Administrative Clerk in CG42, R09 in the salary schedule. Recreate one Transit Customer Service Representative position (#TBD) from CG42, R07 as a Transit Administrative Clerk in CG 42, R09 in the 2023 Metro Transit operating budget; and fill through an internal, competitive posting and selection process, thereof.

TO: Personnel Board

FROM: Ann Schroeder, Metro Transit

DATE: May 3, 2024

SUBJECT: Transit Administrative Clerk - Metro Transit

At the request of Transit General Manager, Justin Stuehrenberg, and Transit Marketing & Customer Service Manager Jessy Stammer, I have studied the duties and knowledge, skills and abilities requirements of a proposed Transit Administrative Clerk position. I reviewed the position description and interviewed the following people:

- Jessy Stammer, Marketing & Customer Service Manager
- Tom Kimble, Transit Finance Manager
- Allisa Brown, Transit HR Manager
- Sharon Harnish, Transit Administrative Services Coordinator

I recommend that a new classification of Transit Administrative Clerk be created in CG 42, Range 9 for the reasons outlined in this memo.

Metro Transit has restructured significantly over the last several years, adding a number of managers and chief positions. However, the administrative capacity has remained largely unchanged. As a result, there are administrative tasks that have been assigned to employees in classifications that did not specifically include such work, because these tasks are not specifically included in any classification, or they were never transitioned when a position changed.

At the same time, there have been changes to the duties of the Customer Service Representative (CSR) position that works the morning/day shift in the customer-facing front office. As customers become more reliant on electronic apps and data, there is less need to send them maps, Ride Guides, and give route information in person. As Metro moves to automated self-service fare systems so customers are able to buy and reload passes at BRT stations or online, there will be fewer in person purchases. While there will still be the need for in person, customer-facing employees, there is an opportunity to use this front office CSR position more efficiently by maintaining effective operation of the Metro front office, while assigning a variety of other administrative tasks.

The position description for the Transit Administrative Clerk lists 40% of the work as that of the Transit Customer Service Representative on the shift which includes serving in-person customers and taking call center phone calls during assigned hours. However, 60% of the work would be administrative duties specifically supporting the Transit Marketing & Customer Service Manager, the Metro HR unit, and general processes that support all units in the administrative building. These would include things like:

- Assemble and distribute mail
- Inventory and order office supplies

- Maintain office equipment and shared spaces
- Coordinate building maintenance
- Update and maintain vehicle and room reservation policies
- Issue bus Metro employee bus and maintain related files
- Assist with correspondence and mailings
- Assist with interview materials

In comparison, the Administrative Clerk 1 (CG20, Range 9) work is described as “responsible administrative support work in the implementation and coordination of a variety of office functions...” and involves similar tasks such as:

“Serve as the agency contact for purchasing....Assume responsibility for follow-through on administrative detail....Provide information and/or clarify work unit policies and procedures....Initiate routine correspondence and other inter-departmental communications....”

For all the reasons discussed in this memo, this level of work and required knowledge is consistent with the examples of duties and responsibilities found in class specifications compensated at or similar to CG20, Range 9. As such, I recommend a new classification of Transit Administrative Clerk be created in CG42, Range 9. Once approved, Metro Transit will post this position internally for a competitive hire process.

This is a union represented position, and the City will consult with Teamsters Local 695 to add the new classification to the CG42 salary schedule. The necessary resolution to implement this recommendation has been drafted.

Editor’s Note:

Compensation Group/Range	2024 Annual Minimum (Step 1)	2024 Annual Minimum (Step 3*)	2024 Annual Maximum (Step 5)	2024 Annual Maximum (+12% longevity)
42/7	\$ 40,358	\$ 45,738	\$ 53,810	\$ 60,268
42/9	\$ 42,887	\$ 48,605	\$ 57,182	\$ 64,043

*Metro represented employees start at step 3 due to an agreement with Teamster 695

cc: Justin Stuehrenberg, Transit General Manager
 Transit Development Chief, Mick Rusch
 Jessy Stammer, Transit Marketing & Customer Service Manager
 Allisa Brown, Transit HR Manager
 Erin Hillson, Human Resources Director
 Emaan Abdel-Halim, Human Resources Services Manager
 Kurt Rose, Employee and Labor Relations Manager
 Tameaka Bryant, Labor Relations Specialist
 Rick Roeth, Teamsters Business Agent

TRANSIT ADMINISTRATIVE CLERK

CLASS DESCRIPTION

General Responsibilities:

This is responsible administrative support and customer service work in the implementation and coordination of a variety of office functions necessitating judgment, discretion, and initiative in the interpretation and application of policies, procedures and processes. Employees in this classification may be the first contact for in-person customers and visitors, assist with purchasing, scheduling meetings, preparing meeting materials, coordinating and preparing communications, and performing other administrative tasks. Work is performed under the supervision of the Transit Marketing and Customer Service Manager and work may be performed for various units in the Transit Utility.

Examples of Duties and Responsibilities

Assemble and distribute mail. Inventory and order office supplies. Manage office equipment. Organize and maintain common spaces (kitchens, conference rooms, mail and copy areas, etc.) Communicate with building owner and others as necessary regarding building maintenance. Organize room reservations, vehicle check out, and building parking.

Primary staff for front office. Greet and assist customers and visitors. Sell fare media and merchandise. Oversee lost and found. Answer customer inquiries. Provide call center coverage for assigned hours.

Assist with mailings, correspondence, scheduling meetings. Prepare and coordinate interview materials as required. Assist with administrative processes in HR and other units as assigned, such as emailing interview questions to candidates, compiling and distributing interview materials for panels, resolving connection issues, and rescheduling day-of interviews as needed.

Provide administrative support within the Marketing Unit and other units as assigned. Exercise judgment and initiative in the implementation of related administrative processes. Recommend procedural changes or guidelines based on observed needs.

Provide information and/or clarify work unit policies and procedures as the designated resource on administrative considerations.

Assist employees with training/training materials such as entering receipts into ESS for travel reimbursement. Assist with travel planning and training registration.

Prepare period statistical reports. Research information from historical records, files, and/or reports. Organize data as applicable. Assist with maintenance of files and materials.

Train and advise lower-level staff or temporary workers on procedures, policies and processes. Assist supervisor in follow-through activities relative to ongoing clerical functions.

Perform related work as required.

QUALIFICATIONS

Knowledge Skills and Abilities:

Working knowledge of office procedures, methods, and equipment. Working knowledge of and ability to use computer software, point of sale equipment, multiple line telephone, and other equipment applicable to the duties of the position. Working knowledge of word processing and spreadsheet programs. Knowledge of data processing input procedures. Ability to develop, implement and monitor office procedures. Ability to organize and oversee clerical work activities and maintain continuity of service in a multi-shift environment. Ability to work in a fast-paced environment with frequent interruptions. Ability to use office equipment effectively, including telephones, copiers, fax machines, computers, etc. Ability to interpret rules and policies and make decisions within prescribed policy. Ability to independently perform a delegated office function or assume an area of administrative responsibility. Ability to prepare and disseminate materials and resolve issues in a time-sensitive manner. Ability to establish and maintain effective working relationships with co-workers, supervisors, and the public. Ability to communicate effectively, both orally and in writing. Ability to understand and explain departmental or programmatic requirements. Ability to maintain a high level of difficult public contact, and to effectively communicate programmatic information. Ability to serve as first level of customer contact and problem resolution and to effectively refer inquiries. Ability to work effectively with a diverse group of customers. Ability to maintain adequate attendance.

Training and Experience:

Generally, positions in this classification will require:

Three (3) years of responsible clerical experience which involved some independent responsibility for an office function or activity. Other combinations of training and/or experience which can be demonstrated to result in the possession of the knowledge, skills and abilities necessary to perform the duties of the position will also be considered.

Specific training and experience requirements will be established at the time of recruitment.

Special Requirements:

Ability to meet the transportation needs of the position.

Physical Requirements:

Work is performed in an office environment. However, the employee will be expected to physically access various areas of Metro Transit. The employee will be expected to regularly use telephones, computers, and sales equipment in performing the duties of the position.

Department/Division	Comp. Group	Range
Transportation/Metro Transit	42	09

Approved: _____
Erin Hillson
Human Resources Director

Date

CITY OF MADISON POSITION DESCRIPTION

1. Name of Employee (or "vacant"):

Vacant

Work Phone: 608-266-4904

2. Class Title (i.e. payroll title):

Transit Administrative Clerk

3. Working Title (if any):

4. Name & Class of First-Line Supervisor:

Jessy Stammer, Transit Marketing & Customer Service Manager

Work Phone: 608-266-6545

5. Department, Division & Section:

Metro Transit, Marketing

6. Work Address:

1245 E. Washington Ave, Suite 201

7. Hours/Week: 40

Start time: 6:00 AM End time: 2:30 PM

8. Date of hire in this position:

9. From approximately what date has employee performed the work currently assigned:

-
10. Position Purpose: (How this position fits into the overall mission, vision, and goals of your agency and work unit.)

Metro Transit is a large agency with many administrative needs. Coordination of these tasks (office equipment, building maintenance, supply ordering, as well as other assigned tasks) benefit the entire agency and ensures smooth service to both internal and external customers.

11. Position Summary:

This is responsible administrative support and customer service work in the implementation and coordination of a variety of office functions necessitating judgment, discretion, and initiative in the interpretation and application of policies, procedures and processes. Employees in this classification may be the first contact for in-person customers and visitors, assist with purchasing, scheduling meetings, preparing meeting materials, coordinating and preparing communications, and performing other administrative tasks. Work is performed under the supervision of the Transit Marketing and Customer Service Manager and work may be performed for various units in the Transit Utility.

12. Functions and Worker Activities: (Do NOT include duties done on an "Out-of-Class" basis.)

- 40% A. Coordinate Administrative Tasks
1. Assemble and distribute mail
 2. Inventory and order office supplies
 3. Manage office equipment
 4. Organize and maintain common areas (conference rooms, mail room, kitchen, etc.)
 5. Organize room reservations, vehicle checkout, and building parking.
 6. Coordinate building maintenance (repairs, cleaning, etc.)
 7. Develop, communicate, clarify, and update administrative policies and procedures
 8. Assist with travel and training reservations
- 40% B. Customer Service
1. Primary employee to staff front office. Answer customer inquiries, direct employees and visitors, sell fare media and merchandise.
 2. Answer customer service center calls during assigned hours.
- 20% C. Provide Administrative Assistance to Staff.
1. Assist with mailings, correspondence and other paperwork
 2. Assist with projects such as mailings and scheduling meetings
 3. Assist with HR functions such as coordinating interview materials, and helping to troubleshoot connection issues
 4. Assist with training staff on administrative functions
 5. Other duties as assigned

13. Primary knowledge, skills and abilities required:

Working knowledge of office procedures, methods, and equipment. Working knowledge of and ability to use computer software, point of sale equipment, multiple line telephone, and other equipment applicable to the duties of the position. Working knowledge of word processing and spreadsheet programs. Knowledge of data processing input procedures. Ability to develop, implement and monitor office procedures. Ability to organize and oversee clerical work activities and maintain continuity of service in a multi-shift environment. Ability to work in a fast-paced environment with frequent interruptions. Ability to use office equipment effectively, including telephones, copiers, fax machines, computers, etc. Ability to interpret rules and policies and make decisions within prescribed policy. Ability to independently perform a delegated office function or assume an area of administrative responsibility. Ability to prepare and disseminate materials and resolve issues in a time-sensitive manner. Ability to establish and maintain effective working relationships with co-workers, supervisors, and the public. Ability to communicate effectively, both orally and in writing. Ability to understand and explain departmental or programmatic requirements. Ability to maintain a high level of difficult public contact, and to effectively communicate programmatic information. Ability to serve as first level of customer contact and problem resolution and to effectively refer inquiries. Ability to work effectively with a diverse group of customers. Ability to maintain adequate attendance.

14. Special tools and equipment required:

None

15. Required licenses and/or registration:

None

16. Physical requirements:

This position is primarily sedentary in an office setting. The employee will need to sit/stand for long period of time looking at a computer. The employee may need to lift supplies to stock supply area up to 20 lbs.

17. Supervision received (level and type):

This employee will receive general supervision from the Transit Marketing & Customer Service Manager both directly and through questions/guidance and review of work product. The employee will be expected to use independent judgment.

18. Leadership Responsibilities:

This position: ☐ is responsible for supervisory activities (Supervisory Analysis Form attached).
☒ has no leadership responsibility.
☐ provides general leadership (please provide detail under Function Statement).

19. Employee Acknowledgment:

☐ I prepared this form and believe that it accurately describes my position.
☐ I have been provided with this description of my assignment by my supervisor.
☐ Other comments (see attached).

EMPLOYEE

DATE

20. Supervisor Statement:

☐ I have prepared this form and believe that it accurately describes this position.
☐ I have reviewed this form, as prepared by the employee, and believe that it accurately describes this position.
☐ I have reviewed this form, as prepared by the employee, and find that it differs from my assessment of the position. I have discussed these concerns with the employee and provided them with my written comments (which are attached).
☐ I do not believe that the document should be used as the official description of this position (i.e., for purposes of official decisions).
☐ Other comments (see attached).

SUPERVISOR

DATE

Instructions and additional forms are available from the Human Resources Dept., Room 261, Madison Municipal Bldg., calling 266-4615 or visiting cityofmadison.com/employeeenet/policies-procedures/position-descriptions.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83595

File ID: 83595

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/23/2024

File Name: Recreate positions #'s 706 and 772 of Account Clerk 3, position #721 of Financial Operations Leadworker, and position #4556 of Administrative Clerk 1 as Accounting Technician 2's in CG 20, Range 14 in the Finance operating budget and reallocate the employ

Final Action:

Title: Recreate positions #'s 706 and 772 of Account Clerk 3, position #721 of Financial Operations Leadworker, and position #4556 of Administrative Clerk 1 as Accounting Technician 2's in CG 20, Range 14 in the Finance operating budget and reallocate the employees.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 118.

Sponsors: Director of Human Resources

Effective Date:

Attachments: PB Memo - Finance Department CG20 Positions.pdf

Enactment Number:

Author: William Wick, Human Resources Analyst

Hearing Date:

Entered by: jortiz@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/28/2024	Elizabeth York	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Human Resources Department	05/23/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/10/24), Personnel Board (6/5/24), Common Council (6/18/24)						

Text of Legislative File 83595

Fiscal Note

The estimated cost in 2024 of the proposed position changes is \$17,500. The department expects to absorb the cost within their operating budget. No appropriation is required.

Title

Recreate positions #'s 706 and 772 of Account Clerk 3, position #721 of Financial Operations Leadworker, and position #4556 of Administrative Clerk 1 as Accounting Technician 2's in CG 20, Range 14 in the Finance operating budget and reallocate the employees.

Body

Resolution to delete positions #706 and 772 of Account Clerk 3 in CG 20, Range 11; #721 of Financial Operations Leadworker in CG20/R12, and #4556 of Administrative Clerk 1 in CG20/R09 and recreate the positions as Accounting Technician 2's in CG 20, Range 14; and reallocate employees J. Isige (#706), B. Fowler (#721), and B. MacLagger (#4556) to the new positions as Accounting Technician 1's in CG 20, Range 13 and reallocate employee K. Owens (#772) to the new position as Accounting Technician 2, in the Finance Department operating budget, thereof.

TO: Personnel Board
FROM: Bill Wick, Human Resources Analyst
DATE: May 17, 2024
SUBJECT: Finance Department CG20 Positions

At the request of Finance Director Dave Schmiedicke, I have studied a total of five administrative positions, including a total of four positions currently classified as Administrative Clerk 1, Account Clerk 3, or Financial Operations Leadworker within the Treasury Section; and one position of Account Clerk 3 within the Purchasing Section of the Finance Department. Two Administrative Clerk positions (one occupied, one vacant), one occupied Account Clerk 3 position, and one Financial Operations Leadworker position (currently occupied and underfilled as an Account Clerk 3) in the Treasury Section and one occupied position in the Purchasing Section are classified in CG20.

A Classification Change Worksheet submitted to HR on January 5, 2024 requesting a study of Treasury Section positions indicates a need to reclassify an Account Clerk 3 and two Administrative Clerk 1 positions within the Treasury Section to align with similar duties and responsibilities performed by other positions within the Finance Department. The adoption of new Enterprise Resource Planning (ERP) software has resulted in responsibility for implementation of the ERP tax module and related maintenance, previously performed by the Information Technology Department, shifting to the Finance Department. The Treasury and Revenue Manager has identified a need to shift responsibilities within the Treasury Section in order to improve workflow and efficiency of operations. The major change stems from the addition of remittance processing and the ongoing maintenance of large receivable systems related to collection of room tax and animal licensing fees. These changes began being implemented in January 2024.

A separate request proposed to recreate an existing Financial Operations Leadworker (currently underfilled as an Account Clerk 3) within the Treasury Section as an Accountant 2 in CG18/R08. The request indicates a need to reassign bank reconciliation responsibilities that are currently performed by the Treasury Section's Accountant 4 to the new Accountant 2 position, in order to maintain internal controls. Reassigning the bank reconciliation function from the Accountant 4 will add capacity for the Accountant 4 to perform ERP tax module administration and coordinate the Payment Card Industry (PCI) assessment. The reassignment of these duties has not yet begun.

A Classification Change Worksheet submitted to HR requesting a study of an Account Clerk 3 position in the Purchasing Section indicates a need to reclassify the position due to the reassignment of Accounts Payable functions that were previously performed by an Accounting Technician 2 to the Account Clerk 3 position, in order to alleviate the heavy workload borne by the Accounting Technician. Reclassification of the existing Account Clerk 3 position in the Purchasing Section to an Accounting Technician 2 will allow higher-level technical accounting work to be distributed more evenly among staff.

After a review of the updated position descriptions, meetings with the current employees and their direct supervisors, and upon a full analysis, I recommend reclassification of the studied positions for the reasons outlined in this memo.

First, a review of the classification specifications used in the analysis for this position study request.

Two positions are classified as Administrative Clerk 1, which describes the work as:

. . . responsible **administrative support work in the implementation and coordination of a variety of office functions necessitating judgment, discretion, and initiative in the interpretation and application of policies, procedures and processes.** Employees in this classification **may serve as an agency/department/division payroll clerk, may be the first contact for purchasing, may be responsible for preparing meeting agendas or minutes in the Legistar system, or may perform other administrative tasks.** Work is normally performed under the general supervision of a professional or administrative supervisor. Employees **may provide oversight to lower-level clerical employees as assigned.** [emphasis added]

Two positions are classified as Account Clerk 3, which describes the work as:

. . . responsible **advanced-level accounting clerical work in the preparation and/or processing of various accounting or financial records.** Work may involve coordinating and/or **leading subordinate accounting clerical activities.** This work is **characterized by significant judgment and discretion** in completing assigned tasks or special projects **with a high degree of independence.** [emphasis added]

One position underfilled as Account Clerk 3 is classified as Financial Operations Leadworker, which describes the work as:

. . . responsible **lead level and operational work in the verification, adjustment, billing, receipting, reporting and distribution of revenues in the City Treasurer's Office** or in the Water Utility Customer Service Office. This work is **characterized by judgment and discretion in overseeing day-to-day operational activities and in performing the more difficult work.** Work is performed under the general supervision of the **Revenue Operations Manager, who assumes final responsibility for all Treasurer's Office programs,** or the Customer Service Supervisor at the Water Utility. [emphasis added]

A review of the classification specification for Accounting Technician 2 describes the work as:

. . . **journey-level paraprofessional accounting work in the development and reconciliation of accounting records/reports, and/or the administration of accounting-related programs.** Under the general supervision of a professional Accountant, **employees exercise judgment and discretion in the completion of assigned tasks.** Work is normally performed with a high degree of independence within established guidelines.

Employees are expected to progress from an Accounting Technician 1 to an Accounting Technician 2 as a function of increased experience and independence of action. Work at the Accounting Technician 3 level is job-specific and advancement is normally accomplished through a position study or a competitive process. [emphasis added]

The Treasury Section has an existing Accounting Technician 3 position that is described as:

... responsible **advance level paraprofessional accounting work in the development and reconciliation of complex accounting records/reports**, and/or providing leadership in the administration of accounting related programs. Under the general supervision of a professional Accountant, employees exercise considerable judgment and discretion in meeting established objectives. This class is **distinguished by responsibility for the administration of a technically complex account-related program and/or a significant leadership role.**

This position will be **responsible for the setup, maintenance and reporting of the tax billing module (Munis). Perform daily cash balance calculations. Initiate banking transactions as directed. Research and resolve cash receipt issues. Setup and edit cashiering codes used to receipt payments. Reconcile general ledger accounts to supporting documentation. Review and reconcile transactions. Manage overpayment processing.** [emphasis added]

The other CG20 positions within the Treasury Section have begun cross-training on the Accounts Receivable modules in the ERP related to animal licensing fees and room tax collection and will all have similar responsibilities in performance of those duties. Advanced level accounting technical work will continue to be assigned to the existing Accounting Technician 3 – this may include solving problems, troubleshooting, or conducting research that require a more advanced level of knowledge of the work, as well as correcting coding errors.

Reclassification of one Administrative Clerk 1, the Account Clerk 3, and the Financial Operations Leadworker positions to Accounting Technician 2 is appropriate given that all positions will be expected to perform duties and responsibilities of a similar nature related to reconciliation of accounting records. The current recommendation is to reallocate the existing employees as Accounting Technician 1's. Once these employees have demonstrated increased experience and independence of action (upon full completion of cross training), it is expected these positions will all progress to the Accounting Technician 2 level.

Additionally, since the beginning of 2024, Account Clerk 3 Kimberly Owens in the Purchasing Section has performed Accounts Payable functions previously assigned to an Accounting Technician 2 within the section. Previously, the Account Clerk 3 would review and prepare invoices for import, but the import was performed by an Accounting Technician 2. The added complexity of performing the import makes reclassification of the Account Clerk 3 position to an Accounting Technician 2 appropriate.

Reallocating the current Account Clerk 3 to Accounting Technician 2 is recommended, as Kimberly Owens possesses a bachelor's degree in Accounting and, prior to employment with the City, worked for 8+ years as a Billing Coordinator for a private employer, performing responsibilities including all Accounts Receivable functions and maintaining compliance with State and Federal mandated reporting requirements. Minimum qualifications for the Accounting

Technician 2 classification are “One year of paraprofessional accounting experience comparable to that gained as an Accounting Technician 1 with the City of Madison. Such experience would normally be gained after: three years of advanced level accounting clerical or bookkeeping experience; or graduation from an accredited two year business college or technical school with an Associate Degree in accounting and 1 year of advanced level accounting clerical or bookkeeping experience; or possession of a bachelor's degree in accounting.”

Lastly, A review of the classification specification for Accountant 2 describes the work as:

... responsible **professional accounting work preparing financial statements, conducting audits, analyzing expenditures, processing payroll, and and/or performing other related professional accounting activities and functions.** Work **requires broad-based accounting knowledge** and is characterized by the exercise of judgment and discretion. Accountants are found in multiple City departments, including the Finance Department, City Engineering, Library, Parks, Police, and the Water Utility.

... the **objective level of the professional Accountant series.** Employees perform professional assignments requiring developed judgment and discretion in the **application of professional accounting theory, software transactional processing, and internal control procedures.** Work is typically performed under the general supervision of a professional accountant or higher manager. Employees **perform a variety of accounting assignments and/or assume ongoing responsibility for an element of a larger accounting program, or a program of limited scope. Employees may oversee lower-level administrative or paraprofessional staff on a project basis or in a limited context.** [emphasis added]

The need for the Treasury Section to reassign objective level accounting work currently performed by the section's Accountant 4, so that the Accountant 4 can complete advanced level accounting work, necessitates the recreation of an existing clerical position to a professional accounting position. Recreating the vacant Administrative Clerk 1 position as an Accountant 2 will allow for seamless continuation of operations while a recruitment is undertaken to hire an Accountant. Recommendation is to fill the Accountant 2 position through an internal competitive Finance Department promotional process.

For the reasons outlined in this memo, I recommend the following:

- Recreate position #4556 of Administrative Clerk 1 (CG20/R09) as an Accounting Technician 2 in CG20/R14;
- Recreate position #'s 706 and 772 of Account Clerk 3 (CG20/R11) as Accounting Technician 2's in CG20/R14;
- Recreate position #721 of Financial Operations Leadworker (CG20/R12, currently underfilled as Account Clerk 3 in CG20/R11) as an Accounting Technician 2 in CG20/R14;
- Reallocate employees Jennifer Isige (#706), Brian Fowler (#721), and Beatrice MacLagger (#4556) to the newly recreated positions in the Treasury Section underfilled as Accounting Technician 1's;
- Reallocate employee Kimberly Owens (#772) to the newly recreated position in the Purchasing Section as Accounting Technician 2; and

- Recreate vacant (provisionally filled) position #732 of Administrative Clerk 1 as an Accountant 2 in CG18/R08 and fill the new position through an internal Finance Department promotional recruitment process.

The necessary resolutions have been prepared to implement these recommendations.

Editor's Note:

Effective Date: January 7, 2024

Compensation Group/Range	Classification Title	2024 Annual Minimum (Step 1)	2024 Annual Maximum (Step 5)	2024 Annual Maximum (+12% Longevity)
20/09	Administrative Clerk 1	\$52,299.52	\$58,803.94	\$65,860.34
20/11	Account Clerk 3	\$55,484.52	\$62,105.94	\$69,558.58
20/12	Financial Operations Leadworker	\$56,851.08	\$63,754.34	\$71,404.84
20/14	Accounting Technician 2	\$60,453.90	\$67,054.78	\$75,101.26
18/08	Accountant 2	\$73,199.36	\$86,863.40	\$97,287.06

Cc: David Schmiedicke, Finance Director
 Craig Franklin, Treasury and Revenue Manager
 Randy Whitehead, Principal Accountant
 Mary Richards, Purchasing Supervisor
 Brian Fowler, Account Clerk 3
 Jennifer Isige, Account Clerk 3
 Beatrice MacLagger, Administrative Clerk 1
 Kimberly Owens, Account Clerk 3
 Erin Hillson, HR Director
 Kurt Rose, Employee & Labor Relations Manager
 Rick Marx, L6000 Employee Representative



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83596

File ID: 83596

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/23/2024

File Name: Recreate vacant position #732 of Administrative
Clerk 1 as Accountant 2 in CG 18, Range 08 in the
Finance operating budget.

Final Action:

Title: Recreate vacant position #732 of Administrative Clerk 1 as Accountant 2 in CG
18, Range 08 in the Finance operating budget.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 119.

Sponsors: Director of Human Resources

Effective Date:

Attachments: PB Memo - Finance Department CG20 Positions.pdf

Enactment Number:

Author: William Wick, Human Resources Analyst

Hearing Date:

Entered by: jortiz@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/28/2024	Elizabeth York	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Human Resources Department	05/23/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/10/24), Personnel Board (6/5/24), Common Council (6/18/24)						

Text of Legislative File 83596

Fiscal Note

The estimated cost in 2024 of the proposed position change is \$12,000. The department expects to absorb the cost within their operating budget. No appropriation is required.

Title

Recreate vacant position #732 of Administrative Clerk 1 as Accountant 2 in CG 18, Range 08 in the Finance operating budget.

Body

Resolution to delete position #732 of Administrative Clerk 1 in CG 20, Range 09 and recreate the position as Accountant 2 in CG 18, Range 08 in the Finance Department operating budget, thereof.

TO: Personnel Board
FROM: Bill Wick, Human Resources Analyst
DATE: May 17, 2024
SUBJECT: Finance Department CG20 Positions

At the request of Finance Director Dave Schmiedicke, I have studied a total of five administrative positions, including a total of four positions currently classified as Administrative Clerk 1, Account Clerk 3, or Financial Operations Leadworker within the Treasury Section; and one position of Account Clerk 3 within the Purchasing Section of the Finance Department. Two Administrative Clerk positions (one occupied, one vacant), one occupied Account Clerk 3 position, and one Financial Operations Leadworker position (currently occupied and underfilled as an Account Clerk 3) in the Treasury Section and one occupied position in the Purchasing Section are classified in CG20.

A Classification Change Worksheet submitted to HR on January 5, 2024 requesting a study of Treasury Section positions indicates a need to reclassify an Account Clerk 3 and two Administrative Clerk 1 positions within the Treasury Section to align with similar duties and responsibilities performed by other positions within the Finance Department. The adoption of new Enterprise Resource Planning (ERP) software has resulted in responsibility for implementation of the ERP tax module and related maintenance, previously performed by the Information Technology Department, shifting to the Finance Department. The Treasury and Revenue Manager has identified a need to shift responsibilities within the Treasury Section in order to improve workflow and efficiency of operations. The major change stems from the addition of remittance processing and the ongoing maintenance of large receivable systems related to collection of room tax and animal licensing fees. These changes began being implemented in January 2024.

A separate request proposed to recreate an existing Financial Operations Leadworker (currently underfilled as an Account Clerk 3) within the Treasury Section as an Accountant 2 in CG18/R08. The request indicates a need to reassign bank reconciliation responsibilities that are currently performed by the Treasury Section's Accountant 4 to the new Accountant 2 position, in order to maintain internal controls. Reassigning the bank reconciliation function from the Accountant 4 will add capacity for the Accountant 4 to perform ERP tax module administration and coordinate the Payment Card Industry (PCI) assessment. The reassignment of these duties has not yet begun.

A Classification Change Worksheet submitted to HR requesting a study of an Account Clerk 3 position in the Purchasing Section indicates a need to reclassify the position due to the reassignment of Accounts Payable functions that were previously performed by an Accounting Technician 2 to the Account Clerk 3 position, in order to alleviate the heavy workload borne by the Accounting Technician. Reclassification of the existing Account Clerk 3 position in the Purchasing Section to an Accounting Technician 2 will allow higher-level technical accounting work to be distributed more evenly among staff.

After a review of the updated position descriptions, meetings with the current employees and their direct supervisors, and upon a full analysis, I recommend reclassification of the studied positions for the reasons outlined in this memo.

First, a review of the classification specifications used in the analysis for this position study request.

Two positions are classified as Administrative Clerk 1, which describes the work as:

. . . responsible **administrative support work in the implementation and coordination of a variety of office functions necessitating judgment, discretion, and initiative in the interpretation and application of policies, procedures and processes.** Employees in this classification **may serve as an agency/department/division payroll clerk, may be the first contact for purchasing, may be responsible for preparing meeting agendas or minutes in the Legistar system, or may perform other administrative tasks.** Work is normally performed under the general supervision of a professional or administrative supervisor. Employees **may provide oversight to lower-level clerical employees as assigned.** [emphasis added]

Two positions are classified as Account Clerk 3, which describes the work as:

. . . responsible **advanced-level accounting clerical work in the preparation and/or processing of various accounting or financial records.** Work may involve coordinating and/or **leading subordinate accounting clerical activities.** This work is **characterized by significant judgment and discretion** in completing assigned tasks or special projects **with a high degree of independence.** [emphasis added]

One position underfilled as Account Clerk 3 is classified as Financial Operations Leadworker, which describes the work as:

. . . responsible **lead level and operational work in the verification, adjustment, billing, receipting, reporting and distribution of revenues in the City Treasurer's Office** or in the Water Utility Customer Service Office. This work is **characterized by judgment and discretion in overseeing day-to-day operational activities and in performing the more difficult work.** Work is performed under the general supervision of the **Revenue Operations Manager, who assumes final responsibility for all Treasurer's Office programs,** or the Customer Service Supervisor at the Water Utility. [emphasis added]

A review of the classification specification for Accounting Technician 2 describes the work as:

. . . **journey-level paraprofessional accounting work in the development and reconciliation of accounting records/reports, and/or the administration of accounting-related programs.** Under the general supervision of a professional Accountant, **employees exercise judgment and discretion in the completion of assigned tasks.** Work is normally performed with a high degree of independence within established guidelines.

Employees are expected to progress from an Accounting Technician 1 to an Accounting Technician 2 as a function of increased experience and independence of action. Work at the Accounting Technician 3 level is job-specific and advancement is normally accomplished through a position study or a competitive process. [emphasis added]

The Treasury Section has an existing Accounting Technician 3 position that is described as:

... responsible **advance level paraprofessional accounting work in the development and reconciliation of complex accounting records/reports**, and/or providing leadership in the administration of accounting related programs. Under the general supervision of a professional Accountant, employees exercise considerable judgment and discretion in meeting established objectives. This class is **distinguished by responsibility for the administration of a technically complex account-related program and/or a significant leadership role.**

This position will be **responsible for the setup, maintenance and reporting of the tax billing module (Munis). Perform daily cash balance calculations. Initiate banking transactions as directed. Research and resolve cash receipt issues. Setup and edit cashiering codes used to receipt payments. Reconcile general ledger accounts to supporting documentation. Review and reconcile transactions. Manage overpayment processing.** [emphasis added]

The other CG20 positions within the Treasury Section have begun cross-training on the Accounts Receivable modules in the ERP related to animal licensing fees and room tax collection and will all have similar responsibilities in performance of those duties. Advanced level accounting technical work will continue to be assigned to the existing Accounting Technician 3 – this may include solving problems, troubleshooting, or conducting research that require a more advanced level of knowledge of the work, as well as correcting coding errors.

Reclassification of one Administrative Clerk 1, the Account Clerk 3, and the Financial Operations Leadworker positions to Accounting Technician 2 is appropriate given that all positions will be expected to perform duties and responsibilities of a similar nature related to reconciliation of accounting records. The current recommendation is to reallocate the existing employees as Accounting Technician 1's. Once these employees have demonstrated increased experience and independence of action (upon full completion of cross training), it is expected these positions will all progress to the Accounting Technician 2 level.

Additionally, since the beginning of 2024, Account Clerk 3 Kimberly Owens in the Purchasing Section has performed Accounts Payable functions previously assigned to an Accounting Technician 2 within the section. Previously, the Account Clerk 3 would review and prepare invoices for import, but the import was performed by an Accounting Technician 2. The added complexity of performing the import makes reclassification of the Account Clerk 3 position to an Accounting Technician 2 appropriate.

Reallocating the current Account Clerk 3 to Accounting Technician 2 is recommended, as Kimberly Owens possesses a bachelor's degree in Accounting and, prior to employment with the City, worked for 8+ years as a Billing Coordinator for a private employer, performing responsibilities including all Accounts Receivable functions and maintaining compliance with State and Federal mandated reporting requirements. Minimum qualifications for the Accounting

Technician 2 classification are “One year of paraprofessional accounting experience comparable to that gained as an Accounting Technician 1 with the City of Madison. Such experience would normally be gained after: three years of advanced level accounting clerical or bookkeeping experience; or graduation from an accredited two year business college or technical school with an Associate Degree in accounting and 1 year of advanced level accounting clerical or bookkeeping experience; or possession of a bachelor's degree in accounting.”

Lastly, A review of the classification specification for Accountant 2 describes the work as:

... responsible **professional accounting work preparing financial statements, conducting audits, analyzing expenditures, processing payroll, and and/or performing other related professional accounting activities and functions.** Work **requires broad-based accounting knowledge** and is characterized by the exercise of judgment and discretion. Accountants are found in multiple City departments, including the Finance Department, City Engineering, Library, Parks, Police, and the Water Utility.

... the **objective level of the professional Accountant series.** Employees perform professional assignments requiring developed judgment and discretion in the **application of professional accounting theory, software transactional processing, and internal control procedures.** Work is typically performed under the general supervision of a professional accountant or higher manager. Employees **perform a variety of accounting assignments and/or assume ongoing responsibility for an element of a larger accounting program, or a program of limited scope. Employees may oversee lower-level administrative or paraprofessional staff on a project basis or in a limited context.** [emphasis added]

The need for the Treasury Section to reassign objective level accounting work currently performed by the section's Accountant 4, so that the Accountant 4 can complete advanced level accounting work, necessitates the recreation of an existing clerical position to a professional accounting position. Recreating the vacant Administrative Clerk 1 position as an Accountant 2 will allow for seamless continuation of operations while a recruitment is undertaken to hire an Accountant. Recommendation is to fill the Accountant 2 position through an internal competitive Finance Department promotional process.

For the reasons outlined in this memo, I recommend the following:

- Recreate position #4556 of Administrative Clerk 1 (CG20/R09) as an Accounting Technician 2 in CG20/R14;
- Recreate position #'s 706 and 772 of Account Clerk 3 (CG20/R11) as Accounting Technician 2's in CG20/R14;
- Recreate position #721 of Financial Operations Leadworker (CG20/R12, currently underfilled as Account Clerk 3 in CG20/R11) as an Accounting Technician 2 in CG20/R14;
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- Reallocate employee Kimberly Owens (#772) to the newly recreated position in the Purchasing Section as Accounting Technician 2; and

- Recreate vacant (provisionally filled) position #732 of Administrative Clerk 1 as an Accountant 2 in CG18/R08 and fill the new position through an internal Finance Department promotional recruitment process.

The necessary resolutions have been prepared to implement these recommendations.

Editor's Note:

Effective Date: January 7, 2024

Compensation Group/Range	Classification Title	2024 Annual Minimum (Step 1)	2024 Annual Maximum (Step 5)	2024 Annual Maximum (+12% Longevity)
20/09	Administrative Clerk 1	\$52,299.52	\$58,803.94	\$65,860.34
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Cc: David Schmiedicke, Finance Director
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 Beatrice MacLagger, Administrative Clerk 1
 Kimberly Owens, Account Clerk 3
 Erin Hillson, HR Director
 Kurt Rose, Employee & Labor Relations Manager
 Rick Marx, L6000 Employee Representative



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83634

File ID: 83634

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/24/2024

File Name: Large Item Collection & Electronic Waste Recycling
Resolution

Final Action:

Title: Approving the Large Item Collection and Electronic Waste Recycling Policy.

Notes: LargeItemElectronicsPickup

CC Agenda Date: 06/04/2024

Agenda Number: 120.

Sponsors: Satya V. Rhodes-Conway, Derek Field And Sabrina
V. Madison

Effective Date:

Attachments: Large Item and Electronic Waste Policy, 83632 -
Large Item & Electronics Ordinance

Enactment Number:

Author: Doran Viste

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/28/2024	Robert Mulcahy	Approve	6/13/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	05/24/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Public Works (6/26/24), Building Code, Fire Code, Conveyance Code, and Licensing Appeals Board (6/18/24), Common Council (7/2/24)						

Text of Legislative File 83634

Fiscal Note

No City appropriation required.

Title

Approving the Large Item Collection and Electronic Waste Recycling Policy.

Body

Under RES-10-00362, Legistar File No. 17693 and the adopted Resource Recovery Special Charge Policy, RES-22-00399, Legistar File No. 71186, the Streets Division's collection of refuse and recycling is generally restricted to multi-family buildings of 8 units and fewer, although some small commercial properties and larger residential properties are provided refuse and recycling services as well. Historically, the City of Madison's Streets Division provided large item collection services through a combination of dedicated collection routes, a sticker program, and drop-off sites open to City residents. Due to inherent inefficiencies in that arrangement, and the updated service criteria, the Streets Division no longer operates dedicated large item collection routes and instead uses a work order system to manage its large item collection program. The Streets Division is also tasked with providing large item pick up during student moving days and in response to nuisance complaints. In order to continue to effectively provide large item collection services to its core customer base, and to ensure that non-customers are effectively managing their own waste and recycling needs, it is necessary to create and implement a large item collection policy.

In addition, State law prohibits the disposal of certain electronic waste, including televisions, computers, printers, monitors, computer accessories, video players, and cell phones. Such items must be recycled at authorized recycling sites and cannot be placed or kept on any terrace or curbside for collection by the City. The City does offer public recycling sites for this purpose, and has historically charged for this e-recycling service, when necessary, through sticker fees. In order to continue to effectively provide electronic waste recycling services, it is also necessary to create and implement an electronic waste recycling policy.

As a companion to this resolution, an ordinance update (File No. 83632) is also under consideration that would tie large item and electronic waste requirements and enforcement efforts to this policy.

WHEREAS, the Streets Division provides refuse and recycling services to City properties, consistent with enacted and adopted City ordinances, resolutions and policies. Among the services provided include large item collection and electronic waste recycling; and,

WHEREAS, over time, the City's large item collection and electronic waste recycling programs have adapted to better meet the City's needs; and,

WHEREAS, the Streets Division has prepared the attached Large Item Collection and Electronic Waste Recycling Policy for consideration by the Council, which policy reflects the City's current operations.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council approves the Large Item Collection and Electronic Waste Recycling Policy as prepared by the Streets Division, which policy is attached hereto.

BE IT FURTHER RESOLVED, that minor changes to this Policy may be made periodically by the Streets Superintendent, with the approval of the Board of Public Works.

Large Item Collection and Electronic Waste Recycling Policy of the City of Madison

Approved on _____, 2024¹

Background

In the City of Madison (the “City”), large item collection has historically been handled by the City’s Streets Division through a combination of dedicated collection routes, a sticker program, and drop-off sites open to City residents. Due to inherent inefficiencies in that arrangement, the Streets Division no longer operates dedicated large item collection routes and instead uses a work order system to manage its large item collection program. The Streets Division is also tasked with providing large item pick up during student moving days and in response to nuisance complaints. In order to continue to effectively provide this service to its core customer base, and to ensure that non-customers are effectively managing their own waste and recycling needs, it is necessary to create and implement this large item collection policy.

Wis. Stat. § 287.07(5) and § 287.17, and regulations and guidelines adopted by the Wisconsin Department of Natural Resources, prohibit the disposal of certain electronic waste, including televisions, computers, printers, monitors, computer accessories, video players, and cell phones. Such items must be recycled at authorized recycling sites and cannot be placed or kept on any terrace or curbside for collection by the City. The City does offer public recycling sites for this purpose, and has historically charged for this e-recycling service, when necessary, through sticker fees.

The purpose of this Large Item Collection and Electronic Recycling Policy (the “Policy”) is to define the large item collection services of the City of Madison Streets Division (what items are covered, what properties are eligible, who has to pay fees), as well as the general guidelines users of the large item collection service must follow in order to use this service. Under this Policy, Customers will be provided large item collection services through the work order system. Non-Customers will need to arrange for large item collections separately, similarly to how their refuse and recycling is already handled. Non-Customers may not use the work order system. This Policy also addresses electronic waste recycling.

Defining Properties to Be Provided Large Item Collection Services

Under City Resolution ([RES-10-00362, Legistar File No. 17693](#)) and the adopted Resource Recovery Special Charge Policy ([RES-22-00399, Legistar File No. 71186](#)), the Streets Division’s collection of refuse and recycling is generally restricted to multi-family buildings of 8 units and fewer, although some small commercial properties and larger residential properties are provided refuse and recycling services as well.

For the purposes of this Policy, properties provided curbside refuse and/or recycling services by the Streets Division, single or two-family residential properties on private drives or carriage lanes, or other properties as determined by the Streets Superintendent, are “Customers”, while properties that are not serviced by the Streets Division with refuse or recycling collection carts are “Non-Customers”.

¹ Policy was approved by the Common Council by RES-24-_____, File No. _____, on _____, 2024.

Defining “Large Item”

A large item is considered to be an item meant for disposal, either as waste or for recycling, that is too large to be placed into a collection cart, or otherwise cannot be placed into one due to certain handling restrictions or the items may require a fee for disposal.

Large items can include furniture, lumber, bicycles, pianos, carpeting, fencing, mattresses, appliances, and many other items.

Large items do not include:

- bundles of excess cardboard;
- brush;
- electronics waste such as televisions, computers, printers, gaming systems, and similar electronics items that are required to be recycled by the Wisconsin Department of Natural Resources;
- overflow bags of trash that do not fit into a full curbside collection cart; and,
- loose debris/trash small enough to be placed into a collection cart for proper disposal.

Large Item Collection Process

Work Orders Required

In order to effectively manage the collection of large items across the City, Customers seeking large item collection services must first fill out a work order that provides the Streets Division with the list of items that need collection and the address and location of the items. The form also asks for contact information regarding who is completing the form.

The form can be completed online at www.cityofmadison.com/LargeItemWorkOrder or by following the link at www.cityofmadison.com/LargeItem.

Customers can also contact the Streets Divisions offices over the phone or in person for assistance in setting up the collection.

Customers choose the items that need collecting from the options in the work order form.

Work orders should reasonably account for the items placed at the curb for Streets Division crews to collect. Items may be left behind at the curb if they do not match the work order.

Some large items, like appliances, may have an additional charge Customers will need to pay. Items requiring a fee from must be on the work order without exception.

More details regarding large item fees can be found later in this policy document. The work order system handles the payment of these fees.

Importance of Work Orders

The Streets Division uses the work orders for two important functions in performing large item collection:

- Items in the work order determine which collection vehicle responds to the property to collect the material. Large item collection is actually performed by two separate crews. One to collect

items destined for landfill disposal and a second to collect items for recycling, such as metal and appliances.

- The number of work orders received in a given week also helps determine staffing levels.

Non-Customers

Non-Customers cannot use the work order system for large item collection as curb-side large item collection service will not be provided to these properties. Instead, Non-Customers are required to arrange for large item collections separately, similarly to how their refuse and recycling is handled. A Non-Customer may temporarily use the terrace area adjacent to the property to store large-items for private collection purposes, but such items shall not be placed in the terrace area adjacent to the property for longer than 24 hours for this purpose.

Streets Division Large Item Collection Guidelines

When items subject to a work order are set out for collection, Customers are expected to follow the below guidelines in order to receive service from the Streets Division.

Failure to follow these guidelines may result in the items not being collected.

- Items must be stacked neatly on the right of way space in front of the home in the work order.
 - *Exception:* Some addresses may place items in locations other than directly in front of their homes, such as a home is on a corner or in those accessed only by private drives that cannot be used by the Streets Division. In these situations, the work order must clearly indicate where the items will be placed so crews will know where to collect them.
- Metals, appliances, and other recyclable large items must be placed out for collection separate from non-recyclable items such as furniture or carpeting.
- Items must be placed at least four feet away from obstructions such as utility poles, electrical boxes, street signs, fire hydrants, and other objects that can interfere with collection.
 - Items should not be placed underneath low wires or low branches
- Items longer than 8 feet in length will not be collected as they cannot be reasonably expected to fit into the collection trucks.
- All previously defined guidelines must also be followed. These include:
 - Items out for pickup must meet the definition of large item;
 - Work orders must reasonably represent what is placed out for collection; and,
 - The items must be placed out for collection on the set out date selected.

Large Item and Electronics Fees

The Streets Division Superintendent may set fees and their rates for certain large items and electronics in accordance with MGO 10.18.

The Streets Division will keep current a list of all items requiring a fee on the Streets Division's large item website (www.cityofmadison.com/LargeItem).

The items requiring a fee may fall into of the following conditions:

- Items causing the Streets Division to incur additional costs to process items for recycling due to special handling requirements (i.e., air conditioners, dehumidifiers, refrigerators, fluorescent light fixtures, tanning beds, microwaves, computers, televisions, etc.);
- Items requiring special collection consideration (i.e., hot tubs, boats, large medical devices, etc.);
- Items previously charged in the large item collection program (lawnmowers, gas grills, etc.).

Paying for Large Item Collection and Electronics Recycling Fees

Currently, large item collection fees can be paid online via the large item work order system, over the phone by contacting the Streets Division offices, in person at the Streets Division offices, or by mailing in a check made payable to the City Treasurer's office.

As payment technology with the City changes, the ability to pay the necessary fees in different ways may also change.

The Streets Division will keep the payment options current on the Streets Division's large item website.

Drop-off Site Fees vs. Curbside Collection Fees

If a fee is required for a large item, curbside collection fees are paid when a large item work order is scheduled via the work order system.

Before an item that requires a fee is taken to drop-off site, the resident must first pay the necessary fee, receive a fee sticker, and then affix the sticker to the item.

Information regarding the process for paying fees will be kept current on the large item website and the drop-off site pages.

Refund Policy

There are no refunds for curbside collection fees.

Refunds can be granted when a fee sticker is returned unused to a Streets Division office.

Fees for Recycling Large Items and Electronics

Definitions

Customers who receive recycling collection services from the City of Madison Streets Division pay the Resource Recovery Special Charge (RRSC), which charge is imposed to collect the City's costs to provide recycling services to the property. For the purposes of this Policy, Customers who pay the RRSC are "Ratepayers", and any other property or resident that does not pay the RRSC is a "Non-Ratepayer".

Ratepayers

If the RRSC rate includes sufficient funding to cover costs associated with the recycling of certain large items or electronics, Ratepayers will not be required to pay additional fees to cover said costs for the recycling of these recyclable large items or electronics.

For example, if the RRSC rate includes covering the costs for appliance or electronics recycling, Ratepayers would not be required to pay any additional fee, such as a fee sticker, to recycle a washing

machine through curb side collection, or to bring a television, computer, or similar device to a City public recycling site.

Should the RRSC stop providing the funding to cover certain recycling costs of large items or electronics items, then the Ratepayers may need to pay the necessary fees to recycle these items unless these costs are recovered elsewhere in the budgeting process.

Non-Ratepayers

Non-Ratepayers do not provide funding for recycling services through the RRSC. Since they do not contribute to the RRSC, they cannot receive benefits provided by RRSC funding.

Thus, if a Non-Ratepayer is eligible for large item collection under this Policy, or if they bring a large item or electronic waste to a drop-off site, the Non-Ratepayer is required to pay any applicable fee for the item which would otherwise be covered by RRSC funding.

August Student Moving Days

The August Moving Days will not be affected by this Policy.

The annual services provided in response to the significant number of Madison residents moving simultaneously in the beginning weeks of August will continue within the Student Move Out Area as it has in years prior.

During the first weeks of August, the Streets Division will perform extra collection of materials in the defined Student Move Out Area. The Streets Division will empty trash and recycling carts, and they will collect large items, without the need for work orders.

Student Move Out Area

This area has been traditionally defined as ranging from the Yahara River to neighborhoods near the Camp Randall football stadium.

A map defining the boundaries of the Student Move Out Area will be kept current on the Moving Days website, www.cityofmadison.com/MovingDays.

Unscheduled Collections in Areas Served by Neighborhood Resource Teams

The Streets Division has a service level goal of providing weekly unscheduled collections in neighborhoods served by Neighborhood Resource Teams in approximately 75% of the weeks of the year.

Why Provide Elevated Level to NRT-Served Neighborhoods

Neighborhoods served by NRTs tend to see high turnover rates from residents. As a result, large items are frequently at the curb. In an effort to keep these neighborhoods welcoming and uncluttered, regular unscheduled collection is a service level goal.

Weekly Collection Not Guaranteed in the NRT Area

Due to a variety of reasons, from shortened holiday weeks to severe winter weather to equipment availability issues, the Streets Division may not be able to provide weekly collections.

Work Orders Encouraged in NRT Areas

Residents in NRT areas should still create large item work orders for material that needs collection. The unscheduled sweeps are a supplementary service designed to help these traditionally challenged neighborhoods.

Enforcement and Non-Customer Services

Unauthorized placement of large items in the terrace contrary to this Policy is a property maintenance issue under MGO Sec. 27.05(2)(dd). The Streets Division will work with Building Inspection to encourage compliance with this Policy.

Customers

If large items are placed at the terrace adjacent to a Customer's property contrary to this Policy, the Streets Division will work with Building Inspection on trying to get the Customer to properly complete a work order for the items. The Streets Division may collect large items from the terrace adjoining a Customer's property without a work order, although the Customer may be subject to the issuance of a citation for this service.

Non-Customers

Non-Customers are required to provide their own private large-item collection services to meet their property's needs, and the work order process for large item collection is not available to Non-Customers. Building Inspection will work with Non-Customers to ensure compliance with this Policy and effective and timely private collection of large items. Except as noted above for work associated with student moving days and within NRT-served neighborhoods, if the Streets Division collects large-items from the terrace adjoining a Non-Customer's property, the Non-Customer will be subject to the issuance of a citation for this service and a special charge to recover the City's cost to provide this service.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83652

File ID: 83652

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: 12941 TID 45 - 2024 Project Plan Amendment

Final Action:

Title: Approving the Amendment to the Project Plan for Tax Incremental District (TID)
#45 (Capitol Square West), City of Madison (District 4).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 121.

Sponsors: Michael E. Verveer And Satya V. Rhodes-Conway

Effective Date:

Attachments: 12941 Legal Description.pdf, 12941 TID 45 2024
Amendment JRB Report.pdf, 12941 TID 45 2024
Project Plan Amendment.pdf

Enactment Number:

Author: Joe Gromacki, TIF Coordinator

Hearing Date:

Entered by: cklawiter@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Maggie McClain	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Economic Development Division	05/28/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/24/24), Plan Commission (6/10/24), Common Council (7/2/24)						

Text of Legislative File 83652

Fiscal Note

The proposed resolution approves the second amendment to the TID 45 Project Plan. The amendment includes the use of \$2.6 million in TID-supported GO Borrowing for two capital projects approved in the Engineering - Major Streets 2024 Adopted Capital Budget. No

additional City appropriation required.

Title

Approving the Amendment to the Project Plan for Tax Incremental District (TID) #45 (Capitol Square West), City of Madison (District 4).

Body

WHEREAS Chapter 105 of the Laws of 1975 of the State of Wisconsin created the Tax Increment Law (the "TIF Law"), Section 66.1105, Wisconsin Statutes; and

WHEREAS TIF Law sets forth certain steps which must be followed to amend a Tax Incremental Project Plan; and

WHEREAS a Notice of Public Hearing by the Plan Commission to afford interested parties an opportunity to express their views on the amendment to the TID Project Plan for TID 45 was published in the Wisconsin State Journal on May 24 and May 31, 2024 as required by TIF Law; and

WHEREAS prior to publication of the Notice of Public Hearing a copy of the Notice was sent by first-class mail to each of the chief executive officers or administrators of all local governmental entities having the power to levy taxes on property within the boundary of TID 45; and

WHEREAS the Plan Commission of the City of Madison held a public hearing on June 10, 2024, at which interested parties were afforded an opportunity to express their views on the proposed amendment to the Project Plan for TID 45; and

WHEREAS the Plan Commission has made the following findings as indicated in the attached report:

1. No less than 50%, by area, of the real property within the TID is blighted within the meaning of 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial portion of the other real property in the TID.
3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.

WHEREAS the Plan Commission has determined that the TID meets the basic requirements of City TIF Policy for tax incremental district proposals adopted by the Common Council on April 17, 2001, amended on March 31, 2009, and amended again on February 25, 2014 (insofar as they are applicable to the amendment of a project plan), conforms to the Comprehensive Plan for the City of Madison and is consistent with the review criteria adopted at the same time, specifically, that the TID supports economic development activities intended to stabilize and diversify the City's economic base.

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Madison hereby confirms and adopts the above recitals and finds that:

1. No less than 50%, by area, of the real property within the TID boundary is blighted within the meaning of Section 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial

portion of the other real property in the TID.

3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.
4. The project costs relate directly to eliminating blight.
5. TID 45 (Capitol Square West) is hereby declared a blighted area district.
6. The percentage of territory devoted to retail businesses within TID 45 (Capitol Square West) is under thirty-five (35%) percent.
7. The boundaries of TID 45 (Capitol Square West) are not changing.

BE IT STILL FURTHER RESOLVED that the attached amended Project Plan for TID 45 (Capitol Square West), City of Madison, is hereby adopted as of January 1, 2024 as the Project Plan for said District and such plan is feasible and in conformity with the Comprehensive Plan for the City of Madison and will add to the sound growth of the City.

LEGAL DESCRIPTION

NOTE: Combined legal description for original TID 45 boundary and 2022 boundary amendment is shown below.

Part of Blocks 48, 49, 52, 66, 68, 69, 70, 72, 73, 74, 75 and 84, Original Plat of Madison¹, located in and including parts of the Northeast Quarter of the Northeast Quarter and the Southeast Quarter of the Northeast Quarter of Section 23, and located in and including parts of the Northwest Quarter of the Northwest Quarter and the Southwest Quarter of the Northwest Quarter of Section 24, Township 07 North, Range 09 East, City of Madison, Dane County, Wisconsin, more fully described as follows:

Beginning at the north corner of Block 75, Original Plat of Madison, also being the point of intersection of the Southeast right of way of West Mifflin Street with the Southwest right of way of North Carroll Street;

thence northeasterly, 66 feet, more or less, to the intersection of the northeast right of way of North Carroll Street with the Southeast right of way of West Mifflin Street being the west corner of the Public Square, Original Plat of Madison;

thence southeasterly along said northeast right of way line and the southwest line of the said Public Square, 198 feet, more or less, to the intersection with northeasterly extension of the northwest line of Lot 5, said block 75;

thence southwesterly along said extension of and along the northwest line of Lots 5, 6, 7, said Block 75, also along the extension of and southeast line of Lots 4 and 9, said Block 75, 264 feet, more or less to the west corner of said Lot 7, also being to the north corner of Lot 8, said Block 75;

thence southeasterly along the southwest line of said Lot 7 and its southeast extension, also along the northeast line of said Lot 8 and its southeast extension, 264 feet, more or less, to the southeast right of way of West Washington Avenue also being the northwest line of said Block 74;

thence northeasterly along said southeast right of way, 132 feet, more or less, to the north corner of The Loraine Condominium²;

thence southeasterly along the northeasterly line of said Loraine Condominium, 44 feet, more or less, to the northwest line of Warranty Deed³;

thence southwesterly along the northeasterly line of said Loraine Condominium, also along said northwest line, 12 feet, more or less, to the west corner of said Warranty Deed;

thence southeasterly along the northeasterly line of said Loraine Condominium, also along the southwest line of said Warranty Deed, 46 feet, more or less, to the south corner of said Warranty Deed, also to the northwest line of Warranty Deed⁴;

thence southwesterly along the northeasterly line of said Loraine Condominium, also along said northwest line, 20 feet, more or less, to the west corner of said Warranty Deed;

thence southeasterly along the northeasterly line of said Loraine Condominium, also along the southwest line of said Warranty Deed, 33 feet, more or less, to a bend in said Loraine Condominium, also a bend in said Warranty Deed;

thence southwesterly along the northeasterly line of said Loraine Condominium, also along said southwest line, 15 feet, more or less, to a bend in said Loraine Condominium, also a bend in said Warranty Deed;

¹ Original Plat of Madison, as recorded in Volume A of Plats, on page 3, Dane County Registry.

² The Loraine Condominium, as recorded in Volume 4-148B of Condominium Plats, on pages 1-16, as Document Number 3964409, Dane County Registry.

³ Warranty Deed, Document Number 4824315, Dane County Registry.

⁴ Warranty Deed, Document Number 1480498, Dane County Registry.

thence southeasterly along the northeasterly line of said Loraine Condominium, also along said southwest line, 9 feet, more or less, to the south corner of said Warranty Deed, also to the northwest line of Lot 5, Block 74, said Original Plat of Madison;

thence northeasterly along the southeast line of said Warranty Deed, also along said northwest line and its northeasterly extension, 179 feet, more or less, to the intersection with northeast right of way of North Carroll Street, also being the said southwest line of the Public Square;

thence southeasterly along said northeast right of way, 198 feet, more or less, to the intersection with northwest right of way line of West Main Street at the south corner of the said Public Square;

thence northeasterly along said northwest right of way and southeast line of said Public Square, 125 feet, more or less, to the northwesterly extension of the northeast line of Warranty Deed⁵;

thence southeasterly along said northeast line extension of said Warranty Deed, also along the southwest line of State Justice Center Condominium Addendum 2⁶, 396 feet, more or less, to the southeast right of way of West Doty Street;

thence southwesterly along said southeast right of way, 319 feet, more or less, to the southeasterly extension of the northeast line of The Baskerville Condominium⁷;

thence northwesterly along the southeasterly extension of the northeast line of The Baskerville Condominium, also along said northeast line, also along the southwest line of Warranty Deed⁸, 156 feet, more or less, to the north corner of said The Baskerville Condominium, also to the intersection with the east right of way of South Hamilton Street, also to the southern most west corner of said Warranty Deed;

Thence southerly along the westerly line of the said First Addendum to the Baskerville Condominium and the easterly right-of-way of S. Hamilton Street, a distance of 127.91 feet more or less to the intersection of the easterly right-of-way of S. Hamilton Street and the northwesterly right-of-way of W. Doty Street;

Thence southerly 93 feet more or less to the intersection of the easterly right-of-way of S. Hamilton Street and the southeasterly right-of-way of W. Doty Street also being the northwest corner of Lot 1 of Certified Survey Map (CSM) No. 15409 recorded as Document No. 5593589;

Thence southerly along the easterly right-of-way line of S. Hamilton Street also being the West line of said Lot 1 of CSM No. 15409, a distance of 370.21 feet more or less to the intersection of the easterly right-of-way of S. Hamilton Street and the northwesterly right-of-way of W. Wilson Street;

Thence northeasterly along the northwesterly right-of-way of W. Wilson Street 330 feet more or less to the intersection of the northwesterly extension of the northeasterly line of Lot 6 of Block 70 of the Plat of Madison, The Capitol of Wisconsin recorded in Vol. A, Page 3;

Thence southeasterly along the said northwesterly extension of the northeasterly line of Lot 6, a distance of 66 feet to the northeasterly corner of said Lot 6;

Thence southeasterly along the northeasterly line of said Lot 6 244 feet more or less to the northwesterly right-of-way line of the railroad (now owned by the Wisconsin Department of Transportation);

Thence southwesterly (S42°56'11"W) along the northwesterly right-of-way of the said railroad 348.97 feet more or less to a point of curvature in the northwesterly right-of-way of the said railroad;

Thence southwesterly 50.95 feet along a 5714.65-foot radius curve to the right, being the northwesterly right-of-way of the said railroad, with a chord that bears S43°37'11"W, 50.95 feet to the southern most corner of Lot 1 of CSM No. 15903 recorded as Document No. 5803623, also being the intersection of the northeasterly right of way of South Henry Street and the northwesterly line of the said railroad;

⁵ Warranty Deed, Document Number 5119033, Dane County Registry.

⁶ State Justice Center Condominium Addendum 2, as recorded in Volume 6-113B of Condominium Plats, on pages 1-3, as Document Number 4467300, Dane County Registry.

⁷ The Baskerville Condominium, as recorded in Volume 5-100A of Condominium Plats, on pages 1-4, as Document Number 4159410, Dane County Registry.

⁸ Warranty Deed, Document Number 5119033, Dane County Registry.

Thence continuing southwesterly along said curve, being the northwesterly right-of-way of the said railroad, 66 feet more or less to the intersection of southwesterly right of way of South Henry Street and the northwesterly line of the said railroad;

Thence northwesterly (N45°17'27"W) along the southwesterly right-of-way of S. Henry Street, a distance of 125.38 feet more or less to a point lying 87 feet southeasterly of the intersection of the easterly right-of-way of S. Hamilton Street and the southwesterly right-of-way of S. Henry Street;

Thence southwesterly (S44°42'33"W) 66 feet more or less to a point on the southwesterly line of Lot 3 of Block 69 of the said Plat of Madison, The Capitol of Wisconsin;

Thence northwesterly (N45°17'27"W) along the said southwesterly line of Lot 3, a distance of 21.67 feet more or less to a point on the easterly right-of-way of S. Hamilton Street;

Thence southerly along the said easterly right-of-way of S. Hamilton Street 146 feet more or less to a point of intersection of the easterly extension of the northeasterly line of the said Nolen Shore Condominium and the said easterly right-of-way of S. Hamilton Street;

Thence westerly 66 feet to a point on the westerly right-of-way of S. Hamilton Street being the northerly corner of the easterly line of the said Nolen Shore Condominium;

Thence westerly (N89°28'10"W) along the northeasterly line of the said Nolen Shore Condominium a distance of 111.65 feet more or less to an angle point in the said northeasterly line;

Thence northwesterly (N41°46'10"W) along the said northeasterly line, a distance of 3.85 feet more or less to a point on a line being the southeasterly line of the northwesterly 92.5 feet of Lot 5 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin;

Thence northeasterly (N45°37'21"E) along the southeasterly line of the northwesterly 92.5 feet of Lot 5 and 6 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin, a distance of 34.9 feet;

Thence northwesterly along a line being perpendicular to the southeasterly right-of-way of W. Wilson Street, a distance of 92.5 feet more or less to a point on the said southeasterly right-of-way of W. Wilson Street, said point being 219.25 feet southwesterly from the northeast corner of Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said southeasterly right-of-way;

Thence northeasterly along the said southeasterly right-of-way of W. Wilson Street, a distance of 35 feet to a point being 184.25 feet southwesterly from the northeast corner of said Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said right-of-way;

Thence southeasterly along a line being perpendicular to the southeasterly right-of-way of W. Wilson Street, a distance of 92.5 feet, the northwest end of said perpendicular line is 184.25 feet southwesterly from the northeast corner of Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said southeasterly right-of-way;

Thence northeasterly along the southeasterly line of the northwesterly 92.5 feet of Lots 6 and 7 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin, a distance of 50 feet;

Thence northwesterly along a line being perpendicular to the southeasterly right-of-way of W. Wilson Street, a distance of 92.5 feet to a point on the said southeasterly right-of-way of W. Wilson Street, said point lying 134.25 feet southwesterly from the northeast corner of Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said southeasterly right-of-way;

Thence northwesterly 71 feet more or less to the southwesterly corner of Lot 4 of the Block Forty-Nine Redevelopment Plat recorded as Doc. No. 3787594 being on the northwesterly right-of-way of W. Wilson Street;

Thence northeasterly (N44°51'43"E) along the southeasterly line of Lots 4 thru 6 of the said Block Forty-Nine Redevelopment Plat and said line extended northeasterly, a distance of 164.92 feet more or less to a point of intersection of the northwesterly right-of-way line of W. Wilson Street and the southwesterly right-of-way of S. Henry Street;

Thence northwesterly (N44°51'29"W) along the southwesterly right-of-way of S. Henry Street, a distance of 198 feet more or less to the most easterly corner of the Southeast ½ of the Northwest ½ of Lot 9 of Block 49 of the said Plat of Madison, The Capitol of Wisconsin;

Thence southwesterly along the southeasterly line of the Southeast ½ of the Northwest ½ of Lot 9 of Block 49 of the said Plat of Madison, The Capitol of Wisconsin, a distance of 66 feet more or less to a point on the northeasterly line of Lot 9 of the said Block Forty-Nine Redevelopment Plat;

Thence northwesterly along the northeasterly line of said Lot 9 of the said Block Forty-Nine Redevelopment Plat, a distance of 66 feet more or less to the most northerly corner of said Lot 9 being on the southeasterly right-of-way of W. Doty Street;

Thence northeasterly along the northwesterly line of Lot 8 of the said Block Forty-Nine Redevelopment Plat also being on the southeasterly right-of-way of W. Doty Street, a distance of 66 feet more or less to the intersection of the southeasterly right-of-way of W. Doty Street and the southwesterly right-of-way of S. Henry Street also being the most northerly corner of said Lot 8;

thence northwesterly along said southwesterly right of way of S. Henry Street, 396 feet, more or less, to the intersection with the northwest right of way of West Main Street at the east corner of Block 51, said Original Plat of Madison;

thence northeasterly along said northwest right of way of West Main Street, 330 feet, more or less, to the southwest right of way of South Fairchild Street at the east corner of Block 67, said Original Plat of Madison;

thence northwesterly along said southwest right of way of South Fairchild Street, 660 feet, more or less, to the east corner of Lot 3, Block 66, said Original Plat of Madison, also to the north corner of Lot 4, of said Block 66;

thence southwesterly along the southeast line of said Lot 3, also along the northwest line of said Lot 4, also along the southeast line of Lot 10 of said Block 66, also along the northwest line of Lot 9 of said Block 66 and its southwest

extension, 330 feet, more or less, to the intersection with the southwest right of way of North Henry Street;

thence southeasterly along said southwest right of way, 97 feet, more or less, to the north corner of Warranty Deed⁹, also to the northern most east corner of Quit Claim Deed¹⁰;

thence southwesterly along the northwest line of said Warranty Deed, also along the southeast line of said Quit Claim Deed, 66 feet, more or less, to the west corner of said Warranty Deed, also to an interior corner of said Quit Claim Deed;

thence southeasterly along the southwest line of said Warranty Deed, also along a northeast line of said Quit Claim Deed and its southeasterly extension, 233 feet, more or less, to the intersection with the southeast right of way of West Washington Avenue;

thence southwesterly along said southeast right of way, 132 feet, more or less, to the southeasterly extension of the northeast line of Metropolitan Place Residential Condominium¹¹;

thence northwesterly along said extension and along the southwest line of said Quit Claim Deed, also along the northeast line of Metropolitan Place Residential Condominium, also along the northeast line of Second Addendum to Metropolitan Place Parking Condominium¹² and its northwest extension, 528 feet, more or less, to the northwest right of way of West Mifflin Street;

thence northeasterly along said northwest right of way of West Mifflin Street, 811 feet, more or less, to the intersection with the south right of way of State Street at the north corner of Block 76, said Original Plat of Madison;

thence southeasterly, 81 feet, more or less, to the Point of Beginning.

⁹ Warranty Deed, Document Number 1554137, Dane County Registry.

¹⁰ Quit Claim Deed, Document Number 5101030, Dane County Registry.

¹¹ Metropolitan Place Residential Condominium, as recorded in Volume 3-167A of Condominium Plats, on pages 1-18, as Document Number 3402989, Dane County Registry.

¹² Second Addendum to Metropolitan Place Parking Condominium as recorded in Volume 6-046A of Condominium Plats, on pages 1-7, as Document Number 4324804, Dane County Registry.

Executive Summary to the City of Madison Joint Review Board

Tax Incremental District (TID) No. 45 (Capitol Square West) 2024 Project Plan Amendment City of Madison

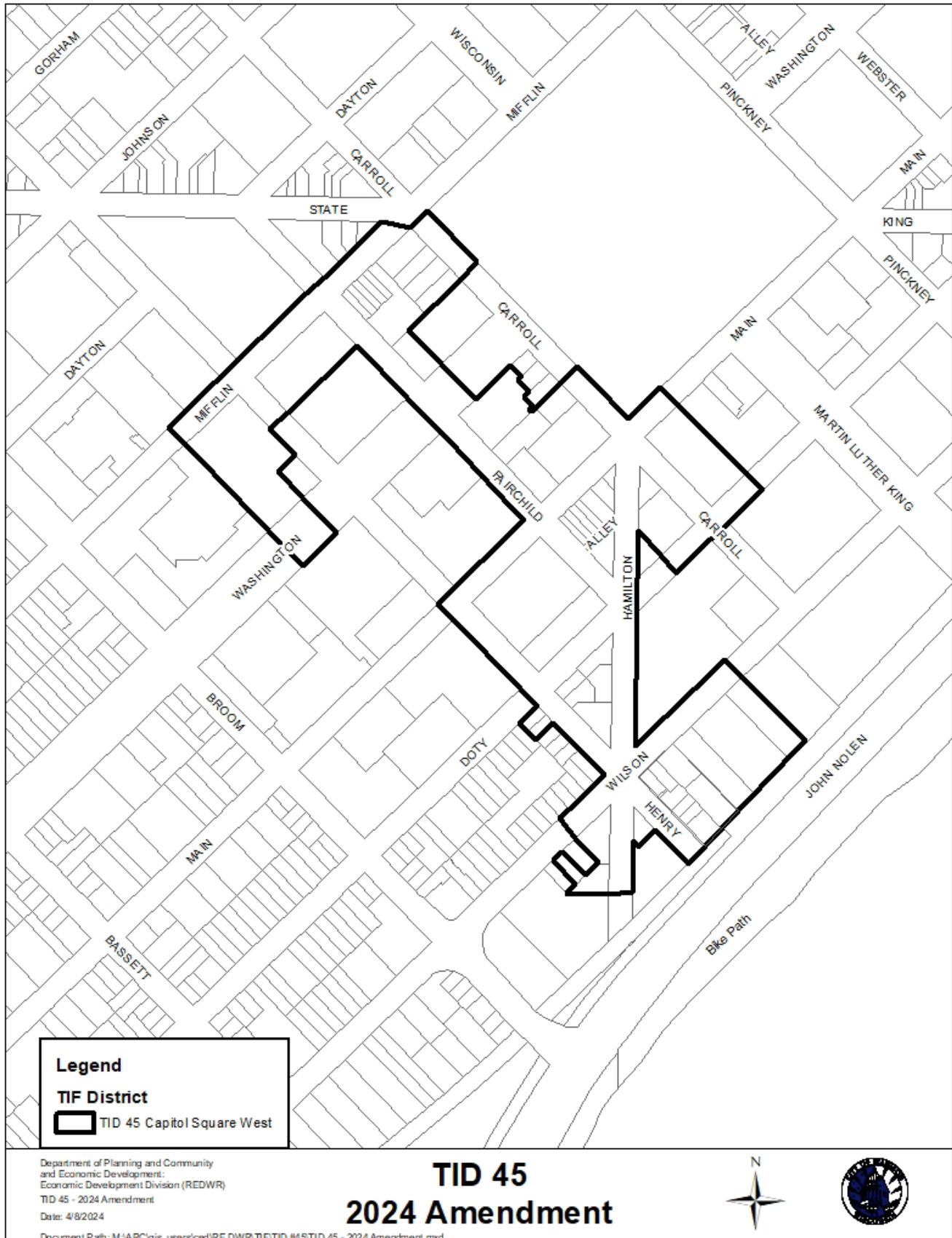
May 23, 2024

Background

By statute, a TIF Joint Review Board, comprised of one representative each from the Madison Metropolitan School District (MMSD), the City of Madison, Dane County, Madison College (MATC) and one public member, meets to review, and if acceptable, approve a proposed amendment to a Tax Incremental District (TID) Project Plan. The Joint Review Board will meet at a future date to take action upon the proposed amendment to the project plan to TID 45 (Capitol Square West).

Summary of the TID #45 Project Plan

The map on the next page depicts the boundaries of the proposed TID #45 in the Capitol Square West area of the City of Madison:



TIF Law Required Information for TID Amendment Approval

1) Estimates of project costs and tax increments, including:

a) Specific items that constitute project costs; (See Chart Below)

Amendments to the Project Plan from the 2022 Project Plan Amendment are highlighted in yellow.

Amendments to the Project Plan from the 2024 Project Plan amendment are highlighted in green.

Street Reconstruction	Proposed TIF Funded Non-Assessable Cost	Assessable Costs	Total	Time Frame
Capitol Square Reconstruction	\$3,375,000	\$25,000	\$3,400,000	2015 - 2042
TOTAL PUBLIC IMPROVEMENTS				
Development Loans	\$25,125,000		\$25,125,000	2015 - 2042
Administrative and Professional Costs	\$500,000		\$500,000	2015 - 2042
TOTAL PROJECT COSTS	\$29,000,000	\$25,000	\$29,025,000	2015 - 2042
Finance Costs	\$7,990,000			2015 - 2042

2022 Project Plan Amendment Public Works	Proposed TIF Funded Non-Assessable Cost	Non-TIF Assessable Costs	Total	Time Frame
Wilson St Undergrounding	\$1,222,000	\$0	\$1,222,000	2022 - 2042
Hamilton / Broom St Stormwater	\$5,778,000	\$1,222,000	\$7,000,000	
TOTAL 2022 PROJECT PLAN AMENDMENT PROJECT COSTS	\$7,000,000	\$1,222,000	\$8,222,000	2022-2042
Finance Costs - Amendment	\$1,925,000			
TOTAL PROJECT COSTS (Orig. Plan + Amendment)	\$36,000,000	\$1,247,000	\$37,247,000	2022-2042
Finance Costs – Orig. Plan + Amended	\$9,915,000			2022-2042

2024 Project Plan Amendment Public Works	Proposed TIF Funded Non-Assessable Cost	Non-TIF Assessable Costs	Total	Time Frame
West Washington and Henry St resurfacing	\$800,000	\$0	\$800,000	2024 - 2042
John Nolen Dr Underpass	\$1,800,000	\$0	\$1,800,000	2024 - 2042
TOTAL 2022 PROJECT PLAN AMENDMENT PROJECT COSTS	\$2,600,000	\$0	\$1,600,000	2024 - 2042
TOTAL PROJECT COSTS (Orig. Plan + 2022 and 2024 Amendments)	\$38,600,000	\$1,247,000	\$39,847,000	2022- 2042
2024 Finance Costs	\$715,000	\$0	\$715,000	2024 - 2042
Finance Costs – Original Project Plan, First (2022) Amendment and 2024 Amendment	\$10,630,000	\$0	\$10,630,000	2022- 2042

b) The total dollar amount of these project costs to be paid with tax increments;

Per the above chart, tax increments will pay for a total of **\$38,600,000** of project costs.

c) The amount of tax increments to be generated over the life of the tax incremental district.

