



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved EARLY CHILDHOOD CARE AND EDUCATION COMMITTEE

Thursday, December 13, 2018

2:30 PM

Madison Municipal Building
215 Martin Luther King Jr Blvd
Room 207

CALL TO ORDER / ROLL CALL

Present: 8 - Michael J. Tierney; Claire E. Lind; Christine Coke; Kate Toews; Mykenzie L. Lemberger; Senay Goitom; Lana Nenide and Dipesh Navsaria

Absent: 1 - Nancy K. Brien

Others present: Coral Manning, Rommel Tijerino, Deb Diaz

Toews called the meeting to order at 2:34 pm.

APPROVAL OF MINUTES

Motion by Goitom, seconded by Navsaria to approve the October 11, 2018 minutes. Motion passed by voice vote.

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

Standard disclosures apply.

Nonstandard recusals for member working with an agency that may apply for either the Early Care RFP or Early Infant Mental Health RFP. Lemberger and Nenide would recuse themselves from applicable discussions and voting.

Manning reminded the committee members to submit their statement of interest forms electronically by January 1.

NEW BUSINESS

1. [54083](#) 3rd Quarter Tuition Assistance Report

Attachments: [ECCEC Q3 2018.pdf](#)

The Excel document used to create quarterly tuition assistance reports was corrupted in the middle of 2018. Tijerino attempted to recreate the spreadsheet using invoice information. The data on funds used, number of families and children served and new clients added has been recreated, but the information on families who have entered or left the program during the month was not captured. Because of this, the third quarter report for 2018 is abbreviated. The

fourth quarter report will also be abbreviated. The quarterly tuition assistance reports will return to regular reporting for the 2019 program. Manning discussed moving to QuickBooks in 2019.

2. [54085](#)

Review Early Childhood Funding RFP Concept Paper

Attachments: [Early Childhood RFP 2019 Timeline and Currently Funded Programs](#)
[EC Draft Concept Paper](#)
[Early Childhood - Map](#)
[Community Goals](#)

Lemberger recused herself from the discussion.
Manning discussed the November 14 public input meeting on the early childhood funding RFP concept paper. The goal is to increase access to high quality child care for low-income families and decrease expulsion rates in child care for children with challenging behaviors. Manning reviewed the timeline for the early childhood funding RFP. ECCEC and Council will review and approve the RFP in January 2019. RFP will be released at the end of January and will be due at the end of February. Recommendations will be made by the review panel and sent to Council and ECCEC in May and forwarded as part of the CDD budget in July. Funding process will occur in 2019 for services beginning in 2020. Contracts for these services will run for three years with the option to extend to five years.

Funds will remain as a large sum rather than dividing percentage wise based upon the three areas for agency proposals. This will allow for more flexibility in funding recommendations and agency proposal options. The committee voiced support for using a large majority of the funds for direct care for children.

Motion by Coke, seconded by Navsaria to approve the Early Childhood Care and Education Concept Paper with intent to create a RFP to be returned to the ECCEC for approval. Motion passed by voice vote. Lemberger recused herself from the vote.

3. [54086](#)

Discussion of Potential Infant and Early Childhood Mental Health Consultation RFP

Attachments: [Mental Health Consultation RFP 2019 Timeline](#)
[Proposed Infant and Early Childhood Mental Health Consultation RFP](#)

Lemberger and Nenide recused themselves from the discussion.
Manning discussed the proposed timeline for the Mental Health Consultation RFP. The concept paper will be presented to the ECCEC in March with proposed release in June. Funding recommendations from ECCEC will be included in the CDD budget submitted to the Mayor. The goal of the RFP would be to create a pilot program to provide infant and early childhood mental health consultation to a small number of accredited centers in Madison in collaboration with City Child Care Program Specialists assigned to the programs. Funds would come from underspending in the Tuition Assistance budget.

Motion by Navsaria, seconded by Goitom to proceed with the development of a work group, a concept paper and RFP for infant and early childhood mental health consultation. Motion passed by voice vote with Nenide and Lemberger recusing themselves from the vote.

4. [54087](#) Community Services Committee Meeting Updates - Mykenzie Lemberger

No Report.

ADJOURNMENT

Motion by Nenide, seconded by Navsaria to adjourn the meeting at 3:43 pm.
Motion passed by voice vote.

Next meeting: January 10, 2019