



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved FINANCE COMMITTEE

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, January 11, 2021

4:30 PM

Via Virtual Meeting

CALL TO ORDER / ROLL CALL

Present: 7 - Sheri Carter; Rebecca Kemble; Shiva Bidar; Barbara Harrington-McKinney; Keith Furman; Michael E. Verveer and Satya V. Rhodes-Conway

1. [63650](#) PUBLIC COMMENT

Attachments: [01-11 FC PublicCommentRegistrantsReport350pm.pdf](#)

See attached registration list.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

CONSENT AGENDA

Agenda items 2-6, 9, 12-15, and 17-32 were adopted as part of the consent agenda.

ITEMS TO BE CONSIDERED

2. [62757](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Edgewood College, Inc. for the provision of access by Edgewood students and employees to Metro Transit fixed route and ADA paratransit services, with reimbursement per trip for the contract period.

Sponsors: Keith Furman and Grant Foster

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

3. [63064](#) Authorizing the Mayor and City Clerk to enter into an agreement with the Capital Area Regional Planning Commission (CARPC) for the Greater Madison MPO to provide transportation planning services to CARPC in calendar year 2021

Sponsors: Michael J. Tierney, Patrick W. Heck and Grant Foster

Attachments: [2021 CARPCandCITY Agreement.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

4. [63074](#) Authorizing the Transit General Manager to file an application for a Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the associated 13 (c) agreement with Teamsters Local No. 695, approving the associated Program Management and Recipient Coordination Plan and authorizing Metro Transit to pass through funding as approved in the Program of Projects.

Sponsors: Keith Furman

Attachments: [2021_5310_POP_Final_DCHSCorrected.pdf](#)
[2021_5310_POP_ProjectDescriptions_Final.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [63075](#) Authorizing the Mayor and the City Clerk to enter into an Agreement with Dane County to provide \$19,300 in assistance to Metro Transit for Transit information services, promotion efforts, and operations for calendar year 2021, and \$5,000 to the Greater Madison MPO to support the County Specialized Transportation activities for the calendar year 2020.

Sponsors: Keith Furman

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

6. [63156](#) Amending the 2020 Adopted Operating Budget for the Community Development Authority - Public Housing to accept and appropriate \$9,997 of Public Housing Capital Grant funds from the U.S. Department of Housing and Urban Development (HUD).

Sponsors: Tag Evers and Sheri Carter

Attachments: [CDA Res 4424 - Accepting \\$9,997 of Cap Fund.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

7. [63177](#) Authorizing a non-competitive service contract with Destree Design Architects, Inc. for professional architectural and engineering consulting services for the Tenney Park Beach Shelter. (2nd AD)

Sponsors: Satya V. Rhodes-Conway, Keith Furman, Patrick W. Heck and Tag Evers

Attachments: [63177 - Destree Design Architects, Inc. - Non-Competitive Selection Request ExistingPrototypeParkSheltersVisual_2020.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 8. [63180](#) Amending the Fund Policies and Guidelines by approving the creation of Guideline 4 to Permit the Monona Terrace Booking Event Assistance Advisory Committee to Waive Guidelines.

Sponsors: Michael E. Verveer

Attachments: [V4- Amend MTEBAF Guidelines.pdf](#)

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD. The motion passed by voice vote/other.

- 9. [63204](#) A Resolution authorizing a sole source service contract with KONE Inc. for elevator maintenance services at the South Livingston Street Parking Garage that exceed \$50,000 in total price and is greater than five (5) years.

Sponsors: Grant Foster

Attachments: [Kone Inc - Non-Competitive Selection Request - CC Approval Required Nov](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 10. [63217](#) Authorizing the Mayor and City Clerk to enter into a Memorandum of Understanding with the Center for Black Excellence & Culture (CBEC) and allocate \$250,000 from the \$2.5 million 2021 Small Business Equity & Recovery (SBER) program in the Department of Planning & Community & Economic Development Capital Budget to be used for CBEC predevelopment costs.

Sponsors: Satya V. Rhodes-Conway and Sheri Carter

A motion was made by Kemble, seconded by Furman, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS TO REFER TO ECONOMIC DEVELOPMENT COMMITTEE - REPORT OF OFFICER. The motion passed by the following vote:

Ayes: 4 - Rebecca Kemble; Shiva Bidar; Keith Furman and Michael E. Verveer

Noes: 2 - Sheri Carter and Barbara Harrington-McKinney

Non Voting: 1 - Satya V. Rhodes-Conway

- 11. [63381](#) Authorizing the Mayor and the City Clerk to execute the option to renew the lease at 2422 Pennsylvania Avenue for continued use of warehouse space for Metro Transit for Option 1 (June 1, 2021 through May 31, 2022) and authorizing the Transit General Manager or designee to execute Option 2 and Option 3 years if so desired. During the option years, the terms and conditions of the original lease apply, except monthly rent changes as spelled out in the lease.

