



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved BOARD OF PARK COMMISSIONERS

Wednesday, October 24, 2018

6:30 PM

Warner Park Community Recreation Center
1625 Northport Dr.

CALL TO ORDER / ROLL CALL

A meeting of the Board of Park Commissioners was held at 6:30 PM on Wednesday, October 24, 2018 at the Warner Park Community Recreation Center. President Leopold called the meeting to order at 6:40 PM. A quorum was present and the meeting was properly noticed.

Members Present: Ald. Samba Baldeh; Ald. Maurice Cheeks; Emily Gnam; Madelyn Leopold; Nancy Ragland; and Venus Washington.

Members Excused: Moira Harrington.

Parks Staff Present: Eric Knepp; Kay Rutledge; Claire Oleksiak; Joanne Austin; Ann Shea; Ann Freiwald; Marla Eddy; and Sarah Lerner.

City Staff Present: Katie Crawley, Mayor's Office.

APPROVAL OF MINUTES

Motion made by Baldeh, seconded by Ragland, to Approve the Minutes of the September 5, 2018 Board of Park Commissioners meeting. Motion passed by voice vote/other.

PUBLIC COMMENT

There were no registrants for Public Comment.

DISCLOSURES AND RECUSALS

None.

REPORTS

President of the Park Commission

President Madelyn Leopold summarized the history and purpose of the Parks Foundation. The Parks Foundation's annual strategic planning meeting will be held in early November. Leopold, who is a member of the Parks Foundation board, will discuss how the Board of Park Commissioners can collaborate more closely with the Parks Foundation.

[53366](#)

2019 Board of Park Commissioners Meeting Schedule

Motion made by Washington, seconded by Baldeh, to Approve the 2019 meeting dates. Motion passed by voice vote/other.

Superintendent of Parks

Parks Superintendent Eric Knepp reported that the James Madison Park Master Plan is anticipated to be on the December Board of Park Commissioners agenda. The Urban Forestry Task Force continues to meet, and will likely release a recommendation next year. An Integrated Pest Management (IPM) Task Force is being formed, which will include Parks staff. Golf has had a difficult year and decisions about the future of the program are ongoing. The policy regarding dogs in parks is being reviewed. Knepp anticipates moving towards a less restrictive policy, with a recommendation next year. Operations and Forestry have been very busy with planting and flood damage repair. The pool and aquatics program had a successful season. Five Madison Parks staff members attended the National Recreation and Park Association Conference, including Public Information Officer Ann Shea, who spoke briefly about her experience.

53378

Public Hearing (6:45 pm) - Ordering the removal and destruction of certain trees declared to be public nuisances under MGO Sec. 23.40(4)(b) and directing the City Forester to proceed with nuisance abatement activities.

Motion made by Baldeh, seconded by Gnam, to Open the public hearing.

Registered Speaker Rick Collies spoke.

Motion made by Baldeh, seconded by Gnam, to Close the public hearing.

Motion made by Baldeh, seconded by Gnam, to Approve. Motion passed by voice vote/other.

53403

Superintendent's October 2018 Report

Parks Planning and Development Manager Ann Freiwald presented the Planning and Development quarterly report.

Motion made by Gnam, seconded by Baldeh, to Accept the Report. Motion passed by voice vote/other.

53490

Report of Subcommittee Minutes of the June 6, 2018 Habitat Stewardship Subcommittee; July 26, 2018 Warner Park Community Recreation Center Advisory Subcommittee; and June 19 and July 17, 2018 Olbrich Botanical Society.

Motion made by Ragland, seconded by Baldeh, to Accept the Minutes. Motion passed by voice vote/other.

53009

Report of Subcommittee Minutes of the May 31, 2018 Warner Park Community Recreation Center Subcommittee.

Motion made by Ragland, seconded by Baldeh, to Accept the Minutes. Motion passed by voice vote/other.

NEW BUSINESS

[52984](#) Authorizing the City of Madison to accept ownership of a “Little Free Library” from the High Crossing Neighborhood Association located in Patriot Park at 5333 Congress Avenue. (17th A.D.)

Registered speaker Mike Locke spoke in support.

Motion made by Baldeh, seconded by Cheeks to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.

