



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved BOARD OF PUBLIC WORKS

---

Wednesday, June 20, 2018

4:30 PM

210 Martin Luther King Jr. Blvd.  
Room 108 (City-County Building)

---

### CALL TO ORDER/ROLL CALL

Chair Lawton called the meeting to order at 4:30 p.m., following verification the meeting had been properly noticed and a quorum present.

Ald. Demarb was thanked for her service on the Board of Public Works. She was excused from the meeting at 5:02 p.m.

**Present:** 6 - Mark Clear; Denise DeMarb; Kenneth G. Johnson; David J. Branson; Jaclyn D. Lawton and Valesa R. Adams

**Excused:** 2 - Joseph R. Clausius and Sara Z. Walling

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

None.

### PUBLIC HEARING OF RESOLUTIONS AND SCHEDULE OF ASSESSMENTS

1. Consider approving the Minutes of the Board of Public Works Meeting of Wednesday, June 6, 2018; and the public hearings of the same date.

A motion was made by Branson, seconded by Adams, to Approve the Minutes of June 6, 2018. The motion passed by voice vote/other.

2. [52007](#) Consider a Report of the City Engineer regarding the results of a review of water resources impacts and the necessity of permits for public works construction projects on this agenda and addendum to the agenda.

**Attachments:** [52007.pdf](#)

The Report was read into the Minutes.

3. At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:
- 1) items which have registrants wishing to speak.
  - 2) items which require an extraordinary (roll call) vote and are not included on the consent agenda by unanimous consent.
  - 3) items which Board Members have separated out for discussion/debate purposes.

Those numbers with an asterisk are consent agenda items.

A motion was made by Branson, seconded by Ald. Clear, to Adopt the Consent Agenda. The motion passed by voice vote/other.

Board members asked to remove Item 17 from the Consent Agenda to take up separately.

#### CONSIDER THE FOLLOWING PUBLIC HEARING ITEM

4. [52086](#) Approving Plans, Specifications and Schedule of Assessments for Winnebago Street, Atwood Avenue and Linden Avenue Assessment District - 2018. (6th AD)

**Attachments:** [Winnebago Opt1B.pdf](#)  
[Winnebago BPW Notes 6-20-18.pdf](#)  
[BPW Hearing Notice June 20 2018.pdf](#)  
[2018\\_06\\_18\\_Winnebago Bashford Corridor Planning Letter from MNA Board 11186\\_Winnebago-Linden Assess.pdf](#)  
[CC Hearing Notice\\_Winnebago Atwood Linden Assessment District 2018.pdf](#)  
[Winnebago Opt1B.pdf](#)

Introduce under suspension of Rule 2.05(5), MGO, 2/3 vote is required to suspend the rules to allow for reintroduction of similar resolution within the 60 day time frame.

**Jim Wolfe, City Engineering Division, presented project details. Members of the public registered for this public hearing:**

**B. Zipperer, Jenifer St., Registered as Neither Support Nor Oppose. Expressed concern for preserving urban canopy and solutions keeping trees on the north side of the street.**

**D. Tyrus, Winnebago St., Registered in Support of Plan 1B. Said he likes the features of the pedestrian flasher, parking and expressed concern for the trees.**

**L. Poehlman, Winnebago St., Registered in Support of Plan 1B.**

**L. Guderyon, Spaight St., Registered in Support of Option 1B.**

A motion was made by Ald. Clear, seconded by Branson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

**ITEMS REFERRED BY THE COMMON COUNCIL**

- 5.\*     [46251](#)     Dissolving the Town of Middleton Sanitary District #5.

**Attachments:**     [TNMSD5 Transfer Agreement \(Executed\).pdf](#)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 6.\*     [51816](#)     Authorizing the Mayor and City Clerk to execute an Easement Amendment pertaining to the sanitary sewer easement affecting the property located at 2702 Waunona Way, owned by Ann E. Thompson and Kai O. Thompson. (14th A.D.)

**Attachments:**     [11625 Exhibit A 1 of 2.pdf](#)  
                              [11625 Exhibit A 2 of 2.pdf](#)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

7.       [51858](#)     Amending Sec. 4.08(1) to allow for 25-year installment payments for certain Special Assessments.

**Rob Phillips, City Engineer, presented details. A motion was made by Branson, seconded by Johnson, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

8.       [51866](#)     Authorizing City Engineering to issue a request for proposals for design engineering services for Garver Path. (6th & 15th ADs)

**Attachments:**     [03 garver map.pdf](#)

**Chris Petykowski, City Engineering Division, presented details. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

9. [51867](#) Authorizing City Engineering to issue a request for proposals for design engineering services for Autumn Ridge Path. (15th AD)

**Attachments:** [autumnridge.pdf](#)

**Chris Petykowski, City Engineering Division, presented project details. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

10. [51868](#) Authorizing City Engineering to issue a request for proposals for design engineering services for Old Middleton Rd Underpass. (19th AD)

**Attachments:** [oldmiddleton.pdf](#)

**Chris Petykowski, City Engineering Division, presented project details. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

11. [51869](#) Authorizing City Engineering to issue a request for proposals for design engineering services for Troy Dr Underpass. (18th AD)

