



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, July 12, 2021

5:30 PM

Virtual Meeting via Zoom

The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic. All of the members of the body will participate virtually.

1. Written Comments: You can send comments on agenda items to pfc@cityofmadison.com.
2. Register for Public Comment:
 - Register to speak at the meeting.
 - Register to answer questions.
 - Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/WatchMeetings>
4. Listen by Phone:
(877) 853-5257 (Toll Free)
Meeting ID: 947 7009 3818

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:30pm.

Present: 3 - Kevin C. Gundlach; Mary Schauf and William Greer

Absent: 1 - Veronica Figueroa Velez

Excused: 1 - Jacquelyn L. Boggess

APPROVAL OF MINUTES

A motion was made by Schauf, seconded by Greer, to Approve the Minutes of the June 14, 2021 meeting with the following change:

Commissioner Gundlach should be listed as Present.

The motion passed by voice vote/other.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

PUBLIC COMMENT

1. [66302](#) Public Comment for July 12, 2021 PFC Meeting

There was no public comment.

ELECTION OF OFFICERS

A motion was made by Gundlach, seconded by Greer, to elect Commissioner Schauf as President for the next year. The motion passed by voice vote/other.

A motion was made by Schauf, seconded by Gundlach, to elect Commissioner Greer as Secretary for the next year. The motion passed by voice vote/other.

FIRE DEPARTMENT DISCUSSION AND ACTION ITEMS

Assistant Chief Tracy Burrus presented the report of the Madison Fire Department.

2. [66303](#) Consideration and potential action related to approval of the Fire Lieutenant Eligibility List

Attachments: [2021 July MFD PFC Packet.pdf](#)

Assistant Chief Burrus gave an update on the eligibility list. The first five (5) planned promotions have an effective date of July 25, 2021. The remainder will be promoted at the first of the year if anticipated retirements occur.

A motion was made by Schauf, seconded by Greer to recommend approval of the Chief's eligibility list of fourteen (14) persons for the position of Fire Lieutenant. The motion passed by voice vote/other.

3. [66304](#) Recommendations of the Fire Chief regarding promotions

The Chief's recommended promotion of the first five (5) members to the rank of Fire Lieutenant will be discussed in Closed Session.

The Chief's recommended promotion of four (4) members to the rank of Apparatus Engineer will be discussed in Closed Session.

4. [66305](#) Update on the 2021 Fire Department Hiring Process

The recruitment of panel members for the Community Oral Board Interviews is almost finalized.

5. [66306](#) Update on Fire Department Recruitment

Division Chief Jerome Buechner is the new Leadership Team Member assigned to recruitment.

6. [66307](#) General status update on pending Fire Department personnel investigations

There is one (1) pending personnel investigation. This is an APM 3-5 investigation beginning in December and currently being handled by the Department of Civil Rights. Assistant Chief Burrus did not have an update on timeline for this investigation.

7. [66308](#) Update on Fire Department Class 7

Class 7 Apprentices will complete the program on July 22, 2021.

8. [66309](#) Presentation of Madison Fire Department 2020 Annual Report

Attachments: [MFD 2020 Annual Report.pdf](#)

There was no action taken on this item.

POLICE DEPARTMENT DISCUSSION AND ACTION ITEMS

Captain Jennifer Krueger Favour presented the report of the Police Department.

9. [66310](#) Recommendations of Police Chief regarding promotions; schedule personnel file reviews and Special Meeting(s) with candidates (3 candidates):

	Name, Promoted Rank	Prior Rank	Effective Date
1.	Brian Austin, Assistant Chief of Police	Captain	TBD
2.	Stephanie Drescher, Captain	Lieutenant	TBD
3.	Harrison Zanders, Captain	Lieutenant	TBD

Attachments: [2021 July PFC Packet.pdf](#)

The three (3) listed promotions are in acting positions due to the City's double fill policy. The correct effective dates are in the attached report. These promotions will be discussed in Closed Session.

