



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft VENDING OVERSIGHT COMMITTEE

Wednesday, May 30, 2018

5:00 PM

City County Building
210 Martin Luther King Jr. Blvd.
Room 108A

CALL TO ORDER / ROLL CALL

The meeting was called to order by the Chair at 5:10p.

Present: 7 - Michael E. Verveer; Zach Wood; Chaitannya K. Agni; Marlys M. Miller;
Rena Gelman; Sean Lee and Aaron D. Collins

Excused: 2 - Saran Ouk and Maureen K. O'Grady

APPROVAL OF MINUTES

A motion was made by Wood and seconded by Agni to approve the March 28, 2018 minutes. The motion was passed by a voice vote/other.

PUBLIC COMMENT

There were three members of the public that signed in to speak.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

NEW BUSINESS

1. [51574](#) Amending Sections 28.211, 28.032, 28.061, 28.072, 28.082, 28.091, and 28.151 of the Madison General Ordinances to allow free-standing vending as a permitted use in most non-residential districts and as a conditional use in residential districts.

A motion was made by Agni and Seconded by Verveer to approve amending Sections 28.211, 28.032, 28.061, 28.072, 28.082, 28.091, and 28.151 of the Madison General Ordinances to allow free-standing vending as a permitted use in most non-residential districts and as a conditional use in residential districts with a recommendation to instruct staff to prepare a substitute to address some rules of 9.13 sub 4 as they pertain to equipment and related vending rules. The motion was passed by a voice vote/other.

DISCUSSION ITEMS

2. [51836](#) Discuss moving the deadline to apply to participate in the Fall Food Cart review from September 1 to August 1.

A discussion was had regarding moving the application deadline for the food cart review from September 1 to August 1. The VOC instructed staff to draft this change.
3. [51837](#) Discuss moving up the dates for holding the Fall Food Cart review by 1 month.

A discussion was had regarding moving the fall food cart review to begin sometime after Labor Day and continuing for one month. The VOC instructed staff to draft this change.
4. [51833](#) Discuss changing Saturday food cart review end time from 2 pm. to noon or creating more flexible language for the hours of the food cart review.

A discussion was had regarding the Saturday time that the food cart review takes place. The ordinance currently states that the Saturday times are from 8a-2p. The VOC recommends that the time be changed to 9a-1p for all vendors participating on Saturday's during the review process. The VOC instructed staff to draft this change.
5. [51834](#) Discuss creating a deadline by which to apply for most vending licenses.

A discussion was had regarding an application deadline for applying for vending licenses. A deadline of March 1 was recommended and the VOC instructed staff to draft this change.
6. [51835](#) Create a system of late fees for both applying for the license late and paying for an approved license late.

A late fee structure was discussed. The VOC requested that staff distribute a fee schedule for review and to discuss at a future meeting.
7. [50175](#) Street Vending Coordinator's Report, including enforcement activity, licensing and permitting numbers.

The staff report was reviewed.

NEXT MEETING

June 27, 2018 at 5p in room 108 A of the City County Building.

ADJOURNMENT

A motion was made by Wood and seconded by Agni to adjourn the meeting. The motion was passed by a voice vote/other. The meeting was adjourned at 6:35p.