



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, February 27, 2018

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 5 - Marsha A. Rummel; Samba Baldeh; Denise DeMarb; Matthew J. Phair and Sheri Carter

Excused: 3 - Shiva Bidar-Sielaff; Rebecca Kemble and Michael E. Verveer

Others Present: Ald. Mark Clear, Deputy Mayor Enis Ragland, Heather Allen, Ald. Ledell Zellers and Brenda Konkel

Ald. Marsha Rummel, chair, called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Matt Phair, seconded by Ald. Sheri Carter, to approve the minutes from the February 6, 2016 Common Council Executive Committee meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

Ald. Mike Verveer arrived at 4:31 p.m.

Present: 6 - Marsha A. Rummel; Samba Baldeh; Denise DeMarb; Matthew J. Phair; Sheri Carter and Michael E. Verveer

Excused: 2 - Shiva Bidar-Sielaff and Rebecca Kemble

Ald. Mike Verveer moved, seconded by Ald. Matt Phair to table the discussion on the selection of polling places until Ald. Kemble arrived. Motion was approved unanimously.

Ald. Rebecca Kemble arrived at 4:33 p.m. and Ald. Shiva Bidar-Sielaff arrived at 4:34 p.m.

Present: 8 - Marsha A. Rummel; Samba Baldeh; Shiva Bidar-Sielaff; Denise DeMarb; Rebecca Kemble; Matthew J. Phair; Sheri Carter and Michael E. Verveer

DISCUSSION ITEM

[50606](#)

Update: Task Force on City Government Structure - Council President Rummel, City Attorney Mike May

City Attorney Mike May provided a recap of the first meeting of the task force: working through how the task force would function, setting up topic areas and upcoming meeting dates. Next meetings will cover how city government currently functions and discussion on the public participation piece as the task force goes forward. Discussion on topics/areas to cover would not occur until these two issues were covered by the task force.

City Attorney May anticipated that they will need to extend the report and recommendations deadline. If alders have topic ideas they can email those to City Attorney May or Assistant City Attorney John Strange.

Ald. Matt Phair moved, seconded by Ald. Mike Verveer to take the discussion on the selection of polling places off the table. Motion passed unanimously.

[50134](#)

Discussion: Selection of Polling Places in the City - Ald. Rebecca Kemble, District 18

Ald. Rebecca Kemble noted that Kwasi Obeng, Deputy Mayor Enis Ragland and City Attorney Mike May met to discuss developing a written procedure (possibly an ordinance as well) on how polling places are selected. Mr. Obeng and Ald. Kemble will be meeting with the City Clerk, Maribeth Witzel-Behl (March 6), to discuss the issues relative to selecting polling place locations and how best to communicate that process: internal Clerk's Office SOP, resolution or ordinance.

Ald. Sheri Carter stated that alders also request polling place changes. Ald. Denise DeMarb had concerns about locating polling places in churches and had recently requested the Clerk's Office not change a polling place in her district to a church. City Attorney May noted that sometimes churches are the only place in a neighborhood (ward) that is accessible to voters.

Ald. Matt Phair asked if there were standards that were codified by the state. City Attorney May said there was but that City Clerk Witzel-Behl would know that information. Deputy Mayor Ragland thought it was also a good idea to have a procedure codified.

UPDATES

[50607](#)

Update: OIR Report & Recommendations - Council President Marsha Rummel

Ald. Marsha Rummel did not have anything to report. Ald. Shiva Bidar-Sielaff asked if the ad hoc committee had discussed a timeline to report back to the Council. Ald. Rummel left before the end of the meeting and did not know if an updated timeline was discussed. Ald. Rummel will check with the co-chairs of the ad hoc committee to find out if they have an updated timeline to report back to the Common Council.

[50633](#)

Update: CCEC/PSRC Collaboration / Improving Effectiveness - Council President Marsha Rummel & Ald. Denise DeMarb

Attachments: [2/14/18 PSRC Meeting Handout_Role.pdf](#)

Ald. Marsha Rummel noted that Heather Allen and Ald. Denise DeMarb attended the 2/14/18 PSRC meeting and reviewed a document created by Ms. Allen on PSRC's authority (see attached). Ald. DeMarb felt that committee members felt empowered reading the document. Ald. Ledell Zellers stated that direction is really important for the committee and also to have alders who could work with the committee to review public safety policies. Ald. Zellers felt that this hadn't happened before for this committee. Ald. Kemble suggested that changing who staff's the committee might help in moving the committee forward (example: Public Health vs. MPD).

Mr. Obeng thought it might be helpful to develop a framework for members to know their committee's mission and priorities (empowerment). Mr. Obeng offered (with Heather Allen) to work on developing potential committee orientation materials. Ald. Bidar-Sielaff and Ald. Mike Verveer encouraged them to work with the Mayor's Office (in charge of committee member training). Ald. DeMarb suggested that it also involve RESJI training for committee members.

[50611](#)

Update: President's Work Group to Develop City-Wide Surveillance Equipment and Data Management Policies

Ald. Rebecca Kemble provided an update on the work group's activities. Work group has met twice and they are trying to meet twice a month. Upcoming task: survey all agencies in an attempt to inventory equipment currently owned by the city. Dealing with IT and MPD non-disclosure agreements they have in place for certain surveillance equipment at request of corporations. Next meeting is scheduled for February 28, 2018.

[50608](#)

Update: Common Council Chief of Staff

* Request from 2/6/18 CCEC Meeting - Communication Plan to Keep Alders Informed (Ald. Bidar-Sielaff)

Mr. Obeng highlighted the following:

- Will continue to send weekly update to alders
- Will be attending a GARE conference in Chicago IL (April 2018)

[50610](#)

Update: Common Council Legislative Analyst (2/27/18)

Ms. Allen did not have anything to report at this time.

FUTURE AGENDA ITEMS

- * 311 Update - Council Vice-President Samba Baldeh
- * Update on Transportation Director Hiring Process - Deputy Mayor Anne Monks
- March 6, 2018 CCEC meeting
- * Update on PSRC - Ald. Denise DeMarb
- * Overview of current TIF policies - March 20, 2018 CCEC meeting - Heather Allen, Council Legislative Analyst
- * Update on TIF Jobs Policy Review - April 10, 2018 CCEC meeting (tentative)
- * Legislative File No. 50110 - Establishing a moratorium on issuance of new alcohol licenses in a high density, high police call area in downtown Madison. (ALRC Lead)
- * RESJI Community Engagement Piece with Task Force on Structure of City Govt.- Heather Allen, Legislative Analyst
- * Creating an annual Common Council Report - Council Leadership/Kwasi Obeng
- * Holding Common Council Meetings in Other Community Locations vs. Room 201, CCB - Council Vice- President Samba Baldeh
- * Review of Council Policy Guide & Incorporation of APM's - Kwasi Obeng, Council Chief of Staff

ADJOURNMENT

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Shiva Bidar-Sielaff, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:36 p.m.