



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft WATER UTILITY BOARD

---

Tuesday, January 28, 2020

4:30 PM

Madison Water Utility- 119 E. Olin Ave.  
Conference Room A&B

---

### CALL TO ORDER / ROLL CALL

Gene McLinn called the meeting to order at 4:32 pm.

**Present:** 8 - Marsha A. Rummel; Patrick E. Delmore; Lauren Cnare; Michael R. Dailey;  
Eugene L. McLinn; Doug Voegeli; Debra R. Simon and Michael J. Tierney

### APPROVAL OF MINUTES

A motion was made by Delmore, seconded by Tierney, to Approve the Minutes of the November and December meetings. The motion passed by voice vote.

### PUBLIC COMMENT

There were no registrants.

### DISCLOSURES AND RECUSALS

There were none.

### NEW BUSINESS

1. [58868](#) Authorizing a Memorandum Of Understanding between the City of Madison Parks Division and the Madison Water Utility pertaining to the construction and maintenance of a shared driveway over and across portions of North Star Park located at 439 Milky Way (Outlot 43, North Addition to Grandview Commons) and the Water Tower Well #225 property located at 435 Milky Way (Outlot 44, North Addition to Grandview Commons). (3rd AD)

**Attachments:** [MOU 435-439 Milky Way 12-20-19 final binder.pdf](#)

A motion was made by Cnare, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote.

### UNFINISHED BUSINESS

2. [58425](#) Memo to Water Utility Board regarding its Workforce Planning Policy

**Attachments:** [Memo to WUB- Workforce Planning Policy \(EL-2J\).pdf](#)  
[EL-2J Workforce Planning.pdf](#)

**A motion was made by Delmore, seconded by Cnare, to remove the Workforce Planning Policy from the Water Utility Board's policy book. The motion passed by voice vote.**

### BOARD EDUCATION

3. [59238](#) Board education on Madison Water Utility's communication and outreach

**Amy Barrilleax talked to the board about the resources and communication tools on Madison Water Utility's website, madisonwater.org.**

### OTHER BUSINESS

4. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

**There was none.**

5. [59233](#) Sustainability Monitoring Report

**Attachments:** [Sustainability Monitoring Report.pdf](#)  
[Sustainability Monitoring Report- Revised and approved.pdf](#)

**Tom Heikkinen and Joe DeMorett addressed the board. A motion was made by Cnare, seconded by Simon, to approve the General Manager's policy interpretation and the report with amendments. The motion passed by voice vote.**

6. [45865](#) Water Conservation House Project Update

**Tom Heikkinen gave an update to the board.**

7. [53585](#) Financial Update including Rate Case

**Chief Financial Officer Jeff Stanek gave an update to the board.**

8. [28907](#) Report from the Committee on the Environment.

**Patrick Delmore gave an update to the board. There is currently a proposal to eliminate the Committee on the Environment.**

9. [20013](#) Meeting Evaluation and Discussion

**Attachments:** [Board Self-Evaluation Form- updated 2019.pdf](#)

**Gene McLinn lead the meeting evaluation.**

10. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

No agenda items were introduced.

**ADJOURNMENT**

A motion was made by Cnare, seconded by Delmore, to Adjourn at 5:56 pm.  
The motion passed by voice vote.