



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Tuesday, November 24, 2020

6:30 PM

Via Virtual Meeting
215 Martin Luther King, Jr. Blvd.

SPECIAL MEETING

Meeting Video Available Online at Madison City Channel: <https://bit.ly/33xILxB>

CALL TO ORDER / ROLL CALL

Present: 6 - Sheri Carter; Barbara Harrington-McKinney; Rebecca Kemble; Paul E. Skidmore; Zachary Henak and Michael J. Tierney

Excused: 2 - Syed Abbas and Shiva Bidar

Others Present: Ald. Keith Furman, HR Director Harper Donahue, Ald. Lindsay Lemmer, Ald. Nasra Wehelie, Ald. Arvina Martin, City Attorney Michael Haas, Mayor Satya Rhodes-Conway, Ald. Grant Foster, Ald. Marsha Rummel and Kwasi Obeng

Ald. Sheri Carter, chair, called the meeting to order at 6:30 pm.

[63132](#)

PUBLIC COMMENT (11/24/20 CCEC Special Meeting)

Public Comment is permitted for up to three (3) minutes.

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

DISCUSSION AND POSSIBLE ACTION ITEM

[63127](#)

Council Chief of Staff: Discussion and Possible Updates to Position Description (updated 11/23/20)

Attachments: [Council Chief of Staff Position Description.pdf](#)
[2/15/20 CC Chief of Staff Qualitative Information.pdf](#)
[63127 v1.pdf](#)

Human Resource Director Harper Donahue and former Council Chief of Staff, Kwasi Obeng, were present for the discussion with CCEC and Council members on the Council Chief of Staff position.

Ald. Michael Tierney left the meeting at 7:30 p.m.

Present: 5 - Sheri Carter; Barbara Harrington-McKinney; Rebecca Kemble; Paul E. Skidmore and Zachary Henak

Excused: 3 - Syed Abbas; Michael J. Tierney and Shiva Bidar

NEXT STEPS

- Meetings with the entire Common Council, facilitated by Organizational Development staff (December 2020 and January 2021)
- Results generated by survey to be developed by HR Director Donahue and Council President Carter
- Review recommendations from TFOGS Final Report & Council Communications Final Report

ADJOURNMENT

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Zachary Henak, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 7:51 p.m.