



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved TASK FORCE ON STRUCTURE OF CITY GOVERNMENT

Monday, September 17, 2018

6:30 PM

Warner Park Community Center
Community Room 3
1625 Northport Drive

NOTE: Possible Quorum of the Common Council Exists at this Meeting

[50732](#)

Documents related to the Task Force on the Structure of City Government.

THE TASK FORCE MAY SUSPEND THE RULES TO STAND INFORMALLY AND ALLOW FOR PUBLIC DISCUSSION AND ENGAGEMENT OF ANY AGENDA ITEM

1 CALL TO ORDER / ROLL CALL

Meeting called to Order at 6:30 p.m.

Present: 7 - David Ahrens; Rebecca Kemble; John E. Rothschild; Justice M. Castañeda;
Maggie Northrop; Eric S. Upchurch and Eileen Harrington

Absent: 2 - Paul E. Skidmore and Sheri Carter

**Alders Carter and Skidmore were both absent due to attending the Plan
Commission meeting held contemporaneously with this meeting.
City Staff Present: City Attorney Michael May and Assistant City Attorney John
Strange.**

**Motion to suspend the rules to stand informally made by Castañeda, seconded
by Kemble, approved on a voice vote.**

2 APPROVAL OF MINUTES

**Motion to approve the minutes of July 30, 2018 made by Rothschild, seconded
by Northrop, approved on voice vote.**

**Motion to approved the Minutes of September 13, 2018, made by Rothschild,
seconded by Northrop, approved on a voice vote with edits: add time that
meeting was called to order; change Castañeda to present; and add link to City
Channel recording.**

3 PUBLIC COMMENT

There was no public comment at this meeting.

4 DISCLOSURES AND RECUSALS

There were no disclosures or recusals at this time.

5 REVIEW AND DISCUSSION OF MATERIALS PREPARED BY OFFICE OF THE CITY ATTORNEY

The Task Force reviewed seven (7) documents produced by the City Attorney's Office which contain information previously requested by the Task Force. Those documents can be found in Legistar item 50732, document numbers:

- a. 32 (April 2017 voter turnout percentages);
- b. 33 (Board, Commission, Committee Individual member data);
- c. 34 (Board, Commission, Committee members per district);
- d. 35 (Listing of Board, Commissions, and Committees);
- e. 39 (2017 City of Madison MyAccount statistics);
- f. 40 (Listing of Council Member and City Population timeline); and
- g. 48 (Map showing % of non-white population per aldermanic district).

The Task Force began discussing these item and then, in the interest of time, decided to postpone discussion until each member thoroughly reviewed the documents. The Task Force discussed obtaining clarifying and additional information from the Clerk's office regarding voter turnout data, and also asked staff to make the spreadsheets more user friendly. The Task Force noted the possibility of having a discussion on the information at its September 28, 2018 meeting.

Note: The Task Force stood in recess from 7:51 p.m. to 7:54 p.m. The Task Force reconvened at 7:54 p.m.

6 UPDATE ON RESULTS OF GOVERNMENT OFFICIALS SURVEY

The Task Force noted that the Government Officials Survey had been completed. Brenda Konkel mentioned that she knows of former Council and/or Board, Commission, and Committee members who did not receive notice of the survey. City Staff informed the Task Force that about 10-11 letters were returned due to listing an old address. Staff attempted to find alternate addresses and resend the letters.

7 UPDATE ON STATUS OF EXECUTIVE SUBCOMMITTEE, GOVERNMENT OFFICIALS SUBCOMMITTEE AND COMMUNICATIONS SUBCOMMITTEE

The Task Force noted the upcoming Government Officials subcommittee meetings on September 21, 2018 and October 11, 2018 where former members of the Common Council and various Boards, Commissions, and Committees will speak and answer questions.

The Task Force requested that staff set up an additional meeting of the Executive Subcommittee on October 8, 2018 at 2:00 p.m. for the purpose of planning upcoming Task Force Meetings and Agendas.

8 DISCUSSION OF WHETHER TO RETAIN THE SERVICES OF ANNETTE MILLER FOR PUBLIC OUTREACH SERVICES

City Attorney May provided information about his initial discussions with Annette Miller about the possibility of her providing public outreach services, including that she does not believe the Task Force is quite ready to conduct public outreach and that she will be happy to attend a future meeting to see if and how should could be of assistance. She informed Attorney May that her hourly rate is \$200.00 per hour. Without objection, further discussion on this item was referred to the meeting of September 28.

9 STAFF REPORT - ONGOING TASKS

Staff tasks requested to date have been completed.

10 UPDATE ON TASK FORCE FUTURE MEETING SCHEDULES AND MEETING LOCATIONS

No discussion.

11 ITEMS FOR FUTURE AGENDAS

The Task Force requested that future agendas contain an additional item labeled "Outstanding Questions for Further Consideration." The Task Force will use this item as a parking lot for issues raised during discussion that should be more fully discussed at a future meeting. The issues raised in this meeting to be included under this new agenda item include Eric Upchurch's suggestion of the possibility of hiring an outside consultant without connections to the City of Madison to do an in depth study and analysis of any recommendations the Task Force may make.

12 ADJOURNMENT

A motion to adjourn was made by Rothschild, seconded by Upchurch, which passed on a voice vote. The meeting adjourned at 8:48 p.m.