Sponsors: Keith Furman

Attachments: [2422 Pennsylvania executed lease 2016.pdf](#)

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

12. [63439](#) Delete the classifications of Legal Secretary 1 (CG20, R10) and Legal Secretary 2 (CG20, R11), and create the classifications of Legal Administrative Assistant 1 in CG20, Range 10 and Legal Administrative Assistant 2 in CG20, Range 11. Recreate positions 20, 26 and 3261 from 1.0 FTE Legal Secretary 2 (CG20, R11), currently occupied by D. Schuld, P. Mendez-Smith and vacant, respectively, all to 1.0 FTE Legal Administrative Assistant 2 (CG20, R11) in the Office of the City Attorney budget and reallocate the incumbents to the new positions.

Sponsors: Satya V. Rhodes-Conway

Attachments: [PB Memo Legal Secretary.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

13. [63444](#) Recreate position #3636, Facilities Maintenance Worker (CG 16, R 9) into a Maintenance Mechanic 2 (CG 16, R15) within the Parks Division, and reallocate incumbent C. Norquist to the new position.

Sponsors: Satya V. Rhodes-Conway

Attachments: [PB Memo Parks MM2-12-7-2020.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

14. [63447](#) Amending the 2021 Adopted Operating Budget for CDA Housing - Public Housing, recreate the 1.0 FTE position (#4762) of CDA Security Monitor as a 0.6 FTE position, and create a new 0.6 FTE position of CDA Security Monitor within the CDA Housing operating budget.

Sponsors: Satya V. Rhodes-Conway

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

15. [63448](#) Authorizing a Fixed Condominium Association Fee for the Fire Administration Building as part of the Ovation Condominium Association.

Sponsors: Patrick W. Heck, Paul E. Skidmore and Michael E. Verveer

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice

vote/other.

16. [63460](#) Authorization for Metro Transit to use Cummins, Inc.; Gillig, LLC, New Flyer of America, Inc.; Trapeze Software Group, Inc; Interstate Power Systems, Inc.; and SPX Corporation as sole source providers for bus parts that only they manufacture.

Sponsors: Keith Furman

Attachments: [Vendor parts expenditures.pdf](#)
[Cummins Inc. - Non-Competitive Selection Request - CC Approval Required](#)
[Gillig Corporation - Non-Competitive Selection Request - CC Approval Required](#)
[New Flyer of America Inc. - Non-Competitive Selection Request - CC Approval Required](#)
[Trapeze Software Group Inc. - Non-Competitive Selection Request - CC Approval Required](#)
[Interstate Power Systems Inc. - Non-Competitive Selection Request - CC Approval Required](#)
[SPX Corporation - Non-Competitive Selection Request - CC Approval Required](#)

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

17. [63462](#) Authorizing the Mayor and the City Clerk to enter into a sole source contract with Budget Truck and Auto, Inc. for five years, January 1, 2021 - December 31, 2025 for repair of Gillig and New Flyer buses. The contract amount would be not to exceed \$200,000 per year.

Sponsors: Keith Furman

Attachments: [Budget Truck and Auto Inc. - Non-Competitive Selection Request - CC Approval Required](#)

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

18. [63467](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County for the purpose of providing Metro Transit with State 85.21 funding given to Dane County for the provision of accessible transportation for eligible persons within Metro Transit's service area in the calendar year 2021.

Sponsors: Keith Furman

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

19. [63468](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Group Access Service for the City of Madison for the calendar year 2021.

Sponsors: Keith Furman

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

20. [63469](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane

County to provide Volunteer Driver Escort Services for the City of Madison for the calendar year 2021

Sponsors: Keith Furman

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

21. [63483](#)

Recreate the 1.0 FTE position #657 of Information Clerk (CG20, R7), currently occupied by K. Mooney, as Administrative Clerk 1 (CG20, R9) in the Building Inspection Division budget and reallocate the incumbent to the new position.

Sponsors: Satya V. Rhodes-Conway

Attachments: [PB Memo BI Info Clerk.pdf](#)
[PD BI Admin Clerk.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

22. [63484](#)

Recreate position #1856 from an Account Clerk 3 (CG20, R11) to an Accounting Technician 3 (CG20, R16) in the Water Utility operating budget and reallocate the incumbent (K. Jabas) to the new position.

