



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, March 27, 2018

4:30 PM

Madison Water Utility- 119 E. Olin Ave.
Conference Room A&B

CALL TO ORDER / ROLL CALL

Lauren Cnare called the meeting to order at 4:30 pm.

Present: 7 - Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz; Eugene L. McLinn; Doug Voegeli; Bruce Mayer and David Ahrens

Excused: 1 - Arvina Martin

APPROVAL OF MINUTES

A motion was made by McLinn, seconded by Ahrens, to Approve the Minutes.
The motion passed by unanimous voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

UNFINISHED BUSINESS

1. [50672](#) Reviewing and updating Workforce Planning Policy

Attachments: [EL-2J Workforce Planning.pdf](#)
[Other relevant policies.pdf](#)

A motion was made by Ahrens, seconded by McLinn, to delete the final paragraph in the policy and replace it with the following:
"The General Manager shall maintain a list of projects and their costs that required contracting out during the previous three years. This list will be used to determine if additional utility staff is needed to meet these requirements."

The motion passed by unanimous voice vote.

OTHER BUSINESS

2. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

There were none.

3. [24301](#) Items of general interest and update on any rate case in progress.

Robin Piper provided an update to the Water Utility Board on the rate increase application. Staff continue to answer questions from the Public Service Commission. There will likely be a presentation from Trilogy consulting at the next Water Utility Board meeting.

Piper also provided an update on the utility's acquisition of the Waunona Sanitary District and the transition to a new electronic payment processing provider.

4. [45865](#) Update on the Water Conservation House Project

Tom Heikkinen gave an update to the board. The architects and MWU staff plan to present at the Lake Edge Neighborhood Association meeting on Wednesday, April 11.

5. [28907](#) Report from the Committee on the Environment.

Patrick Delmore gave an update to the board.

6. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

The following were suggested as future agenda items:

- Yahara WINS video
- Clean Lakes Alliance School and contributions
- Policy governance refresher
- Discussion of what information the board needs for informed deliberation before approving budgets.

GENERAL MANAGER REVIEW

7. [50670](#) Annual Review of Madison Water Utility's General Manager

Attachments: [2018 Monitoring Overview.pdf](#)

A motion was made by Ahrens, seconded by Gotkowitz to convene in closed session pursuant to Wis. Stats. §19.85(1)(c) for the purpose of "considering [the]... performance evaluation data of..." the Water Utility General Manager, a "... public employee over which the [Board] has jurisdiction or exercises responsibility." at 5:32 pm. The motion pass by unanimous voice vote.

A motion was made by Gotkowitz, seconded by McLinn, to convene in open session at 6:05 pm. The motion passed by unanimous voice vote.

ADJOURNMENT

A motion was made by McLinn, seconded by Gotkowitz, to Adjourn at 6:05 pm. The motion passed by unanimous voice vote.