Through the end of 2023, TID 45 has generated an approximately \$10.4 million of incremental revenues. Based upon the City's TIF run, using TID 45's 2023 incremental value, TIF 45 will generate an estimated \$57 million of additional incremental revenue through its expiration date of 2042. The net present value of these incremental revenues is \$32 million. **This would lead to a total forecasted incremental revenue over the entire life of TID 45 of \$67 million**

2. The amount of value increment when the project costs are paid in full and the district is closed.

Based upon development projects that have occurred to date, the anticipated incremental value of property within the district at the end of its 27-year life is estimated at **\$263,000,000**. This value will be returned to overlying tax jurisdictions for general tax levy purposes upon closure of the district at the end of its statutory life. Based upon conservative estimates, the district will generate sufficient incremental revenues to repay all anticipated project costs by 2034.

Without any additional projects generating new incremental value, the estimated incremental value in 2034 is \$208 million. The 2024 incremental value is approximately \$116 million. However, the City may propose future amendments to the TID 45 project plan to fund additional development or infrastructure projects.

3. The reasons why the project costs may not or should not be paid by the owners of property that benefit by improvements within the district.

The budget for the proposed project plan amendment is at \$39,847,000.

The total amount of assessable costs not to be paid for with TIF funds is \$1,247,000.

The total amount of costs to be paid for with TIF funds is \$38,600,000.

4. The share of the projected tax increments estimated to be paid by the owners of taxable property in each of the taxing jurisdictions overlying the district.

The certified base value of TID 45 is **\$113,759,800**. Overlying jurisdictions will continue to collect their portion of the levy upon the base value over time. The box below indicates the share of the estimated first tax increment invested by overlying tax jurisdictions based upon the 2024 mill rate.

<u>Tax Jurisdiction</u>	<u>2024 Mill Rate</u>	<u>Share of Tax Levy</u>
City	7.10	35%
County	2.52	13%
MMSD	9.85	49%
MATC	0.66	3%
State of WI	0.0	0%
Totals*	18.28**	100%*

Source: City of Madison 2024 Adopted Operating Budget
 *NOTE: Total Mill Rate is the Gross Mill, prior to any State Tax Credits being applied to this rate.
 **NOTE: Total may not add due to rounding

5. The benefits that the owners of taxable property in the overlying taxing jurisdictions will receive to compensate them for their share of the projected tax increments.

A conservative estimate of the total incremental value resulting from potential development projects, and economic growth or value appreciation of the life of the TID is estimated to be \$263 million. The benefits of these potential projects are: sharing new equalized value growth, blight elimination, infrastructure improvements, and job creation / retention to benefit those in the district and throughout the City of Madison.

TID 45's base value of \$113,759,800 is anticipated to grow by \$263 million at the end of the 27-year life of the TID. Assuming that the City incurs all of the \$38.6 million of

projected costs identified in the TID Project Plan, that there are no changes in tax increment estimates, no further project plan amendments and no changes to TIF Law, the City of Madison forecasts that TID 45 may close in 2034. The average life of a TID in the City of Madison is 12 years. The estimated incremental value of the TID in 2034 when the TID is forecasted to be closed is estimated to be \$208 million (*Note: variations are due to rounding*).

TID 45 is a “blighted area” TID, as defined by State Statute 66.1105.

Criteria for TID Approval

Per TIF Law, the Joint Review Board will cast a vote based upon the following three criteria:

1. Whether the development expected in the tax incremental district would occur without the use of tax incremental financing.

Only \$1,247,000 of the proposed \$39,847,000 of project costs are assessable. Without tax increment revenue, such improvements are not likely to occur when compared to areas in the City where special assessment revenues may be more readily available to fund greater portions of project costs.

2. Whether the economic benefits of the tax incremental district, as measured by increased employment, business and personal income and property value, is insufficient to compensate for the cost of improvements.

If the District closes in 2034 as projected, it is estimated that approximately \$208 million of incremental value would return to the overlying taxing jurisdictions. At 27 years, the District would return approximately \$263 million of incremental value to the overlying taxing jurisdictions. Without TIF, the infrastructure and other investments described in the project plan document in and adjacent to TID 45 would not occur. The infrastructure and other improvements will continue to boost values within and adjacent to TID 45.

3. Whether the benefits of the proposal outweigh the anticipated tax increments to be paid by owners of property in the overlying tax districts.

Property and infrastructure improvements, blight elimination, tax base growth and job creation / retention are the most significant and quantifiable benefit to overlying tax jurisdictions from the investment of TIF funds.

Without TIF, overlying tax jurisdictions would share approximately \$2 million of tax revenues for the tax parcels included in TID 45, based on the base value of \$113,759,800. As stated earlier, the incremental value in 2034 at the end of the projected life of the TID is estimated at \$208 million. Theoretically, if the City invested all \$38.6 million of project costs in the district, which investment would leverage over \$208 million; or \$1 of TIF leverages approximately \$5.38 of value growth. If the TID were to be closed at that time, this value growth would be returned to overlying tax

jurisdictions that would now share in a levy of approximately \$6.8 million, or a net gain of approximately \$4.8 million as a result of TIF.

In turn, the anticipated tax increments over the life of the district are estimated to support \$38.6 million of public investment. This investment will further enhance the area, eliminate blight, increase values in and around the District, and help create new, family supporting jobs.

Date Adopted: June 16, 2015
Resolution Number: RES-15-00513 (File ID #38083)
Expenditure Deadline: June 16, 2037
TID Expiration Date: June 16, 2042

Date Amended: July 12, 2022
Resolution Number: RES-22-00484

2022 Project Plan and Boundary Amendment for
TAX INCREMENTAL FINANCE DISTRICT #45
(CAPITOL SQUARE WEST)
City of Madison

Prepared by:
Department of Planning and Community and Economic Development
Economic Development Division
Office of Real Estate Services

2024

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TAX INCREMENTAL FINANCE DISTRICT # 45 (CAPITOL SQUARE WEST)

NOTE: The 2022 Project Plan Amendment amendments are highlighted in yellow.

NOTE: The 2024 Project Plan Amendment amendments are highlighted in green.

INTENT AND PURPOSE

The City of Madison (the “City”) has established that the health of the Madison economy and its neighborhoods is vital. The City intends to continue to expand, stabilize and diversify its economic base while continuing to revitalize neighborhoods. To that end, the City may utilize its various implementation tools, such as the City and Community Development Authority’s (CDA) development revenue bonds, tax incremental financing (TIF), and other State or federal tools that may be available.

In particular, the City of Madison is proposing to create Tax Incremental District (TID) #45–(Capitol Square West) as a blighted area TID, for the purposes of:

- 1) Elimination of blighting conditions;
- 2) Providing revitalization loans to aid redevelopment projects;
- 3) Rebuild infrastructure to aid in the continued revitalization of the area.

PROPOSED CHANGES IN ORDINANCES, CODES OR PLANS

The project elements proposed in this Project Plan conform to the objectives and recommendations contained in the Objectives and Policies, A Part of The Master Plan For The City of Madison (the “Master Plan”) as approved by the City Plan Commission. No changes in the Official Map, Building Codes or other City Ordinances appear to be necessary to implement the Project Plan. Zoning changes may be necessary as commercial or residential projects are proposed for the area, although none are proposed at this time. The Plan Commission reviews such proposals.

This TID is presently zoned UMX, DC (Downtown Core), and PD.

Consistency with the City of Madison Comprehensive Plan

Volume II, Chapter 2 of the Comprehensive Plan, entitled “Objectives and Policies for Established Neighborhoods”, stipulates goals and objectives that are consistent with the activities planned for the proposed TID #45, including but not limited to the following:

Chapter 2: Land Use

Objective 7: Encourage the development of compact, mixed-use neighborhoods and districts.

Objective 10: Achieve an efficient, balanced urban growth pattern by guiding new development, infill and redevelopment projects to planned development areas through the City of Madison.

Objectives 11 & 22: Seek to reduce the demand for vacant development land on the periphery of the City by encouraging urban infill, redevelopment, and higher development densities in areas recommended in City plans as appropriate locations for more intense development.

Objective 34: Guide the processes of preservation, rehabilitation and redevelopment in established City neighborhoods through adoption and implementation of neighborhood plans, special area plans and major project plans consistent with the Comprehensive Plan.

Objective 43: Provide and upgrade as necessary essential neighborhood infrastructure and services including streets, utilities, transit service, sidewalks, parks, schools, police and fire, ambulance service and code enforcement.

Objective 44: Encourage private investment and property maintenance in existing developed areas to prevent property deterioration and promote renovation and rehabilitation.

Objective 59: Identify sites within the City and its planned expansion areas that are appropriate locations for mixed-use employment and commercial activity centers.

Objective 61: Develop and implement strategies to strengthen and diversify the local economy, expand the local tax base, cultivate an entrepreneurial culture, and stimulate job creation, while preserving and enhancing the high quality of life currently enjoyed by City residents and businesses.

Objective 62: Retain and expand Madison's existing base of offices, research and development businesses and industrial facilities.

Objective 73: Continue to recognize Madison's downtown / campus area as a unique and important City and regional center that merits special planning and design attention.

Objective 75: Promote land use diversification and increases in development densities at selected located in Madison's downtown area.

Objective 76: Maintain and strengthen downtown Madison as a major employment, service and shopping center serving neighborhood, regional, and national and international markets.

Objective 81: Ensure efficient, safe, and convenient access to, from and within the downtown / campus area for all modes of transportation including walking, biking, transit and automobiles.

Chapter 3: Transportation

Objective 1: Plan for and provide a balanced and efficient transportation network that offers realistic and viable alternatives to automobile travel and maximizes uses of existing transportation investments (such as investments in public transit, roadway infrastructure, etc.).

Objective 2: Provide and improve transportation infrastructure – such as roadways, sidewalks, etc. – in coordination with redevelopment projects and new development, in a manner that fosters compact urban development patterns in accordance with the Land Use chapter.

Objective 15: Provide for the construction and maintenance of parking facilities as part of an integrated strategy for urban development and redevelopment. Consider the desired density of land uses, the need for parking facilities to provide safe and convenient bicycle parking, the availability and desirability of on-street parking, the special parking needs of persons with disabilities, and the impacts on the pedestrian environment in future parking planning, management, and parking facility design activities.

Chapter 5: Economic Development

Objective 1: Grow the City's role as a leader of economic prosperity in the region and the predominant urban economic center.

Objective 9: Redevelop underutilized, obsolete, abandoned or contaminated sites for commercial and industrial uses.

Objective 15: Strengthen the economic viability of the City's major employment / commercial centers.

Objective 16: Enhance the economic vitality of Downtown Madison by retaining, expanding and locating private enterprises.

Consistency with the City of Madison Downtown Plan

The project elements proposed in the Project Plan also conform to the City of Madison Downtown Plan (the "Downtown Plan") as adopted by the Common Council on July 12, 2012. The Downtown Plan identifies objectives and recommendations that are consistent with the activities planned for the proposed TID #45, including but not limited to the following:

Objective 2.1 – Promote and grow Downtown as an important regional employment center by positioning it as a premier location for the formation and expansion of the basic sector businesses, including knowledge-based and creative industries, that will retain and attract new Downtown jobs.

Recommendation 9 – Promote Downtown business development by providing suitable sites and supporting infrastructure within the planned employment and mixed-use locations recommended in (the) Downtown Plan.

Recommendation 10 – Provide suitable locations for the development of larger, taller office developments, including government offices and mixed use office developments.

Recommendation 11 – Provide a wide range of office and commercial spaces to meet different business needs as recommended in (the) Downtown Plan. This could include, for example, attractive new and renovated class A, B, and C space, loft and flex buildings, live/work opportunities, and allowing some employment uses on the upper stories of mixed-use retail buildings.

Recommendation 12 – Recognize parking availability as a constraint on Downtown business development and work to address diverse parking needs.

Objective 2.2 – Enhance the economic value of the Downtown by encouraging high value projects that add employment and enhance property values.

Objective 2.4 – Encourage higher density infill redevelopment that is innovative and sustainable, and complements and enhances the areas in which they are proposed.

Recommendation 17 – Guide development to locations recommended in (the Downtown) Plan for buildings of corresponding height and scale.

Objective 2.7 – Create a vibrant, engaging Downtown business environmental, where employers want to locate, workers want to work, and creativity and entrepreneurship are fostered and nurtured.

Consistency with TIF Policy

The Project Plan is also consistent with City of Madison Tax Incremental Finance Objectives and Policies (the “TIF Policy”) adopted by the City’s Common Council on April 17, 2001 and amended most recently on February 25, 2014. The Project Plan conforms to the following TIF Policy goals:

Section 1: TIF Goals

- A. Growing the property tax base.
- B. Fostering the creation and retention of family-supporting jobs.
- C. Encouraging adaptive re-use of obsolete or deteriorating property.
- D. Encouraging urban in-fill projects that increase (or decrease where appropriate) density consistent with the City’s Comprehensive Plan.
- G. Funding public improvements that enhance development potential, improve the City’s infrastructure, enhance transportation options, and improve the quality and livability of neighborhoods.
- I. Reserving sufficient increment for public infrastructure in both TIF project plans and TIF underwriting.

PROPOSED PROJECT COSTS

The following represent total estimated costs. By TIF Law, TIF may only pay for the non-assessable portion of these costs. More detail is provided in the section entitled "Detailed Estimate of Timing and Project Costs" that estimates the amount of cost paid with TIF.

Public Works Improvements

*Capitol Square Reconstruction (Main St., Pinckney St, Carroll St, Mifflin St.) **\$3,400,000**

Wilson St Undergrounding	\$1,222,000
Hamilton / Broom St Stormwater	\$7,000,000
2022 Subtotal	\$8,222,000

West Washington & Henry St resurfacing	\$800,000
John Nolen Drive Underpass	\$1,800,000
2024 Subtotal	\$2,600,000

**NOTE: The Capitol Square Reconstruction is proposed to be completed through the use of the so called "1/2 Mile Rule". This requires separate Joint Review Board approval prior to this project being authorized and funded by TID #45.*

Total Public Works Improvements **\$3,400,000**

2022 Total Public Works Improvements **\$11,622,000**

2024 Total Public Works Improvements **\$14,222,000**

Community Development Authority Revitalization Activities

In accordance with Section 66.1333 of the State Statutes (Redevelopment Law), the CDA may undertake a variety of revitalization activities in the TIF District if that area corresponds to the boundary of a Redevelopment District.

Estimated Cost: **\$0**

Economic Development Assistance

Development Loans

Where necessary or convenient to the implementation of the Project Plan, TIF assistance in the form of loans may be provided to private development projects, that demonstrate that "but for" such TIF assistance, the project would not occur. TIF Law allows such funds to be used to reduce the cost of site acquisition or site improvements including the construction or razing of buildings, parking facility construction, site preparation, environmental remediation, landscaping and similar types of related activities.

Estimated Cost: **\$25,125,000**

Updated Development Loans – 2022

To date, the following projects have been authorized and provided TIF assistance in the form of development loans:

AT&T Building	\$2,050,000
Anchor Bank Building	\$13,317,000
Subtotal – Loans Authorized as of 2022	\$15,367,000

Estimated Cost – Original Plan	\$25,125,000
Less: Subtotal Loans Authorized as of 2022	(\$15,367,000)
Balance of Development Loan Authority	\$9,758,000

Land Acquisition

In order to construct the public improvements and for the revitalization and development of private property, the acquisition of property and relocation of occupants may be necessary in this TIF District. The acquisitions could vary from rights-of-way and air space to entire parcels.

Estimated Cost: \$0

Affordable Housing

This category of costs is for the benefit of affordable housing and the improvement of housing stock in the City of Madison. After the date on which TID #45 pays off all of its aggregate costs, as provided for in State Statute the City may extend the life of TID #45 for one year to benefit affordable housing and to improve housing stock.

Estimated Cost: \$0

Organizational, Administrative and Professional Costs

This category of project costs includes estimates for administrative, professional, organizational and legal costs. Project costs may include salaries, including benefits, of City employees engaged in the planning, engineering, implementing and administering activities in connection with TID #45, supplies and materials, contract and consultant services, and those costs of City departments such as the Finance Department, City Attorney, City Engineer, Parks Division, Planning & Development and the Office of the Mayor.

Estimated Cost: \$500,000

TOTAL:	\$29,025,000
TOTAL:	\$37,247,000

Financing Costs

The total TIF-eligible cost authorized in the Detailed Estimate of Project Cost and Timing represents the total TIF Capital Budget for which TIF funds may be used. Finance costs represent the estimated amount of interest incurred if the City were to borrow funds to pay for the entire TIF-eligible costs. Staff estimates that in the event the City of Madison borrows funds to pay for the capital costs authorized herein that tax increments estimated to be generated by the district over its life may be sufficient to repay all of the \$29,000,000 of estimated project costs and an estimated \$7,990,000 financing cost.

Updated Financing Costs – 2022

The total TIF-eligible cost authorized in the Detailed Estimate of Project Cost and Timing represents the total TIF Capital Budget for which TIF funds may be used. Finance costs represent the estimated amount of interest incurred if the City were to borrow funds to pay for the entire TIF-eligible costs. Approximately \$1,222,000 of the \$8,222,000 of project costs for this amendment is assessable to adjacent property owners. Therefore, staff estimates that in the event the City of Madison borrows funds to pay for the remainder of capital costs authorized herein that tax increments estimated to be generated by the district over its life may be sufficient to repay all of the \$7,000,000 of estimated TIF-eligible project costs and an estimated \$1,925,000 financing cost.

Total Financing Cost (Original Plan and 2022 Amendment)	\$9,915,000
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DETAILED ESTIMATE OF TIMING AND PROJECT COSTS

The following are the eligible project costs as provided for under Section 66.1105 (2)(f), Wisconsin Statutes and the timing in which certain project costs will be incurred. TIF Law requires that all project plan expenditures be made within a blighted area TID within 22 years of its creation. Certain project costs will be subject to the anticipated long-term development expectations as described elsewhere in this Plan. **The actual eligible project costs herein (shown below) may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan. There are no planned costs that are non-project costs.**

Street Reconstruction	Proposed TIF Funded Non-Assessable Cost	Assessable Costs	Total	Time Frame
Capitol Square Reconstruction	\$3,375,000	\$25,000	\$3,400,000	2015 - 2042
TOTAL PUBLIC IMPROVEMENTS				
Development Loans	\$25,125,000		\$25,125,000	2015 - 2042
Administrative and Professional Costs	\$500,000		\$500,000	2015 - 2042
TOTAL PROJECT COSTS	\$29,000,000	\$25,000	\$29,025,000	2015 - 2042
Finance Costs	\$7,990,000			2015 - 2042

2022 Project Plan Amendment Public Works	Proposed TIF Funded Non-Assessable Cost	Non-TIF Assessable Costs	Total	Time Frame
Wilson St Undergrounding	\$1,222,000	\$0	\$1,222,000	2022 - 2042
Hamilton / Broom St Stormwater	\$5,778,000	\$1,222,000	\$7,000,000	
TOTAL 2022 PROJECT PLAN AMENDMENT PROJECT COSTS	\$7,000,000	\$1,222,000	\$8,222,000	2022-2042
Finance Costs - Amendment	\$1,925,000			
TOTAL PROJECT COSTS (Orig. Plan + Amendment)	\$36,000,000	\$1,247,000	\$37,247,000	2022-2042
Finance Costs – Orig. Plan + Amended	\$9,915,000			2022-2042

2024 Project Plan Amendment Public Works	Proposed TIF Funded Non-Assessable Cost	Non-TIF Assessable Costs	Total	Time Frame
West Washington and Henry St resurfacing	\$800,000	\$0	\$800,000	2024 - 2042
John Nolen Dr Underpass	\$1,800,000	\$0	\$1,800,000	2024 - 2042
TOTAL 2022 PROJECT PLAN AMENDMENT PROJECT COSTS	\$2,600,000	\$0	\$1,600,000	2024 - 2042
TOTAL PROJECT COSTS (Orig. Plan + 2022 and 2024 Amendments)	\$38,600,000	\$1,247,000	\$39,847,000	2022 - 2042
2024 Finance Costs	\$715,000	\$0	\$715,000	2024 - 2042
Finance Costs – Original Project Plan, First (2022) Amendment and 2024 Amendment	\$10,630,000	\$0	\$10,630,000	2022 - 2042

SUMMARY OF TOTAL PROJECT COSTS AND ECONOMIC FEASIBILITY

The project costs include the estimated costs of planning, engineering, construction or reconstruction of public works and improvements and financing costs. **The actual eligible project costs may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan.**

How Tax Increments Are Generated, Used

Under the Wisconsin TIF Law, the property taxes paid each year on the increase in equalized value of the Tax Incremental District may be used by the City to pay for eligible project costs within the TID. Taking the TID's current value as a result of growth and deducting the value in the District that existed when the District was created determines the increase in value. All taxes levied upon this incremental (or increased) value by the City, Madison Metropolitan School District, Dane County, and the Madison Area Technical College District are allocated to the City for direct payment of project costs and payment of debt service on bonds used to finance project costs.

Per TIF Law, the maximum life of a blighted area TID is 27 years and all project expenditures must be made five (5) years prior to the termination of the TID. Therefore, all project expenditures must be made by December 31, 2037. Tax increments may be received until project costs are recovered, at which time the TID must close.

TIF-Eligible Capital Budget

The cost of public improvements and other project costs is approximately ~~\$29,025,000~~ ~~\$37,247,000~~ **\$39,847,000**. It is anticipated that ~~\$25,000~~ ~~\$1,247,000~~ of the project costs will be assessable to property owners. Assessments are determined in accordance with the City and Board of Public Works standard special assessment policies. The ~~\$29,000,000~~ ~~\$36,000,000~~ **\$38,600,000** balance of the TIF-eligible project costs (i.e. net of assessable costs) represents the authorized TIF Capital Budget for this Project Plan and will require financial support by incremental taxes from the District.

Estimate of Economic Feasibility, TIF Generator(s)

TIF Policy requires a proposed TID have an economic “generator” i.e. at least one private development project that generates increment to finance TID costs. The determination of economic feasibility herein, including such TIF generators, is based on anticipated, near-term development, as well as projected development through 2042. The anticipated development for TID #45 includes two planned projects and one project under consideration. The first is the redevelopment of the Anchor Bank building at the corner of West Main St and South Carroll St. Urban Land Interests (ULI) intends to develop this site into 186,000 gross SF of office space, approximately 100 apartments, 43,000 SF of commercial and retail space, 2,400 SF of storage, and 548 stalls of underground parking. The estimated incremental value of this project is approximately \$84,700,000

The second project is Hovde Property’s renovation of the AT&T Building located at 316 West Washington Avenue. The estimated incremental value of this project is approximately \$20,997,000. The developer has estimated that this project will create 45-50 living wage jobs during the construction phase and upon completion and full occupancy, there will be 443 jobs in the building. This is an increase of 400 jobs over the building’s current occupancy. This project is a major building renovation, including but not limited to:

- Installing new windows on floors 1-10;
- Installing a new curtain wall along with West Washington Ave façade;
- New storefront entrance and canopy on west Washington Ave;
- Plaza upgrades;
- Complete rebuild of five operating elevators;
- Complete interior demolition of floors 6-10 to rebuild as white box space for future tenants;
- Renovation of loading docks;
- Parking and loading dock improvements to include adding ADA parking stalls and structural slab repairs.

Hovde Properties is also considering the new construction of approximately 100,000 square feet office and commercial space, with potential for a new Wisconsin Historical Museum, upon property it owns at the corner of Mifflin and Carroll Streets. Again, the actual timing and value of such redevelopment, if it occurs, is unpredictable at this time. However, for the purposes of providing a conservative rough estimate, such a potential project may reach a full equalized assessed value estimated at approximately \$25 million by 2020.

Estimated Incremental Value of All TIF Generators

ULI	\$84,700,000
AT&T (Hovde) Project	\$20,997,000
Mifflin / Carroll St (Hovde) Project	\$25,000,000
TOTAL Estimated Value of all TIF Generators	\$130,697,000

As demonstrated in the section entitled Expectations for Development, a conservative estimate of total incremental value resulting from these and other development projects, and economic growth or value appreciation over the life of the TID is estimated to be **\$130,697,000**. This value is projected to produce incremental revenues sufficient to support the project costs stated above.

Project expenditures will be contingent upon development actually occurring or committed to occur. Since the majority of the project cost is financed with long-term debt, borrowing would be undertaken only when sufficient development actually occurs to support each borrowing segment and the expenditure of such funds.

Based on the current tax rates and conservative financial market assumptions, the anticipated economic growth of tax incremental revenues over the life (i.e. the total amount of tax increments over 27 years) of the TID should total approximately **\$79,000,000**. The present value of the total incremental revenues that are anticipated to be generated is **\$29,000,000**.

As previously indicated, each segment of the project (i.e., every individual cost element) will require subsequent approval by the Common Council and/or the CDA. The method of financing and the individual debt issues will also require Common Council approval. It is the City’s intent to closely monitor all planned and actual development within the TID. The actual City investment in TID #45 may, therefore, be less than the amount shown in the Project Plan.

In 2022, development is underway for a 206-unit market rate apartment project located in the 100 Block of W. Wilson Street at Henry Street within the proposed first boundary amendment of TID #45, with a forecasted incremental value of \$41,553,000.

As demonstrated in the section entitled Expectations for Development, a conservative estimate of total incremental value resulting from this development project and economic growth or value appreciation within the amended territory, over the remaining life of the TID, is estimated to be **\$62,788,000**. This value is projected to produce incremental revenues sufficient to support the project costs stated in the proposed project plan amendment.

Based upon the current tax rates and conservative financial market assumptions the anticipated growth over the TIDs remaining 20 years (i.e. the total amount of tax increments) should total approximately \$15,475,000. The present value of the total incremental values that are anticipated to be generated in this TID amendment is \$7,000,000.

As of the 12/31/2023, TID 45 had an incremental value of \$116,526,000. The TID is generating approximately \$2,300,000 in incremental revenue each year. Using conservative estimates, the TID is projected to be able to recover all of its outstanding debt, along with these additional \$2,600,000 of costs in approximately eight (8) years.

Finance Cost

Staff estimates that TID increment could support interest payments on capital borrowing. The estimated interest and finance cost of to borrow the entire estimated capital cost is **\$7,990,000**.

Staff estimates that TID increment could support interest payments on capital borrowing for the proposed project plan amendment. The estimated interest and finance cost to borrow the estimated capital cost is **\$1,925,000**. Therefore, the total finance cost to borrow \$36,000,000 for the original project plan and the proposed amendment is estimated at \$9,915,000.

Staff estimates that incremental revenue from TID 45 could support interest payments on capital borrowing for the proposed 2024 project plan amendment. The estimated interest and finance cost to borrow the estimated capital cost is \$715,000. Therefore, the total finance cost to borrow the total TIF supported project costs of \$38,600,000 are \$10,630,000.

PROMOTION OF ORDERLY LAND DEVELOPMENT

The area in this TID is part of the “Downtown Districts”, as identified in the City of Madison Comprehensive Plan. The TID lies in the Downtown Core and State Street District portions of the Downtown District. Descriptions of these uses and their densities can be found in Volume II, Chapter 2 of the City’s Comprehensive Plan, at this link:

<http://www.cityofmadison.com/planning/ComprehensivePlan/dplan/v2/chapter2/v2c2.pdf>

The City further refined the densities and uses in the Downtown area with the adoption of the Downtown Plan, found at this link:

http://www.cityofmadison.com/neighborhoods/downtownPlan/pdf/Downtown_Plan.pdf

TID #45 is a blighted area TID. An independent survey of conditions (“blight study”) found that 52.75% of the parcels by area in TID #45 were found to be blighted as defined by State Statute.

EXPECTATIONS FOR DEVELOPMENT

The expectations for development in TID #45 have been developed from and predicated on the Comprehensive Plan for the City of Madison and the Downtown Plan, as adopted by the Common Council.

Potential Areas for Development

The Potential Areas for Development include the Anchor Bank building, the AT&T Building, and the properties at the intersection of State Street, Mifflin St, and Carroll St. The development on this site is described in further detail in this project plan.

Annual Value Increment Estimates

Definition of Value Increment: The increase in value is determined by deducting the value in the TIF district that existed when it was created (i.e. the “base value”) from the TIF district’s increased value as a result of new development. Appreciation of the base value and the new development over the full 27-year life of the TIF district is also included in this estimate.

Timeframe for Development: For the purposes of this project plan’s economic expectations, the TIF generator projects indicated herein are expected to occur within the first 10 years of the district’s life. It is the City’s practice to anticipate development, repayment of costs and closure of the district within a shorter timeframe than the full 27-year period allowed by TIF Law. TID expenditures may be made for a period of 22 years from the date of TID creation. On average, a City TIF district is closed within about 12 years. To the extent that the District meets or exceeds economic expectations, it is then able to repay its project costs and return the value increment to the overlying taxing jurisdictions in a shorter period of time.

Anticipated Development: The actual timing and value of new growth within the TID depends upon variables that are unpredictable at this time. However, the estimated \$84.7 million Anchor Bank redevelopment project (186,000 square feet of office space, 43,000 square feet of commercial space and 100 market rate apartments) at 25 West Main and \$20,997,000 (141,000 square feet of office space and 11,000 square feet of first floor retail space) redevelopment project at 316 West Washington (formerly the AT&T property) are anticipated to be completed by 2017.

In addition, there is a potential to develop approximately 100,000 square feet of office and commercial space, with potential for a new Wisconsin Historical Museum, upon property located at the corner of Mifflin and Carroll Streets. Again, the actual timing and value of such redevelopment, if it occurs, is unpredictable at this time. However, for the purposes of providing a conservative rough estimate, such a potential project may reach a full equalized assessed value estimated at approximately \$25 million by 2020.

The total value of increment (including estimated TIF generators and appreciation of property value within the district) generated over the 27-year life of the district is estimated at approximately \$259,000,000. This growth is estimated to generate approximately \$79,000,000 of tax increment over the life of the district.

In 2022, development is underway for a 206-unit market rate apartment project located in the 100 Block of W. Wilson Street at Henry Street within the proposed first boundary amendment of TID #45, with a forecasted incremental value of \$41,553,000. Based upon the current tax rates and conservative financial market assumptions the anticipated growth over the TIDs remaining 20 years (i.e. the total amount of tax increments) should total approximately \$15,475,000.

METHODS FOR THE RELOCATION OF DISPLACED PERSONS AND BUSINESSES

Where the relocation of individuals and business operations would take place as a result of the City’s acquisition activities occurring within the District, relocation will be carried out in accordance with the relocation requirements set forth in Chapter 32 of the Wisconsin Statutes and the Federal Uniform Relocation Assistance and Real Property Acquisitions Policy Act of 1970 (P.L. 91-646) as applicable.

LEGAL DESCRIPTION

NOTE: Combined legal description for original TID 45 boundary and 2022 boundary amendment is shown below.

Part of Blocks 48, 49, 52, 66, 68, 69, 70, 72, 73, 74, 75 and 84, Original Plat of Madison¹, located in and including parts of the Northeast Quarter of the Northeast Quarter and the Southeast Quarter of the Northeast Quarter of Section 23, and located in and including parts of the Northwest Quarter of the Northwest Quarter and the Southwest Quarter of the Northwest Quarter of Section 24, Township 07 North, Range 09 East, City of Madison, Dane County, Wisconsin, more fully described as follows:

Beginning at the north corner of Block 75, Original Plat of Madison, also being the point of intersection of the Southeast right of way of West Mifflin Street with the Southwest right of way of North Carroll Street;
thence northeasterly, 66 feet, more or less, to the intersection of the northeast right of way of North Carroll Street with the Southeast right of way of West Mifflin Street being the west corner of the Public Square, Original Plat of Madison;
thence southeasterly along said northeast right of way line and the southwest line of the said Public Square, 198 feet, more or less, to the intersection with northeasterly extension of the northwest line of Lot 5, said block 75;
thence southwesterly along said extension of and along the northwest line of Lots 5, 6, 7, said Block 75, also along the extension of and southeast line of Lots 4 and 9, said Block 75, 264 feet, more or less to the west corner of said Lot 7, also being to the north corner of Lot 8, said Block 75;
thence southeasterly along the southwest line of said Lot 7 and its southeast extension, also along the northeast line of said Lot 8 and its southeast extension, 264 feet, more or less, to the southeast right of way of West Washington Avenue also being the northwest line of said Block 74;
thence northeasterly along said southeast right of way, 132 feet, more or less, to the north corner of The Loraine Condominium²;
thence southeasterly along the northeasterly line of said Loraine Condominium, 44 feet, more or less, to the northwest line of Warranty Deed³;
thence southwesterly along the northeasterly line of said Loraine Condominium, also along said northwest line, 12 feet, more or less, to the west corner of said Warranty Deed;
thence southeasterly along the northeasterly line of said Loraine Condominium, also along the southwest line of said Warranty Deed, 46 feet, more or less, to the south corner of said Warranty Deed, also to the northwest line of Warranty Deed⁴;
thence southwesterly along the northeasterly line of said Loraine Condominium, also along said northwest line, 20 feet, more or less, to the west corner of said Warranty Deed;
thence southeasterly along the northeasterly line of said Loraine Condominium, also along the southwest line of said Warranty Deed, 33 feet, more or less, to a bend in said Loraine Condominium, also a bend in said Warranty Deed;
thence southwesterly along the northeasterly line of said Loraine Condominium, also along said southwest line, 15 feet, more or less, to a bend in said Loraine Condominium, also a bend in said Warranty Deed;
thence southeasterly along the northeasterly line of said Loraine Condominium, also along said southwest line, 9 feet, more or less, to the south corner of said Warranty Deed, also to the northwest line of Lot 5, Block 74, said Original Plat of Madison;
thence northeasterly along the southeast line of said Warranty Deed, also along said northwest line and its northeasterly extension, 179 feet, more or less, to the intersection with northeast right of way of North Carroll Street, also being the said southwest line of the Public Square;
thence southeasterly along said northeast right of way, 198 feet, more or less, to the intersection with northwest right of way line of West Main Street at the south corner of the said Public Square;
thence northeasterly along said northwest right of way and southeast line of said Public Square, 125 feet, more or less, to the northwesterly extension of the northeast line of Warranty Deed⁵;
thence southeasterly along said northeast line extension of said Warranty Deed, also along the southwest line of State Justice Center Condominium Addendum 2⁶, 396 feet, more or less, to the southeast right of way of West Doty Street;

¹ Original Plat of Madison, as recorded in Volume A of Plats, on page 3, Dane County Registry.

² The Loraine Condominium, as recorded in Volume 4-148B of Condominium Plats, on pages 1-16, as Document Number 3964409, Dane County Registry.

³ Warranty Deed, Document Number 4824315, Dane County Registry.

⁴ Warranty Deed, Document Number 1480498, Dane County Registry.

⁵ Warranty Deed, Document Number 5119033, Dane County Registry.

⁶ State Justice Center Condominium Addendum 2, as recorded in Volume 6-113B of Condominium Plats, on pages 1-3, as Document Number 4467300, Dane County Registry.

thence southwesterly along said southeast right of way, 319 feet, more or less, to the southeasterly extension of the northeast line of The Baskerville Condominium⁷;

thence northwesterly along the southeasterly extension of the northeast line of The Baskerville Condominium, also along said northeast line, also along the southwest line of Warranty Deed⁸, 156 feet, more or less, to the north corner of said The Baskerville Condominium, also to the intersection with the east right of way of South Hamilton Street, also to the southern most west corner of said Warranty Deed;

Thence southerly along the westerly line of the said First Addendum to the Baskerville Condominium and the easterly right-of-way of S. Hamilton Street, a distance of 127.91 feet more or less to the intersection of the easterly right-of-way of S. Hamilton Street and the northwesterly right-of-way of W. Doty Street;

Thence southerly 93 feet more or less to the intersection of the easterly right-of-way of S. Hamilton Street and the southeasterly right-of-way of W. Doty Street also being the northwest corner of Lot 1 of Certified Survey Map (CSM) No. 15409 recorded as Document No. 5593589;

Thence southerly along the easterly right-of-way line of S. Hamilton Street also being the West line of said Lot 1 of CSM No. 15409, a distance of 370.21 feet more or less to the intersection of the easterly right-of-way of S. Hamilton Street and the northwesterly right-of-way of W. Wilson Street;

Thence northeasterly along the northwesterly right-of-way of W. Wilson Street 330 feet more or less to the intersection of the northwesterly extension of the northeasterly line of Lot 6 of Block 70 of the Plat of Madison, The Capitol of Wisconsin recorded in Vol. A, Page 3;

Thence southeasterly along the said northwesterly extension of the northeasterly line of Lot 6, a distance of 66 feet to the northeasterly corner of said Lot 6;

Thence southeasterly along the northeasterly line of said Lot 6 244 feet more or less to the northwesterly right-of-way line of the railroad (now owned by the Wisconsin Department of Transportation);

Thence southwesterly (S42°56'11"W) along the northwesterly right-of-way of the said railroad 348.97 feet more or less to a point of curvature in the northwesterly right-of-way of the said railroad;

Thence southwesterly 50.95 feet along a 5714.65-foot radius curve to the right, being the northwesterly right-of-way of the said railroad, with a chord that bears S43°37'11"W, 50.95 feet to the southern most corner of Lot 1 of CSM No. 15903 recorded as Document No. 5803623, also being the intersection of the northeasterly right of way of South Henry Street and the northwesterly line of the said railroad;

Thence continuing southwesterly along said curve, being the northwesterly right-of-way of the said railroad, 66 feet more or less to the intersection of southwesterly right of way of South Henry Street and the northwesterly line of the said railroad;

Thence northwesterly (N45°17'27"W) along the southwesterly right-of-way of S. Henry Street, a distance of 125.38 feet more or less to a point lying 87 feet southeasterly of the intersection of the easterly right-of-way of S. Hamilton Street and the southwesterly right-of-way of S. Henry Street;

Thence southwesterly (S44°42'33"W) 66 feet more or less to a point on the southwesterly line of Lot 3 of Block 69 of the said Plat of Madison, The Capitol of Wisconsin;

Thence northwesterly (N45°17'27"W) along the said southwesterly line of Lot 3, a distance of 21.67 feet more or less to a point on the easterly right-of-way of S. Hamilton Street;

Thence southerly along the said easterly right-of-way of S. Hamilton Street 146 feet more or less to a point of intersection of the easterly extension of the northeasterly line of the said Nolen Shore Condominium and the said easterly right-of-way of S. Hamilton Street;

Thence westerly 66 feet to a point on the westerly right-of-way of S. Hamilton Street being the northerly corner of the easterly line of the said Nolen Shore Condominium;

Thence westerly (N89°28'10"W) along the northeasterly line of the said Nolen Shore Condominium a distance of 111.65 feet more or less to an angle point in the said northeasterly line;

Thence northwesterly (N41°46'10"W) along the said northeasterly line, a distance of 3.85 feet more or less to a point on a line being the southeasterly line of the northwesterly 92.5 feet of Lot 5 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin;

Thence northeasterly (N45°37'21"E) along the southeasterly line of the northwesterly 92.5 feet of Lot 5 and 6 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin, a distance of 34.9 feet;

Thence northwesterly along a line being perpendicular to the southeasterly right-of-way of W. Wilson Street, a distance of 92.5 feet more or less to a point on the said southeasterly right-of-way of W. Wilson Street, said point being 219.25 feet southwesterly from the northeast corner of Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said southeasterly right-of-way;

⁷ The Baskerville Condominium, as recorded in Volume 5-100A of Condominium Plats, on pages 1-4, as Document Number 4159410, Dane County Registry.

⁸ Warranty Deed, Document Number 5119033, Dane County Registry.

Thence northeasterly along the said southeasterly right-of-way of W. Wilson Street, a distance of 35 feet to a point being 184.25 feet southwesterly from the northeast corner of said Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said right-of-way;

Thence southeasterly along a line being perpendicular to the southeasterly right-of-way of W. Wilson Street, a distance of 92.5 feet, the northwest end of said perpendicular line is 184.25 feet southwesterly from the northeast corner of Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said southeasterly right-of-way;

Thence northeasterly along the southeasterly line of the northwesterly 92.5 feet of Lots 6 and 7 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin, a distance of 50 feet;

Thence northwesterly along a line being perpendicular to the southeasterly right-of-way of W. Wilson Street, a distance of 92.5 feet to a point on the said southeasterly right-of-way of W. Wilson Street, said point lying 134.25 feet southwesterly from the northeast corner of Lot 8 of Block 48 of the said Plat of Madison, The Capitol of Wisconsin as measured along the said southeasterly right-of-way;

Thence northwesterly 71 feet more or less to the southwesterly corner of Lot 4 of the Block Forty-Nine Redevelopment Plat recorded as Doc. No. 3787594 being on the northwesterly right-of-way of W. Wilson Street;

Thence northeasterly (N44°51'43"E) along the southeasterly line of Lots 4 thru 6 of the said Block Forty-Nine Redevelopment Plat and said line extended northeasterly, a distance of 164.92 feet more or less to a point of intersection of the northwesterly right-of-way line of W. Wilson Street and the southwesterly right-of-way of S. Henry Street;

Thence northwesterly (N44°51'29"W) along the southwesterly right-of-way of S. Henry Street, a distance of 198 feet more or less to the most easterly corner of the Southeast ½ of the Northwest ½ of Lot 9 of Block 49 of the said Plat of Madison, The Capitol of Wisconsin;

Thence southwesterly along the southeasterly line of the Southeast ½ of the Northwest ½ of Lot 9 of Block 49 of the said Plat of Madison, The Capitol of Wisconsin, a distance of 66 feet more or less to a point on the northeasterly line of Lot 9 of the said Block Forty-Nine Redevelopment Plat;

Thence northwesterly along the northeasterly line of said Lot 9 of the said Block Forty-Nine Redevelopment Plat, a distance of 66 feet more or less to the most northerly corner of said Lot 9 being on the southeasterly right-of-way of W. Doty Street;

Thence northeasterly along the northwesterly line of Lot 8 of the said Block Forty-Nine Redevelopment Plat also being on the southeasterly right-of-way of W. Doty Street, a distance of 66 feet more or less to the intersection of the southeasterly right-of-way of W. Doty Street and the southwesterly right-of-way of S. Henry Street also being the most northerly corner of said Lot 8;

thence northwesterly along said southwesterly right of way of S. Henry Street, 396 feet, more or less, to the intersection with the northwest right of way of West Main Street at the east corner of Block 51, said Original Plat of Madison;

thence northeasterly along said northwest right of way of West Main Street, 330 feet, more or less, to the southwest right of way of South Fairchild Street at the east corner of Block 67, said Original Plat of Madison;

thence northwesterly along said southwest right of way of South Fairchild Street, 660 feet, more or less, to the east corner of Lot 3, Block 66, said Original Plat of Madison, also to the north corner of Lot 4, of said Block 66;

thence southwesterly along the southeast line of said Lot 3, also along the northwest line of said Lot 4, also along the southeast line of Lot 10 of said Block 66, also along the northwest line of Lot 9 of said Block 66 and its southwest extension, 330 feet, more or less, to the intersection with the southwest right of way of North Henry Street;

thence southeasterly along said southwest right of way, 97 feet, more or less, to the north corner of Warranty Deed⁹, also to the northern most east corner of Quit Claim Deed¹⁰;

thence southwesterly along the northwest line of said Warranty Deed, also along the southeast line of said Quit Claim Deed, 66 feet, more or less, to the west corner of said Warranty Deed, also to an interior corner of said Quit Claim Deed;

thence southeasterly along the southwest line of said Warranty Deed, also along a northeast line of said Quit Claim Deed and its southeasterly extension, 233 feet, more or less, to the intersection with the southeast right of way of West Washington Avenue;

thence southwesterly along said southeast right of way, 132 feet, more or less, to the southeasterly extension of the northeast line of Metropolitan Place Residential Condominium¹¹;

thence northwesterly along said extension and along the southwest line of said Quit Claim Deed, also along the northeast line of Metropolitan Place Residential Condominium, also along the northeast line of Second Addendum to Metropolitan Place Parking Condominium¹² and its northwest extension, 528 feet, more or less, to the northwest right of way of West Mifflin Street;

⁹ Warranty Deed, Document Number 1554137, Dane County Registry.

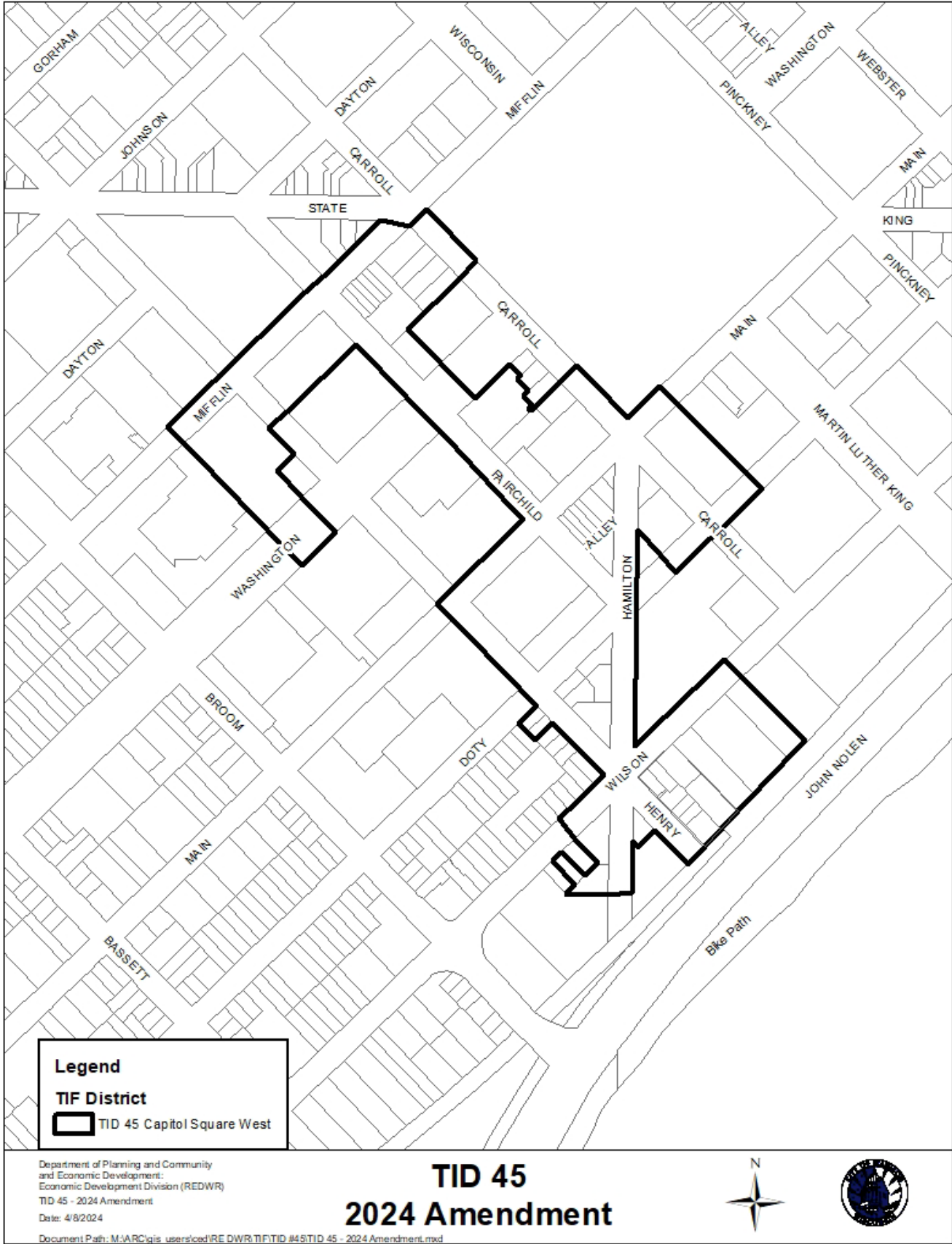
¹⁰ Quit Claim Deed, Document Number 5101030, Dane County Registry.

¹¹ Metropolitan Place Residential Condominium, as recorded in Volume 3-167A of Condominium Plats, on pages 1-18, as Document Number 3402989, Dane County Registry.

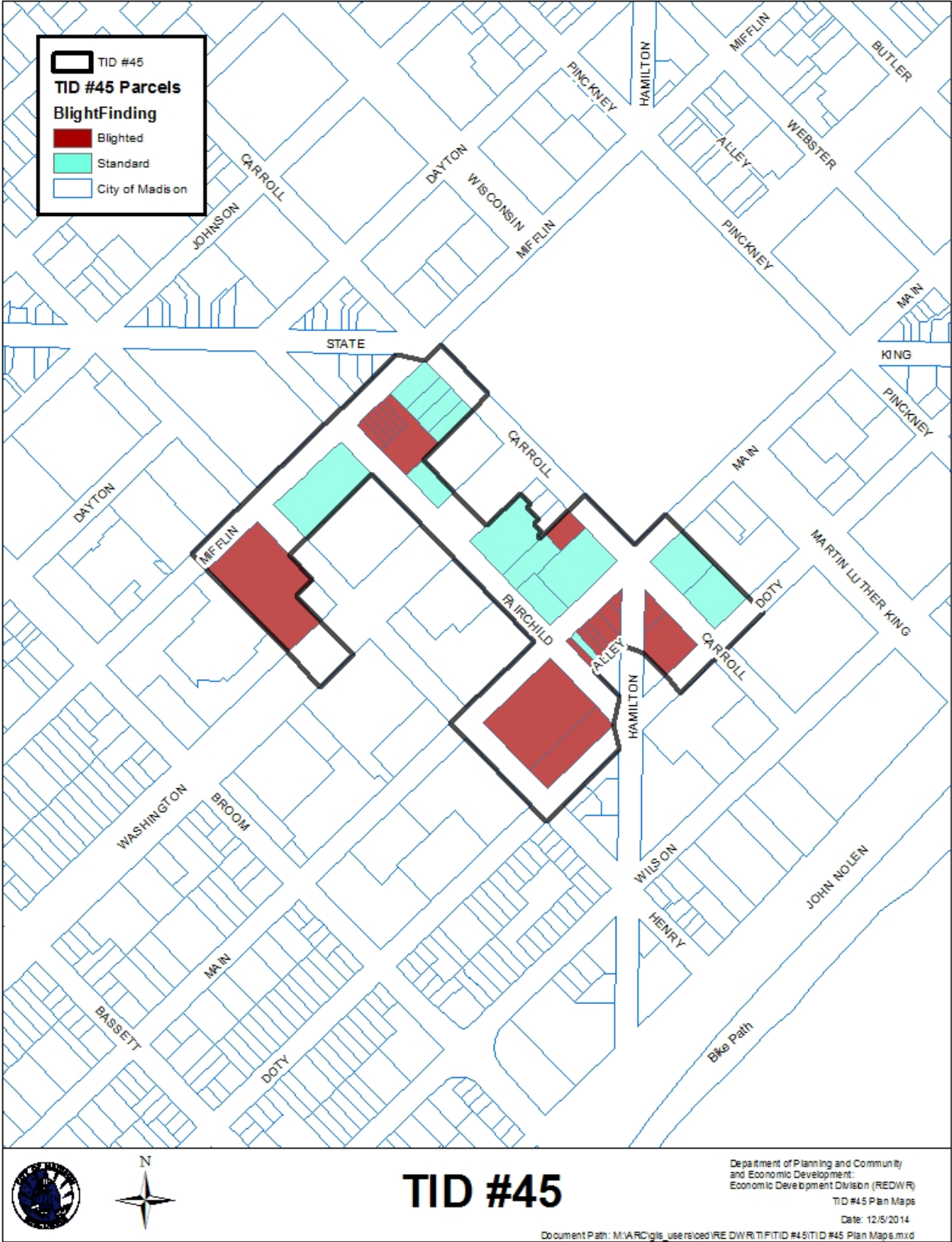
¹² Second Addendum to Metropolitan Place Parking Condominium as recorded in Volume 6-046A of Condominium Plats, on pages 1-7, as Document Number 4324804, Dane County Registry.

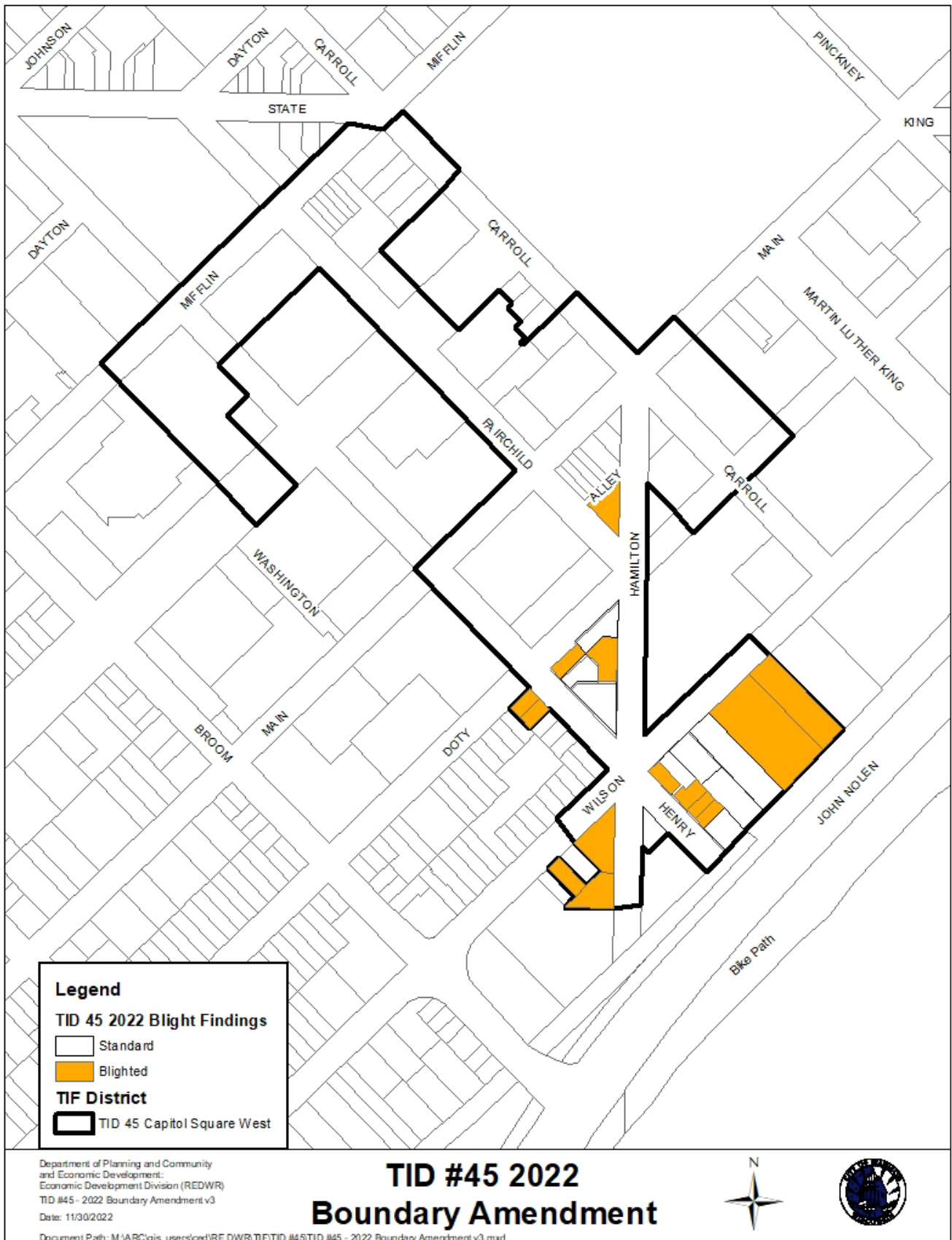
thence northeasterly along said northwest right of way of West Mifflin Street, 811 feet, more or less, to the intersection with the south right of way of State Street at the north corner of Block 76, said Original Plat of Madison; thence southeasterly, 81 feet, more or less, to the Point of Beginning.

District Boundary

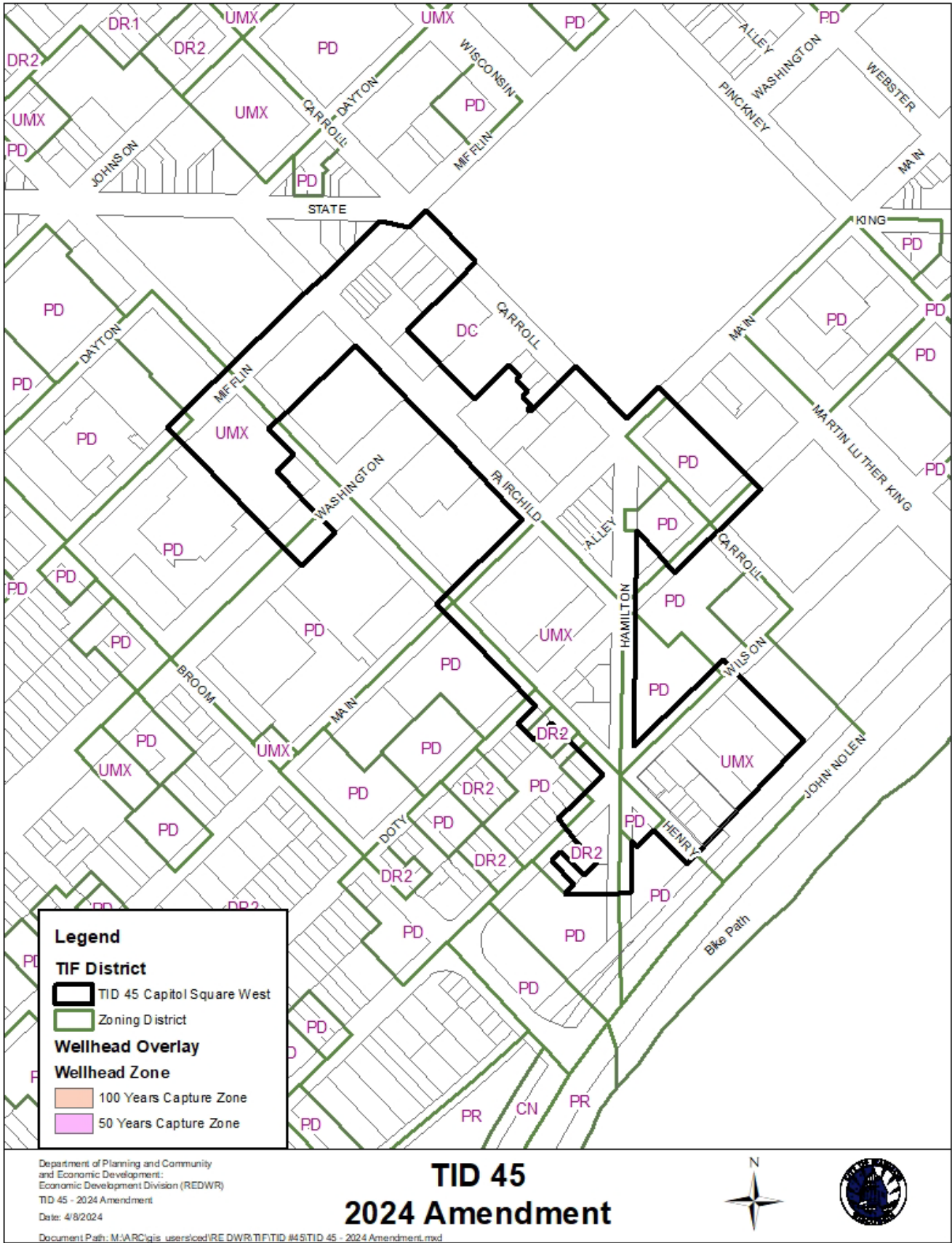


Existing Conditions (Blight Maps)

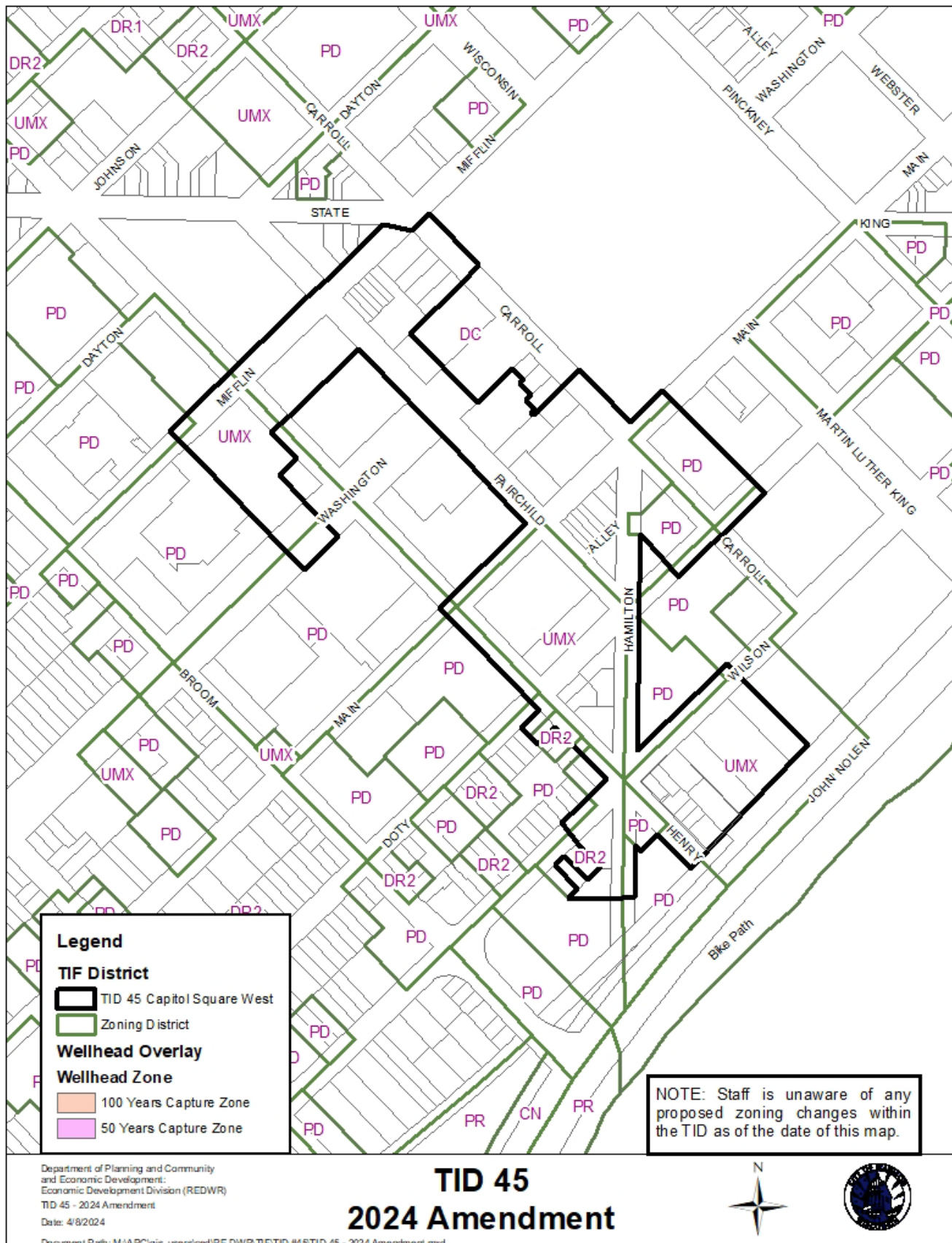




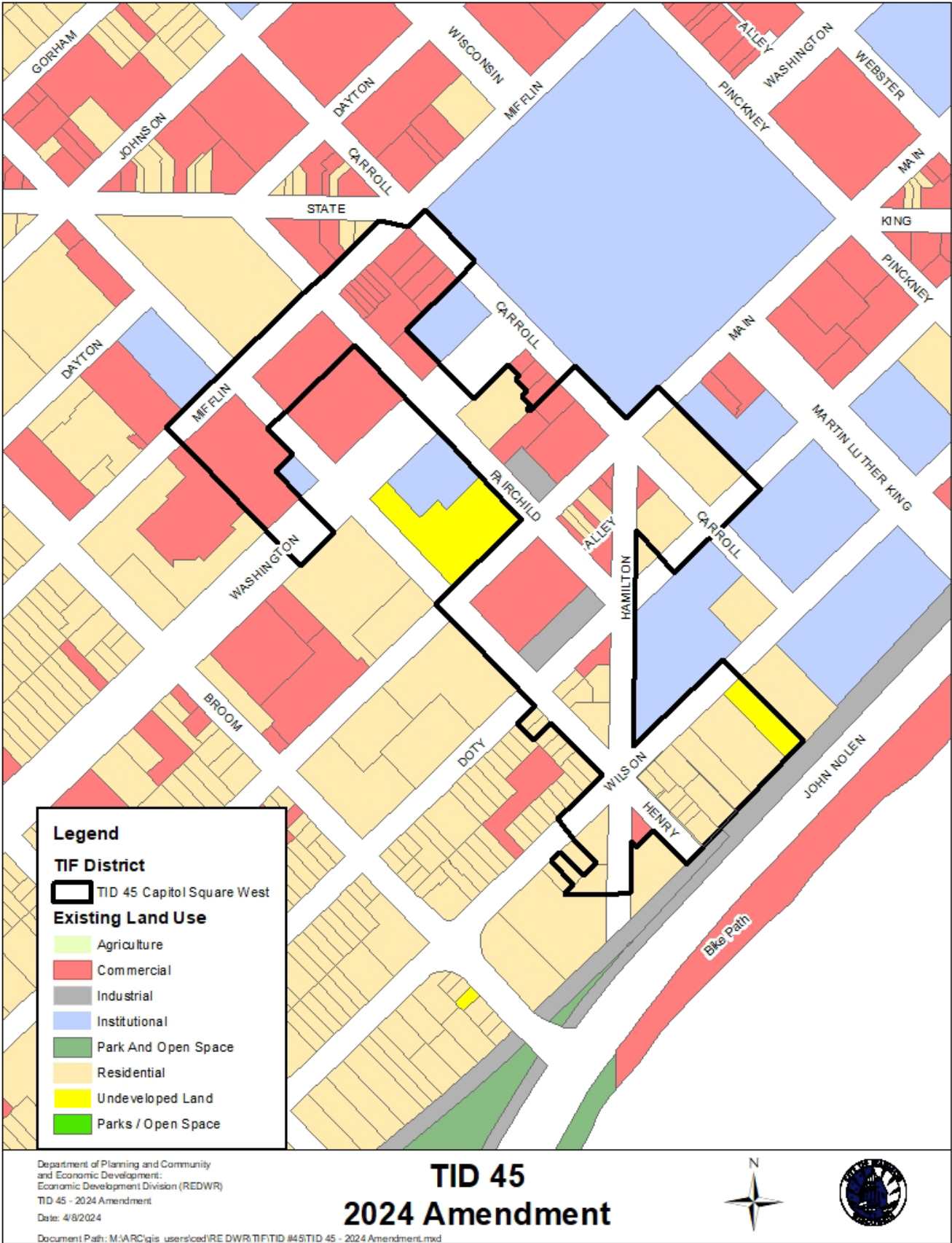
Existing Zoning



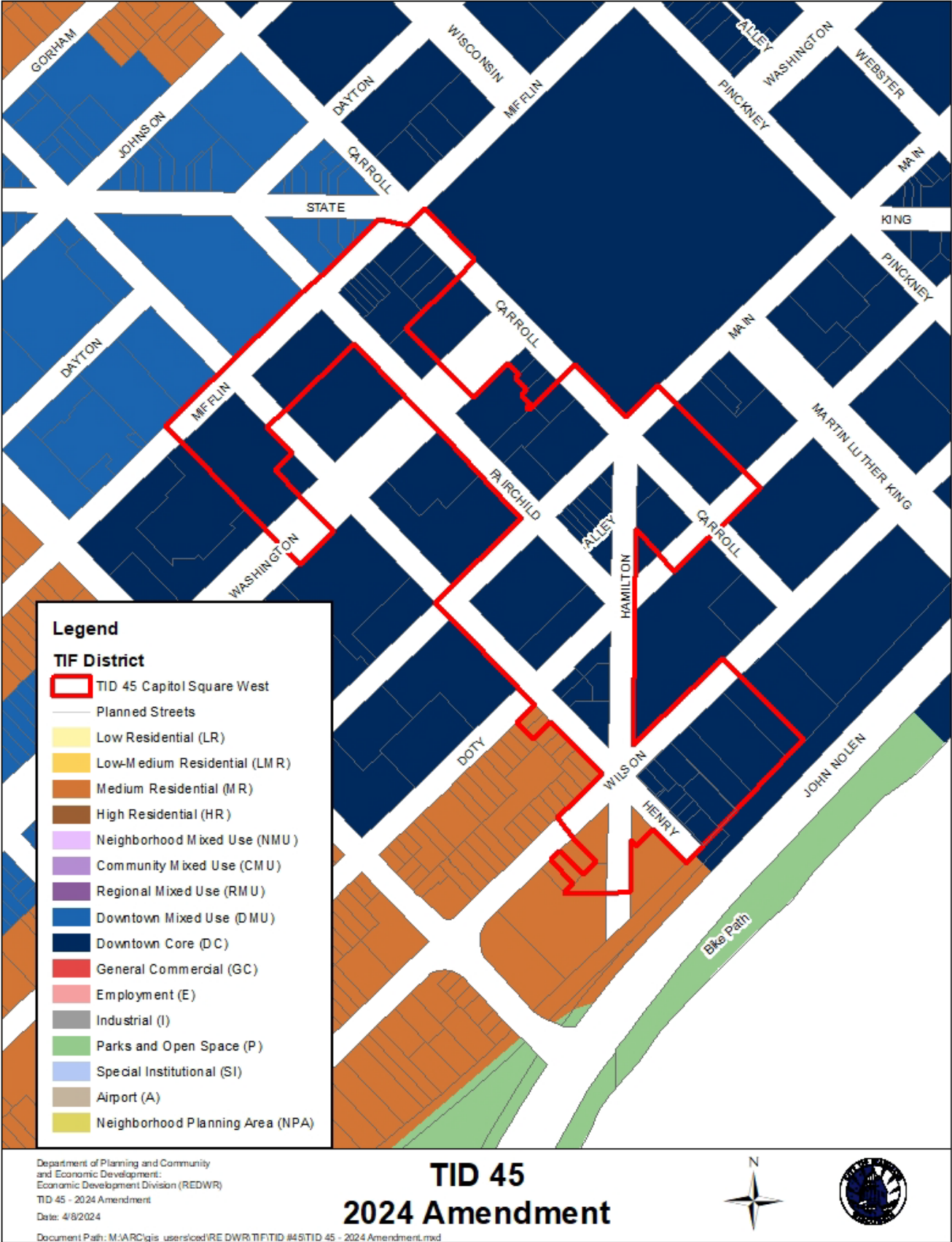
Proposed Zoning



Existing Land Use



Proposed Land Use





Office of the City Attorney

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PARALEGAL

Ryan M. Riley

May 14, 2024

TO: Joseph E. Gromacki, TIF Coordinator
FROM: Matthew Robles, Assistant City Attorney
SUBJECT: Project Plan Amendment for TIF District No. 45 - City of Madison (Capitol Square West)

Dear Mr. Gromacki:

In my capacity as Assistant City Attorney for the City of Madison, Wisconsin, I have examined the Amendment to the Project Plan for Tax Incremental Finance District No. 45, City of Madison, Wisconsin, dated July 12, 2022, with a proposed amendment in 2024. Based on this examination, I am of the opinion that the amended Project Plan is complete and complies with the provisions of Secs. 66.1105(4)(f) and (h), Wis. Stats.

I render no opinion with respect to the accuracy or validity of any statement and/or finding contained in the Project Plan, but direct City officials to review the reports of City staff as regards to the Plan.

Sincerely,

Matthew D. Robles
Assistant City Attorney

City Attorney Opinion Letter

5/23/2024

24

1093



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83653

File ID: 83653

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: 12939 TID 48 - 2024 Project Plan Amendment

Final Action:

Title: Approving the Amendment to the Project Plan for Tax Incremental District (TID)
#48 (Regent St), City of Madison (District 4, District 8, District 13).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 122.

Sponsors: Tag Evers, Michael E. Verveer And Satya V.
Rhodes-Conway

Effective Date:

Attachments: 12939 Legal Description.pdf, 12939 TID 48 2024
Amendment JRB Report.pdf, 12939 TID 48 Regent
St 2024 Project Plan Amendment.pdf

Enactment Number:

Author: Joe Gromacki, TIF Coordinator

Hearing Date:

Entered by: cklawiter@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Maggie McClain	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Economic Development Division	05/28/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/24/24), Plan Commission (6/10/24), Common Council (7/2/24)						

Text of Legislative File 83653

Fiscal Note

The proposed resolution approves an amendment to the TID 48 Project Plan. The amendment includes the use of \$6.6 million in TID-supported GO Borrowing for flood mitigation on Regent Street and \$10.0 million in grants to CDA Revitalization work at the Triangle. No additional City

appropriation required.

Title

Approving the Amendment to the Project Plan for Tax Incremental District (TID) #48 (Regent St), City of Madison (District 4, District 8, District 13).

Body

WHEREAS Chapter 105 of the Laws of 1975 of the State of Wisconsin created the Tax Increment Law (the "TIF Law"), Section 66.1105, Wisconsin Statutes; and

WHEREAS TIF Law sets forth certain steps which must be followed to amend a Tax Incremental Project Plan; and

WHEREAS a Notice of Public Hearing by the Plan Commission to afford interested parties an opportunity to express their views on the amendment to the TID Project Plan for TID 48 was published in the Wisconsin State Journal on May 24 and May 31, 2024 as required by TIF Law; and

WHEREAS prior to publication of the Notice of Public Hearing a copy of the Notice was sent by first-class mail to each of the chief executive officers or administrators of all local governmental entities having the power to levy taxes on property within the boundary of TID 48; and

WHEREAS the Plan Commission of the City of Madison held a public hearing on June 10, 2024, at which interested parties were afforded an opportunity to express their views on the proposed amendment to the Project Plan for TID 48; and

WHEREAS the Plan Commission has made the following findings as indicated in the attached report:

1. No less than 50%, by area, of the real property within the TID is suited for mixed-use within the meaning of 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial portion of the other real property in the TID.
3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.

WHEREAS the Plan Commission has determined that the TID meets the basic requirements of City TIF Policy for tax incremental district proposals adopted by the Common Council on April 17, 2001, amended on March 31, 2009, and amended again on February 25, 2014 (insofar as they are applicable to the amendment of a project plan), conforms to the Comprehensive Plan for the City of Madison and is consistent with the review criteria adopted at the same time, specifically, that the TID supports economic development activities intended to stabilize and diversify the City's economic base.

