



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved PRESIDENT'S WORK GROUP TO DEVELOP CITY-WIDE SURVEILLANCE EQUIPMENT & DATA MANAGEMENT POLICIES

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Wednesday, February 28, 2018

5:00 PM

Room 103A, City-County Building  
210 Martin Luther King, Jr. Blvd.

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### 1. CALL TO ORDER / ROLL CALL

**Members Present:** Ald. Carter, Ald. Zellers, Ald. Kemble (Chair) and Ald. Baldeh.

**Present:** 4 - Rebecca Kemble; Sheri Carter; Samba Baldeh and Ledell Zellers

**Excused:** 1 - Paul E. Skidmore

**Others Present:** Heather Allen, Asst. Chief Vic Wahl (work group staff), Brenda Konkel (member of public)

Ald. Rebecca Kemble, chair, called the meeting to order at 5:07 p.m.

### 2. APPROVAL OF MINUTES

A motion was made by Zellers, seconded by Carter, to Approve the Minutes from the February 12, 2018 meeting. The motion passed by voice vote/other.

### 3. PUBLIC COMMENT

No public comment.

### 4. DISCLOSURES AND RECUSALS

No disclosures or recusals from the work group members present.

### 5. [50698](#) INFORMATION FROM 2004 SURVEILLANCE SUBCOMMITTEE

**Attachments:** [2ndsurveysummary.pdf](#)  
[2003 Draft Surveillance Resolution.pdf](#)  
[finalreport.pdf](#)  
[survey.pdf](#)  
[surveysummary.pdf](#)  
[VIDEO CAMERA POLICIES.pdf](#)  
[zilavymemo.pdf](#)

The Work Group discussed the information garnered in the 2003/2004 Subcommittee and how the current work will build on that information. The 2003/2004 Subcommittee was focused on video cameras only while the Work

**Group will look at all available surveillance technology.**

6. [50699](#) Finalization of City Agency Survey on Surveillance Equipment & Data

**Attachments:** [Surveillance SurveyMonkey Part 1.pdf](#)  
[Surveillance SurveyMonkey Part 2.pdf](#)

Members provided feedback on the proposed agency survey and will consider another draft at the next meeting.

7. [50716](#) REVIEW OF POLICIES FROM OTHER CITIES

**Attachments:** [Santa Clara Surveillance Ordinance.pdf](#)  
[Seattle Surveillance.pdf](#)  
[Sommerville MA.pdf](#)  
[NASHVILLE DAVIDSON policy chart.pdf](#)  
[SANTA CLARA policy chart.pdf](#)  
[SEATTLE policy chart.pdf](#)  
[SOMMERVILLE policy chart.pdf](#)  
[Nashville and Davidson County CURRENT VERSION.pdf](#)  
[Comparison Chart.pdf](#)

Heather Allen presented an oral report of the highlights of other cities. Members requested a comparison chart of the elements of other cities' policies for the next meeting.

8. **DISCUSSION: ELEMENTS FOR MADISON'S SURVEILLANCE POLICY**

This item was not discussed due to a lack of time with the exception that members of the Work Group asked Heather Allen to prepare an outline for the City of Madison Surveillance Policy.

9. **NEXT STEPS**

The members asked for a series of presentations from relevant departments at future meetings to provide information and demonstrations about current surveillance equipment technology and capabilities.

10. **ADJOURNMENT**

A motion was made by Carter, seconded by Zellers, to Adjourn. The motion passed by voice vote/other. Meeting adjourned at 6:25 p.m.