



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

Tuesday, November 20, 2018

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room 205 (Madison Municipal Building)

Staff: Kate McCarthy, Felicia Jones, Norman Davis, Kevin Ramakrishna

Present: 5 - Matthew J. Phair; Linda J. Ketcham; Ryan J. Moze; April C. Kigeya and
Laura Sorensen

Absent: 2 - Brittany G. Cudaback and Stephanie J. Munoz

CALL TO ORDER / ROLL CALL

Meeting called to order at 5:05PM, Ketcham presiding.

APPROVAL OF MINUTES

A motion to approve the minutes was made by Ald. Phair, seconded by
Sorensen. The motion passed by voice vote/other.

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

None.

REFERRALS FROM COMMON COUNCIL

1. [53746](#) Accepting \$100,000 per year for four years from Urban Land Interests (ULI) and Findorff, beginning in 2020 to help the City move forward with employment initiatives in anticipation of generating more small, minority and women-owned businesses.

A motion to approve this Resolution and Return to Lead was made by Ald.
Phair, seconded by Moze. The motion passed by voice vote/other.

Absent: 2 - Brittany G. Cudaback and Stephanie J. Munoz

Ayes: 4 - Matthew J. Phair; Ryan J. Moze; April C. Kigeya and Laura Sorensen

Noes: 1 - Linda J. Ketcham

DISCUSSION ITEMS

2. [50529](#) MGO 8.075 Disposal of Surplus Real Property

Attachments: [MGO 8.075 Disposal of Surplus Real Property.docx](#)
[RESJI Tool Comprehensive.docx](#)
[RESJI Fast Track Tool.docx](#)

A motion was made by Ald. Phair, seconded by Moze to refer this item to the December meeting. The motion passed by voice vote/other.

3. [50835](#) Review and update Affirmative Action Commission Operating Rules

Attachments: [11 AAC Operating Rules.doc](#)

The Department of Civil Rights will send the new sections to the Commissioners.

REPORTS

4. [33325](#) Report from the Common Council

The Alder. will report on items currently in front of the Common Council that are of interest to the Affirmative Action Commission.

Ald. Phair reported on the budget adoption.

5. [33326](#) Report from the Director of the Department of Civil Rights

The Director will report on current work in the Department, including:

- Personnel Updates
- New Projects or Partnerships
- Report on Existing Projects

None.

6. [33327](#) Report from the Affirmative Action Division Manager

The Division Manager will report on current work in the Division, including:

- Personnel updates
- Contract compliance concerns
- Status of large construction projects
- New or existing projects or partnerships

Jones reported on personnel changes in the Division, including hiring a new Administrative Clerk and the recruitment for a Bilingual Spanish Contract Compliance Specialist.

7. [41726](#) Report from the MLK Humanitarian Award Commission

None.

FUTURE TOPICS FROM THE FLOOR

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

A motion to adjourn was made by Ald. Phair, seconded by Kigeya. The motion passed by voice vote/other and the meeting adjourned at 6:06PM.