



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Tuesday, December 21, 2021

12:15 PM

Virtual Meeting

CALL TO ORDER / ROLL CALL

Glueck, Chair, called the meeting to order 12:23pm.

Staff Present: Kyle Bunnow, Katie Mooney, Bill Sullivan.

Present: 7 - John P. Starkweather; James I. Glueck; Gail A. Rutkowski; Sean B. Size;
Richard A. Riphon; Louis J. Olson and Randall V. Baldwin

APPROVAL OF MINUTES

A motion was made by Gail A. Rutkowski to approve the September 8, 2021 minutes; seconded by Randall V. Baldwin. The motion passed on a unanimous vote.

PUBLIC COMMENT

1. [62199](#) Building Board of Appeals Public Comment Period

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

PETITION FOR VARIANCE, AREA EXCEPTIONS OR APPEALS

2. [68801](#) 1919 Alliant Energy Way
BLDVAR-2021-18908
Applicant is seeking a variance from IBC 3103.1.1 requiring that temporary structures conform to the structural strength, fire safety, means of egress, accessibility, light, ventilation and sanitary requirements of this code. IBC 903.2.1.3 Group A-3 requires an automatic sprinkler system where the fire area exceeds 12,000 square feet and has an occupant load of 300 or more. The applicant is proposing a temporary structure of 65,000 square feet to house the Trade Center of the World Dairy Expo.

A motion was made by John P. Starkweather to approve according to all terms on the application and conditions recommended by Madison Fire Department; seconded by Richard A. Riphon. The motion passed on a unanimous vote.

NEW BUSINESS

3. [68856](#) Vote between virtual and in-person for default method of holding meetings for 2022

A motion was made by Randall V. Baldwin to remain virtual through the first quarter of 2022; seconded by Louis J. Olson. The motion passed on a unanimous vote.

4. [68857](#) Vote to change meeting time for future meetings from 12:15pm to 1:30pm

A motion was made by Richard A. Riphon to move the future meeting times to 1:00 pm; seconded by John P. Starkweather. The motion passed on a unanimous vote.

5. [68853](#) Discuss meeting calendar for 2022 with regards to prohibited date February 15, 2022. Vote on alternate date of Wednesday February 16, 2022.

A motion was made by John P. Starkweather to move the date of the February meeting to Wednesday, February 16, 2022; seconded by Gail A. Rutkowski. The motion passed on a unanimous vote.

6. [64666](#) Building Board of Appeals Sub-Committee Set Up

A motion was made by Randall V. Baldwin to create a Building Board of Appeals Sub-Committee; seconded by John P. Starkweather. The motion passed on a unanimous vote. The founding members will be: James I. Glueck; Louis J. Olson; Randall V. Baldwin; and Sean B. Size

7. [08598](#) Communications and Announcements

There were no communications or announcements.

ADJOURNMENT

John P. Starkweather made motion to adjourn, seconded by Richard A. Riphon. The motion passed on a unanimous vote. Adjourned 1:39 pm.