



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, January 10, 2022

5:30 PM

Virtual Meeting via Zoom

The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to pfc@cityofmadison.com

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 968 1813 4285

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:00pm. All participants attended via Zoom.

Present: 4 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf and Jacquelyn L. Boggess

Absent: 1 - William Greer

APPROVAL OF MINUTES

A motion was made by Schauf, seconded by Boggess, to Approve the Minutes of the Regular Meeting of December 13, 2021, of the Evidentiary Hearing of December 16, 2021, and of the Special Meeting of January 4, 2022. The motion passed by voice vote/other.

PUBLIC COMMENT

There was one registrant for public comment, Pearl Foster, a resident of Aldermanic District 15. The registration log is attached to these minutes.

1. [69162](#) Public Comment for the Police and Fire Commission Regular Meeting of January 10, 2022

Attachments: [Email from Robert Baggot 12-13-2021.pdf](#)
[Email from Linnea Anderson 1-1-2022.pdf](#)
[Email from Steve Verberg 1-4-2022.pdf](#)
[Email from Jake Winkler 1-5-2022.pdf](#)
[RegistrantsReport-PFC-1-10-22.pdf](#)

The Commissioners heard public comment from Pearl Foster and noted the written submissions regarding the Fire Chief Hiring Process.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus presented the report of the Madison Fire Department.

2. [69163](#) Consider the Fire Chief's final recommendation for promotion of the following candidates to the rank of Lieutenant following successful completion of the probationary period, effective 1/10/22:
- i. Adam Phillipson
 - ii. Lance Radock
 - iii. Benjamin Boucher
 - iv. Jarad Schmitt
 - v. Nicholas Zimpel

Attachments: [01-10-2022 MFD Packet.pdf](#)

A motion was made by Gundlach, seconded by Schauf, to Approve the recommendation of the Fire Chief to promote the following candidates to the rank of Lieutenant following successful completion of the probationary period, effective 1/10/22:

- i. Adam Phillipson
- ii. Lance Radock
- iii. Benjamin Boucher
- iv. Jarad Schmitt
- v. Nicholas Zimpel

The motion passed by voice vote/other.

3. [69164](#) Update on 2021 - 2022 Firefighter Hiring Process

Chief Burrus reported that physical exams are ongoing. Hiring letters will go out on the 16th of January and candidates will start the Academy shortly thereafter.

Commissioner Greer joined the meeting.

Present: 5 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf; William Greer and Jacquelyn L. Boggess

- 4. [69165](#) Update on 2022 Apparatus Engineer Promotional Process

Chief Burrus presented the timeline for the Apparatus Engineer Promotional Process. There will be 2 written exam sessions followed by over the road and operations examinations:

December 20, 2021 -- Application Period Closed; 27 applications were submitted

April 25, 2021 -- The Fire Chief will announce the number of Positions

April 26, 2021 -- Written Test

May 2021 -- Over-the-road Test

June 2021 -- Operations Test

June 2021 -- Candidate Scores Tabulated

- 5. [69166](#) General status report regarding Fire Department disciplinary matters

Chief Burrus reported that there is currently one ongoing investigation into potential misconduct.

- 6. [69167](#) General status update regarding Fire Department retirements

Chief Burrus noted a number of retirements (see report attached to item 2) and mentioned that there would be several more in February. She explained that this is common at the start of the year.

POLICE DEPARTMENT DISCUSSION ITEMS

Captain Jennifer Krueger Favour presented the report of the Madison Police Department.

She noted that Chief Shon Barnes passed his reciprocity exam which will result in his recognition as a Wisconsin law enforcement officer.

- 7. [69168](#) Preliminary recommendations of the Police Chief regarding promotions and schedule personnel file reviews for six (6) candidates

Attachments: [01-10-2022 MPD Packet.pdf](#)

Captain Krueger Favour presented candidates for file review. Commissioner Figueroa Velez volunteered to conduct the reviews and report back to the Commission.

