



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, September 12, 2022

5:30 PM

Virtual Meeting via Zoom

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The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [pfc@cityofmadison.com](mailto:pfc@cityofmadison.com)

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 875 3268 9355

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:39pm. All attendees participated via Zoom.

**Present:** 3 - Mary Schauf; William Greer and Jacquelyn L. Boggess

**Absent:** 2 - Veronica Figueroa Velez and Kevin C. Gundlach

### APPROVAL OF MINUTES

A motion was made by Greer, seconded by Schauf, to Approve the Minutes of the August 8, 2022 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [73577](#) Public Comment for the Police and Fire Commission Meeting of September

12, 2022

There was no public comment.

**DISCLOSURES AND RECUSALS**

There were no disclosures or recusals.

Commissioner Boggess joined the meeting.

**Present:** 4 - Veronica Figueroa Velez; Mary Schauf; William Greer and Jacquelyn L. Boggess

**Absent:** 1 - Kevin C. Gundlach

**FIRE DEPARTMENT DISCUSSION ITEMS**

Assistant Chief Burrus gave the report of the Madison Fire Department.

Commissioner Gundlach joined the meeting.

**Present:** 5 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf; William Greer and Jacquelyn L. Boggess

- 2. [73578](#) Status update on 2022 Fall Fire Department Hiring Process

**Attachments:** [2022 September MFD PFC Packet.pdf](#)

14 candidates began the Fire Academy today.

- 3. [73579](#) Review 2022-2023 Fire Department Recruitment/Hiring Process Changes

Chief Burrus provided an overview of the current recruitment and hiring process and proposed changes to be considered at the October meeting.

- 4. [73582](#) Status Update on Fire Department Promotional Processes - Lieutenant and Apparatus Engineer

Chief Burrus described the update of qualifications for promotion to Lieutenant and Apparatus Engineer.

- 5. [73583](#) Status Update on 2022 Fall Paramedic Training Class

Chief Burrus provided a general update. Five candidates began classes in August.

- 6. [73584](#) General status report on Fire Department disciplinary matters

There are three pending investigations.

**POLICE DEPARTMENT DISCUSSION ITEMS**

Captain Tim Patton gave the report of the Madison Police Department.

- 7. [73585](#) Status update on 2024 Police Department Promotional Process

Attachments: [2022 September MPD PFC Packet.pdf](#)

The Department has posted promotional opportunities to members of the department.

8. [73586](#) Status update on 2022 Fall Accelerated Academy Hiring Process Timeline

Two candidates will be brought in for oral board interviews on September 15 and will then likely interview with Chief Patterson on September 19. Action may be taken at the Special PFC meeting of September 20 at 12:15 pm.

9. [73587](#) Status update on 2022-23 Pre-Service Academy Hiring Process Timeline

Captain Patton provided an update on the pre-service academy hiring process.

10. [73588](#) General status report on Police Department disciplinary matters

There is one open case memo. There are no suspensions requiring PFC notification.

**PRESENTATION**

11. [73589](#) Presentation by Police Department regarding goals related to diversity, equity and inclusion

Attachments: [PFC Presentation 9\\_12 with charts.pdf](#)

Chief Shon Barnes gave a presentation to the commissioners. His slides are attached. He and Captain Patton answered questions.

At 6:54pm, the commissioners stood recessed until 7pm.

Commissioner Boggess left the meeting.

**Present:** 4 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf and William Greer

**Absent:** 1 - Jacquelyn L. Boggess

**CLOSED SESSION**

A motion was made by Greer, seconded by Schauf, to Convene into Closed Session. The motion passed by voice vote/other.

The Commission convened into closed session at 7:01pm

12. [73590](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Consider Preliminary Recommendation of Police Chief for Promotion of the

following candidates and report on personnel file reviews:

- 1. Kimberly Alan, Lieutenant, effective 12/25/2022
- 2. Nicholas Pine, Sergeant, effective 12/25/2022
- 3. Nicholas Cleary, Detective, effective 10/2/2022
- 4. Stephen Zigelboim, Detective, effective 10/2/2022
- 5. Casey Amoroso, Detective, effective 10/2/2022
- 6. Rayvell Gillard, Sergeant, effective 10/2/2022

**These items were discussed in closed session and voted on in open session.**

**Commissioner Gundlach left the meeting during closed session at 7:19pm.**

**Present:** 3 - Veronica Figueroa Velez; Mary Schauf and William Greer

**Absent:** 2 - Kevin C. Gundlach and Jacquelyn L. Boggess

- 13. [73591](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

**A motion was made by Greer, seconded by Schauf, to Reconvene into open session. The motion passed by voice vote/other.**

**The commissioners reconvened into open session at 7:25pm.**

Vote on closed session items

**A motion was made by Schauf, seconded by Greer, to Accept the preliminary recommendation of the Police Chief for promotion of:**

- 1. Kimberly Alan, to the rank of Lieutenant, effective 12/25/2022
- 2. Nicholas Pine, to the rank of Sergeant, effective 12/25/2022
- 3. Nicholas Cleary, to the rank of Detective, effective 10/2/2022
- 4. Stephen Zigelboim, to the rank of Detective, effective 10/2/2022, and
- 5. Casey Amoroso, to the rank of Detective, effective 10/2/2022

**The motion passed by voice vote/other.**

**A motion was made by Schauf, seconded by Greer, to Postpone consideration of the preliminary recommendation of the Police Chief for promotion of Rayvell Gillard to the rank of Detective, effective 10/02/2022, to the next regular business meeting.**

**The motion passed by voice vote/other.**

**ADJOURNMENT**

**A motion was made by Figueroa Velez, seconded by Greer, to Adjourn. The motion passed by voice vote/other.**

**The meeting adjourned at 7:27pm.**