



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

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Wednesday, March 7, 2018

3:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

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### CALL TO ORDER / ROLL CALL

Emaan Abdel-Halim, Byron Bishop, Wayne Block, Kathy Cryan, Norm Davis, Joe Demorett, David Dryer, Jeanne Hoffman, Mike Lipski, Sarah Olson, Bill Putnam, Mary Schauf, Julie Trimbell, and Sue Williams.

Meeting was called to order by Ms. Hughes.

Present: 5 - Gary D. Mitchell; Mensah K. Lassey; Dana E. Denny; Angela L. Nash and Judy J. Hughes

### APPROVAL OF MINUTES

A motion was made by Denny, seconded by Lassey, to Approve the Minutes of the January 17, 2018 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

No Public Comment.

### DISCLOSURES AND RECUSALS

No disclosures or recusals.

### NEW BUSINESS

1. [50719](#) Create the classification of Police Records Custodian in CG18, R10 and recreate the new position in the Police operating budget as a Police Records Custodian.

A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
2. [50717](#) Create the classification of Training Center Coordinator in CG18, R5 and recreate the new position in the Police operating budget as a Training Center Coordinator.

A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
3. [50723](#) Delete the classification of Water Construction Supervisor in CG 18, Range 9. Create a new classification of Construction Supervisor in CG18, R9, recreate

positions in Engineering and the Water Utility as Construction Supervisors.

**A motion was made by Nash, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

4.     [50720](#)     Delete the the classification of Waterworks Operator 2 in CG16, R15, recreate it in CG16, R17 and reallocate the incumbents to the new classification at the Water Utility.

**A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
5.     [50724](#)     Recreate the classification of Equal Opportunities Manager in CG18, R15, and reallocate the incumbent to the new range.

**A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
6.     [50726](#)     Recreate the classification of Affirmative Action Manager in CG 18, R15, and reallocate the incumbent to the new range.

**A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
7.     [50733](#)     Create a new classification of Transit Accountant 4 in CG44, R12, and recreate a Transit Accountant 3 position (CG44, R10) to a Transit Accountant 4 and reallocate the incumbent to the new position at Metro Transit.

**A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
8.     [50734](#)     Create the classification of Transit Information Systems Specialist 3 in CG44, R10, and recreate a Transit Information Systems Specialist 2 in CG44, R8 to a Transit Information Systems Specialist 3 and reallocate the incumbent to the new position.

**A motion was made by Denny, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
9.     [50728](#)     Create a new classification of Parking Asset/GIS Coordinator in CG18, R10 and recreate a vacant Engineering Program Specialist 1 position as a Parking Asset/GIS Coordinator at the Parking Utility.

**A motion was made by Lassey, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 10    [50722](#)     Create a new classification of Sustainability Program Coordinator in CG18, R10; and recreate the new position in the Engineering operating budget as a Sustainability Program Coordinator.

**A motion was made by Mitchell, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

11. [50762](#)

Delete the classification of Pedestrian Bicycle Coordinator in CG18, R6 and create a new classification of Pedestrian Bicycle Administrator in CG 18, R10. Recreate the vacant Pedestrian Bicycle Coordinator position as a Pedestrian Bicycle Administrator in Traffic Engineering.

**A motion was made by Lassey, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

#### **ADJOURNMENT**

**A motion was made by Mitchell, seconded by Lassey, to Adjourn. The motion passed by voice vote/other.**