



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Thursday, May 3, 2018

5:00 PM

Room 351,
210 Martin Luther King JR (CCB)

CALL TO ORDER / ROLL CALL

Present: 5 - Matthew J. Phair; Ben M. Van Pelt; Colin A. Bowden; Daniel A. O'Callaghan and Jennifer H. Campbell

Absent: 1 - Ricky Hunt

Excused: 3 - Maurice S. Cheeks; Samba Baldeh and Keetra S. Burnette

Staff - Jim O'Keefe, Linette Rhodes, Julie Spears, Peg Stonestreet, and Ethan Tabakin.

D. O'Callaghan called the meeting to order at 5:05 p.m.

APPROVAL OF MINUTES

A motion was made by Phair, seconded by Van Pelt, to Approve the Minutes of March 1, 2018. The motion passed by voice vote.

PUBLIC COMMENT

no public comment.

DISCLOSURES AND RECUSALS

none.

1. [47056](#) CDBG Chair Report

No report.

ACTION ITEMS

D. O'Callaghan request a motion to move item 4.

M. Phair made the motion to move item 4 out of order.

4. [51457](#) Authorizing \$20,000 of Community Development Block Grant Funds-Futures Funds to Bayview Foundation Inc

L Rhodes gave an overview of the project.

A, London gave followup answers from the committee members.

A motion was made by Bowden, seconded by Van Pelt, to Approve authorizing \$20,000 of Future Funds to Bayview Foundation Inc. The motion passed by voice vote/other.

2. [51410](#)

Authorizing an allocation of up to \$500,000 from the City's Community Development Block Grant Program to remove and replace the existing roof of a business incubator owned by Common Wealth Development, Inc.

E Tabakin gave an overview of this project.

Justic Castaneda, Rachel Darken, and Paul Jasenski, Common Wealth Development, gave additional information and followup answers from committee members.

A motion was made by Phair, seconded by Campbell, to Return to Lead with the Recommendation for Approval to allocation \$500,000 to remove and replace the existing roof of a business incubator to the FINANCE COMMITTEE. The motion passed by voice vote.

3. [51416](#)

Authorizing the Mayor and City Clerk to execute a Purchase of Services contract to provide up to \$400,000 of City funding to Linden Cohousing, LLC to be used to support down payment assistance for at least eleven units of affordable owner occupied housing as part of the CohoMadison Cohousing project.

J O'Keefe gave a background and update on this project.

John Hendrick, Terri Martinelli, and Bert Zipperer gave information in support of the project.

Adam Chern and Greg Rosenberg were available to speak in support of the project.

19 citizen registered in support of this project.

A motion was made by Phair, seconded by Bowden, to Return to Lead with the Recommendation for Approval Purchase of Services contract to provide up to \$400,000 of City funding to Linden Cohousing, LLC to the FINANCE COMMITTEE. The motion passed by voice vote/other.

5. [51458](#)

Authorizing amendments to Policies and Procedures for Housing Rehabilitation Service Loans.

L Rhodes gave an overview of the changes to the policies and procedures that were not current with today's demands or cost of supplies. This will make our procedures cleaner and we will make review annually.

Discuss followed.

A motion was made by Phair, seconded by Van Pelt, to Approve the recommended changes to Housing Rehabilitation Services Program Policies. The motion passed by voice vote.

6. [51459](#)

Authorizing amendments to Policies and Procedures for Home Buy the American

Dream.

L Rhodes gave information regarding the policies and procedures for recommended changes to Home Buy the American Dream.

Discuss followed.

A motion was made by Phair, seconded by Bowden, to Approve amendments to Policies and Procedures for Home Buy the American Dream. The motion passed by voice vote.

DISCUSSION ITEMS

7. [51460](#) Review of the draft Affordable Housing Funds Request for Proposals
- J. Spears gave information on past projects and the future of the Affordable Housing fund.**
- E. Tabakin gave the exciting new of a breakfast meet and greet between the developers and services providers that has an great response.**
- Discussion followed with questions by the committee members.**

REPORTS

8. [49332](#) Reports from committees with CDBG Committee representation
Martin Luther King Jr. Humanitarian Award Committee (C Bowden)
Conference Committee (S Baldeh, R Hunt, & B Van Pelt)
- Martin Luther King Jr Humanitarian Award update -
C Bowden stated they have decided to meet seasonally and have replaced some members.**
- Conference Committee
B Van Pelt stated that they meet to approve the Emerging Opportunity Programs. Had a lot of great proposals, still not enough funds to go around. They approved staffs recommendations.**
9. [51046](#) CDBG Staff Report
- J O'Keefe updated that the Common Council approved EOP projects on Tuesday. He stated there was 8 grassroots projects this year. Thanking Nancy Saiz for her lead on this project.**
- Staff news - Susan Morrison forward her resignation. L. Rhodes will continue as Provisional CD Supervisor.**
- Neighborhood Centers - Griff's - we are waiting for the bid to be posted.**
- Items coming to future meetings -
Public Hearing for 2018 Action Plan.
Planning City Comprehension Plan - L Rhodes will be sending our the plan in the near future to CDBG members.**

CoC Planning Funds - T Kopp Mueller position.
EHH Award - yearly funds from state.
Heartland Housing Outreach name changed to Heartland Alliance Health.

ADJOURNMENT