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Madison hereby confirms and adopts the above recitals and finds that:

1. No less than 50%, by area, of the real property within the amended TID boundary is suitable and zoned for mixed-use within the meaning of Section 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial

portion of the other real property in the TID.

3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.
4. The project costs relate directly to promoting mixed-use development.
5. TID 48 (Regent St) is hereby declared a mixed-use district.
6. The percentage of territory devoted to retail businesses within TID 48 (Regent St) is under thirty-five (35%) percent.
7. Less than 35% of the TID is land that is proposed for newly platted residential development.
8. None of the project costs are for newly platted residential use, so the requirement in Wis. Stat. s. 66.1105(2)(f)3. does not apply.
9. The boundaries of TID 48 (Regent St) are not changing.

BE IT STILL FURTHER RESOLVED that the attached amended Project Plan and Boundary for TID 48 (Regent St), City of Madison, is hereby adopted as of January 1, 2024 as the Project Plan for said District and such plan is feasible and in conformity with the Comprehensive Plan for the City of Madison and will add to the sound growth of the City.

LEGAL DESCRIPTION

A parcel of land located in the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, and the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$'s of Section 22 along with the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$'s of Section 23 all in Township 7 North, Range 9 East in the City of Madison, Dane County, Wisconsin, more particularly described as follows:

Beginning at the southeast corner of Block 3 of the Menges Replat of Part of Randall Park recorded as Document No. 247047 in Volume 2, Page 47;

Thence easterly approximately 60 feet to the intersection of the east right-of-way of Breese Terrace and the north right-of-way of Regent Street;

Thence easterly along the north right-of-way of said Regent Street approximately 38 feet to the intersection of the said north right-of-way of Regent Street and the northwesterly right-of-way of Little Street;

Thence northeasterly along the said northwesterly right-of-way of Little Street approximately 380 feet to the intersection of the said northwesterly right-of-way of Little Street and the northwesterly right-of-way of Monroe Street;

Thence southeasterly approximately 72 feet to the southwest corner of Lot 3 of Certified Survey Map (CSM) No. 548 recorded as Document No. 1292675, also being a point on the northwest line of the Former Illinois Central Railroad (abandoned and acquired by the State of Wisconsin) as shown on said CSM No. 548;

Thence northeasterly along the south line of said CSM 548 to a point on the westerly line of CSM No. 11632 recorded as Document No. 4144071;

Thence southeasterly approximately 28 feet to the Southwest corner of Lot 2 of said CSM No. 11632;

Thence northeasterly approximately 477 feet along the southerly line of said CSM No. 11632 and CSM No. 11776 recorded as Document No. 4196246 to the Southeast corner of Lot 1 of said CSM No. 11776 being on the westerly right-of-way of Randall Avenue;

Thence easterly approximately 61.5 feet to a point of intersection of the easterly right of way of Randall Avenue and the northerly right-of-way of the said Former Illinois Central Railroad (abandoned and acquired by the State of Wisconsin);

Thence southerly along the east right-of-way of N Randall Ave approximately 215 feet to the southwest corner of Lot 22 Block 13 Brooks' Addition to Madison recorded in Volume A Page 7;

Thence easterly along the south line of said LOT 22 approximately 191.5 feet to the southwest corner of Lot 14 Block 13 of said Brooks' Addition to Madison;

Thence northerly along the west line of Lots 13 and 14 Block 13 of said Brooks' Addition to Madison approximately 88 feet to the northwest corner of said Lot 13;

Thence easterly along the north line of said Lot 13 approximately 185.3 feet to the northeast corner of said Lot 13 also being on the westerly right-of-way of Orchard Street;

Thence easterly approximately 67.5 feet to a point on the easterly right-of-way of Orchard Street to the northwest corner of Lot 1 Coyne Replat recorded as Document No. 363788 in Volume 3, Page 52A;

Thence southerly along the easterly right-of-way of Orchard Street also being the west line of Lots 1 and 2 of the said Coyne Replat approximately 74 feet to the southwest corner of said Lot 2;

Thence easterly along the south line of Lots 2 AND 11 of said Coyne Replat and the easterly extension thereof approximately 185.3 feet to the northwest corner of Lot 15 Coyne Replat also being on the east right-of-way of Coyne Court as shown on said Coyne Replat;

Thence southerly along the east right-of-way of said Coyne Court approximately 152.8 feet to the southwest corner of Lot 17 of said Coyne Replat also being the intersection of the east right-of-way of said Coyne Court and the north right-of-way of Regent Street as shown on said Coyne Replat;

Thence easterly along the north right-of-way of said Regent St approximately 185.3 feet to the southeast corner of Lot 21 of said Coyne Replat also being the intersection of the north right-of-way of said Regent Street and the west right-of-way of Charter Street as shown on said Coyne Replat;

Thence northerly along the west right-of-way of said Charter Street approximately 152.2 feet to the intersection of the said west right-of-way of Charter Street and the north line of Lots 15 through 21 of Block 15 of said Brooks' Addition to Madison;

Thence easterly along the north line of Lots 15 through 21 of Block 15 of said Brooks' Addition to Madison and the westerly extension thereof approximately 436.3 feet to the northeast corner of said Lot 15 lying on the west right-of-way of Mills Street as shown on said Brooks' Addition to Madison;

Thence northerly along the west right-of-way of said N Mills St approximately 48.6 feet to the intersection of the west right-of-way of said Mills Street and the westerly extension of a line 12 feet northerly of and parallel with the south line of Block 3 of the plat of Central Home Addition to the City of Madison recorded as Document No. 336659 in Volume 5 Page 24;

Thence easterly along the said line being 12 feet northerly of and parallel with the south line of Block 3 also being the north right-of-way of College Court and the westerly and easterly extensions thereof approximately 492 feet a point on the east right-of-way of Brooks Street being on a line 12 feet north of and parallel to the south line of Block 4 of said plat of Central Home Addition to the City of Madison;

Thence southerly along the east right-of-way of said Brooks Street approximately 120 feet to the northwest corner of Lot 10 of Block 5 of said plat of Central Home Addition to the City of Madison;

Thence easterly along the north line of Lots 10, 12, and 13 of said Block 5 approximately 162.3 feet to the northeast corner of said Lot 13;

Thence northerly along the west line of CSM No. 12751 recorded as Document No. 4591257 and the northerly extension thereof approximately 120.3 feet to a point on the said line 12 feet north of and parallel to the South line of Block 4 being on the north right-of-way of said College Court;

Thence easterly along the said line being 12 feet north of and parallel to the South line of Block 4 also being the north line of said College Court and the easterly extension thereof approximately 269.5 feet to the east right-of-way of Park Street;

Thence southerly along the east right-of-way of said Park St approximately 88.5 feet to a northwest corner of a parcel described in Warranty Deed Document No. 5504617;

Thence northeasterly along the north line of said parcel being a 10-foot radius curve to the right approximately 17 feet;

Thence southeasterly along the north line of said parcel approximately 171 feet to a point on the westerly public alley (vacated) as shown in Document No. 5533918;

Thence easterly approximately 8.5 feet to the center of said vacated alley;

Thence southerly along the center of said vacated alley approximately 6.5;

Thence easterly approximately 8.5 feet to the Northwest corner of Lot 9 of said Harloff Subdivision recorded as Document No. 222749;

Thence continuing easterly along the north line of said Lot 9 approximately 50 feet to the northwest corner of Lot 8 of said Harloff Subdivision;

Thence southeasterly along the north line of said Lot 8 approximately 50.9 feet to the northwest corner of Lot 7 of said Harloff Subdivision;

Thence easterly along the north line of the parcel described in Warranty Deed Document No. 4636294 approximately 80 feet to a point on the west right-of-way of East Campus Mall (formerly known as Murray Street);

Thence easterly perpendicular to the west right-of-way of said East Campus Mall approximately 66 feet to a point on the east right-of-way of said East Campus Mall also being on the west line of Outlot 9 of University Addition to Madison;

Thence northerly along the said east right-of-way of East Campus Mall approximately 535 feet to the southwest corner of LOT 1 of CSM No. 10494 recorded as Document No. 3525323 also being the northwest corner of Lot 2 of CSM No. 4643 recorded as Document No. 1878546;

Thence southeasterly along the southwest line of said Lot 1 of CSM No. 10494, also being the northeast line of said LOT 2 CSM #4643, approximately 854.02 feet to the southeast corner of said LOT 1;

Thence northerly along the west line of Lot 5 of the plat of West Madison Depot recorded as Document No. 2136359 in Volume 56-64A of Plats on Page 186 approximately 39.57 feet to the southwest corner of Outlot 1 of the said plat of West Madison Depot;

Thence easterly along the south line of said Outlot 1 approximately 175.13 feet to the southeast corner of said Outlot 1;

Thence northeasterly along the southeast line of said Outlot 1 and the northwest right-of-way line of W. Mifflin Street (vacated) as shown on said plat of West Madison Depot approximately 130 feet to a point of intersection of the southwesterly line of Outlot 2 of said West Madison Depot and the said northwesterly right-of-way line of W. Mifflin Street (vacated);

Thence southeasterly along the said southwesterly line of Outlot 2 of the plat of West Madison Depot and the northwesterly extension thereof approximately 230.45 feet to the most south corner of said Outlot 2;

Thence northeasterly along the southeast line of said Outlot 2 approximately 115.64 feet to the northeast corner of said Outlot 2 also being on the northwesterly line of Lot 1 of CSM No. 15365 a.k.a. West Washington Place Condominium recorded as Document No. 5574539;

Thence continuing easterly approximately 8.18 feet along the northwesterly line of said Lot 1 of CSM No. 15365 to an angle point in the said northwesterly line;

Thence continuing northerly approximately 8.25 feet along the northwesterly line of said Lot 1 of CSM No. 15365 to an angle point in the said northwesterly line;

Thence continuing northeasterly along the said northwesterly line of Lot 1 of CSM No. 15365 approximately 175 feet to the most north corner of said Lot 1, also being the south corner of Lot 7, Block 24 of the Plat of Madison The Capitol of Wisconsin recorded in Volume A, Page 3;

Thence northwesterly along the southwesterly line of said Lot 7 approximately 165 feet to the northwest corner of said Lot 7 being on the southeasterly right-of-way of W. Mifflin Street;

Thence northeasterly along the northwest line of Lots 7, 8, and 9 of Block 24 of the said Plat of Madison The Capitol of Wisconsin and the northeasterly extension thereof approximately 264 feet to the northwest corner of Lot 1 of Block 33 of said Plat of Madison The Capitol of Wisconsin;

Thence southeasterly along the southwest line of said Lot 1 of Block 33 approximately 99 feet to the northwest corner of the southeasterly 66 feet of said Lot 1;

Thence northeasterly along the southeast line of the northwesterly 99 feet of Lots 1 and 2 of Block 33 of the said Plat of Madison the Capitol of Wisconsin approximately 132 feet to a point on the northeast line of said Lot 2 of Block 33;

Thence southeasterly along the said northeast line of said Lot 2 of Block 33 approximately 6 feet to the south corner of the northwesterly 105 feet of Lot 3 of Block 33 of the said Plat of Madison The Capitol of Wisconsin;

Thence northeasterly along the southeast line of the northwest 105 feet of said Lot 3 of Block 33 approximately 58 feet to the east corner of the northwest 105 feet of the southwest 58 feet of said Lot 3 of Block 33;

Thence southeasterly along the northeast line of the southwest 58 feet of said Lot 3 of Block 33 approximately 60 feet to the most easterly corner of the southwest 58 feet of said Lot 3 of Block 33;

Thence northeasterly along the northwest line of Lots 10 through 16 of Block 33 of the said Plat of Madison The Capitol of Wisconsin approximately 404 feet to the most northerly corner of said Lot 10 of Block 33;

Thence continuing along the said Northwest line of Lots 10 through 16 of Block 33 extended northeasterly approximately 66 feet to a point on the northeast right-of-way line of N. Bassett Street also being on the southwest line of Block 43 of the said Plat of Madison The Capitol of Wisconsin;

Thence southeasterly along the northeast right-of-way said Bassett St approximately 693 feet to the intersection of the northeast right-of-way of said Bassett St and the southeast right-of-way of W Main Street being at the most westerly corner of Lot 1 of Block 45 of the said Plat of Madison The Capitol of Wisconsin;

Thence southwesterly along the southeast right-of-way of said W Main Street also being along the northwest line of Block 31 of the said Plat of Madison The Capitol of Wisconsin approximately 726 feet to the intersection of the southeast right-of-way of said W Main St and the southwest right-of-way of Bedford Street as shown on said Plat of Madison The Capitol of Wisconsin;

Thence northwesterly along the southwest right-of-way of said Bedford Street approximately 396 feet to the intersection of the southwest right-of-way of said Bedford Street and the southeast right-of-way of Washington Avenue as shown on said Plat of Madison The Capitol of Wisconsin;

Thence southwesterly along the southeast right-of-way of said Washington Avenue being along the northwesterly line of Block 25 of the said Plat of Madison The Capitol of Wisconsin and said line extended southwesterly approximately 823 feet to a point on the northeasterly right-of-way of Proudfit Street;

Thence southeasterly along the northeasterly right-of-way line of said Proudfit Street app approximately 396 feet to the intersection of the northeasterly right-of-way of Proudfit Street and the southeasterly right-of-way of W. Main Street also being the most westerly corner of the northeasterly 6 feet of Lot 2 of the plat of Warren's Addition to the City of Madison;

Thence southwesterly along the southeast right-of-way of W. Main Street as shown on the said plat of Warren's Addition to the City of Madison and the Replat of Monona Bay Subdivision recorded as Document No. 291425 approximately 647 feet to a point of intersection of the southeasterly right-of-way of W. Main Street and the southwesterly right-of-way S. Brittingham Place as shown on the said Replat of Monona Bay Subdivision;

Thence northwesterly along the said southwesterly right-of-way of S. Brittingham Place approximately 66 feet to a point on the northwesterly right-of-way of said W. Main Street being on the Southeast line of Lot 2 of Block 1 of Brittingham Park recorded as Document No. 1032438;

Thence southwesterly along the southeast line of said Lot 2 of Block 1 of Brittingham Park approximately 67 feet to the southeasterly corner of said Lot 2;

Thence westerly along the south line of said LOT 2 approximately 281.82 feet to an angle point in the south line of said Lot 2;

Thence southwesterly along the south line of said Lot 2 approximately 306.79 feet to the southwest corner of said Lot 2;

Thence southwesterly along the southeast right-of-way of W. Washington Street approximately 823 feet to the intersection of the north right-of-way line of Vilas Avenue also being the southwest corner of Block 13 of the Greenbush Addition to Madison recorded in Volume A, Page 15;

Thence westerly along the north right-of-way of Vilas Avenue approximately 250 feet to the southeast corner of Lot 12 Block 11 of the said Greenbush Addition to Madison;

Thence northerly along the west right-of-way of Park Street as shown on said Greenbush Addition to Madison approximately 658.5 feet to a point on the east line of Block 8 of the said Greenbush Addition to Madison also being an angle point in the said west right-of-way of Park Street;

Thence westerly along the said west right-of-way of Park Street approximately 34.97 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 40.85 feet to an angle point in the said west right-of-way;

Thence northwesterly along the said west right-of-way of Park Street approximately 16.45 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 40.44 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 40.06 feet to an angle point in the said west right-of-way;

Thence easterly along the said west right-of-way of Park Street approximately 30.35 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 50.00 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way approximately 348 feet to a point of intersection of the said west right-of-way of Park Street and the vacated north right-of-way line of Milton Street;

Thence westerly along the north line of the said vacated north right-of-way line of Milton Street approximately 331.14 feet to a point lying on the easterly right-of-way of Brooks Street as shown on said plat of the Greenbush Addition to Madison;

Thence southwesterly approximately 102 feet to the intersection of the west right-of-way of said Brooks Street and the south right-of-way of Milton Street as shown on said plat of Greenbush Addition to Madison also being the northeast corner of Lot 1 of Block 4 of the said plat of Greenbush Addition to Madison;

Thence westerly along the north line of said Block 4 approximately 360 feet to the northwest corner of said Block 4;

Thence southwesterly approximately 71 feet to the southeast corner of the north 35 feet of Lot 5 of Block 1 of Bowen's Second Addition to the City of Madison recorded as Document No. 267558 lying on the west right-of-way of Mills Street as shown on said Bowen's Second Addition;

Thence northerly along the west right-of-way of said Mills St approximately 418.67 feet to the northeast corner of Lot 12 of Block 3 of the said Bowen's Second Addition to the City of Madison;

Thence westerly along the north line of said Lot 12 of Block 3 approximately 85 feet to the northwest corner of the easterly 85 feet of said Lot 12;

Thence southerly along the west line of the easterly 85 feet of said Lot 12 and Lot 13 of said Bowen's Second Addition approximately 123.67 feet to a point on the south right-of-way of Bowen Court;

Thence westerly along the south right-of-way of Bowen Court as shown on said Bowen's Second Addition, the plat of Eighthmy Ramsay Addition recorded as Document No. 340506, and the plat of Eighthmy-Ramsay Co's Addition recorded as Document No. 338524A approximately 1167 feet to the northwest corner of Lot 5 of Block 5 of the said Eighthmy-Ramsay Co's Addition;

Thence northwesterly approximately 66.5' to the southeast corner of Lot 28 of Block 5 of the plat of Oakland Heights recorded as Document No. 211232 in Volume 1, Page 30;

Thence northerly along the east line of said Block 5 of Oakland Heights approximately 227.2 feet to the northeast corner of Lot 1 of said Block 5 lying on the south right-of-way of Regent Street (shown as Washington Street on said plat of OAKLAND HEIGHTS);

Thence westerly along the south right-of-way of said Regent Street approximately 784 feet to the northeast corner of Lot 1 of Block 1 of the said plat of Oakland Heights lying at the intersection of the northwest right-of-way of a public alley shown on the said plat of Oakland Heights and the said south right-of-way of Regent Street;

Thence southwesterly along the northwesterly right-of-way of said public alley and said northwesterly right-of-way extended southwesterly approximately 368.5 feet to the Southeast corner of Lot 1 of Block 2 of the said plat of Oakland Heights also being the most easterly corner of Lot 1 of CSM No. 14443 recorded as Document No. 5307198;

Thence northwesterly along the northeast line of said Lot 1 of CSM No. 14443 approximately 119.92 feet to the most northerly corner of said Lot 1;

Thence southwesterly along the northwest line of said Lot 1 of CSM No. 14443 approximately 140.0 feet to the most westerly corner of said Lot 1;

Thence northwesterly approximately 74 feet to the intersection of the northwesterly right-of-way of Monroe Street and the west right-of-way of S. Breese Terrace;

Thence northerly along the west right of way of S. Breese Terrace approximately 299 feet to the **Point of Beginning**.

Executive Summary to the City of Madison Joint Review Board

Tax Incremental District (TID) No. 48 (Regent St) 2024 Project Plan Amendment City of Madison

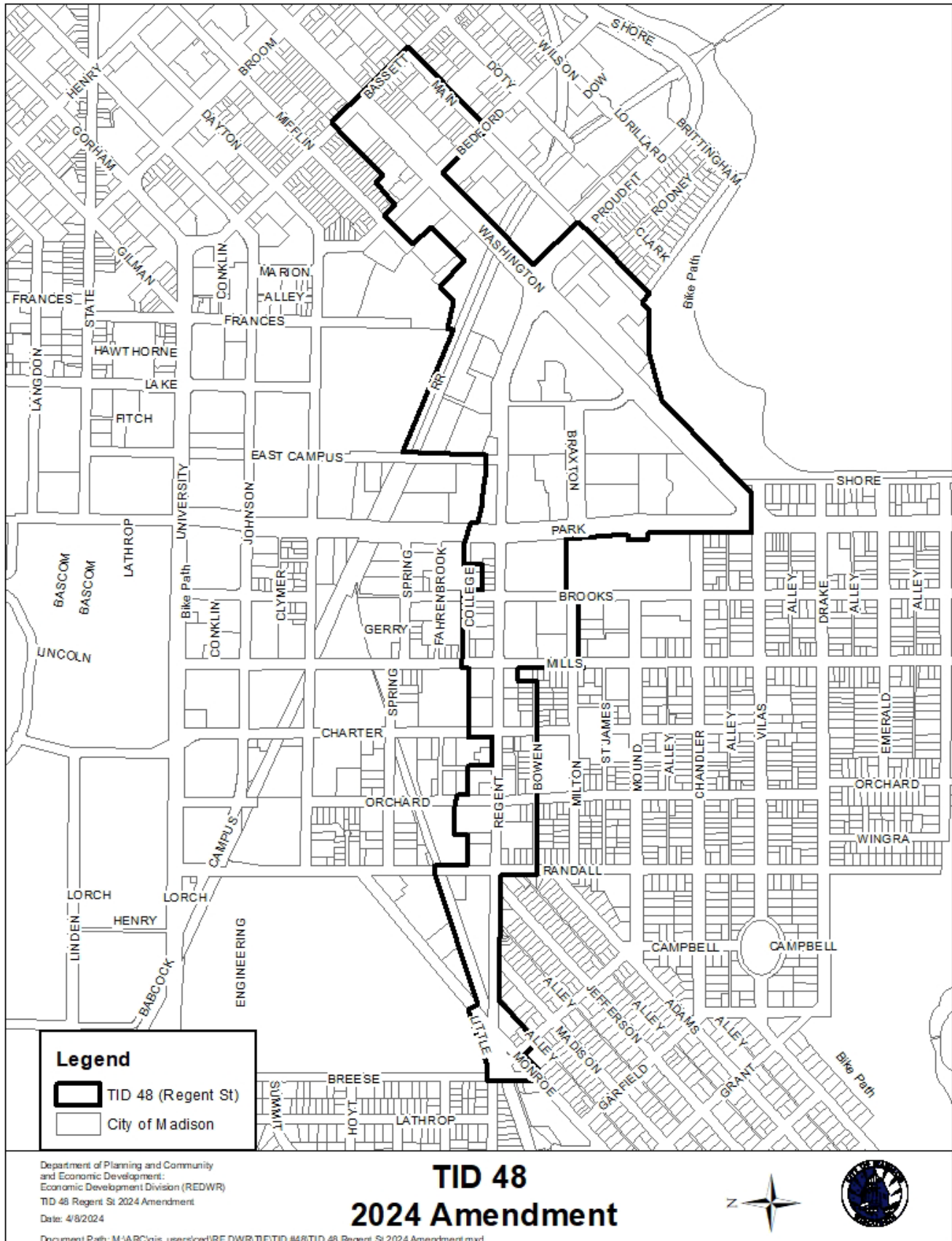
May 23, 2024

Background

By statute, a TIF Joint Review Board, comprised of one representative each from the Madison Metropolitan School District (MMSD), the City of Madison, Dane County, Madison College (MATC) and one public member, meets to review, and if acceptable, approve a proposed amendment to a Tax Incremental District (TID) Project Plan. The Joint Review Board will meet at a future date to take action upon the proposed amendment to the project plan to TID 48 (Regent St).

Summary of the TID #48 Project Plan

The map on the next page depicts the boundaries of the proposed TID #48 in the Regent St and West Washington Ave area of the City of Madison:



TIF Law Required Information for TID Amendment Approval

1) Estimates of project costs and tax increments, including:

a) Specific items that constitute project costs; (See Chart Below)

Amendments to the Project Plan from the First (2024) Project Plan Amendment are highlighted in yellow.

2024 Project Plan Amendment Costs (Revised and Restated)				
TID #48	Proposed TIF Funded Non-Assessable Cost	Assessable/ Non-Project Costs	Total	Time Frame
Total Public Improvements				
E Campus Mall	\$495,000	\$55,000	\$550,000	2021 - 2036
W. Main Bike Blvd	\$115,000	\$13,000	\$128,000	2021 - 2036
Regent (Breese to West Washington Ave)	\$6,612,000	\$735,000	\$7,347,000	2021 - 2036
Park (College to Vilas)	\$3,321,000	\$369,000	\$3,690,000	2021 - 2036
West Washington (Regent to Park)	\$3,712,000	\$412,000	\$4,124,000	2021 - 2036
Regent St Box Culvert	\$6,600,000	\$0	\$6,600,000	2024 - 2036
TOTAL PUBLIC IMPROVEMENTS	\$13,327,000	\$1,584,000 \$748,000	\$15,839,000 \$14,075,000	2024 - 2036
CDA Revitalization				
Bayview Triangle Redevelopment Grant to CDA	\$5,000,000	\$0	\$5,000,000	2024 - 2036
Bayview Triangle Geothermal Grant to CDA	\$5,000,000	\$10,000,000	\$15,000,000	2024 - 2036
Total CDA	\$10,000,000	\$10,000,000	\$20,000,000	2024 - 2036
Administrative and Professional Costs	\$500,000	\$0	\$500,000	2021 - 2036
Total Project costs (including original Project Plan and 2024 Amendment)	\$23,827,000	\$10,748,000	\$34,575,000	2024 - 2036
Finance Costs (Financing costs for Original project plan and 2024 Amendment)	\$6,552,000	\$0	\$6,552,000	2021 - 2036

b) The total dollar amount of these project costs to be paid with tax increments;

Per the above chart, tax increments will pay for a total of **\$23,827,000** of project costs.

c) The amount of tax increments to be generated over the life of the tax incremental district.

Based upon the City's TIF run, TID 48 will generate an estimated \$78,488,000 of incremental revenue through its expiration date of 2041. The net present value of these incremental revenues is \$ 40 million.

2. The amount of value increment when the project costs are paid in full and the district is closed.

Based upon development projects that have occurred to date, the anticipated incremental value of property within the district at the end of its 20-year life is estimated at **\$421,000,000**. This value will be returned to overlying tax jurisdictions for general tax levy purposes upon closure of the district at the end of its statutory life. Based upon conservative estimates, the district will generate sufficient incremental revenues to repay all anticipated project costs by 2033.

Without any additional projects generating new incremental value, the estimated incremental value in 2033 is \$359 million. The 2024 incremental value is approximately \$124 million. However, the City may propose future amendments to the TID 48 project plan to fund additional development or infrastructure projects.

3. The reasons why the project costs may not or should not be paid by the owners of property that benefit by improvements within the district.

The budget for the proposed project plan amendment is estimated at \$34,575,000.

The total amount of assessable / non-TIF project costs to be paid for with other funding sources is \$10,748,000.

The total amount of costs to be paid for with TIF funds is \$23,827,000.

4. The share of the projected tax increments estimated to be paid by the owners of taxable property in each of the taxing jurisdictions overlying the district.

The certified base value of TID 48 is **\$240,896,200**. Overlying jurisdictions will continue to collect their portion of the levy upon the base value over time. The box below indicates the share of the estimated first tax increment invested by overlying tax jurisdictions based upon the 2024 mill rate.

<u>Tax Jurisdiction</u>	<u>2024 Mill Rate</u>	<u>Share of Tax Levy</u>
City	7.10	35%
County	2.52	13%
MMSD	9.85	49%
MATC	0.66	3%
State of WI	0.0	0%
Totals*	18.28**	100%*

Source: City of Madison 2024 Adopted Operating Budget
 *NOTE: Total Mill Rate is the Gross Mill, prior to any State Tax Credits being applied to this rate.
 **NOTE: Total may not add due to rounding

5. The benefits that the owners of taxable property in the overlying taxing jurisdictions will receive to compensate them for their share of the projected tax increments.

A conservative estimate of the total incremental value resulting from potential development projects, and economic growth or value appreciation of the life of the TID is estimated to be \$421 million. The benefits of these potential projects are: sharing new equalized value growth, infrastructure improvements, and job creation / retention to benefit those in the district and throughout the City of Madison.

TID 48's base value of \$240,896,200 is anticipated to grow by \$421 million at the end of the 20-year life of the TID. Assuming that the City incurs all of the \$23 million of projected costs identified in the TID Project Plan, that there are no changes in tax increment estimates, no further project plan amendments and no changes to TIF Law, the City of Madison forecasts that TID 48 may close in 2033. The average life of a TID in the City of Madison is 12 years. The estimated incremental value of the TID in 2033 when the TID is forecasted to be closed is estimated to be \$359 million (*Note: variations are due to rounding*).

TID 36 is a mixed-use TID, as defined by State Statute 66.1105.

Criteria for TID Approval

Per TIF Law, the Joint Review Board will cast a vote based upon the following three criteria:

1. Whether the development expected in the tax incremental district would occur without the use of tax incremental financing.

Only \$10,748,000 of the proposed \$34,575,000 of project costs are assessable. Without tax increment revenue, such improvements are not likely to occur when compared to areas in the City where special assessment revenues may be more readily available to fund greater portions of project costs.

2. Whether the economic benefits of the tax incremental district, as measured by increased employment, business and personal income and property value, is insufficient to compensate for the cost of improvements.

If the District closes in 2033 as projected, it is estimated that approximately \$359 million of incremental value would return to the overlying taxing jurisdictions. At 20 years, the District would return approximately \$421 million of incremental value to the overlying taxing jurisdictions. Without TIF, the infrastructure and other investments described in the project plan document in and adjacent to TID 48 would not occur. The infrastructure and other improvements will continue to boost values within and adjacent to TID 48.

3. Whether the benefits of the proposal outweigh the anticipated tax increments to be paid by owners of property in the overlying tax districts.

Property and infrastructure improvements, tax base growth and job creation / retention are the most significant and quantifiable benefit to overlying tax jurisdictions from the investment of TIF funds.

Without TIF, overlying tax jurisdictions would share approximately \$4.3 million of tax revenues for the tax parcels included in TID 48, based on the base value of \$240,896,200. As stated earlier, the incremental value in 2033 at the end of the projected life of the TID is estimated at \$359 million. Theoretically, if the City invested all \$23 million of project costs in the district, which investment would leverage over \$3559 million; or \$1 of TIF leverages approximately \$15.60 of value growth. If the TID were to be closed at that time, this value growth would be returned to overlying tax jurisdictions that would now share in a levy of approximately \$10.8 million, or a net gain of approximately \$6.5 million as a result of TIF.

In turn, the anticipated tax increments over the life of the district are estimated to support \$23 million of public investment. This investment will further enhance the area, increase values in and around the District, and help create new, family supporting jobs.

Date Adopted: July 20, 2021
Resolution Number: RES-21-00511
Expenditure Deadline: July 20, 2036
TID Expiration Date: July 20, 2041

**Project Plan and Boundary for
TAX INCREMENTAL FINANCE DISTRICT 48
(REGENT ST)
City of Madison**

**Prepared by:
Department of Planning and Community and Economic Development
Economic Development Division
Office of Real Estate Services**

2024

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TAX INCREMENTAL FINANCE DISTRICT # 48 (REGENT ST)

NOTE: Amendments to the Project Plan from the First Amendment are highlighted in yellow.

INTENT AND PURPOSE

The City of Madison (the “City”) has established that the health of the Madison economy and its neighborhoods is vital. The City intends to continue to expand, stabilize and diversify its economic base while continuing to revitalize neighborhoods. To that end, the City may utilize its various implementation tools, such as the City and Community Development Authority’s (CDA) development revenue bonds, tax incremental financing (TIF), and other State or federal tools that may be available.

In particular, the City of Madison is proposing to create Tax Incremental District (TID) #48–(Regent St) as a mixed-use TID, for the purposes of capturing incremental value to fund certain public works improvements that will benefit the TID and the larger community. Specifically, the City plans to invest funds into infrastructure projects to assist with the redevelopment of CDA owned housing in the “Triangle” area, bounded by Regent St, West Washington Ave, and South Park St.

PROPOSED CHANGES IN ORDINANCES, CODES OR PLANS

The project elements proposed in this Project Plan conform to the objectives and recommendations contained Comprehensive Plan For The City of Madison (the “Master Plan”) as approved by the City Plan Commission. No changes in the Official Map, Building Codes or other City Ordinances appear to be necessary to implement the Project Plan. Zoning changes may be necessary as projects are proposed for the area, although none are proposed at this time. The Plan Commission reviews such proposals.

This TID is presently zoned UMX, PD, DR2, TR-U1, TR-C4, CI, TE, TSS, TR-V1, and CC-T. These zoning districts are suitable for mixed-use development.

Consistency with the City of Madison Comprehensive Plan

The Common Council of the City of Madison adopted an update to the City of Madison Comprehensive Plan on August 7, 2018. The Comprehensive Plan contains six sections, each with its own set of overarching Goals and implementation Strategies that are consistent with the projects and activities planned for TID 48 include, but are not limited to, the following:

Land Use and Transportation:

Goal: Madison will be comprised of compact, interconnected neighborhoods anchored by a network of mixed-use activity centers.

Strategies:

- Ensure all populations benefit from the City’s transportation investments.
- Facilitate compact growth to reduce the development of farmland.

Neighborhoods and Housing

Goal: Madison will be a safe and welcoming city of strong and complete neighborhoods that meet the needs of all residents.

Strategies:

- Create complete neighborhoods across the city where residents have access to transportation options and resources needed for daily living.

Consistency with TIF Policy

The Project Plan is also consistent with City of Madison Tax Incremental Finance Objectives and Policies (the “TIF Policy”) adopted by the City’s Common Council on April 17, 2001 and amended most recently on February 25, 2014. The Project Plan conforms to the following TIF Policy goals:

Section 1: TIF Goals

- A. Growing the property tax base.
- D. Encouraging urban in-fill projects that increase (or decrease where appropriate) density consistent with the City’s Comprehensive Plan.
- G. Funding public improvements that enhance development potential, improve the City’s infrastructure, enhance transportation options, and improve the quality and livability of neighborhoods.
- I. Reserving sufficient increment for public infrastructure in both TIF project plans and TIF underwriting.

Newly Platted Residential

Less than 35 percent, by area, of the real property within TID 48, is land proposed for newly platted residential use (there is no land in TID 48 proposed for newly platted residential use). None of the project costs are for newly platted residential use so the requirement in Wis. Stat. s. 66.1105(2)(f)3. does not apply.

PROPOSED PROJECT COSTS

The following represent total estimated costs. By TIF Law, TIF may only pay for the non-assessable portion of these costs. More detail is provided in the section entitled “Detailed Estimate of Timing and Project Costs” that estimates the amount of cost paid with TIF.

Public Works Improvements

The City intends to complete multiple public works projects in TID 48. These projects include:

*East Campus Mall:	\$495,000
West Main Bike Blvd:	\$115,000
Regent St:	\$6,612,000
Regent St Box Culvert	\$6,600,000
*Park St (Chandler to Vilas):	\$3,321,000
*West Washington Ave:	\$3,711,000 ¹

Estimated Cost:	\$14,255,000 \$13,327,000
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Community Development Authority Revitalization Activities

In accordance with Section 66.1333 of the State Statutes (Redevelopment Law), the CDA may undertake a variety of revitalization activities in the TIF District if that area corresponds to the boundary of a Redevelopment District. The CDA intends to continue the redevelopment of the CDA owned Triangle / Bayview public housing development.

The 2024 Project Plan Amendment proposes to make grants totaling \$10,000,000 to the CDA to utilize in the redevelopment of the Bayview Triangle public housing project and constructing geothermal.

Bayview Triangle Redevelopment (GRANT to CDA)	\$5,000,000 ²
Bayview Triangle Geothermal (GRANT TO CDA)	\$5,000,000 ³

¹ NOTE: Those items with a “*” were cut in the 2024 project plan amendment. The East Campus Mall project will be funded through the Bayview / Triangle redevelopment project using LIHTC funds, instead of TIF funds. The Park St (Chandler to Vilas) and West Washington Ave projects were eliminated as costs from the project plan entirely.

² The 2024 Project Plan Amendment intends for a \$5,000,000 grant to the CDA Triangle / Bayview project, for the purpose of replacing housing lost due to redevelopment in the Triangle, to be funded by G.O. borrowing.

³ As noted in the tables below, the 2024 Project Plan Amendment commits \$5,000,000 of TIF funds from TID 48 to this project, with the remaining \$10,000,000 of funding coming from LIHTC equity funds associated with the Bayview Triangle redevelopment.

Estimated Cost:	\$10,000,000
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Economic Development Assistance

Development Loans

Where necessary or convenient to the implementation of the Project Plan, TIF assistance in the form of loans may be provided to private development projects, that demonstrate that “but for” such TIF assistance, the project would not occur. TIF Law allows such funds to be used to reduce the cost of site acquisition or site improvements including the construction or razing of buildings, parking facility construction, site preparation, environmental remediation, landscaping and similar types of related activities.

Estimated Cost	\$0
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Land Acquisition

In order to construct the public improvements and for the revitalization and development of private property, the acquisition of property and relocation of occupants may be necessary in this TIF District. The acquisitions could vary from rights-of-way and air space to entire parcels.

Estimated Cost:	\$0
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Affordable Housing

This category of costs is for the benefit of affordable housing and the improvement of housing stock in the City of Madison. After the date on which TID #48 pays off all of its aggregate costs, as provided for in State Statute the City may extend the life of TID #48 for one year to benefit affordable housing and to improve housing stock. The Bayview affordable housing project, outlined below, may require financial assistance. If the Bayview project, or any other affordable housing project, is determined to need financial assistance and meets the City’s TIF Goals and Underwriting policies, the City will propose an amendment to this project plan and seek the necessary approvals from the Joint Review Board.

Estimated Cost:	\$0
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Organizational, Administrative and Professional Costs

This category of project costs includes estimates for administrative, professional, organizational and legal costs. Project costs may include salaries, including benefits, of City employees engaged in the planning, engineering, implementing and administering activities in connection with TID 48, supplies and materials, contract and consultant services, and those costs of City departments such as the Finance Department, City Attorney, City Engineer, Parks Division, Planning & Development and the Office of the Mayor.

Estimated Cost:	\$500,000
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Total Cost	\$14,755,000 \$23,827,000
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Financing Costs

The total TIF-eligible cost authorized in the Detailed Estimate of Project Cost and Timing represents the total TIF Capital Budget for which TIF funds may be used. Finance costs represent the estimated amount of interest incurred if the City were to borrow funds to pay for the entire TIF-eligible costs. Staff estimates that in the event the City of Madison borrows funds to pay for the capital costs authorized herein that tax increments estimated to be generated by the district over its life may be sufficient to repay all the ~~\$23,827,000~~ ~~14,755,000~~ of estimated project costs and an estimated ~~\$4,000,000~~ **\$6,552,000** financing cost.

DETAILED ESTIMATE OF TIMING AND PROJECT COSTS

The following are the eligible project costs as provided for under Section 66.1105 (2)(f), Wisconsin Statutes and the timing in which certain project costs will be incurred. TIF Law requires that all project plan expenditures be made within a mixed-use TID within 15 years of its creation. Certain project costs will be subject to the anticipated long-term development expectations as described elsewhere in this Plan. **The actual eligible project costs herein (shown below) may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan. There are no planned costs that are non-project costs.**

TID #48	Proposed TIF Funded Non-Assessable Cost	Assessable/ Non-Project Costs	Total	Time Frame
Total Public Improvements				
E-Campus Mall	\$495,000	\$55,000	\$550,000	2021—2036
W. Main Bike Blvd	\$115,000	\$13,000	\$128,000	2021—2036
Regent (Breese to West Washington Ave)	\$6,612,000	\$735,000	\$7,347,000	2021—2036
Park (College to Vilas)	\$3,321,000	\$369,000	\$3,690,000	2021—2036
West Washington (Regent to Park)	\$3,712,000	\$412,000	\$4,124,000	2021—2036
TOTAL PUBLIC IMPROVEMENTS	\$14,255,000	\$1,584,000	\$15,839,000	2021—2036
Administrative and Professional Costs	\$500,000	-	-\$500,000	2021—2036
TOTAL PROJECT COSTS	\$14,755,000	\$1,584,000	\$16,639,000	2021—2036
Finance Costs (Financing costs for entire project plan)	\$4,057,000	\$0	\$4,057,000	2021—2036

2024 Project Plan Amendment Costs (Revised and Restated)				
TID #48	Proposed TIF Funded Non-Assessable Cost	Assessable/ Non-Project Costs	Total	Time Frame
Total Public Improvements				
E-Campus Mall	\$495,000	\$55,000	\$550,000	2021 - 2036
W. Main Bike Blvd	\$115,000	\$13,000	\$128,000	2021 - 2036
Regent (Breese to West Washington Ave)	\$6,612,000	\$735,000	\$7,347,000	2021 - 2036
Park (College to Vilas)	\$3,321,000	\$369,000	\$3,690,000	2021 - 2036
West Washington (Regent to Park)	\$3,712,000	\$412,000	\$4,124,000	2021 - 2036
Regent St Box Culvert	\$6,600,000	\$0	\$6,600,000	2024 - 2036
TOTAL PUBLIC IMPROVEMENTS	\$13,327,000	\$1,584,000 \$748,000	\$15,839,000 \$14,075,000	2024 - 2036
CDA Revitalization				
Bayview Triangle Redevelopment Grant to CDA	\$5,000,000	\$0	\$5,000,000	2024 - 2036
Bayview Triangle Geothermal Grant to CDA	\$5,000,000	\$10,000,000	\$15,000,000	2024 - 2036
Total CDA	\$10,000,000	\$10,000,000	\$20,000,000	2024 - 2036
Administrative and Professional Costs	\$500,000	\$0	\$500,000	2021 - 2036
Total Project costs (including original Project Plan and 2024 Amendment)	\$23,827,000	\$10,748,000	\$34,575,000	2024 - 2036
Finance Costs (Financing costs for Original project plan and 2024 Amendment)	\$6,552,000	\$0	\$6,552,000	2021 - 2036

NOTE: These project costs and non-project costs conform with State Statute 66.1105(4)(GM).

SUMMARY OF TOTAL PROJECT COSTS AND ECONOMIC FEASIBILITY

The project costs include the estimated costs of planning, engineering, construction or reconstruction of public works and improvements and financing costs. **The actual eligible project costs may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan.**

How Tax Increments Are Generated, Used

Under the Wisconsin TIF Law, the property taxes paid each year on the increase in equalized value of the Tax Incremental District may be used by the City to pay for eligible project costs within the TID. Taking the TID's current value as a result of growth and deducting the value in the District that existed when the District was created determines the increase in value. All taxes levied upon this incremental (or increased) value by the City, Madison Metropolitan School District, Dane County, and the Madison Area Technical College District are allocated to the City for direct payment of project costs and payment of debt service on bonds used to finance project costs.

Per TIF Law, the maximum life of a mixed-use TID is 20 years and all project expenditures must be made five (5) years prior to the termination of the TID. Therefore, all project expenditures must be made by December 31, 2036. Tax increments may be received until project costs are recovered, at which time the TID must close.

TIF-Eligible Capital Budget

The cost of public improvements and other project costs is ~~\$34,575,000~~ 46,639,000. There are ~~\$10,748,000~~ 1,584,000 of anticipated costs that will be assessable to property owners or funded through other non-TIF sources. Assessments are determined in accordance with the City and Board of Public Works standard special assessment policies. Given that there are ~~\$10,748,000~~ 1,584,000 of non-TIF costs / costs that are assessable to property owners, the ~~\$23,827,000~~ 44,755,000 balance of the TIF-eligible project costs (i.e. net of assessable costs) represents the authorized TIF Capital Budget for this Project Plan and will require financial support by incremental taxes from the District.

Estimate of Economic Feasibility, TIF Generator(s)

TIF Policy requires a proposed TID have an economic “generator” i.e. at least one private development project that generates increment to finance TID costs, or a TID shall be identified as a “speculative TID”. TID #48 has multiple “generators” of tax increments, as described below.

- Bayview – The redevelopment of the Bayview project, owned by the Bayview Foundation, is estimated to generate \$12,350,000 of incremental value in TID 48.
- 1313 Regent St – The redevelopment of this property is anticipated to generate \$10,000,000 of incremental value in TID 48.
- 826 Regent St (corner of Regent and South Park St) – The redevelopment of this property and the adjacent properties is estimated to generate \$20,000,000 of incremental value in TID 48.
- 500 West Washington Ave – The redevelopment of this project is estimated to generate \$17,000,000 of incremental value in TID 48.

Estimate of Economic Feasibility, TIF Generators (2024 Amendment)

The 2024 TID #48 Amendment has additional “generators” of tax increments, as described below, that support additional project costs forecasted in this Project Plan Amendment. They are the following:

- 750 Regent Street – The development of 341-unit, 681-bed student housing project is estimated to generate \$78,300,000 of incremental value.
- 832 Regent Street – The development of a 178-unit, 521-bed student housing project is estimated to generate \$62,390,000 of incremental value.
- 531 W. Washington Avenue – The development of a 140-unit market rate apartment project is estimated to generate \$26,446,000 of incremental value.
- The Triangle—The development of a 164-unit affordable housing project targeting approximately 30% Area Median Income (AMI) is estimated to generate \$14,760,000 of incremental value.

Total Estimated Incremental Value – TIF Generators (2024 Amendment)	\$181,896,000
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As demonstrated in the section entitled Expectations for Development, a conservative estimate of total incremental value resulting from potential development projects, and economic growth or value appreciation over the life of the TID is estimated to be ~~\$192,000,000~~ \$421,149,000. This value includes the ~~\$59,000,000~~ \$136,053,000 of incremental value generated from projects outlined in the original Project Plan generated between the years 2021-24, an additional \$181,896,000 of estimated incremental value from new TIF generators outlined above, and \$103,200,000 of estimated value appreciation over the remaining life of the TID. This value is projected to produce incremental revenues sufficient to support the project costs stated above.

Project expenditures will be contingent upon development actually occurring or committed to occur. Since the majority of the project cost is financed with long-term debt, borrowing would be undertaken only when sufficient development actually occurs to support each borrowing segment and the expenditure of such funds.

Based on the current tax rates and conservative financial market assumptions in the Project Plan, the anticipated economic growth of tax incremental revenues over the life (i.e. the total amount of tax increments over 20 years) of the TID should total approximately ~~\$36,000,000~~**\$78,488,000**. The present value of the total incremental revenues that are anticipated to be generated is ~~\$15,856,000~~**\$40,757,000**.

As previously indicated, each segment of the project (i.e., every individual cost element) within the Project Plan and this amendment or subsequent amendments, will require subsequent approval by the Common Council and/or the CDA. The method of financing and the individual debt issues will also require Common Council approval. It is the City's intent to closely monitor all planned and actual development within the TID. The actual City investment in TID 48 may, therefore, be less than the amount shown in the Project Plan or its subsequent amendments.

Finance Cost

Staff estimates that TID increment could support interest payments on capital borrowing. The estimated interest and finance cost of to borrow the entire estimated **\$23,827,000** capital cost, including the original project plan and 2024 First Amendment is **\$6,552,000**.

PROMOTION OF ORDERLY LAND DEVELOPMENT

The area in this TID is identified for "Employment", "Community Mixed Use", "Medium Density Residential", and "General Commercial" land use in the City of Madison Comprehensive Plan. Descriptions of this use and its corresponding density can be found in the City of Madison Comprehensive Plan at this link:

<https://imaginemadisonwi.com/sites/imaginemadisonwi.com/files/document/pdf/180501%20Comprehensive%20Plan%20-%20Full.pdf>

TID 48 is a mixed-use TID, as defined by State Statute.

Less than 35% of the area in the TID boundary is used for retail business.

EXPECTATIONS FOR DEVELOPMENT

The expectations for development in TID #48 have been developed from and predicated on the Comprehensive Plan for the City of Madison and the Downtown Plan, as adopted by the Common Council.

Potential Areas for Development

The Potential Areas for Development include the currently undeveloped parcels of land within the TID. The development on these sites is described in further detail in this project plan.

Annual Value Increment Estimates

Definition of Value Increment: The increase in value is determined by deducting the value in the TIF district that existed when it was created (i.e. the "base value") from the TIF district's increased value as a result of new development. Appreciation of the base value and the new development over the full 20-year life of the TIF district is also included in this estimate.

Timeframe for Development: For the purposes of this project plan's economic expectations, the TIF generator projects indicated herein are expected to occur within the first 10 years of the district's life. Per City TIF Policy, if there is no value growth as a result of new development activity within 10 years after the creation of the TID, the TID shall be dissolved upon receipt of sufficient increment to recover project costs. It is the City's practice to anticipate development, repayment of costs and closure of the district within a shorter timeframe than the full 20-year period allowed by TIF Law. TID expenditures may be made for a period of 15 years from the date of TID creation. On average, a City TIF district is closed within about 12

years. To the extent that the District meets or exceeds economic expectations, it is then able to repay its project costs and return the value increment to the overlying taxing jurisdictions in a shorter period of time.

Anticipated Development: The actual timing and value of new growth within the TID depends upon variables that are unpredictable at this time. However, based upon projects that have already been proposed or are underway (shown in the “Estimate of Economic Feasibility, TIF Generators” section of this project plan), the City estimates that these TIF Generators will create \$59,000,000 of incremental value. The total incremental value (including estimated TIF Generators and appreciation of property value within the TID) generated over the 20-year life of the district is estimated at approximately \$192,000,000. This growth is estimated to generate approximately \$36,000,000 of tax increments over the life of the TID. The estimated present value of these tax increments is \$15,856,000.

Anticipated Development – 2024 Amendment:

The actual timing of new growth within the TID depends upon variables that are unpredictable at this time. However, based upon projects that have been already proposed or are underway in 2024, shown in the “Estimate of Economic Feasibility, TIF Generators” section of this project plan, the City estimates that these TIF Generators will create an additional \$181,896,000 of incremental value. The total incremental value (including estimated TIF Generators for this amendment and appreciation of property value within the TID) generated over the remaining 17 years of the district is estimated at approximately \$234,376,000. This growth is estimated to generate approximately \$39,353,000 of tax increments over the remaining life of the TID. The estimated present value of these tax increments is \$19,186,000.

METHODS FOR THE RELOCATION OF DISPLACED PERSONS AND BUSINESSES

Where the relocation of individuals and business operations would take place as a result of the City’s acquisition activities occurring within the District, relocation will be carried out in accordance with the relocation requirements set forth in Chapter 32 of the Wisconsin Statutes and the Federal Uniform Relocation Assistance and Real Property Acquisitions Policy Act of 1970 (P.L. 91-646) as applicable.

LEGAL DESCRIPTION

A parcel of land located in the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, and the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ s of Section 22 along with the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ s of Section 23 all in Township 7 North, Range 9 East in the City of Madison, Dane County, Wisconsin, more particularly described as follows:

Beginning at the southeast corner of Block 3 of the Menges Replat of Part of Randall Park recorded as Document No. 247047 in Volume 2, Page 47;

Thence easterly approximately 60 feet to the intersection of the east right-of-way of Breese Terrace and the north right-of-way of Regent Street;

Thence easterly along the north right-of-way of said Regent Street approximately 38 feet to the intersection of the said north right-of-way of Regent Street and the northwesterly right-of-way of Little Street;

Thence northeasterly along the said northwesterly right-of-way of Little Street approximately 380 feet to the intersection of the said northwesterly right-of-way of Little Street and the northwesterly right-of-way of Monroe Street;

Thence southeasterly approximately 72 feet to the southwest corner of Lot 3 of Certified Survey Map (CSM) No. 548 recorded as Document No. 1292675, also being a point on the northwest line of the Former Illinois Central Railroad (abandoned and acquired by the State of Wisconsin) as shown on said CSM No. 548;

Thence northeasterly along the south line of said CSM 548 to a point on the westerly line of CSM No. 11632 recorded as Document No. 4144071;

Thence southeasterly approximately 28 feet to the Southwest corner of Lot 2 of said CSM No. 11632;

Thence northeasterly approximately 477 feet along the southerly line of said CSM No. 11632 and CSM No. 11776 recorded as Document No. 4196246 to the Southeast corner of Lot 1 of said CSM No. 11776 being on the westerly right-of-way of Randall Avenue;

Thence easterly approximately 61.5 feet to a point of intersection of the easterly right of way of Randall Avenue and the northerly right-of-way of the said Former Illinois Central Railroad (abandoned and acquired by the State of Wisconsin);

Thence southerly along the east right-of-way of N Randall Ave approximately 215 feet to the southwest corner of Lot 22 Block 13 Brooks’ Addition to Madison recorded in Volume A Page 7;

Thence easterly along the south line of said LOT 22 approximately 191.5 feet to the southwest corner of Lot 14 Block 13 of said Brooks' Addition to Madison;

Thence northerly along the west line of Lots 13 and 14 Block 13 of said Brooks' Addition to Madison approximately 88 feet to the northwest corner of said Lot 13;

Thence easterly along the north line of said Lot 13 approximately 185.3 feet to the northeast corner of said Lot 13 also being on the westerly right-of-way of Orchard Street;

Thence easterly approximately 67.5 feet to a point on the easterly right-of-way of Orchard Street to the northwest corner of Lot 1 Coyne Replat recorded as Document No. 363788 in Volume 3, Page 52A;

Thence southerly along the easterly right-of-way of Orchard Street also being the west line of Lots 1 and 2 of the said Coyne Replat approximately 74 feet to the southwest corner of said Lot 2;

Thence easterly along the south line of Lots 2 AND 11 of said Coyne Replat and the easterly extension thereof approximately 185.3 feet to the northwest corner of Lot 15 Coyne Replat also being on the east right-of-way of Coyne Court as shown on said Coyne Replat;

Thence southerly along the east right-of-way of said Coyne Court approximately 152.8 feet to the southwest corner of Lot 17 of said Coyne Replat also being the intersection of the east right-of-way of said Coyne Court and the north right-of-way of Regent Street as shown on said Coyne Replat;

Thence easterly along the north right-of-way of said Regent St approximately 185.3 feet to the southeast corner of Lot 21 of said Coyne Replat also being the intersection of the north right-of-way of said Regent Street and the west right-of-way of Charter Street as shown on said Coyne Replat;

Thence northerly along the west right-of-way of said Charter Street approximately 152.2 feet to the intersection of the said west right-of-way of Charter Street and the north line of Lots 15 through 21 of Block 15 of said Brooks' Addition to Madison;

Thence easterly along the north line of Lots 15 through 21 of Block 15 of said Brooks' Addition to Madison and the westerly extension thereof approximately 436.3 feet to the northeast corner of said Lot 15 lying on the west right-of-way of Mills Street as shown on said Brooks' Addition to Madison;

Thence northerly along the west right-of-way of said N Mills St approximately 48.6 feet to the intersection of the west right-of-way of said Mills Street and the westerly extension of a line 12 feet northerly of and parallel with the south line of Block 3 of the plat of Central Home Addition to the City of Madison recorded as Document No. 336659 in Volume 5 Page 24;

Thence easterly along the said line being 12 feet northerly of and parallel with the south line of Block 3 also being the north right-of-way of College Court and the westerly and easterly extensions thereof approximately 492 feet a point on the east right-of-way of Brooks Street being on a line 12 feet north of and parallel to the south line of Block 4 of said plat of Central Home Addition to the City of Madison;

Thence southerly along the east right-of-way of said Brooks Street approximately 120 feet to the northwest corner of Lot 10 of Block 5 of said plat of Central Home Addition to the City of Madison;

Thence easterly along the north line of Lots 10, 12, and 13 of said Block 5 approximately 162.3 feet to the northeast corner of said Lot 13;

Thence northerly along the west line of CSM No. 12751 recorded as Document No. 4591257 and the northerly extension thereof approximately 120.3 feet to a point on the said line 12 feet north of and parallel to the South line of Block 4 being on the north right-of-way of said College Court;

Thence easterly along the said line being 12 feet north of and parallel to the South line of Block 4 also being the north line of said College Court and the easterly extension thereof approximately 269.5 feet to the east right-of-way of Park Street;

Thence southerly along the east right-of-way of said Park St approximately 88.5 feet to a northwest corner of a parcel described in Warranty Deed Document No. 5504617;

Thence northeasterly along the north line of said parcel being a 10-foot radius curve to the right approximately 17 feet;

Thence southeasterly along the north line of said parcel approximately 171 feet to a point on the westerly public alley (vacated) as shown in Document No. 5533918;

Thence easterly approximately 8.5 feet to the center of said vacated alley;

Thence southerly along the center of said vacated alley approximately 6.5;

Thence easterly approximately 8.5 feet to the Northwest corner of Lot 9 of said Harloff Subdivision recorded as Document No. 222749;

Thence continuing easterly along the north line of said Lot 9 approximately 50 feet to the northwest corner of Lot 8 of said Harloff Subdivision;

Thence southeasterly along the north line of said Lot 8 approximately 50.9 feet to the northwest corner of Lot 7 of said Harloff Subdivision;

Thence easterly along the north line of the parcel described in Warranty Deed Document No. 4636294 approximately 80 feet to a point on the west right-of-way of East Campus Mall (formerly known as Murray Street);

Thence easterly perpendicular to the west right-of-way of said East Campus Mall approximately 66 feet to a point on the east right-of-way of said East Campus Mall also being on the west line of Outlot 9 of University Addition to Madison;

Thence northerly along the said east right-of-way of East Campus Mall approximately 535 feet to the southwest corner of LOT 1 of CSM No. 10494 recorded as Document No. 3525323 also being the northwest corner of Lot 2 of CSM No. 4643 recorded as Document No. 1878546;

Thence southeasterly along the southwest line of said Lot 1 of CSM No. 10494, also being the northeast line of said LOT 2 CSM #4643, approximately 854.02 feet to the southeast corner of said LOT 1;

Thence northerly along the west line of Lot 5 of the plat of West Madison Depot recorded as Document No. 2136359 in Volume 56-64A of Plats on Page 186 approximately 39.57 feet to the southwest corner of Outlot 1 of the said plat of West Madison Depot;

Thence easterly along the south line of said Outlot 1 approximately 175.13 feet to the southeast corner of said Outlot 1;

Thence northeasterly along the southeast line of said Outlot 1 and the northwest right-of-way line of W. Mifflin Street (vacated) as shown on said plat of West Madison Depot approximately 130 feet to a point of intersection of the southwesterly line of Outlot 2 of said West Madison Depot and the said northwesterly right-of-way line of W. Mifflin Street (vacated);

Thence southeasterly along the said southwesterly line of Outlot 2 of the plat of West Madison Depot and the northwesterly extension thereof approximately 230.45 feet to the most south corner of said Outlot 2;

Thence northeasterly along the southeast line of said Outlot 2 approximately 115.64 feet to the northeast corner of said Outlot 2 also being on the northwesterly line of Lot 1 of CSM No. 15365 a.k.a. West Washington Place Condominium recorded as Document No. 5574539;

Thence continuing easterly approximately 8.18 feet along the northwesterly line of said Lot 1 of CSM No. 15365 to an angle point in the said northwesterly line;

Thence continuing northerly approximately 8.25 feet along the northwesterly line of said Lot 1 of CSM No. 15365 to an angle point in the said northwesterly line;

Thence continuing northeasterly along the said northwesterly line of Lot 1 of CSM No. 15365 approximately 175 feet to the most north corner of said Lot 1, also being the south corner of Lot 7, Block 24 of the Plat of Madison The Capitol of Wisconsin recorded in Volume A, Page 3;

Thence northwesterly along the southwesterly line of said Lot 7 approximately 165 feet to the northwest corner of said Lot 7 being on the southeasterly right-of-way of W. Mifflin Street;

Thence northeasterly along the northwest line of Lots 7, 8, and 9 of Block 24 of the said Plat of Madison The Capitol of Wisconsin and the northeasterly extension thereof approximately 264 feet to the northwest corner of Lot 1 of Block 33 of said Plat of Madison The Capitol of Wisconsin;

Thence southeasterly along the southwest line of said Lot 1 of Block 33 approximately 99 feet to the northwest corner of the southeasterly 66 feet of said Lot 1;

Thence northeasterly along the southeast line of the northwesterly 99 feet of Lots 1 and 2 of Block 33 of the said Plat of Madison the Capitol of Wisconsin approximately 132 feet to a point on the northeast line of said Lot 2 of Block 33;

Thence southeasterly along the said northeast line of said Lot 2 of Block 33 approximately 6 feet to the south corner of the northwesterly 105 feet of Lot 3 of Block 33 of the said Plat of Madison The Capitol of Wisconsin;

Thence northeasterly along the southeast line of the northwest 105 feet of said Lot 3 of Block 33 approximately 58 feet to the east corner of the northwest 105 feet of the southwest 58 feet of said Lot 3 of Block 33;

Thence southeasterly along the northeast line of the southwest 58 feet of said Lot 3 of Block 33 approximately 60 feet to the most easterly corner of the southwest 58 feet of said Lot 3 of Block 33;

Thence northeasterly along the northwest line of Lots 10 through 16 of Block 33 of the said Plat of Madison The Capitol of Wisconsin approximately 404 feet to the most northerly corner of said Lot 10 of Block 33;

Thence continuing along the said Northwest line of Lots 10 through 16 of Block 33 extended northeasterly approximately 66 feet to a point on the northeast right-of-way line of N. Bassett Street also being on the southwest line of Block 43 of the said Plat of Madison The Capitol of Wisconsin;

Thence southeasterly along the northeast right-of-way said Bassett St approximately 693 feet to the intersection of the northeast right-of-way of said Bassett St and the southeast right-of-way of W Main Street being at the most westerly corner of Lot 1 of Block 45 of the said Plat of Madison The Capitol of Wisconsin;

Thence southwesterly along the southeast right-of-way of said W Main Street also being along the northwest line of Block 31 of the said Plat of Madison The Capitol of Wisconsin approximately 726 feet to the intersection of the southeast right-of-way of said W Main St and the southwest right-of-way of Bedford Street as shown on said Plat of Madison The Capitol of Wisconsin;

Thence northwesterly along the southwest right-of-way of said Bedford Street approximately 396 feet to the intersection of the southwest right-of-way of said Bedford Street and the southeast right-of-way of Washington Avenue as shown on said Plat of Madison The Capitol of Wisconsin;

Thence southwesterly along the southeast right-of-way of said Washington Avenue being along the northwesterly line of Block 25 of the said Plat of Madison The Capitol of Wisconsin and said line extended southwesterly approximately 823 feet to a point on the northeasterly right-of-way of Proudfit Street;

Thence southeasterly along the northeasterly right-of-way line of said Proudfit Street app approximately 396 feet to the intersection of the northeasterly right-of-way of Proudfit Street and the southeasterly right-of-way of W. Main Street also being the most westerly corner of the northeasterly 6 feet of Lot 2 of the plat of Warren's Addition to the City of Madison; Thence southwesterly along the southeast right-of-way of W. Main Street as shown on the said plat of Warren's Addition to the City of Madison and the Replat of Monona Bay Subdivision recorded as Document No. 291425 approximately 647 feet to a point of intersection of the southeasterly right-of-way of W. Main Street and the southwesterly right-of-way S. Brittingham Place as shown on the said Replat of Monona Bay Subdivision;

Thence northwesterly along the said southwesterly right-of-way of S. Brittingham Place approximately 66 feet to a point on the northwesterly right-of-way of said W. Main Street being on the Southeast line of Lot 2 of Block 1 of Brittingham Park recorded as Document No. 1032438;

Thence southwesterly along the southeast line of said Lot 2 of Block 1 of Brittingham Park approximately 67 feet to the southeasterly corner of said Lot 2;

Thence westerly along the south line of said LOT 2 approximately 281.82 feet to an angle point in the south line of said Lot 2;

Thence southwesterly along the south line of said Lot 2 approximately 306.79 feet to the southwest corner of said Lot 2;

Thence southwesterly along the southeast right-of-way of W. Washington Street approximately 823 feet to the intersection of the north right-of-way line of Vilas Avenue also being the southwest corner of Block 13 of the Greenbush Addition to Madison recorded in Volume A, Page 15;

Thence westerly along the north right-of-way of Vilas Avenue approximately 250 feet to the southeast corner of Lot 12 Block 11 of the said Greenbush Addition to Madison;

Thence northerly along the west right-of-way of Park Street as shown on said Greenbush Addition to Madison approximately 658.5 feet to a point on the east line of Block 8 of the said Greenbush Addition to Madison also being an angle point in the said west right-of-way of Park Street;

Thence westerly along the said west right-of-way of Park Street approximately 34.97 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 40.85 feet to an angle point in the said west right-of-way;

Thence northwesterly along the said west right-of-way of Park Street approximately 16.45 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 40.44 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 40.06 feet to an angle point in the said west right-of-way;

Thence easterly along the said west right-of-way of Park Street approximately 30.35 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way of Park Street approximately 50.00 feet to an angle point in the said west right-of-way;

Thence northerly along the said west right-of-way approximately 348 feet to a point of intersection of the said west right-of-way of Park Street and the vacated north right-of-way line of Milton Street;

Thence westerly along the north line of the said vacated north right-of-way line of Milton Street approximately 331.14 feet to a point lying on the easterly right-of-way of Brooks Street as shown on said plat of the Greenbush Addition to Madison;

Thence southwesterly approximately 102 feet to the intersection of the west right-of-way of said Brooks Street and the south right-of-way of Milton Street as shown on said plat of Greenbush Addition to Madison also being the northeast corner of Lot 1 of Block 4 of the said plat of Greenbush Addition to Madison;

Thence westerly along the north line of said Block 4 approximately 360 feet to the northwest corner of said Block 4;

Thence southwesterly approximately 71 feet to the southeast corner of the north 35 feet of Lot 5 of Block 1 of Bowen's Second Addition to the City of Madison recorded as Document No. 267558 lying on the west right-of-way of Mills Street as shown on said Bowen's Second Addition;

Thence northerly along the west right-of-way of said Mills St approximately 418.67 feet to the northeast corner of Lot 12 of Block 3 of the said Bowen's Second Addition to the City of Madison;

Thence westerly along the north line of said Lot 12 of Block 3 approximately 85 feet to the northwest corner of the easterly 85 feet of said Lot 12;

Thence southerly along the west line of the easterly 85 feet of said Lot 12 and Lot 13 of said Bowen's Second Addition approximately 123.67 feet to a point on the south right-of-way of Bowen Court;

Thence westerly along the south right-of-way of Bowen Court as shown on said Bowen's Second Addition, the plat of Eighmy Ramsay Addition recorded as Document No. 340506, and the plat of Eighmy-Ramsay Co's Addition recorded as Document No. 338524A approximately 1167 feet to the northwest corner of Lot 5 of Block 5 of the said Eighmy-Ramsay Co's Addition;

Thence northwesterly approximately 66.5' to the southeast corner of Lot 28 of Block 5 of the plat of Oakland Heights recorded as Document No. 211232 in Volume 1, Page 30;

Thence northerly along the east line of said Block 5 of Oakland Heights approximately 227.2 feet to the northeast corner of Lot 1 of said Block 5 lying on the south right-of-way of Regent Street (shown as Washington Street on said plat of OAKLAND HEIGHTS);

Thence westerly along the south right-of-way of said Regent Street approximately 784 feet to the northeast corner of Lot 1 of Block 1 of the said plat of Oakland Heights lying at the intersection of the northwest right-of-way of a public alley shown on the said plat of Oakland Heights and the said south right-of-way of Regent Street;

Thence southwesterly along the northwesterly right-of-way of said public alley and said northwesterly right-of-way extended southwesterly approximately 368.5 feet to the Southeast corner of Lot 1 of Block 2 of the said plat of Oakland Heights also being the most easterly corner of Lot 1 of CSM No. 14443 recorded as Document No. 5307198;

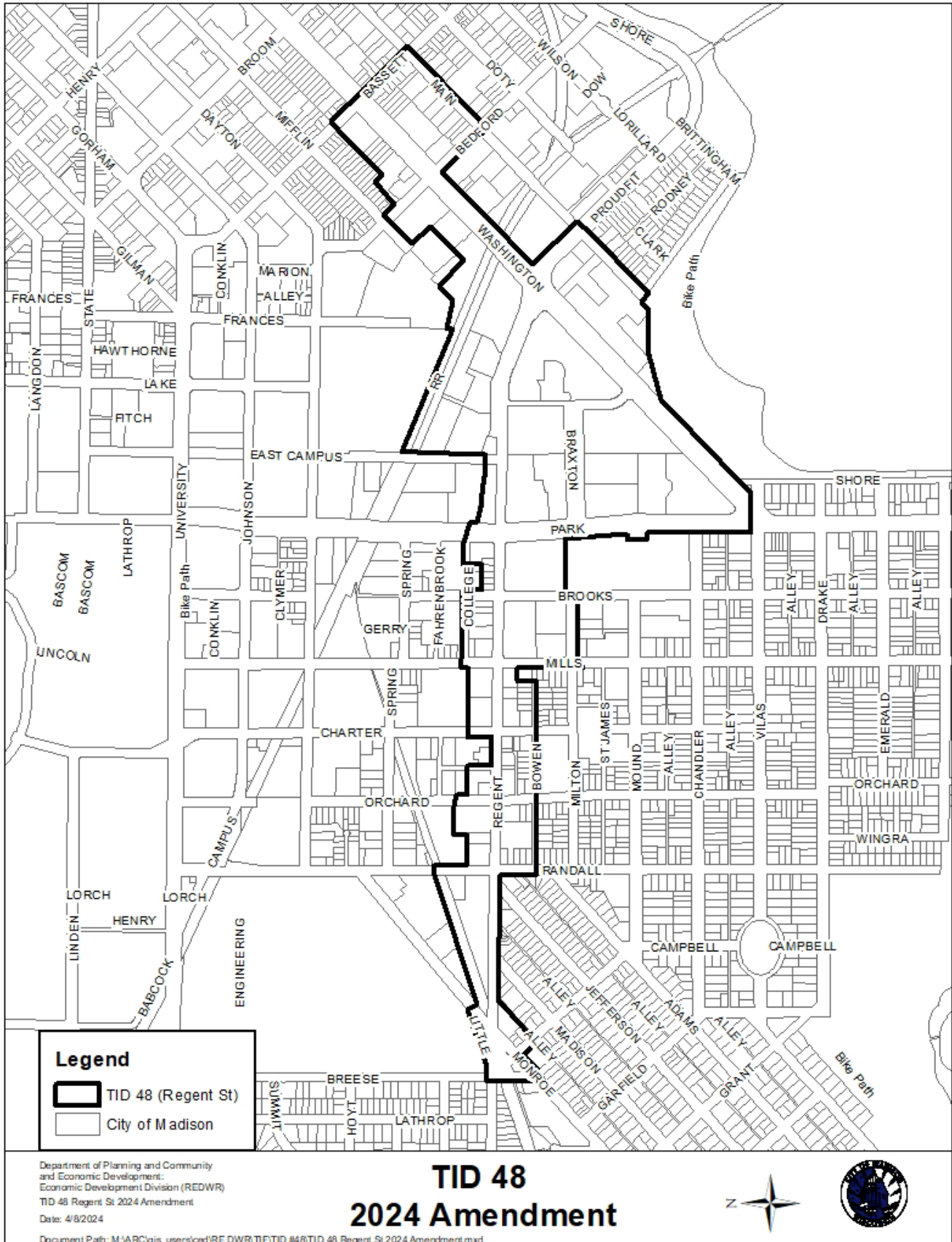
Thence northwesterly along the northeast line of said Lot 1 of CSM No. 14443 approximately 119.92 feet to the most northerly corner of said Lot 1;

Thence southwesterly along the northwest line of said Lot 1 of CSM No. 14443 approximately 140.0 feet to the most westerly corner of said Lot 1;

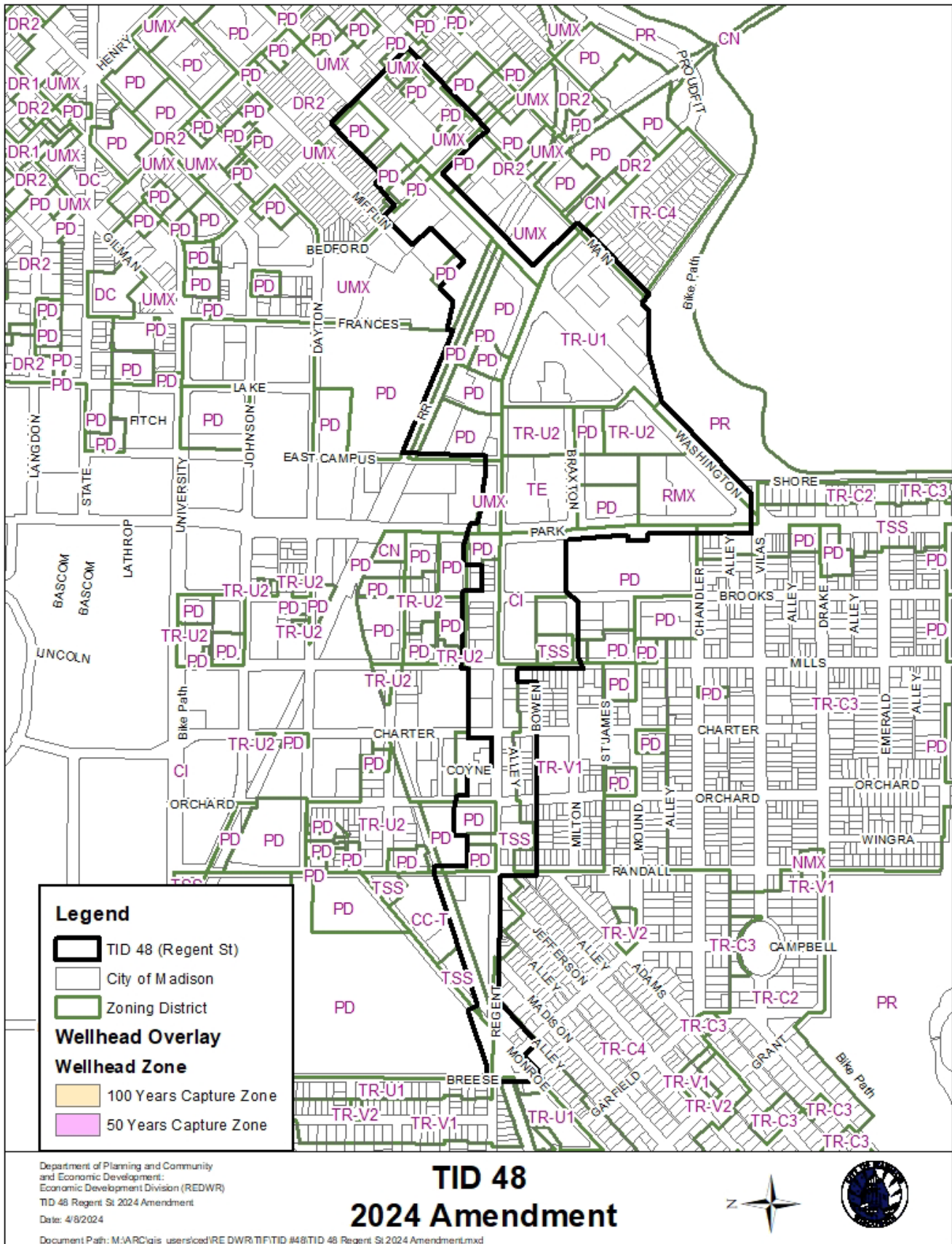
Thence northwesterly approximately 74 feet to the intersection of the northwesterly right-of-way of Monroe Street and the west right-of-way of S. Breese Terrace;

Thence northerly along the west right of way of S. Breese Terrace approximately 299 feet to the **Point of Beginning**.

