



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes FINANCE COMMITTEE

Monday, March 11, 2019

4:30 PM

215 Martin Luther King, Jr. Blvd
Room 215 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Alder McKinney arrived at 4:40 following the adoption of the consent agenda.

Present: 4 - Samba Baldeh; Paul E. Skidmore; Zach Wood and Michael E. Verveer

Absent: 2 - Barbara Harrington-McKinney and Larry Palm

Excused: 1 - Paul R. Soglin

PUBLIC COMMENT

There were 3 registrants for agenda item 23.

DISCLOSURES AND RECUSALS

None.

ITEMS CONSIDERED

1. [54906](#) Recreate vacant 1.0 FTE position #1448 of Parks Maintenance Worker (CG16, R09) as an Equipment Operator 2 (CG16, R10) in the Parks Division operating budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

2. [54901](#) Delete the classification of Water Utility Maintenance Supervisor in CG18, R11, and create a new classification of Water Utility Maintenance Supervisor in CG18, R12. Recreate position number #1780 to a Water Utility Maintenance Supervisor (CG18, R12), and reallocate incumbent D. VanHorn into the new position in the Water Utility operating budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [54852](#) Recreate vacant 1.0 FTE position #670 of Custodial Worker 2 (CG16, R07) as a Facility Maintenance Worker (CG16, R09) in the Engineering Division operating budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

4. [54853](#) Recreate position #4780 as a Human Resources Analyst 2 in the Police operating budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [54856](#) Create a new classification of Transit Marketing General Supervisor in CG44, Range 10. Recreate position #2902 of Transit Marketing Specialist 2 (CG44, R8) into the new classification of Metro Marketing General Supervisor in Metro Transit's operating budget and reallocate the incumbent to the new position.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

7. [54803](#) Recreate vacant position #4650 from a .60 FTE to a 1.0 FTE Information Clerk in CG 20, Range 7; in the Community Development Authority operating budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

8. [54817](#) Increase the FTE for Library Assistant 1 position # 500 from 0.65 to 0.8, decrease the FTE for Library Assistant 1 position #4435 from 0.65 to 0.6, and delete Clerk 2 position #495 to fund the changes and add to the Library hourly budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

12. [54902](#) Create new classifications of Data Analyst 1-4 in CG18, Ranges 6, 8, 10, and 12 respectively.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

13. [54905](#) Recreate position #868 of HR Analyst 2 (CG18, R08) as a Data Analyst 2 in the same CG and Range within the HR Department budget, and reallocate incumbent B. Wollmann to the new position.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

14. [54904](#) Recreate vacant position #4075 of Fleet Technician (CG15, R08) as a Data Analyst 2 in CG18, R08 within the Fleet Services budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

15. [54903](#) Recreate vacant position #765 of Document Services Specialist 2 (CG17, R10), and position #767 of Administrative Analyst 3 (CG18, R10) as Data Analyst 3s in CG18, R10. Retitle position #4537 of Administrative Analyst 4 as a Data Analyst 4 in the same CG and Range and reallocate the incumbent, Kara Kratowicz, to the new position, all within the Finance Department operating budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

16. [54606](#) Resolution authorizing an amendment to the non-competitive contract with Mead and Hunt, a past consultant, for professional architectural and engineering services for the design and construction administration of (2019 - Phase 2) Metro Bus Barn Facility Upgrades. (6th AD)

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

17. [54718](#) Authorizing a non-competitive service contract with RENEW Wisconsin, Inc. for the MadiSUN Residential Program and the MadiSUN Business Program in 2019. (City Wide AD)

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

18. [54755](#) Authorizing the Mayor and City Clerk to execute a non-competitive purchase of services contract with Lexipol for implementation and subscription to the Fire Policy and Procedure Manual Review and Updating Service.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

19. [54587](#) A Resolution authorizing the Director of Public Health Madison and Dane County to sign a non-competitive service contract with The Safe Community Coalition of Madison and Dane County, Inc. for a drug poisoning and opioid harm reduction initiative.

A motion was made by Verveer, seconded by Wood, to Return to Lead with the Recommendation for Approval to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY. The motion passed by voice vote/other.

20. [54816](#) Amending the 2019 Transit Utility Capital Budget to add \$76,000 of GO Borrowing to the Transit System Upgrades program to purchase three (3) GFI Fast Fare Meters from Genfare for \$34,000 and three (3) V8 Radio Systems from Trapeze Software Group, Inc. for \$42,000 to equip buses servicing new routes between the City of Madison and the City of Sun Prairie.

A motion was made by Verveer, seconded by Wood, to Return to Lead with the Recommendation for Approval to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.