Motion made by Baldeh, seconded by Gnam, to Approve by Consent Agenda No. 14, Legislative File No. 53203; No. 15, Legislative File No. 53483; No. 16, Legislative File No. 53484; No. 17, Legislative File No. 53485; No. 18, Legislative File No. 53033; and No. 19, Legislative File No. 52346. Motion passed by voice vote/other.

[53203](#) Authorizing the City of Madison to accept ownership of various improvements creating a gathering place from the Eken Park Neighborhood Association, located in Eken Park at 2407 Coolidge Street. (12th A.D.)

Motion made by Baldeh, seconded by Gnam to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.

[53483](#) Request from Herman Landscape Service for a Temporary Land Use Permit for Norman Clayton Park

Motion made by Baldeh, seconded by Gnam, to Approve. Motion passed by voice vote/other.

[53484](#) Request from Arbor Systems for a Temporary Land Use Permit for Forest Hill Cemetery.

Motion made by Baldeh, seconded by Gnam, to Approve. Motion passed by voice vote/other.

[53485](#) Request from Stephenson Tree Care for a Temporary Land Use Permit for Hoyt Park.

Motion made by Baldeh, seconded by Gnam, to Approve. Motion passed by voice vote/other.

[53033](#) Authorizing the execution of an Underground Electric Easement to Wisconsin Power and Light Company across a portion of Elver Park, located at 1250 McKenna Boulevard. (1st A.D.)

Motion made by Baldeh, seconded by Gnam to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.

[52346](#) McKenna Blvd and Elver Park Flood Mitigation

Motion made by Baldeh, seconded by Gnam, to Re-refer to the BOARD OF PARK COMMISSIONERS on January 9, 2019 to continue discussion on this issue. Motion passed by voice vote/other.

- [53379](#) Request from Sunset Neighbor Ice Volunteers to install, maintain and de-install a NiceRink ice rink at Sunset Park from winter 2018 to 2020.
Registered speaker Matthew Duchemin spoke in support.
Parks Community Services Manager Claire Oleksiak presented the project.
Motion made by Ragland, seconded by Baldeh, to Approve the request.
Motion passed by voice vote/other.
- [53283](#) Authorizing the City of Madison to grant and execute a Trail and Conservation Easement to the County of Dane over 40 acres of vacant land in the Town of Verona to be purchased by the City for the future connection of the Ice Age Trail.
Assistant Superintendent Kay Rutledge explained the item and answered questions.
Motion made by Baldeh, seconded by Gnam, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.
- [52928](#) Adopting the 2018-2023 Park and Open Space Plan as a Supplement to the City of Madison Comprehensive Plan.
Registered speaker Carl Landsness spoke.
Parks Landscape Architect Sarah Lerner explained the changes made in the plan and the feedback from other committees.
Motion made by Baldeh, seconded by Gnam, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.
- [53204](#) Creating Section 8.10 of the Madison General Ordinances entitled "Temporary Land Use Permit", amend Section 8.15(1) to account for this change, and amend Section 1.08(3)(a) to establish a bond schedule for this new section.
Knepp spoke about the item.
Motion made by Baldeh, seconded by Gnam, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. Motion passed by voice vote/other.
- [53256](#) Amending Section 20.16(5) of the Madison General Ordinances to clarify the procedure used to determine park-infrastructure impact fee credits.
Knepp explained the Amendment.
Motion made by Ragland, seconded by Baldeh, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.
- [53551](#) 2019 Proposed Parks Division Fees
Motion made by Baldeh, seconded by Gnam, to Approve. Motion passed by voice vote/other.

[53565](#) 2019 Proposed Forest Hill Cemetery Fees

Motion made by Baldeh, seconded by Gnam, to Approve. Motion passed by voice vote/other.

[53567](#) 2019 Proposed Olbrich Botanical Gardens Fees

Motion made by Baldeh, seconded by Gnam, to Approve. Motion passed by voice vote/other.

[53532](#) Accepting Nominations for the 2018 Jeffrey Clay Erlanger Award

Information regarding this item was discussed.

ADJOURNMENT

**Motion made by Baldeh, seconded by Washington, to Adjourn at 8:24 PM.
Motion passed by voice vote/other.**