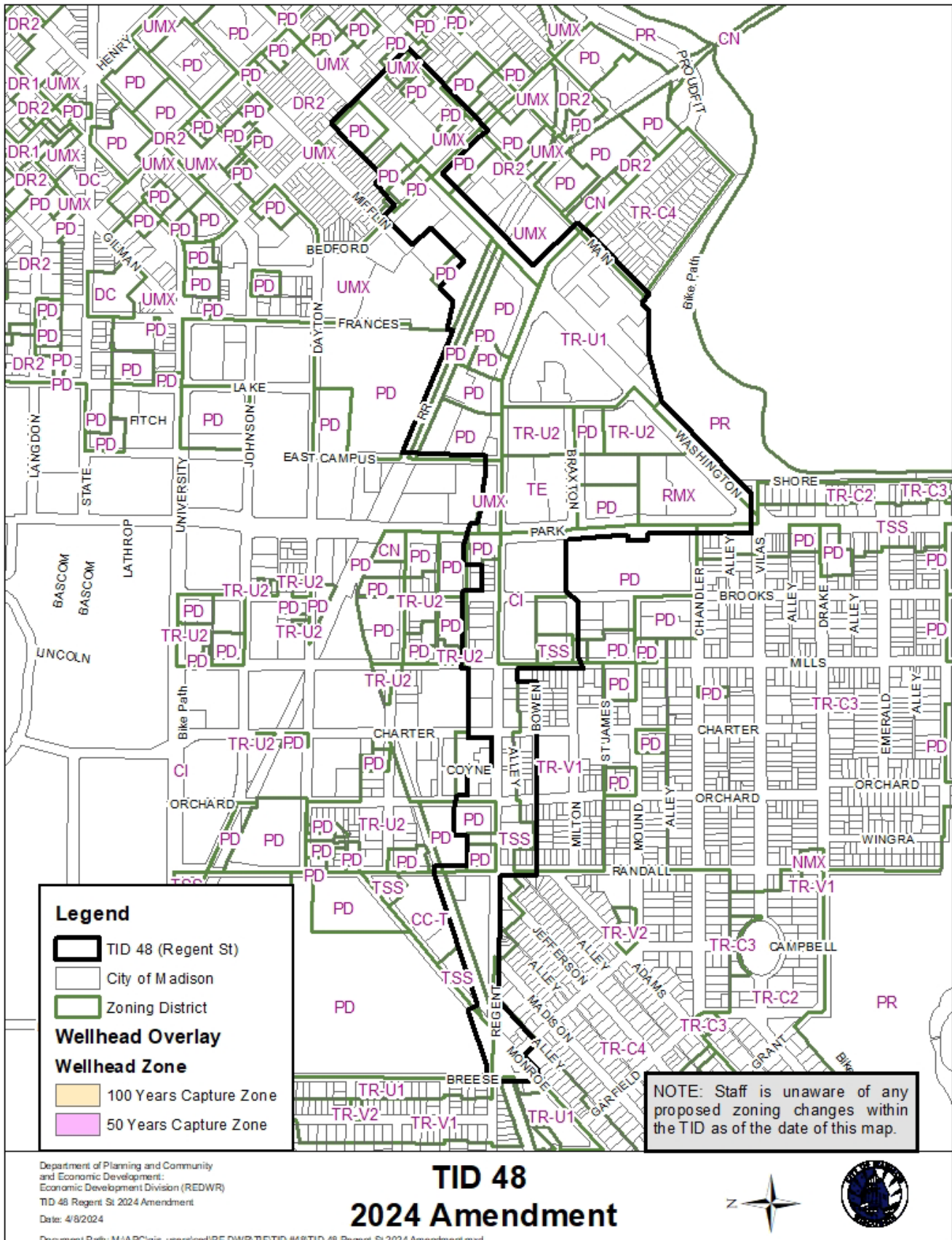
District Boundary – 2024



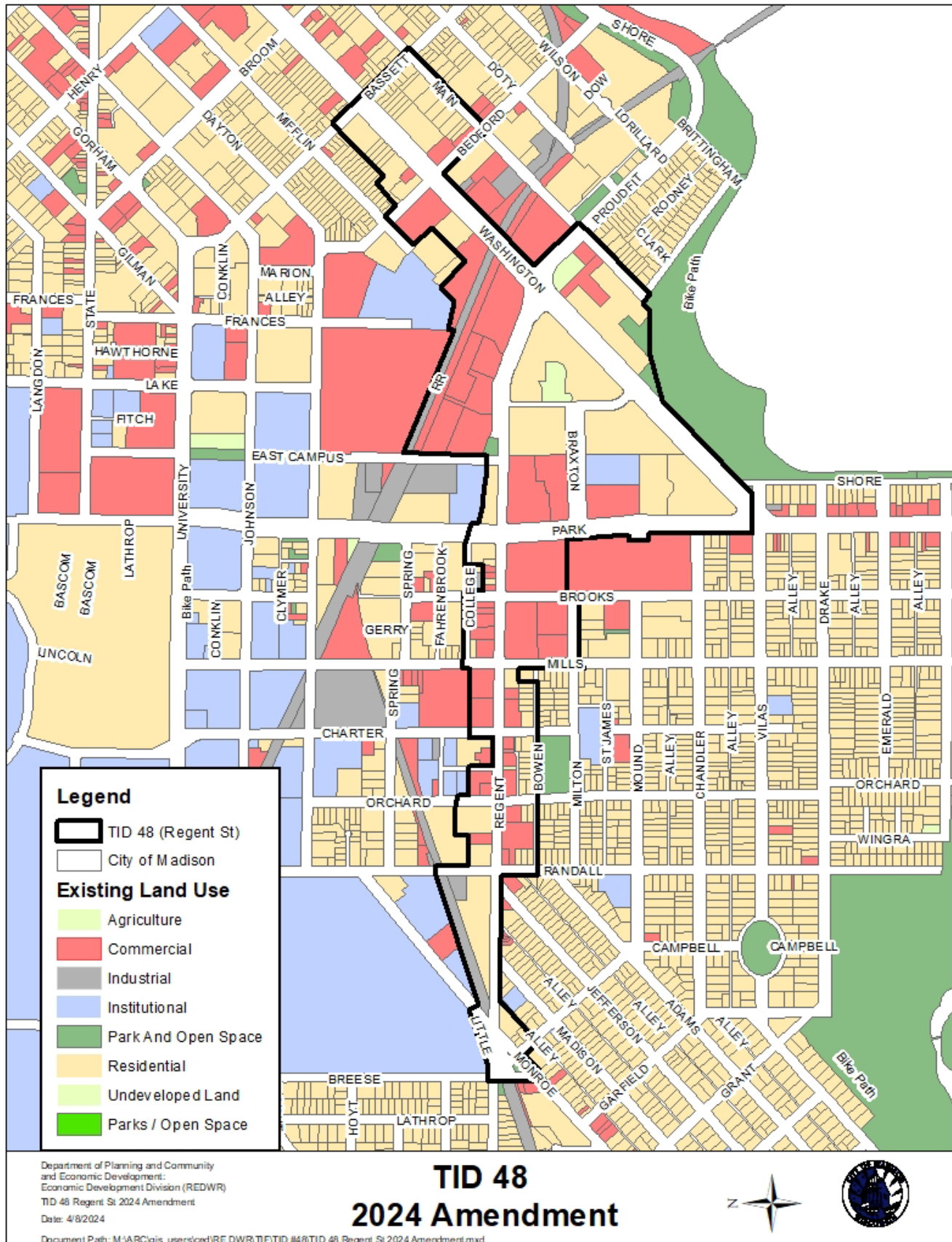
Existing Zoning – 2024



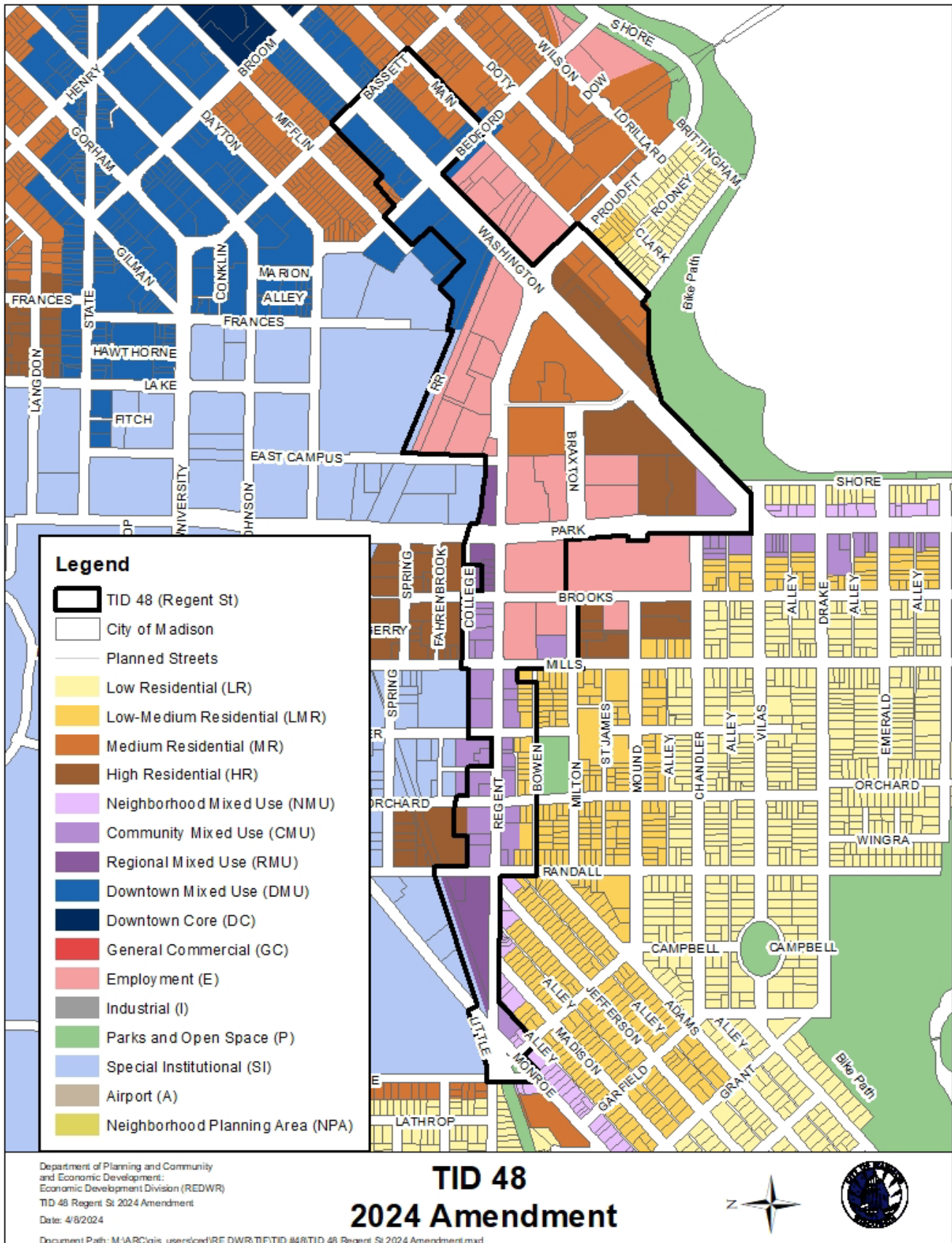
Proposed Zoning – 2024



Existing Land Use – 2024



Proposed Land Use – 2024



City Attorney Opinion Letter



Office of the City Attorney

Michael R. Haas, City Attorney

Patricia A. Lauten, Deputy City Attorney

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PARALEGAL Ryan M. Riley

May 14, 2024

TO: Joseph E. Gromacki, TIF Coordinator
FROM: Matthew Robles, Assistant City Attorney
SUBJECT: Project Plan Amendment for TIF District No. 48 - City of Madison (Regent St)

Dear Mr. Gromacki:

In my capacity as Assistant City Attorney for the City of Madison, Wisconsin, I have examined the Amendment to the Project Plan for Tax Incremental Finance District No. 48, City of Madison, Wisconsin, dated July 20, 2021, with a proposed amendment in 2024. Based on this examination, I am of the opinion that the amended Project Plan is complete and complies with the provisions of Secs. 66.1105(4)(f) and (h), Wis. Stats.

I render no opinion with respect to the accuracy or validity of any statement and/or finding contained in the Project Plan, but direct City officials to review the reports of City staff as regards to the Plan.

Sincerely,

Matthew D. Robles
Assistant City Attorney



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83654

File ID: 83654

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: 12936 TID 52 - 2024 Project Plan Amendment

Final Action:

Title: Approving the Amendment to the Project Plan for Tax Incremental District (TID)
#52 (East Washington and Stoughton Rd), City of Madison (District 12).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 123.

Sponsors: Amani Latimer Burris And Satya V. Rhodes-Conway

Effective Date:

Attachments: 12936 Legal Description.pdf, 12936 TID 52 2024
Amendment JRB Report.pdf, 12936 TID 52 2024
Project Plan Amendment.pdf

Enactment Number:

Author: Joe Gromacki, TIF Coordinator

Hearing Date:

Entered by: cklawiter@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Maggie McClain	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Economic Development Division	05/28/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/24/24), Plan Commission (6/10/24), Common Council (7/2/24)						

Text of Legislative File 83654

Fiscal Note

Fiscal note pending.

Title

Approving the Amendment to the Project Plan for Tax Incremental District (TID) #52 (East

Washington and Stoughton Rd), City of Madison (District 12).

Body

WHEREAS Chapter 105 of the Laws of 1975 of the State of Wisconsin created the Tax Increment Law (the "TIF Law"), Section 66.1105, Wisconsin Statutes; and

WHEREAS TIF Law sets forth certain steps which must be followed to amend a Tax Incremental Project Plan; and

WHEREAS a Notice of Public Hearing by the Plan Commission to afford interested parties an opportunity to express their views on the amendment to the TID Project Plan for TID 52 was published in the Wisconsin State Journal on May 24 and May 31, 2024 as required by TIF Law; and

WHEREAS prior to publication of the Notice of Public Hearing a copy of the Notice was sent by first-class mail to each of the chief executive officers or administrators of all local governmental entities having the power to levy taxes on property within the boundary of TID 52; and

WHEREAS the Plan Commission of the City of Madison held a public hearing on June 10, 2024, at which interested parties were afforded an opportunity to express their views on the proposed amendment to the Project Plan for TID 52; and

WHEREAS the Plan Commission has made the following findings as indicated in the attached report:

1. No less than 50%, by area, of the real property within the TID is blighted within the meaning of 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial portion of the other real property in the TID.
3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.

WHEREAS the Plan Commission has determined that the TID meets the basic requirements of City TIF Policy for tax incremental district proposals adopted by the Common Council on April 17, 2001, amended on March 31, 2009, and amended again on February 25, 2014 (insofar as they are applicable to the amendment of a project plan), conforms to the Comprehensive Plan for the City of Madison and is consistent with the review criteria adopted at the same time, specifically, that the TID supports economic development activities intended to stabilize and diversify the City's economic base.

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Madison hereby confirms and adopts the above recitals and finds that:

1. No less than 50%, by area, of the real property within the TID boundary is blighted within the meaning of Section 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial portion of the other real property in the TID.
3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.
4. The project costs relate directly to eliminating blight.

5. TID 52 (East Washington and Stoughton Rd) is hereby declared a blighted area district.
6. The percentage of territory devoted to retail businesses within TID 52 (East Washington and Stoughton Rd) is under thirty-five (35%) percent.
7. The boundaries of TID 52 (East Washington and Stoughton Rd) are not changing.

BE IT STILL FURTHER RESOLVED that the attached amended Project Plan for TID 52 (East Washington and Stoughton Rd), City of Madison, is hereby adopted as of January 1, 2024 as the Project Plan for said District and such plan is feasible and in conformity with the Comprehensive Plan for the City of Madison and will add to the sound growth of the City.

LEGAL DESCRIPTION

NOTE: Wetland areas are specifically excluded from inclusion within TID 52.

A parcel of land located in the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, and the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ all of Section 32, Township 8 North, Range 10 East; and the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ all of Section 33, Township 8 North, Range 10 East all in the City of Madison, Dane County, Wisconsin, more particularly described as follows:

Commencing at the South Quarter corner of said Section 36, Township 8 North, Range 10 East in the City of Madison;

Thence easterly along the south line of the Southeast $\frac{1}{4}$ of said Section 32, a distance of 32.61 feet more or less to the intersection of the southerly extension of the easterly right-of-way of Rethke Avenue;

Thence northerly 153.10 feet along the said southerly extension of the easterly right-of-way of Rethke Avenue to the Southwest corner of Certified Survey Map (CSM) No. 14955 recorded as Document No. 5449278 and also lying on the northerly right-of-way of Commercial Avenue (STH 30) to the **Point of Beginning**;

Thence westerly 66 feet across Rethke Avenue to the point of intersection of the westerly right-of-way of said Rethke Avenue and the northerly right-of-way of said Commercial Avenue (STH 30);

Thence westerly 433.51 feet more or less along the said northerly right-of-way of Commercial Avenue (STH 30) to the Southwest corner CSM No. 1866 recorded as Document No. 1450206;

Thence northeasterly 3.05 feet more or less along the northwesterly line of said CSM No. 1866 and the northerly right-of-way of said Commercial Avenue (STH 30);

Thence westerly 56.39 feet more or less along the northerly right-of-way of said Commercial Avenue (STH 30) being a curve to the right having a radius of 316.50 feet;

Thence northwesterly 91.19 feet more or less along the northerly right-of-way of Commercial Avenue (STH 30) to the southeasterly right-of-way of East Washington Avenue;

Thence northwesterly 515 feet more or less across East Washington Avenue to the point of intersection of the southwesterly extension of the southeasterly right-of-way of Ridgeway Avenue according to the Burke Assessor's Plat No. 1 recorded as Document No. 593673;

Thence northeasterly 335 feet more or less along the said southwesterly extension of the southeasterly right-of-way of Ridgeway Avenue to the most westerly corner of Outlot 36 of the said Burke Assessor's Plat No. 1;

Thence southeasterly 117 feet more or less along the southwesterly line of said Outlot 36 of the Burke Assessor's Plat No. 1 to the most southerly corner of said Outlot 36;

Thence northeasterly 175 feet more or less along the southeasterly line of said Outlot 36 of the Burke Assessor's Plat No. 1 to the most easterly corner of said Outlot 36 and being on the southwesterly right-of-way of Melvin Court;

Thence northeasterly 55.5 feet more or less across Melvin Court to most southerly corner of the northeasterly 237.28 feet of the northwesterly 133 feet of Outlot 44 of the said Burke Assessor's Plat No. 1;

Thence northeasterly 237.28 feet more or less along the southeasterly line of the said northwesterly 133 feet of Outlot 44 of the Burke Assessor's Plat No. 1 to a point on the northeasterly line of said Outlot 44 also being a point on the southwesterly line of CSM No. 85 recorded as Document No. 1047363;

Thence southeasterly 113.5 feet more or less along the southwesterly line of said CSM No. 85 to a point on the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 66.07 feet more or less along the said northwesterly right-of-way of East Washington Avenue to a point on the northeasterly line of said CSM No. 85;

Thence northwesterly 140 feet more or less along the said northeasterly line of CSM No. 85 to the most northerly corner of said CSM No. 85;

Thence northeasterly 66.07 feet along the southeasterly line of the northwesterly 105 feet of Outlot 46 of the said Burke Assessor's Plat No. 1 to a point on the northeasterly line of said Outlot 46;

Thence southeasterly 140 feet more or less along the said northeasterly line of said Outlot 46 of the Burke Assessor's Plat No. 1 to a point on the said northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 165.07 feet more or less along the said northwesterly right-of-way of East Washington Avenue to the most easterly corner of Lot 2 of CSM No. 2971 recorded as Document No. 1592723;

Thence northwesterly 136.69 feet more or less along the northeasterly line of said Lot 2 of CSM No. 2971 to the most easterly corner of Lot 1 of said CSM No. 2971;

Thence southwesterly 99.30 feet more or less along the southeasterly line of said Lot 1 of CSM No. 2971 to the most southerly corner of said Lot 1;

Thence northwesterly 103.08 feet along the southwesterly line of said Lot 1 of CSM No. 2971 to the most westerly corner of said Lot 1;

Thence northeasterly 159.75 feet more or less along the southerly right-of-way of Ridgeway Avenue and being on the northwesterly line of said Lot 1 of CSM No. 2971 and the northwesterly line of Lot 1 of Block 1 of Brigham Plat recorded as Document No. 439757 to the most northerly corner of said Lot 1 of Block 1;

Thence southeasterly 238.6 feet more or less along the northeasterly line of said Lot 1 of Block 1 of Brigham Plat to a point on the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 970.8 feet along the said northwesterly right-of-way of East Washington Avenue to the most easterly corner of Lot 2 of CSM No. 1569 recorded as Document No. 1414389;

Thence northwesterly 122.29 feet more or less along the northeasterly line of said Lot 2 of CSM No. 1569 to the most northerly corner of said Lot 2;

Thence southwesterly 60.0 feet more or less along the northwesterly line of said Lot 2 of CSM No. 1569 to the most westerly corner of said Lot 2 and being on the northeasterly right-of-way of Grover Street;

Thence westerly 77 feet more or less across Grover Street to a point on the southeasterly line of the northwesterly 54 feet of the southwesterly 80.8 feet of Lot 12 of Block 3 of the said Brigham Plat;

Thence northwesterly 54 feet more or less along the northeasterly line of the southwesterly 80.8 feet of Lot 12 of Block 3 of the said Brigham Plat to a point at the intersection of the southwesterly right-of-way of Grover Street and the southeasterly right-of-way of Ridgeway Avenue;

Thence northwesterly 60 feet across Ridgeway Avenue to the intersection of the southwesterly right-of-way of Grover Street and the northwesterly right-of-way of Ridgeway Avenue being a point on the southeasterly line of Lot 12 of Block 4 of the said Brigham Plat and the northeasterly line of the southwesterly 80.8 feet of the said Lot 12 of Block 4;

Thence northeasterly 60 feet across Grover Street to the most southerly corner of Lot 1 of Block 6 of the said Brigham Plat;

Thence northeasterly 300 feet more or less along the southeasterly line of Block 6 of the said Brigham Plat to the most easterly corner of Lot 5 of Block 6 of the said Brigham Plat;

Thence northwesterly 250 feet more or less along the northeasterly line of said Lot 5 of Block 6 of Brigham Plat to the most northerly corner of said Lot 5 of Block 6 and being on the southeasterly right-of-way of Quincy Avenue;

Thence northerly 90 feet more or less crossing Carpenter Street perpendicular to the northerly right-of-way of Carpenter Street to a point on the said northerly right-of-way of Carpenter Street;

Thence easterly 161 feet more or less along the said northerly right-of-way of Carpenter Street to a point perpendicular to the said northerly right-of-way of Carpenter Street from the northeasterly corner of Lot 7 of Block 6 of the said Brigham Plat;

Thence southerly 72 feet more or less across Carpenter Street on a line perpendicular to the said northerly line of Carpenter Street from the said northeasterly corner of Lot 7 of Block 6 of Brigham Plat to the said northeasterly corner of Lot 7 of Block 6;

Thence southeasterly 154.2 feet along the northeasterly line of said Lot 7 of Block 6 of Brigham Plat to the most easterly corner of said Lot 7 of Block 6 and being on the northwesterly right-of-way of Ridgeway Avenue;

Thence southeasterly 60 feet across Ridgeway Avenue to the most northerly corner of Lot 5 of Block 5 of the said Brigham Plat;

Thence southeasterly 216 feet more or less along the northeasterly line of said Lot 5 of Block 5 of Brigham Plat to a point on the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 126 feet along the northwesterly right-of-way of East Washington Avenue to the point of curvature along the northwesterly right-of-way of East Washington Avenue and the westerly right-of-way of Wright Street;

Thence northeasterly 261 feet more or less across Wright Street to the most southerly corner of CSM No. 4141 recorded as Document No. 1788402;

Thence northeasterly 375 feet more or less along the southeasterly line of said CSM No. 4141 and being along the said northwesterly right-of-way of East Washington Avenue to a point of curvature at the intersection of the said northwesterly right-of-way of East Washington Avenue and the southwesterly right-of-way of Reindahl Avenue;

Thence northeasterly 85 feet more or less across Reindahl Avenue to a point on the southwesterly line of Lot 1 of Block 1 of Clyde A. Gallagher's Subdivision recorded as Document No. 480653 and being at the intersection of the northeasterly right-of-way of Reindahl Avenue and the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 510.8 feet more or less along the northwesterly right-of-way of East Washington Avenue and being the southeasterly line of Lot 2 of CSM No. 14130 recorded as Document No. 5199924 and said southeasterly line extended southwesterly to the most easterly corner of said Lot 2 of CSM No. 14130 and being the intersection of the northwesterly right-of-way of East Washington Avenue and the southwesterly right-of-way of Schmedeman Avenue;

Thence northwesterly 233.50 feet more or less along the said southwesterly right-of-way of Schmedeman Avenue and being along the northeasterly line of said Lot 2 of CSM No. 14130 to the most northerly corner of said Lot 2 of CSM No. 14130 and being at the intersection of the said southwesterly right-of-way of Schmedeman Avenue and the southeasterly right-of-way of Ridgeway Avenue;

Thence northwesterly 66 feet across Ridgeway Avenue to the most easterly corner of Lot 12 of Block 3 of the said Clyde A. Gallagher's Subdivision and being the intersection of the said southwesterly right-of-way of Schmedeman Avenue and the northwesterly right-of-way of Ridgeway Avenue;

Thence northeasterly 66 feet across Schmedeman Avenue to the most southerly corner of Lot 1 of Block 4 of the said Clyde A. Gallagher's Subdivision and being the intersection of the northeasterly right-of-way of Schmedeman Avenue and the said northwesterly right-of-way of Ridgeway Avenue;

Thence northeasterly 530.66 feet along the said northwesterly right-of-way of Ridgeway Avenue also being along the southeasterly line of said Block 4 of the Clyde A. Gallagher's Subdivision, the southeasterly line of parts of Outlots 93, 94, and 95 of the said Burke Assessor's Plat No. 1 lying northwesterly of Ridgeway Avenue, and the southeasterly line of Outlots 102 and 105 of the said Burke Assessor's Plat No. 1 to the most easterly corner of said Outlot 102 and being at the intersection of the said northwesterly right-of-way of Ridgeway Avenue and the southwesterly right-of-way of Rowland Avenue;

Thence northeasterly 68 feet more or less across Rowland Avenue to the most westerly corner of Lot 3 of Rowl Plat recorded as Document No. 3553446 and being on the northeasterly right-of-way of Rowland Avenue;

Thence southeasterly 119.98 feet more or less along the said northeasterly right-of-way of Rowland Avenue and being along the southwesterly line of Lots 3 and 4 of the said Rowl Plat to the most southerly corner of said Lot 4;

Thence northeasterly 170.6 feet more or less along the southeasterly line of said Lot 4 of the Rowl Plat to the most easterly corner of said Lot 4;

Thence southeasterly 81.66 feet more or less to a point on the northerly line of Outlot 107 of the said Burke Assessor's Plat No. 1 being 4.30 feet more or less easterly of the most westerly corner of the said northerly line of Outlot 107;

Thence easterly 48 feet more or less along the northerly line of said Outlot 107 of the Burke Assessor's Plat No. 1 to a point on the westerly right-of-way of USH 51;

Thence southerly 48.7 feet along the said westerly right-of-way of USH 51 to a point of curvature at the intersection of the westerly right-of-way of USH 51 and the northwesterly right-of-way of East Washington Avenue;

Thence southeasterly 603 feet more or less across East Washington Avenue to the most easterly corner of Lot 11 of the Brigham – Lerdahl Plat recorded as Document No. 761515 and being at the intersection of the southwesterly right-of-way of USH 51 and the northwesterly right-of-way of Prairie Avenue;

Thence southeasterly 66 feet across Prairie Avenue to the most northerly corner of Outlot A of the plat of Washington Heights recorded as Document No. 829796 and being at the intersection of the southwesterly right-of-way of USH 51 and the southeasterly right-of-way of Prairie Avenue;

Thence southwesterly 746.5 feet more or less along the said southeasterly right-of-way of Prairie Avenue to a point on the northwesterly line of Lot 10 of Block 1 of the said plat of Washington Heights to the point of intersection of the southeasterly extension of the northeasterly line of Lot 9 of Block 14 of the Fourth Addition to Washington Heights recorded as Document No. 894970;

Thence northwesterly 66 feet across Prairie Avenue to the most easterly corner of said Lot 9 of Block 14 of the Fourth Addition to Washington Heights;

Thence northwesterly 184.26 feet more or less along the northeasterly line of Lots 6 and 9 of the said Fourth Addition to Washington Heights to the most northerly corner of said Lot 6 and being on the southeasterly right-of-way of Albert Court;

Thence northwesterly 50 feet across Albert Court on the northwesterly extension of the northeasterly line of said Lot 6 of the Fourth Addition to Washington Heights to a point on the northwesterly right-of-way of Albert Court;

Thence southwesterly 49.5 feet more or less along the said northwesterly right-of-way of Albert Court to the most easterly corner of Lot 3 of Block 13 of the said Fourth Addition to Washington Heights;

Thence northwesterly 116.25 feet more or less along the northeasterly line of said Lot 3 of Block 13 of the Fourth Addition to Washington Heights to the most northerly corner of said Lot 3 of Block 13;

Thence southwesterly 219.0 feet more or less along the northwesterly line of said Block 13 of the Fourth Addition to Washington Heights and said line extended southwesterly to the centerline of now vacated Mayfair Avenue;

Thence southeasterly 116.25 feet along the said centerline of the now vacated Mayfair Avenue to a point on the southwesterly extension of the southeasterly line of said Block 13 of the Fourth Addition to Washington Heights;

Thence northeasterly 33 feet along the said southwesterly extension of the southeasterly line of Block 13 of the Fourth Addition to Washington Heights to the most southerly corner of Lot 1 of Block 13 of the said Fourth Addition to Washington Heights;

Thence southeasterly 65 feet across Albert Court to the northerly corner of the southwesterly line of Lot 4 of said Block 14 of the Fourth Addition to Washington Heights and being on the northeasterly right-of-way of Mayfair Avenue;

Thence southeasterly 154.2 feet more or less along the said northeasterly right-of-way of Mayfair Avenue and being on the southwesterly line of Lots 4 and 7 of said Block 14 of the Fourth Addition to Washington Heights to the most southerly corner of the said southwesterly line of Lot 7;

Thence southeasterly 101 feet more or less across Prairie Avenue to the most northerly corner on the southwesterly line of Lot 13 of Block 1 of the said plat of Washington Heights and being on the northeasterly right-of-way of Mayfair Avenue;

Thence southwesterly 67 feet more or less across Mayfair Avenue to the most northerly corner of Lot 1 of Block 7 of the Second Addition to Washington Heights recorded as Document No. 850411 and being on the southwesterly right-of-way of Mayfair Avenue;

Thence southwesterly 338.8 feet along the northwesterly line of said Block 7 of the Second Addition to Washington Heights to the most westerly corner of Lot 6 of the said Block 7 and being the most southerly corner of Outlot 66 of the said Burke Assessor's Plat No. 1;

Thence northwesterly 237.5 feet more or less along the southwesterly line of the said Outlot 66 of the Burke Assessor's Plat No. 1 to a point which is 76.9 feet southeasterly from the most easterly corner of Outlot 65 of the said Burke Assessor's Plat No. 1 and being on the northerly extension of the westerly right-of-way of Jacobson Avenue according to Document No. 3470686;

Thence southerly 327.3 feet more or less along the said northerly extension of the westerly right-of-way of Jacobson Avenue to an angle point according to said Document No. 3470686;

Thence southwesterly 105.4 feet more or less to an angle point in said Document No. 3470686 and being on the north line of vacated Garfield Avenue;

Thence westerly 195.1 feet along the said north line of vacated Garfield Avenue and being along said Document No. 3470686 to the northeasterly corner of Document No. 1303587;

Thence westerly 181 feet more or less along the southerly line of said Document No. 1303587 to an angle point in the said southerly line;

Thence westerly 12.6 feet more or less along the southerly line of said Document No. 1303587 to a point which is the Northeast corner of the 12-foot walkway conveyed to the City of Madison as described in Document No. 969810;

Thence westerly 130 feet more or less along the northerly line of said Document No. 969810 and being on a line 5 feet northerly of the southerly line of Lot 1 of Block 3 of the Jacobson Plat recorded as Document No. 481713 to a point on the easterly right-of-way of North Fair Oaks Avenue;

Thence southerly 79 feet more or less along the easterly right-of-way of North Fair Oaks Avenue to the intersection of the easterly extension of the northerly line of Lot 5 of the plat of Block 4 of Brigham's Fair Oaks Addition recorded as Document No. 672840;

Thence westerly 66 feet across North Fair Oaks Avenue to the Northeast corner of said Lot 5 of the plat of Block 4 of Brigham's Fair Oaks Addition;

Thence westerly 135 feet more or less along the northerly line of said Lot 5 of the plat of Block 4 of Brigham's Fair Oaks Addition to the Northwest corner of said Lot 5;

Thence southerly 240 feet more or less along the westerly line of Lots 2 through 5 of the said plat of Block 4 of Brigham's Fair Oaks Addition to the Southwest corner of said Lot 2;

Thence westerly 120 feet more or less along a line 200 feet northerly of and parallel with the north right-of-way line of Lexington Avenue to an angle point being approximately 120 feet west of said Lot 2 of the plat of Block 4 of Brigham's Fair Oaks Addition and 200 feet north of the northerly right-of-way of Lexington Avenue;

Thence southwesterly 101 feet more or less to the intersection of a line lying 345 feet westerly of and parallel with the westerly right-of-way of North Fair Oaks Avenue and being 152 feet more or less northerly of the northerly right-of-way of Lexington Avenue;

Thence southerly 17 feet more or less along said line lying 345 feet westerly of and parallel with the westerly right-of-way of North Fair Oaks Avenue to a point on a line lying 135 feet northerly of and parallel to the northerly right-of-way of Lexington Avenue;

Thence westerly 130 feet more or less along a line lying 135 feet northerly of and parallel with the northerly right-of-way of Lexington Avenue to an angle point;

Thence southwesterly 34.24 feet more or less along the northwesterly line of Document No. 1565833;

Thence southerly 106.50 feet more or less along the westerly line of said Document No. 1565833 the northerly right-of-way line of Lexington Avenue;

Thence southerly 66 feet across Lexington Avenue along a southerly extension of the westerly line of said Document No. 1565833 to a point on the southerly right-of-way of Lexington Avenue;

Thence westerly 74 feet more or less along the southerly right-of-way line of Lexington Avenue to a point of curvature along the said southerly right-of-way line;

Thence southwesterly 30 feet more or less along a curve to the left having a radius of 20 feet along the intersection of the southerly right-of-way Lexington Avenue and the easterly right-of-way of Powers Avenue;

Thence southerly 220 feet more or less along the said easterly right-of-way of Powers Avenue and being the northerly extension of the westerly line of the West ½ of Block 5 of Brighams Fair Oaks Addition recorded as Document No. 828233 to the Northwest corner of Lot 28 of the said West ½ of Block 5 of Brighams Fair Oaks Addition;

Thence southwesterly 69 feet more or less across Powers Avenue to a point on the westerly right-of-way of Powers Avenue and being the Southeast corner of CSM No. 10443 recorded as Document No. 3508957;

Thence westerly 171.58 feet more or less along the southerly line of said CSM No. 10443 to the Southwest corner of said CSM No. 10443 also being the Northwest corner of Lot 9 of the Plat of Block 6 – Brigham's Fair Oaks Addition recorded as Document No. 851421;

Thence southerly 182.7 feet more or less along the west line of the said Plat of Block 6 – Brigham's Fair Oaks Addition to a point on the westerly line of Lot 7 of the said Plat of Block 6 – Brigham's Fair Oaks Addition being 518.4 feet more or less from the Southwest corner of Lot 1 of the said Plat of Block 6 – Brigham's Fair Oaks Addition;

Thence westerly 127.9 feet to a point on the easterly right-of-way of Pinecrest Drive being 499 feet more or less northerly along the easterly right-of-way of Pinecrest Drive from the intersection of the easterly right-of-way of Pinecrest Drive and the northerly right-of-way of Burke Avenue;

Thence southerly 100 feet more or less along the said easterly right-of-way of Pinecrest Drive to a point being 399 feet more or less northerly along the easterly right-of-way of Pinecrest Drive from the intersection of the easterly right-of-way of Pinecrest Drive and the northerly right-of-way of Burke Avenue;

Thence southwesterly 58 feet more or less across Pinecrest Drive to a point on the westerly right-of-way of Pinecrest Drive and being 360 feet more or less northerly along the westerly right-of-way of Pinecrest Drive from the northerly line of Burke Avenue;

Thence westerly 148.4 feet along the southerly line of the parcel described as Parcel III in Document No. 4337298 to a point on the westerly line of Outlot 57 of the said Burke Assessor's Plat No. 1;

Thence southerly 63 feet more or less along the said westerly line of Outlot 57 of the Burke Assessor's Plat No. 1 to the Northeast corner of CSM No. 13997 recorded as Document No. 5161805;

Thence westerly 148.50 feet more or less along the northerly line of said CSM No. 13997 to the Northwest corner of said CSM No. 13997 and being on the easterly right-of-way of Rethke Avenue;

Thence southerly 186.06 feet more or less along the westerly line of said CSM No. 13997 and being on the easterly right-of-way of Rethke Avenue to the Southwest corner of said CSM No. 13997;

Thence easterly 167.26 feet more or less along the southerly line of said CSM No. 13997 to the Southeast corner of said CSM No. 13997 and being on the easterly line of Outlot 58 of the said Burke Assessor's Plat No. 1;

Thence southerly 107 feet more or less along the easterly line of Outlot 58 of the said Burke Assessor's Plat No. 1 to a point on the northerly right-of-way of Burke Avenue;

Thence easterly 154.8 feet along the northerly right-of-way of Burke Avenue to the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of Pinecrest Drive;

Thence easterly 60 feet more or less across Pinecrest Drive to the intersection of the said northerly right-of-way of Burke Avenue and the easterly right-of-way of Pinecrest Drive;

Thence easterly 199.95 feet more or less along the said northerly right-of-way of Burke Avenue to the Southeast corner of Lot 1 of the said Plat of Block 6 – Brigham's Fair Oaks Addition and being at the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of Powers Avenue;

Thence easterly 80 feet more or less across Powers Avenue to a point on the southerly line of Lot 17 of the said West ½ of Block 5 of Brighams Fair Oaks Addition and being on the northerly right-of-line of Burke Avenue;

Thence easterly 250 feet along the said northerly right-of-way line of Burke Avenue also being along the said southerly line of Lot 17 of the West ½ of Block 5 of Brighams Fair Oaks Addition and the southerly line of Lot 16 of the said East ½ of Block 5 of Brighams Fair Oaks Addition to the southeast corner of said Lot 16 and being the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of Gannon Avenue;

Thence easterly 60 feet across Gannon Avenue to the Southwest corner of Lot 15 of the Plat of the West ½ of Blocks 2 and 3 of Brigham's Fair Oaks Addition recorded as Document No. 621875 and being the intersection of the northerly right-of-way of Burke Avenue and the easterly right-of-way of Gannon Avenue;

Thence easterly 252.15 feet along the northerly right-of-way of Burke Avenue also being along the said southerly line of said Lot 15 of the Plat of the West ½ of Blocks 2 and 3 of Brigham's Fair Oaks Addition and the southerly line of Lot 1 of Block 2 of the Brigham's Fair Oaks Addition recorded as Document No. 505198 to the Southeast corner of said Lot 1 of Block 2 and being the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of North Fair Oaks Avenue;

Thence easterly 66 feet across North Fair Oaks Avenue to the Southwest corner of said Lot 1 of Block 1 of the Second Addition to Clyde A. Gallagher Park Subdivision recorded as Document No. 466355 and being the intersection of the northerly right-of-way of Burke Avenue and the easterly right-of-way of North Fair Oaks Avenue;

Thence southerly 60 feet across Burke Avenue to the Northwest corner of Lot 8 of Block 1 of the Outlot A of Clyde A. Gallagher Park Subdivision recorded as Document No. 611151 and being at the intersection of the southerly right-of-way of Burke Avenue and the said easterly right-of-way of North Fair Oaks Avenue;

Thence southerly 135 feet more or less along the easterly right-of-way line of North Fair Oaks Avenue and being along the westerly line of Lots 6 through 8 of the said Outlot A of Clyde A. Gallagher Park Subdivision to a point of curvature to the northerly right-of-way of Commercial Avenue;

Thence southerly 75 feet more or less across Commercial Avenue to a point of curvature along the said easterly right-of-way of North Fair Oaks Avenue and the southerly right-of-way of Commercial Avenue;

Thence southerly 37 feet more or less along the easterly right-of-way of North Fair Oaks Avenue to a point on the southerly line of Lot 4 of the said Outlot A of Clyde A. Gallagher Park Subdivision and being a point on the northerly right-of-way of Hwy 30;

Thence westerly 80 feet more or less across North Fair Oaks Avenue to the Southeast corner of Lot 4 of Block 1 of the said Brigham Fair Oaks Addition and being on the westerly right-of-way of North Fair Oaks Avenue;

Thence westerly 127 feet more or less along the southerly line of said Lot 4 of Block 4 of the Brigham Fair Oaks Addition to the Southwest corner of said Lot 4;

Thence southerly 20 feet more or less along the westerly line of said Block 1 of the Brigham Fair Oaks Addition to a point on the northerly right-of-way of Hwy 30;

Thence westerly 765 feet more or less along the northerly right-of-way of Hwy 30 to the Southeast corner of Lot 3 of CSM No. 1060 recorded as Document No. 1354709;

Thence westerly 114.44 feet more or less along the southerly line of said Lot 3 of CSM No. 1060 and being along the said northerly right-of-way of Hwy 30 to the Southeast corner of said Lot 1 of CSM No. 14955;

Thence westerly 224.56 feet more or less along the southerly line said Lot 1 of CSM No. 14955 recorded as Document No. 5449278 and being along the northerly right-of-way of Hwy 30 to the **Point of Beginning**.

Executive Summary to the City of Madison Joint Review Board

Tax Incremental District (TID) No. 52 (East Washington and Stoughton Rd) 2024 Project Plan Amendment City of Madison

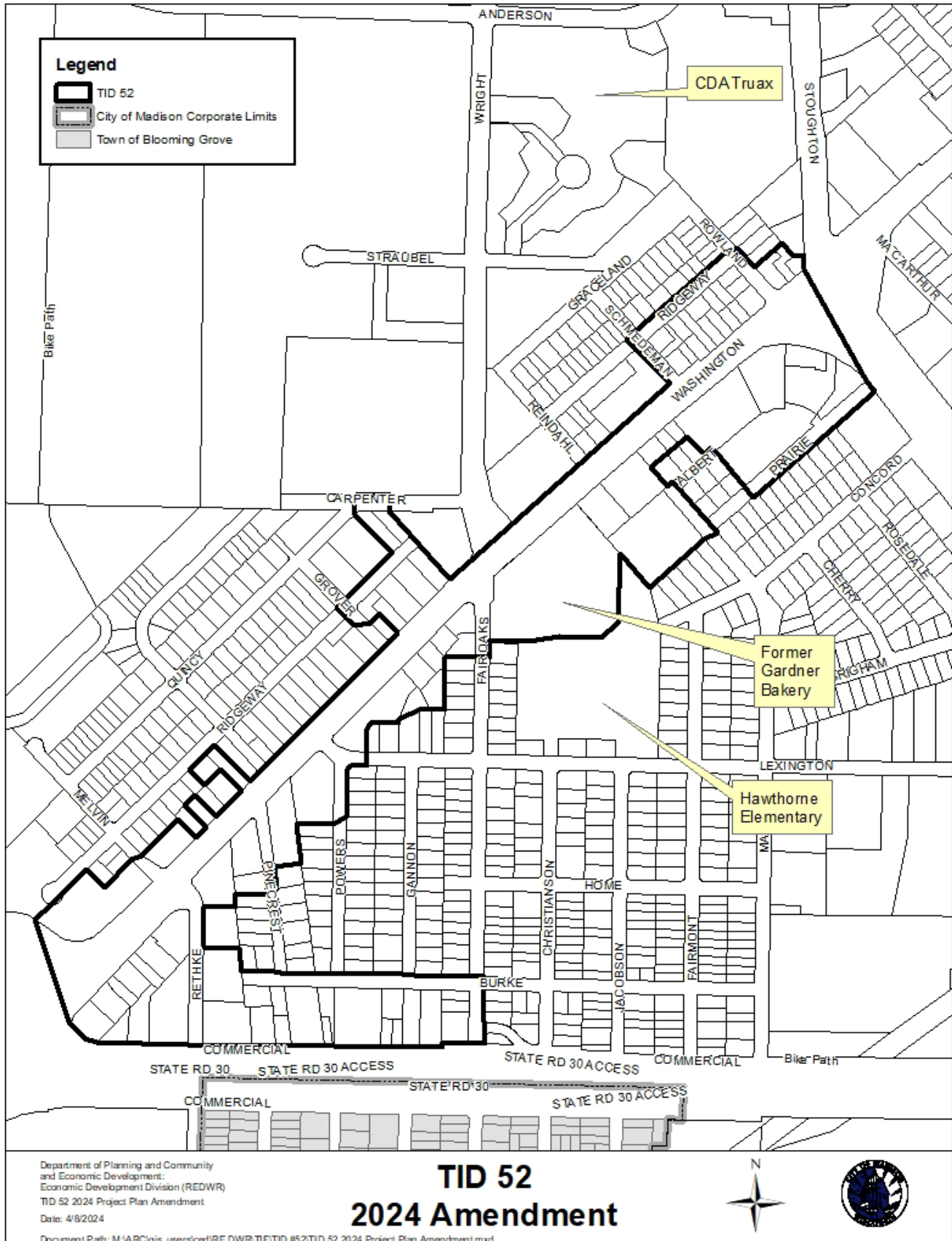
May 24, 2024

Background

By statute, a TIF Joint Review Board, comprised of one representative each from the Madison Metropolitan School District (MMSD), the City of Madison, Dane County, Madison College (MATC) and one public member, meets to review, and if acceptable, approve a proposed amendment to a Tax Incremental District (TID) Project Plan. The Joint Review Board will meet at a future date to take action upon the proposed amendment to the project plan to TID 52 (East Washington and Stoughton Rd).

Summary of the TID #52 Project Plan

The map on the next page depicts the boundaries of the proposed TID #52 in the East Washington and Stoughton Rd area of the City of Madison



TIF Law Required Information for TID Amendment Approval

1) Estimates of project costs and tax increments, including:

a) Specific items that constitute project costs; (See Chart Below)

Amendments to the Project Plan from the First (2024) Project Plan Amendment are highlighted in **yellow**.

Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
City Engineering	Sanitary Sewer upgrades (Commercial Ave / Hawthorne Neighborhood)	2023-2050	\$1,000,000	\$0	\$1,000,000
CDA	CDA Truax Park Apartments (Recreational Facilities)	2023-2050	\$500,000	\$0	\$500,000
Economic Development	Building Improvement / Façade Grants	2023-2050	\$400,000	\$0	\$400,000
Economic Development	Commercial Ownership Assistance Program	2023-2050	\$200,000	\$0	\$200,000
Economic Development	Small Cap TIF	2023-2050	\$200,000	\$0	\$200,000
Economic Development	Development Loans (Gardner Bakery)	2023-2050	\$2,350,000	\$0	\$2,350,000
Economic Development	Development Loan (Potential 3000 Block of E. Washington)	2023-24	\$1,700,000	\$0	\$1,700,000
Admin	Professional / Admin Services	2023-2050	\$532,000	\$0	\$500,000
TOTAL			\$6,882,000	\$0	\$6,882,000
Financing Costs			\$1,892,000	\$0	\$1,892,000

NOTE: These project costs and non-project costs conform with State Statute 66.1105(4)(GM).

Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
City Engineering	Sanitary Sewer Upgrades (Hwy 30 / Jacobson Ave)	2024-2050	\$800,000	\$0	\$800,000
Total 2024 Project Plan Amendment costs		2024-2050	\$800,000	\$0	\$800,000
TOTAL TID 52 Project Costs (Original Project Plan and 2024 Amendment)			\$7,682,000	\$0	\$7,682,000
2024 Amendment Financing Costs		2024-2050	\$220,000	\$0	
Total Financing Costs		2024-2050	\$2,112,000	\$0	\$1,892,000

b) The total dollar amount of these project costs to be paid with tax increments;

Per the above chart, tax increments will pay for a total of **\$7,682,000** of project costs.

c) The amount of tax increments to be generated over the life of the tax incremental district.

Based upon the City's TIF run, TID 52 will generate an estimated \$22,000,000 of incremental revenue through its expiration date of 2050. The net present value of these incremental revenues is \$8.1 million.

2. The amount of value increment when the project costs are paid in full and the district is closed.

TID 52 was created in 2023, and as such, as of the drafting of this report, has yet to report any incremental value (positive or negative). Based upon conservative estimates, the district will generate sufficient incremental revenues to repay all anticipated project costs by 2036.

Without any additional projects generating new incremental value, the estimated incremental value in 2036 is \$57 million. However, the City may propose future

amendments to the TID 52 project plan to fund additional development or infrastructure projects.

3. The reasons why the project costs may not or should not be paid by the owners of property that benefit by improvements within the district.

The budget for the proposed project plan amendment is estimated at \$7,682,000.

The total amount of assessable / non-TIF project costs to be paid for with other funding sources is \$0.

The total amount of costs to be paid for with TIF funds is \$7,682,000.

4. The share of the projected tax increments estimated to be paid by the owners of taxable property in each of the taxing jurisdictions overlying the district.

The certified base value of TID 52 is **\$40,062,100**. Overlying jurisdictions will continue to collect their portion of the levy upon the base value over time. The box below indicates the share of the estimated first tax increment invested by overlying tax jurisdictions based upon the 2024 mill rate.

<u>Tax Jurisdiction</u>	<u>2024 Mill Rate</u>	<u>Share of Tax Levy</u>
City	7.10	35%
County	2.52	13%
MMSD	9.85	49%
MATC	0.66	3%
State of WI	0.0	0%
Totals*	18.28**	100%*

Source: City of Madison 2024 Adopted Operating Budget
 *NOTE: Total Mill Rate is the Gross Mill, prior to any State Tax Credits being applied to this rate.
 **NOTE: Total may not add due to rounding

5. The benefits that the owners of taxable property in the overlying taxing jurisdictions will receive to compensate them for their share of the projected tax increments.

A conservative estimate of the total incremental value resulting from potential development projects, and economic growth or value appreciation of the life of the TID is estimated to be \$87 million. The benefits of these potential projects are: sharing new equalized value growth, blight elimination, infrastructure improvements, and job creation / retention to benefit those in the district and throughout the City of Madison.

TID 52's base value of \$40,062,100 is anticipated to grow by \$87 million at the end of the 27-year life of the TID. Assuming that the City incurs all of the \$7.6 million of projected costs identified in the TID Project Plan, that there are no changes in tax increment estimates, no further project plan amendments and no changes to TIF Law, the City of Madison forecasts that TID 52 may close in 2036. The average life of a TID in the City of Madison is 12 years. The estimated incremental value of the TID in 2036 when the TID is forecasted to be closed is estimated to be \$57 million (*Note: variations are due to rounding*).

TID 52 is a blighted area TID, as defined by State Statute 66.1105.

Criteria for TID Approval

Per TIF Law, the Joint Review Board will cast a vote based upon the following three criteria:

1. Whether the development expected in the tax incremental district would occur without the use of tax incremental financing.

None (\$0) of the proposed \$7,682,000 of project costs are assessable. Without tax increment revenue, such improvements are not likely to occur when compared to areas in the City where special assessment revenues may be more readily available to fund greater portions of project costs.

2. Whether the economic benefits of the tax incremental district, as measured by increased employment, business and personal income and property value, is insufficient to compensate for the cost of improvements.

If the District closes in 2036 as projected, it is estimated that approximately \$57 million of incremental value would return to the overlying taxing jurisdictions. At 27 years, the District would return approximately \$87 million of incremental value to the overlying taxing jurisdictions. Without TIF, the infrastructure and other investments described in the project plan document in and adjacent to TID 52 would not occur. The infrastructure and other improvements will continue to boost values within and adjacent to TID 52.

3. Whether the benefits of the proposal outweigh the anticipated tax increments to be paid by owners of property in the overlying tax districts.

Property and infrastructure improvements, tax base growth and job creation / retention are the most significant and quantifiable benefit to overlying tax jurisdictions from the investment of TIF funds.

Without TIF, overlying tax jurisdictions would share approximately \$729,000 of tax revenues for the tax parcels included in TID 52, based on the base value of \$40,062,100. As stated earlier, the incremental value in 2050 at the end of the projected life of the TID is estimated at \$87 million. Theoretically, if the City invested all \$7.6 million of project costs in the district, which investment would leverage over \$87 million; or \$1 of TIF leverages approximately \$11.44 of value growth. If the TID were to be closed at that time, this value growth would be returned to overlying tax jurisdictions that would now share in a levy of approximately \$2.3 million, or a net gain of approximately \$1.6 million as a result of TIF.

In turn, the anticipated tax increments over the life of the district are estimated to support \$7.6 million of public investment. This investment will further enhance the area, eliminate blight, increase values in and around the District, and help create new, family supporting jobs.

Date Adopted: July 25, 2023
Resolution Number: RES-23-00505
Expenditure Deadline: July 25, 2045
TID Expiration Date: July 25, 2050

**Project Plan and Boundary for
TAX INCREMENTAL FINANCE DISTRICT 52
(E. WASHINGTON & STOUGHTON RD)**

City of Madison

**Prepared by:
Department of Planning and Community and Economic Development
Economic Development Division
Office of Real Estate Services**

2024

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TAX INCREMENTAL FINANCE DISTRICT #52 (STOUGHTON RD AND E. WASHINGTON)

NOTE: Amendments to the Project Plan from the First Amendment are highlighted in yellow.

INTENT AND PURPOSE

The City of Madison (the “City”) has established that the health of the Madison economy and its neighborhoods is vital. The City intends to continue to expand, stabilize and diversify its economic base while continuing to revitalize neighborhoods. To that end, the City may utilize its various implementation tools, such as the City and Community Development Authority’s (CDA) development revenue bonds, tax incremental financing (TIF), and other State or federal tools that may be available.

In particular, the City of Madison is proposing to create Tax Incremental District (TID) #52–(E. Washington & Stoughton Rd) as a blighted area TID, for the purposes of capturing incremental value to fund certain public works improvements that will benefit the TID and the larger community. Specifically, the City plans to invest funds into public works improvements, affordable housing development, small business development and parks improvements.

PROPOSED CHANGES IN ORDINANCES, CODES OR PLANS

The project elements proposed in this Project Plan conform to the objectives and recommendations contained in the Comprehensive Plan For The City of Madison (the “Master Plan”) as approved by the City Plan Commission. No changes in the Official Map, Building Codes or other City Ordinances appear to be necessary to implement the Project Plan. Zoning changes may be necessary as projects are proposed for the area, although none are proposed at this time. The Plan Commission reviews such proposals.

TID 52 is currently zoned a mix of: CC-T, SR-V2, TR-C4, SR-C3, TR-C4, TR-V1, TR-C1, and TE.

Consistency with the City of Madison Comprehensive Plan

The project elements in this Project Plan conform to the objectives and recommendations contained in the City of Madison Comprehensive Plan which can be found at:

<https://www.cityofmadison.com/dpced/planning/comprehensive-plan/1607>

The City of Madison estimates that the percentage of territory devoted to retail commercial uses in TID 52 is approximately 52% of the area within TID 52.

Consistency with TIF Policy

The Project Plan is also consistent with City of Madison Tax Incremental Finance Objectives and Policies (the “TIF Policy”) adopted by the City’s Common Council on April 17, 2001 and amended most recently on February 25, 2014. The Project Plan conforms to the following TIF Policy goals:

Section 1: TIF Goals

- A. Growing the property tax base.
- B. Encouraging adaptive re-use of obsolete or deteriorating property.
- C. Encouraging urban in-fill projects that increase (or decrease where appropriate) density consistent with the City’s Comprehensive Plan.
- F. Creating a range of housing types and specifically encouraging the development of workforce and affordable housing, especially housing that is for those earning much less than the area median income.
- G. Funding public improvements that enhance development potential, improve the City’s infrastructure, enhance transportation options, and improve the quality and livability of neighborhoods.

- I. Reserving sufficient increment for public infrastructure in both TIF project plans and TIF underwriting.

PROPOSED PROJECT COSTS

The following represent total estimated costs. By TIF Law, TIF may only pay for the non-assessable portion of these costs. More detail is provided in the section entitled “Detailed Estimate of Timing and Project Costs” that estimates the amount of cost paid with TIF.

Half Mile Rule

It is the City’s intent to request the Joint Review Board to authorize the use of the so called “Half Mile Rule” in and adjacent to TID 52. This will allow funds from TID 52 to be spent within a half mile of TID 52.

Public Works Improvements

The City intends to complete multiple public works projects in TID 52. These projects, led by City Engineering and Parks agencies, are listed below. The project costs below are total costs inclusive of non-TIF and other funding sources. The Detailed Estimate and Timing of Project Costs later in this Project Plan further describes the timing for each project, as well as identifying how much funding from other non-TIF sources is included in the budget.

Project	Description	Total Cost (including TIF and non-TIF funds)
City Engineering	Sanitary Sewer Upgrades (Commercial Ave / Hawthorne Neighborhood)	1,000,000
City Engineering	Sanitary Sewer Upgrades (Hwy 30 / Jacobson Ave)	800,000

Estimated Cost: **\$1,000,000**
Estimated Cost: **\$1,800,000**

Community Development Authority Revitalization Activities

In accordance with Section 66.1333 of the State Statutes (Redevelopment Law), the CDA may undertake a variety of revitalization activities in the TIF District if that area corresponds to the boundary of a Redevelopment District. The Detailed Estimate and Timing of Project Costs later in this Project Plan further describes the timing for each project, as well as identifying how much funding from other non-TIF sources is included in the budget.

Consistent with the City’s Hawthorne Truax neighborhood plan that includes the Truax Park Apartments, the CDA anticipates making improvements to the recreational amenities and facilities at this CDA owned and operated property.

Project	Description	Total Cost (including TIF and non-TIF funds)
CDA Truax Park Apartments Recreation Facilities	Recreation Facilities	500,000

Estimated Cost: **\$500,000**

Economic and Community Development Assistance

Development Loans

Where necessary or convenient to the implementation of the Project Plan, TIF assistance in the form of loans may be provided to private development projects, that demonstrate that “but for” such TIF assistance, the project would not occur. TIF Law allows such funds to be used to reduce the cost of site acquisition or site improvements including the construction or razing of buildings, parking facility construction, site preparation, environmental remediation, landscaping and similar types of related activities.

Land Banking / Land Acquisition

In order to construct the public improvements and for the revitalization and development of private property, the acquisition of property and relocation of occupants may be necessary in this TIF District. The acquisitions could vary from rights-of-way and air space to entire parcels.

Small Business Assistance

In order to assist small businesses in and around TID 52, the City may provide additional funding to the existing Commercial Ownership Assistance program, Façade Grant Program, and Building Improvement Grant Program, as well as extend the existing Small Cap TIF program that is currently in use in TID 39.

Project	Description	Total Cost (including TIF and non-TIF funds)
Small Business	Building Improvement / Façade Grants	400,000
COA	Commercial Ownership Assistance Program	200,000
Small Cap TIF	Small Cap TIF	200,000
Development Loans	Former Gardner Bakery project	2,350,000
Development Loans	Potential 3000 Block E. Washington	1,700,000

Estimated Cost: **\$4,850,000**

Affordable Housing

This category of costs is for the benefit of affordable housing and the improvement of housing stock in the City of Madison. After the date on which TID 52 pays off all of its aggregate costs, as provided for in State Statute the City may extend the life of TID 52 for one year to benefit affordable housing and to improve housing stock. The City may in the future use TIF funds to develop a small cap homeownership program, provide funding for owner occupied affordable housing, provide home buyer assistance, expand the City's current rental rehab program, and provide financial assistance to additional affordable rental housing.

Estimated Cost: **\$0**

Organizational, Administrative and Professional Costs

This category of project costs includes estimates for administrative, professional, organizational and legal costs. Project costs may include salaries, including benefits, of City employees engaged in the planning, engineering, implementing and administering activities in connection with TID 52, supplies and materials, contract and consultant services, and those costs of City departments such as the Finance Department, City Attorney, City Engineer, Parks Division, DPCED, and the Office of the Mayor.

Estimated Cost: **\$532,000**

Total Cost (including TIF and non-TIF / Assessable Costs)	\$6,882,000
Total Cost (including TIF and non-TIF / Assessable Costs)	\$7,682,000

Financing Costs

The total TIF-eligible cost authorized in the Detailed Estimate of Project Cost and Timing represents the total TIF Capital Budget for which TIF funds may be used. Finance costs represent the estimated amount of interest incurred if the City were to borrow funds to pay for the entire TIF-eligible costs. Staff estimates that in the event the City of Madison borrows funds to pay for the capital costs authorized herein that tax increments estimated to be generated by the district over its life may be sufficient to repay **\$6,882,000** of TIF-eligible project costs and an estimated **\$1,892,000** financing cost.

DETAILED ESTIMATE OF TIMING AND PROJECT COSTS

The following are the eligible project costs as provided for under Section 66.1105 (2)(f), Wisconsin Statutes and the timing in which certain project costs will be incurred. TIF Law requires that all project plan expenditures be made within a blighted area TID within 22 years of its creation. Certain project costs will be subject to the anticipated long-term development expectations as described elsewhere in this Plan.

The actual eligible project costs herein (shown below) may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan. New costs, not included in this Project Plan, that are identified over time shall require a project plan amendment. **There are \$0 in assessable, non-project costs.**

Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
City Engineering	Sanitary Sewer upgrades (Commercial Ave / Hawthorne Neighborhood)	2023-2050	\$1,000,000	\$0	\$1,000,000
CDA	CDA Truax Park Apartments (Recreational Facilities)	2023-2050	\$500,000	\$0	\$500,000
Economic Development	Building Improvement / Façade Grants	2023-2050	\$400,000	\$0	\$400,000
Economic Development	Commercial Ownership Assistance Program	2023-2050	\$200,000	\$0	\$200,000
Economic Development	Small Cap TIF	2023-2050	\$200,000	\$0	\$200,000
Economic Development	Development Loans (Gardner Bakery)	2023-2050	\$2,350,000	\$0	\$2,350,000
Economic Development	Development Loan (Potential 3000 Block of E. Washington)	2023-24	\$1,700,000	\$0	\$1,700,000
Admin	Professional / Admin Services	2023-2050	\$532,000	\$0	\$500,000
TOTAL			\$6,882,000	\$0	\$6,882,000
Financing Costs			\$1,892,000	\$0	\$1,892,000

NOTE: These project costs and non-project costs conform with State Statute 66.1105(4)(GM).

5/24/2024

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Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
City Engineering	Sanitary Sewer Upgrades (Hwy 30 / Jacobson Ave)	2024-2050	\$800,000	\$0	\$800,000
Total 2024 Project Plan Amendment costs		2024-2050	\$800,000	\$0	\$800,000
TOTAL TID 52 Project Costs (Original Project Plan and 2024 Amendment)			\$7,682,000	\$0	\$7,682,000
2024 Amendment Financing Costs		2024-2050	\$220,000	\$0	
Total Financing Costs		2024-2050	\$2,112,000	\$0	\$1,892,000

SUMMARY OF TOTAL PROJECT COSTS AND ECONOMIC FEASIBILITY

The project costs include the estimated costs of planning, engineering, construction or reconstruction of public works and improvements and financing costs. **The actual eligible project costs, outlined herein, may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan.**

How Tax Increments Are Generated, Used

Under the Wisconsin TIF Law, the property taxes paid each year on the increase in equalized value of the Tax Incremental District may be used by the City to pay for eligible project costs within the TID. Taking the TID's current value as a result of growth and deducting the value in the District that existed when the District was created determines the increase in value. All taxes levied upon this incremental (or increased) value by the City, Madison Metropolitan School District, Dane County, and the Madison Area Technical College District are allocated to the City for direct payment of project costs and payment of debt service on bonds used to finance project costs.

Per TIF Law, the maximum life of a blighted area TID is 27 years and all project expenditures must be made five (5) years prior to the termination of the TID. Therefore, all project expenditures in TID 52 must be made by December 31, 2045. Tax increments may be received until project costs are recovered, at which time the TID must close.

TIF-Eligible Capital Budget

The cost of public improvements and other project costs is ~~\$6,882,000~~ **\$7,682,000**. There are no (\$0) anticipated costs that will be assessable to property owners or funded through other sources such as State and Federal grants. Assessments are determined in accordance with the City and Board of Public Works standard special assessment policies. Given that there are no (\$0) costs that are assessable to property owners or will be funded from non-TIF sources such as state and/or

federal sources, **the \$6,882,000 balance of the TIF-eligible project costs (i.e. net of assessable costs and costs paid for by state and/or federal sources) represents the authorized TIF Capital Budget for this Project Plan.**

Estimate of Economic Feasibility, TIF Generator(s)

TIF Policy requires a proposed TID have an economic “generator” i.e. at least one private development project that generates increment to finance TID costs, or a TID shall be identified as a “speculative TID”. TID #52 has one generator of tax increments, as described below:

Former Gardner Bakery Site—Developer proposes to construct 245 affordable housing units, 2,000 SF of commercial and 282 structured parking stalls at the former Gardner Bakery site at in 2023. Total Incremental Value: \$21,380,000

Potential 3000 Block of E. Washington—Developer is considering the construction of approximately 190 affordable housing units at a former car dealership property at 3100 E. Washington Avenue. The estimated incremental value is \$17,880,000.

As demonstrated in the section entitled Expectations for Development, a conservative estimate of total incremental value resulting from potential development projects, and economic growth or value appreciation over the life of the TID is estimated to be **\$87,901,000**. This value includes the **\$38,460,000 of incremental value** generated from the projects outlined above, along with an additional **\$49,441,000** of value appreciation over the life of the TID.

Since a significant amount of the project cost is financed with long-term debt, borrowing would be undertaken only when sufficient development actually occurs to support each borrowing segment and the expenditure of such funds.

Based on the current tax rates and conservative financial market assumptions, the anticipated economic growth of tax incremental revenues over the life (i.e. the total amount of tax increments over 27 years) of the TID should total approximately **\$22,038,000**. The present value of the total incremental revenues that are anticipated to be generated is **\$6,882,000 \$8,100,000**. This is sufficient to pay for the \$7,682,000 of proposed project costs in the 2024 project plan amendment.

As previously indicated, each segment of the project (i.e., every individual cost element) will require subsequent approval by the Common Council and/or the CDA. The method of financing and the individual debt issues will also require Common Council approval. It is the City’s intent to closely monitor all planned and actual development within the TID. The actual City investment in TID 52 may, therefore, be less than the amount shown in the Project Plan.

Finance Cost

Staff estimates that TID increment could support interest payments on capital borrowing. The estimated interest and finance cost to borrow the total project costs of **\$7,682,000 \$6,882,000** is **\$1,892,000 \$2,112,000**.

PROMOTION OF ORDERLY LAND DEVELOPMENT

The area in this TID is identified for “Employment”, “Community Mixed Use”, “Low Density Residential”, “Medium Density Residential”, and “General Commercial” land use in the City of Madison Comprehensive Plan. Descriptions of this use and its corresponding density can be found in the City of Madison Comprehensive Plan at this link:

<https://imaginemadisonwi.com/sites/imaginemadisonwi.com/files/document/pdf/180501%20Comprehensive%20Plan%20-%20Full.pdf>

TID 52 is a blighted area TID, as defined by State Statute.

EXPECTATIONS FOR DEVELOPMENT

The expectations for development in TID #52 have been developed from and predicated on the Comprehensive Plan for the City of Madison and the Downtown Plan, as adopted by the Common Council.

Potential Areas for Development

The Potential Areas for Development include the currently undeveloped parcels of land within the TID. The development on these sites is described in further detail in this project plan.

Annual Value Increment Estimates

Definition of Value Increment: The increase in value is determined by deducting the value in the TIF district that existed when it was created (i.e. the “base value”) from the TIF district’s increased value as a result of new development. Appreciation of the base value and the new development over the full 27-year life of the TIF district is also included in this estimate.

Timeframe for Development: For the purposes of this project plan’s economic expectations, the TIF generator projects indicated herein are expected to occur within the first 10 years of the district’s life.

Anticipated Development: The actual timing and value of new growth within the TID depends upon variables that are unpredictable at this time. However, based upon projects that have already been proposed or are underway (shown in the “Estimate of Economic Feasibility, TIF Generators” section of this project plan), the City estimates that the TIF generator will create **\$38,468,000** of incremental value. The total incremental value (including estimated TIF Generators and appreciation of property value within the TID) generated over the 27-year life of the district is estimated at approximately **\$87,901,000**. This growth is estimated to generate approximately **\$22,038,000** of tax increments over the life of the TID. The estimated present value of these tax increments is **\$6,882,000** **\$8,100,000**. This is sufficient to pay for the \$7,682,000 of project costs in TID 52.

METHODS FOR THE RELOCATION OF DISPLACED PERSONS AND BUSINESSES

Where the relocation of individuals and business operations would take place as a result of the City’s acquisition activities occurring within the District, relocation will be carried out in accordance with the relocation requirements set forth in Chapter 32 of the Wisconsin Statutes and the Federal Uniform Relocation Assistance and Real Property Acquisitions Policy Act of 1970 (P.L. 91-646) as applicable.

LEGAL DESCRIPTION

NOTE: Wetland areas are specifically excluded from inclusion within TID 52.

