



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved DOWNTOWN COORDINATING COMMITTEE

Thursday, May 17, 2018

5:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 6 - Michael E. Verveer; Ledell Zellers; Gregory O. Frank; Ted Crabb; Sandra J. Torkildson and Al Martin
Excused: 4 - Adam J. Plotkin; David Ahrens; Thomas E. Hirsch and Lori J. Henn

APPROVAL OF April 29, 2018 MINUTES

A motion was made by Crabb, seconded by Verveer, to Approve the April 19, 2018 Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

None

DISCLOSURES AND RECUSALS

None

1. Introduction of New Committee Members

Al Martin introduced himself to the Committee.

2. [50087](#) Report of Mall Maintenance and Special Events 2018

Mark Kiesow, Parks Mall Maintenance Staff, presented the findings of their 2018 Salt Usage Report. He was happy to share that they used almost 50% less salt per snow/ice event than the previous year, and that the Wi Salt-Wise training was very helpful.

Zellers asked about how they can better deal with private property owners that over-salt. Doran Viste, City Attorney's office said that this is an issue that they have looked at, however, because the city requires people to clear their sidewalks in a timely manner and people are worried about the liability and risk management of people slipping and falling, there is little that can be done other than information campaigns. Kiesow said that they have tried to work with some property owners about not salting areas that are covered by the mall maintenance service area.

Torkildson said that she sometimes uses salt outside her business because there are places that ice builds up more frequently than others.

Crabb suggested that perhaps the BID could help with an information campaign next fall, encouraging property owners and tenants to use less salt if they have particular trouble

areas, and letting them know that the City provides sidewalk clearing and salt coverage in the downtown service area. Crabb asked Cnare to discuss this idea with Tiffany Kenney, the Executive Director of the BID.

Verveer asked if there are some tenants and property owners that are more known to over-salt, and suggested that staff could reach out to particular businesses next fall if needed.

Kiesow gave an update on the remaining Mall Maintenance activities. He noted that the Visitor Booth is functional, sidewalk power washing is continuing, overseeding, planting and mulching has been completed. He added that the fountains on the Square are not yet turned on, but he is working with staff to have it done as soon as possible.

Staff has added 9 more tables and 23 chairs to the confluence area on the 700/800 blocks of State Street. Crabb asked how many have been stolen/taken over the last three years. Kiesow said he knows of only one table and 7 or 8 chairs that have gone missing, which seemed like a good retention rate for the public space.

Kiesow noted that the moped ordinance has really helped their staff keep things clean, as there are no longer mopeds everywhere.

Verveer noted that there are several vacant buildings on the 100 block of State Street, and asked Cnare and Kiesow to meet and see if there was a way to add more amenities such as bike racks, benches and planters, to that area.

3. [50982](#)

Amending Section 10.19 of the Madison General Ordinances to prohibit the misuse of city receptacles, and amending Section 1.08(3)(a) to add a bond schedule.

Cnare supplied the written answers to the DCC's previous questions and Doran Viste, City Attorney's Office was available to answer any additional questions.

Crabb said that he was concerned about enforcement, and was glad to hear that Parks staff could contact Building Inspection (BI) directly instead of having to call the police. Viste said that he worked with George Hank, BI Director, while drafting this ordinance. Kiesow said that this is a tool that he asked for so that his staff has a way to stop the misuse of the receptacles. Martin said that this seems to be an appropriate tool for Parks and Building Inspection staff to use together.

A motion was made by Verveer, seconded by Zellers, to Return to Lead with the Recommendation for Approval to the SOLID WASTE ADVISORY COMMITTEE. The motion passed by voice vote/other.

4. [51587](#)

Amending 24.04(3)(b) of the Madison General Ordinances regarding sound amplification performance spaces in the State Street Mall and Capitol Concourse areas, changing the hours for amplification in some performance spaces and creating a new performance space in the 500 block of North Frances Street at State Street.

Cnare provided some background on the language and purpose for these ordinance revisions.

Crabb asked why some hours were being extended to 9 pm. Cnare said she a staff team met to find ways to make it easier for people to have small performances and programming in these areas. The Police specifically requested some longer hours to promote positive activities in particular areas of downtown.

Martin noted that the Frances Plaza area, formerly known as Concrete Park, was once a performance space decades ago, and that the redesign of it with amphitheater steps makes it a great area to allow these types of events to occur again. Alders Wood and Zellers asked to be named co-sponsors of the ordinance.

A motion was made by Martin, seconded by Crabb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [32598](#) State Street Report and Updates

Cnare said that she didn't have an update about the State Street Public Art as requested, except to note that the contract was still being delayed by negotiations on the affirmative action provision with the Department of Civil Rights. She said she would email an update once it is available.

6. [33826](#) Committee Member & Staff Updates

The Mayor's Design Awards are given out every two years to recognize high quality architecture , urban design, and placemaking efforts.

Verveer nominated AI Martin as the DCC representative, seconded by Crabb. AI Martin accepted the nomination. On a voice vote, the DCC unanimously approved AI Martin as their representative to the Mayor's Design Awards Selection Committee.

ADJOURNMENT

Upcoming Meeting: June 21, 2018

A motion was made by Crabb, seconded by Martin, to Adjourn at 6:35 p.m. The motion passed by voice vote/other.