Captain Krueger Favour introduced Justin Nelson (effective date July 25, 2021) and Paul Bauman (effective date January 9, 2022). These two individuals were introduced a few months ago as temporary and are now moving to full. Commissioners will review files before next meeting.

10. [66311](#) Consideration and potential action related to approval of the 2021 Police Department Accelerated Academy Hiring List

A motion was made by Schauf, seconded by Greer, to approve the Town of Madison hiring list for the Police Department. The motion passed by voice vote/other.

11. [66312](#)

Update on the 2021 Police Academy

There are currently eighteen (18) individuals in the Academy. One (1) individual withdrew after deciding the career was not for him. Today was the first day of handcuffing.

12. [66313](#)

Update on the 2021 Police Department Accelerated Process

There are four (4) candidates providing oral board interviews. A special meeting will be needed towards the end of August. Commissioners will check their schedules and decide on a date (potentially August 27, 30, or 31) at regular August meeting.

13. [66314](#)

Update on the 2022 Police Department Hiring Process

There was no action taken on this item.

14. [66315](#)

General status update on Police Department personnel investigations (if any)

There is one (1) new open personnel investigation regarding insubordination and truthfulness.

CLOSED SESSION

A motion was made by Schauf, seconded by Greer, to Convene into Closed Session at 5:58pm. The motion passed by voice vote/other.

15. [66316](#)

Report of Commissioners on personnel file reviews and possible action on preliminary recommendation of the Police Chief:

	Name, Promoted Rank	Current Rank	Effective Date
1.	Jamar Gary, Captain	Lieutenant	06/27/2021
2.	Daniel Perez, Lieutenant	Sergeant	06/27/2021
3.	Ricardo Franco, Sergeant	Police Officer	06/27/2021

This item was discussed in closed session and voted on in open session.

16. [66317](#)

Report of Commissioners on personnel file reviews and possible action on preliminary recommendation of the Fire Chief:

1. Firefighter Philip Ruscetti to Lieutenant, effective July 25, 2021
2. Engineer David Bridges to Lieutenant, effective July 25, 2021
3. Engineer Jan Hesslink to Lieutenant, effective July 25, 2021
4. Firefighter Paramedic Kevin McDonald to Lieutenant, effective July 25, 2021

5. Engineer Jacob Conner to Lieutenant, effective July 25, 2021
6. Firefighter David Trieloff to Engineer, effective July 25, 2021
7. Firefighter Patrick Burns to Engineer, effective July 25, 2021
8. Firefighter Robert O'Hagan to Engineer, effective July 25, 2021
9. Firefighter Paul Bowers to Engineer, effective July 25, 2021

This item was discussed in closed session and voted on in open session.

17. [66318](#)

Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

A motion was made by Schauf, seconded by Gundlach to reconvene into open session at 6:44pm. The motion passed by voice vote/other.

Vote on Item 15

A motion was made by Greer, seconded by Gundlach, to approve the preliminary recommendation of the Police Chief to promote the following personnel with effective date of June 27, 2021:

1. Jamar Gary, Lieutenant to Captain
2. Daniel Perez, Sergeant to Lieutenant
3. Ricardo Franco, Police Officer to Sergeant

The motion passed by voice vote/other.

Vote on Item 16

A motion was made by Schauf, seconded by Gundlach, to approve the preliminary recommendation of Chief Davis to promote the following personnel to the rank of Fire Lieutenant, effective July 25, 2021:

1. Firefighter Philip Ruscetti
2. Engineer David Bridges
3. Engineer Jan Hesslink
4. Firefighter Paramedic Kevin McDonald
5. Engineer Jacob Conner

The motion passed by voice vote/other.

A motion was made by Schauf, seconded by Gundlach, to approve the preliminary recommendation of Chief Davis to promote the following personnel to Apparatus Engineer, effective July 25, 2021.

1. Firefighter David Trieloff
2. Firefighter Patrick Burns
3. Firefighter Robert O'Hagan
4. Firefighter Paul Bowers

The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Gundlach, seconded by Schauf, to Adjourn at 6:48pm.
The motion passed by voice vote/other.