



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

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Tuesday, February 27, 2018

4:30 PM

Madison Water Utility- 119 E. Olin Ave.  
Conference Room A&B

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### CALL TO ORDER / ROLL CALL

Lauren Cnare called the meeting to order at 4:30 pm.

John Hausbeck attended the meeting, representing Public Health Madison & Dane County.

**Present:** 6 - Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz; Eugene L. McLinn; Bruce Mayer and David Ahrens

**Excused:** 2 - Arvina Martin and Doug Voegeli

### APPROVAL OF MINUTES

A motion was made by Ahrens, seconded by McLinn, to Approve the Minutes of the January meeting. The motion passed by unanimous voice vote.

### PUBLIC COMMENT

There were no registrants.

### DISCLOSURES AND RECUSALS

There were none.

### NEW BUSINESS

1. [50322](#) Authorizing a 5-year sole source agreement for the purchase of goods ( Toshiba magnetic flow meters) from J & W Instruments, Inc.  
**A motion was made by Ahrens, seconded by Gotkowitz, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**
2. [50670](#) Annual Review of Madison Water Utility's General Manager

**Attachments:** [2018 Monitoring Overview.pdf](#)

The board discussed the process for the general manager review. Lauren Cnare said she would prepare a draft letter to the Mayor for the board to review and discuss at the March meeting. She asked board members to send comments to her by Monday, March 12 for inclusion in the letter.

- 3. [50672](#) Reviewing and updating Workforce Planning Policy

**Attachments:** [EL-2J Workforce Planning.pdf](#)  
[Other relevant policies.pdf](#)

**Following discussion, this item was referred to the March meeting.**

**David Ahrens left the meeting at 5:15 pm.**

**Present:** 5 - Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz; Eugene L. McLinn and Bruce Mayer

**Excused:** 3 - Arvina Martin; Doug Voegeli and David Ahrens

**OTHER BUSINESS**

- 4. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

**There was none.**

- 5. [24301](#) Items of general interest and update on any rate case in progress.

**General Manager Tom Heikkinen provided an update to the board.**

**Finance staff has been responding to a large number of data requests from the Public Service Commission on the rate increase application.**

**Two of Madison Water Utility's recently completed projects, the Paterson Operations Center and Lake View Water Tower, have recently received state and national recognition.**

- 6. [45865](#) Update on the Water Conservation House Project

**Tom Heikkinen provided an update on this project.**

**MWU staff and the architect will be presenting at the Lake Edge Neighborhood Association meeting on Wednesday, April 11 at 7 pm.**

- 7. [28907](#) Report from the Committee on the Environment.

**Patrick Delmore gave an update to teh board.**

- 8. [20013](#) Meeting Evaluation and Discussion

- 9. [14501](#) Introduction of Future Agenda Items.

**Attachments:** [Decision Tree.pdf](#)

**No new agenda items were introduced.**

**ADJOURNMENT**

A motion was made by McLinn, seconded by Gotkowitz, to Adjourn at 5:36 pm.  
The motion passed by voice vote.