



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, April 11, 2022

5:30 PM

Virtual Meeting via Zoom

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The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [pfc@cityofmadison.com](mailto:pfc@cityofmadison.com)

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 869 3401 1948

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:34pm. All attendees participated via Zoom.

**Present:** 4 - Veronica Figueroa Velez; Mary Schauf; William Greer and Jacquelyn L. Boggess

**Excused:** 1 - Kevin C. Gundlach

### APPROVAL OF MINUTES

A motion was made by Greer, seconded by Figueroa Velez, to Approve the Minutes from March 14, 2022 and March 18, 2022. The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [70828](#) Public Comment for the Police and Fire Commission meeting of April 11, 2022  
  
There was no public comment.

#### DISCLOSURES AND RECUSALS

There were no disclosures. President Schauf recused herself from item 15(1)A.

#### FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus gave the presentation for the Madison Fire Department.

2. [70829](#) Status update regarding 2022 Fire Department Recruit Academy - Class 12

Attachments: [2022 April MFD PFC Packet.pdf](#)

Assistant Chief Tracy Burrus gave a brief update on the Class 12 recruits' training.

3. [70830](#) Status update regarding 2022 Apparatus Engineer Promotional Process

The next step in the process is the administration of a written test on April 26. There are 26 candidates.

4. [70831](#) Status update regarding 2022 Division Fire Chief Promotional Process

Chief Burrus outlined the timeline of the promotional process for the Division Chief posting. The oral interview board will be comprised of fire department personnel.

5. [70832](#) Status update regarding 2021 Paramedic Training Class

Most of the eight paramedic students have completed their ride time. All have completed their capstone training. As candidates pass the national exams, they will be reclassified as paramedics. The overall training process takes about eight months.

6. [70833](#) Status update regarding 2023 Firefighter Recruitment

The department is in the planning phase for determining the process for recruitment in 2023.

7. [70834](#) General status report regarding Fire Department disciplinary matters

There is one ongoing investigation into potential misconduct and one external complaint.

8. [70835](#) General status update regarding Fire Department retirements

Fire Chief Steven Davis retired on April 1 after 32 years of service.

**POLICE DEPARTMENT DISCUSSION ITEMS**

Captain Jennifer Krueger Favour gave the report of the Madison Police Department. President Schauf noted that this will be the captain's last meeting due to her upcoming retirement. The commissioners congratulated Captain Krueger Favour and thanked her for her service.

9. [70836](#)

Consider the Police Chief's final recommendations for promotion after completion of the probationary period:

- i. Justin Nelsen, Sergeant, effective 4/18/2022
- ii. Paul Bauman, Lieutenant, effective 5/02/2022
- iii. Christopher Keys, Sergeant, effective 5/02/2022

**Attachments:** [2022 April MPD PFC Packet.pdf](#)

A motion was made by Greer, seconded by Figueroa Velez, to accept the Police Chief's final recommendation for promotion of the following candidates upon successful completion of the probationary period:

Justin Nelson, Sergeant, effective 4/18/2022  
Paul Bauman, Lieutenant, effective 5/2/2022  
Christopher Keys, Sergeant, effective 5/2/2022

The motion passed by voice vote/other.

10. [70837](#)

Consider request to approve additional 2022 Police Department recruit candidate

A motion was made by Greer, seconded by Schauf, to approve the addition of one candidate to the hiring list. The motion passed by voice vote/other.

11. [70838](#)

Status update regarding 2022 Police Academy & Accelerated Academy - Final Numbers

Final job offers are contingent on candidates passing their medical and physical exams. Three candidates from the Accelerated Academy and 42 from the regular Academy have accepted conditional offers for employment. Captain Krueger Favour will make a conditional offer to one more candidate after the meeting.

12. [70839](#)

Status update regarding Probationary Police Officer Probation Extension

Captain Krueger Favour reported on the progress of one probationary officer.

13. [70840](#)

Status update regarding 2023 Police Department Pre-Service Academy

The first Written and Physical Agility Test for the 2023 Pre-Service Academy will occur on May 1.

14. [70841](#)

General status report regarding Police Department disciplinary matters

There is one Internal Affairs investigation regarding use of force.

**CLOSED SESSION**

**A motion was made by Greer, seconded by Schauf, to Convene into Closed Session. The motion passed by voice vote/other.**

**The commissioners convened into closed session at 5:57pm.**

15. [70842](#)

Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

1. Report on personnel file reviews and potential action on the Police Chief's preliminary recommendation for promotion of the following candidates:

- A. Jane Preston, Police Officer to Detective, effective 02/06/2022
- B. Harrison Zanders, Lieutenant to Captain, effective 5/01/2022
- C. Kelly Beckett, Lieutenant to Captain (starting 05/01/2022), effective 7/10/2022
- D. Jennifer Hannah, Sergeant to Lieutenant, effective 5/01/2022
- E. Justine Harris, Detective to Lieutenant (starting 05/01/2022), effective 7/10/2022
- F. Eric Pray, Police Officer to Sergeant, effective 5/01/2022
- G. Alexander Lewein, Police Officer to Sergeant, effective 5/01/2022
- H. Micaela Magsamen, Police Officer to Investigator, effective 5/15/2022

2. Discuss probationary extensions (if necessary)

**These items were discussed in closed session.**

16. [70843](#)

Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

**A motion was made by Greer, seconded by Schauf, to reconvene into open session. The motion passed by voice vote/other.**

**The Commissioners reconvened into open session at 7:45pm.**

Vote on items from closed session

**A motion was made by Greer, seconded by Figueroa Velez, to approve the preliminary recommendation of the Police Chief to promote the following candidates:**

**Micaela Magsamen, Police Officer to Investigator, effective 5/15/2022  
Alexander Lewein, Police Officer to Sergeant, effective 5/01/2022  
Eric Pray, Police Officer to Sergeant, effective 5/01/2022  
Justine Harris, Detective to Lieutenant (starting 05/01/2022), effective 7/10/2022  
Jennifer Hannah, Sergeant to Lieutenant, effective 5/01/2022  
Kelly Beckett, Lieutenant to Captain (starting 05/01/2022), effective 7/10/2022  
Harrison Zanders, Lieutenant to Captain, effective 5/01/2022**

**The motion passed by voice vote/other.**

**A motion was made by Figueroa Velez, seconded by Greer, to deny the Police Chief's preliminary recommendation to promote Officer Jane Preston to Detective.**

**The motion passed by the following vote:**

**Ayes:** 3 - Veronica Figueroa Velez; William Greer and Jacquelyn L. Boggess

**Recused:** 1 - Mary Schauf

**Excused:** 1 - Kevin C. Gundlach

#### **ADJOURNMENT**

**A motion was made by Boggess, seconded by Greer, to Adjourn. The motion passed by voice vote/other.**

**The meeting adjourned at 7:47pm.**