



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

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Monday, September 23, 2019

5:30 PM

210 Martin Luther King Jr. Blvd.  
City County Building Room 108

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Meeting called to order at 5:30pm, Ketcham presiding.

### CALL TO ORDER / ROLL CALL

Staff: Melissa Gombar and Julie Austin

### APPROVAL OF MINUTES

A motion was made by Janisch, seconded by Moze, to Approve the August 2019 Minutes. The motion passed by voice vote/other.

### PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

### NEW BUSINESS

#### [57533](#) Election of AAC Officers

Ketcham was nominated to chair the committee and Janisch was nominated as vice chair of the committee. Both nominees won by unanimous vote.

#### [57534](#) Election of AAC Subcommittee Members

The commission decided that the AAC Subcommittee would consist of three members with one alternate. Khaleel, McKoy, and Moze were elected with Janisch as the alternate.

### REPORTS

#### 1. [33325](#) Report from the Common Council

The Alder. will report on items currently in front of the Common Council that are of interest to the Affirmative Action Commission.

Martin talked about the Finance committee, how Judge Doyle Square is working with the Department of Civil Rights and also brought up the F-35 Fighter Jets to the commission. There was discussion with commissioners

about if there is anything this commission can do to help with this process. They decided they would like to collect more information from the City Assessor before being able to make any specific recommendations to Common Council.

2. [33326](#) Report from the Director of the Department of Civil Rights

The Director will report on current work in the Department, including:

- Personnel Updates
- New Projects or Partnerships
- Report on Existing Projects

The budget was explained to the commission.

The operating budget in DCR has three options.

One: continue at cost - no change.

Two: Lose 2.5% - professional development, AASPIRE Internship Program, and hourly hours

Three: Additional 2.5% - hiring a consultant to help with Contract Compliance Software, Language Access Program (translation/interpretation services), creating a new division (Equity Impact Division)

3. [33327](#) Report from the Affirmative Action Division Manager

The Division Manager will report on current work in the Division, including:

- Personnel updates
- Contract compliance concerns
- Status of large construction projects
- New or existing projects or partnerships

Gombar reported that the Affirmative Action Division is now fully staffed, but are continuously playing catch up. The first round of the 25K letters were sent out last week with hearing dates scheduled for the week of December 9th.

4. [41726](#) Report from the MLK Humanitarian Award Commission

A meeting is scheduled for October 9th.

### DISCUSSION ITEMS

[57122](#) Affirmative Action Retreat

A retreat date is scheduled for Sunday, December 8th from 11am - 3pm.

[57123](#) Monthly Meeting Dates/Times

The commission will now meet the First Thursday of every month with our next meeting being Thursday, November 7th.

### ADJOURNMENT

A motion was made by Moze, seconded by Janisch, to Adjourn. The meeting

**adjourned at 6:52pm. The motion passed by voice vote/other.**