Sponsors: Satya V. Rhodes-Conway

Attachments: [PB Memo Account Tech 3 12-2020.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

23. [63498](#)

Authorizing the City of Madison on behalf of the Greater Madison MPO to accept a federal funding grant for \$191,200 from the Wisconsin Department of Transportation to implement the MPO's Rideshare Etc. program and authorizing the Mayor and City Clerk to enter into the grant contracts and State/Municipal Agreements.

Sponsors: Grant Foster, Patrick W. Heck and Michael J. Tierney

Attachments: [C of Madison Rideshare Coordinator - TDM Activities 5992-08-38.pdf](#)
[madison Rideshare contract 2021 5992-08-38 - WisDOT.pdf](#)
[C of Madison Rideshare Coordinator - TDM Activities 5992-08-39.pdf](#)
[madison Rideshare contract 2022 5992-08-39 - WisDOT.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

24. [63501](#)

Authorizing the Mayor and City Clerk to execute a quit claim deed to 2501 Stoughton Rd LLC to correct the legal description and boundary lines of the property at 2501 S. Stoughton Rd. (16th A.D.)

Sponsors: Michael J. Tierney

Attachments: [12182 Resolution Exhibit A.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

25. [63502](#) Authorizing the Mayor and City Clerk to enter into a contract for Purchase of Services (Architect) with Continuum Architects + Planners to provide professional architectural and engineering consultant design services CCB Remodeling of the First, Fourth, and Fifth Floors. (4th AD)

Sponsors: Satya V. Rhodes-Conway, Sheri Carter and Michael E. Verveer

Attachments: [RFP 8964 Scoring Rollup.pdf](#)

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.

26. [63506](#) Authorizing the Mayor and City Clerk to sign a competitively selected service contract with Systems & Telematic Solutions LLC (STS) for telematics in Public Works' vehicles.

Sponsors: Satya V. Rhodes-Conway

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

27. [63512](#) Authorizing the Mayor and City Clerk to enter into an agreement with the USGS to monitor runoff from leaf collection study area and to accept partial funding from League of Wisconsin Municipalities by entering a Memorandum of Understanding with the League of Wisconsin Municipalities and amend the 2021 operating budget to reflect the accepted funds. (18th AD)

Sponsors: Rebecca Kemble

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

28. [63513](#) Amending the 2021 Stormwater Utility Capital Budget to allow for the acceptance of a \$250,000 grant from the Wisconsin Department of Natural Resources (WDNR). (19th AD)

Sponsors: Keith Furman

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

29. [63529](#) A Resolution waiving all Street Vending fees under MGO 9.13 for the 2021-2022 vending season and extending existing vending licenses for vendors in good standing from the 2020-2021 season to the 2021-2022 season.

Sponsors: Michael E. Verveer, Christian A. Albouras, Satya V. Rhodes-Conway and Grant Foster

Attachments: [FILE ID 60117.pdf](#)
[FILE 61272.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

30. [63562](#) A Resolution Amending the 2021 Public Health Operating Budget to accept \$146,477 from the WI Department of Health Services and creating a project Disease Intervention Specialist position to expand needle exchange services.

Sponsors: Lindsay Lemmer and Satya V. Rhodes-Conway

Attachments: [63562-By Title Only v1.pdf](#)

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.

31. [63563](#) A Resolution authorizing a noncompetitive contract with Maxim Healthcare Staffing Services, Inc. to support Public Health in COVID-19 testing, contact tracing and vaccine administration.

Sponsors: Lindsay Lemmer and Satya V. Rhodes-Conway

Attachments: [63563-By Title Only v1.pdf](#)
[Maxim Healthcare Staffing Services, Inc. - Non-Competitive Selection Reque](#)

A motion was made by Carter, seconded by Bidar, to Return to Lead with the Recommendation for Approval to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.

32. [63565](#) Authorizing the City's execution of a First Amendment to Lease with Art + Literature Laboratory, Inc. to amend the terms and conditions set forth for the use of commercial space in the City-owned South Livingston Street Garage, located at 111 S. Livingston Street; and, authorizing property holding costs to be charged to the General Land Acquisition Fund. (6th A.D.)

Sponsors: Satya V. Rhodes-Conway and Marsha A. Rummel

Attachments: [EXHIBIT A-Rent Schedule.pdf](#)

A motion was made by Carter, seconded by Bidar, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

33. [63691](#) Report on Voluntary Time Away Program

Attachments: [VTA Report.pdf](#)

The report was provided to the Finance Committee members.

ADJOURNMENT

A motion was made by Carter, seconded by Bidar, to Adjourn. The motion passed by voice vote/other.