A parcel of land located in the Southeast ¼ of the Southwest ¼, the Northeast ¼ of the Southwest ¼, Southwest ¼ of the Southeast ¼, the Southeast ¼ of the Southeast ¼, the Northwest ¼ of the Southeast ¼, the Northeast ¼ of the Southeast ¼, the Southwest ¼ of the Northeast ¼, and the Southeast ¼ of the Northeast ¼ all of Section 32, Township 8 North, Range 10 East; and the Southwest ¼ of the Northwest ¼ and the Northwest ¼ of the Northwest ¼ all of Section 33, Township 8 North, Range 10 East all in the City of Madison, Dane County, Wisconsin, more particularly described as follows:

Commencing at the South Quarter corner of said Section 36, Township 8 North, Range 10 East in the City of Madison; Thence easterly along the south line of the Southeast ¼ of said Section 32, a distance of 32.61 feet more or less to the intersection of the southerly extension of the easterly right-of-way of Rethke Avenue; Thence northerly 153.10 feet along the said southerly extension of the easterly right-of-way of Rethke Avenue to the Southwest corner of Certified Survey Map (CSM) No. 14955 recorded as Document No. 5449278 and also lying on the northerly right-of-way of Commercial Avenue (STH 30) to the **Point of Beginning**;

Thence westerly 66 feet across Rethke Avenue to the point of intersection of the westerly right-of-way of said Rethke Avenue and the northerly right-of-way of said Commercial Avenue (STH 30);

Thence westerly 433.51 feet more or less along the said northerly right-of-way of Commercial Avenue (STH 30) to the Southwest corner CSM No. 1866 recorded as Document No. 1450206;

Thence northeasterly 3.05 feet more or less along the northwesterly line of said CSM No. 1866 and the northerly right-of-way of said Commercial Avenue (STH 30);

Thence westerly 56.39 feet more or less along the northerly right-of-way of said Commercial Avenue (STH 30) being a curve to the right having a radius of 316.50 feet;

Thence northwesterly 91.19 feet more or less along the northerly right-of-way of Commercial Avenue (STH 30) to the southeasterly right-of-way of East Washington Avenue;

Thence northwesterly 515 feet more or less across East Washington Avenue to the point of intersection of the southwesterly extension of the southeasterly right-of-way of Ridgeway Avenue according to the Burke Assessor's Plat No. 1 recorded as Document No. 593673;

Thence northeasterly 335 feet more or less along the said southwesterly extension of the southeasterly right-of-way of Ridgeway Avenue to the most westerly corner of Outlot 36 of the said Burke Assessor's Plat No. 1;

Thence southeasterly 117 feet more or less along the southwesterly line of said Outlot 36 of the Burke Assessor's Plat No. 1 to the most southerly corner of said Outlot 36;

Thence northeasterly 175 feet more or less along the southeasterly line of said Outlot 36 of the Burke Assessor's Plat No. 1 to the most easterly corner of said Outlot 36 and being on the southwesterly right-of-way of Melvin Court;

Thence northeasterly 55.5 feet more or less across Melvin Court to most southerly corner of the northeasterly 237.28 feet of the northwesterly 133 feet of Outlot 44 of the said Burke Assessor's Plat No. 1;

Thence northeasterly 237.28 feet more or less along the southeasterly line of the said northwesterly 133 feet of Outlot 44 of the Burke Assessor's Plat No. 1 to a point on the northeasterly line of said Outlot 44 also being a point on the southwesterly line of CSM No. 85 recorded as Document No. 1047363;

Thence southeasterly 113.5 feet more or less along the southwesterly line of said CSM No. 85 to a point on the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 66.07 feet more or less along the said northwesterly right-of-way of East Washington Avenue to a point on the northeasterly line of said CSM No. 85;

Thence northwesterly 140 feet more or less along the said northeasterly line of CSM No. 85 to the most northerly corner of said CSM No. 85;

Thence northeasterly 66.07 feet along the southeasterly line of the northwesterly 105 feet of Outlot 46 of the said Burke Assessor's Plat No. 1 to a point on the northeasterly line of said Outlot 46;

Thence southeasterly 140 feet more or less along the said northeasterly line of said Outlot 46 of the Burke Assessor's Plat No. 1 to a point on the said northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 165.07 feet more or less along the said northwesterly right-of-way of East Washington Avenue to the most easterly corner of Lot 2 of CSM No. 2971 recorded as Document No. 1592723;

Thence northwesterly 136.69 feet more or less along the northeasterly line of said Lot 2 of CSM No. 2971 to the most easterly corner of Lot 1 of said CSM No. 2971;

Thence southwesterly 99.30 feet more or less along the southeasterly line of said Lot 1 of CSM No. 2971 to the most southerly corner of said Lot 1;

Thence northwesterly 103.08 feet along the southwesterly line of said Lot 1 of CSM No. 2971 to the most westerly corner of said Lot 1;

Thence northeasterly 159.75 feet more or less along the southerly right-of-way of Ridgeway Avenue and being on the northwesterly line of said Lot 1 of CSM No. 2971 and the northwesterly line of Lot 1 of Block 1 of Brigham Plat recorded as Document No. 439757 to the most northerly corner of said Lot 1 of Block 1;

Thence southeasterly 238.6 feet more or less along the northeasterly line of said Lot 1 of Block 1 of Brigham Plat to a point on the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 970.8 feet along the said northwesterly right-of-way of East Washington Avenue to the most easterly corner of Lot 2 of CSM No. 1569 recorded as Document No. 1414389;

Thence northwesterly 122.29 feet more or less along the northeasterly line of said Lot 2 of CSM No. 1569 to the most northerly corner of said Lot 2;

Thence southwesterly 60.0 feet more or less along the northwesterly line of said Lot 2 of CSM No. 1569 to the most westerly corner of said Lot 2 and being on the northeasterly right-of-way of Grover Street;

Thence westerly 77 feet more or less across Grover Street to a point on the southeasterly line of the northwesterly 54 feet of the southwesterly 80.8 feet of Lot 12 of Block 3 of the said Brigham Plat;

Thence northwesterly 54 feet more or less along the northeasterly line of the southwesterly 80.8 feet of Lot 12 of Block 3 of the said Brigham Plat to a point at the intersection of the southwesterly right-of-way of Grover Street and the southeasterly right-of-way of Ridgeway Avenue;

Thence northwesterly 60 feet across Ridgeway Avenue to the intersection of the southwesterly right-of-way of Grover Street and the northwesterly right-of-way of Ridgeway Avenue being a point on the southeasterly line of Lot 12 of Block 4 of the said Brigham Plat and the northeasterly line of the southwesterly 80.8 feet of the said Lot 12 of Block 4;

Thence northeasterly 60 feet across Grover Street to the most southerly corner of Lot 1 of Block 6 of the said Brigham Plat;

Thence northeasterly 300 feet more or less along the southeasterly line of Block 6 of the said Brigham Plat to the most easterly corner of Lot 5 of Block 6 of the said Brigham Plat;

Thence northwesterly 250 feet more or less along the northeasterly line of said Lot 5 of Block 6 of Brigham Plat to the most northerly corner of said Lot 5 of Block 6 and being on the southeasterly right-of-way of Quincy Avenue;

Thence northerly 90 feet more or less crossing Carpenter Street perpendicular to the northerly right-of-way of Carpenter Street to a point on the said northerly right-of-way of Carpenter Street;

Thence easterly 161 feet more or less along the said northerly right-of-way of Carpenter Street to a point perpendicular to the said northerly right-of-way of Carpenter Street from the northeasterly corner of Lot 7 of Block 6 of the said Brigham Plat;

Thence southerly 72 feet more or less across Carpenter Street on a line perpendicular to the said northerly line of Carpenter Street from the said northeasterly corner of Lot 7 of Block 6 of Brigham Plat to the said northeasterly corner of Lot 7 of Block 6;

Thence southeasterly 154.2 feet along the northeasterly line of said Lot 7 of Block 6 of Brigham Plat to the most easterly corner of said Lot 7 of Block 6 and being on the northwesterly right-of-way of Ridgeway Avenue;

Thence southeasterly 60 feet across Ridgeway Avenue to the most northerly corner of Lot 5 of Block 5 of the said Brigham Plat;

Thence southeasterly 216 feet more or less along the northeasterly line of said Lot 5 of Block 5 of Brigham Plat to a point on the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 126 feet along the northwesterly right-of-way of East Washington Avenue to the point of curvature along the northwesterly right-of-way of East Washington Avenue and the westerly right-of-way of Wright Street;

Thence northeasterly 261 feet more or less across Wright Street to the most southerly corner of CSM No. 4141 recorded as Document No. 1788402;

Thence northeasterly 375 feet more or less along the southeasterly line of said CSM No. 4141 and being along the said northwesterly right-of-way of East Washington Avenue to a point of curvature at the intersection of the said northwesterly right-of-way of East Washington Avenue and the southwesterly right-of-way of Reindahl Avenue;

Thence northeasterly 85 feet more or less across Reindahl Avenue to a point on the southwesterly line of Lot 1 of Block 1 of Clyde A. Gallagher's Subdivision recorded as Document No. 480653 and being at the intersection of the northeasterly right-of-way of Reindahl Avenue and the northwesterly right-of-way of East Washington Avenue;

Thence northeasterly 510.8 feet more or less along the northwesterly right-of-way of East Washington Avenue and being the southeasterly line of Lot 2 of CSM No. 14130 recorded as Document No. 5199924 and said southeasterly line extended southwesterly to the most easterly corner of said Lot 2 of CSM No. 14130 and being the intersection of the northwesterly right-of-way of East Washington Avenue and the southwesterly right-of-way of Schmedeman Avenue;

Thence northwesterly 233.50 feet more or less along the said southwesterly right-of-way of Schmedeman Avenue and being along the northeasterly line of said Lot 2 of CSM No. 14130 to the most northerly corner of said Lot 2 of CSM No. 14130 and being at the intersection of the said southwesterly right-of-way of Schmedeman Avenue and the southeasterly right-of-way of Ridgeway Avenue;

Thence northwesterly 66 feet across Ridgeway Avenue to the most easterly corner of Lot 12 of Block 3 of the said Clyde A. Gallagher's Subdivision and being the intersection of the said southwesterly right-of-way of Schmedeman Avenue and the northwesterly right-of-way of Ridgeway Avenue;

Thence northeasterly 66 feet across Schmedeman Avenue to the most southerly corner of Lot 1 of Block 4 of the said Clyde A. Gallagher's Subdivision and being the intersection of the northeasterly right-of-way of Schmedeman Avenue and the said northwesterly right-of-way of Ridgeway Avenue;

Thence northeasterly 530.66 feet along the said northwesterly right-of-way of Ridgeway Avenue also being along the southeasterly line of said Block 4 of the Clyde A. Gallagher's Subdivision, the southeasterly line of parts of Outlots 93, 94, and 95 of the said Burke Assessor's Plat No. 1 lying northwesterly of Ridgeway Avenue, and the southeasterly line of Outlots 102 and 105 of the said Burke Assessor's Plat No. 1 to the most easterly corner of said Outlot 102 and being at the intersection of the said northwesterly right-of-way of Ridgeway Avenue and the southwesterly right-of-way of Rowland Avenue;

Thence northeasterly 68 feet more or less across Rowland Avenue to the most westerly corner of Lot 3 of Rowl Plat recorded as Document No. 3553446 and being on the northeasterly right-of-way of Rowland Avenue;

Thence southeasterly 119.98 feet more or less along the said northeasterly right-of-way of Rowland Avenue and being along the southwesterly line of Lots 3 and 4 of the said Rowl Plat to the most southerly corner of said Lot 4;

Thence northeasterly 170.6 feet more or less along the southeasterly line of said Lot 4 of the Rowl Plat to the most easterly corner of said Lot 4;

Thence southeasterly 81.66 feet more or less to a point on the northerly line of Outlot 107 of the said Burke Assessor's Plat No. 1 being 4.30 feet more or less easterly of the most westerly corner of the said northerly line of Outlot 107;

Thence easterly 48 feet more or less along the northerly line of said Outlot 107 of the Burke Assessor's Plat No. 1 to a point on the westerly right-of-way of USH 51;

Thence southerly 48.7 feet along the said westerly right-of-way of USH 51 to a point of curvature at the intersection of the westerly right-of-way of USH 51 and the northwesterly right-of-way of East Washington Avenue;

Thence southeasterly 603 feet more or less across East Washington Avenue to the most easterly corner of Lot 11 of the Brigham – Lerdahl Plat recorded as Document No. 761515 and being at the intersection of the southwesterly right-of-way of USH 51 and the northwesterly right-of-way of Prairie Avenue;

Thence southeasterly 66 feet across Prairie Avenue to the most northerly corner of Outlot A of the plat of Washington Heights recorded as Document No. 829796 and being at the intersection of the southwesterly right-of-way of USH 51 and the southeasterly right-of-way of Prairie Avenue;

Thence southwesterly 746.5 feet more or less along the said southeasterly right-of-way of Prairie Avenue to a point on the northwesterly line of Lot 10 of Block 1 of the said plat of Washington Heights to the point of intersection of the southeasterly extension of the northeasterly line of Lot 9 of Block 14 of the Fourth Addition to Washington Heights recorded as Document No. 894970;

Thence northwesterly 66 feet across Prairie Avenue to the most easterly corner of said Lot 9 of Block 14 of the Fourth Addition to Washington Heights;

Thence northwesterly 184.26 feet more or less along the northeasterly line of Lots 6 and 9 of the said Fourth Addition to Washington Heights to the most northerly corner of said Lot 6 and being on the southeasterly right-of-way of Albert Court;

Thence northwesterly 50 feet across Albert Court on the northwesterly extension of the northeasterly line of said Lot 6 of the Fourth Addition to Washington Heights to a point on the northwesterly right-of-way of Albert Court;

Thence southwesterly 49.5 feet more or less along the said northwesterly right-of-way of Albert Court to the most easterly corner of Lot 3 of Block 13 of the said Fourth Addition to Washington Heights;

Thence northwesterly 116.25 feet more or less along the northeasterly line of said Lot 3 of Block 13 of the Fourth Addition to Washington Heights to the most northerly corner of said Lot 3 of Block 13;

Thence southwesterly 219.0 feet more or less along the northwesterly line of said Block 13 of the Fourth Addition to Washington Heights and said line extended southwesterly to the centerline of now vacated Mayfair Avenue;

Thence southeasterly 116.25 feet along the said centerline of the now vacated Mayfair Avenue to a point on the southwesterly extension of the southeasterly line of said Block 13 of the Fourth Addition to Washington Heights;

Thence northeasterly 33 feet along the said southwesterly extension of the southeasterly line of Block 13 of the Fourth Addition to Washington Heights to the most southerly corner of Lot 1 of Block 13 of the said Fourth Addition to Washington Heights;

Thence southeasterly 65 feet across Albert Court to the northerly corner of the southwesterly line of Lot 4 of said Block 14 of the Fourth Addition to Washington Heights and being on the northeasterly right-of-way of Mayfair Avenue;

Thence southeasterly 154.2 feet more or less along the said northeasterly right-of-way of Mayfair Avenue and being on the southwesterly line of Lots 4 and 7 of said Block 14 of the Fourth Addition to Washington Heights to the most southerly corner of the said southwesterly line of Lot 7;

Thence southeasterly 101 feet more or less across Prairie Avenue to the most northerly corner on the southwesterly line of Lot 13 of Block 1 of the said plat of Washington Heights and being on the northeasterly right-of-way of Mayfair Avenue;

Thence southwesterly 67 feet more or less across Mayfair Avenue to the most northerly corner of Lot 1 of Block 7 of the Second Addition to Washington Heights recorded as Document No. 850411 and being on the southwesterly right-of-way of Mayfair Avenue;

Thence southwesterly 338.8 feet along the northwesterly line of said Block 7 of the Second Addition to Washington Heights to the most westerly corner of Lot 6 of the said Block 7 and being the most southerly corner of Outlot 66 of the said Burke Assessor's Plat No. 1;

Thence northwesterly 237.5 feet more or less along the southwesterly line of the said Outlot 66 of the Burke Assessor's Plat No. 1 to a point which is 76.9 feet southeasterly from the most easterly corner of Outlot 65 of the said Burke Assessor's Plat No. 1 and being on the northerly extension of the westerly right-of-way of Jacobson Avenue according to Document No. 3470686;

Thence southerly 327.3 feet more or less along the said northerly extension of the westerly right-of-way of Jacobson Avenue to an angle point according to said Document No. 3470686;

Thence southwesterly 105.4 feet more or less to an angle point in said Document No. 3470686 and being on the north line of vacated Garfield Avenue;

Thence westerly 195.1 feet along the said north line of vacated Garfield Avenue and being along said Document No. 3470686 to the northeasterly corner of Document No. 1303587;

Thence westerly 181 feet more or less along the southerly line of said Document No. 1303587 to an angle point in the said southerly line;

Thence westerly 12.6 feet more or less along the southerly line of said Document No. 1303587 to a point which is the Northeast corner of the 12-foot walkway conveyed to the City of Madison as described in Document No. 969810;

Thence westerly 130 feet more or less along the northerly line of said Document No. 969810 and being on a line 5 feet northerly of the southerly line of Lot 1 of Block 3 of the Jacobson Plat recorded as Document No. 481713 to a point on the easterly right-of-way of North Fair Oaks Avenue;

Thence southerly 79 feet more or less along the easterly right-of-way of North Fair Oaks Avenue to the intersection of the easterly extension of the northerly line of Lot 5 of the plat of Block 4 of Brigham's Fair Oaks Addition recorded as Document No. 672840;

Thence westerly 66 feet across North Fair Oaks Avenue to the Northeast corner of said Lot 5 of the plat of Block 4 of Brigham's Fair Oaks Addition;

Thence westerly 135 feet more or less along the northerly line of said Lot 5 of the plat of Block 4 of Brigham's Fair Oaks Addition to the Northwest corner of said Lot 5;

Thence southerly 240 feet more or less along the westerly line of Lots 2 through 5 of the said plat of Block 4 of Brigham's Fair Oaks Addition to the Southwest corner of said Lot 2;

Thence westerly 120 feet more or less along a line 200 feet northerly of and parallel with the north right-of-way line of Lexington Avenue to an angle point being approximately 120 feet west of said Lot 2 of the plat of Block 4 of Brigham's Fair Oaks Addition and 200 feet north of the northerly right-of-way of Lexington Avenue;

Thence southwesterly 101 feet more or less to the intersection of a line lying 345 feet westerly of and parallel with the westerly right-of-way of North Fair Oaks Avenue and being 152 feet more or less northerly of the northerly right-of-way of Lexington Avenue;

Thence southerly 17 feet more or less along said line lying 345 feet westerly of and parallel with the westerly right-of-way of North Fair Oaks Avenue to a point on a line lying 135 feet northerly of and parallel to the northerly right-of-way of Lexington Avenue;

Thence westerly 130 feet more or less along a line lying 135 feet northerly of and parallel with the northerly right-of-way of Lexington Avenue to an angle point;

Thence southwesterly 34.24 feet more or less along the northwesterly line of Document No. 1565833;

Thence southerly 106.50 feet more or less along the westerly line of said Document No. 1565833 the northerly right-of-way line of Lexington Avenue;

Thence southerly 66 feet across Lexington Avenue along a southerly extension of the westerly line of said Document No. 1565833 to a point on the southerly right-of-way of Lexington Avenue;

Thence westerly 74 feet more or less along the southerly right-of-way line of Lexington Avenue to a point of curvature along the said southerly right-of-way line;

Thence southwesterly 30 feet more or less along a curve to the left having a radius of 20 feet along the intersection of the southerly right-of-way Lexington Avenue and the easterly right-of-way of Powers Avenue;

Thence southerly 220 feet more or less along the said easterly right-of-way of Powers Avenue and being the northerly extension of the westerly line of the West ½ of Block 5 of Brighams Fair Oaks Addition recorded as Document No. 828233 to the Northwest corner of Lot 28 of the said West ½ of Block 5 of Brighams Fair Oaks Addition;

Thence southwesterly 69 feet more or less across Powers Avenue to a point on the westerly right-of-way of Powers Avenue and being the Southeast corner of CSM No. 10443 recorded as Document No. 3508957;

Thence westerly 171.58 feet more or less along the southerly line of said CSM No. 10443 to the Southwest corner of said CSM No. 10443 also being the Northwest corner of Lot 9 of the Plat of Block 6 – Brigham's Fair Oaks Addition recorded as Document No. 851421;

Thence southerly 182.7 feet more or less along the west line of the said Plat of Block 6 – Brigham's Fair Oaks Addition to a point on the westerly line of Lot 7 of the said Plat of Block 6 – Brigham's Fair Oaks Addition being 518.4 feet more or less from the Southwest corner of Lot 1 of the said Plat of Block 6 – Brigham's Fair Oaks Addition;

Thence westerly 127.9 feet to a point on the easterly right-of-way of Pinecrest Drive being 499 feet more or less northerly along the easterly right-of-way of Pinecrest Drive from the intersection of the easterly right-of-way of Pinecrest Drive and the northerly right-of-way of Burke Avenue;

Thence southerly 100 feet more or less along the said easterly right-of-way of Pinecrest Drive to a point being 399 feet more or less northerly along the easterly right-of-way of Pinecrest Drive from the intersection of the easterly right-of-way of Pinecrest Drive and the northerly right-of-way of Burke Avenue;

Thence southwesterly 58 feet more or less across Pinecrest Drive to a point on the westerly right-of-way of Pinecrest Drive and being 360 feet more or less northerly along the westerly right-of-way of Pinecrest Drive from the northerly line of Burke Avenue;

Thence westerly 148.4 feet along the southerly line of the parcel described as Parcel III in Document No. 4337298 to a point on the westerly line of Outlot 57 of the said Burke Assessor's Plat No. 1;

Thence southerly 63 feet more or less along the said westerly line of Outlot 57 of the Burke Assessor's Plat No. 1 to the Northeast corner of CSM No. 13997 recorded as Document No. 5161805;

Thence westerly 148.50 feet more or less along the northerly line of said CSM No. 13997 to the Northwest corner of said CSM No. 13997 and being on the easterly right-of-way of Rethke Avenue;

Thence southerly 186.06 feet more or less along the westerly line of said CSM No. 13997 and being on the easterly right-of-way of Rethke Avenue to the Southwest corner of said CSM No. 13997;

Thence easterly 167.26 feet more or less along the southerly line of said CSM No. 13997 to the Southeast corner of said CSM No. 13997 and being on the easterly line of Outlot 58 of the said Burke Assessor's Plat No. 1;

Thence southerly 107 feet more or less along the easterly line of Outlot 58 of the said Burke Assessor's Plat No. 1 to a point on the northerly right-of-way line of Burke Avenue;

Thence easterly 154.8 feet along the northerly right-of-way of Burke Avenue to the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of Pinecrest Drive;

Thence easterly 60 feet more or less across Pinecrest Drive to the intersection of the said northerly right-of-way of Burke Avenue and the easterly right-of-way of Pinecrest Drive;

Thence easterly 199.95 feet more or less along the said northerly right-of-way of Burke Avenue to the Southeast corner of Lot 1 of the said Plat of Block 6 – Brigham's Fair Oaks Addition and being at the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of Powers Avenue;

Thence easterly 80 feet more or less across Powers Avenue to a point on the southerly line of Lot 17 of the said West ½ of Block 5 of Brighams Fair Oaks Addition and being on the northerly right-of-line of Burke Avenue;

Thence easterly 250 feet along the said northerly right-of-way line of Burke Avenue also being along the said southerly line of Lot 17 of the West ½ of Block 5 of Brighams Fair Oaks Addition and the southerly line of Lot 16 of the said East ½ of Block 5 of Brighams Fair Oaks Addition to the southeast corner of said Lot 16 and being the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of Gannon Avenue;

Thence easterly 60 feet across Gannon Avenue to the Southwest corner of Lot 15 of the Plat of the West ½ of Blocks 2 and 3 of Brigham's Fair Oaks Addition recorded as Document No. 621875 and being the intersection of the northerly right-of-way of Burke Avenue and the easterly right-of-way of Gannon Avenue;

Thence easterly 252.15 feet along the northerly right-of-way of Burke Avenue also being along the said southerly line of said Lot 15 of the Plat of the West ½ of Blocks 2 and 3 of Brigham's Fair Oaks Addition and the southerly line of Lot 1 of Block 2 of the Brigham's Fair Oaks Addition recorded as Document No. 505198 to the Southeast corner of said Lot 1 of Block 2 and being the intersection of the said northerly right-of-way of Burke Avenue and the westerly right-of-way of North Fair Oaks Avenue;

Thence easterly 66 feet across North Fair Oaks Avenue to the Southwest corner of said Lot 1 of Block 1 of the Second Addition to Clyde A. Gallagher Park Subdivision recorded as Document No. 466355 and being the intersection of the northerly right-of-way of Burke Avenue and the easterly right-of-way of North Fair Oaks Avenue;

Thence southerly 60 feet across Burke Avenue to the Northwest corner of Lot 8 of Block 1 of the Outlot A of Clyde A. Gallagher Park Subdivision recorded as Document No. 611151 and being at the intersection of the southerly right-of-way of Burke Avenue and the said easterly right-of-way of North Fair Oaks Avenue;

Thence southerly 135 feet more or less along the easterly right-of-way line of North Fair Oaks Avenue and being along the westerly line of Lots 6 through 8 of the said Outlot A of Clyde A. Gallagher Park Subdivision to a point of curvature to the northerly right-of-way of Commercial Avenue;

Thence southerly 75 feet more or less across Commercial Avenue to a point of curvature along the said easterly right-of-way of North Fair Oaks Avenue and the southerly right-of-way of Commercial Avenue;

Thence southerly 37 feet more or less along the easterly right-of-way of North Fair Oaks Avenue to a point on the southerly line of Lot 4 of the said Outlot A of Clyde A. Gallagher Park Subdivision and being a point on the northerly right-of-way of Hwy 30;

Thence westerly 80 feet more or less across North Fair Oaks Avenue to the Southeast corner of Lot 4 of Block 1 of the said Brigham Fair Oaks Addition and being on the westerly right-of-way of North Fair Oaks Avenue;

Thence westerly 127 feet more or less along the southerly line of said Lot 4 of Block 4 of the Brigham Fair Oaks Addition to the Southwest corner of said Lot 4;

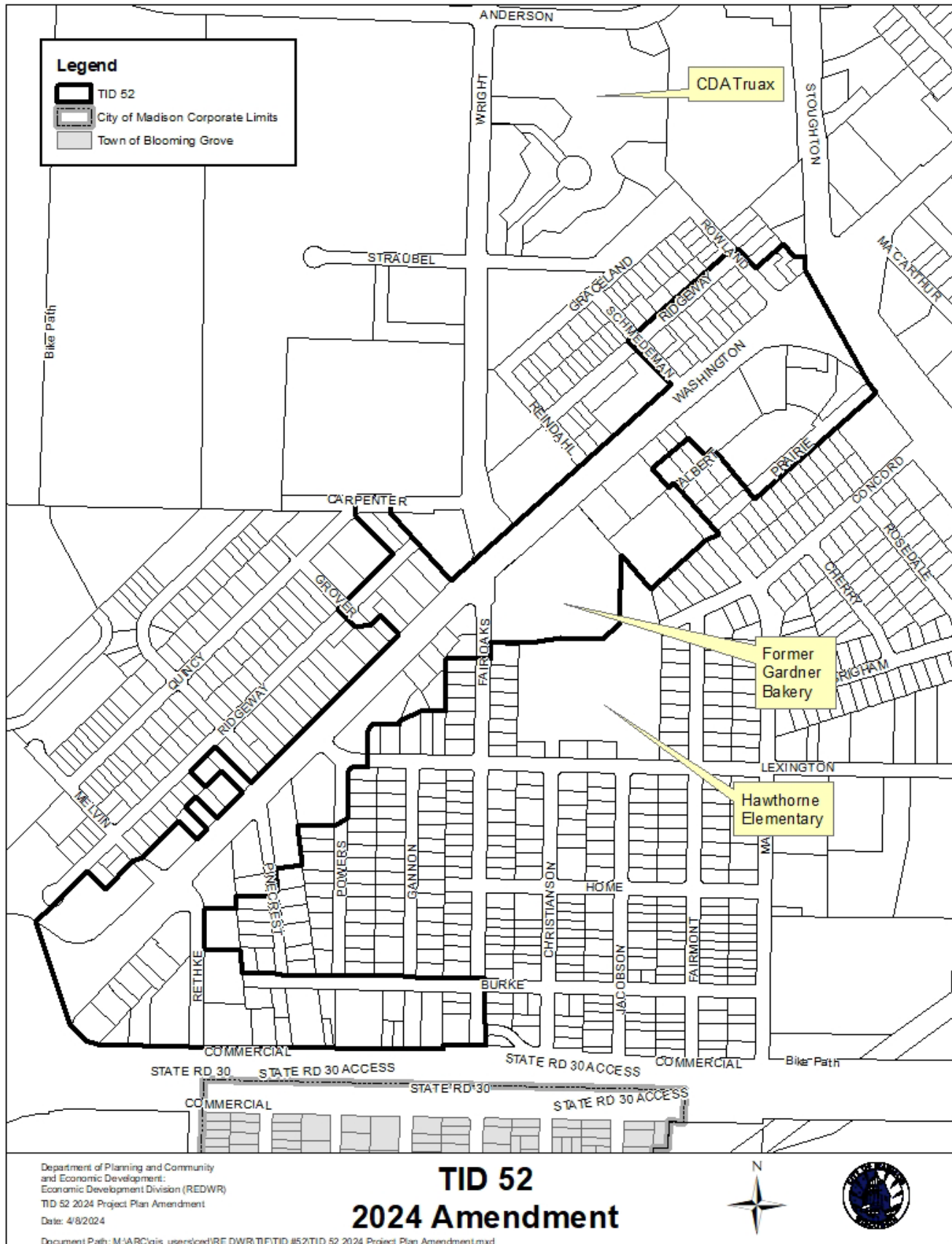
Thence southerly 20 feet more or less along the westerly line of said Block 1 of the Brigham Fair Oaks Addition to a point on the northerly right-of-way of Hwy 30;

Thence westerly 765 feet more or less along the northerly right-of-way of Hwy 30 to the Southeast corner of Lot 3 of CSM No. 1060 recorded as Document No. 1354709;

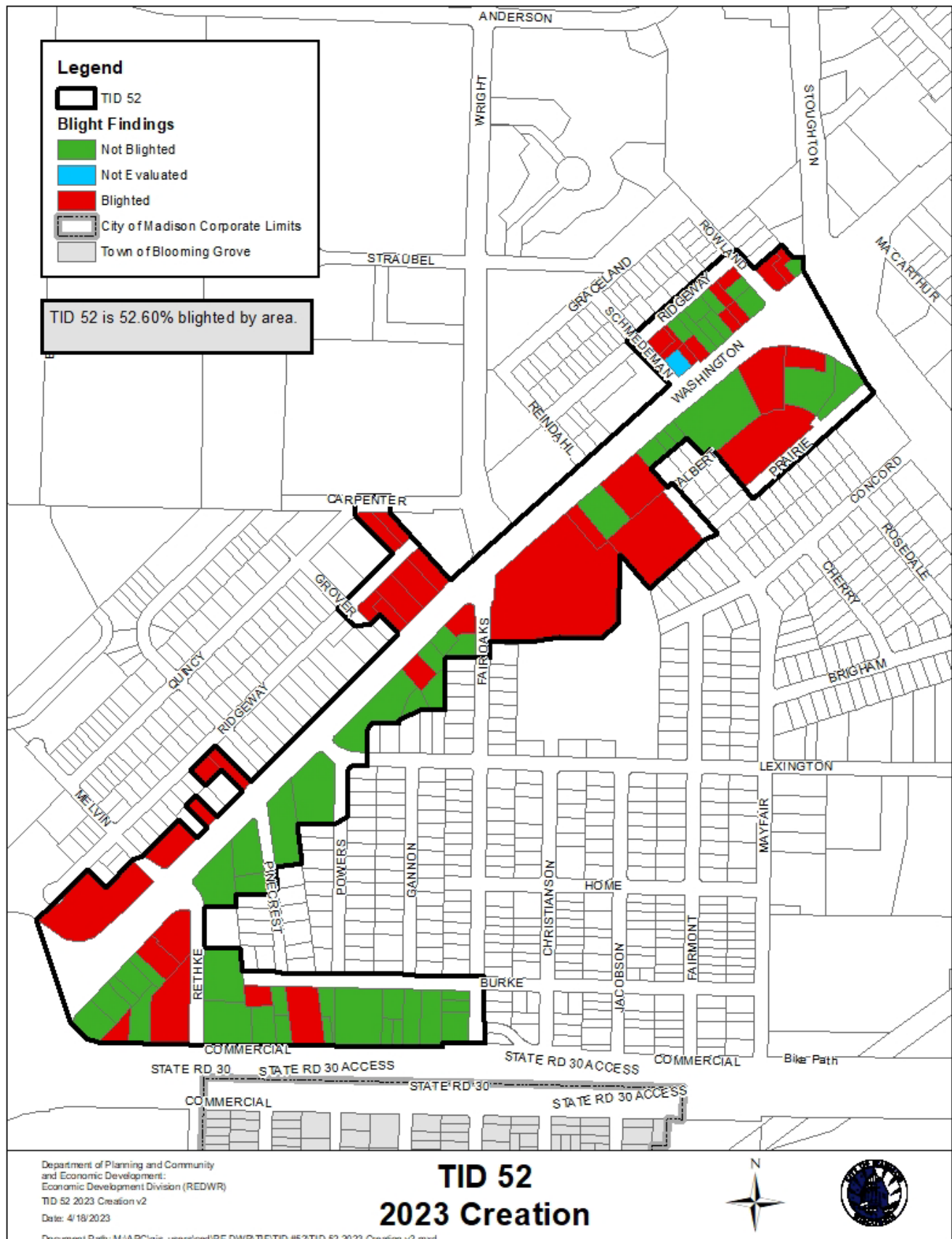
Thence westerly 114.44 feet more or less along the southerly line of said Lot 3 of CSM No. 1060 and being along the said northerly right-of-way of Hwy 30 to the Southeast corner of said Lot 1 of CSM No. 14955;

Thence westerly 224.56 feet more or less along the southerly line said Lot 1 of CSM No. 14955 recorded as Document No. 5449278 and being along the northerly right-of-way of Hwy 30 to the **Point of Beginning**.

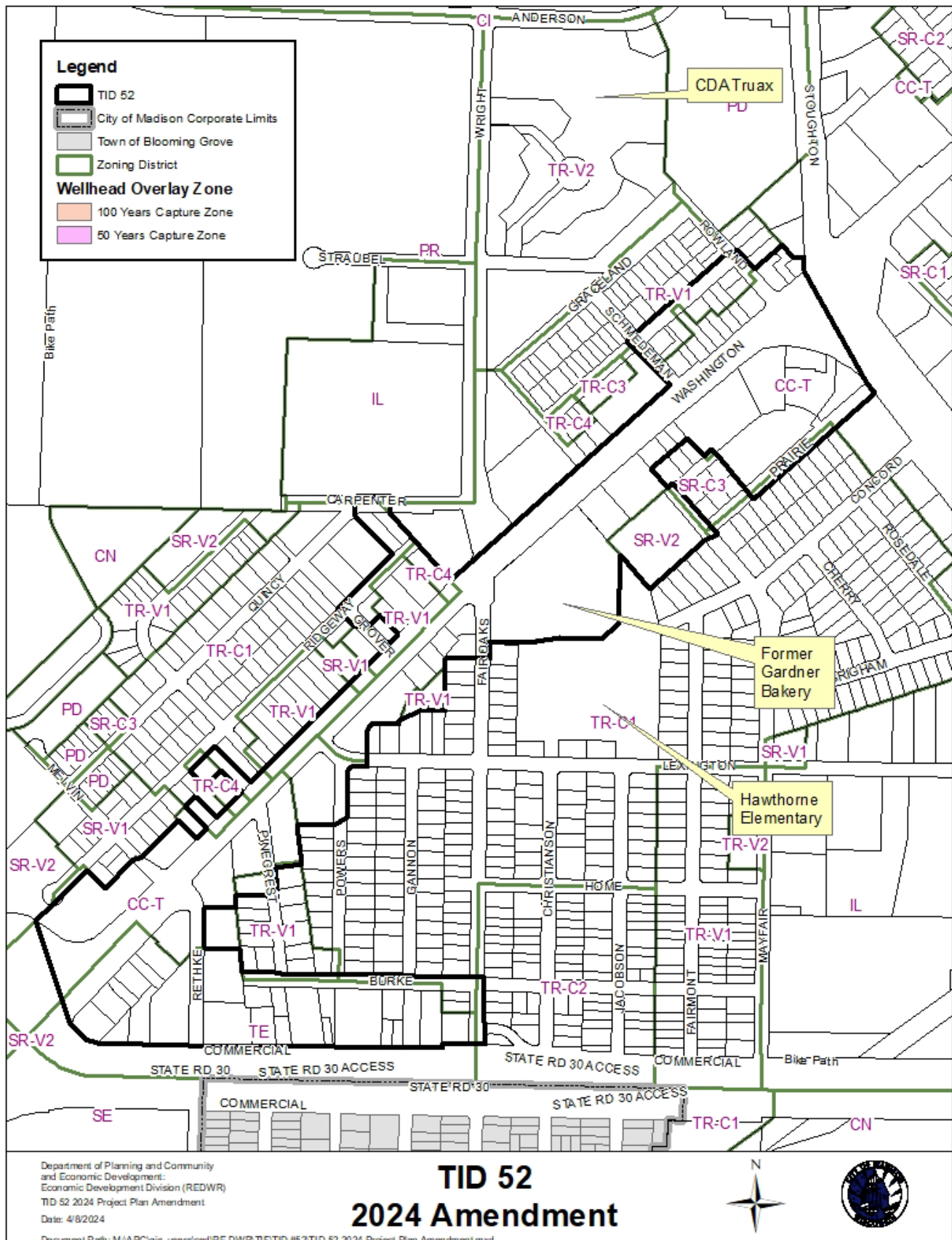
District Boundary – 2024



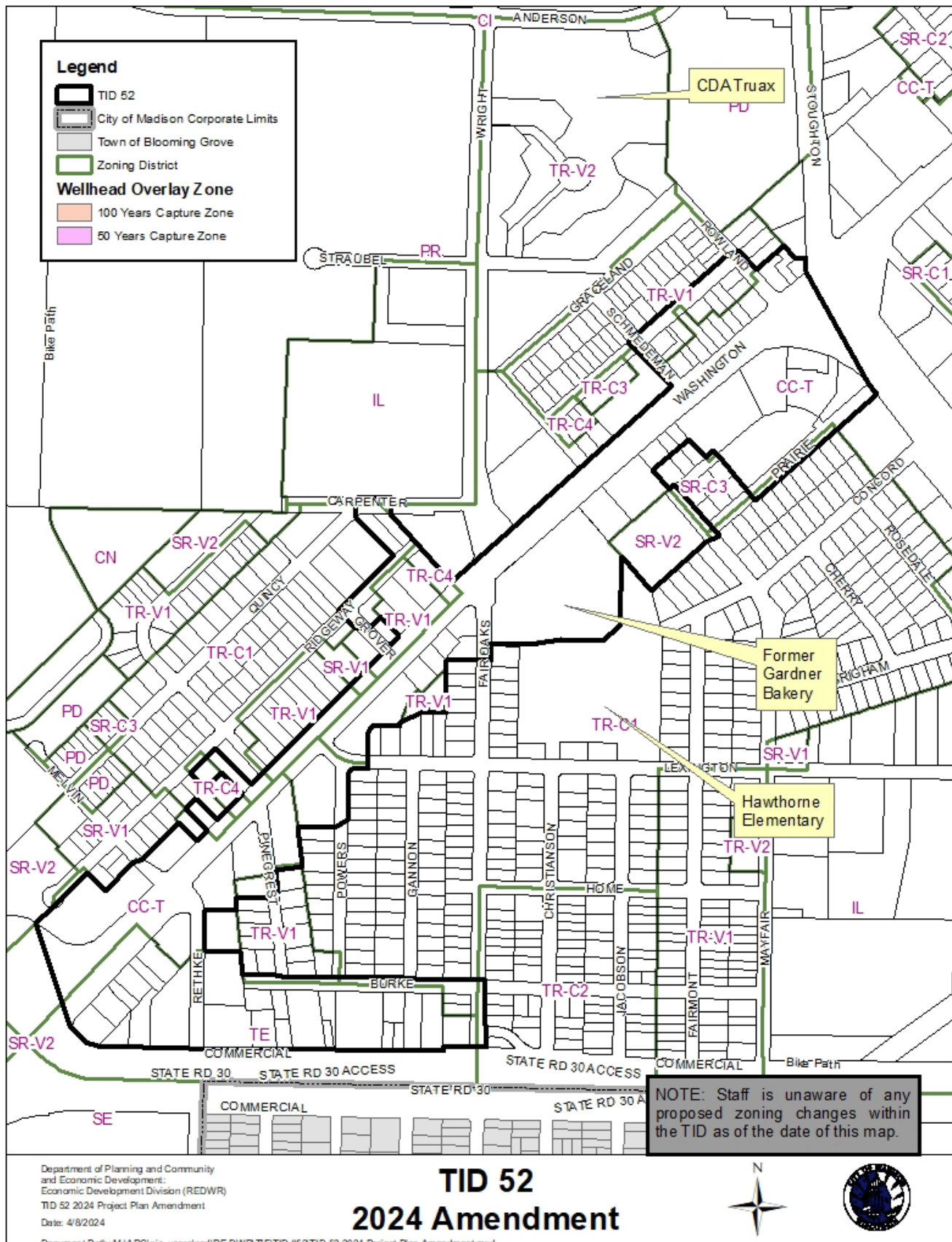
Blight Findings – 2023



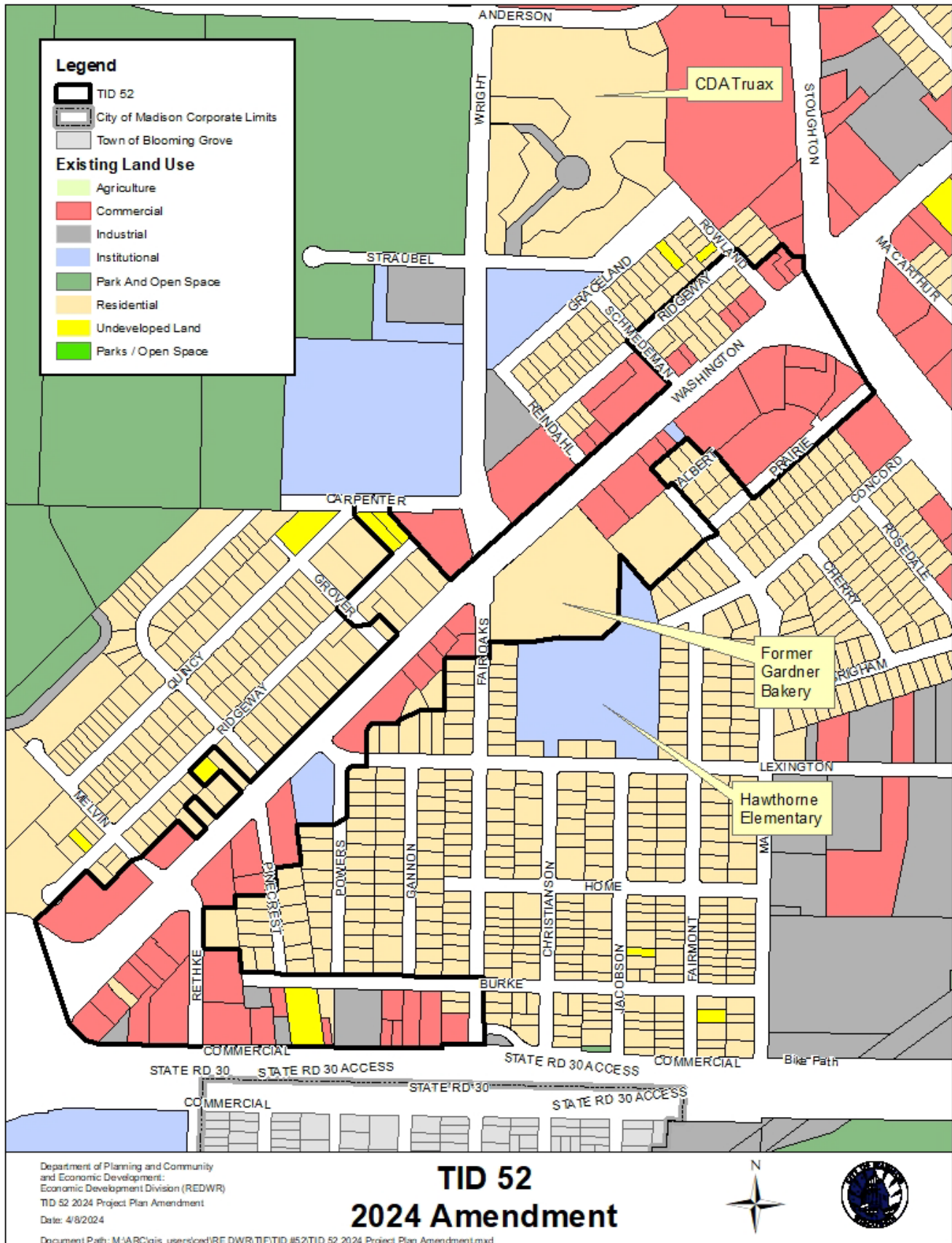
Existing Zoning – 2024



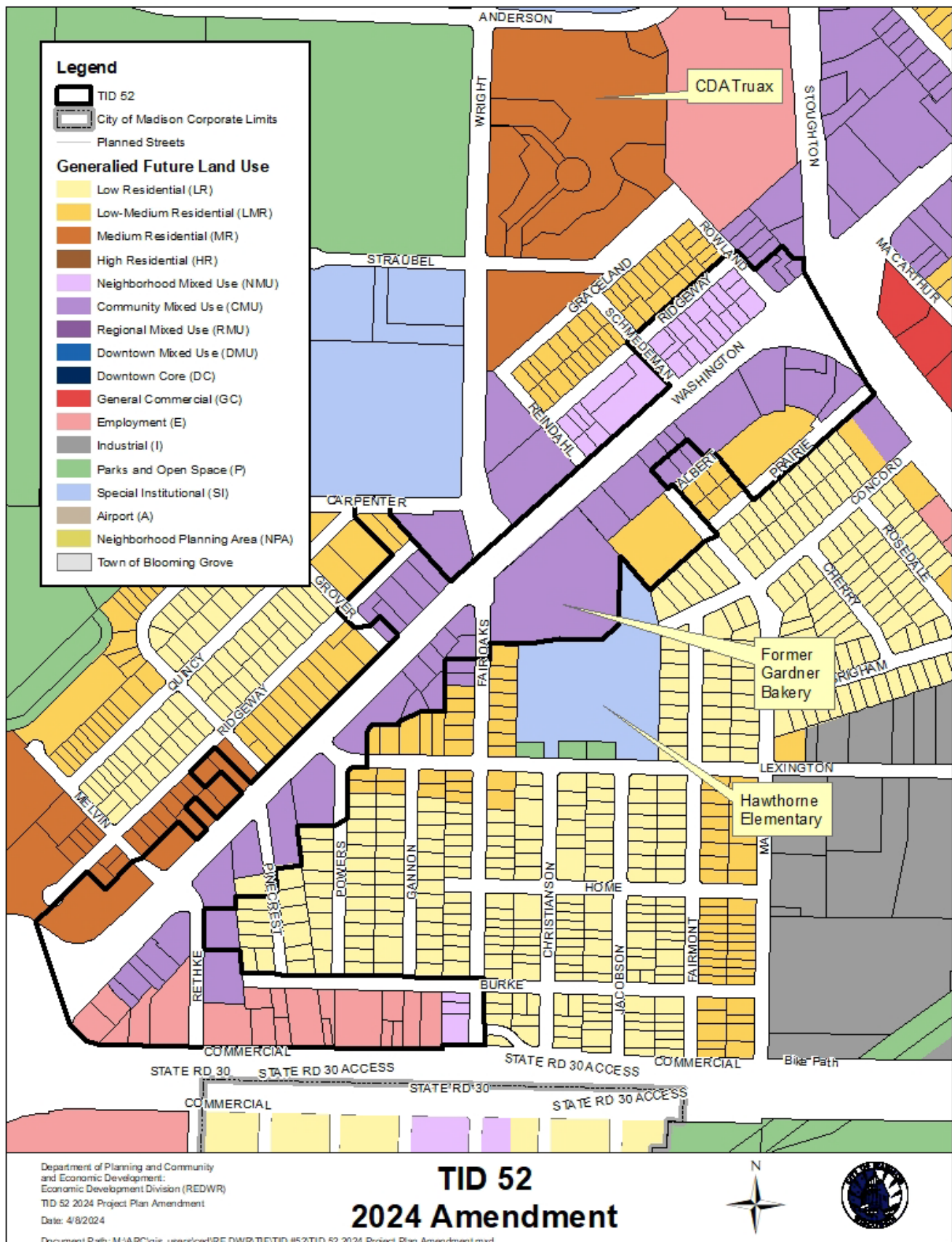
Proposed Zoning – 2024



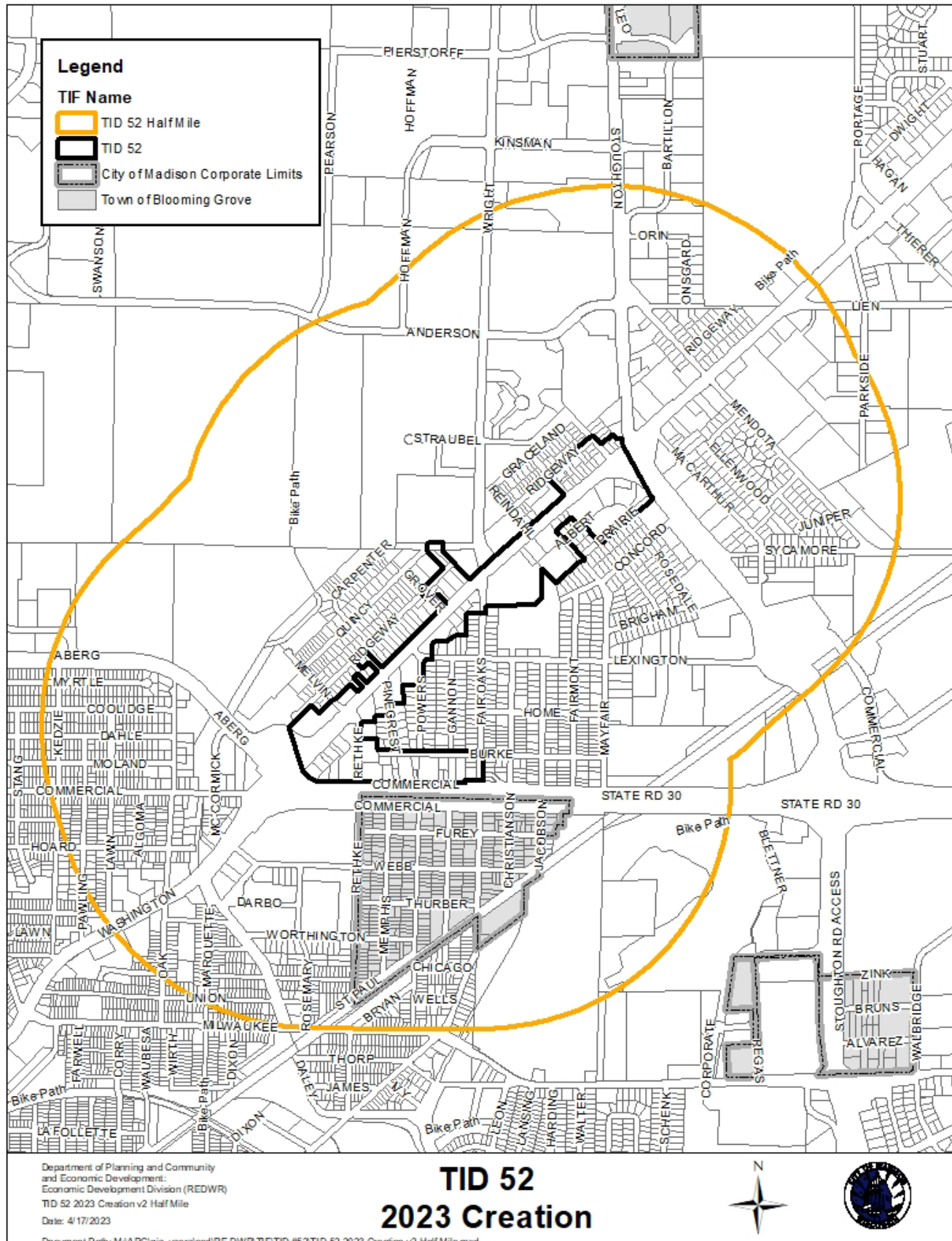
Existing Land Use – 2024



Proposed Land Use – 2024



Half Mile Rule Map



City Attorney Opinion Letter



Office of the City Attorney

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Patricia A. Lauten, Deputy City Attorney

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PARALEGAL Ryan M. Riley

May 14, 2024

TO: Joseph E. Gromacki, TIF Coordinator
FROM: Matthew Robles, Assistant City Attorney
SUBJECT: Project Plan Amendment for TIF District No. 52 - City of Madison (E. Washinton & Stoughton Rd)

Dear Mr. Gromacki:

In my capacity as Assistant City Attorney for the City of Madison, Wisconsin, I have examined the Amendment to the Project Plan for Tax Incremental Finance District No. 52, City of Madison, Wisconsin, dated July 25, 2023, with a proposed amendment in 2024. Based on this examination, I am of the opinion that the amended Project Plan is complete and complies with the provisions of Secs. 66.1105(4)(f) and (h), Wis. Stats.

I render no opinion with respect to the accuracy or validity of any statement and/or finding contained in the Project Plan, but direct City officials to review the reports of City staff as regards to the Plan.

Sincerely,

Matthew D. Robles
Assistant City Attorney



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83655

File ID: 83655

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: 12982 TID 54 - 2024 Project Plan Amendment

Final Action:

Title: Approving the First (2024) Amendment to the Project Plan for Tax Incremental
District (TID) #54 (Pennsylvania Ave), City of Madison (District 12)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 124.

Sponsors: Amani Latimer Burris And Satya V. Rhodes-Conway

Effective Date:

Attachments: 12982 Legal Description.pdf, 12982 TID 54 2024
Amendment JRB Report.pdf, 12982 TID 54 2024
Amendment.pdf

Enactment Number:

Author: Joe Gromacki, TIF Coordinator

Hearing Date:

Entered by: cklawiter@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Maggie McClain	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Economic Development Division	05/28/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/24/24), Plan Commission (6/10/24), Common Council (7/2/24)						

Text of Legislative File 83655

Fiscal Note

Fiscal note pending.

Title

Approving the First (2024) Amendment to the Project Plan for Tax Incremental District (TID)

#54 (Pennsylvania Ave), City of Madison (District 12)

Body

WHEREAS Chapter 105 of the Laws of 1975 of the State of Wisconsin created the Tax Increment Law (the "TIF Law"), Section 66.1105, Wisconsin Statutes; and

WHEREAS TIF Law sets forth certain steps which must be followed to amend a Tax Incremental Project Plan; and

WHEREAS a Notice of Public Hearing by the Plan Commission to afford interested parties an opportunity to express their views on the amendment to the TID Project Plan for TID 54 was published in the Wisconsin State Journal on May 24 and May 31, 2024 as required by TIF Law; and

WHEREAS prior to publication of the Notice of Public Hearing a copy of the Notice was sent by first-class mail to each of the chief executive officers or administrators of all local governmental entities having the power to levy taxes on property within the boundary of TID 54; and

WHEREAS the Plan Commission of the City of Madison held a public hearing on June 10, 2024, at which interested parties were afforded an opportunity to express their views on the proposed amendment to the Project Plan for TID 54; and

WHEREAS the Plan Commission has made the following findings as indicated in the attached report:

1. No less than 50%, by area, of the real property within the TID is blighted within the meaning of 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial portion of the other real property in the TID.
3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.

WHEREAS the Plan Commission has determined that the TID meets the basic requirements of City TIF Policy for tax incremental district proposals adopted by the Common Council on April 17, 2001, amended on March 31, 2009, and amended again on February 25, 2014 (insofar as they are applicable to the amendment of a project plan), conforms to the Comprehensive Plan for the City of Madison and is consistent with the review criteria adopted at the same time, specifically, that the TID supports economic development activities intended to stabilize and diversify the City's economic base.

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Madison hereby confirms and adopts the above recitals and finds that:

1. No less than 50%, by area, of the real property within the amended TID boundary is blighted within the meaning of Section 66.1105(2), Wisconsin Statutes.
2. The improvement of such area is likely to significantly enhance the value of a substantial portion of the other real property in the TID.
3. The aggregate value of equalized taxable property of the TID, plus all existing TIDs, does not exceed 12% of the total value of equalized taxable property within the City.
4. The project costs relate directly to eliminating blight.

5. TID 54 (Pennsylvania Ave) is hereby declared a blighted area district.
6. The percentage of territory devoted to retail businesses within TID 54 (Pennsylvania Ave) is under thirty-five (35%) percent.
7. The boundaries of TID 54 (Pennsylvania Ave) are not changing.

BE IT STILL FURTHER RESOLVED that the attached amended Project Plan and Boundary for TID 45 (Capitol Square West), City of Madison, is hereby adopted as of January 1, 2024 as the Project Plan for said District and such plan is feasible and in conformity with the Comprehensive Plan for the City of Madison and will add to the sound growth of the City.

LEGAL DESCRIPTION

NOTE: Wetland areas are specifically excluded from inclusion within TID 54.

A parcel of land located in the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 1, Township 7 North, Range 9 East; and the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southwest $\frac{1}{4}$ all of Section 31, Township 8 North, Range 10 East; and the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, and the Northwest $\frac{1}{4}$ all of Section 6, Township 7 North, Range 10 East; and the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ all of Section 12, Township 7 North, Range 9 East all in the City of Madison, Dane County, Wisconsin, more particularly described as follows:

Commencing at the Southwest corner of Section 31, Township 8 North, Range 10 East in the City of Madison;

Thence easterly along the south line of the Southwest $\frac{1}{4}$ of said Section 31, a distance of 375.6 feet more or less to a point on the westerly right-of-way of the Wisconsin and Southern Railroad also being the **Point of Beginning**;

Thence continuing 100 feet more or less along the said south line of the Southwest $\frac{1}{4}$ of Section 31 to a point of intersection of the easterly right-of-way of the Wisconsin and Southern Railroad;

Thence northwesterly 28.5 feet more or less along the said easterly right-of-way of the Wisconsin and Southern Railroad to the intersection of the said easterly right-of-way of the Wisconsin and Southern Railroad and the northerly right-of-way of Commercial Avenue;

Thence continuing northwesterly 1190.2 feet more or less along the said easterly right-of-way of the Wisconsin and Southern Railroad to the easterly intersection of Sherman Avenue;

Thence continuing northwesterly along the extension of the said easterly right-of-way line of the Wisconsin and Southern Railroad to a point of intersection of the northeasterly right-of-way of the Wisconsin and Southern Railroad and the westerly right-of-way of Sherman Avenue;

Thence northerly 407.5 feet more or less along the westerly right-of-way of Sherman Avenue to the intersection of the North line of the Southeast $\frac{1}{4}$ of Section 1, Township 7 North, Range 9 East;

Thence continuing northerly 68 feet more or less along the said westerly right-of-way of Sherman Avenue also being along the East line of Lot 4 of the plat of Northgate Annex recorded as Document No. 1154092 to a point perpendicular across Sherman Avenue from the Southwest corner of Outlot 1 of the Burke Assessor's Plat No. 1 recorded as Document No. 593673;

Thence easterly 66 feet more or less across said Sherman Avenue to the said Southwest corner of Outlot 1 of the Burke Assessor's Plat No. 1;

Thence easterly 1442.5 feet more or less along the northerly right-of-way of Roth Street also being along the southerly line of Outlot 1 and Outlot 2 of the said Burke Assessor's Plat No. 1 and the southerly line of Lots 8 through 13 of the C. E. Roth Plat recorded as Document No. 531689 to the Southeast corner of the said Outlot 2 of the Burke Assessor's Plat No. 1 also being on the westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad;

Thence northerly 1082.4 feet more or less along the said westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad also being on the easterly line of Outlot 2 and Outlot 3 of the said Burke Assessor's Plat No. 1, Lot 2 of Certified Survey Map (CSM) No. 3949 recorded as Document No. 1747445, and Lot 1 of CSM

No. 5208 recorded as Document No. 2009466 to the Northeast corner of said Lot 1 of CSM No. 5208 and being at the intersection of the said westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad and the southerly right-of-way of Aberg Avenue;

Thence northerly 67.15 feet more or less along the said westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad to the intersection of the said westerly right-of-way and the northerly right-of-way of Aberg Avenue also being the Southeast corner of Lot 1 of Block 6 of Clyde A. Gallagher's Sherman Ave. Subdivision recorded as Document No. 497382A;

Thence easterly 67.15 feet more or less along the said northerly right-of-way of Aberg Avenue to the Southwest corner of Outlot 13 of the said Burke Assessor's Plat No. 1;

Thence continuing easterly 504.7 feet more or less along the said northerly right-of-way of Aberg Avenue also being along the southerly line of Outlot 5 through Outlot 8 and Outlot 13 of the said Burke Assessor's Plat No. 1 to the Southeast corner of said Outlot 8 and being on the westerly right-of-way of the Packers Avenue Service Road;

Thence continuing easterly 340 feet more or less on an extension of the said northerly right-of-way of Aberg Avenue to a point of intersection of the easterly right-of-way of Packers Avenue;

Thence southeasterly 207 feet more or less along the easterly right-of-way of Packers Avenue;

Thence southerly 532 feet more or less to the southerly point of curvature of a 87-foot radius curve being on the easterly right-of-way of Packers Avenue;

Thence continuing southerly 226.2 feet more or less along the said easterly right-of-way of Packers Avenue being a curve to the left having a radius of 703.2 feet;

Thence continuing southerly 168.53 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the North line of the South 111 feet of Outlot 2 of the said Plat of Woodland;

Thence easterly 12.5 feet more or less along the said North line of the South 111 feet of Outlot 2 to a point on a line being 308 feet easterly of the platted Packers Avenue on the said Plat of Woodland and also being a northerly extension of the West line of Lot 8 of Block 3 of the said Plat of Woodland;

Thence southerly 859.2 feet more or less along the said easterly right-of-way of Packers Avenue also being along the West line of Lots 8 and 13 of Block 3, West line of Lots 8 and 13 of Block 2, and the West line of Lot 7 of Block 1 all of the said Plat of Woodland to the Southwest corner of said Lot 7 of Block 1;

Thence southeasterly 46.5 feet more or less along the southwesterly line of said Lot 7 of Block 1 of the Plat of Woodland also being along the said easterly right-of-way of Packers Avenue to the Southeast corner of the said Lot 7 of Block 1;

Thence southwesterly 110.11 feet more or less along the northwesterly line of Lot 13 of Block 1 of the Plat of Woodland also being along the easterly right-of-way of Packers Avenue;

Thence southerly 8.35 feet more or less along a parcel excluded from said Lot 13 of Block 1 to a point on the southwesterly line of said Lot 13 of Block 1 also being at the intersection of the said easterly right-of-way of Packers Avenue and the northeasterly right-of-way of Mayer Avenue;

Thence southerly 135.5 feet more or less along the said easterly right-of-way of Packers Avenue to the Northwest corner of CSM No. 6197 recorded as Document No. 2218732 also being at the intersection of the said easterly right-of-way of Packers Avenue and the southwesterly right-of-way of Mayer Avenue;

Thence southerly 449.40 feet more or less along the said easterly right-of-way of Packers Avenue and the westerly line of said CSM No. 6197 being a curve to the right having a radius of 1492.39 feet to the most southwesterly corner of said CSM No. 6197 along Packers Avenue;

Thence southwesterly 125 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the said easterly right-of-way of Packers Avenue and the southerly right-of-way of Commercial Avenue;

Thence southwesterly 1460 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the said easterly right-of-way of Packers Avenue and the northeasterly right-of-way of Sixth Street;

Thence southwesterly 140 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the easterly right-of-way of Pennsylvania Avenue (Packers Avenue) and the southwesterly right-of-way of Sixth Street;

Thence southwesterly 420 feet more or less along the said easterly right-of-way of Pennsylvania Avenue being a curve to the left having a radius of 1377.39 feet to a point on the said easterly right-of-way of Pennsylvania Avenue;

Thence southwesterly 1215 feet more or less along the easterly right-of-way of Pennsylvania Avenue to the intersection of the northwesterly extension of the northeasterly line of Lot 6 of Block 322 of the Madison Square Riley Plat recorded as Document No. 253138;

Thence southeasterly 10 feet more or less along the said northwesterly extension of the northeasterly line of said Lot 6 of Block 322 also being along the easterly right-of-way of Pennsylvania Avenue to the Northeast corner of the said Lot 6 of Block 322 also being the most northerly corner of CSM No. 11946 recorded as Document No. 4245745;

Thence southwesterly 14.61 feet more or less along the westerly line of said CSM No. 11946 also being the easterly right-of-way of Pennsylvania Avenue to an angle point in the said westerly line of CSM No. 11946;

Thence southerly 361.77 feet more or less along the westerly line of said CSM No. 11946 also being the easterly right-of-way of Pennsylvania Avenue to the southwesterly corner of said CSM No. 11946 also being the intersection of the said easterly right-of-way of Pennsylvania Avenue and the northeasterly right-of-way of Third Street;

Thence southeasterly 130 feet more or less along the southwesterly line of said CSM No. 11946 and being along the northeasterly right-of-way of Third Street to the intersection of the northeasterly extension of the northwesterly line of Lot 12 of Block 315 of the said Madison Square Riley Plat;

Thence southwesterly 69.63 feet more or less along the said northeasterly extension of the northwesterly line of Lot 12 of Block 315 to the most northerly corner of said Lot 12 of Block 315 and being on the southwesterly right-of-way of Third Street;

Thence southwesterly 127.56 feet more or less along the northwesterly line of Lots 10, 11, and 12 of Block 315 of the said Madison Square Riley Plat also being the southeasterly line of Upham Street to the northeasterly corner of the Award of Damages to the City of Madison in Document No. 2227035;

Thence southerly 50.69 feet more or less along the east line of said Document No. 2227035 to an angle in said east line;

Thence southeasterly 3.33 feet more or less along the east line of said Document No. 2227035 to an angle in said east line;

Thence southerly 89.43 feet more or less along the east line of said Document No. 2227035 to a point on the southwesterly line of Lot 8 of Block 315 of the said Madison Square Riley Plat;

Thence southeasterly 21.5 feet more or less along the said southwesterly line of Lot 8 of Block 315 of the Madison Square Riley Plat to the northwest corner of a parcel described in the said Award of Damages to the City of Madison in Document No. 2227035;

Thence southeasterly 204 feet more or less to the most northerly corner of Lot 8 of Block 316 of the said Madison Square Riley Plat and being on the southeasterly right-of-way of East Johnson Street;

Thence southwesterly 272 feet more or less along the northwesterly line of said Block 316 of the Madison Square Riley Plat and being the southeasterly right-of-way of East Johnson Street to a point on Lot 2 of said Block 316;

Thence southwesterly 95 feet more or less along a line to a point on the southwesterly line of Lot 1 of said Block 316 of the Madison Square Riley Plat being 30.3 feet more or less southeasterly of the most westerly corner of said Lot 1 and being on the northeasterly right-of-way line of Second Street;

Thence southwesterly 96 feet more or less along the southeasterly right-of-way of East Johnson Street to a point of curvature along the said right-of-way as described in Document No. 1323941;

Thence southwesterly 130 feet more or less along a curve to the right having a radius of 692.10 feet to a point of tangency along the said southeasterly right-of-way of East Johnson Street;

Thence southwesterly 339 feet more or less along the said southeasterly right-of-way of East Johnson Street to a point on the Southwest line of Lot 3 of Block 312 of the said Madison Square Riley Plat being 66.5 feet more or less northwesterly from the most southerly corner of said Lot 3 of Block 312;

Thence continuing southwesterly 97.3 feet more or less along the northwesterly line of the southeasterly 66 feet of Lots 1 and 2 of said Block 312 of the Madison Square Riley Plat to a point on the southwesterly line of said Lot 1 and being on the northeasterly right-of-way of First Street;

Thence southwesterly 547 feet more or less along the said southeasterly right-of-way of East Johnson Street crossing First Street to the intersection of the westerly right-of-way of the Wisconsin and Southern Railroad;

Thence northwesterly 136 feet more or less across East Johnson Street to a point on the westerly right-of-way of Fordem Avenue and also being at a point of curvature on Lot 1 of CSM No. 1689 recorded as Document No. 1428551;

Thence northerly 241.93 feet more or less being on the said easterly line of Lot 1 of CSM No. 1689 and the westerly right-of-way of Fordem Avenue to the Southeast corner of Lot 1 of CSM No. 3728 recorded as Document No. 1710425;

Thence westerly 314.56 feet more or less along the southerly line of Lots 1 and 2 of said CSM No. 3728 to an angle point in the southerly line of said Lot 2 also being the northeasterly corner of Lot 4 of said CSM No. 3728;

Thence westerly 152.94 feet more or less along the southerly line of Lots 2 and 3 of said CSM No. 3728 to an angle point in the said southerly line of Lot 3;

Thence westerly 220.16 feet more or less along the southerly line of said Lot 3 of CSM No. 3728 to an angle point in the said southerly line of Lot 3;

Thence northwesterly 76.52 feet more or less along the southerly line of said Lot 3 of CSM No. 3728 to the Southwest corner of said Lot 3;

Thence southerly 20.67 feet more or less along the westerly line of Lot 4 of said CSM No. 3728 to an angle point in the said westerly line;

Thence southwesterly 364.28 feet more or less along the westerly line of said Lot 4 of CSM No. 3728 to the Southwest corner of said Lot 4 and also being the Southeast corner of the lands described in Document No. 2994874;

Thence northwesterly 392.91 feet more or less along the southerly line of said Document No. 2994874 to an angle point in the said southerly line;

Thence continuing northwesterly 38.08 feet more or less along the said southerly line of Document No. 2994874 to an angle point in the said southerly line;

Thence northwesterly 280.98 feet more or less along the said southerly line of Document No. 2994874 to the intersection of the easterly right-of-way of Sherman Avenue;

Thence northeasterly 128.70 feet along the said easterly right-of-way of Sherman Avenue to an angle point in the said easterly right-of-way;

Thence northeasterly 63.50 feet more or less along the said easterly right-of-way of Sherman Avenue to an angle point in the said easterly right-of-way;

Thence northeasterly 111.78 feet more or less along the said easterly right-of-way of Sherman Avenue to an angle point in the said easterly right-of-way;

Thence northerly 80.02 feet more or less along the said easterly right-of-way of Sherman Avenue to the Northwest corner of said Document No. 2994874 and being the Southwest corner of the Sherman Terrace Condominiums;

Thence southeasterly 715.85 feet along the north line of said Document No. 2994874 to a point on the westerly line of said Lot 3 of CSM No. 3728;

Thence northerly 209.48 feet more or less along the westerly line of said Lot 3 of CSM No. 3728 to the Northwest corner of said Lot 3;

Thence easterly 625.86 feet more or less along the northerly line of Lots 1, 2, and 3 of said CSM No. 3728 to the intersection of the westerly right-of-way of Fordem Avenue and being the Southeast corner of Lot 1 of CSM No. 2007 recorded as Document No. 1468548;

Thence northerly 86.98 feet more or less along the easterly line of said Lot 1 of CSM No. 2007 and being on the westerly right-of-way of Fordem Avenue to a point of curvature along the said easterly line;

Thence northerly 450 feet more or less along the easterly line of said Lot 1 of CSM No. 2007 and the westerly right-of-way of Fordem Avenue being a curve to the left having a radius of 834.40 feet to a point of reverse curvature along the said easterly line;

Thence northerly 83 feet more or less along the easterly line of said Lot 1 of CSM No. 2007 and the westerly right-of-way of Fordem Avenue being a curve to the right having a radius of 1053.90 feet to the Northeast corner of said Lot 1 and also being the Southeast corner of Lakewood Gardens Condominium Homes Plat recorded as Document No. 2691638;

Thence continuing northerly 115 feet more or less along the easterly line of the said Lakewood Gardens Condominium Homes Plat and being on the westerly right-of-way of Fordem Avenue to the intersection of the Northeast $\frac{1}{4}$ of Section 12, Township 7 North, Range 9 East;

Thence northerly 993 feet more or less along the easterly line of the said Northeast $\frac{1}{4}$ of 12 to a point lying 1096.7 feet more or less northerly of the East $\frac{1}{4}$ corner of the said Section 12;

Thence westerly 33.7 feet more or less to a point on the westerly right-of-way of Fordem Avenue also being the Northeast corner of Document 4365528 excepting the right-of-way of Fordem Avenue;

Thence northerly 254 feet more or less along the said westerly right-of-way of Fordem Avenue to the intersection of the said westerly right-of-way of Fordem Avenue and the southerly right-of-way of McGuire Street;

Thence northerly 57 feet more or less along the said westerly right-of-way of Fordem Avenue to the intersection of the said westerly right-of-way of Fordem Avenue and the northerly right-of-way of McGuire Street;

Thence northerly 563 feet more or less along the said westerly right-of-way of Fordem Avenue to a point of intersection on the said westerly right-of-way also being on the easterly line of CSM No. 14103 recorded as Document No. 5192649 with the westerly extension of the southerly right-of-way of Northfield Place;

Thence easterly 117 feet more or less along the westerly extension of the southerly right-of-way of Northfield Place and the southerly right-of-way of Northfield Place to the Northwest corner of Lot 12 of the Plat of Northfield Park recorded as Document No. 632437;

Thence southerly 96 feet more or less along the West line of said Lot 12 of the Plat of Northfield Park to a point of intersection of the westerly extension of the South line of Lots 10 and 11 of the said Plat of Northfield Park;

Thence easterly 147.4 feet more or less along the southerly line of Lots 10 and 11 and said line extended westerly of the said Plat of Northfield Park to the Southeast corner of said Lot 10;

Thence northerly 26 feet more or less along the easterly line of said Lot 10 of the Plat of Northfield Park being a curve to the left having a radius of 34 feet to a point of reverse curvature;

Thence northerly 57 feet more or less along the easterly line of said Lot 10 of the Plat of Northfield Park being a curve to the right having a radius of 281.6 feet to a point of reverse curvature;

Thence northwesterly 30 feet more or less along the easterly line of said Lot 10 of the Plat of Northfield Park being a curve to the left having a radius of 18 feet to a point of tangency on the southerly right-of-way of Northfield Place;

Thence easterly 57 feet more or less along the easterly extension of the southerly right-of-way of Northfield Place to the intersection of Lot 5 of the said Plat of Northfield Park;

Thence southerly 85 feet more or less along the westerly line of Lots 5 and 6 of the said Plat of Northfield Park being a curve to the left having a radius of 241.6 feet to the Southwest corner of said Lot 6;

Thence easterly 98 feet more or less along the South line of said Lot 6 to the Southeast corner of said Lot 6 also lying on the westerly right-of-way of the Wisconsin and Southern Railroad;

Thence northerly 1669.43 feet more or less along the said westerly right-of-way of the Wisconsin and Southern Railroad also being along the easterly line of Lots 1 through 6 of the said Plat of Northfield Park and Lots 1 through 31 of Block 3 of the Koltes Plat recorded as Document No. 320311 to the Northeast corner of said Lot 31 of the Koltes Plat also being the intersection of the said westerly right-of-way of the Wisconsin and Southern Railroad and the southerly right-of-way of Commercial Avenue;

Thence continuing 37.5 feet more or less northerly along the said westerly right-of-way of the Wisconsin and Southern Railroad to the **Point of Beginning**.

Executive Summary to the City of Madison Joint Review Board

Tax Incremental District (TID) No. 54 (Pennsylvania Ave) 2024 Project Plan Amendment City of Madison

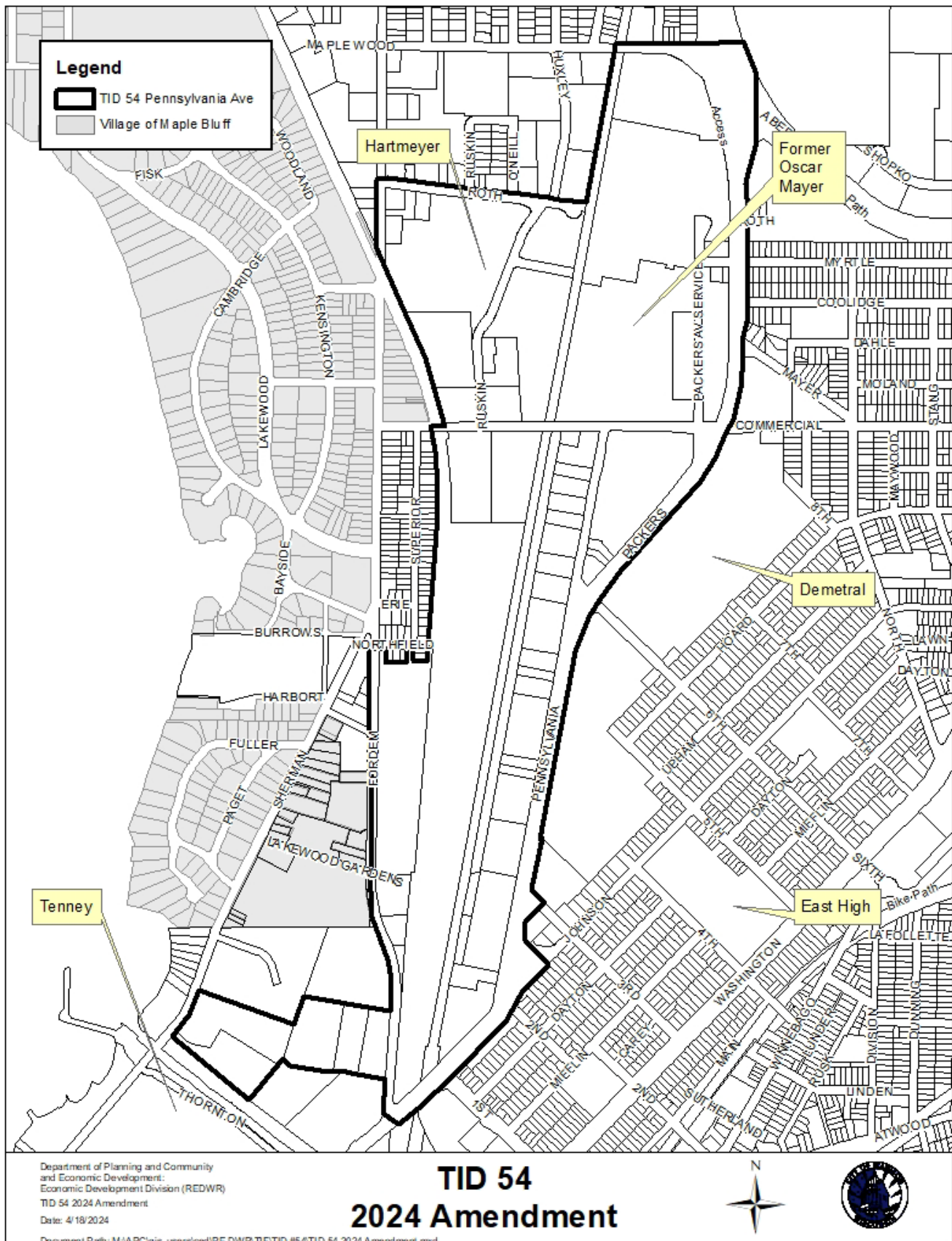
May 24, 2024

Background

By statute, a TIF Joint Review Board, comprised of one representative each from the Madison Metropolitan School District (MMSD), the City of Madison, Dane County, Madison College (MATC) and one public member, meets to review, and if acceptable, approve a proposed amendment to a Tax Incremental District (TID) Project Plan. The Joint Review Board will meet at a future date to take action upon the proposed amendment to the project plan to TID 54 (Pennsylvania Ave).

Summary of the TID #54 Project Plan

The map on the next page depicts the boundaries of the proposed TID #54 in the Pennsylvania Ave, Fordem Ave, Commercial Ave, and Packers Ave area of the City of Madison:



TIF Law Required Information for TID Amendment Approval

1) Estimates of project costs and tax increments, including:

a) Specific items that constitute project costs; (See Chart Below)

Amendments to the Project Plan from the 2022 Project Plan Amendment are highlighted in **yellow**.

Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
Engineering	Roth St	2023-2050	945,000	105,000	1,050,000
Engineering	Sherman Ave	2023-2050	495,000	55,000	550,000
Engineering	New N/S Multi-Use Path	2023-2050	2,370,000	0	2,370,000
Economic Development	Business Improvement Grants	2023-2050	850,000	0	850,000
Economic Development	Façade Grants	2023-2050	290,000	0	290,000
Economic Development	Commercial Ownership Assistance Grant Program	2023-2050	1,750,000	0	1,750,000
Economic Development	Small Cap TIF	2023-2050	1,000,000	0	1,000,000
Economic Development	Development Loans (Hartmeyer 1 & 2)	2023-2050	6,250,000	0	6,250,000
Org., Admin., and Prof. Costs	Admin	2023-2050	500,000	0	500,000
TOTAL			14,450,000	160,000	14,610,000
Financing Costs		2023-2050	3,974,000	0	3,974,000

NOTE: These project costs and non-project costs conform with State Statute 66.1105(4)(GM).

Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
Sanitary Sewer	Sanitary sewer (Fordem Ave to East Johnson St)	2024-2050	714,000	0	714,000
Park Improvements	Demetral, Burrows, Eken, Tenney, Sherman School, and new Roth St park	2024-2050	2,114,000	0	2,114,000
Economic Development	Vermillion Site (1617 Sherman Ave)	2024-2050	1,669,000	0	1,669,000
Total 2024 Amendment Costs		2024-2050	4,497,000	0	4,497,000
Total TID 54 Project Costs (Original and 2024 Amendment)		2024-2050	18,947,000	160,000	19,107,000
2024 Amendment Financing Costs		2024-2050	1,236,000	0	1,236,000
Total Financing Costs		2023-2050	5,210,000	0	5,210,000

b) The total dollar amount of these project costs to be paid with tax increments;

Per the above chart, tax increments will pay for a total of **\$18,947,000** of project costs.

c) The amount of tax increments to be generated over the life of the tax incremental district.

Based upon the City's TIF run when TID 54 was created in 2023, TID 54 will generate an estimated \$59 million of incremental revenue through its expiration date of 2050. The net present value of these incremental revenues is \$21.9 million.

2. The amount of value increment when the project costs are paid in full and the district is closed.

TID 54 was created in 2023, and as such, as of the drafting of this report, has yet to report any incremental value (positive or negative). Based upon conservative estimates, the district will generate sufficient incremental revenues to repay all anticipated project costs by 2035. Without any additional projects generating new incremental value, the estimated value in 2035 is \$154 million. However the City may propose future amendments to the TID 54 project plan to fund additional development or infrastructure projects.

3. The reasons why the project costs may not or should not be paid by the owners of property that benefit by improvements within the district.

The budget for the proposed project plan amendment is at \$19,107,000.

The total amount of assessable costs not to be paid for with TIF funds is \$160,000.

The total amount of costs to be paid for with TIF funds is \$18,947,000.

4. The share of the projected tax increments estimated to be paid by the owners of taxable property in each of the taxing jurisdictions overlying the district.

The certified base value of TID 54 is **\$82,025,900**. Overlying jurisdictions will continue to collect their portion of the levy upon the base value over time. The box below indicates the share of the estimated first tax increment invested by overlying tax jurisdictions based upon the 2024 mill rate.

<u>Tax Jurisdiction</u>	<u>2024 Mill Rate</u>	<u>Share of Tax Levy</u>
City	7.10	35%
County	2.52	13%
MMSD	9.85	49%
MATC	0.66	3%
State of WI	0.0	0%
Totals*	18.28**	100%*

Source: City of Madison 2024 Adopted Operating Budget
 *NOTE: Total Mill Rate is the Gross Mill, prior to any State Tax Credits being applied to this rate.
 **NOTE: Total may not add due to rounding

5. The benefits that the owners of taxable property in the overlying taxing jurisdictions will receive to compensate them for their share of the projected tax increments.

A conservative estimate of the total incremental value resulting from potential development projects, and economic growth or value appreciation of the life of the TID is estimated to be \$233 million. The benefits of these potential projects are: sharing new equalized value growth, blight elimination, infrastructure improvements, and job creation / retention to benefit those in the district and throughout the City of Madison.

TID 54's base value of \$82,025,900 is anticipated to grow by \$233 million at the end of the 27-year life of the TID. Assuming that the City incurs all of the \$18,947,000 of projected costs identified in the TID Project Plan, that there are no changes in tax increment estimates, no further project plan amendments and no changes to TIF Law, the City of Madison forecasts that TID 54 may close in 2035. The average life of a TID in the City of Madison is 12 years. The estimated incremental value of the TID in 2035 when the TID is forecasted to be closed is estimated to be \$154 million (*Note: variations are due to rounding*).

TID 54 is a "blighted area" TID, as defined by State Statute 66.1105.

Criteria for TID Approval

Per TIF Law, the Joint Review Board will cast a vote based upon the following three criteria:

1. Whether the development expected in the tax incremental district would occur without the use of tax incremental financing.

Only \$160,000 of the proposed \$19,107,000 of project costs are assessable. Without tax increment revenue, such improvements are not likely to occur when compared to areas in the City where special assessment revenues may be more readily available to fund greater portions of project costs.

2. Whether the economic benefits of the tax incremental district, as measured by increased employment, business and personal income and property value, is insufficient to compensate for the cost of improvements.

If the District closes in 2035 as projected, it is estimated that approximately \$154 million of incremental value would return to the overlying taxing jurisdictions. At 27 years, the District would return approximately \$233 million of incremental value to the overlying taxing jurisdictions. Without TIF, the infrastructure and other investments described in the project plan document in and adjacent to TID 54 would not occur. The infrastructure and other improvements will continue to boost values within and adjacent to TID 54.

3. Whether the benefits of the proposal outweigh the anticipated tax increments to be paid by owners of property in the overlying tax districts.

Property and infrastructure improvements, blight elimination, tax base growth and job creation / retention are the most significant and quantifiable benefit to overlying tax jurisdictions from the investment of TIF funds.

Without TIF, overlying tax jurisdictions would share approximately \$1.4 million of tax revenues for the tax parcels included in TID 54, based on the base value of \$82,025,900. As stated earlier, the incremental value in 2035 at the end of the projected life of the TID is estimated at \$154 million. Theoretically, if the City invested all \$18.9 million of project costs in the district, which investment would leverage over \$233 million; or \$1 of TIF leverages approximately \$8.14 of value growth. If the TID were to be closed at that time, this value growth would be returned to overlying tax jurisdictions that would now share in a levy of approximately \$4.2 million, or a net gain of approximately \$2.8 million as a result of TIF.

In turn, the anticipated tax increments over the life of the district are estimated to support \$18,947,000 of public investment. This investment will further enhance the area, eliminate blight, increase values in and around the District, and help create new, family supporting jobs.

Date Adopted: July 25, 2023
Resolution Number: RES-23-00507
Expenditure Deadline: July 25, 2045
TID Expiration Date: July 25, 2050

**Project Plan and Boundary for
TAX INCREMENTAL FINANCE DISTRICT 54
(PENNSYLVANIA AVENUE)**

City of Madison

**Prepared by:
Department of Planning and Community and Economic Development
Economic Development Division
Office of Real Estate Services**

2024

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TAX INCREMENTAL FINANCE DISTRICT #54 (PENNSYLVANIA AVENUE)

NOTE: Amendments to the Project Plan from the First Amendment are highlighted in yellow.

INTENT AND PURPOSE

The City of Madison (the “City”) has established that the health of the Madison economy and its neighborhoods is vital. The City intends to continue to expand, stabilize and diversify its economic base while continuing to revitalize neighborhoods. To that end, the City may utilize its various implementation tools, such as the City and Community Development Authority’s (CDA) development revenue bonds, tax incremental financing (TIF), and other State or federal tools that may be available.

In particular, the City of Madison is proposing to create Tax Incremental District (TID) #54–(Pennsylvania Avenue) as a blighted area TID, for the purposes of capturing incremental value to fund certain public works improvements that will benefit the TID and the larger community. Specifically, the City plans to invest funds into public works improvements, affordable and market rate housing development, and small business development.

PROPOSED CHANGES IN ORDINANCES, CODES OR PLANS

The project elements proposed in this Project Plan conform to the objectives and recommendations contained in the Comprehensive Plan For The City of Madison (the “Master Plan”) as approved by the City Plan Commission. No changes in the Official Map, Building Codes or other City Ordinances appear to be necessary to implement the Project Plan. Zoning changes may be necessary as projects are proposed for the area, although none are proposed at this time. The Plan Commission reviews such proposals.

TID 54 is currently zoned a mix of CC-T, RMX, NMX, PD, IL, TR-U2, CN, IG, SE, and TR-C4.

Consistency with the City of Madison Comprehensive Plan

The project elements in this Project Plan conform to the objectives and recommendations contained in the City of Madison Comprehensive Plan which can be found at:

<https://www.cityofmadison.com/dpced/planning/comprehensive-plan/1607>

The percentage of territory devoted to retail businesses in TID 54 is estimated to be under 35%.

Consistency with TIF Policy

The Project Plan is also consistent with City of Madison Tax Incremental Finance Objectives and Policies (the “TIF Policy”) adopted by the City’s Common Council on April 17, 2001 and amended most recently on February 25, 2014. The Project Plan conforms to the following TIF Policy goals:

Section 1: TIF Goals

- A. Growing the property tax base.
- B. Fostering the creation and retention of family-supporting jobs.
- C. Encouraging adaptive re-use of obsolete or deteriorating property.
- D. Encouraging urban in-fill projects that increase (or decrease where appropriate) density consistent with the City’s Comprehensive Plan.
- F. Creating a range of housing types and specifically encouraging the development of workforce and affordable housing, especially housing that is for those earning much less than the area median income.
- G. Funding public improvements that enhance development potential, improve the City’s infrastructure, enhance transportation options, and improve the quality and livability of neighborhoods.

- I. Reserving sufficient increment for public infrastructure in both TIF project plans and TIF underwriting.

PROPOSED PROJECT COSTS

The following represent total estimated project costs for TID 54. By TIF Law, TIF may only pay for the non-assessable portion of these costs. More detail is provided in the section entitled “Detailed Estimate of Timing and Project Costs” that estimates the amount of costs to be paid for with TIF.

Half Mile Rule

It is the City’s intent to request the Joint Review Board to authorize the use of the so called “Half Mile Rule” in and adjacent to TID 54. This will allow funds from TID 54 to be spent within a half mile of TID 54.

Public Works Improvements

The City intends to complete multiple public works projects in TID 54. These projects, led by the City Engineering and Parks Divisions, are listed below. The project costs below are total costs inclusive of non-TIF and other funding sources. The Detailed Estimate and Timing of Project Costs later in this Project Plan further describes the timing for each project, as well as identifying how much funding from other non-TIF sources is included in the budget.

Project	Description	Total Cost (including TIF and non-TIF funds)
Street improvements	Roth St	1,050,000
Street Improvements	Sherman Ave	550,000
Bike / Ped Improvements	New N/S Multi-Use Path	2,370,000
Sanitary Sewer	Sanitary sewer improvements from Fordem Ave to East Johnson St (under RR Yard)	714,000
Parks Improvements	Parks Improvements	2,114,000

Estimated Cost: ~~\$3,970,000~~ \$6,798,000

Community Development Authority Revitalization Activities

In accordance with Section 66.1333 of the State Statutes (Redevelopment Law), the CDA may undertake a variety of revitalization activities in the TIF District if that area corresponds to the boundary of a Redevelopment District. The Detailed Estimate and Timing of Project Costs later in this Project Plan further describes the timing for each project, as well as identifying how much funding from other non-TIF sources is included in the budget.

Estimated Cost: \$0

Economic and Community Development Assistance

Development Loans

Where necessary or convenient to the implementation of the Project Plan, TIF assistance in the form of loans may be provided to private development projects, that demonstrate that “but for” such TIF assistance, the project would not occur. TIF Law allows such funds to be used to reduce the cost of site acquisition or site improvements including the construction or razing of buildings, parking facility construction, site preparation, environmental remediation, landscaping and similar

types of related activities. The City will make \$6.25M in TIF assistance loans for two affordable housing projects on the vacant Hartmeyer site at 2007 Roth Street.

Land Banking / Land Acquisition

In order to construct the public improvements and for the revitalization and development of private property, the acquisition of property and relocation of occupants may be necessary in this TIF District. The acquisitions could vary from rights-of-way and air space to entire parcels.

Small Business Assistance

In order to assist small businesses in and around TID 54, the City may provide additional funding to the existing Commercial Ownership Assistance program, Building Improvement Grant Program, Façade Grant Program, as well as extend the existing Small Cap TIF program for small business. Should the City make any grants through these programs, the City will provide the Joint Review Board with copies of any applicable grant agreements as required under State of Wisconsin TIF Law.

Project	Description	Total Cost (including TIF and non-TIF funds)
Economic Development	Building Improvement Grant	850,000
Economic Development	Façade Grant	290,000
Economic Development	Commercial Ownership Assistance Grant Program	1,750,000
Economic Development	Small Cap TIF	1,000,000
Economic Development	Hartmeyer Site (Senior and 4% LIHTC Housing)	\$6,250,000
Economic Development	Vermillion Site (1617 Sherman Ave)	\$1,669,000

Estimated Cost: ~~\$10,140,000~~ **\$11,809,000**

Affordable Housing

This category of costs is for the benefit of affordable housing and the improvement of housing stock in the City of Madison. After the date on which TID 54 pays off all of its aggregate costs, as provided for in State Statute the City may extend the life of TID 54 for one year to benefit affordable housing and to improve housing stock. The City proposes to use TIF funds to develop a small cap homeownership program, provide funding for owner occupied affordable housing, provide home buyer assistance, expand the City's current rental rehab program, and provide financial assistance to additional affordable rental housing.

NOTE: While there are no funds set aside for Affordable Housing as of the 2023 creation of TID 54, The Hartmeyer project proposes to create several hundred units of affordable housing.

Estimated Cost: **\$0**

Organizational, Administrative and Professional Costs

This category of project costs includes estimates for administrative, professional, organizational and legal costs. Project costs may include salaries, including benefits, of City employees engaged in the planning, engineering, implementing and administering activities in connection with TID 54, supplies and materials, contract and consultant services, and those costs of City departments such as the Finance Department, City Attorney, City Engineer, Parks Division, DPCED and the Office of the Mayor.

Estimated Cost: **\$500,000**

Total Cost (including TIF and non-TIF / Assessable Costs)	\$14,610,000 \$19,107,000
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Financing Costs

The total TIF-eligible cost authorized in the Detailed Estimate of Project Cost and Timing represents the total TIF Capital Budget for which TIF funds may be used. Finance costs represent the estimated amount of interest incurred if the City were to borrow funds to pay for the entire TIF-eligible costs. Staff estimates that in the event the City of Madison borrows funds to pay for the capital costs authorized herein that tax increments estimated to be generated by the district over its life may be sufficient to repay \$14,450,000 of TIF-eligible project costs and an estimated \$3,974,000 financing cost.

DETAILED ESTIMATE OF TIMING AND PROJECT COSTS

The following are the eligible project costs as provided for under Section 66.1105 (2)(f), Wisconsin Statutes and the timing in which certain project costs will be incurred. TIF Law requires that all project plan expenditures be made within a blighted area TID within 22 years of its creation. Certain project costs will be subject to the anticipated long-term development expectations as described elsewhere in this Plan.

The actual eligible project costs herein (shown below) may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan. New costs, not included in this Project Plan, that are identified over time shall require a project plan amendment. **There are \$160,000 in assessable, non-project costs.**

Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
Engineering	Roth St	2023-2050	945,000	105,000	1,050,000
Engineering	Sherman Ave	2023-2050	495,000	55,000	550,000
Engineering	New N/S Multi-Use Path	2023-2050	2,370,000	0	2,370,000
Economic Development	Business Improvement Grants	2023-2050	850,000	0	850,000
Economic Development	Façade Grants	2023-2050	290,000	0	290,000
Economic Development	Commercial Ownership Assistance Grant Program	2023-2050	1,750,000	0	1,750,000
Economic Development	Small Cap TIF	2023-2050	1,000,000	0	1,000,000
Economic Development	Development Loans (Hartmeyer 1 & 2)	2023-2050	6,250,000	0	6,250,000
Org., Admin., and Prof. Costs	Admin	2023-2050	500,000	0	500,000
TOTAL			14,450,000	160,000	14,610,000
Financing Costs		2023-2050	3,974,000	0	3,974,000

NOTE: These project costs and non-project costs conform with State Statute 66.1105(4)(GM).

Type TID / Major Project	Project/Program Name	Year / Time Frame	Proposed TIF Funded Non-Assessable Costs	Assessable / Non-TIF Project Costs	Total
Sanitary Sewer	Sanitary sewer (Fordem Ave to East Johnson St)	2024-2050	714,000	0	714,000
Park Improvements	Demetral, Burrows, Eken, Tenney, Sherman School, and new Roth St park	2024-2050	2,114,000	0	2,114,000
Economic Development	Vermillion Site (1617 Sherman Ave)	2024-2050	1,669,000	0	1,669,000
Total 2024 Amendment Costs		2024-2050	4,497,000	0	4,497,000
Total TID 54 Project Costs (Original and 2024 Amendment)		2024-2050	18,947,000	160,000	19,107,000
2024 Amendment Financing Costs		2024-2050	1,236,000	0	1,236,000
Total Financing Costs		2023-2050	5,210,000	0	5,210,000

SUMMARY OF TOTAL PROJECT COSTS AND ECONOMIC FEASIBILITY

The project costs include the estimated costs of planning, engineering, construction or reconstruction of public works and improvements and financing costs. **The actual eligible project costs, outlined herein, may vary or may be adjusted without a project plan amendment, so long as the total amount of eligible costs does not exceed the amount adopted in the Project Plan.**

How Tax Increments Are Generated, Used

Under the Wisconsin TIF Law, the property taxes paid each year on the increase in equalized value of the Tax Incremental District may be used by the City to pay for eligible project costs within the TID. Taking the TID's current value as a result of growth and deducting the value in the District that existed when the District was created determines the increase in value. All taxes levied upon this incremental (or increased) value by the City, Madison Metropolitan School District, Dane County, and the Madison Area Technical College District are allocated to the City for direct payment of project costs and payment of debt service on bonds used to finance project costs.

Per TIF Law, the maximum life of a blighted area TID is 27 years and all project expenditures must be made five (5) years prior to the termination of the TID. Therefore, all project expenditures in TID 54 must be made by December 31, 2045. Tax increments may be received until project costs are recovered or until the TID reaches its maximum life of 27 years, at which time the TID must close.

TIF-Eligible Capital Budget

The cost of public improvements and other project costs is ~~\$19,107,000~~ ~~\$14,610,000~~. There are \$160,000 of anticipated costs that will be assessable to property owners or funded through other sources such as State and Federal grants. Assessments are determined in accordance with the City and Board of Public Works standard special assessment policies. Given that there are \$160,000 of costs that are assessable to property owners or will be funded from non-TIF sources such as state and/or federal sources, **the \$18,947,000 \$14,450,000 balance of the TIF-eligible project costs (i.e. net of assessable costs and costs paid for by state and/or federal sources) represents the authorized TIF Capital Budget for this Project Plan.**

Estimate of Economic Feasibility, TIF Generator(s)

TIF Policy requires a proposed TID have an economic “generator” i.e. at least one private development project that generates increment to finance TID costs, or a TID shall be identified as a “speculative TID”. TID #54 has multiple “generators” of tax increments, as described below.

- *Hartmeyer Property – Phase I Redevelopment Site.* Lincoln Avenue Capital will construct a 303-unit affordable housing project with 446 parking stalls at 2007 Roth Street. The estimated incremental value is \$35.8M.
- *Hartmeyer Property – Phase II Redevelopment Site.* The City of Madison approved land uses for phase II of the Hartmeyer redevelopment located at 2007 Roth Street. The project is a senior affordable housing project to be developed by Lincoln Avenue Capital, comprised of 250 units with 289 parking stalls and 1,130 SF of commercial space at an estimated incremental value of \$28.8M.
- *Former Sony/Filene House Redevelopment Site.* Developer proposes a 331-unit market-rate apartment project. Incremental value is estimated to be approximately \$49.3M.

Total Incremental Value of All TIF Generator Projects: \$113,964,000

As demonstrated in the section entitled Expectations for Development, a conservative estimate of total incremental value that results from potential development projects, economic growth or value appreciation over the life of the TID is estimated to be **\$233,817,000**. This value includes the **\$113,964,000** generated from projects outlined above, along with an additional **\$119,853,000** of value appreciation over the life of the TID.

Since a significant amount of the project cost is financed with long-term debt, borrowing would be undertaken only when sufficient development actually occurs to support each borrowing segment and the expenditure of such funds.

Based on the current tax rates and conservative financial market assumptions, the anticipated economic growth of tax incremental revenues over the life (i.e. the total amount of tax increments over 27 years) of the TID should total approximately **\$59,637,000**. The present value of the total incremental revenues that are anticipated to be generated is **\$21,975,000**. ~~The project plan for TID 54 proposes to spend a total of \$14,450,000 of these tax increments.~~ **The First (2024) Amendment to the TID 54 project plan proposes to spend a total of \$18,947,000 of these tax increments.**

As previously indicated, each segment of the project (i.e., every individual cost element) will require subsequent approval by the Common Council and/or the CDA. The method of financing and the individual debt issues will also require Common Council approval. It is the City’s intent to closely monitor all planned and actual development within the TID. The actual City investment in TID 54 may, therefore, be less than the amount shown in the Project Plan.

Finance Cost

Staff estimates that TID increment could support interest payments on capital borrowing. The estimated interest and finance cost of to borrow \$14,450,000 is **\$3,974,000**. The First (2024) Amendment to the TID 54 Project Plan requires an additional \$1,236,000 of financing costs to borrow the additional \$4,497,000 allocated for TIF expenditures because of this amendment. The total financing cost of the original project plan and First (2024) Amendment is \$5,210,000.

PROMOTION OF ORDERLY LAND DEVELOPMENT

The area in this TID is identified for “Medium Density Residential”, “Industrial”, and “Neighborhood Mixed Use” land use in the City of Madison Comprehensive Plan. Descriptions of this use and its corresponding density can be found in the City of Madison Comprehensive Plan at this link:

<https://imaginemadisonwi.com/sites/imaginemadisonwi.com/files/document/pdf/180501%20Comprehensive%20Plan%20-%20Full.pdf>

TID 54 is a blighted area TID, as defined by State Statute.

EXPECTATIONS FOR DEVELOPMENT

The expectations for development in TID #54 have been developed from and predicated on the Comprehensive Plan for the City of Madison and the Downtown Plan, as adopted by the Common Council.

Potential Areas for Development

The Potential Areas for Development include the currently undeveloped parcels of land within the TID. The development on these sites is described in further detail in this project plan.

Annual Value Increment Estimates

Definition of Value Increment: The increase in value is determined by deducting the value in the TIF district that existed when it was created (i.e. the “base value”) from the TIF district’s increased value as a result of new development. Appreciation of the base value and the new development over the full 27-year life of the TIF district is also included in this estimate.

Timeframe for Development: For the purposes of this project plan’s economic expectations, the TIF generator projects indicated herein are expected to occur within the first 10 years of the district’s life.

Anticipated Development: The actual timing and value of new growth within the TID depends upon variables that are unpredictable at this time. However, based upon projects that have already been proposed or are underway (shown in the “Estimate of Economic Feasibility, TIF Generators” section of this project plan), the City estimates that these TIF Generators will create **\$113,964,000** of incremental value. The total incremental value (including estimated TIF Generators and appreciation of property value with in the TID) generated over the 27-year life of the district is estimated at approximately **\$233,817,000**. This growth is estimated to generate approximately **\$59,637,000** of tax increments over the life of the TID. The estimated present value of these tax increments is **\$21,975,000**. The 2023 Project Plan proposes to authorize expenditure of only \$14,450,000 of tax increments. The First (2024) Amendment to the TID 54 project plan proposes to spend a total of \$18,947,000 of these tax increments.

METHODS FOR THE RELOCATION OF DISPLACED PERSONS AND BUSINESSES

Where the relocation of individuals and business operations would take place as a result of the City’s acquisition activities occurring within the District, relocation will be carried out in accordance with the relocation requirements set forth in Chapter 32 of the Wisconsin Statutes and the Federal Uniform Relocation Assistance and Real Property Acquisitions Policy Act of 1970 (P.L. 91-646) as applicable.

LEGAL DESCRIPTION

Madison TID #54 Boundary Description Pennsylvania Avenue

NOTE: Wetland areas are specifically excluded from inclusion within TID 54.

A parcel of land located in the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 1, Township 7 North, Range 9 East; and the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southwest $\frac{1}{4}$ all of Section 31, Township 8 North, Range 10 East; and the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, and the Northwest $\frac{1}{4}$ all of Section 6, Township 7 North, Range 10 East; and the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ all of Section 12, Township 7 North, Range 9 East all in the City of Madison, Dane County, Wisconsin, more particularly described as follows:

Commencing at the Southwest corner of Section 31, Township 8 North, Range 10 East in the City of Madison; Thence easterly along the south line of the Southwest $\frac{1}{4}$ of said Section 31, a distance of 375.6 feet more or less to a point on the westerly right-of-way of the Wisconsin and Southern Railroad also being the **Point of Beginning**;

Thence continuing 100 feet more or less along the said south line of the Southwest $\frac{1}{4}$ of Section 31 to a point of intersection of the easterly right-of-way of the Wisconsin and Southern Railroad;

Thence northwesterly 28.5 feet more or less along the said easterly right-of-way of the Wisconsin and Southern Railroad to the intersection of the said easterly right-of-way of the Wisconsin and Southern Railroad and the northerly right-of-way of Commercial Avenue;

Thence continuing northwesterly 1190.2 feet more or less along the said easterly right-of-way of the Wisconsin and Southern Railroad to the easterly intersection of Sherman Avenue;

Thence continuing northwesterly along the extension of the said easterly right-of-way line of the Wisconsin and Southern Railroad to a point of intersection of the northeasterly right-of-way of the Wisconsin and Southern Railroad and the westerly right-of-way of Sherman Avenue;

Thence northerly 407.5 feet more or less along the westerly right-of-way of Sherman Avenue to the intersection of the North line of the Southeast $\frac{1}{4}$ of Section 1, Township 7 North, Range 9 East;

Thence continuing northerly 68 feet more or less along the said westerly right-of-way of Sherman Avenue also being along the East line of Lot 4 of the plat of Northgate Annex recorded as Document No. 1154092 to a point perpendicular across Sherman Avenue from the Southwest corner of Outlot 1 of the Burke Assessor's Plat No. 1 recorded as Document No. 593673;

Thence easterly 66 feet more or less across said Sherman Avenue to the said Southwest corner of Outlot 1 of the Burke Assessor's Plat No. 1;

Thence easterly 1442.5 feet more or less along the northerly right-of-way of Roth Street also being along the southerly line of Outlot 1 and Outlot 2 of the said Burke Assessor's Plat No. 1 and the southerly line of Lots 8 through 13 of the C. E. Roth Plat recorded as Document No. 531689 to the Southeast corner of the said Outlot 2 of the Burke Assessor's Plat No. 1 also being on the westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad;

Thence northerly 1082.4 feet more or less along the said westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad also being on the easterly line of Outlot 2 and Outlot 3 of the said Burke Assessor's Plat No. 1, Lot 2 of Certified Survey Map (CSM) No. 3949 recorded as Document No. 1747445, and Lot 1 of CSM No. 5208 recorded as Document No. 2009466 to the Northeast corner of said Lot 1 of CSM No. 5208 and being at the intersection of the said westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad and the southerly right-of-way of Aberg Avenue;

Thence northerly 67.15 feet more or less along the said westerly right-of-way of the Canadian Pacific Railroad – Soo Line Railroad to the intersection of the said westerly right-of-way and the northerly right-of-way of Aberg Avenue also being the Southeast corner of Lot 1 of Block 6 of Clyde A. Gallagher's Sherman Ave. Subdivision recorded as Document No. 497382A;

Thence easterly 67.15 feet more or less along the said northerly right-of-way of Aberg Avenue to the Southwest corner of Outlot 13 of the said Burke Assessor's Plat No. 1;

Thence continuing easterly 504.7 feet more or less along the said northerly right-of-way of Aberg Avenue also being along the southerly line of Outlot 5 through Outlot 8 and Outlot 13 of the said Burke Assessor's Plat No. 1 to the Southeast corner of said Outlot 8 and being on the westerly right-of-way of the Packers Avenue Service Road;

Thence continuing easterly 340 feet more or less on an extension of the said northerly right-of-way of Aberg Avenue to a point of intersection of the easterly right-of-way of Packers Avenue;

Thence southeasterly 207 feet more or less along the easterly right-of-way of Packers Avenue;

Thence southerly 532 feet more or less to the southerly point of curvature of a 87-foot radius curve being on the easterly right-of-way of Packers Avenue;

Thence continuing southerly 226.2 feet more or less along the said easterly right-of-way of Packers Avenue being a curve to the left having a radius of 703.2 feet;

Thence continuing southerly 168.53 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the North line of the South 111 feet of Outlot 2 of the said Plat of Woodland;

Thence easterly 12.5 feet more or less along the said North line of the South 111 feet of Outlot 2 to a point on a line being 308 feet easterly of the platted Packers Avenue on the said Plat of Woodland and also being a northerly extension of the West line of Lot 8 of Block 3 of the said Plat of Woodland;

Thence southerly 859.2 feet more or less along the said easterly right-of-way of Packers Avenue also being along the West line of Lots 8 and 13 of Block 3, West line of Lots 8 and 13 of Block 2, and the West line of Lot 7 of Block 1 all of the said Plat of Woodland to the Southwest corner of said Lot 7 of Block 1;

Thence southeasterly 46.5 feet more or less along the southwesterly line of said Lot 7 of Block 1 of the Plat of Woodland also being along the said easterly right-of-way of Packers Avenue to the Southeast corner of the said Lot 7 of Block 1;

Thence southwesterly 110.11 feet more or less along the northwesterly line of Lot 13 of Block 1 of the Plat of Woodland also being along the easterly right-of-way of Packers Avenue;

Thence southerly 8.35 feet more or less along a parcel excluded from said Lot 13 of Block 1 to a point on the southwesterly line of said Lot 13 of Block 1 also being at the intersection of the said easterly right-of-way of Packers Avenue and the northeasterly right-of-way of Mayer Avenue;

Thence southerly 135.5 feet more or less along the said easterly right-of-way of Packers Avenue to the Northwest corner of CSM No. 6197 recorded as Document No. 2218732 also being at the intersection of the said easterly right-of-way of Packers Avenue and the southwesterly right-of-way of Mayer Avenue;

Thence southerly 449.40 feet more or less along the said easterly right-of-way of Packers Avenue and the westerly line of said CSM No. 6197 being a curve to the right having a radius of 1492.39 feet to the most southwesterly corner of said CSM No. 6197 along Packers Avenue;

Thence southwesterly 125 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the said easterly right-of-way of Packers Avenue and the southerly right-of-way of Commercial Avenue;

Thence southwesterly 1460 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the said easterly right-of-way of Packers Avenue and the northeasterly right-of-way of Sixth Street;

Thence southwesterly 140 feet more or less along the said easterly right-of-way of Packers Avenue to the intersection of the easterly right-of-way of Pennsylvania Avenue (Packers Avenue) and the southwesterly right-of-way of Sixth Street;

Thence southwesterly 420 feet more or less along the said easterly right-of-way of Pennsylvania Avenue being a curve to the left having a radius of 1377.39 feet to a point on the said easterly right-of-way of Pennsylvania Avenue;

Thence southwesterly 1215 feet more or less along the easterly right-of-way of Pennsylvania Avenue to the intersection of the northwesterly extension of the northeasterly line of Lot 6 of Block 322 of the Madison Square Riley Plat recorded as Document No. 253138;

Thence southeasterly 10 feet more or less along the said northwesterly extension of the northeasterly line of said Lot 6 of Block 322 also being along the easterly right-of-way of Pennsylvania Avenue to the Northeast corner of the said Lot 6 of Block 322 also being the most northerly corner of CSM No. 11946 recorded as Document No. 4245745;

Thence southwesterly 14.61 feet more or less along the westerly line of said CSM No. 11946 also being the easterly right-of-way of Pennsylvania Avenue to an angle point in the said westerly line of CSM No. 11946;

Thence southerly 361.77 feet more or less along the westerly line of said CSM No. 11946 also being the easterly right-of-way of Pennsylvania Avenue to the southwesterly corner of said CSM No. 11946 also being the intersection of the said easterly right-of-way of Pennsylvania Avenue and the northeasterly right-of-way of Third Street;

Thence southeasterly 130 feet more or less along the southwesterly line of said CSM No. 11946 and being along the northeasterly right-of-way of Third Street to the intersection of the northeasterly extension of the northwesterly line of Lot 12 of Block 315 of the said Madison Square Riley Plat;

Thence southwesterly 69.63 feet more or less along the said northeasterly extension of the northwesterly line of Lot 12 of Block 315 to the most northerly corner of said Lot 12 of Block 315 and being on the southwesterly right-of-way of Third Street;

Thence southwesterly 127.56 feet more or less along the northwesterly line of Lots 10, 11, and 12 of Block 315 of the said Madison Square Riley Plat also being the southeasterly line of Upham Street to the northeasterly corner of the Award of Damages to the City of Madison in Document No. 2227035;

Thence southerly 50.69 feet more or less along the east line of said Document No. 2227035 to an angle in said east line;

Thence southeasterly 3.33 feet more or less along the east line of said Document No. 2227035 to an angle in said east line;

Thence southerly 89.43 feet more or less along the east line of said Document No. 2227035 to a point on the southwesterly line of Lot 8 of Block 315 of the said Madison Square Riley Plat;

Thence southeasterly 21.5 feet more or less along the said southwesterly line of Lot 8 of Block 315 of the Madison Square Riley Plat to the northwest corner of a parcel described in the said Award of Damages to the City of Madison in Document No. 2227035;

Thence southeasterly 204 feet more or less to the most northerly corner of Lot 8 of Block 316 of the said Madison Square Riley Plat and being on the southeasterly right-of-way of East Johnson Street;

Thence southwesterly 272 feet more or less along the northwesterly line of said Block 316 of the Madison Square Riley Plat and being the southeasterly right-of-way of East Johnson Street to a point on Lot 2 of said Block 316;

Thence southwesterly 95 feet more or less along a line to a point on the southwesterly line of Lot 1 of said Block 316 of the Madison Square Riley Plat being 30.3 feet more or less southeasterly of the most westerly corner of said Lot 1 and being on the northeasterly right-of-way line of Second Street;

Thence southwesterly 96 feet more or less along the southeasterly right-of-way of East Johnson Street to a point of curvature along the said right-of-way as described in Document No. 1323941;

Thence southwesterly 130 feet more or less along a curve to the right having a radius of 692.10 feet to a point of tangency along the said southeasterly right-of-way of East Johnson Street;

Thence southwesterly 339 feet more or less along the said southeasterly right-of-way of East Johnson Street to a point on the Southwest line of Lot 3 of Block 312 of the said Madison Square Riley Plat being 66.5 feet more or less northwesterly from the most southerly corner of said Lot 3 of Block 312;

Thence continuing southwesterly 97.3 feet more or less along the northwesterly line of the southeasterly 66 feet of Lots 1 and 2 of said Block 312 of the Madison Square Riley Plat to a point on the southwesterly line of said Lot 1 and being on the northeasterly right-of-way of First Street;

Thence southwesterly 547 feet more or less along the said southeasterly right-of-way of East Johnson Street crossing First Street to the intersection of the westerly right-of-way of the Wisconsin and Southern Railroad;

Thence northwesterly 136 feet more or less across East Johnson Street to a point on the westerly right-of-way of Fordem Avenue and also being at a point of curvature on Lot 1 of CSM No. 1689 recorded as Document No. 1428551;

Thence northerly 241.93 feet more or less being on the said easterly line of Lot 1 of CSM No. 1689 and the westerly right-of-way of Fordem Avenue to the Southeast corner of Lot 1 of CSM No. 3728 recorded as Document No. 1710425;

Thence westerly 314.56 feet more or less along the southerly line of Lots 1 and 2 of said CSM No. 3728 to an angle point in the southerly line of said Lot 2 also being the northeasterly corner of Lot 4 of said CSM No. 3728;

Thence westerly 152.94 feet more or less along the southerly line of Lots 2 and 3 of said CSM No. 3728 to an angle point in the said southerly line of Lot 3;

Thence westerly 220.16 feet more or less along the southerly line of said Lot 3 of CSM No. 3728 to an angle point in the said southerly line of Lot 3;

Thence northwesterly 76.52 feet more or less along the southerly line of said Lot 3 of CSM No. 3728 to the Southwest corner of said Lot 3;

Thence southerly 20.67 feet more or less along the westerly line of Lot 4 of said CSM No. 3728 to an angle point in the said westerly line;

Thence southwesterly 364.28 feet more or less along the westerly line of said Lot 4 of CSM No. 3728 to the Southwest corner of said Lot 4 and also being the Southeast corner of the lands described in Document No. 2994874;

Thence northwesterly 392.91 feet more or less along the southerly line of said Document No. 2994874 to an angle point in the said southerly line;

Thence continuing northwesterly 38.08 feet more or less along the said southerly line of Document No. 2994874 to an angle point in the said southerly line;

Thence northwesterly 280.98 feet more or less along the said southerly line of Document No. 2994874 to the intersection of the easterly right-of-way of Sherman Avenue;

Thence northeasterly 128.70 feet along the said easterly right-of-way of Sherman Avenue to an angle point in the said easterly right-of-way;

Thence northeasterly 63.50 feet more or less along the said easterly right-of-way of Sherman Avenue to an angle point in the said easterly right-of-way;

Thence northeasterly 111.78 feet more or less along the said easterly right-of-way of Sherman Avenue to an angle point in the said easterly right-of-way;

Thence northerly 80.02 feet more or less along the said easterly right-of-way of Sherman Avenue to the Northwest corner of said Document No. 2994874 and being the Southwest corner of the Sherman Terrace Condominiums;

Thence southeasterly 715.85 feet along the north line of said Document No. 2994874 to a point on the westerly line of said Lot 3 of CSM No. 3728;

Thence northerly 209.48 feet more or less along the westerly line of said Lot 3 of CSM No. 3728 to the Northwest corner of said Lot 3;

Thence easterly 625.86 feet more or less along the northerly line of Lots 1, 2, and 3 of said CSM No. 3728 to the intersection of the westerly right-of-way of Fordem Avenue and being the Southeast corner of Lot 1 of CSM No. 2007 recorded as Document No. 1468548;

Thence northerly 86.98 feet more or less along the easterly line of said Lot 1 of CSM No. 2007 and being on the westerly right-of-way of Fordem Avenue to a point of curvature along the said easterly line;

Thence northerly 450 feet more or less along the easterly line of said Lot 1 of CSM No. 2007 and the westerly right-of-way of Fordem Avenue being a curve to the left having a radius of 834.40 feet to a point of reverse curvature along the said easterly line;

Thence northerly 83 feet more or less along the easterly line of said Lot 1 of CSM No. 2007 and the westerly right-of-way of Fordem Avenue being a curve to the right having a radius of 1053.90 feet to the Northeast corner of said Lot 1 and also being the Southeast corner of Lakewood Gardens Condominium Homes Plat recorded as Document No. 2691638;

Thence continuing northerly 115 feet more or less along the easterly line of the said Lakewood Gardens Condominium Homes Plat and being on the westerly right-of-way of Fordem Avenue to the intersection of the Northeast $\frac{1}{4}$ of Section 12, Township 7 North, Range 9 East;

Thence northerly 993 feet more or less along the easterly line of the said Northeast $\frac{1}{4}$ of 12 to a point lying 1096.7 feet more or less northerly of the East $\frac{1}{4}$ corner of the said Section 12;

Thence westerly 33.7 feet more or less to a point on the westerly right-of-way of Fordem Avenue also being the Northeast corner of Document 4365528 excepting the right-of-way of Fordem Avenue;

Thence northerly 254 feet more or less along the said westerly right-of-way of Fordem Avenue to the intersection of the said westerly right-of-way of Fordem Avenue and the southerly right-of-way of McGuire Street;

Thence northerly 57 feet more or less along the said westerly right-of-way of Fordem Avenue to the intersection of the said westerly right-of-way of Fordem Avenue and the northerly right-of-way of McGuire Street;

Thence northerly 563 feet more or less along the said westerly right-of-way of Fordem Avenue to a point of intersection on the said westerly right-of-way also being on the easterly line of CSM No. 14103 recorded as Document No. 5192649 with the westerly extension of the southerly right-of-way of Northfield Place;

Thence easterly 117 feet more or less along the westerly extension of the southerly right-of-way of Northfield Place and the southerly right-of-way of Northfield Place to the Northwest corner of Lot 12 of the Plat of Northfield Park recorded as Document No. 632437;

Thence southerly 96 feet more or less along the West line of said Lot 12 of the Plat of Northfield Park to a point of intersection of the westerly extension of the South line of Lots 10 and 11 of the said Plat of Northfield Park;

Thence easterly 147.4 feet more or less along the southerly line of Lots 10 and 11 and said line extended westerly of the said Plat of Northfield Park to the Southeast corner of said Lot 10;

Thence northerly 26 feet more or less along the easterly line of said Lot 10 of the Plat of Northfield Park being a curve to the left having a radius of 34 feet to a point of reverse curvature;

Thence northerly 57 feet more or less along the easterly line of said Lot 10 of the Plat of Northfield Park being a curve to the right having a radius of 281.6 feet to a point of reverse curvature;

Thence northwesterly 30 feet more or less along the easterly line of said Lot 10 of the Plat of Northfield Park being a curve to the left having a radius of 18 feet to a point of tangency on the southerly right-of-way of Northfield Place;

Thence easterly 57 feet more or less along the easterly extension of the southerly right-of-way of Northfield Place to the intersection of Lot 5 of the said Plat of Northfield Park;

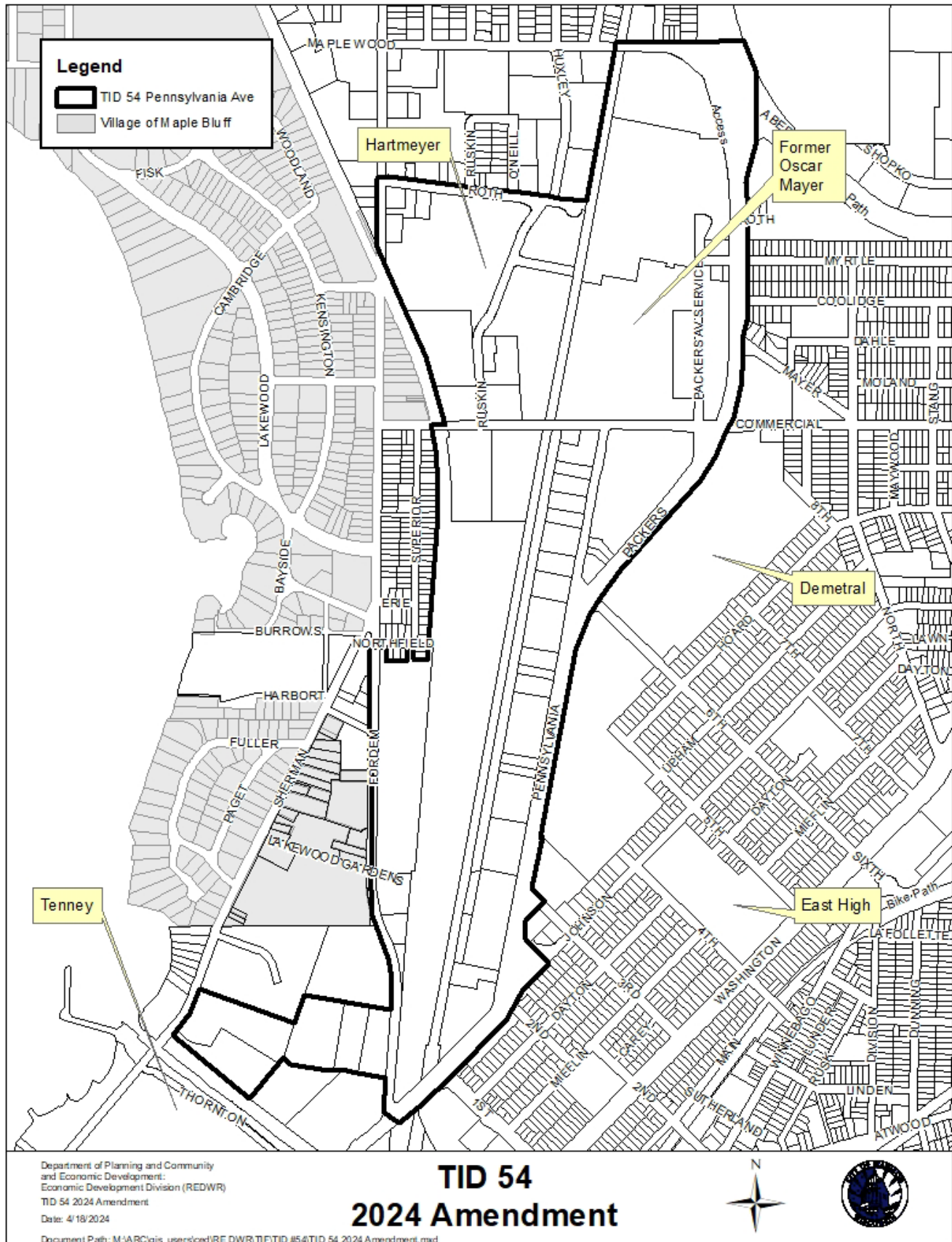
Thence southerly 85 feet more or less along the westerly line of Lots 5 and 6 of the said Plat of Northfield Park being a curve to the left having a radius of 241.6 feet to the Southwest corner of said Lot 6;

Thence easterly 98 feet more or less along the South line of said Lot 6 to the Southeast corner of said Lot 6 also lying on the westerly right-of-way of the Wisconsin and Southern Railroad;

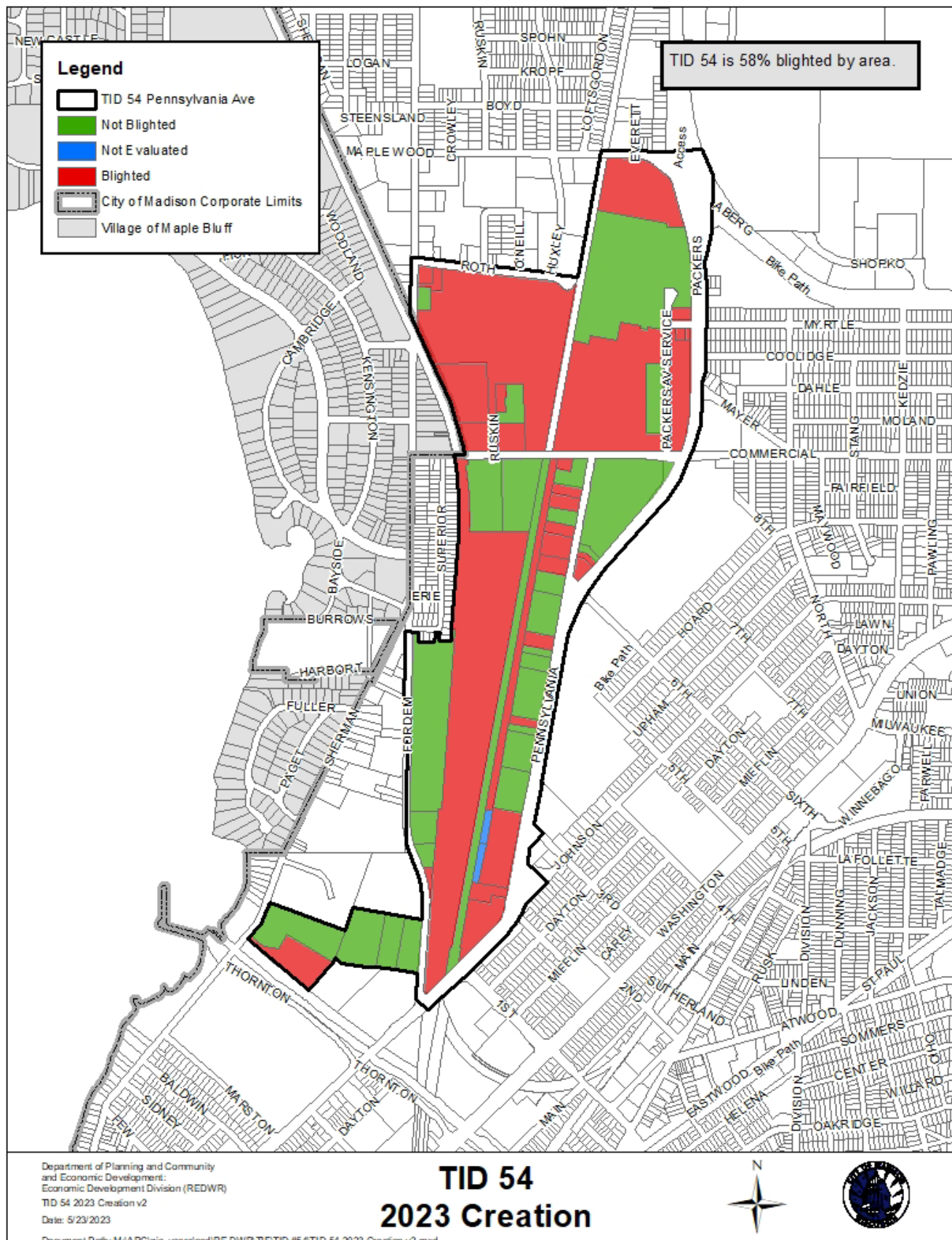
Thence northerly 1669.43 feet more or less along the said westerly right-of-way of the Wisconsin and Southern Railroad also being along the easterly line of Lots 1 through 6 of the said Plat of Northfield Park and Lots 1 through 31 of Block 3 of the Koltes Plat recorded as Document No. 320311 to the Northeast corner of said Lot 31 of the Koltes Plat also being the intersection of the said westerly right-of-way of the Wisconsin and Southern Railroad and the southerly right-of-way of Commercial Avenue;

Thence continuing 37.5 feet more or less northerly along the said westerly right-of-way of the Wisconsin and Southern Railroad to the **Point of Beginning**.

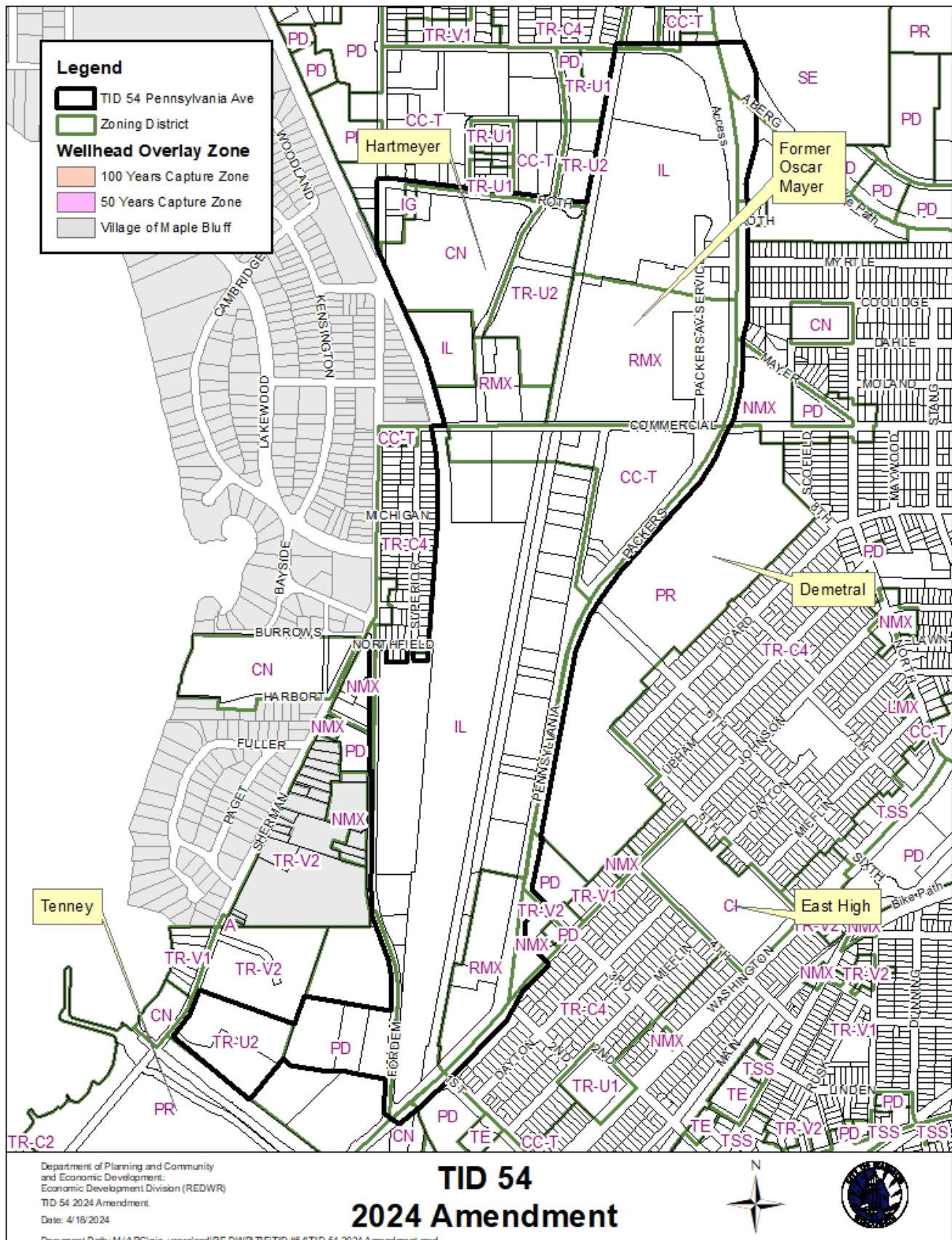
District Boundary – 2024



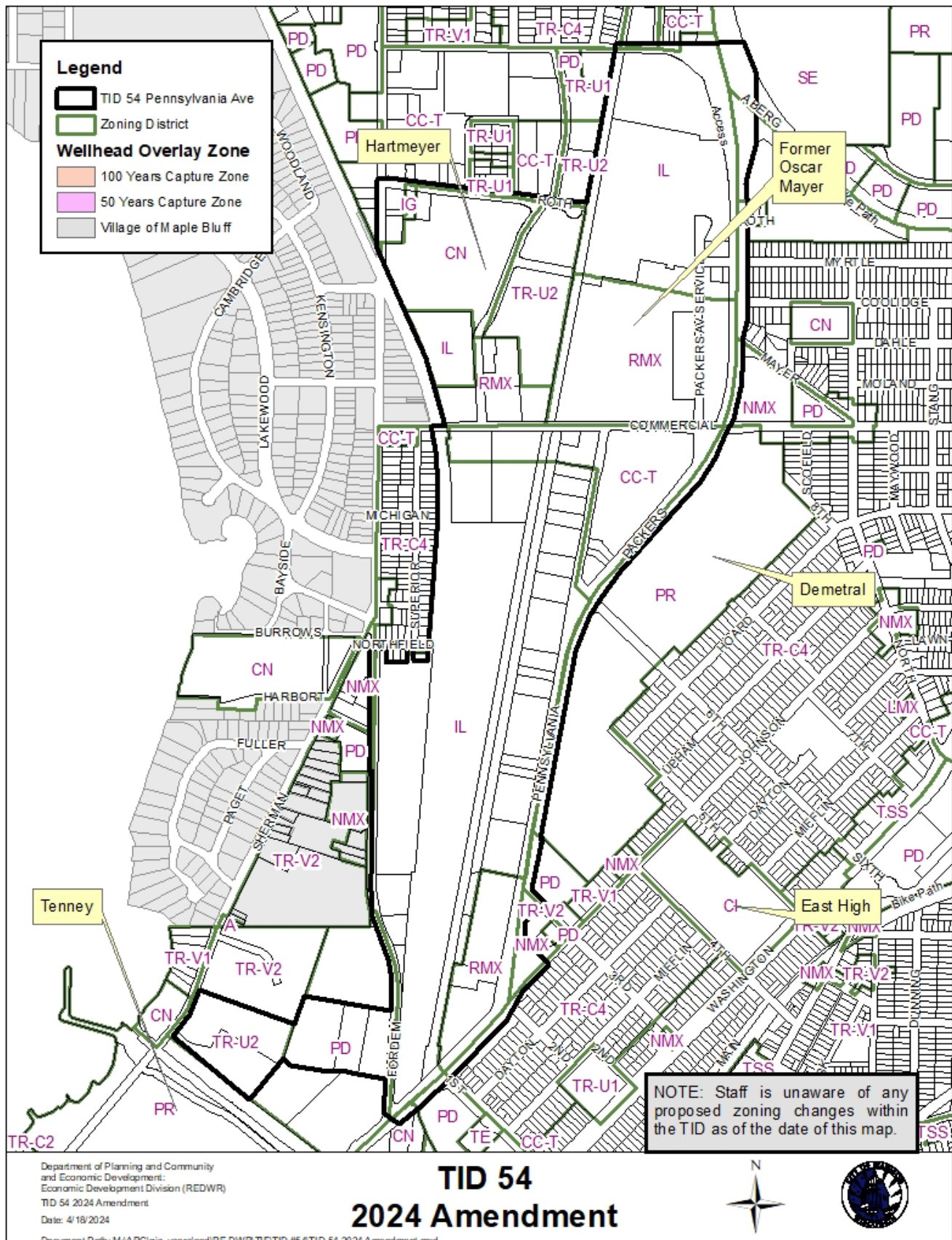
Blight Findings – 2023



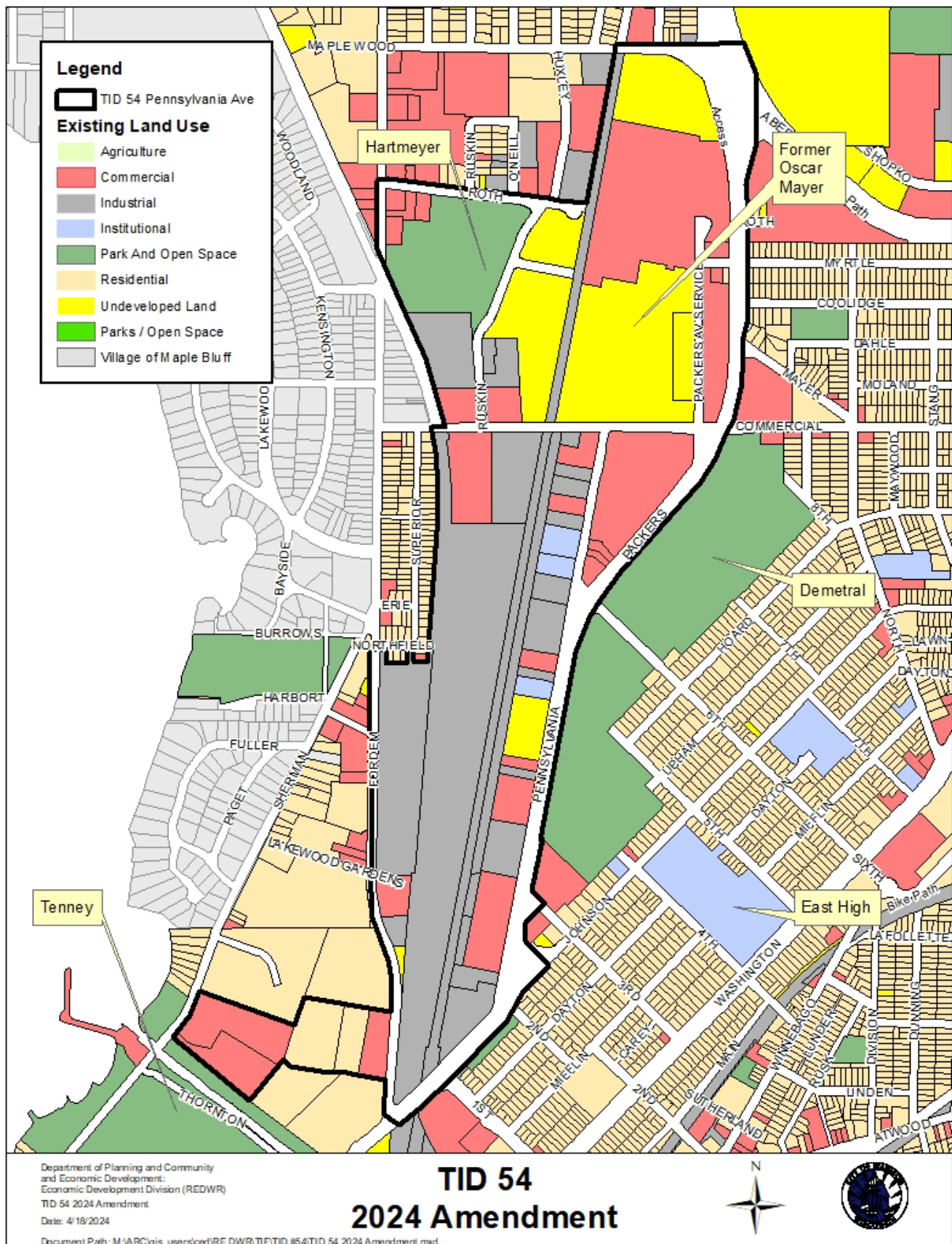
Existing Zoning – 2024



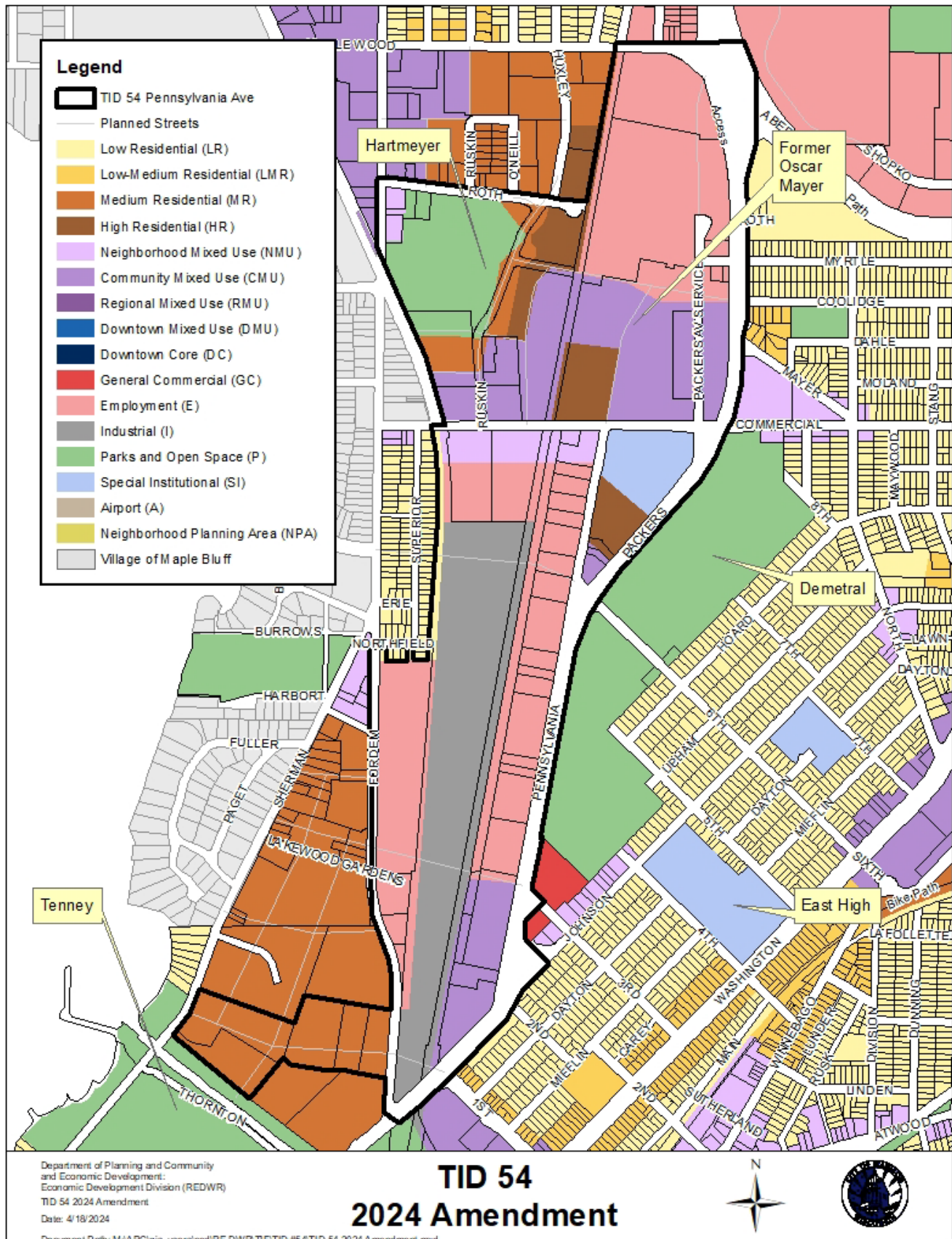
Proposed Zoning – 2024



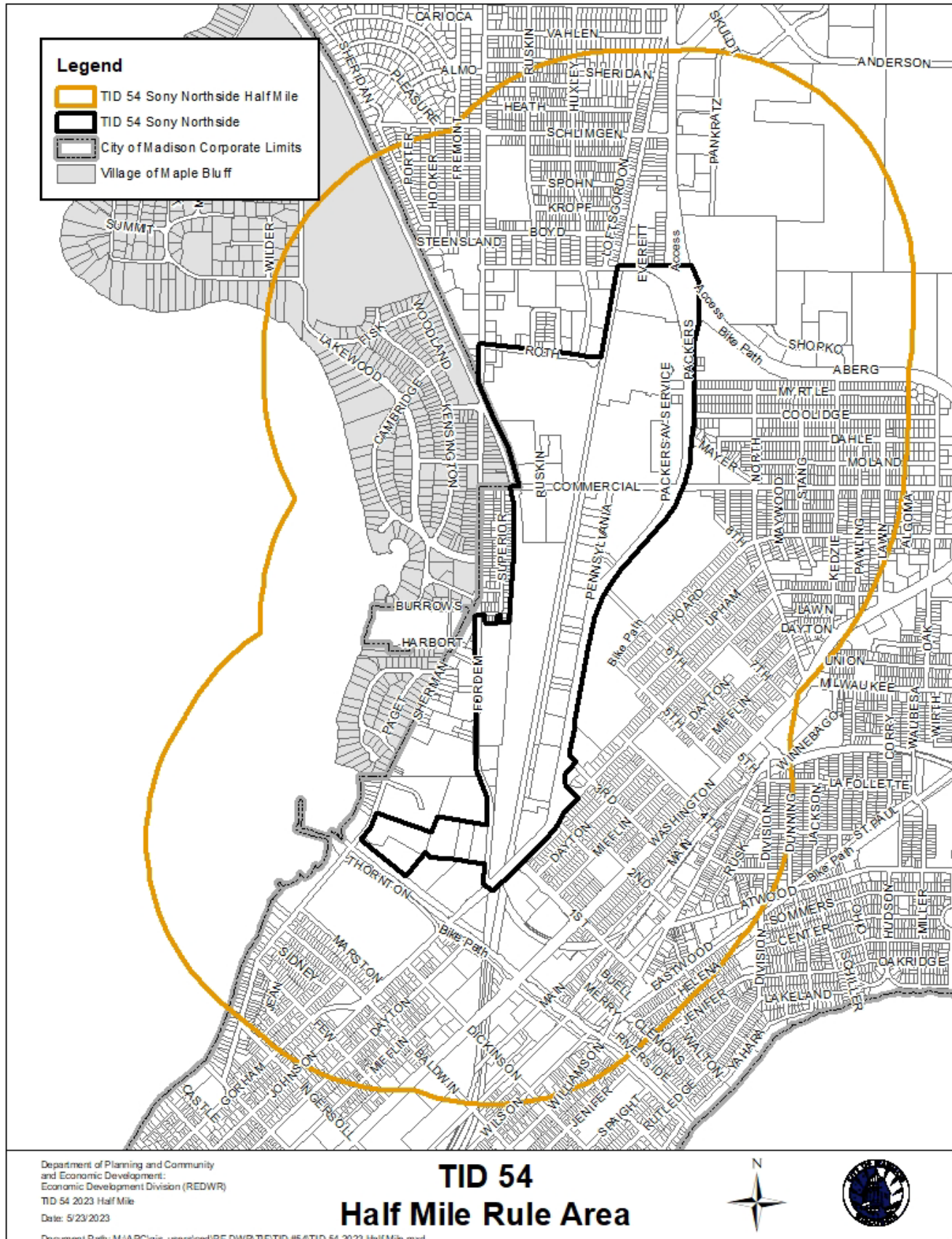
Existing Land Use – 2024



Proposed Land Use – 2024



Proposed Half Mile Boundary – 2023



City Attorney Opinion Letter



Office of the City Attorney

Michael R. Haas, City Attorney

Patricia A. Lauten, Deputy City Attorney

ASSISTANT CITY ATTORNEYS

Benjamin C. Becker
Steven C. Brist
Jason P. Donker
Lara M. Mainella
Amber R. McReynolds
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Jennifer Zilavy

City-County Building, Room 401
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703-3345

(Telephone) 608-266-4511
(Facsimile) 608-267-8715
attorney@cityofmadison.com

PARALEGAL
Ryan M. Riley

May 14, 2024

TO: Joseph E. Gromacki, TIF Coordinator
FROM: Matthew Robles, Assistant City Attorney
SUBJECT: Project Plan Amendment for TIF District No. 54 - City of Madison
(Pennsylvania Avenue)

Dear Mr. Gromacki:

In my capacity as Assistant City Attorney for the City of Madison, Wisconsin, I have examined the Amendment to the Project Plan for Tax Incremental Finance District No. 54, City of Madison, Wisconsin, dated July 25, 2023, with a proposed amendment in 2024. Based on this examination, I am of the opinion that the amended Project Plan is complete and complies with the provisions of Secs. 66.1105(4)(f) and (h), Wis. Stats.

I render no opinion with respect to the accuracy or validity of any statement and/or finding contained in the Project Plan, but direct City officials to review the reports of City staff as regards to the Plan.

Sincerely,

Matthew D. Robles
Assistant City Attorney



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83675

File ID: 83675

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: Department of
Planning and
Community and
Economic
Development

File Created Date : 05/29/2024

File Name: CSM Re-Approval - 6706-6714 Odana Rd

Final Action:

Title: Re-approving a Certified Survey Map of property owned by Northpointe Holding II, LLC located at 6706-6714 Odana Road (District 19).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 125.

Sponsors: Planning Division

Effective Date:

Attachments: Application.pdf, 6706-6714 Odana Rd CSM.pdf,
2022 CSM Approval Letter.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: tparks@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Maggie McClain	Approve	6/18/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Planning Division	05/29/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Common Council (6/18/24)						

Text of Legislative File 83675

Fiscal Note

No City appropriation is required with the re-approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title

Re-approving a Certified Survey Map of property owned by Northpointe Holding II, LLC located at 6706-6714 Odana Road (District 19).

Body

WHEREAS a Certified Survey Map of property owned by Northpointe Holding II, LLC located at 6706-6714 Odana Road, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS the Common Council previously approved this Certified Survey Map by Resolution 22-00791 (ID 74061) on November 22, 2022; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

WHEREAS Wis. Stat. 236.34(2)(b) requires that a Certified Survey Map be offered for recording within twelve (12) months of the approval of same;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby re-approved by the Madison Common Council subject to the prior conditions of approval.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Common Council authorizes City staff to request approval from the Capital Area Regional Planning Commission of any minor revisions to adopted environmental corridor boundaries within the Central Urban Service Area relating to this land division, and that the Council recognizes and adopts said revised boundaries.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

SUBDIVISION APPLICATION

**** Please read both pages of the application completely
and fill in all required fields ****

For a digital copy of this form with fillable fields, please visit:

<https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf>

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tiag koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40 units, a commercial development, or a residential development of 10 or more units, or if you are seeking assistance from the City with a development project (including a TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance ([M.G.O. Sec. 2.40](#)). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

1. Application Type

Preliminary Subdivision Plat

Final Subdivision Plat

Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

2. Review Fees

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

Make checks payable to “City Treasurer” and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

3. Property Owner and Agent Information

Name of Property Owner: _____ **Representative, if any:** _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Firm Preparing Survey: _____ **Contact:** _____

Street address: _____ City/State/Zip: _____

Telephone: _____ Email: _____

Check only ONE – ALL Correspondence on this application should be sent to: Property Owner, OR Survey Firm

4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: _____

Tax Parcel Number(s): _____

Zoning District(s) of Proposed Lots: _____ School District: _____

- Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.

4a. Property Information for For Properties Located *Outside* the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____

Date of Approval by Dane County: _____ Date of Approval by Town: _____

- For an extrajurisdictional request to be scheduled, approval letters from both the Town and Dane County must be submitted.

5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential			
Retail/Office			
Industrial			

Land Use	Lots	Outlots	Acres
Other (state use):			
Outlots Dedicated to the Public (Parks, Stormwater, etc.)			
Outlots Maintained by a Private Group or Association			
PROJECT TOTALS			

6. Required Submittal Materials

Digital (PDF) copies of all items listed below (if applicable) are required. Applicants are to submit each of these documents as individual PDF files in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☒ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☒ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in [M.G.O. Sec. 16.23 \(7\)\(a\)](#).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of [§236.20, Wis. Stats.](#).
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in [M.G.O. Secs. 16.23 \(7\)\(a\) and \(d\)](#), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☒ **Letter of Intent:** One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.

** A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.

☒ **Report of Title and Supporting Documents:** One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in [M.G.O. Sec. 16.23](#) and as satisfactory to the Office of Real Estate Services. Note:

- The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- Do not email these files to the City's Office of Real Estate Services. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits:** One copy of the approval letters from the town where the property is located and Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

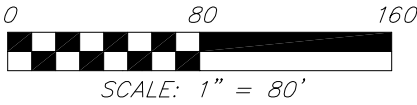
Applicant's Printed Name: _____ Signature: Michael S. Mack

Date: _____ Interest In Property On This Date: _____

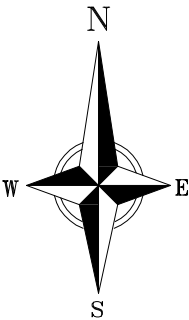
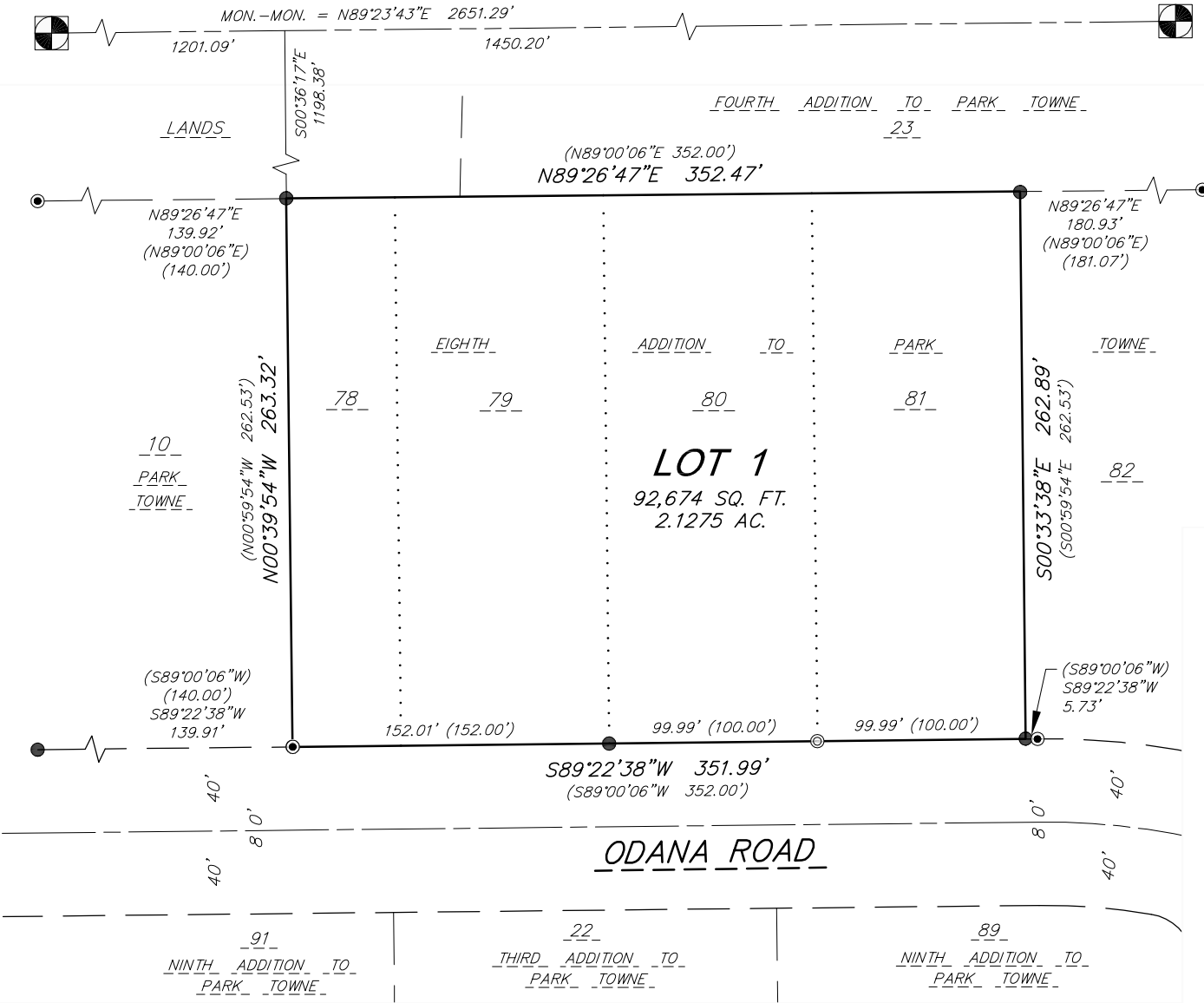
CERTIFIED SURVEY MAP No.

