



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

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Wednesday, July 11, 2018

3:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

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### CALL TO ORDER / ROLL CALL

**Others Present:** Bill Zeinemann, Byron Bishop, Norm Davis, Alyssa Riphon, Randy Whitehead, Kwasi Obeng, Natalie Erdman, Emaan Abdel-Halim, Mike Lipski, Sarah Olson, Tameaka Bryant.

**Present:** 3 - Gary D. Mitchell; Mensah K. Lassey and Angela L. Nash

**Excused:** 2 - Dana E. Denny and Judy J. Hughes

### APPROVAL OF MINUTES

A motion was made by Lassey, seconded by Nash, to Approve the Minutes of the May 4, 2018 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

No public comment.

### DISCLOSURES AND RECUSALS

No Disclosures or Recusals.

### NEW BUSINESS

- 1. [51000](#)** Recreating an Account Clerk 2 (CG20, R09, pos. #801) to an Account Clerk 3 (CG20, R11) and reallocating the incumbent to the new position in the Finance Department.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 2. [52153](#)** Recreating an EO Investigator/Conciliator 2 (CG18, R06, pos. #892) to an EO Investigator/Conciliator 3 (CG18, R08) and reallocating the incumbent, A. Riphon, to the new position in the Department of Civil Rights.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 3. [52178](#)** Delete the classifications of Word Processing Operator 1 in CG20, R06 and Word Processing Operator 2 in CG20, R08. Recreate a Word Processing Operator 2 (CG20, R08, pos. #610) to an Administrative Clerk 1 (CG20, R09)

and reallocate the incumbent to the new position in the DPCED Office of the Director budget.

**A motion was made by Nash, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

4. [52262](#) Create the classification of Legislative Management System Specialist in CG17, R16; recreate position #45 as a Legislative Management System Specialist in the Common Council Office budget, and reallocate incumbent L. Veldran to the new position.

**A motion was made by Nash, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

5. [52275](#) Recreate position #4234 from Monona Terrace Technical Services Specialist 2 (CG 16, Range 15) into an IT Specialist 2 (CG18, Range 8) in of Monona Terrace's operating budget to be filled through an internal competitive process.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

6. [52276](#) Recreate position #3597 from IT Specialist 2 (CG 18, Range 8) into an IT Specialist 3 (CG18, Range 10) in Monona Terrace's operating budget and reallocate the incumbent to the new position.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

#### ADJOURNMENT

**A motion was made by Mitchell, seconded by Lassey, to Adjourn. The motion passed by voice vote/other.**