



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, August 9, 2021

5:30 PM

Virtual Meeting via Zoom

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The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. Written Comments: You can send comments on agenda items to [pfc@cityofmadison.com](mailto:pfc@cityofmadison.com).

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/WatchMeetings>

4. Listen by Phone:  
(877) 853-5257 (Toll Free)  
Meeting ID: 913 8098 0576

### CALL TO ORDER / ROLL CALL

**The meeting was called to order at 5:30pm. All commissioners participated via Zoom.**

**Present:** 5 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf; William Greer and Jacquelyn L. Boggess

### REVIEW OF MINUTES

**A motion was made by Schauf, seconded by Greer, to Approve the Minutes.  
The motion passed by voice vote/other.**

Motion to Reconsider

**Counsel recommended a motion to rescind action on item 66303 to conform with rule 3(a)(ii) of the Police and Fire Commission.**

**Present:** 5 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf; William Greer and Jacquelyn L. Boggess

1. [66303](#) Consideration and potential action related to approval of the Fire Lieutenant Eligibility List

**Attachments:** [2021 July MFD PFC Packet.pdf](#)

A motion was made by Schauf, seconded by Greer, to Rescind the action of the July 12, 2021 meeting on file 66303. The motion passed by voice vote/other.

#### **PUBLIC COMMENT**

2. [66861](#) Public Comment for the Police and Fire Commission Meeting of August 9, 2021

There was no public comment.

#### **DISCLOSURES AND RECUSALS**

There were no disclosures or recusals.

#### **FIRE DEPARTMENT DISCUSSION ITEMS**

Assistant Chief Tracy Burrus presented the report of the Fire Department

3. [66844](#) Final recommendation of the Fire Chief regarding promotion of the following candidates following successful completion of probation:

<b>Name, Promoted Rank</b>	<b>Off Probation Date</b>
Craig Jones, Apparatus Engineer	August 9, 2021
Rebecca Blaschka, Apparatus Engineer	August 9, 2021
Michael Flores, Apparatus Engineer	August 9, 2021
Joseph Schutz, Apparatus Engineer	August 9, 2021
Kristopher Kiley, Apparatus Engineer	August 9, 2021
Christopher Hahn, Apparatus Engineer	August 9, 2021

**Attachments:** [8-9-2021 MFD PFC Agenda.pdf](#)

A motion was made by Boggess, seconded by Gundlach, to Approve the final recommendation of the Fire Chief regarding promotion of the following candidates following successful completion of probation:

<b>Name, Promoted Rank</b>	<b>Off Probation Date</b>
Craig Jones, Apparatus Engineer	August 9, 2021
Rebecca Blaschka, Apparatus Engineer	August 9, 2021
Michael Flores, Apparatus Engineer	August 9, 2021
Joseph Schutz, Apparatus Engineer	August 9, 2021
Kristopher Kiley, Apparatus Engineer	August 9, 2021
Christopher Hahn, Apparatus Engineer	August 9, 2021

The motion passed by voice vote/other.

4. [66846](#) Update on 2021 Fire Department Hiring Process

Assistant Chief Burrus reported that some candidates dropped out at the oral boards stage. However, there is still a good level of participation in the process.

5. [66847](#) General status report on Fire Department personnel investigations

The investigation being conducted by the Department of Civil Rights has been referred to the City Attorney's office, so there should be a resolution soon.

There is an additional investigation into a possible instance of driving while intoxicated.

6. [66848](#) General status report on Fire Department retirements/resignations

There were no resignations or retirements reported.

#### **POLICE DEPARTMENT DISCUSSION ITEMS**

Captain Jennifer Krueger Favour presented the report of the Police Department.

7. [66850](#) Recommendations of Police Chief regarding promotions and schedule personnel file reviews (Justin Cumley; Kenneth Brown; Gracia Rodriguez; and David Meinert).

Attachments: [8-9-2021 MPD PFC Agenda.pdf](#)

The commissioners will review files after the October meeting.

8. [66851](#) Final recommendation of the Police Chief regarding promotion of the following candidates following successful completion of probation:

<b>Name, Promoted Rank</b>	<b>Off Probation Date</b>
Caleb Keller, Detective	08/09/2021
James Imoehl, Sergeant	08/09/2021
Nicholas Eull, Sergeant	08/09/2021

A motion was made by Gundlach, seconded by Boggess, to Approve the Final recommendation of the Chief of Police regarding promotion of the following candidates following successful completion of probation:

Name, Promoted Rank	Off Probation Date
Caleb Keller, Detective	08/09/2021
James Imoehl, Sergeant	08/09/2021
Nicholas Eull, Sergeant	08/09/2021

The motion passed by voice vote/other.

9. [66852](#)

Update on acting positions:

Name, Promoted Rank Date	Prior Rank	Proposed Effective
Brian Austin, Assistant Chief	Captain	01/23/2022
Stephanie Drescher, Captain	Lieutenant	01/09/2022
Harrison Zanders, Captain	Lieutenant	01/23/2022
Michael Richardson, Lieutenant	Sergeant	N/A
Sarah Skoug, Sergeant	Police Officer	N/A
Bryan Dyer, Sergeant	Police Officer	N/A

Captain Krueger Favour reported on acting positions.

10. [66853](#)

Update on 2021 Town of Madison Police Hiring Timeline/Process

Both approved candidates accepted the contingent offers of employment.

11. [66854](#)

Update on 2021 Accelerated Academy; consideration and potential action on eligibility list

Captain Krueger Favour presented the eligibility list.

A motion was made by Schauf, seconded by Greer, to Approve the eligibility list for the Accelerated Academy as presented. The motion passed by voice vote/other.

12. [66855](#)

Update on 2021 Pre-Service Academy Hiring Process Timeline

The 2021 Pre-Service Academy is ongoing

13. [66856](#)

Update on 2022 Pre-Service Academy Hiring Process Timeline

The department is on pace to meet the usual number of applications.

14. [66857](#)

General status update on Police Department personnel investigations (if any)

There were no investigations to report.

#### COMMISSION PROCESSES DISCUSSION

15. [66860](#) Potential Equity Review of Commission Processes

The Commissioners discussed the possibility of using the City of Madison's Racial Equity and Social Justice tool. President Schauf and city staff will do some background work and report back at the next meeting with a recommended scope for analysis.

#### CLOSED SESSION

A motion was made by Schauf, seconded by Boggess, to Convene into Closed Session. The motion passed by voice vote/other.

16. [66858](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Report of personnel file reviews for the following candidates:

- a. Justin Nelsen, Police Officer to Sergeant, effective July 25, 2021;
- b. Paul Bauman, Detective to Lieutenant, effective January 9, 2022.

This item was discussed in closed session and voted on in open session.

17. [66859](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

A motion was made by Schauf, seconded by Gundlach, to Reconvene into Open Session. The motion passed by voice vote/other.

Action on item 16

A motion was made by Gundlach, seconded by Greer, to accept the preliminary recommendation of the Chief of Police to promote:

- a. Justin Nelsen, Police Officer to Sergeant, effective July 25, 2021;
- b. Paul Bauman, Detective to Lieutenant, effective January 23, 2022.

The motion passed by voice vote/other.

#### ADJOURNMENT

A motion was made by Schauf, seconded by Boggess, to Adjourn. The motion passed by voice vote/other.

The meeting adjourned at 6:34pm.