ALL OF LOTS 78, 79, 80 AND 81, EIGHTH ADDITION TO PARK TOWNE AS RECORDED IN VOLUME 50 OF PLATS, ON PAGE 7, AS DOCUMENT NUMBER 1592831, DANE COUNTY REGISTRY AND LOCATED IN ALL QUARTERS OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 07 NORTH, RANGE 08 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

NORTHWEST CORNER OF SECTION 25-07-08, FOUND BRASS CAP MONUMENT OF RECORD. MEASURED WCCS COORDS. ARE:
N-477,741.82
E-789,476.02



NORTH 1/4 CORNER OF SECTION 25-07-08, FOUND 1-1/4" REBAR OF RECORD. MEASURED WCCS COORDS. ARE:
N-477,769.88
E-792,127.08



BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY, WISCONSIN, THE NORTH LINE OF THE NW 1/4 OF SECTION 25 MEASURED AS BEARING N89°23'43"E

NOTE: SEE SHEETS 2 AND 3 FOR SITE DETAILS AND EASEMENTS.

SURVEY LEGEND

- FOUND 3/4" Ø IRON ROD
- ⊙ FOUND 1-1/4" Ø IRON ROD
- ⊗ FOUND 1" Ø IRON PIPE
- () INDICATES RECORDED AS

DISTANCES ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT

vierbicher
planners | engineers | advisors

Phone: (800) 261-3898



FN: 220191
DATE: 09/26/2022
REV:
Drafted By: MZIE
Checked By: MMAR

SURVEYED FOR:
Northpointe Holding II, LLC
2628 Saw Tooth Drive
Fitchburg, WI 53711

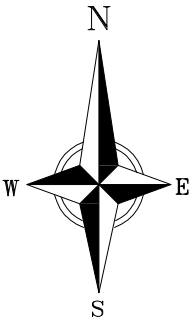
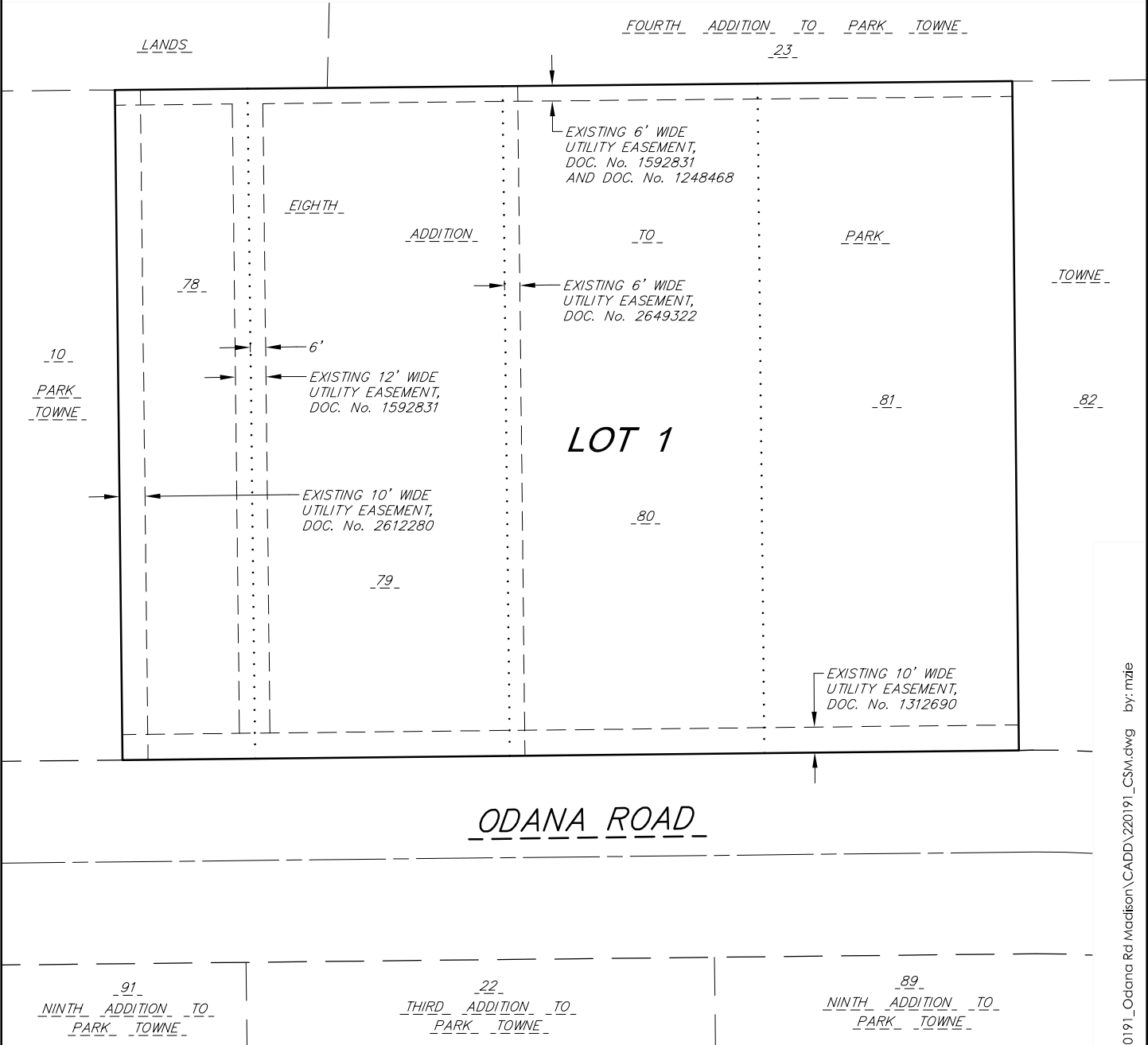
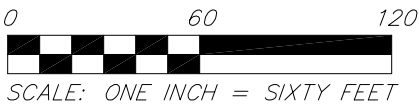
C.S.M. No. _____
Doc. No. _____
Vol. _____ Page _____

SHEET
1 OF 5

24 Sep 2022 - 8:16a M:\Northpointe Development\220191_Odana Rd Madison\CADD\220191_CSM.dwg by: mzie

CERTIFIED SURVEY MAP No. _____

ALL OF LOTS 78, 79, 80 AND 81, EIGHTH ADDITION TO PARK TOWNE AS RECORDED IN VOLUME 50 OF PLATS, ON PAGE 7, AS DOCUMENT NUMBER 1592831, DANE COUNTY REGISTRY AND LOCATED IN ALL QUARTERS OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 07 NORTH, RANGE 08 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.



EXISTING SITE DETAILS
AND EASEMENTS

vierbicher
planners | engineers | advisors

Phone: (800) 261-3898



FN: 220191
DATE: 09/26/2022
REV:
Drafted By: MZIE
Checked By: MMAR

SURVEYED FOR:
Northpointe Holding II,
LLC
2628 Saw Tooth Drive
Fitchburg, WI 53711

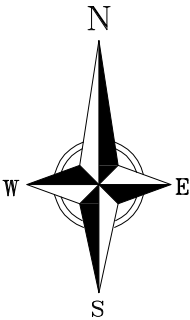
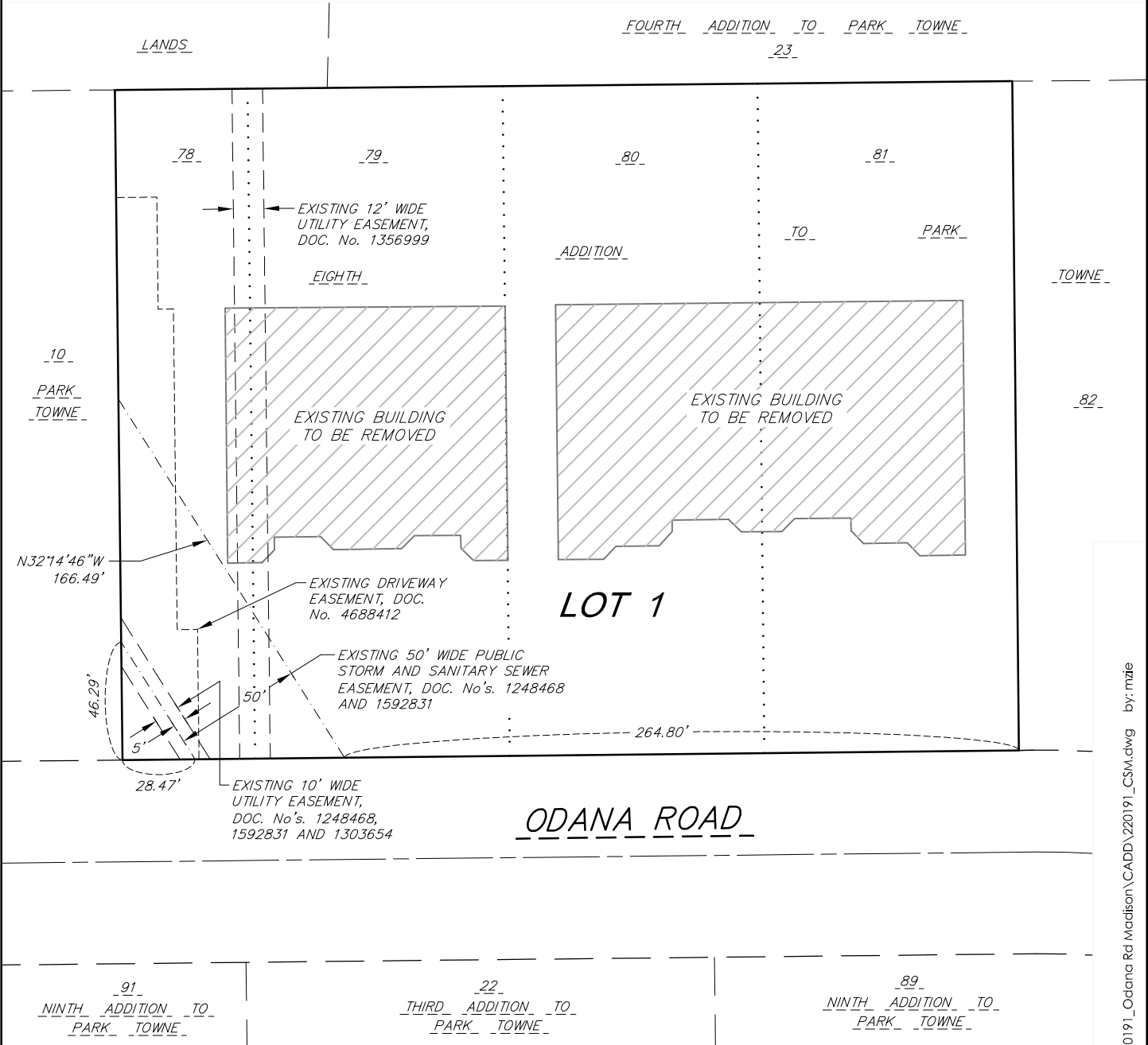
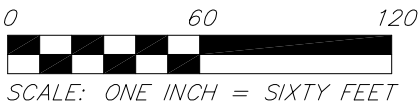
C.S.M. No. _____
Doc. No. _____
Vol. _____ Page _____

**SHEET
2 OF 5**

24 Sep 2022 - 8:14a M:\Northpointe Development\220191_Odana Rd Madison\CADD\220191_CSM.dwg by: mzie

CERTIFIED SURVEY MAP No. _____

ALL OF LOTS 78, 79, 80 AND 81, EIGHTH ADDITION TO PARK TOWNE AS RECORDED IN VOLUME 50 OF PLATS, ON PAGE 7, AS DOCUMENT NUMBER 1592831, DANE COUNTY REGISTRY AND LOCATED IN ALL QUARTERS OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 07 NORTH, RANGE 08 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.



EXISTING SITE DETAILS
AND EASEMENTS

vierbicher
planners | engineers | advisors

Phone: (800) 261-3898



FN: 220191
DATE: 09/26/2022
REV:
Drafted By: MZIE
Checked By: MMAR

SURVEYED FOR:
Northpointe Holding II,
LLC
2628 Saw Tooth Drive
Fitchburg, WI 53711

C.S.M. No. _____
Doc. No. _____
Vol. _____ Page _____

**SHEET
3 OF 5**

24 Sep 2022 - 8:10a M:\Northpointe Development\220191_Odana Rd Madison\CADD\220191_CSM.dwg by: mzie

CERTIFIED SURVEY MAP No.

ALL OF LOTS 78, 79, 80 AND 81, EIGHTH ADDITION TO PARK TOWNE AS RECORDED IN VOLUME 50 OF PLATS, ON PAGE 7, AS DOCUMENT NUMBER 1592831, DANE COUNTY REGISTRY AND LOCATED IN ALL QUARTERS OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 07 NORTH, RANGE 08 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

_____, a Wisconsin limited liability company, as owner(s), we hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the map hereon. We further certify that this Certified Survey map is required by S236.34 to be submitted to the City of Madison for approval. Witness the hand and seal of said owner this _____ day of _____, 2022.

By: _____

State of Wisconsin)
)ss.
County of Dane)

Personally came before me this _____ day of _____, 2022, the above named _____, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

My Commission expires: _____

CONSENT OF MORTGAGEE

_____, a banking association duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping, and dedicating of the land described on this Certified Survey Map and does hereby consent to the Owner's Certificate.

IN WITNESS WHEREOF, the said _____, has caused these presents to be signed by _____ its _____, at _____, Wisconsin, on this _____ day of _____, 2022.

By: _____

State of Wisconsin)
)ss.
County of Dane)

Personally came before me this _____ day of _____, 2022,
_____, of the above named banking association, to me known to be the
persons who executed the foregoing instrument, and to me known to be such
_____ of said banking association, and acknowledged that they executed the
foregoing instrument as such officer as the deed of said banking association, by its authority.

Notary Public, State of Wisconsin

My Commission expires:



FN: 220191
DATE: 09/26/2022
REV:
Drafted By: MZIE
Checked By: MMAR

SURVEYED FOR:
Northpointe Holding II,
LLC
2628 Saw Tooth Drive
Fitchburg, WI 53711

C.S.M. No. _____
Doc. No. _____
Vol. _____ Page _____

SHEET
4 OF 5

CERTIFIED SURVEY MAP No. _____

ALL OF LOTS 78, 79, 80 AND 81, EIGHTH ADDITION TO PARK TOWNE AS RECORDED IN VOLUME 50 OF PLATS, ON PAGE 7, AS DOCUMENT NUMBER 1592831, DANE COUNTY REGISTRY AND LOCATED IN ALL QUARTERS OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 07 NORTH, RANGE 08 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

CITY OF MADISON COMMON COUNCIL RESOLUTION

Resolved that the certified survey map located in the City of Madison was hereby approved by Enactment Number _____, File ID Number _____, adopted on the _____ day of _____, 20_____, and that said enactment further provided for the acceptance of those lands dedicated and rights conveyed by said certified survey map to the City of Madison for public use.

Dated this _____ day of _____, 2022.

Maribeth Witzel-Behl, City Clerk, City of Madison

CITY OF MADISON PLAN COMMISSION CERTIFICATE

Approved for recording per the Secretary of the City of Madison Plan Commission.

By: _____ Date: _____
Matthew Wachter,
Secretary of the Plan Commission

LEGAL DESCRIPTION

All of Lots 78, 79, 80 and 81, Eighth Addition to Park Towne as recorded in Volume 50 of Plats, on Page 7, as Document Number 1592831, Dane County Registry and located in all Quarters of the Northwest Quarter of Section 25, Township 07 North, Range 08 East, City of Madison, Dane County, Wisconsin.

Said description contains 92,674 square feet or 2.1275 acres, more or less.

SURVEYOR'S CERTIFICATE

I, Michael S. Marty, Professional Land Surveyor, S-2452, do hereby certify to the best of my knowledge and belief, that I have surveyed, divided and mapped the lands described herein and that the map on sheet one (1) is a correct representation of the exterior boundaries of the land surveyed and the division of that land in accordance with the information provided. I further certify that this Certified Survey Map is in full compliance with Section 236.34 of the Wisconsin State Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the Subdivision Ordinance of the City of Madison in surveying, dividing and mapping the same.

Vierbicher Associates, Inc.
By: Michael S. Marty

Date: _____

Signed: _____
Michael S. Marty, P.L.S. S-2452

REGISTER OF DEEDS CERTIFICATE

Received for recording this _____ day of _____, 2022, at o'clock _____m. and recorded in Volume _____ of Certified Survey Maps on pages _____, as Doc. No. _____

Kristi Chlebowski,
Dane County Register of Deeds





Department of Planning & Community & Economic Development

Planning Division

Heather Stouder, Director

Madison Municipal Building, Suite 017
215 Martin Luther King Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4635
www.cityofmadison.com

November 23, 2022

Michael Marty
Vierbicher
999 Fourier Drive, Suite 201
Madison, Wisconsin 53711

RE: ID [74061](#) | LNDSCM-2022-00047 – Certified Survey Map – 6706-6714 Odana Road (Northpointe Holding II, LLC)

Dear Michael;

The one-lot Certified Survey Map for properties addressed as 6706-6714 Odana Road, Section 25, Township 7N, Range 8E, City of Madison, Dane County, Wisconsin, is hereby **conditionally approved**. The property is zoned CC (Commercial Corridor District). The conditions of approval from the reviewing agencies to be satisfied prior to final approval and recording of the CSM are:

Please contact Timothy Troester of the City Engineering Division–Main Office at (608) 267-1995 if you have any questions regarding the following four (4) items:

1. Obtain a permit to Excavate in the Right-of-Way for completing the improvements in the public Right-of-Way. The permit application is available on the City Engineering Division website at <http://www.cityofmadison.com/engineering/Permits.cfm>. As a condition of the permit a deposit to cover estimated City expenses will be required.
2. Construct 10' multi use path along north lot line, sidewalk, terrace, curb & gutter and pavement to a plan as approved by City Engineer
3. Madison Metropolitan Sewerage District (MMSD) charges are due and payable prior to Engineering sign-off, unless otherwise collected with a Developer's / Subdivision Contract. Contact Mark Moder (608-261-9250) to obtain the final MMSD billing a minimum of two (2) working days prior to requesting City Engineering signoff. (MGO 16.23(9)(d)(4))
4. A minimum of two (2) working days prior to requesting City Engineering signoff on the plat/csm contact either Tim Troester (West) at 261-1995 (ttroester@cityofmadison.com) or Brenda Stanley (East) at 608-261-9127 (bstanley@cityofmadison.com) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service and must be cleared prior to the land division (and subsequent obsolesces of the existing parcel). (POLICY)

Please contact Julius Smith of the City Engineering Division–Mapping Section, at (608) 264-9276 if you have questions regarding the following eighteen (18) items:

5. Grant a Public Sidewalk and Bike Path Easement(s) to the City on the face of this Certified Survey Map along the North line of the Parcel. The final location and size of the easement shall be approved by City Engineering and Traffic Engineering. Contact Jule Smith with Engineering Mapping (Jsmith4@cityofmadison.com) for the language to be included for granting the easement rights.
6. In accordance with Chapter 236, Wisconsin Statutes, the Applicant must show the type, location and width of any and all easements on a Plat or CSM. Clearly identify the difference between existing easements (cite recording data) and easements which are being conveyed by the land division. Identify the owner and/or benefiting interest of all easements. Include any and all language required to properly and legally create any easement by this land division.
7. Coordinate and request from the utility companies serving this area the easements required to serve this development. Those easements shall be properly shown, dimensioned and labeled on the final plat.
8. Show Sewer easement to MMSD Per document 1244442 that runs within 50' Public Storm and Sanitary Sewer Easement. Note this document contains language about being located over the centerline of the existing facilities.
9. The 10' wide utility easement that runs parallel with the 50' Public Storm and Sanitary Sewer Easement is noted as being per Document Nos. 1248468, 1592831 and 1303654. Document 1303654 is actually an MG&E Quit Claim Deed releasing its portion of its rights to this easement, remove this note from this easement, or note that Madison Gas and Electric has released its rights to the easement per the document.
10. Fully detail with bearing and distance the Driveway Easement in Document No. 4688412. Note: this easement may have to be amended for Site plan approvals.
11. Provide the missing title work for Lots 78 and 79
12. Release 6' Wide Right of Way grant Gas Main and/or service laterals to Madison Gas and Electric Document No. 2949322 and provide recorded document.
13. Cite the Existing 10' wide utility Easement Doc No. 1312690 as rather Existing 10' Right of Way Grant Underground Electric to Madison Gas and Electric Doc No. 1312690.
14. Cite the Existing 10' wide utility Easement Doc No. 2612280 as rather Existing 10' Right of Way Grant Underground Electric to Madison Gas and Electric Doc No. 2612280.
15. Cite the Existing 12' wide Utility Easement Doc No. 1356999 as rather Existing 12' Underground Telephone Easement to Mid-Plains Telephone Doc No. 1356999. This is also shown on Sheet 2 of 5 as a separate Utility Easement. These Easements may possibly need to be released dependent on the concurrent site plan. If so the general utility easement portion will require a City of Madison Real Estate Project to release the City's rights within that easement.

16. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The Developer's Surveyor and/or Applicant must submit copies of required tie sheets or monument condition reports (with current tie sheet attached) for all monuments, including center of sections of record, used in this survey, to Jule Smith, City Engineering (jsmith4@cityofmadison.com)
17. In accordance with Section s. 236.18(8), Wisconsin Statutes, the Applicant shall reference City of Madison WCCS Dane Zone, 1997 Coordinates on all PLS corners on the Plat or Certified Survey Map in areas where this control exists. The Surveyor shall identify any deviation from City Master Control with recorded and measured designations. Visit the Dane County Surveyor's Office (web address <https://www.countyofdane.com/PLANDEV/records/surveyor.aspx>) for current tie sheets and control data that has been provided by the City of Madison.
18. Prior to Engineering final sign-off by main office for Plats or Certified Survey Maps (CSM), the final Plat or CSM in pdf format must be submitted by email transmittal to Engineering Land Records Coordinator Jule Smith (jsmith4@cityofmadison.com) for final technical review and approval. This submittal must occur a minimum of two working days prior to final Engineering Division sign-off.
19. The coordinate geometry for the section corners shown does not match the overall monument to monument distance listed. cogo = $89^{\circ}23'37''$ 2651.21' Additionally this does not work with the sub distances to the lead in line shown. Please review and revise these bearings and distances. This will also change the North bearing reference.
20. Show Existing site surface features paving, sidewalks and accesses.
21. List the Four Q/Q quadrants the Parcel lies in individually at least in the full legal description of the CSM, for the ROD and County Land Records to properly index the parcel
22. Submit to Julius Smith, prior to Engineering sign-off of the subject plat, one (1) digital CADD drawing in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work, preferably closed polylines for lot lines, shall be void of gaps and overlaps and match the final recorded plat:
 - a) Right-of-Way lines (public and private)
 - b) Lot lines
 - c) Lot numbers
 - d) Lot/Plat dimensions
 - e) Street names
 - f) Easement lines (i.e. all shown on the plat including wetland & floodplain boundaries.)

NOTE: This Transmittal is a separate requirement from the required Engineering Streets Section for design purposes. The Developer/Surveyor shall submit new updated final plat, electronic data for any changes subsequent to any submittal.

Please contact Sean Malloy of the Traffic Engineering Division at (608) 266-5987 if you have any questions regarding the following item:

23. The applicant shall work with the Traffic Engineering and Engineering divisions on granting an easement for a Pedestrian and Bike Path purposes on the Northside of their lot. Easements widths are typically 20' wide for paths, the applicant shall grant a 10' easement on their northern lot line.

Please contact Melissa Hermann of the Office of Real Estate Services at mhermann@cityofmadison.com if you have any questions regarding the following nineteen (19) items:

24. Prior to approval sign-off by the Office of Real Estate Services ("ORES"), the Owner's Certificate(s) on the CSM shall be executed by all parties of interest having the legal authority to do so, pursuant to Wis. Stats. 236.21(2)(a). Said parties shall provide documentation of legal signing authority to the notary or authentication attorney at the time of execution. The title of each certificate shall be consistent with the ownership interest(s) reported in the most recent title report.

When possible, the executed original hard stock recordable CSM shall be presented at the time of ORES approval sign-off. If not, the City and the Register of Deeds are now accepting electronic signatures. A PDF of the CSM containing electronic signatures shall be provided to ORES to obtain approval sign-off.

25. Prior to CSM approval sign-off, an executed and notarized or authenticated certificate of consent for all mortgagees/vendors shall be included following the Owner's Certificate(s).
26. If a mortgage or other financial instrument is reported in record title, but has been satisfied or no longer encumbers the lands or ownership within the CSM boundary, a copy of a recorded satisfaction or release document for said instrument shall be provided prior to CSM approval sign-off.
27. All ownership consents and certifications for the subject lands shall conform to Wis. Stats. 236.21(2) and 236.29 by including the language ...surveyed, divided, mapped and dedicated...
28. If any portion of the lands within the CSM boundary are subject to an Option to Purchase or other Option interest please include a Certificate of Consent for the option holder and have it executed prior to CSM sign-off, if said ownership interest meets the criteria set forth by Wis. Stat. Sec. 236.34 and Sec. 236.21(2)(a).
29. A Consent of Lessee certificate shall be included on the CSM for all tenant interests in excess of one year, recorded or unrecorded, and executed prior to CSM sign-off.
30. Madison Common Council Certificate: This certificate is required when dedication of land and the conveyance of rights in land are required. For parcels located within the City of Madison, a Madison Common Council Certificate shall appear as follows:

Resolved that this certified survey map located in the City of Madison was hereby approved by Enactment Number _____, File ID Number _____, adopted on the ____ day of _____, 20__, and that said enactment further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the City of Madison for public use.

Dated this ____ day of _____, 2022

Maribeth L. Witzel-Behl, City Clerk
City of Madison, Dane County Wisconsin

31. City of Madison Plan Commission Certificate: Pursuant to Madison City Ordinance Section 16.23(7)(d)3 and Wis. Stats. 236.21(2)(a), all CSM's that are subject to the review and approval of the City of Madison shall contain the following certificate of approval:

Approved for recording per the Secretary of the City of Madison Plan Commission.

By: _____ Date: _____
Matthew Wachter, Secretary of the Plan Commission

32. Register of Deeds Certificate: Please include a space for the Register to hand write the recording info on the date of recording, to appear similar to the following:

Office of the Register of Deeds
Dane County, Wisconsin
Received for recording on _____, 20__ at ____ o'clock __ M, and
recorded in Volume ____ of CSMs on page(s) _____, Document No. _____.

Kristi Chlebowski, Register of Deeds

33. As of October 28, 2022, the real estate taxes are paid for the subject property. Per 236.21(3) Wis. Stats. and 16.23(5)(g)(1) Madison General Ordinances, the property owner shall pay all real estate taxes that are accrued or delinquent for the subject property prior to CSM recording. This includes property tax bills for the prior year that are distributed at the beginning of the year. Receipts from the City of Madison Treasurer are to be provided before or at the time of sign-off. Payment is made to:

City of Madison Treasurer
210 Martin Luther King, Jr. Blvd.
Madison, WI 53701

34. As of October 28, 2022, there are no special assessments reported. All known special assessments are due and payable prior to CSM approval sign-off. If special assessments are levied against the property during the review period and prior to CSM approval sign-off, they shall be paid in full pursuant to Madison General Ordinance Section 16.23(5)(g)1.
35. Pursuant to Madison City Ordinance Section 16.23(5)(g)(4), the owner shall furnish an updated title report to ORES via email to Melissa Hermann (mhermann@cityofmadison.com), as well as the survey firm preparing the proposed CSM. The report shall search the period subsequent to the date of the initial title report (xx-xx-xx) submitted with the CSM application and include all associated documents that have been recorded since the initial title report.

A title commitment may be provided, but will be considered only as supplementary information to the title report update. Surveyor shall update the CSM with the most recent information reported in the title update. ORES reserves the right to impose additional conditions of approval in the event the title update contains changes that warrant revisions to the CSM.

36. Depict, name, and identify by document number all existing easements cited in record title and the updated title report.
37. Include a complete and accurate legal description of the lands that are to be included in the proposed CSM. The legal description shall be reconciled with the legal description of said lands in record title.
38. Depict and dimension all existing improvements including, but not limited to: buildings, drives, parking lots, encroachments, wells, septic systems, etc. located within the CSM boundary.
39. Depict and dimension public easements for utilities and storm water drainage rights-of-way to be dedicated on the proposed CSM where necessary.
40. If all parties of interest agree that certain easements from prior plats or CSM's of record are no longer necessary, the release documents for said easements shall be recorded prior to CSM approval sign-off, with the recording information for the release included as a Note on the proposed CSM.
41. Liens or judgments levied against the lands within the CSM boundary shall be satisfied, with proof of satisfaction provided prior to CSM approval sign-off.
42. Create notes that define the purpose of and the ownership of (whether public or private) all outlots. The note for an outlot dedicated to the public shall say: "Dedicated to the public for _____ purposes."

Please contact Ann Freiwald of the Parks Division at (608) 243-2848 if you have questions regarding the following item:

43. "LOTS WITHIN THIS SUBDIVISION ARE SUBJECT TO IMPACT FEES THAT ARE DUE AND PAYABLE AT THE TIME BUILDING PERMIT(S) ARE ISSUED."

Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.

A resolution approving the CSM and authorizing the City to sign it and any other documents related to the proposed land division was reviewed and approved by the Common Council at its May 16, 2023 meeting.

In order to commence the process for obtaining the necessary City signatures on the Certified Survey Map, the applicant shall e-mail the revised CSM, updated title report, and any other materials required by reviewing agencies to the reviewing planner. The reviewing planner will share the updated materials with the relevant commenting City agencies for them to verify that their conditions have been satisfied and that the secretary or designee may sign the Plan Commission approval certificate. Once the Plan Commission certificate is executed, the Planning Division will make the City Clerk's Office aware that the Common Council certificate may be executed.

Once all of the necessary City signatures have been affixed to the Certified Survey Map, the instrument may be recording at the Dane County Register of Deeds Office. For information on recording procedures and fees, please contact the Register of Deeds at (608) 266-4141.

Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within 30 days from the date of this letter. **The approval of this CSM shall be null and void if not recorded in twelve (12) months from the date of the approving resolution or this letter, whichever is later.**

If you have any questions or if may be of any further assistance, please do not hesitate to contact my office at (608) 261-9135 or by e-mail at cwells@cityofmadison.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Wells". The signature is fluid and cursive, with the first name "Chris" and last name "Wells" clearly distinguishable.

Chris Wells
Planner

cc: Timothy Troester, City Engineering Division
Julius Smith, City Engineering Division—Mapping Section
Sean Malloy, Traffic Engineering
Ann Freiwald, Parks Division
Melissa Hermann, Office of Real Estate Services



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83677

File ID: 83677

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: BOARD OF
PUBLIC WORKS

File Created Date : 05/29/2024

File Name: Authorizing the Mayor and the City Clerk to enter into a 2-year competitively selected service contract with MSA Professional Services for engineering services for the Nine Springs Watershed Study.

Final Action:

Title: Authorizing the Mayor and the City Clerk to enter into a 2-year competitively selected service contract with MSA Professional Services for engineering services for the Nine Springs Watershed Study. (District 10, District 14)

Notes: Ryan Stenjem

CC Agenda Date: 06/04/2024

Agenda Number: 14.

Sponsors: Yannette Figueroa Cole And Isadore Knox Jr.

Effective Date:

Attachments:

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Robert Mulcahy	Approve	5/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/29/2024	Referred for Introduction				
Action Text: This Resolution was Referred for Introduction							
Notes: Board of Public Works (6/5/24), Common Council (6/18/24)							

Text of Legislative File 83677

Fiscal Note

The proposed resolution authorizes an agreement with MSA Professional Services for

engineering services for the Nine Springs Watershed Study for a total cost of \$154,402.50. Funding for flood study consulting services is available in the 2024 Adopted Stormwater Utility Operating Budget. No additional appropriation is required.

Title

Authorizing the Mayor and the City Clerk to enter into a 2-year competitively selected service contract with MSA Professional Services for engineering services for the Nine Springs Watershed Study. (District 10, District 14)

Body

PREAMBLE

The City of Madison Engineering Division is conducting watershed and flood studies for the City as a result of extreme rain events over the past several years. The August 2018 historic event has highlighted the need for a comprehensive approach to Stormwater management to assist with identification of deficiencies on the system, project alternatives analysis for potential flood mitigation solutions, as well as prioritization and budgeting for future improvements to the system.

This contract will be a multi-year analysis (2024-2026). The City Engineer has advertised for consultant services for the completion of a comprehensive watershed study and report. Pursuant to City Ordinances and Policies, the City Engineer advertised for consultant proposals, reviewed the submitted proposals, and recommends the engineering contract be awarded to MSA Professional Services.

The term of the contract shall end June 30, 2026 and the contract price shall not exceed \$154,402.50.

NOW THEREFORE BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute an agreement with MSA Professional Services for engineering services for the Nine Springs Watershed Study.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83674

File ID: 83674

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/28/2024

File Name: Revised CSM - 2102-2202 Darwin Rd

Final Action:

Title: Approving a revised Certified Survey Map of property owned by B & G Real Estate, LLC and Optunities LLC located at 2102 and 2202 Darwin Road (District 18).

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 127.

Sponsors: Planning Division

Effective Date:

Attachments: Revised Application.pdf, Letter of Intent.pdf, Revised CSM_05-28-24.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: tparks@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Maggie McClain	Approve	6/17/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Planning Division	05/28/2024	Referred for Introduction				
Action Text: This Resolution was Referred for Introduction							
Notes: Plan Commission (6/24/24), Common Council (7/2/24)							

Text of Legislative File 83674

Fiscal Note

No City appropriation is required with the approval of this revised certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title

Approving a revised Certified Survey Map of property owned by B & G Real Estate, LLC and Optunities LLC located at 2102 and 2202 Darwin Road (District 18).

Body

WHEREAS a Certified Survey Map of property owned by B & G Real Estate, LLC and Optunities LLC located at 2102 and 2202 Darwin Road, City of Madison, Dane County, Wisconsin was filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map; and

WHEREAS the Common Council approved the division of 2102 and 2202 Darwin Road into two lots and one outlot and the dedication of a 51-foot right of way for a future public street by Resolution 23-00663 (ID 79328) on October 17, 2023; and

WHEREAS the property owners have submitted a revised Certified Survey Map requesting to change the proposed right of way dedication to an outlot (Outlot 2) to be conveyed to the City for a future public street following final approval and recording of the Certified Survey Map; and

WHEREAS the City will be required to adopt a separate resolution to declare the City-owned outlot as right of way in the future at the time the street will be constructed;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby approved by the Madison Common Council.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Common Council authorizes City staff to request approval from the Capital Area Regional Planning Commission of any minor revisions to adopted environmental corridor boundaries within the Central Urban Service Area relating to this land division, and that the Council recognizes and adopts said revised boundaries.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

SUBDIVISION APPLICATION

**** Please read both pages of the application completely and fill in all required fields ****

For a digital copy of this form with fillable fields, please visit:

<https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf>

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance ([M.G.O. Sec. 2.40](#)). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

1. Application Type

☐ Preliminary Subdivision Plat ☐ Final Subdivision Plat ☒ Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

2. Review Fees

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

3. Property Owner and Agent Information

Name of Property Owner: B&G Real Estate & Optunities LLC **Representative, if any:** Fred Brouner, Trustee
Street address: 2 E Mifflin St, Ste 600 **City/State/Zip:** Madison, WI 53703
Telephone: 608-469-0361 **Email:** fjb@dewittllp.com

Firm Preparing Survey: Wyser Engineering, LLC **Contact:** Zach Reynolds
Street address: 300 E. Front St. **City/State/Zip:** Mount Horeb, WI 53572
Telephone: 608-437-1980 **Email:** zach.reynolds@wyserengineering.com

Check only ONE – ALL Correspondence on this application should be sent to: ☒ Property Owner, OR ☐ Survey Firm

4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: 2102 Darwin Road and 2202 Darwin Road
Tax Parcel Number(s): 251/0810-301-0204-0 and 251/0810-301-0203-2
Zoning District(s) of Proposed Lots: SE **School District:** Madison

- Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.

4a. Property Information for Properties Located Outside the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____
Date of Approval by Dane County: _____ **Date of Approval by Town:** _____

- For an extraterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.

5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential			
Retail/Office	1		3.96
Industrial			

Land Use	Lots	Outlots	Acres
Other (state use):	1		2.98
Outlots Dedicated to the Public (Parks, Stormwater, etc.)		1	0.89
Outlots Maintained by a Private Group or Association		1	.22
PROJECT TOTALS	2	2	8.05

6. Required Submittal Materials

Digital (PDF) copies of all items listed below (if applicable) are required. Applicants are to submit each of these documents as individual PDF files in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☐ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☐ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in [M.G.O. Sec. 16.23 \(7\)\(a\)](#).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of [§236.20, Wis. Stats.](#)
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in [M.G.O. Secs. 16.23 \(7\)\(a\) and \(d\)](#), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent:** One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.

** A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.

☐ **Report of Title and Supporting Documents:** One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in [M.G.O. Sec. 16.23](#) and as satisfactory to the Office of Real Estate Services. Note:

- The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- Do not email these files to the City's Office of Real Estate Services. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits:** One copy of the approval letters from the town where the property is located and Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted: Optunities LLC & B&G Real Estate LLC, By: Bruce Raemisch Revocable Trust, Member

Applicant's Printed Name: Frederic J. Brouner, Trustee Signature: Frederic J. Brouner

Date: 5/23/2024 Interest In Property On This Date: Trustee



KOTHE REAL ESTATE PARTNERS
324 E. Wilson Street | Madison, WI 53703

May 24, 2024

Ms. Heather Stouder
City of Madison - Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd
PO Box 2985
Madison, WI 53701

RE: LETTER OF INTENT – 2102 & 2202 DARWIN RD, Madison WI

Dear Ms. Stouder,

The following Subdivision Application and Land Use Application for 2102 & 2202 Darwin Road are submitted together with the plans and applications for staff, Plan Commission and Common Council's consideration of approval.

Organizational Structure:

Owner:

B&G Real Estate LLC & Optunities LLC
c/o Bruce Raemisch Revocable Trust
2 East Mifflin Street – Suite 600
Madison, WI 53703
Contact: Frederic J Brouner, Trustee
fjb@dewittllp.com
(608) 469-0361

Civil Engineer:

Wyser Engineering
300 E Front Street
Mount Horeb, WI 53572
Contact: Wade Wyse, P.E.
wade.wyse@wyserengineering.com
(608) 437-1980

Developer/Buyer:

Wilson Street Hotel Group LLC, or assigns

324 E Wilson St
Madison, WI 53703
Contact: John Kothe
john@kotherep.com
(608) 335-5248

Project Consultant:

GBA Architecture & Design
2248 Deming Way – Suite 120
Middleton, WI 53562
Contact: Josh Wilcox
josh.wilcox@garybrink.com
(608) 695-8668

Existing Site Conditions and Project Overview:

This approximately 8.02 acre site consists of two parcels on the northeast corner of Darwin Road and Packers Avenue.

Development Plan:

Zoning for 2202 Darwin Road was successfully changed to SE (from PMHP) to accommodate this development. Our plan is to subdivide the combined property into two (2) buildable lots, one (1) private outlot and one (1) public outlot. The private outlot will provide for a separate parcel for the existing cell tower and the two buildable lots will be sold to separate end users who have expressed keen interest in establishing their operations in this preferred location while the public outlot may serve as a future street at the discretion of the City of Madison

City and Neighborhood Input:

We first started discussing the development potential of this site with the City of Madison in January of 2022 as a large industrial site. In July 2022 we had a DAT Development discussion to discuss three separate parcels focused on an Employment use. In August 2022 and thereafter, the site was discussed with Alder Myadze and city staff as two separate parcels that would accommodate two end users and their development goals. These meetings with City staff continued through the end of 2022 to address an Official Map Reservation change. Site planning continued through 2023 with continued feedback from city staff. Throughout this approval and development process, we are committed to engaging with local stakeholders and city staff.

Project Schedule:

It is anticipated that the construction on this site will start in mid 2024 with completion in Spring of 2025.

Sincerely,

John Kothe
Partner

CERTIFIED SURVEY MAP NO. _____

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

NORTH 1/4 CORNER SEC. 30-T8N-R10E,
FOUND #10 REBAR
N: 505318.35 E: 828843.28
(N: 505318.30 E: 828843.25)
PER 2007 SANDSNES TIE SHEET
FOUND ALL TIES PER 2021 O'NEIL TIE SHEET

FOUND 1" IRON PIPE 0.10' WEST OF R/W CORNER
LANDS (S 89° 04' 18" E 482.78')
S 89° 04' 11" E 482.68'
320.30'
END OF FENCE 1.8' SOUTH OF PROPERTY LINE
FOUND 1" IRON PIPE 0.18' WEST OF LOT CORNER
END OF FENCE 2.0' SOUTH OF PROPERTY LINE

OUTLOT 1
9,414 SQ. FT.
OR 0.22 ACRES
CELL TOWER LEASE AREA
111.40'
85.00'
110.10'
S 89° 04' 11" E
51.01'

FENCE 1.3' EAST OF LOT CORNER
FENCE 1.2' EAST OF LOT CORNER

FENCE 8.6' EAST OF LOT CORNER
LOT 2
CSM 10858

- LEGEND
- SECTION CORNER
 - FOUND / RECOVERED
 - 3/4" REBAR FOUND
 - 1" IRON PIPE FOUND
 - PK NAIL FOUND
 - 3/4" REBAR SET 1.50 LB/FT
 - CSM BOUNDARY
 - LOT BOUNDARY
 - RIGHT-OF-WAY LINE
 - CENTERLINE
 - SECTION/QUARTER LINE
 - PLATTED LINE
 - CHAIN LINK FENCE
 - DRAINAGE INDICATORS PER CSM 12769 RECORDED AS DOCUMENT NO. 4594316. SEE NOTE 1 ON SHEET 6 OF 10.
 - RECORDED INFORMATION PER CSM 12769, UNLESS NOTED



NOTES:

- FIELD WORK PERFORMED BY WYSER ENGINEERING, LLC. ON THE WEEKS OF JUNE 13TH AND 20TH, 2022.
- NORTH REFERENCE FOR THIS CERTIFIED SURVEY AND MAP ARE BASED ON THE WISCONSIN COORDINATE REFERENCE SYSTEM, WISCRS DANE, NAD 83 (2011), GRID NORTH. THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 30, T8N, R10E, BEARS S 0°50' 20" E
- THIS PARCEL IS SUBJECT TO ALL EASEMENTS AND AGREEMENTS, BOTH RECORDED AND UNRECORDED.
- SEE SHEETS 2 AND 3 OF 10 FOR FURTHER DETAILS ON EXISTING AND NEW EASEMENTS.
- SEE SHEET 4 OF 10 FOR FURTHER DETAILS ON EXISTING IMPROVEMENTS.
- SEE SHEET 5-6 OF 10 FOR ADDITIONAL NOTES.
- SEE SHEET 7 OF 10 FOR LINE AND CURVE TABLES.
- OUTLOT 1 IS TO BE PRIVATELY MAINTAINED AND LEASED FOR COMMUNICATIONS TOWER AND ASSOCIATED FACILITIES.
- OUTLOT 2 IS TO BE CONVEYED TO THE CITY OF MADISON, AND WILL BE SUBJECT TO ACCESS EASEMENTS AND ROADWAY MAINTENANCE AGREEMENTS FOR THE BENEFIT OF LOT 1, LOT 2, AND OUTLOT 1 OF THIS CSM VIA FUTURE, SEPARATE INSTRUMENT.

LANDS
PARCEL II
DEED DOC NO. 3717334

(S 88° 13' 11" E)
S 88° 13' 08" E 227.61'
DARWIN ROAD
"33.00' DEDICATED TO THE PUBLIC" P.O.B.

DARWIN ROAD
EXISTING 66' PUBLIC RIGHT-OF-WAY

FOUND PK NAIL 0.28' NORTH OF RIGHT OF WAY
PER CSM 10858 (382.44')
382.33'

EAST 1/4 CORNER SEC. 30-T8N-R10E
FOUND PK NAIL
N: 502526.68 E: 831538.48
(N: 502526.67 E: 831538.36)
PER 2007 SANDSNES TIE SHEET
FOUND ALL TIES

CENTER OF SEC. 30-T8N-R10E
UNABLE TO OPEN MONUMENT BOX
COMPUTED LOCATION BASED ON RECORD TIES
N: 502609.27 E: 828882.97
(N: 502609.20 E: 828882.90)
PER 2007 SANDSNES TIE SHEET
FOUND 2 OF 4 TIES PER 2011 ZIEHR TIE SHEET
SET 2 ADDITIONAL TIES AND FILED NEW TIE SHEET



0' 50' 100'

File: W:\2022\220939_2102_2202 Darwin Rd, Madison\DWG\220939_CSM.dwg Layout: CSM 1 OF 10 User: Zach Plotted: May 16, 2024 - 9:42am

	PREPARED BY: WYSER ENGINEERING 300 EAST FRONT STREET MOUNT HOREB, WI 53572 www.wyserengineering.com	PREPARED FOR: KOTHE REAL ESTATE PARTNERS 324 E. WILSON STREET MADISON, WI 53703	SURVEYED BY: MAL DRAWN BY: ZMR APPROVED BY: WPW	PROJECT NO: 220939 SHEET NO: 1 of 10	VOL. _____ PAGE _____ DOC. NO. _____ C.S.M. NO. _____
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A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVE'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

[illegible]

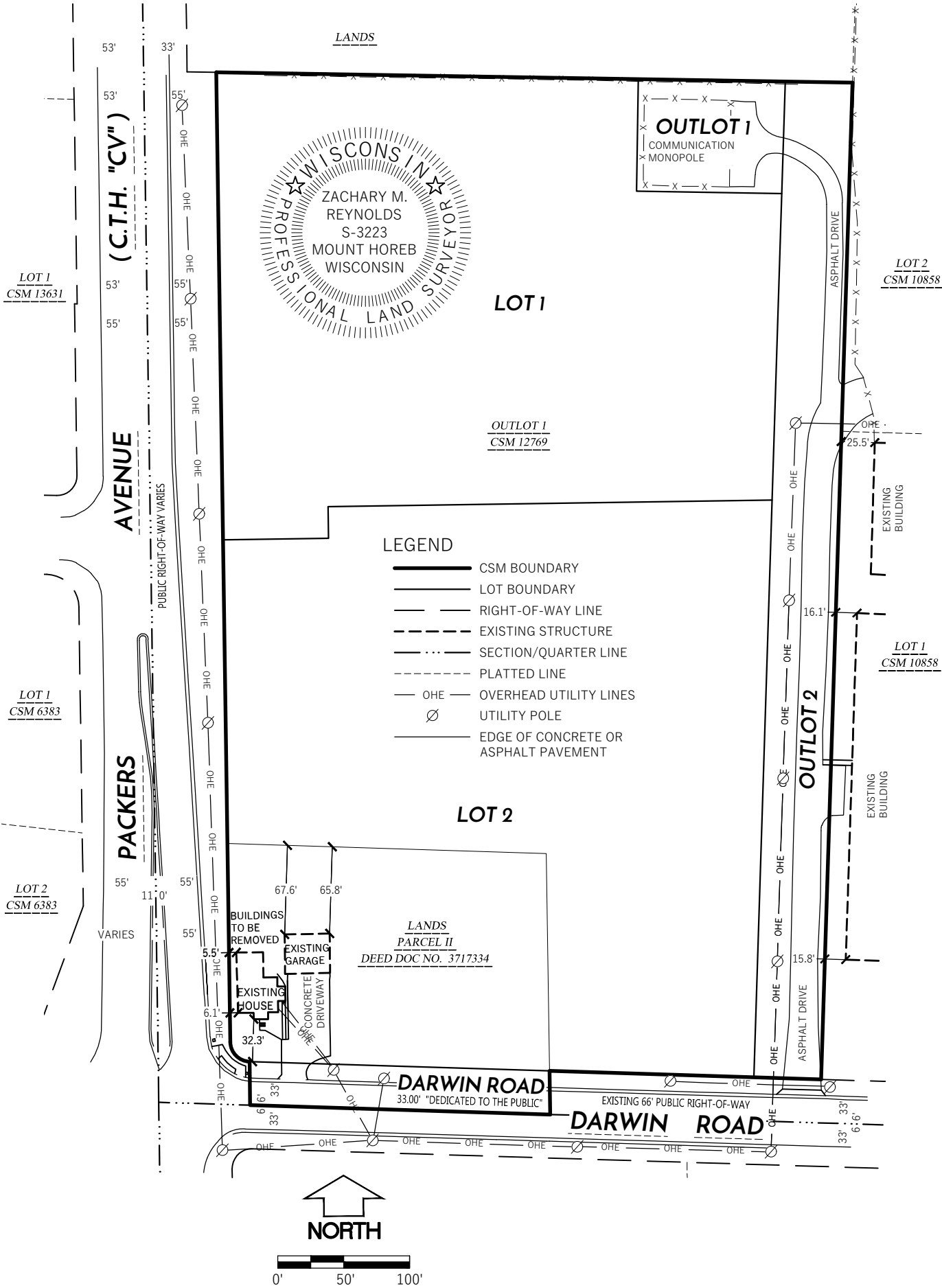
A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVE'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

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CERTIFIED SURVEY MAP NO. _____

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

EXISTING IMPROVEMENTS



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WYSER ENGINEERING	PREPARED BY:	PREPARED FOR:	SURVEYED BY:	VOL. _____ PAGE _____
	WYSER ENGINEERING	KOTHE REAL ESTATE PARTNERS	MAL	DOC. NO. _____
	300 EAST FRONT STREET	324 E. WILSON STREET	ZMR	C.S.M. NO. _____
	MOUNT HOREB, WI 53572	MADISON, WI 53703	WPW	
	www.wyserengineering.com			
PROJECT NO: 220939			SHEET NO: 4 of 10	

File: W:\2022\220939_2102_2202 Darwin Rd, Madison\DWG\220939_CSM.dwg Layout: CSM 5 OF 10 User: Zach Plotted: Jan 29, 2024 - 2:24pm

CERTIFIED SURVEY MAP NO. _____

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

PUBLIC SIDEWALK AND BIKE PATH EASEMENTS:

CREATION OF EASEMENT RIGHTS: A PERMANENT EASEMENT OVER, ACROSS A PORTION OF THE PROPERTY (THE "EASEMENT AREA") IS ESTABLISHED, MEMORIALIZED, RESERVED BY, GRANTED, CONVEYED, TRANSFERRED AND ASSIGNED TO THE CITY OF MADISON FOR THE USES AND PURPOSES HEREINAFTER SET FORTH. THE EASEMENT AREA MAY BE USED BY THE CITY OF MADISON FOR PUBLIC SIDEWALK AND BIKE PATH PURPOSES. CITY OF MADISON AND ITS EMPLOYEES, AGENTS AND CONTRACTORS SHALL HAVE THE RIGHT TO CONSTRUCT, INSTALL, MAINTAIN, OPERATE, REPAIR, REPLACE AND RECONSTRUCT THE PUBLIC SIDEWALK AND BIKE PATH WITHIN THE EASEMENT AREA. CITY OF MADISON SHALL HAVE THE FURTHER RIGHT OF INGRESS AND EGRESS TO AND FROM THE EASEMENT AREA IN ORDER TO EXERCISE ITS RIGHTS AND PRIVILEGES HEREUNDER, AND TO CUT AND REMOVE TREES, VEGETATION AND OTHER IMPEDIMENTS IN THE EASEMENT AREA WHICH MAY OBSTRUCT OR INTERFERE WITH THE ACTUAL OR POTENTIAL USE OF THE EASEMENT AREA FOR THE FOREGOING PURPOSES.

PROPERTY RESTORATION: CITY OF MADISON SHALL REPAIR ANY DAMAGE CAUSED TO ANY PAVEMENT, CONCRETE OR TURF LOCATED WITHIN THE EASEMENT AREA AND/OR THE PROPERTY AS A RESULT OF THE USE OF THE EASEMENT AREA BY OR ON BEHALF OF THE CITY OF MADISON AS PROVIDED HEREIN. FOLLOWING COMPLETION OF ANY EXCAVATION WORK, CITY OF MADISON SHALL PROMPTLY RESTORE THE AREA AFFECTED BY THE WORK TO THE ORIGINAL GRADE AND SURFACE CONDITION INCLUDING THE REPAIR OR REPLACEMENT OF PAVEMENT, CONCRETE AND TURF.

LIMITATIONS ON USE OF EASEMENT AREA: THE OWNER OF THE PROPERTY SHALL HAVE THE RIGHT TO USE THE EASEMENT AREA FOR ANY PURPOSE, PROVIDED SUCH USE SHALL NOT INTERFERE WITH THE EASEMENT RIGHTS OF THE CITY OF MADISON HEREUNDER. NO BUILDINGS OR STRUCTURES OR FENCES UNRELATED TO THE PUBLIC USE SHALL BE CONSTRUCTED IN AND NO GRADE CHANGE SHALL BE MADE TO THE EASEMENT AREA WITHOUT THE WRITTEN CONSENT OF THE CITY OF MADISON'S ENGINEERING DIVISION CITY ENGINEER.

BINDING EFFECT: THIS EASEMENT SHALL RUN WITH THE LAND DESCRIBED HEREIN AND SHALL BE BINDING UPON THE OWNERS OF THE PROPERTY, AND THEIR SUCCESSORS IN INTEREST.

RELEASE OF RIGHTS TO EASEMENTS CREATED BY PLAT: ANY RELEASE OF RIGHTS THAT WERE PLACED ON PLATTED LAND WHICH WAS REQUIRED BY A PUBLIC BODY OR WHICH NAMES A PUBLIC BODY OR PUBLIC UTILITY AS GRANTEE SHALL BE RELEASED BY RECORDING A SEPARATE EASEMENT RELEASE DOCUMENT WITH THE DANE COUNTY REGISTER OF DEEDS IN ACCORDANCE WITH SS236.293.

PUBLIC SANITARY SEWER EASEMENTS:

CREATION OF EASEMENT RIGHTS: A PERMANENT EASEMENT OVER, ACROSS A PORTION OF THE PROPERTY (THE "EASEMENT AREA") IS ESTABLISHED, MEMORIALIZED, RESERVED BY, GRANTED, CONVEYED, TRANSFERRED AND ASSIGNED TO CITY OF MADISON FOR THE USES AND PURPOSES HEREINAFTER SET FORTH. THE EASEMENT AREA MAY BE USED BY CITY OF MADISON FOR PUBLIC UNDERGROUND SANITARY SEWER PURPOSES. CITY OF MADISON AND ITS EMPLOYEES, AGENTS AND CONTRACTORS SHALL HAVE THE RIGHT TO CONSTRUCT, INSTALL, MAINTAIN, OPERATE, REPAIR, REPLACE AND RECONSTRUCT THE SANITARY SEWER FACILITIES WITHIN THE EASEMENT AREA. CITY OF MADISON SHALL HAVE THE FURTHER RIGHT OF INGRESS AND EGRESS TO AND FROM THE EASEMENT AREA IN ORDER TO EXERCISE ITS RIGHTS AND PRIVILEGES HEREUNDER, AND TO CUT AND REMOVE TREES, VEGETATION AND OTHER IMPEDIMENTS IN THE EASEMENT AREA WHICH MAY OBSTRUCT OR INTERFERE WITH THE ACTUAL OR POTENTIAL USE OF THE EASEMENT AREA FOR THE FOREGOING PURPOSES.

PROPERTY RESTORATION: CITY OF MADISON SHALL REPAIR ANY DAMAGE CAUSED TO ANY PAVEMENT, CONCRETE OR TURF LOCATED WITHIN THE EASEMENT AREA AND/OR THE PROPERTY AS A RESULT OF THE USE OF THE EASEMENT AREA BY OR ON BEHALF OF THE CITY OF MADISON AS PROVIDED HEREIN. FOLLOWING COMPLETION OF ANY EXCAVATION WORK, CITY OF MADISON SHALL PROMPTLY RESTORE THE AREA AFFECTED BY THE WORK TO THE ORIGINAL GRADE AND SURFACE CONDITION INCLUDING THE REPAIR OR REPLACEMENT OF PAVEMENT, CONCRETE AND TURF.

LIMITATIONS ON USE OF EASEMENT AREA: THE OWNER OF THE PROPERTY SHALL HAVE THE RIGHT TO USE THE EASEMENT AREA FOR ANY PURPOSE, PROVIDED SUCH USE SHALL NOT INTERFERE WITH THE EASEMENT RIGHTS OF THE CITY OF MADISON HEREUNDER. NO BUILDINGS OR STRUCTURES OR FENCES UNRELATED TO THE SANITARY SEWER FACILITIES SHALL BE CONSTRUCTED IN AND NO GRADE CHANGE SHALL BE MADE TO THE EASEMENT AREA WITHOUT THE WRITTEN CONSENT OF THE CITY OF MADISON'S ENGINEERING DIVISION CITY ENGINEER.

BINDING EFFECT: THIS EASEMENT SHALL RUN WITH THE LAND DESCRIBED HEREIN AND SHALL BE BINDING UPON THE OWNERS OF THE PROPERTY, AND THEIR SUCCESSORS IN INTEREST.

RELEASE OF RIGHTS TO EASEMENTS CREATED BY PLAT: ANY RELEASE OF RIGHTS THAT WERE PLACED ON PLATTED LAND WHICH WAS REQUIRED BY A PUBLIC BODY OR WHICH NAMES A PUBLIC BODY OR PUBLIC UTILITY AS GRANTEE SHALL BE RELEASED BY RECORDING A SEPARATE EASEMENT RELEASE DOCUMENT WITH THE DANE COUNTY REGISTER OF DEEDS IN ACCORDANCE WITH SS236.293.



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SURVEYED BY: MAL
DRAWN BY: ZMR
APPROVED BY: WPW

PROJECT NO: 220939
SHEET NO: 5 of 10

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CERTIFIED SURVEY MAP NO. _____

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

PUBLIC UTILITY EASEMENTS:

CREATION OF EASEMENT RIGHTS: A PERMANENT EASEMENT OVER, ACROSS A PORTION OF THE PROPERTY (THE "EASEMENT AREA") IS ESTABLISHED, MEMORIALIZED, RESERVED BY, GRANTED, CONVEYED, TRANSFERRED AND ASSIGNED TO THE CITY OF MADISON, AND ALL OTHER PUBLIC UTILITY COMPANIES REGISTERED TO DO BUSINESS IN THE CITY OF MADISON, FOR THE USES AND PURPOSES HEREINAFTER SET FORTH. THE EASEMENT AREA MAY BE USED BY CITY OF MADISON, AND ALL OTHER PUBLIC UTILITY COMPANIES REGISTERED TO DO BUSINESS IN THE CITY OF MADISON, FOR THE TRANSMISSION OF ELECTRICAL, GAS, TELEPHONE, CABLE, COMMUNICATION, VIDEO, AND INFORMATION SERVICES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS ACROSS THE EASEMENT AREAS FOR THE PURPOSE OF ACCESS TO AND USE OF THESE FACILITIES. THE CITY OF MADISON, AND ALL OTHER PUBLIC UTILITY COMPANIES REGISTERED TO DO BUSINESS IN THE CITY OF MADISON, AND THEIR EMPLOYEES, AGENTS AND CONTRACTORS SHALL HAVE THE RIGHT TO CONSTRUCT, INSTALL, MAINTAIN, OPERATE, REPAIR, REPLACE AND RECONSTRUCT THE UTILITY FACILITIES WITHIN THE EASEMENT AREA. CITY OF MADISON, AND ALL OTHER PUBLIC UTILITY COMPANIES REGISTERED TO DO BUSINESS IN THE CITY OF MADISON, SHALL HAVE THE FURTHER RIGHT OF INGRESS AND EGRESS TO AND FROM THE EASEMENT AREA IN ORDER TO EXERCISE ITS RIGHTS AND PRIVILEGES HEREUNDER, AND TO CUT AND REMOVE TREES, VEGETATION AND OTHER IMPEDIMENTS IN THE EASEMENT AREA WHICH MAY OBSTRUCT OR INTERFERE WITH THE ACTUAL OR POTENTIAL USE OF THE EASEMENT AREA FOR THE FOREGOING PURPOSES.

PROPERTY RESTORATION: CITY OF MADISON OR ANY PUBLIC UTILITY COMPANY REGISTERED TO DO BUSINESS IN THE CITY OF MADISON SHALL REPAIR ANY DAMAGE CAUSED TO ANY PAVEMENT, CONCRETE OR TURF LOCATED WITHIN THE EASEMENT AREA AND/OR THE PROPERTY AS A RESULT OF THE USE OF THE EASEMENT AREA BY OR ON BEHALF OF THE CITY OF MADISON OR ANY REGISTERED PUBLIC UTILITY COMPANY AS PROVIDED HEREIN. FOLLOWING COMPLETION OF ANY EXCAVATION WORK, CITY OF MADISON OR THE REGISTERED PUBLIC UTILITY SHALL PROMPTLY RESTORE THE AREA AFFECTED BY THE WORK TO THE ORIGINAL GRADE AND SURFACE CONDITION INCLUDING THE REPAIR OR REPLACEMENT OF PAVEMENT, CONCRETE AND TURF.

LIMITATIONS ON USE OF EASEMENT AREA: THE OWNER OF THE PROPERTY SHALL HAVE THE RIGHT TO USE THE EASEMENT AREA FOR ANY PURPOSE, PROVIDED SUCH USE SHALL NOT INTERFERE WITH THE EASEMENT RIGHTS OF THE CITY OF MADISON , AND ANY OTHER PUBLIC UTILITY COMPANY REGISTERED TO DO BUSINESS IN THE CITY OF MADISON, HEREUNDER. NO BUILDINGS OR STRUCTURES OR FENCES UNRELATED TO THE PUBLIC UTILITY FACILITIES SHALL BE CONSTRUCTED IN AND NO GRADE CHANGE SHALL BE MADE TO THE EASEMENT AREA WITHOUT THE WRITTEN CONSENT OF THE CITY OF MADISON, AND THE OTHER PUBLIC UTILITY COMPANIES REGISTERED TO DO BUSINESS IN THE CITY OF MADISON, HAVING RIGHTS TO THE EASEMENT AREA.

BINDING EFFECT: THIS EASEMENT SHALL RUN WITH THE LAND DESCRIBED HEREIN AND SHALL BE BINDING UPON THE OWNERS OF THE PROPERTY, AND THEIR SUCCESSORS IN INTEREST.

RELEASE OF RIGHTS TO EASEMENTS CREATED BY PLAT: ANY RELEASE OF RIGHTS THAT WERE PLACED ON PLATTED LAND WHICH WAS REQUIRED BY A PUBLIC BODY OR WHICH NAMES A PUBLIC BODY OR PUBLIC UTILITY AS GRANTEE SHALL BE RELEASED BY RECORDING A SEPARATE EASEMENT RELEASE DOCUMENT WITH THE DANE COUNTY REGISTER OF DEEDS IN ACCORDANCE WITH SS236.293.

ADDITIONAL NOTES AND OTHER MATTERS OF TITLE:

1. PER MGO 16.23(9)(D)2.A, ALL LOTS WITHIN SAID PLAT/CERTIFIED SURVEY SHALL BE SUBJECT TO PUBLIC EASEMENTS FOR DRAINAGE PURPOSES WHICH SHALL BE A MINIMUM OF SIX FEET IN WIDTH MEASURED FROM THE PROPERTY LINE TO THE INTERIOR OF EACH LOT EXCEPT THAT THE EASEMENTS SHALL BE 12 FEET IN WIDTH ON THE PERIMETER OF THE PLAT/CERTIFIED SURVEY. FOR PURPOSES OF TWO (2) OR MORE LOTS COMBINED FOR A SINGLE DEVELOPMENT SITE, OR WHERE TWO (2) OR MORE LOTS HAVE A SHARED DRIVEWAY AGREEMENT, THE PUBLIC EASEMENT FOR DRAINAGE PURPOSES SHALL BE A MINIMUM OF SIX (6) FEET IN WIDTH AND SHALL BE MEASURED ONLY FROM THE EXTERIOR PROPERTY LINES OF THE COMBINED LOTS THAT CREATE A SINGLE DEVELOPMENT SITE, OR HAVE A SHARED DRIVEWAY AGREEMENT, EXCEPT THAT THE EASEMENT SHALL BE TWELVE (12) FEET IN WIDTH ALONG THE PERIMETER OF THE PLAT/CERTIFIED SURVEY. EASEMENTS SHALL NOT BE REQUIRED ON PROPERTY LINES SHARED WITH GREENWAYS OR PUBLIC STREETS. NO BUILDINGS, DRIVEWAYS, OR RETAINING WALLS SHALL BE PLACED IN ANY EASEMENT FOR DRAINAGE PURPOSES. FENCES MAY BE PLACED IN THE EASEMENT ONLY IF THEY DO NOT IMPEDE THE ANTICIPATED FLOW OF WATER. IN THE EVENT OF A CITY OF MADISON PLAN COMMISSION AND/OR COMMON COUNCIL APPROVED REDIVISION OF A PREVIOUSLY SUBDIVIDED PROPERTY, THE UNDERLYING PUBLIC EASEMENTS FOR DRAINAGE PURPOSES ARE RELEASED AND REPLACED BY THOSE REQUIRED AND CREATED BY THE CURRENT APPROVED SUBDIVISION.
2. PER NOTES 2A & 2B ON SHEET 4 OF CSM 12769, THE CITY REQUIRED FUTURE DEDICATION OF A 66 FOOT WIDE NORTH-SOUTH RIGHT OF WAY, EITHER ALONG AND PARALLEL TO THE ENTIRE EASTER PROPERTY LINE OF SAID CSM 12769, OR ANOTHER APPROVED LOCATION, AND ALSO A NEW, DEDICATED 66 FOOT WIDE EAST-WEST RIGHT OF WAY BETWEEN PACKERS AVENUE AND THE NORTH-SOUTH RIGHT OF WAY (SHOWN AS OUTLOT 2 HEREON) AT THE TIME A SUBSEQUENT CSM IS RECORDED TO CONVERT OUTLOT 1, CSM 12769 INTO A DEVELOPABLE LOT. THIS IS NO LONGER REQUIRED PER RESOLUTION

FILE ID NO. _____, ADOPTED ON _____.

3. ALL LOTS CREATED BY THIS CERTIFIED SURVEY MAP ARE INDIVIDUALLY RESPONSIBLE FOR COMPLIANCE WITH CHAPTER 37 OF THE MADISON GENERAL ORDINANCES IN REGARD TO STORM WATER MANAGEMENT AT THE TIME THEY DEVELOP.
4. ALL LOTS WITHIN THIS CERTIFIED SURVEY MAP ARE SUBJECT TO IMPACT FEES THAT ARE DUE AND PAYABLE WITHIN FOURTEEN DAYS OF THE ISSUANCE OF BUILDING PERMIT(S).



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DOC. NO. _____
C.S.M. NO. _____



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SURVEYED BY: MAL
DRAWN BY: ZMR
APPROVED BY: WPW

PROJECT NO: 220939
SHEET NO: 6 of 10

File: W:\2022\220939_2102_2202 Darwin Rd, Madison\DWG\220939_CSM.dwg Layout: CSM 6 OF 10 User: Zach Plotted: May 17, 2024 - 4:41pm

File: W:\2022\220939_2102_2202 Darwin Rd, Madison\DWG\220939_CSM.dwg Layout: CSM 7 Of 10 User: Zach Plotted: Jan 29, 2024 - 2:25pm

CERTIFIED SURVEY MAP NO. _____

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CURVE TABLE							
CURVE #	CURVE LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH	TANGENT IN	TANGENT OUT
C-1	22.88'	15.00'	87° 22' 48"	N 44° 31' 44" W	20.72'	N 88° 13' 08" W	N 0° 50' 20" W
()		15.00'		N 44° 52' W	20.70'		NORTH
(*)		15.00'	87° 22' 52"	N 44° 31' 45" W		N 88° 13' 11" W	N 0° 50' 19" W

() PER AWARD OF DAMAGES DOC. NO. 1126207
(*) PER CSM 12769

LINE TABLE		
LINE #	BEARING	DISTANCE
L-1	N 0° 50' 20" W	33.03'
(*)	N 0° 50' 19" W	33.04'
L-2	S 0° 50' 20" E	33.03'
(*)	S 0° 50' 19" E	
L-3	N 0° 50' 27" W	24.00'
(*)	PER CSM 12769	

SURVEYOR'S CERTIFICATE

I, ZACHARY M. REYNOLDS, WISCONSIN PROFESSIONAL LAND SURVEYOR S-3223, DO HEREBY CERTIFY THAT BY DIRECTION OF KOTHE REAL ESTATE PARTNERS, I HAVE SURVEYED, DIVIDED, AND MAPPED THE LANDS DESCRIBED HEREON AND THAT THE MAP IS A CORRECT REPRESENTATION IN ACCORDANCE WITH THE INFORMATION PROVIDED. I FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS IN FULL COMPLIANCE WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF MADISON AND DANE COUNTY, WISCONSIN.

ZACHARY M. REYNOLDS, S-3223
WISCONSIN PROFESSIONAL LAND SURVEYOR

DATE

LEGAL DESCRIPTION

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316 (CSM 12769), AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN, DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF AFORESAID SECTION 30, THENCE ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 30, NORTH 88 DEGREES 13 MINUTES 08 SECONDS WEST, 2359.79 FEET TO THE SOUTHEAST CORNER OF AFORESAID LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVE'S DEED, RECORDED AS DOCUMENT NO. 3717334, ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID SOUTH LINE OF THE NORTHEAST QUARTER, NORTH 88 DEGREES 13 MINUTES 08 SECONDS WEST, 227.61 FEET; THENCE NORTH 00 DEGREES 50 MINUTES 20 SECONDS WEST, 33.03 FEET TO A POINT ON THE NORTH RIGHT OF WAY OF DARWIN ROAD AND THE START OF A NON-TANGENT CURVE; THENCE ALONG SAID NORTH RIGHT OF WAY, 22.88 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 15.00 FEET, THE CHORD BEARS NORTH 44 DEGREES 31 MINUTES 44 SECONDS WEST, 20.72 FEET TO A POINT ON THE EAST RIGHT OF WAY OF PACKERS AVENUE; THENCE ALONG SAID EAST RIGHT OF WAY, NORTH 00 DEGREES 50 MINUTES 20 SECONDS WEST, 735.68 FEET TO THE NORTHWEST CORNER OF AFORESAID CSM 12769; THENCE ALONG THE NORTH LINE OF CSM 12769, SOUTH 89 DEGREES 04 MINUTES 11 SECONDS EAST, 482.68 FEET TO THE NORTHEAST CORNER OF SAID CSM 12769, ALSO BEING A POINT ON THE WEST LINE OF CERTIFIED SURVEY MAP NO. 10858, RECORDED IN VOLUME 65 OF CERTIFIED SURVEYS ON PAGES 17-20 AS DOCUMENT 3810871 (CSM 10858); THENCE ALONG SAID WEST LINE OF CSM 10858 AND THE EAST LINE OF CSM 12769, SOUTH 01 DEGREES 48 MINUTES 31 SECONDS WEST, 756.40 TO A POINT ON THE NORTH RIGHT OF WAY OF DARWIN ROAD, ALSO BEING THE SOUTHEAST CORNER OF OUTLOT 1, CSM 12769 AND THE SOUTHWEST CORNER OF LOT 1, CSM 10858; THENCE ALONG SAID NORTH RIGHT OF WAY AND THE SOUTH LINE OF SAID OUTLOT 1, NORTH 88 DEGREES 13 MINUTES 08 SECONDS WEST, 206.04 FEET TO A POINT ON THE EAST LINE OF AFORESAID LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVE'S DEED, DOCUMENT NO. 3717334; THENCE ALONG SAID EAST LINE, SOUTH 00 DEGREES 50 MINUTES 20 SECONDS EAST, 33.03 FEET BACK TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 357,757 SQUARE FEET OR 8.21 ACRES INCLUDING RIGHT OF WAY.
SAID PARCEL CONTAINS 311,748 SQUARE FEET OR 7.16 ACRES EXCLUDING RIGHT OF WAY.



PREPARED BY:
WYSER ENGINEERING
300 EAST FRONT STREET
MOUNT HOREB, WI 53572
www.wyserengineering.com

PREPARED FOR:
KOTHE REAL ESTATE PARTNERS
324 E. WILSON STREET
MADISON, WI 53703

SURVEYED BY: MAL
DRAWN BY: ZMR
APPROVED BY: WPW

PROJECT NO: 220939
SHEET NO: 7 of 10

VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

File: W:\2022\220939_2102_2202 Darwin Rd, Madison\DWG\220939_CSM.dwg Layout: CSM 8 OF 10 User: Zach Plotted: Jan 29, 2024 - 2:26pm

CERTIFIED SURVEY MAP NO. _____

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

CONSENT OF LESSEE

CST 2018 ACQUISITION, LLC, AS LESSEE OF A PART OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE SURVEY, DIVIDING, MAPPING AND DEDICATION OF THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP AND DOES HEREBY CONSENT TO THE OWNER'S CERTIFICATE.

BY: _____
AUTHORIZED OFFICER

STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2024, THE ABOVE

NAMED CST 2018 ACQUISITION, LLC, AUTHORIZED OFFICER, _____ TO ME
KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE
SAME.

