



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, October 23, 2018

4:30 PM

Madison Water Utility- 119 E. Olin Ave.
Conference Room A&B

CALL TO ORDER / ROLL CALL

Lauren Cnare called the meeting to order at 4:30 pm.

Present: 6 - Patrick E. Delmore; Lauren Cnare; Mike Dailey; Eugene L. McLinn; Doug Voegeli and David Ahrens

Excused: 1 - Arvina Martin

APPROVAL OF MINUTES

A motion was made by McLinn, seconded by Delmore, to Approve the Minutes of the August meeting. The motion passed by unanimous voice vote.

PUBLIC COMMENT

There was one registrant:

Celina Johnston was present to observe the meeting and did not wish to speak.

DISCLOSURES AND RECUSALS

There were none.

NEW BUSINESS

A motion was made by Delmore, seconded by McLinn, to take Agenda Item #12 out of order. The motion passed by voice vote.

12. [53585](#) Financial Update including Rate Case

Attachments: [Financial Update Memo to Water Utility Board 2018-09-28.pdf](#)
[Financial Update Memo to Water Utility Board 2018-10-17.pdf](#)

City of Madison Finance Director David Schmiedicke was present to answer questions.

A motion was made by Dailey, seconded by McLinn, to Accept the September 28 and October 17 memos to the board from General Manager Tom Heikkinen (see attached). The motion passed by voice vote (Ahrens abstained).

1. [53027](#) Authorizing the grant of a no-cost License to the State of Wisconsin Department of Military Affairs for the installation of telecommunications equipment on the Lake View Water Tower located at 1202 Northport Drive. (18th A.D.)

Attachments: [11586 Exhibit A.pdf](#)
[11586 Exhibit B - Site Plan.pdf](#)

A motion was made by Delmore, seconded by McLinn, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote.

2. [53204](#) Creating Section 8.10 of the Madison General Ordinances entitled "Temporary Land Use Permit", amend Section 8.15(1) to account for this change, and amend Section 1.08(3)(a) to establish a bond schedule for this new section.

Attachments: [Body](#)

A motion was made by Delmore, seconded by McLinn, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. The motion passed by voice vote.

4. [53031](#) Authorizing the Mayor and the City Clerk to enter into a Memorandum of Agreement (MOA) with the Board of Regents of the University of Wisconsin for the purpose of continuing to promote drinking water research that will help improve system water quality, improve energy efficiency, protect the public health, and improve system operations and efficiency.

Attachments: [Summary of MWU-UW Projects.pdf](#)
[Presentations from 2018-08-28 Water Utility Board Meeting.pdf](#)

A motion was made by Delmore, seconded by Ahrens, to recommend the following revision to the Memorandum of Agreement:

- Remove benefits and tuition remission
- Pay graduate student \$17/hour.

The motion failed by the following vote:

2 Ayes (Ahrens, Delmore), 2 Noes (McLinn, Dailey), 2 Non-Voting (Cnare, Voegeli)

A motion was made by McLinn, seconded by Dailey, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote (1 No: Delmore).

Ahrens left the meeting.

Present: 5 - Patrick E. Delmore; Lauren Cnare; Mike Dailey; Eugene L. McLinn and Doug Voegeli

Excused: 2 - Arvina Martin and David Ahrens

5. [53559](#) Review and Update Board Process Policies

Attachments: [Board Process Policies.pdf](#)

A motion was made by Delmore, seconded by McLinn, to establish a subcommittee of the board charged with reviewing and recommending updates to the Board Process Policies. Subcommittee members were McLinn, Delmore, and Dailey. Public notice will be posted for all subcommittee meetings. The subcommittee would report to the board as a whole in January. The motion passed by voice vote.

7. [53582](#) 2017-2018 Annual Report

Attachments: [DRAFT 2017-2018 Water Utility Annual Report V02.pdf](#)

A motion was made by McLinn, seconded by Delmore, to Defer to the November meeting. The motion passed by voice vote.

6. [53584](#) Future Agenda Items/ Agenda Planning for 2019

Attachments: [Future Agenda Items as of 10-17-2018.pdf](#)

The board discussed its running list of Future Agenda Items (see attached). The following items were prioritized and scheduled:

Policy governance refresher (January)
Board Outcomes Policies (February)
Yahara WINS (March)
Discussion of rate increases and the board's role (March)

OTHER BUSINESS

8. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

There was none.

9. [52884](#) Asset Protection Report

Attachments: [EL-2F Asset Protection August 2018.pdf](#)

A motion was made by Delmore, seconded by McLinn, to Approve the General Manager's interpretation and the report as submitted. The motion passed by voice vote.

It was suggested that the board review and update this board policy at its next meeting.

10. [52888](#) Communication and Support to the Board Report

Attachments: [EL-2H Communication and Support to the Board August 2018.pdf](#)

A motion was made by McLinn, seconded by Dailey, to accept the General Manager's interpretation and report as submitted. The motion passed by voice vote.

A motion was made by McLinn, seconded by Delmore to put reviewing and updating this board policy on the next meeting agenda. The motion passed by voice vote.

11. [53558](#) Water Quantity Report

Attachments: [Water Quantity O-2A.pdf](#)
[2018 Adopted MWU Capital Budget.pdf](#)
[2011 Level of Service Memo.pdf](#)
[Figure 5-8 Fire Flow Analysis.pdf](#)
[Figure B12 ESWS Plan.pdf](#)
[MWU SAMP 4.2.pdf](#)
[MWU SAMP 4.3.pdf](#)
[Unit Well 11 Asset Summary Sheet 070518.pdf](#)

A motion was made by Dailey, seconded by McLinn, to accept the General Manager's interpretation and the report as submitted. The motion passed by voice vote.

13. [45865](#) Update on the Water Conservation House Project

Attachments: [WUB-10-23-18 - Project Update - Water Conservation House.pdf](#)

The board received a memo on the project (see attached).

14. [28907](#) Report from the Committee on the Environment.

Patrick Delmore gave an update to the board.

15. [20013](#) Meeting Evaluation and Discussion

16. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

The following future agenda items were suggested during the meeting.

Suggested during monitoring report review:

Reviewing and updating the board's Asset Protection and Communication and Support to the Board policies (November).

Suggested during discussion of item #6, Future Agenda Items:

Policy governance refresher (January)

Board Outcomes Policies (February).

Yahara WINIS (March)

Discussion of rate increases and the board's role (March).

ADJOURNMENT

A motion was made by McLinn, seconded by Delmore, to Adjourn at 6:33 pm.

The motion passed by voice vote.