



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, August 8, 2022

5:30 PM

Virtual Meeting via Zoom

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The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [pfc@cityofmadison.com](mailto:pfc@cityofmadison.com)

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 831 5323 0238

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:32pm.

**Present:** 3 - Veronica Figueroa Velez; Mary Schauf and William Greer

**Absent:** 1 - Kevin C. Gundlach

**Excused:** 1 - Jacquelyn L. Boggess

### APPROVAL OF MINUTES

A motion was made by Greer, seconded by Schauf, to Approve the Minutes of the July 11 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [72974](#) Public Comment for the Police and Fire Commission Meeting of August 8,

2022

There was no public comment

**DISCLOSURES AND RECUSALS**

There were no disclosures or recusals.

**Present:** 4 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf and William Greer

**Excused:** 1 - Jacquelyn L. Boggess

**FIRE DEPARTMENT DISCUSSION ITEMS**

**Assistant Chief Tracy Burrus presented the report of the Madison Fire Department**

- 2. [73021](#) Consider final recommendation for promotion of the following candidates following successful completion of probation:
  - i. Casey Balczewski, Firefighter, Effective 9/1/22
  - ii. Daniel Dietzel, Firefighter, Effective 9/1/22
  - iii. Jenna Larson, Firefighter, Effective 9/1/22
  - iv. Megan Morehart, Firefighter, Effective 9/1/22
  - v. Jason Palermo, Firefighter, Effective 9/1/22
  - vi. Brittany Schultz, Firefighter, Effective 9/1/22
  - vii. Michael Seltzner, Firefighter, Effective 9/1/22

**Attachments:** [2022 August MFD PFC Packet.pdf](#)

**A motion was made by Greer, seconded by Figueroa Velez, to Approve the final recommendation for promotion of Casey Balczewski, Daniel Dietzel, Jenna Larson, Megan Morehart, Jason Palermo, Brittany Schultz, and Michael Seltzner to the rank of Firefighter, effective September 1, 2022.**

**The motion passed by voice vote/other.**

- 3. [73023](#) Status Report on 2022 Fall Fire Department Hiring Process

**Chief Burrus updated commissioners on the process and timeline.**

- 4. [73024](#) Status Report on Fire Lieutenant Promotional Process

**Chief Burrus discussed ways that the Department is working to improve the promotional process to the rank of Lieutenant.**

- 5. [73025](#) Status Report on 2022 Fall Paramedic Training Class

**Chief Burrus reported on the reclassification process for new paramedics**

- 6. [73026](#) General Status Report on Fire Department Disciplinary Matters (If Any)

There are two pending investigations.

#### POLICE DEPARTMENT DISCUSSION ITEMS

Captain Tim Patton presented the report of the Madison Police Department

7. [73027](#) Schedule Personnel File Review for Six (6) Police Department Promotional Candidates

**Attachments:** [2022 August MPD PFC Packet.pdf](#)

The commissioners divided up the file reviews.

8. [73028](#) Consider final recommendation for promotion of the following candidates following successful completion of probation:

- i. David Meinert, Lieutenant, Effective 9/5/22
- ii. Michael Richardson, Lieutenant, Effective 9/5/22
- iii. Sarah Skoug, Sergeant, Effective 9/5/22
- iv. Bryan Dyer, Sergeant, Effective 9/5/22
- v. Justin Cumley, Detective, Effective 9/5/22
- vi. Kenneth Brown, Detective, Effective 9/5/22
- vii. Gracia Rodriguez, Detective, Effective 9/5/22

**A motion was made by Greer, seconded by Schauf, to Approve the final recommendation of the Police Chief for promotion of David Meinert and Michael Richardson to the rank of Lieutenant; Sarah Skoug and Bryan Dyer to the rank of Sergeant; and Justin Cumley, Kenneth Brown, and Gracia Rodriguez to the rank of Detective following successful completion of probation, all effective 9/5/22.**

The motion passed by voice vote/other.

9. [73029](#) Status Report on 2022 Fall Accelerated Academy Hiring Process Timeline

Captain Patton updated the commissioners on the timeline

10. [73030](#) Status Report on 2022-23 Pre-Service Academy Hiring Process Timeline

Captain Patton provided an overview of the process.

11. [73031](#) General Status Report on Police Department Disciplinary Matters (If Any)

There are two new investigations and one continuing investigation.

#### CLOSED SESSION

**A motion was made by Greer, seconded by Gundlach, to Convene into Closed Session. The motion passed by voice vote/other.**

The Commission convened into closed session at 5:55pm.

12. [73033](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Consider Preliminary Recommendation of Police Chief for Promotion of :

- i. David Schon from Police Officer to Detective effective 5/29/22, and
- ii. Chanda Dolsen from Police Officer to Sergeant effective 7/24/22

**These items were discussed in closed session and voted on in open session.**

13. [73034](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

**A motion was made by Greer, seconded by Gundlach, to Reconvene into open session. The motion passed by voice vote/other.**

**The Commission reconvened into open session at 6:14pm.**

Vote on Promotions

**A motion was made by Greer, seconded by Gundlach, to Approve the preliminary recommendation of the Police Chief to promote David Schon from Police Officer to Detective effective May 29, 2022.**

**The motion passed by voice vote/other.**

**A motion was made by Gundlach, seconded by Greer, to Approve the preliminary recommendation of the Police Chief to promote Chanda Dolsen from Police Officer to Sergeant effective July 24, 2022.**

**The motion passed by voice vote/other.**

#### ADJOURNMENT

**A motion was made by Greer, seconded by Figueroa Velez, to Adjourn. The motion passed by voice vote/other.**

**The meeting adjourned at 6:15pm.**