NOTARY PUBLIC, STATE OF WISCONSIN MY COMMISSION EXPIRES _____

CONSENT OF LESSEE

VERIZON WIRELESS PERSONAL COMMUNICATIONS LP, AS LESSEE OF A PART OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE SURVEY, DIVIDING, MAPPING AND DEDICATION OF THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP AND DOES HEREBY CONSENT TO THE OWNER'S CERTIFICATE.

BY: _____
AUTHORIZED OFFICER

STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2024, THE ABOVE

VERIZON WIRELESS PERSONAL COMMUNICATIONS LP, AUTHORIZED OFFICER,

TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE
FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN MY COMMISSION EXPIRES _____



PREPARED BY:
WYSER ENGINEERING
300 EAST FRONT STREET
MOUNT HOREB, WI 53572
www.wyserengineering.com

PREPARED FOR:
KOTHE REAL ESTATE PARTNERS
324 E. WILSON STREET
MADISON, WI 53703

SURVEYED BY: MAL
DRAWN BY: ZMR
APPROVED BY: WPW

PROJECT NO: 220939
SHEET NO: 8 of 10

VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

File: W:\2022\220939_2102_2202 Darwin Rd, Madison\DWG\220939_CSM.dwg Layout: CSM 9 OF 10 User: Zach Plotted: Jan 29, 2024 - 2:25pm

CERTIFIED SURVEY MAP NO. _____

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

CONSENT OF LESSEE

T-MOBILE CENTRAL, LLC, AS LESSEE OF A PART OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE SURVEY, DIVIDING, MAPPING AND DEDICATION OF THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP AND DOES HEREBY CONSENT TO THE OWNER'S CERTIFICATE.

BY: _____
AUTHORIZED OFFICER

STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2024, THE ABOVE

NAMED T-MOBILE CENTRAL, LLC, AUTHORIZED OFFICER, _____ TO ME KNOWN
TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN MY COMMISSION EXPIRES _____

OWNER'S CERTIFICATE

OPTUNITES LLC, AS OWNER, WE HEREBY CERTIFY THAT WE CAUSED THE LANDS DESCRIBED HEREON TO BE SURVEYED, DIVIDED MAPPED AND DEDICATED AS SHOWN. I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S. 236.34 OF THE WISCONSIN STATE STATUTES TO BE SUBMITTED TO THE CITY OF MADISON FOR APPROVAL.

BY: _____
MANAGING MEMBER
OPTUNITES LLC

STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2024, THE ABOVE NAMED

MANAGING MEMBER FOR OPTUNITES LLC, _____ TO ME KNOWN TO BE THE
PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN MY COMMISSION EXPIRES _____



PREPARED BY:
WYSER ENGINEERING
300 EAST FRONT STREET
MOUNT HOREB, WI 53572
www.wyserengineering.com

PREPARED FOR:
KOTHE REAL ESTATE PARTNERS
324 E. WILSON STREET
MADISON, WI 53703

SURVEYED BY: MAL
DRAWN BY: ZMR
APPROVED BY: WPW

PROJECT NO: 220939
SHEET NO: 9 of 10

VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

CERTIFIED SURVEY MAP NO. _____

A CONSOLIDATION OF OUTLOT 1, CERTIFIED SURVEY MAP NO. 12769, RECORDED IN VOLUME 80 OF CERTIFIED SURVEY MAPS OF DANE COUNTY ON PAGES 330-334 AS DOCUMENT NO. 4594316, AND UNPLATTED LANDS DESCRIBED AS PARCEL II IN A PERSONAL REPRESENTATIVES'S DEED RECORDED AS DOCUMENT NO. 5717334, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 8 NORTH, RANGE 10 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN

OWNER'S CERTIFICATE

B&G REAL ESTATE LLC, AS OWNER, WE HEREBY CERTIFY THAT WE CAUSED THE LANDS DESCRIBED HEREON TO BE SURVEYED, DIVIDED MAPPED AND DEDICATED AS SHOWN. I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S. 236.34 OF THE WISCONSIN STATE STATUES TO BE SUBMITTED TO THE CITY OF MADISON FOR APPROVAL.

BY: _____
MANAGING MEMBER
B&G REAL ESTATE LLC

STATE OF WISCONSIN) SS
DANE COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2024, THE ABOVE NAMED

MANAGING MEMBER FOR B&G REAL ESTATE LLC, _____ TO ME KNOWN TO BE THE
PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN MY COMMISSION EXPIRES _____

MADISON COMMON COUNCIL CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY MAP LOCATED IN THE CITY OF MADISON WAS HERBY APPROVED BY ENACTMENT

NUMBER _____, FILE ID NUMBER _____, ADOPTED ON THIS _____ DAY OF _____, 202_____,
AND THAT SAID ENACTMENT FURTHER PROVIDED FOR THE ACCEPTANCE OF THOSE LANDS DEDICATED AND RIGHTS CONVEYED BY
SAID CERTIFIED SURVEY MAP TO THE CITY OF MADISON FOR PUBLIC USE.

DATED THIS _____ DAY OF _____, 2024.

MARIBETH WITZEL-BEHL, CITY CLERK,
CITY OF MADISON

CITY OF MADISON PLAN COMMISSION CERTIFICATE

APPROVED FOR RECORDING PER THE SECRETARY OF THE
CITY OF MADISON PLAN COMMISSION.

MATTHEW WACHTER,
SECRETARY OF THE PLAN COMMISSION DATE: _____



OFFICE OF THE REGISTER OF DEEDS

COUNTY, WISCONSIN
RECEIVED FOR RECORD _____,
20____ AT _____ O'CLOCK _____ M AS
DOCUMENT # _____
IN VOL. _____ OF CERTIFIED SURVEY
MAPS ON PAGE(S) _____.

KRISTI CHLEBOWSKI, REGISTER OF DEEDS



PREPARED BY:
WYSER ENGINEERING
300 EAST FRONT STREET
MOUNT HOREB, WI 53572
www.wyserengineering.com

PREPARED FOR:
KOTHE REAL ESTATE PARTNERS
324 E. WILSON STREET
MADISON, WI 53703

SURVEYED BY: MAL
DRAWN BY: ZMR
APPROVED BY: WPW

PROJECT NO: 220939
SHEET NO: 10 of 10



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83703

File ID: 83703

File Type: Resolution

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name: Submitting the appointment of Arlyn Gonzalez for
confirmation of a five-year term as the Employee
Assistance Program (EAP) Director.

Final Action:

Title: Submitting the appointment of Arlyn Gonzalez for confirmation of a five-year term
as the Employee Assistance Program (EAP) Director.

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 128.

Sponsors: Satya V. Rhodes-Conway

Effective Date:

Attachments:

Enactment Number:

Author: Erin Hillson, Director of Human Resources

Hearing Date:

Entered by: kklafka@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Human Resources Department	05/29/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/10/24), Common Council (6/18/24)						

Text of Legislative File 83703

Fiscal Note

Title

Submitting the appointment of Arlyn Gonzalez for confirmation of a five-year term as the

Employee Assistance Program (EAP) Director.

Body

WHEREAS, the Mayor has appointed Arlyn Gonzalez to the position of EAP Director and has recommended to the Common Council that their appointment be confirmed; and,

WHEREAS, the parties have reached an accord on the terms and conditions of an Employment Agreement between the City and Ms. Gonzalez;

NOW THEREFORE, be resolved that Ms. Gonzalez's appointment to the position of EAP Director is hereby confirmed, and the Mayor and the City Clerk's office are authorized to execute an Employment Agreement between the City and Ms. Gonzalez.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83491

File ID: 83491

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/16/2024

File Name:

Final Action:

Title: Public Hearing - New License
Rensha Corp • dba Java Cat
4221 Lien Rd • Agent: Renee Raspiller
Estimated Capacity: 52/55
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 605, (District 17)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 129.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: tlund@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83491

Title

Public Hearing - New License
Rensha Corp • dba Java Cat
4221 Lien Rd • Agent: Renee Raspiller
Estimated Capacity: 52/55
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 605, (District 17)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83704

File ID: 83704

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Black Sky Investments LLC • dba Wine & Design, Madison, WI
167 S Fair Oaks Ave • Agent: Kelly Anderson
Estimated Capacity (in/out): 65/0
Class B Combination Liquor & Beer • 12.87% alcohol, 3.07% food, 84.06% other
Police Sector 602 (District 15)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 130.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
Action Text:		This License was Referred for Introduction					
Notes:		Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)					

Text of Legislative File 83704

Title

Public Hearing - New License

Black Sky Investments LLC • dba Wine & Design, Madison, WI

167 S Fair Oaks Ave • Agent: Kelly Anderson

Estimated Capacity (in/out): 65/0

Class B Combination Liquor & Beer • 12.87% alcohol, 3.07% food, 84.06% other

Police Sector 602 (District 15)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83705

File ID: 83705

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
The Grill BBQ LLC • dba Apex Grill
422 State St • Agent: Qing Qing Chen
Estimated Capacity (in/out): 90/0
Class B Combination Liquor & Beer • 30% alcohol, 70% food
Police Sector 403 (District 2)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 131.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83705

Title

Public Hearing - New License

The Grill BBQ LLC • dba Apex Grill

422 State St • Agent: Qing Qing Chen

Estimated Capacity (in/out): 90/0

Class B Combination Liquor & Beer • 30% alcohol, 70% food

Police Sector 403 (District 2)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83706

File ID: 83706

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Paramount Fine Goods • dba Wisco Home Goods
4664 Cottage Grove Rd • Agent: Donald E Backman-Aurit
Estimated Capacity (in/out): 20/0
Class C Wine • 5% alcohol, 0% food, 95% other
Police Sector 611 (District 3)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 132.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83706

Title

Public Hearing - New License
Paramount Fine Goods • dba Wisco Home Goods
4664 Cottage Grove Rd • Agent: Donald E Backman-Aurit
Estimated Capacity (in/out): 20/0
Class C Wine • 5% alcohol, 0% food, 95% other
Police Sector 611 (District 3)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83707

File ID: 83707

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
LHP Madison2 LLC • dba Fairfield Inn & Suites
722 John Nolen Dr • Agent: Chris Scheel
Estimated Capacity (in/out): 51/0
Class B Beer, Class C Wine • 1% alcohol, 1.5% food, 97.5% other
Police Sector 313 (District 14)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 133.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83707

Title

Public Hearing - New License

LHP Madison2 LLC • dba Fairfield Inn & Suites

722 John Nolen Dr • Agent: Chris Scheel

Estimated Capacity (in/out): 51/0

Class B Beer, Class C Wine • 1% alcohol, 1.5% food, 97.5% other

Police Sector 313 (District 14)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83708

File ID: 83708

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Sai Mart Atwood Inc • dba Atwood Mart
2801 Atwood Ave • Agent: Navjot Ratti
Class A Beer, Class A Liquor, Class A Cider
Police Sector 602 (District 15)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 134.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83708

Title

Public Hearing - New License

Sai Mart Atwood Inc • dba Atwood Mart

2801 Atwood Ave • Agent: Navjot Ratti

Class A Beer, Class A Liquor, Class A Cider

Police Sector 602 (District 15)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83709

File ID: 83709

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Grey Area Hospitality LLC • dba Grey Market
756 E Washington Ave • Agent: Matthew Phelps
Estimated Capacity (in/out): 90/30
Class B Combination Liquor & Beer • 65% alcohol, 35% food
Police Sector 407 (District 6)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 135.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83709

Title

Public Hearing - New License

Grey Area Hospitality LLC • dba Grey Market

756 E Washington Ave • Agent: Matthew Phelps

Estimated Capacity (in/out): 90/30

Class B Combination Liquor & Beer • 65% alcohol, 35% food

Police Sector 407 (District 6)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83710

File ID: 83710

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Steve's Liquor West Inc • dba Steve's Liquor & More
122 Junction Rd • Agent: Dan Schwalbach
Estimated Capacity (in/out): 20/0
Class B Combination Liquor & Beer • 100% alcohol, 0% food
Police Sector 128 (District 9)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 136.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83710

Title

Public Hearing - New License

Steve's Liquor West Inc • dba Steve's Liquor & More

122 Junction Rd • Agent: Dan Schwalbach

Estimated Capacity (in/out): 20/0

Class B Combination Liquor & Beer • 100% alcohol, 0% food

Police Sector 128 (District 9)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83712

File ID: 83712

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Madison Petroleum LLC • dba Deon's
2301 Commercial Ave • Agent: Harminder Basra
Class A Beer
Police Sector 501 (District 12)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 137.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83712

Title

Public Hearing - New License
Madison Petroleum LLC • dba Deon's
2301 Commercial Ave • Agent: Harminder Basra
Class A Beer
Police Sector 501 (District 12)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83713

File ID: 83713

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Thrill Factory Entertainment LLC • dba Thrill Factory
131 East Towne Way • Agent: Guy Kitchell
Estimated Capacity (in/out): 850/0
Class B Combination Liquor & Beer • 10% alcohol, 20% food, 70% other
Police Sector 631 (District 17)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 138.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83713

Title

Public Hearing - New License

Thrill Factory Entertainment LLC • dba Thrill Factory

131 East Towne Way • Agent: Guy Kitchell

Estimated Capacity (in/out): 850/0

Class B Combination Liquor & Beer • 10% alcohol, 20% food, 70% other

Police Sector 631 (District 17)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83714

File ID: 83714

File Type: License

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name:

Final Action:

Title: Public Hearing - New License
Handyspot 108 LLC • dba Handyspot 108 LLC
5551 East Park Blvd • Agent: Harvinder Singh
Class A Beer
Police Sector 520 (District 17)

Notes:

CC Agenda Date: 06/04/2024

Agenda Number: 139.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jverbick@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	05/29/2024	Referred for Introduction				
	Action Text: This License was Referred for Introduction						
	Notes: Alcohol License Review Committee- Public Hearing (6/26/24), Common Council (7/2/24)						

Text of Legislative File 83714

Title

Public Hearing - New License

Handyspot 108 LLC • dba Handyspot 108 LLC
5551 East Park Blvd • Agent: Harvinder Singh
Class A Beer
Police Sector 520 (District 17)



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83676

File ID: 83676

File Type: Report

Status: Council New
Business

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL

File Created Date : 05/29/2024

File Name: Accepting the Engineering Division's 2023
Compliance Maintenance Annual Report (CMAR) for
Operation and Maintenance of the Madison Sewer
Utility.

Final Action:

Title: Accepting the Engineering Division's 2023 Compliance Maintenance Annual
Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility.
(Citywide)

Notes: Mark Moder

CC Agenda Date: 06/04/2024

Agenda Number: 13.

Sponsors: Nikki Conklin And John P. Guequierre

Effective Date:

Attachments: BPW CMAR Presentation 2023.pdf,
mycmar5_29_24.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/29/2024	Robert Mulcahy	Approve	5/30/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	05/29/2024	Referred for Introduction				
Action Text:		This Resolution was Referred for Introduction					
Notes:		Board of Public Works (6/5/24), Common Council (6/18/24)					

Text of Legislative File 83676

Fiscal Note

No appropriation required.

Title

Accepting the Engineering Division's 2023 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. (Citywide)

Body

Whereas, the Wisconsin Department of Natural Resources has issued a "General Permit to Discharge under the Wisconsin Pollutant Discharge Elimination System" to the Madison Sewer Utility (WPDES Permit No. WI-0047341-06-0); and,

Whereas, Chapter NR 208, Wisconsin Administrative Code applies to the owners of sanitary sewer collection systems covered by a WPDES permit; and,

Whereas, Chapter NR 208 requires that WPDES permittees complete and submit a Compliance Maintenance Annual Report (CMAR) to the Wisconsin Department of Natural Resources by June 30th of each year.

NOW THEREFORE BE IT HEREBY RESOLVED:

That the Common Council of the City of Madison hereby accepts the attached Madison Sewer Utility's 2023 Capacity Maintenance Annual Report as prepared by the Engineering Division and authorizes submittal to the Wisconsin Department of Natural Resources.



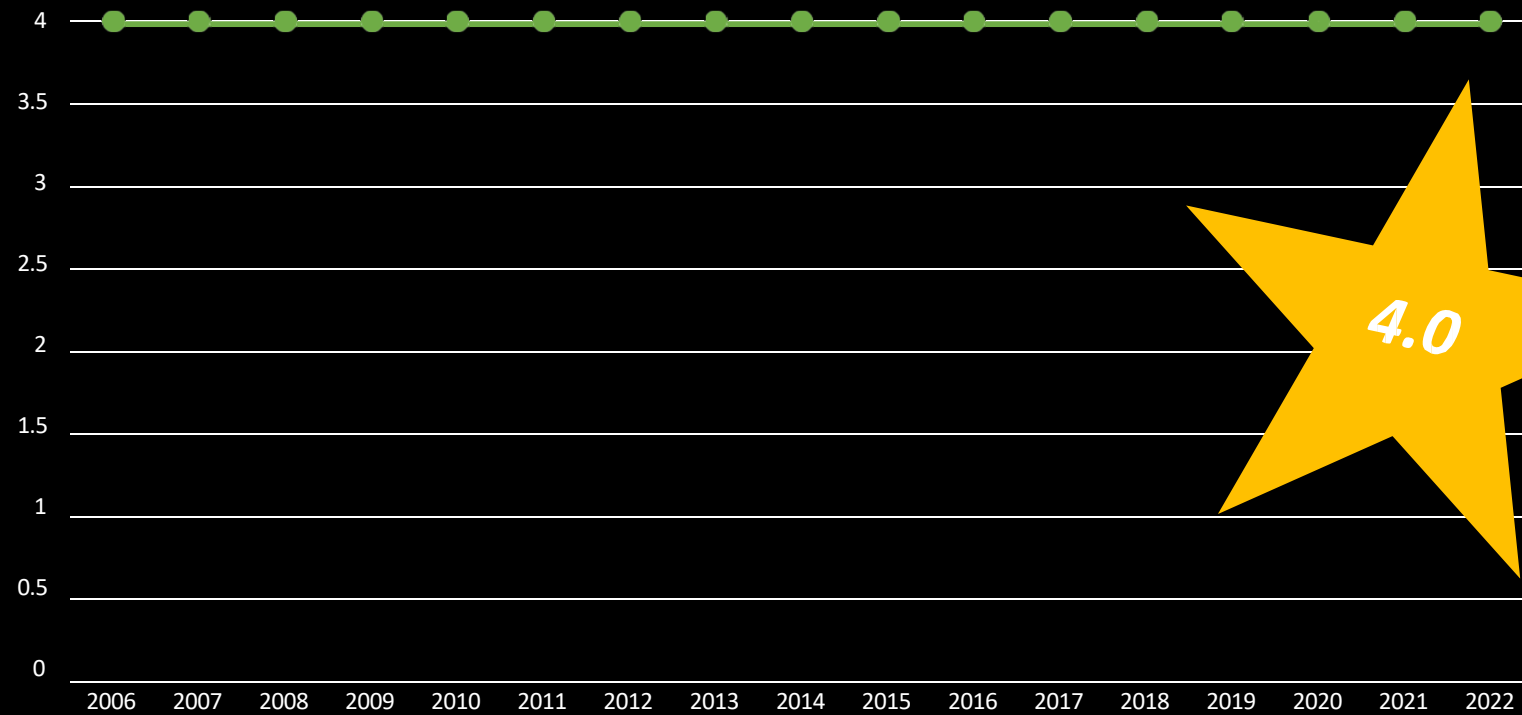
CMAR

Madison Sewer Utility

What is CMAR?

- Compliance Maintenance Annual Report.
- Required as part of the Madison Sewer Utility's General Discharge Permit issued by Wisconsin DNR.
- Assesses our level of compliance with permit requirements.
- Two components – Financial and Operations
- Graded on a scale of 0 to 4.0

Madison Sewer Utility Grade



What It Means

- We are financially sound and well managed.
- We are planning for replacement and rehab of aging infrastructure.
- We are planning for future growth.
- We are maintaining and operating our system to assure it functions as designed with adequate capacity to convey peak flows.
- We are minimizing sewer back ups and Sanitary Sewer Overflows(SSO) to protect public health and the environment.

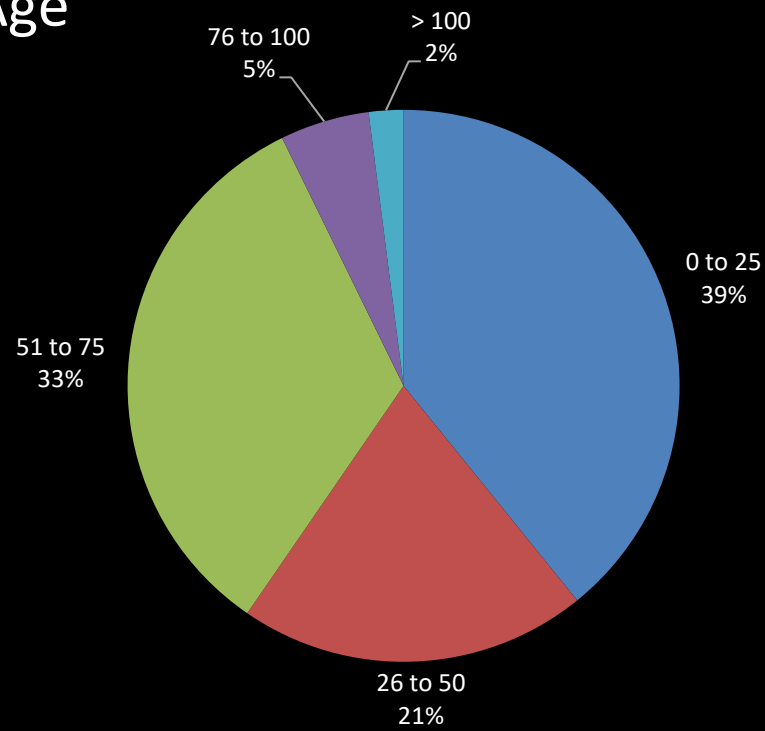
Collection System

- 809 miles of sewer main
- 20,257 access structures
- 35 lift stations
- 23 MGD wastewater conveyed

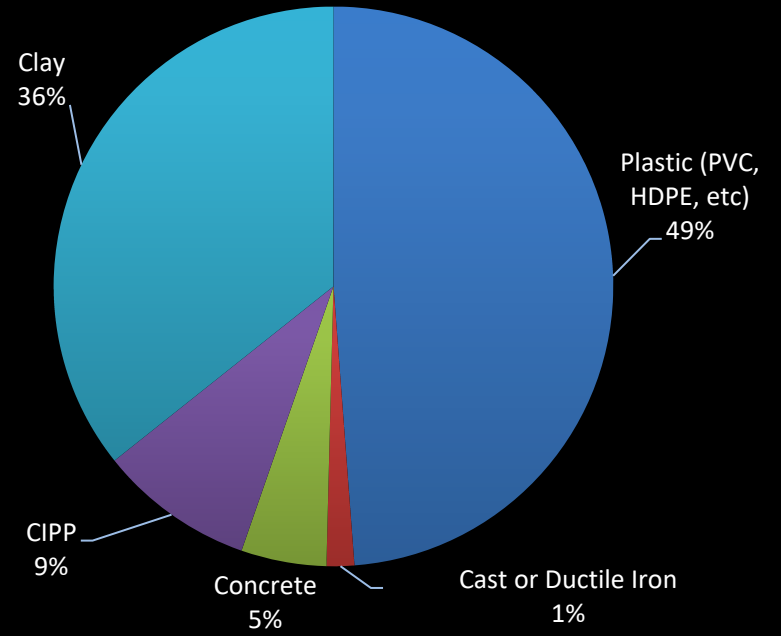


Pipe Characteristics

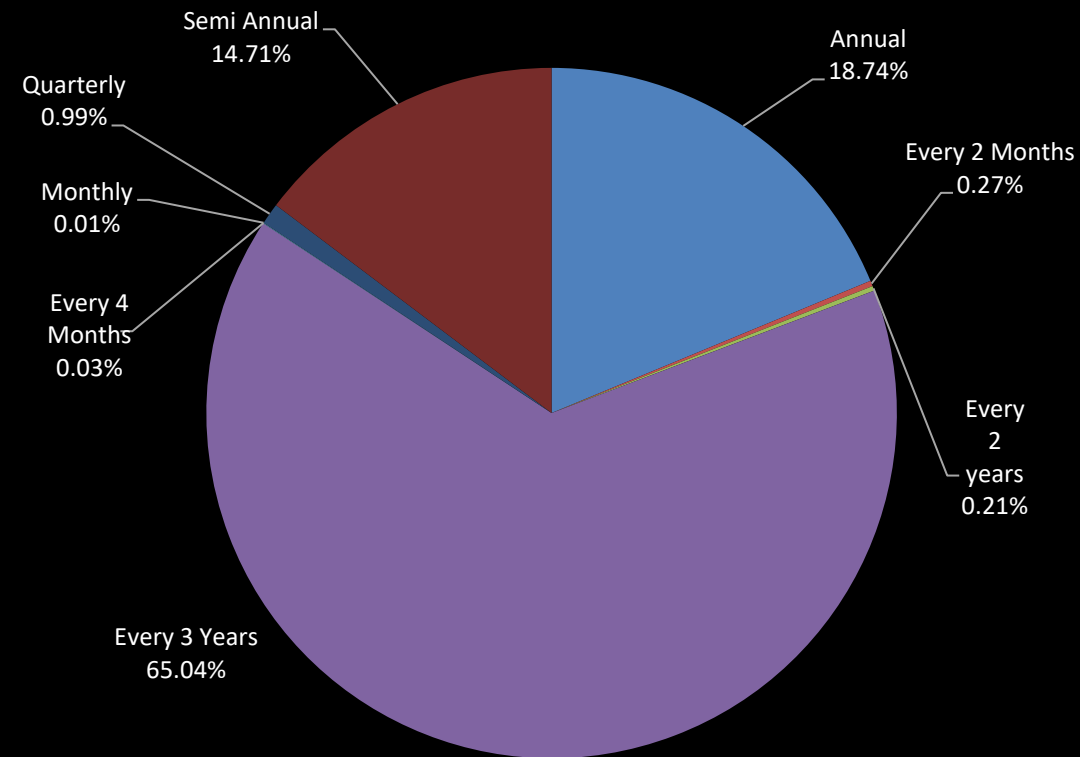
Age



Material



Preventive Maintenance

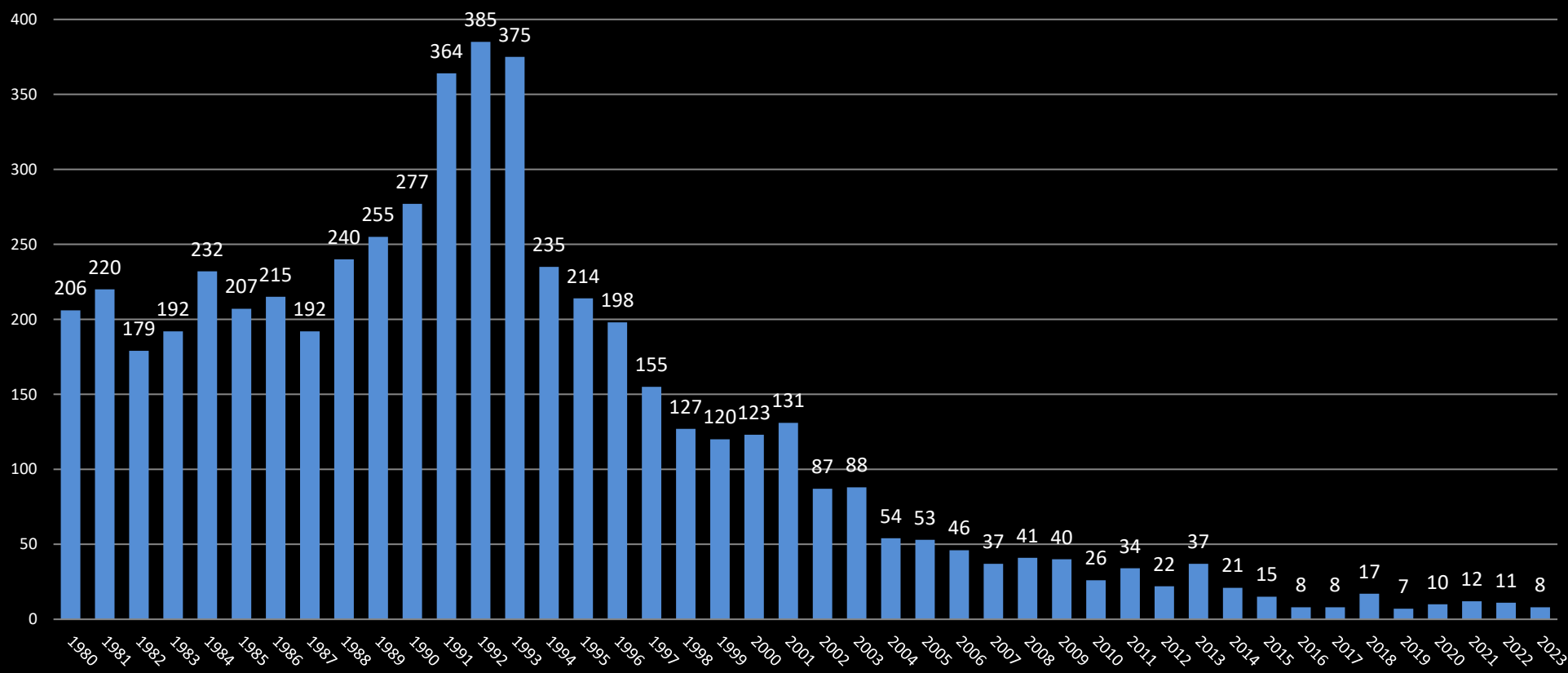


Main Replacement and Rehab



Sewer Main Back Ups

National Standards (City with 800 Miles of Main)
Emmons Municipal Benchmark- 64 backups
American Society of Civil Engineers 232 backups



Post Sewer Back Up/Sanitary Sewer Overflow(SSO)

- Televiser sewer to determine what caused the issue.
- Repair and/or increase cleaning frequency.
- Recommend for reconstruction or rehabilitation (repair work)



Madison had one SSO in 2023



Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:
5/29/2024 **2023**

Financial Management

1. Provider of Financial Information		
Name:	<input type="text" value="Steve Danner-Rivers"/>	
Telephone:	<input type="text" value="(608) 261-9689"/>	(XXX) XXX-XXXX
E-Mail Address (optional):	<input type="text" value="sdannerrivers@cityofmadison.com"/>	
2. Treatment Works Operating Revenues		
2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?		
● Yes (0 points) <input type="checkbox"/>		
○ No (40 points)		
If No, please explain:		
<input type="text"/>		
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?		
Year: <input type="text" value="2024"/>		0
● 0-2 years ago (0 points) <input type="checkbox"/>		
○ 3 or more years ago (20 points) <input type="checkbox"/>		
○ N/A (private facility)		
2.3 Did you have a special account (e.g., CWWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?		
● Yes (0 points)		
○ No (40 points)		
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds		
3.1 When was the Equipment Replacement Fund last reviewed and/or revised?		
Year: <input type="text" value="2023"/>		
● 1-2 years ago (0 points) <input type="checkbox"/>		
○ 3 or more years ago (20 points) <input type="checkbox"/>		
○ N/A		
If N/A, please explain:		
<input type="text"/>		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR		\$ <input type="text" value="2,822,067.92"/>
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$ <input type="text" value="0.00"/>
3.2.3 Adjusted January 1st Beginning Balance		\$ <input type="text" value="2,822,067.92"/>
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ <input type="text" value="274,000.00"/>
		+

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:

5/29/2024

2023

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 1,645,341.67

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,450,726.25

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

\$47,790 Controls Upgrades at American Family & Cherokee 2
\$45,050 Pump Upgrades at Carroll & Midtown
\$696,040 Harper Lift Station Replacement
\$849,615 Thurber Lift Station Replacement

0

3.3 What amount should be in your Replacement Fund? \$ 0.00

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Sewer Impact Fee Districts: This program is for the extension of sanitary sewer service to developing areas. This program also includes sanitary sewer infrastructure upgrades related to density increased within the Transit-Oriented Development Overlay Zoning corridor. The program is funded primarily by Impact Fees, and review for planned projects is conducted annually as dictated by demand for development. Amount shown is the estimate for 2025-2028.	\$2,540,000	2026
2	Sewer Reconstruction: This project involves the replacement of older, problematic sewers in coordination with the City's Street Reconstruction and Pavement Management Program or as 'stand alone' projects. Typically this provides for the replacement of clay sewers that are difficult to maintain, nearing the end of their service life, have significant repair costs or are undersized. Also, the Sewer Utility encourages residents to replace the portion of their sewer lateral that lies within the public right-of-way by offering to fund 75% of the cost. Six-inch mains under streets that are being reconstructed will be replaced because they do not meet current codes. Sewers beneath streets being resurfaced are evaluated for replacement on a case-by-case basis. Amount shown is the estimate for 2024-2029.	\$70,382,000	2024

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: 5/29/2024
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3	Trenchless Sewer Rehabilitations: This program funds the rehabilitation of failing sewers by lining the existing sewer mains using cameras and remote controlled tools. Some sewer mains are rehabilitated (or lined) to address inflow and infiltration problems. The goal of this program is to repair nine miles of sewer mains at selected locations based upon need; backyard sewer mains are prioritized. Amount shown is the estimate for 2024-2029.	\$11,847,000	2024
4	Citywide Pumping Stations-Emergency Power Stationary Generators: This program funds the installation of emergency power stationary generators at the City's pumping stations. The goal of the program is to ensure continuous sanitary sewer service in the event of power loss. Amount shown is for 2024-2029.	\$392,000	2024

5. Financial Management General Comments
Annually, the City of Madison adopts a Capital Budget which funds equipment replacement and infrastructure improvements, listed in a project format. Each project is reviewed and the funding amount for the next budget year is determined. In addition, the budget details future year estimates for the five subsequent years for each project.

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	62,624	60
February	60,472	65
March	65,678	61
April	53,087	51
May	44,902	59
June	40,410	74
July	40,483	107
August	41,862	73
September	41,338	74
October	40,019	63
November	46,290	115
December	54,571	284
Total	591,736	1,086
Average	49,311	91

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

☐ Comminution or Screening

☒ Extended Shaft Pumps

☒ Flow Metering and Recording

☒ Pneumatic Pumping

1

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:
5/29/2024 **2023**

☒ SCADA System

☒ Self-Priming Pumps

☒ Submersible Pumps

☐ Variable Speed Drives

☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☒ No

☐ Yes

Year:

By Whom:

Describe and Comment:

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

The City replaced one and rehabbed one City lift station in 2023. A third lift station will be finished being replaced in 2024. In 2024, the City will be contracting out the design for the first of three lift stations that the City acquired from the Town of Madison. On October 31, 2022, with the Town attachment to the City, the City took over the Town’s sewer infrastructure. The new pumps and equipment will be more energy efficient than the old equipment.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:

5/29/2024

2023

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Goals & Objectives

A. DNR Required

The City of Madison's CMOM program is designed to ensure that the following general standards as articulated in NR 210.23 are met:

1. The sewage collection system is properly managed, operated, and maintained at all times.
2. The sewage collection system provides adequate capacity to convey all peak design flows.
3. NR 210.23(3)(c) All feasible steps are taken to eliminate excessive infiltration and inflow as defined in s. NR 110.03 (13c), cease sanitary sewer overflows and sewage treatment facility overflows and mitigate the impact of such overflows on waters of the state, the environment, and public health.
4. NR 210.23(3)(d) A process is in place to notify the public and other directly affected parties of any incidents of overflows from the sewerage system.
5. NR 210.23(3)(e) Annual reports are submitted in accordance with the provisions of ch. NR 208.

B. MSU Specific

The City of Madison's goals for the operation and maintenance of its wastewater collection system are:

- Convey wastewater to the Nine Springs Wastewater Treatment Plant with minimum inflow, infiltration and exfiltration.
- Prevent public health hazards.
- Reduce inconvenience and damage by responsibly handling service interruptions.
- Eliminate claims and legal fees related to backup by providing immediate, concerned and efficient service to all emergency calls.
- Protect municipal investment by increasing the useful life and capacities of the system and parts.
- Use operating funds efficiently.
- Perform all activities safely and avoid injury

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

- ☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:

5/29/2024

2023

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public
- ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Chapter 35 of the Madison General Ordinances - The Public Sewage System

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2020-04-14

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance
- ☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

- ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☒ Others:

City of Madison Standard Specifications for Public Works Construction

- ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures
- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐
- ☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☒ Sewer System Evaluation Survey (SSES)
- ☒ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☒ Others:

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:
5/29/2024 2023

I/I Analysis- The City has 3 areas (Hargrove/Johns Street, Truax Airport, and Midtown Pumping Station) where we have historically observed high pump run times during wet weather events. Pump run time and flow monitoring data combined CCTV inspection have been used to identify issues in these areas and develop strategies for reducing I/I. Point repairs, open-cut and trenchless are used to remedy isolated defects. Replacement and manhole-to-manhole lining are used to address mains with numerous defects.

Since the initial 2012 study 49,135 LF of mains have been replaced or lined in the Hargrove/Johns area (28,985 ft replaced, 20,150 ft lined). Private sewer laterals are replaced as part of the street reconstruction projects.

Studies were conducted in the Truax Airport Lift Station in 2004 and 2015. Since then 14,385 of sewer main has been replaced or lined. In addition, 19 structures were lined.

The Mid-Town basin which is less than 20 years old continues to experience higher pump run times during rain events. We have raised, wrapped manholes, grouted holes showing signs of I/I in manholes located off pavement. CCTV has not identified the source of I/I in the main. In 2024, 12 structures in the low lying main greenway adjacent to the ponds will be exposed and wrapped. Flow monitoring is planned going forward.

In 2023, the City experienced 1 major rain events on the west side (7/29–3.04 inches). The Midtown lift station flow reached 127% of normal flow (average flow 340,065 gpd, 431,117 gpd during rain event). 2/27/23 had highest run time spike 175%(594,444 gpd). While the east side did not experience the same rain event((7/28 +7/29= 1.54 inches) resulting in a spike in the Truax lift station of 148%(7/28) and 184%(7/29) (766,146 gpd and 949,968 vs. 517,381 gpd). The Hargrove/Johns area lift station reached 2.20 MGD on 2/27 (155% over average flow). The 7/28/23 storm did not result in high volumes of wastewater (1.29 MGD) 91% average flow.

SSES – The City regularly televises sanitary sewer mains to evaluate performance and plan for improvements to system based upon pipe defects(broken, fractured pipe, root obstructions, sags) or capacity concerns (pipe appears to be running at high levels).

SECAP - While the City is not required to have a formal SECAP plan, we have been closely monitoring the downtown redevelopment monitoring our capacity needs and upsizing sewer interceptors where it is needed. The City did a study in 2015 of the sewer capacity needs in the near east side and the campus area where there has been a significant high density residential growth. In 2016, as a result of development, the City installed a diversion sewer on Bassett Street to take flow off of the Frances Street sewer. In 2018-2023, the City installed 2 flow monitors downtown in the UW campus area: one Frances St. and one on Langdon/ Lake Street. As a result of the sewer flow diversion, the Frances Street sewer continues to appear to have residual capacity (4.43 cfs residual of the total 6.15 cfs capacity (2023)).

Lift Station Evaluation Report- the City’s Lift Stations are maintained and operated by the Madison Metropolitan Sewerage District. MMSD provides the City updates if there are pump run time spikes and or if there are problems with operation of the stations. The City also meets annually with MMSD to identify which stations have been problematic through the year. They also notify the City which stations are in need of upgrades whether it being upgrading pumps, electrical upgrades or complete pumping station renovation. The City replaced the Harper L.S. and rehabilitated the Thurber Lift Station in 2023. Replacement of the Truax Lift Station is underway (2024). Badger L.S. will be under design in 2024.

0

2. Operation and Maintenance
- 2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.
- Cleaning 54.53 % of system/year

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:

5/29/2024

2023

Root removal	<input type="text" value="0.35"/>	% of system/year
Flow monitoring	<input type="text" value="1.5"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="8.10"/>	% of system/year
Manhole inspections	<input type="text" value="0.12"/>	% of system/year
Lift station O&M	<input type="text" value="72.7"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0.60"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="1.29"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services
River or water crossings	<input type="text" value="53.31"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
<input type="text"/>		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="29.75"/>	Total actual amount of precipitation last year in inches
<input type="text" value="37.13"/>	Annual average precipitation (for your location)
<input type="text" value="808.79"/>	Miles of sanitary sewer
<input type="text" value="35"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="3"/>	Number of sewer pipe failures
<input type="text" value="8"/>	Number of basement backup occurrences
<input type="text" value="48"/>	Number of complaints
<input type="text" value="23.372"/>	Average daily flow in MGD (if available)
<input type="text"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.01"/>	Basement backups (number/sewer mile)
<input type="text" value="0.06"/>	Complaints (number/sewer mile)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:

5/29/2024

2023

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

	Date	Location	Cause	Estimated Volume
0	9/9/2023 6:00:00 AM - 9/9/2023 7:15:00 AM	3925 Regent Street. Madison, WI	Other causes	150

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

Post-SSO Standard Operating Procedure:

After resolving issues causing SSO our standard operating procedure is to televise impacted line. The inspection is reviewed to determine if a structural deficiency is present that needs to be remedied, if a different preventive maintenance cleaning schedule or process is required, and/or if a sewer system user needs to be contacted to address discharge issues.

This SSO was the result of the lift station being unable to keep up with the extra flow resulting from a constantly running toilet at a park shelter. The water at the shelter was turned off the lift station returned to normal operation. The toilet was repaired prior to turning the shelter water supply back on.

The City plans to replace the Regent lift station and include controls and telemetry with the new lift station so that it can be monitored by MMSD via its SCADA system.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

In 2023, the City of Madison did not experience significant I/I where we had impacts to properties. The 2023 largest storm event 3.04 inches, 7/29 was isolated to the west side did not result in a spike at the lift station (Mid Town). Mid Town did experience high pump run times on 2/27/2023 (1.43 inches of rain). Otherwise, 2023 did not have significant storm events as we have had in the recent past. On the East Side (airport) (1.99 inches on 8/14 was the largest event but 7/28-7/29(1.54 inches had the greatest impact). We do continue to observe increase in pump run times in the 3 basins during rain events. Truax has the greatest increased pumping volumes as a result of rainfall 184%(July event). The additional wastewater flow was not a problem for the City's collection system. We did not experience sewer backups or SSOs as a result of the 2023 rain events.

5.4 What is being done to address infiltration/inflow in your collection system?

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:
5/29/2024 **2023**

<p>The City continues to monitor problem areas in the collection system where we have observed Infiltration/ Inflow (I/I). The primary method to correct I/I has been the City’s aggressive Cured in Place Lining program (approximately 9 miles of pipe lined per year). The other method to address I/I has been replacing sewer mains and laterals with street reconstruction projects.</p> <p>Manholes installed in high groundwater areas with construction projects are wrapped at the joints to prevent seepage of groundwater into the sanitary sewer. All sanitary manholes installed near street low points include internal chimney seals to prevent water from entering the sanitary sewer through the manhole’s adjustment rings.</p> <p>Beyond construction projects, clearwater sources such as roof drain and sump pump connections are eliminated as they are discovered with our studies, smoke testing, basement inspections, and through televising.</p>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:
5/29/2024 **2023**

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

- Notes:
- A = Voluntary Range (Response Optional)
 - B = Voluntary Range (Response Optional)
 - C = Recommendation Range (Response Required)
 - D = Action Range (Response Required)
 - F = Action Range (Response Required)

Compliance Maintenance Annual Report

Madison Sewage Collection System

Last Updated: Reporting For:
5/29/2024 **2023**

Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text"/>
Date of Resolution or Action Taken:	<input type="text"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):
Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 4.00



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83490

File ID: 83490

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/16/2024

File Name: CLAIM: C. Rowin - Vehicle Damage - \$1,431.04

Final Action:

Title: C. Rowin - Vehicle Damage - \$1,431.04

Notes: EVL005542

CC Agenda Date: 06/04/2024

Agenda Number: 141.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83490

Title

C. Rowin - Vehicle Damage - \$1,431.04

Body

Claim received 5/15/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83499

File ID: 83499

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/16/2024

File Name: CLAIM: Allstate for K. Young - \$9,099.97

Final Action:

Title: Allstate for K. Young - \$9,099.97

Notes: EVL005545

CC Agenda Date: 06/04/2024

Agenda Number: 142.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83499

Title

Allstate for K. Young - \$9,099.97

Body

Claim received 5/13/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83555

File ID: 83555

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: C. Suggs Jr. - Other Damages - \$500.00

Final Action:

Title: C. Suggs Jr. - Other Damages - \$500.00

Notes: EVL005550

CC Agenda Date: 06/04/2024

Agenda Number: 143.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83555

Title

C. Suggs Jr. - Other Damages - \$500.00

Body

Claim received 5/16/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83558

File ID: 83558

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: Progressive for D. Merrick - Vehicle Damage
- \$5,404.09.

Final Action:

Title: Progressive for D. Merrick - Vehicle Damage - \$5,404.09.

Notes: EVL005428

CC Agenda Date: 06/04/2024

Agenda Number: 144.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83558

Title

Progressive for D. Merrick - Vehicle Damage - \$5,404.09.

Body

Claim received 5/17/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83568

File ID: 83568

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: T. Stehling - Personal Injury - \$200.00

Final Action:

Title: T. Stehling - Personal Injury - \$200.00

Notes: EVL005554

CC Agenda Date: 06/04/2024

Agenda Number: 145.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83568

Title

T. Stehling - Personal Injury - \$200.00

Body

Claim received 5/18/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83573

File ID: 83573

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: West Bend for Allegiance Medical Inc. -
Property Damage - \$72,500.42

Final Action:

Title: West Bend for Allegiance Medical Inc. - Property Damage - \$72,500.42

Notes: EVL005213

CC Agenda Date: 06/04/2024

Agenda Number: 146.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83573

Title

West Bend for Allegiance Medical Inc. - Property Damage - \$72,500.42

Body

Claim received 5/20/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83576

File ID: 83576

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: J. Steward - Vehicle Damage - \$327.99

Final Action:

Title: J. Steward - Vehicle Damage - \$327.99

Notes: EVL005556

CC Agenda Date: 06/04/2024

Agenda Number: 147.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83576

Title

J. Steward - Vehicle Damage - \$327.99

Body

Claim received 5/21/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83581

File ID: 83581

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: N. Jakowski - Property Damage - \$1,500.00

Final Action:

Title: N. Jakowski - Property Damage - \$1,500.00

Notes: EVL005558

CC Agenda Date: 06/04/2024

Agenda Number: 148.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83581

Title

N. Jakowski - Property Damage - \$1,500.00

Body

Claim received 5/22/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83584

File ID: 83584

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: L. Hoon - Vehicle Damage - \$6,000.00

Final Action:

Title: L. Hoon - Vehicle Damage - \$6,000.00

Notes: EVL005559

CC Agenda Date: 06/04/2024

Agenda Number: 149.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83584

Title

L. Hoon - Vehicle Damage - \$6,000.00

Body

Claim received 05/22/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83586

File ID: 83586

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/22/2024

File Name: CLAIM: E. Bonnano - Property Damage - \$750.00

Final Action:

Title: E. Bonnano - Property Damage - \$750.00

Notes: EVL005560

CC Agenda Date: 06/04/2024

Agenda Number: 150.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83586

Title

E. Bonnano - Property Damage - \$750.00

Body

Claim received 5/22/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83621

File ID: 83621

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/24/2024

File Name: CLAIM: A. Rasho - Property Damage - \$3,000.00

Final Action:

Title: A. Rasho - Property Damage - \$3,000.00

Notes: EVL005569

CC Agenda Date: 06/04/2024

Agenda Number: 151.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83621

Title

A. Rasho - Property Damage - \$3,000.00

Body

Claim received 5/23/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83646

File ID: 83646

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/28/2024

File Name: CLAIM: D. - Vehicle Damage - \$1,400.00

Final Action:

Title: D. - Vehicle Damage - \$1,400.00

Notes: EVL005571

CC Agenda Date: 06/04/2024

Agenda Number: 152.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83646

Title

D. - Vehicle Damage - \$1,400.00

Body

Claim received 5/23/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83651

File ID: 83651

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/28/2024

File Name: CLAIM: A. Chen - Property Damage - \$1,000.00

Final Action:

Title: A. Chen - Property Damage - \$1,000.00

Notes: EVL005573

CC Agenda Date: 06/04/2024

Agenda Number: 153.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83651

Title

A. Chen - Property Damage - \$1,000.00

Body

Claim received 5/23/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83661

File ID: 83661

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/28/2024

File Name: CLAIM: J. George - Property Damage - \$2,275.15

Final Action:

Title: J. George - Property Damage - \$2,275.15

Notes: EVL005575

CC Agenda Date: 06/04/2024

Agenda Number: 154.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83661

Title

J. George - Property Damage - \$2,275.15

Body

Claim received 5/24/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83665

File ID: 83665

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/28/2024

File Name: Claim: K. Hawley - Vehicle Damage - \$15,000.00

Final Action:

Title: K. Hawley - Vehicle Damage - \$15,000.00

Notes: EVL005576

CC Agenda Date: 06/04/2024

Agenda Number: 155.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83665

Title

K. Hawley - Vehicle Damage - \$15,000.00

Body

Claim received 5/24/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83668

File ID: 83668

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/28/2024

File Name: CLAIM: E. Willkomm - Property Damage - \$750.00

Final Action:

Title: E. Willkomm - Property Damage - \$750.00

Notes: EVL005578

CC Agenda Date: 06/04/2024

Agenda Number: 156.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83668

Title

E. Willkomm - Property Damage - \$750.00

Body

Claim received 5/24/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83672

File ID: 83672

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/28/2024

File Name: CLAIM: S. Hamzah - Vehicle Damage - \$4,184.88

Final Action:

Title: S. Hamzah - Vehicle Damage - \$4,184.88

Notes: EVL005579

CC Agenda Date: 06/04/2024

Agenda Number: 157.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83672

Title

S. Hamzah - Vehicle Damage - \$4,184.88

Body

Claim received 5/28/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83693

File ID: 83693

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/29/2024

File Name: CLAIM: Z. Levin - Property Damage - \$3,915.81

Final Action:

Title: Z. Levin - Property Damage - \$3,915.81

Notes: EVL005581

CC Agenda Date: 06/04/2024

Agenda Number: 158.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83693

Title

Z. Levin - Property Damage - \$3,915.81

Body

Claim received 5/28/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83696

File ID: 83696

File Type: Claim

Status: Risk Business

Version: 1

Reference:

Controlling Body: Risk Manager

File Created Date : 05/29/2024

File Name: CLAIM: H. Melesse - Vehicle Damage - \$8,000.00

Final Action:

Title: H. Melesse - Vehicle Damage - \$8,000.00

Notes: EVL005582

CC Agenda Date: 06/04/2024

Agenda Number: 159.

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: jaustin2@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 83696

Title

H. Melesse - Vehicle Damage - \$8,000.00

Body

Claim received 5/29/2024.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83518

File ID: 83518

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: EQUAL
OPPORTUNITIES
COMMISSION

File Created Date : 05/17/2024

File Name: Requesting information, studies, and plans regarding
the authorization of a local sales tax.

Final Action:

Title: Requesting information, studies, and plans regarding the authorization of a local
sales tax.

Notes: TO BE INTRODUCED FROM THE FLOOR

CC Agenda Date: 05/21/2024

Agenda Number: 160.

Sponsors: Amani Latimer Burris

Effective Date:

Attachments:

Enactment Number:

Author: Ald. Amani Latimer Burris

Hearing Date:

Entered by: imatthias@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/17/2024	Elizabeth York	Delegated	
1	2	5/17/2024	David Schmiedicke	Approve	5/23/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	05/17/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (6/24/24), Common Council Executive Committee (6/4/24), Committee on Employee Relations (6/11/24), Transportation Commission (6/12/24), Equal Opportunities Commission (6/13/24), Common Council (7/2/24)						
1	COMMON COUNCIL	05/21/2024	Refer	FINANCE COMMITTEE			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the FINANCE COMMITTEE meeting of 6/24/24. The motion passed by voice vote/other.						
	Notes: Additional referrals to Common Council Executive Committee (6/4/24), Committee on Employee Relations (6/11/24), Transportation Commission (6/12/24), and Equal Opportunities Commission (6/13/24)						

1	FINANCE COMMITTEE	05/21/2024	Referred	COMMON COUNCIL EXECUTIVE COMMITTEE
	Action Text: This Resolution was Referred to the COMMON COUNCIL EXECUTIVE COMMITTEE			
1	FINANCE COMMITTEE	05/21/2024	Referred	COMMITTEE ON EMPLOYEE RELATIONS
	Action Text: This Resolution was Referred to the COMMITTEE ON EMPLOYEE RELATIONS			
1	FINANCE COMMITTEE	05/21/2024	Referred	TRANSPORTATI ON COMMISSION
	Action Text: This Resolution was Referred to the TRANSPORTATION COMMISSION			
1	FINANCE COMMITTEE	05/21/2024	Referred	EQUAL OPPORTUNITIES COMMISSION
	Action Text: This Resolution was Referred to the EQUAL OPPORTUNITIES COMMISSION			

Text of Legislative File 83518

Fiscal Note

This resolution requires a number of actions by the Finance Department and various City committees:

The Finance Committee, with assistance from the Finance Department, is directed to confirm a series of statements regarding the possible impacts and implications of a possible sales tax for the City of Madison and an undefined Metro Transit District. The resolution also calls for a study on the incorporation of revenues from a possible sales tax into projections for future City budgets, including sufficient reserves to address future economic downturns, and possible impacts on the need for future property tax revenues. Regarding development of the 2025 budget, the resolution calls for the use of one-time funds to address the deficit for one year, with the assumption that a future State Legislature will pass a law authorizing the City of Madison to implement a 0.5% sales tax in time to use those revenues in the 2026 budget.

The Transportation Committee is directed to work with staff to review the financing of regional transit entities around the country, particularly those funded from a sales tax, work with communities adjacent to Madison to gauge support for a regional sales tax to help fund transit costs, engage with Transit labor organizations regarding their perspectives on shifting employees from the City to a regional transit entity.

The Common Council Executive Committee is directed to gather information from the City of Milwaukee regarding the use of proceeds from its recently authorized 2% sales tax, as well as its advice for working with the State Legislature to secure approval for a sales tax for the City of Madison and a Metro Transit District. This committee is also directed to develop a comprehensive City plan to lobby the State Legislature to approve a sales tax for the City of Madison.

The provisions of this resolution are similar to those adopted by the Council in Legistar 82079 (RES-24-00260, adopted April 16, 2024), regarding lobbying the State Legislature to approve a local sales tax for the City of Madison, and Legistar 82456 (RES-24-00266, adopted April 16, 2024), regarding guiding principles for developing the 2025 City budget. In particular, Legistar 82456 -- Guiding Principles, directs that the following occur:

1. Evaluate service levels, staffing, and fiscal impact when developing their budget requests

- and to seek ways to increase efficiencies in their operations.
2. Explore a reduction in expenditures from cost-to-continue levels that does not compromise services to residents.
 3. Develop language for a referendum to increase the allowable levy limit for a portion of, or the full amount of, the projected budget deficit, as well as options to replace existing non-property tax revenues, for consideration by the voters at the November 5, 2024, general election.
 4. Prepare contingency plans for the 2025 budget in the event that the voters do not approve the referendum, including options for special charges, which will be presented to the Council with the executive budget.
 5. Develop a multi-year plan to address the on-going structural deficit due to limits on revenues under state law, including options for developing new, or increasing existing, fees and charges, to be included with the executive budget.
 6. Consider the overall level of general obligation borrowing in developing the City's 2025 capital budget and capital improvement plan in order to reduce the rate of growth in property taxes.
 7. Develop a community engagement plan to educate the public on the City's financial condition and options for addressing the structural deficit and may engage a consultant to support this work, if needed.

The proposed resolution would require the allocation of additional staff time to accomplish the required tasks at the same time that the 2025 budget is being developed using the guiding principles already adopted by the Council in Legistar 82456.

Title

Requesting information, studies, and plans regarding the authorization of a local sales tax.

Body

WHEREAS, the Madison Common Council recently passed Resolution 82079: Directing the Finance Department to issue a report analyzing the City operating budgets from 2019-2024 and calling on the State Legislature to authorize a local sales tax options; and,

WHEREAS, the city of Madison, is facing a budget challenge in 2025 potentially amounting to \$27 million dollars or more; and,

WHEREAS, the budget crisis, unfettered, will only get worse in subsequent years; and,

WHEREAS, it's important that the City examine all alternative revenue sources to solve this long-term problem (especially as the City continues to grow); and,

WHEREAS, we realize this issue would benefit from a reasonable remedy beyond what currently exists; and,

WHEREAS, it's in the best interest of the City and its citizens, even if difficult, to take action now; and,

WHEREAS, in action, we can explore and pursue short-term, long-term, and potential solutions alike; and,

WHEREAS, in this way, a significant portion of a sales tax would be paid by visitors; and,

WHEREAS, nationally, many metropolitan areas use a sales tax to pay for public transit operations and operating expenses; and,

WHEREAS, given the current state exemptions for sales tax on things such as:

- Housing
- Health care
- Most non-processed foods

It is suggested that a sales tax would balance out the burden and, when applied, reasonably suggest that those with more means or higher income (through consumer spending) would balance and pace out the burden, making a sales tax less regressive for those with modest means.

NOW, THEREFORE, BE IT RESOLVED that the Common Council request the following:

That the Finance Committee working in conjunction and in collaboration with the Finance Department:

1. Confirm that a half-cent sales tax would provide the City of Madison about \$35 million annually,
2. Confirm that a half cent sales tax could provide a Metro Transit District about \$50 million annually,
3. Confirm that the use of a sales tax (all things considered) is less regressive and cumbersome to all populations, suggesting that:
 - a. Many items affecting those with less income would be tax exempt in Wisconsin,
 - b. A significant portion of the sales tax will be paid by non-residents,
 - c. A sales tax of such would alleviate the City having to request multiple and multiyear referendums; a pattern we would like to avoid,
 - d. A sales tax of such would help to balance the budget and reduce the threat of the reduction of services, employee layoffs or the holding off on filling needed positions,
 - e. That the city is already collecting fees on automobiles and sanitation expenses which for some may be more regressive than a sales tax,

Then We'd ask that we:

4. Explore how much, if any, property tax relief could be provided to Madison property owners (and other owners who would logically pass the expenses onto renters) if:
 - a. The sales tax was to be adopted,
 - b. Funds have been set aside to:
 - i. Cover the structural deficit,
 - ii. Cover the cost of the ongoing operation of a Madison Area Transit District and,
 - iii. Maintain our reserve fund at appropriate levels
 - c. Forecast and raise any other issues that would foil or have impact on this solution.
5. Determine what kind of reserve the city should maintain for bad economic times when sales tax revues would drop,

Recognizing that it's unlikely that there will be a special session of the Legislature to take up a

Madison sales tax this summer but there is certainly the ability to take this matter up in 2025, we ask that this Committee work with the Finance Department to:

6. Devise a temporary solution for 2025 that as necessary:
 - a. Provides money for the 2024 budget,
 - b. Uses one-time sources, revenues and/or rainy-day funds, given the significant returns on city investments in 2023 and anticipated for 2024,
 - c. Considers closing TIFs and,
 - d. Avoids going to a property tax referendum or massive layoffs (that could happen if such a measure fails).

Then, in consideration of finding an equitable, long-term solution that may offset expenses, that it's acknowledged, are generally a revenue loss and requires supplementation, it's asked that the Transportation Commission and Department Staff:

7. Contact national organizations that work with metropolitan transit districts to see how they are financed, through the lens of using a regional sales tax, and how collectively, communities could be appointed to serve on and control the board,
8. Engage other cities that are part of Madison Metro to gauge their support of, if possible, using a sales tax solution over a property tax,
9. Work with the labor organizations, who rightfully represent the interest of the employees and long-term, want a square solution, to determine the best model or an alternative model of employment in a new Madison Area Transit District, including exploring the possibility, impact, and viability of:
 - a. Certain employees being employees of the district,
 - b. Others being city employees with an ongoing city contract to provide staff for the new transit district.

BE IT FURTHER RESOLVED that the Madison Common Council ask the Common Council Executive Committee to gather, study, explore, and interview representatives of the City of Milwaukee to report back on:

1. How sales tax was used in Milwaukee
 - a. For the City itself,
 - b. For their transit district;
2. Any advice they may have in regard to getting a sales tax approved by the legislature,
3. A plan for the City of Madison and the Council, as a collective, and the Mayor or their representatives to lobby the legislature for sales tax authority.

BE IT FINALLY RESOLVED that the Madison Common Council asks that the Administration work in conjunction with us to accomplish these goals.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 83533

File ID: 83533

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: PLAN
COMMISSION

File Created Date : 05/20/2024

File Name: Darwin Road Official Map Amendment

Final Action:

Title: Amending the City of Madison Official Map to remove a mapped reservation for a future north-south public street located in the Southwest Quarter of the Northeast Quarter of Section 30, Township 8 North, Range 10 East in the City of Madison, on land generally addressed as 2202 Darwin Road (District 18).

Notes:

CC Agenda Date: 05/21/2024

Agenda Number: 161.

Sponsors: Yannette Figueroa Cole, Derek Field, John W.
Duncan And Amani Latimer Burris

Effective Date:

Attachments: Exhibit.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: lmcnabola@cityofmadison.com

Published Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/22/2024	Maggie McClain	Approve	6/11/2024

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Planning Division	05/20/2024	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction Notes: Plan Commission (6/24/24), Transportation Commission (5/29/24), Board of Public Works (6/5/24), Common Council (7/2/24)						
1	COMMON COUNCIL	05/21/2024	Refer	PLAN COMMISSION			Pass
	Action Text: A motion was made by Figueroa Cole, seconded by Duncan, to Refer to the PLAN COMMISSION meeting of 6/24/24. The motion passed by voice vote/other. Notes: Additional referral to Transportation Commission (5/29/24), Board of Public Works (6/5/24).						
1	PLAN COMMISSION	05/21/2024	Refer	TRANSPORTATI ON COMMISSION			

Action Text: This Resolution was Refer to the TRANSPORTATION COMMISSION

1	PLAN COMMISSION	05/21/2024	Refer	BOARD OF PUBLIC WORKS
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Action Text: This Resolution was Refer to the BOARD OF PUBLIC WORKS

1	TRANSPORTATION COMMISSION	05/29/2024	Return to Lead with the Recommendation for Common Council to Adopt	PLAN COMMISSION	Pass
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Action Text: Development Review Section Planner Lisa McNabola with Planning provided verbal reports and, along with Engineer Jule Smith and Assistant City Engineer Chris Petykowski, was available for questions.

Martinez-Rutherford moved to Return to Lead with the Recommendation for Common Council to Adopt, seconded by Webber, with Vander Meulen opposing and Govindarajan abstaining. The motion passed by voice vote/other.

Text of Legislative File 83533

Fiscal Note

No City appropriation is required with the approval of this amendment to the Official Map for the City of Madison.

Title

Amending the City of Madison Official Map to remove a mapped reservation for a future north-south public street located in the Southwest Quarter of the Northeast Quarter of Section 30, Township 8 North, Range 10 East in the City of Madison, on land generally addressed as 2202 Darwin Road (District 18).

Body

PREAMBLE

The City of Madison has used an Official Map since August 1966 to reserve areas for planned new streets, highways, parks, parkways, and greenways in the existing and future City, as enabled by Wis. Stats. ss. 62.23(6)(c) and Section 16.25(6) of Madison General Ordinances. Where the City has mapped a reservation, building permits may generally not be issued to construct new buildings within the reserved area, and if land with a mapped reservation is divided by plat or Certified Survey Map, the subdivider is required to dedicate the reservations to the public.

Since at least 1972, the Official Map has included various mapped reservations in the Northeast Quarter of Section 30, Town 8 North, Range 10 East (Town of Burke). The reservations for these future streets were affirmed as part of the creation of an outlot for future development in 2008, which divided the parcel now addressed as 2202 Darwin Road from the larger Oak Park development to the north (3901 Packers Avenue).

In November 2022 the Common Council approved Resolution 22-00775 (ID 74140) to amend the Official Map to remove an east-west 60-foot wide reservation for future street purposes located in the Southwest Quarter of the Northeast Quarter of Section 30, Township 8 North, Range 10 East in the City of Madison, on land generally addressed as 2202-2320 Darwin Road. The Common Council adopted the Resolution with the condition that the 60-foot wide north-south street reservation be maintained. The Official Map was amended at the request of representatives for the current owner of 2202 Darwin Road due to the implications that dedicating and constructing those streets would have on a planned development of 2102 and 2202 Darwin.

The map sheet for this area still includes one north-south 60-foot wide reservation for future street purposes in the northeastern quadrant of the intersection of Packers Avenue (CTH CV) and Darwin Road to provide local street access to serve additional development of a series of large parcels located north of Darwin and south of the Oak Park mobile home community. The reservation was affirmed when Common Council adopted Resolution 23-00663 (ID 79328) on October 17, 2023 approving a Certified Survey Map ("CSM") of the properties owned by B & G Real Estate, LLC, located at 2102 Darwin Road, and Optunities LLC (also known as OPTunites, LLC) located at 2202 Darwin Road to dedicate a 51-foot wide street to the public ("Street A"); said CSM having been approved by the Plan Commission at its October 2, 2023 meeting. The CSM has not been recorded.

Recently, representatives for the current owner of 2202 Darwin Road have requested that the Official Map be amended to remove the 45-foot wide portion of the mapped north-south 60-foot wide reservation for a future public street from that parcel due to the adverse implications that dedicating and constructing the street would have on a planned development of 2102 and 2202 Darwin. The property at 2202 Darwin Road includes 45 feet of the 60-foot wide reservation, which is also encumbered by an easement benefiting the adjacent property to the east. The applicant has cited that they are unable to successfully negotiate the release of the existing easement with the benefiting party, with said easement being located in the 51-foot wide street to be dedicated to the public as shown on the approved CSM (ID79328). The land cannot be dedicated to the public unless the easement is released by the parties.

In lieu of dedication of the future street with the pending Certified Survey Map, the applicant proposes to create a minimum 45-foot wide outlot that would be conditioned on conveyance of the outlot to the City for right-of-way purposes at no cost to the City following the recording of the CSM. The outlot would allow the abutting owners to maintain their current access to Darwin Road while preserving the City's interest in constructing the planned future north-south street.

WHEREAS the Common Council adopted Ordinance 2091 on August 11, 1966 to establish the Official Map for the City of Madison for a part of the City of Madison located in the Northeast Quarter of Section 30, Township 8 North, Range 10 East to map various future streets/ highways, parkways, and greenways in the existing and future City generally bounded by Packers Avenue (CTH CV) on the west, Government Road on the north, Starkweather Creek on the east, and Darwin Road on the south; and

WHEREAS the Common Council adopted Resolution 23232 on March 28, 1972 to amend the Official Map sheet for said quarter section; and

WHEREAS the Common Council Adopted Resolution 22-00775 (ID 74140) on November, 22, 2022 to amend the Official Map sheet for said quarter section; and

WHEREAS said Official Map sheet shows a 60-foot wide reservation for future street purposes extending north from Darwin Road to a point located approximately 807 feet generally north, to include a bulb at the end of the future street; and

WHEREAS the Common Council adopted Resolution 08-00042 (ID 08294) on January 8, 2008, approving a Certified Survey Map ("CSM") of the Oak Park MHC, LLC property located at 3901 Packers Avenue to create a 7.4-acre outlot for future development from the 63.8-acre "Oak Park" mobile home community to the north; said CSM having been approved by the Plan Commission at its December 3, 2007 meeting; and

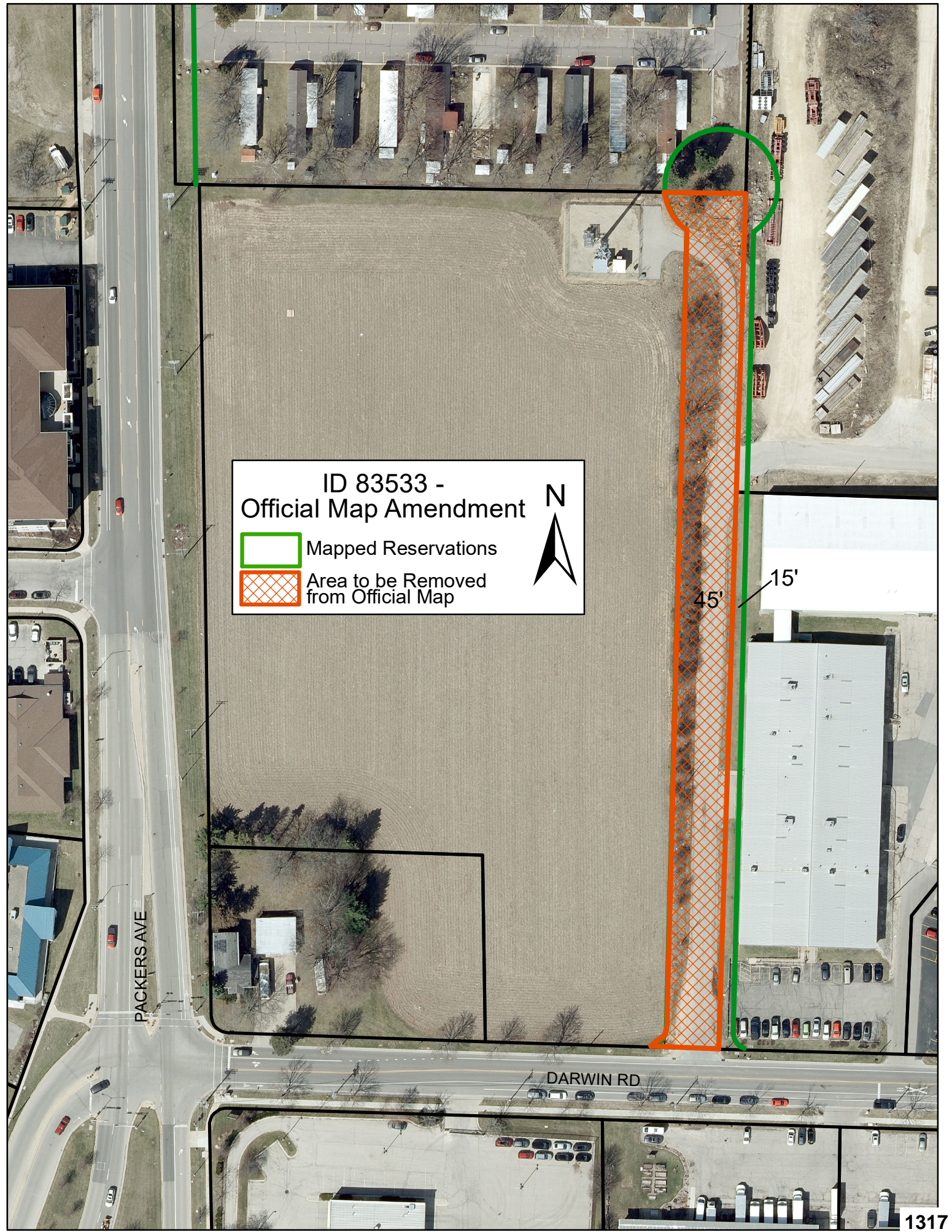
WHEREAS approval of the outlot was conditioned upon the final CSM including notes that a future dedication of a 66-foot wide north-south right of way to run along and parallel to the entire eastern property line of the proposed outlot and a future dedication of a 66-foot wide east-west right of way between Packers Avenue and the new north-south right of way would be required at such future time as the outlot is re-divided into a developable lot, said future dedications consistent with the reservations shown on the Official Map sheet adopted by said Resolution 23232; and

WHEREAS said one-outlot CSM was recorded at the Dane County Register of Deeds on September 11, 2009 as Certified Survey Map 12769 with the required notes; and


WHEREAS representatives for the property owner of 2202 Darwin Road have requested that the Official Map be amended to remove the 45-foot wide portion of the mapped north-south 60-foot wide reservations for future public streets from that parcel.


NOW THEREFORE BE IT RESOLVED, the City Of Madison hereby amends the City of Madison Official Map to remove those lands reserved for a planned new street located in the Southwest Quarter of the Northeast Quarter of Section 30, Township 8 North, Range 10 East as shown on attached map Exhibit A, pursuant to Section 16.25(6) of Madison General Ordinances and Wis. Stats. ss. 62.23(6)(c).


BE IT RESOLVED that notice of this amendment has been provided pursuant to the requirements under Wisconsin Statutes Sec. 62.23(6) and Section 16.25(6) of Madison General Ordinances.



ID 83533 -
Official Map Amendment

 Mapped Reservations

 Area to be Removed from Official Map



45'

15'

SUBDIVISION APPLICATION

**** Please read both pages of the application completely and fill in all required fields ****

For a digital copy of this form with fillable fields, please visit:

<https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf>

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance ([M.G.O. Sec. 2.40](#)). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

1. Application Type

☐ Preliminary Subdivision Plat ☐ Final Subdivision Plat ☒ Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

2. Review Fees

- For Preliminary and/or Final Plats, an application fee of \$250, plus \$50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of \$250 plus \$200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

3. Property Owner and Agent Information

Name of Property Owner: B&G Real Estate & Optunities LLC **Representative, if any:** Fred Brouner, Trustee
Street address: 2 E Mifflin St, Ste 600 **City/State/Zip:** Madison, WI 53703
Telephone: 608-469-0361 **Email:** fjb@dewittllp.com
Firm Preparing Survey: Wyser Engineering, LLC **Contact:** Zach Reynolds
Street address: 300 E. Front St. **City/State/Zip:** Mount Horeb, WI 53572
Telephone: 608-437-1980 **Email:** zach.reynolds@wyserengineering.com

Check only ONE – ALL Correspondence on this application should be sent to: ☒ Property Owner, OR ☐ Survey Firm

4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: 2102 Darwin Road and 2202 Darwin Road
Tax Parcel Number(s): 251/0810-301-0204-0 and 251/0810-301-0203-2
Zoning District(s) of Proposed Lots: SE **School District:** Madison

- Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.

4a. Property Information for Properties Located Outside the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____
Date of Approval by Dane County: _____ **Date of Approval by Town:** _____

- For an extraterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.

5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

Land Use	Lots	Outlots	Acres
Residential			
Retail/Office	1		3.96
Industrial			

Land Use	Lots	Outlots	Acres
Other (state use):	1		2.98
Outlots Dedicated to the Public (Parks, Stormwater, etc.)		1	0.89
Outlots Maintained by a Private Group or Association		1	.22
PROJECT TOTALS	2	2	8.05

6. Required Submittal Materials

Digital (PDF) copies of all items listed below (if applicable) are required. Applicants are to submit each of these documents as individual PDF files in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that an individual email cannot exceed 20MB and it is the responsibility of the applicant to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☐ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☐ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in [M.G.O. Sec. 16.23 \(7\)\(a\)](#).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of [§236.20, Wis. Stats.](#)
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in [M.G.O. Secs. 16.23 \(7\)\(a\) and \(d\)](#), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent:** One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.

** A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.

☐ **Report of Title and Supporting Documents:** One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in [M.G.O. Sec. 16.23](#) and as satisfactory to the Office of Real Estate Services. Note:

- The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- Do not email these files to the City's Office of Real Estate Services. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits:** One copy of the approval letters from the town where the property is located and Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted: Optunities LLC & B&G Real Estate LLC, By: Bruce Raemisch Revocable Trust, Member

Applicant's Printed Name: Frederic J. Brouner, Trustee Signature: Frederic J. Brouner

Date: 5/23/2024 Interest In Property On This Date: Trustee