- 8. [69169](#) Consider the Police Chief's final recommendation for promotion of the following candidates following successful completion of the probationary period:

- i. John Messer, Lieutenant, effective 1/24/22
- ii. Daniel Sherrick, Sergeant, effective 1/24/22
- iii. Jared Prado, Sergeant, effective 1/24/22
- iv. Luke Lengfeld, Sergeant, effective 2/7/22
- v. Joseph Buccellato, Detective, effective 2/7/22
- vi. Katherine Bland, Detective, effective 2/7/22

Captain Krueger Favour presented the candidates who have successfully completed probation.

A motion was made by Greer, seconded by Gundlach, to Approve the Police Chief's final recommendation for promotion of the following candidates following successful completion of the probationary period:

- i. John Messer, Lieutenant, effective 1/24/22
- ii. Daniel Sherrick, Sergeant, effective 1/24/22
- iii. Jared Prado, Sergeant, effective 1/24/22
- iv. Luke Lengfeld, Sergeant, effective 2/7/22
- v. Joseph Buccellato, Detective, effective 2/7/22
- vi. Katherine Bland, Detective, effective 2/7/22

The motion passed by voice vote/other.

- 9. [69170](#) Field Training Officer Updates for Accelerated Academy and Regular Academy

Captain Krueger Favour reported that some candidates have already begun solo patrols. 15 remain in field training. She will have an additional report at the next meeting.

- 10. [69171](#) Update on 2022 Pre-Service Academy Hiring Process

Captain Krueger Favour reported that oral boards are ongoing this week. Written and physical testing have been completed except that some candidates had to miss testing for COVID-related reasons. They will be accommodated, possibly on January 26.

The Madison Police Department is seeking to hire 47 candidates out of 350 applicants.

- 11. [69172](#) Update on Probationary Police Office Probation Extension

There was no new discipline to report

- 12. [69173](#) General status report regarding Police Department disciplinary matters

Captain Krueger Favour reported the extension of the probationary period for one officer.

Chief Barnes reported that Captain Krueger Favour has notified him of her intent to retire at the end of April.

The Commissioners warmly thanked the captain for her 27 years of service to the department and specifically praised her service to the Commission.

13. [69174](#) Consider request to modify schedule in the Complaint Matter brought by Diana Moon

A motion was made by Boggess, seconded by Schauf, to modify the schedule to require disclosures and witness lists from the complainant by February 11, 2022 with responses due from the respondent by March 4, 2022.

The motion passed by voice vote/other.

A motion was made by Greer, seconded by Schauf, to schedule the Evidentiary Hearing to coincide with the regular PFC meeting of May 9, 2022.

The motion passed by voice vote/other.

CLOSED SESSION

A motion was made by Greer, seconded by Figueroa Velez, to Convene into Closed Session. The motion passed by voice vote/other.

The Commission convened into closed session at 6:13pm.

14. [69175](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

i. Consider applicants for the position of Fire Chief and select applicants for first round of interviews.

ii. Report on personnel file reviews and potential action on the Police Chief's preliminary recommendation for promotion of the following candidates:

a. David Meinert, Sergeant to Lieutenant, effective 1/23/22

b. Christopher Keys, Police Officer to Sergeant, effective

1/23/22

c. Sarah Skoug, Police Officer to Sergeant, effective 1/23/22

d. Bryan Dyer, Police Officer to Sergeant, effective 1/23/22

These items were discussed in closed session with action taken in open session.

15. [69176](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; specifically:

Dane County Case No. 21-CV-2766

No action was reported on this item

16. [69177](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

A motion was made by Schauf, seconded by Greer, to Reconvene into open session. The motion passed by voice vote/other.

The Commissioner reconvened at 7:12pm.

Vote on item 14

A motion was made by Schauf, seconded by Boggess, to Approve the Police Chief's preliminary recommendation for promotion of the following candidates:

- a. David Meinert, Sergeant to Lieutenant, effective 1/23/22**
- b. Christopher Keys, Police Officer to Sergeant, effective 1/23/22**
- c. Sarah Skoug, Police Officer to Sergeant, effective 1/23/22**
- d. Bryan Dyer, Police Officer to Sergeant, effective 1/23/22**

The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Gundlach, seconded by Figueroa Velez, to Adjourn. The motion passed by voice vote/other.

The meeting adjourned at 7:13pm