21. [54511](#) Authorizing the Mayor and City Clerk to enter into a competitively-selected, 2-year service contract with three optional 2-year renewal terms with Ergometrics, Inc.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

22. [54882](#) Authorizing the City to execute an agreement with Madison Metropolitan School District to use City athletic fields, parks and facilities for recreational activities and other community programming from the years of 2019-2023.
- A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
24. [54711](#) Authorizing the execution of a Permanent Limited Easement and a Temporary Limited Easement by the City of Madison in favor of the State of Wisconsin Department of Transportation for the granting of easements required for the reconstruction of Interstate Highway 39/90, in connection with Transportation Project Plat No. 1007-10-25 from CTH AB to USH 12/18 Interchange.
- A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
25. [54742](#) Approving the City of Madison's application to the Wisconsin Public Service Commission's (PSC) Energy Innovation Grant Program to help purchase 20 plug-in electric vehicles for the City Fleet; indemnifying the State of Wisconsin; authorizing the Mayor and City Clerk to execute the associated grant agreement with the PSC; and, accepting the grant award and amending the 2019 adopted capital budget to add \$129,300 of state funding and \$10,000 of private contribution funds to the budget of the Fleet Services Division.
- A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
26. [53967](#) SUBSTITUTE-Amending the 2019 Adopted Operating Budget authorizing the Chief of Police to sign a Cost Reimbursement Agreement with the FBI annually for three years for a total amount of \$22,500 for overtime expenses.
- A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
27. [54972](#) 2018 Police Department Donation Report
- A motion was made by Verveer, seconded by Wood, to Discuss and Finalize. The motion passed by voice vote/other.**

28. [54898](#) Authorizing the City's Economic Development Division to submit, for a \$250,000 grant from the Wisconsin Economic Development Corporation (WEDC) Community Development Investment Grant program and if awarded, accepting the granted funds, amending EDD's 2019 Operating budget and authorizing the Mayor and City Clerk to enter into a contract with WEDC to accept Community Development Investment Grant award for use of the funds.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

29. [54765](#) Amending the 2019 Engineering-Other Projects capital budget to transfer \$45,000 in existing budget authority from the Right-of-Way Landscaping program to the Warning Sirens Program to provide required additional funding to install four (4) new warning sirens. (9th, 17th, 3rd and 16th ADs)

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

30. [54949](#) Amending the 2019 Parks Division Capital Budget to transfer existing GO borrowing authority between major program Beach and Shoreline Improvements and major project Forest Hill Cemetery Improvements.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

31. [54879](#) Determining a Public Purpose and Necessity and adopting a Transportation Project Plat Numbers. 5992-10-16 - 4.01 thru 5992-10-16 - 4.06, Atwood Avenue - Fair Oaks Avenue to Cottage Grove Road for the acquisitions per the Plat of Land Interests required. Located in part of the SW $\frac{1}{4}$ and SE $\frac{1}{4}$ of Section 5, the NW $\frac{1}{4}$ and NE $\frac{1}{4}$ of Section 8 and the NW $\frac{1}{4}$ of Section 9, T7N, R10E, in the City of Madison. (6th and 15th AD)

No action taken.

Present: 5 - Samba Baldeh; Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney and Michael E. Verveer

Absent: 1 - Larry Palm

Excused: 1 - Paul R. Soglin

6. [54850](#) Increasing the FTE of the Transit Customer Service Representative positions (#2680, #3374, and #3831) in Metro Transit's budget from 0.5 FTE to 0.6 FTE in order to more effectively perform work and offer WRS and Health Insurance benefits.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

9. [54818](#) Resolution increasing the FTE of a Certified Municipal Clerk position (#4466) in the Clerk's Office budget from 0.5 to 0.6 in order to more effectively perform work and offer WRS and Health Insurance benefits.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

10. [54854](#) Delete the classifications of Assistant City Assessor Commercial (CG18, R13), Assistant City Assessor Residential (CG18, R12), and Assessment Services Supervisor (CG18, R08), and create new classifications of Assessment Business Systems Manager and Assessment Operations Manager, both in CG 18, Range 14. Recreate position #709 of Assessment Services Supervisor as the Assessment Business Systems Manager and reclassify current Assessment Services Supervisor (CG 18-08), Sally Sweeney, to the Assessment Business Systems Manager position. Recreate vacant position #727 of Assistant City Assessor Commercial as the Assessment Operations Manager in CG18, R14. Delete position #4123 of Assistant City Assessor Residential and recreate it as a Property Appraiser 4 in CG 16, R21.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

11. [54869](#) Recreate vacant position #3194 from an Accountant 3 (CG18, R10) to an Administrative Analyst 3 (CG18, R10) in the Finance Department operating budget.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

23. [54968](#) Approving the provision of up to \$210,850 from the United States Department of Justice (USDOJ) Community Building Crime Response: Our Neighborhood -A Safe and Beautiful Place grant to support youth mentoring opportunities on Madison's South West side and authorizing the Mayor and the City Clerk to enter into agreements with selected agencies to implement the designated projects.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

32. [54962](#) Amending the 2019 Operating Budget and Setting the 2019 Rates for the Sewer and Stormwater. (City Wide)

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

33. [54724](#) Directing city staff to pursue negotiations with the owners of the Oscar Mayer facility to facilitate its use as a Metro satellite bus site.

A motion was made by Verveer, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Verveer, seconded by Wood, to Adjourn at 6:09pm. The motion passed by voice vote/other.