



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, November 17, 2021

3:30 PM

Virtual

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### CALL TO ORDER / ROLL CALL

**Present:** 3 - Gary D. Mitchell; Angela L. Nash and Erich J. George

**Absent:** 1 - Dana E. Denny

### APPROVAL OF MINUTES

A motion was made by Nash, seconded by Mitchell, to Approve the Minutes.  
The motion passed by voice vote/other.

### PUBLIC COMMENT

No public comment was made.

1. Public Comment (11/17/2021 Personnel Board Meeting)

### DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

### NEW BUSINESS

2. Delete the classification of Crossing Guard Substitute in CG 17, Range 00 in the hourly salary schedule and the Traffic Engineering operating budget. Create the hourly classification of Substitute Crossing Guard in CG83, Range 00; recreate position #2626 into the new classification, and reallocate incumbents accordingly.  
  
**A motion was made by Nash, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
3. Delete the classifications of Litigation Assistant 1 (CG17, R16) and Litigation Assistant 2 (CG18, R7). Create the classification of Paralegal (CG18, R5). Recreate position #2 from a 1.0 FTE Litigation Assistant 1 (CG17, R16), currently occupied by P. Gehler, to a Paralegal (CG18, R5) in the Office of the City Attorney operating budget and reallocate the incumbent to the new position effective December 12, 2021.

**A motion was made by Mitchell, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

4. Delete the classification of Parking Asset/GIS Coordinator in CG18, R10, and recreate the classification in CG18, R12 of the salary schedule. Recreate position number #4545 to a Parking Asset/GIS Coordinator in the new compensation group and range; and reallocate incumbent C. Little into the new position effective March 21, 2021 in the Parking Division operating budget.

**A motion was made by Mitchell, seconded by Nash, to Refer to the PERSONNEL BOARD and should be returned by 1/19/2022. The motion passed by voice vote/other.**

#### **ADJOURNMENT**

**A motion was made by Mitchell, seconded by George, to Adjourn. The motion passed by voice vote/other.**