



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

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Thursday, January 4, 2018

5:00 PM

Central Library, 201 W. Mifflin St., Room 104

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### CALL TO ORDER / ROLL CALL

**Present:** 7 - Lisa C. Hempstead; Jaime A. Healy-Plotkin; Cindy L. Fesemyer; Philip C. Grupe; Alyssa C. Kenney; Eve Galanter and Joseph G. Rosas

**Absent:** 1 - Jair C. Alvarez

**Excused:** 1 - Barbara Harrington-McKinney

**Also present:** Greg Mickells, Krissy Wick, Mark Benno, Margie Navarre Saaf, Jill Maidenberger, Becky Buckman, Susan Lee, Ching Wong, Tana Elias, Annie Weatherby-Flowers, Sarah Lawton

A quorum was present and the meeting was properly noticed.

Jaime Healy-Plotkin called the meeting to order at 5:00 p.m.

### APPROVAL OF MINUTES

A motion was made by Grupe, seconded by Galanter, to Approve the Minutes.  
The motion passed by voice vote/other.

### PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

### BOARD MEMBER EXCHANGE

Jaime Healy-Plotkin was featured in this month's MPL employee spotlight. Alyssa Kenney was featured in the January 2018 Brava Magazine as a Women to Watch. Members were reminded to file their statement of interest form if they have not done so already.

## DISCUSSION REGARDING CHANGING MONROE STREET LIBRARY'S OPERATING HOURS

Greg Mickells and Sarah Lawton led a discussion to draft a proposal to change Monroe street Library's operating hours. Greg explained the desire to maintain staffing levels while adding more morning hours. Library staff will be meeting with neighboring merchants to align the library's open hours with their business hours and staff is also conducting a Racial Equity and Social Justice analysis regarding the proposed changes. The proposed hours are:

Monday, Tuesday, Wednesday: 10:00am - 8:00 p.m.

Thursday: Closed

Friday: 10:00 am - 6:00 p.m.

Saturday: 9:00 am - 5:00 p.m.

Thursday is the least busy day at the library and current MSB staff is very supportive of the proposed work schedule change.

This change will be on the agenda of the February 1, 2018 Library Board meeting for action.

Jair Alvarez arrived at 5:25 p.m. during discussion of the MSB operating hours.

**Present:** 8 - Lisa C. Hempstead; Jaime A. Healy-Plotkin; Cindy L. Fesemyer; Philip C. Grupe; Alyssa C. Kenney; Eve Galanter; Joseph G. Rosas and Jair C. Alvarez

**Excused:** 1 - Barbara Harrington-McKinney

## PRESENTATION AND DISCUSSION OF LIBRARY FINES

[50132](#) Library Fines Presentation

Margie Navarre Saaf provided an overview of library fines owed by MPL Cardholders who are blocked from checking out materials. Margie will be working on initiatives including staff training, programming, education and marketing to help patrons with outstanding fines. Greg Mickells would also like to see elimination of old debt to get more current and accurate information. Eve Galanter volunteered to work on fundraising for fines on youth accounts that are blocked from checking out materials.

## ACCEPTANCE OF DIRECTOR'S REPORT

[49966](#) December 2017 Library Director's Report

A motion was made by Kenney, seconded by Grupe, to Approve. The motion passed by voice vote/other.

Greg Mickells introduced Ching Wong who has been promoted to the position of Goodman South Madison Supervising Librarian. The due diligence period for the Pinney purchase agreement closes on January 26th and RDC could begin construction of the building in February.

#### **APPROVAL OF OPERATING BUDGET REPORTS**

[49977](#)

December 2017 Operating Budget Reports

A motion was made by Fesemyer, seconded by Rosas, to Approve. The motion passed by voice vote/other.

#### **APPROVAL OF MADISON PUBLIC LIBRARY'S 2019 ROOM RENTAL FEES**

[49969](#)

2019 Room Rental Packages

MPL Event Coordinator, Hannah Peschek, was unexpectedly absent from the meeting to answer questions regarding the proposed rates.

A motion was made by Galanter, seconded by Grupe, to move referral of the Approval of the 2019 Room Rental Fees to the February 1, 2018 agenda. The motion passed by voice vote/other.

#### **APPROVAL OF MADISON PUBLIC LIBRARY MEETING AND STUDY ROOM POLICY**

[49970](#)

Madison Public Library Meeting and Study Room Policy

A motion was made by Kenney, seconded by Hempstead, to Approve. The motion passed by voice vote/other.

Krissy Wick explained the changes made to the policy. A Rules of Use document was created and is referred to in the policy, the first section is an addition to the policy while language referring to room sizes, etc has been removed from the policy.

#### **FACILITIES REPORT**

Mark Benno reported that all MPL facilities were maintaining temperature during this prolonged cold weather. The Badger Rd. facility is getting good reviews although much organization still needs to be done.

#### **FRIENDS REPORT**

There was no report.

**FOUNDATION REPORT**

There was no report.

**SOUTH CENTRAL LIBRARY SYSTEM REPORT**

Jaime Healy-Plotkin attended last month's meeting by conference call. Year end bonuses were approved for SCLS administrative staff.

**DANE COUNTY LIBRARY SERVICE REPORT**

There was no report.

**ADJOURNMENT**

A motion was made by Grupe, seconded by Galanter, to Adjourn. The motion passed by voice vote/other.

The meeting was adjourned at 6:35 p.m.