**Attachments:** [troy.pdf](#)

**Chris Petykowski, City Engineering Division, presented project details. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 12.\* [51901](#) Authorizing the Mayor and City Clerk to execute a Cooperative Agreement 2018 Renewal with the Capital Area Regional Planning Commission for the investigation of water resources within the City of Madison through the Dane County Cooperative Water Resources Monitoring Program. Said Agreement renewal covers the period of 1/1/18 thru 12/31/18. (City Wide ADs)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 13.\* [51911](#) Authorizing the City of Madison, through the City Engineer, to amend the adopted 2018 Stormwater Utility operating budget to accept a Clean Lakes Alliance grant award in the amount of \$4,500 to fund a fall campaign for leaf management outreach that will educate citizens to aid in improving lake water quality by reducing the amount of phosphorus entering the lakes in the fall. (City Wide ADs)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

14. [51920](#) Authorizing the Mayor and City Clerk to execute an agreement with Tallgrass Land Conservation - Bass Creek Wetland Mitigation, LLC to purchase wetland mitigation credits for the City of Madison Portage Road Wetland Mitigation Project. (17th AD)

**Attachments:** [Agreement to Purchase Credits - City of Madison 5.8.18.pdf](#)

**Lauren Striegl, City Engineering Division, presented details of the agreement. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 15.\* [51938](#) Approving the use of Safe Routes Grants funding for the installation of new sidewalk on project #11770: Starker Avenue Sidewalk Assessment District - 2018. (16th AD)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

16. [51978](#) Amending the 2018 Sanitary Sewer Utility Capital Budget to transfer \$30,000 of Sewer Reserves authority from the Reconstruction Streets major (project 11790) to the West Elderberry Neighborhood Sanitary Sewer Improvement Impact Fee District (project 11842). (9th AD)

**Attachments:** [Exhibits EASEMENT NEEDED.pdf](#)

**Rob Phillips, City Engineer, presented project details. A motion was made by Branson, seconded by Adams, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

- 17.\* [52008](#) Report of Engineering of Non-Bid Contract for 5010 Lake Mendota Drive Storm Pipe Installation. (19th AD)

**Attachments:** [5010 Lake Mendota Report to Council of Non.pdf](#)

Recommended Action: Accept Report

**A motion was made by Johnson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - ADOPT REPORT - REPORT OF OFFICER. The motion passed by voice vote/other.**

18. [52069](#) Determining a Public Purpose and Necessity and adopting a Relocation Order for the acquisition of land interests required for flood mitigation in association with a stormwater overflow drainage way and storm sewer within Lot 170, Hawk's Landing Golf Club, in the City of Madison, Dane County, Wisconsin.  
(1st AD)

**Attachments:** [Vicinity Map Hawks Landing Mitigation.pdf](#)  
[11857 Relocation Order.pdf](#)

Lauren Striegl, City Engineering Division, presented project details. A motion was made by Branson, seconded by Johnson, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.

19. [52070](#) Authorizing a non-competitive selection contract between Fortin Consulting, Inc. and the City of Madison, and amending the 2019 Stormwater Utility Operating Budget to appropriate additional funds for salt certification training updates and trainings events.

**Attachments:** [Version1.pdf](#)

Phil Gaebler, Engineering Division, presented details of the salt certification training. A motion was made by Johnson, seconded by Branson, to **Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE**. The motion passed by voice vote/other.

#### **PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS**

- 20.\* [52058](#) Approving Addendum No. 2 to 601 Rayovac Drive Redevelopment, Contract No. 8036. (19th AD)

**Attachments:** [8036 Addendum 2.pdf](#)  
[8036 Addendum 2 Exhibit.pdf](#)

A motion was made by Branson, seconded by Ald. Clear, to **RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER**. The motion passed by voice vote/other.

- 21.\* [52060](#) Approving plans and specifications for public improvements necessary for the project known as 2507 Winnebago Street - Grand Family Housing and authorizing construction to be undertaken by the Developer, Private Contract No. 8218. (6th AD)

**Attachments:** [8218 Winnebago St 2507 plans.pdf](#)

A motion was made by Branson, seconded by Ald. Clear, to **RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER**. The motion passed by voice vote/other.

22. [52062](#) Approving plans and specifications for public improvements required to serve Phase 6 of the Subdivision known as First Addition to 1000 Oaks and authorizing construction to be undertaken by the Developer, Private Contract No. 8198. (9th AD)

**Attachments:** [8198 1000 Oaks Ph 6 map.pdf](#)  
[1000 OAKS PHASE MAP Ph 6.pdf](#)

Brenda Stanely, City Engineering Division, presented project details. Board members discussed the bike path and asked staff for additional information. The bike path plan will be brought back to the Board. A motion was made by Johnson, seconded by Clear, to **RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER**. The motion passed by voice vote/other.

23. [52063](#) Approving plans and specifications for public improvements required to serve Phase 7 of the Subdivision known as Village at Autumn Lake Replat and authorizing construction to be undertaken by the Developer, Private Contract No. 8176. (17th AD)

**Attachments:** [Village at Autumn Lake Phase 7 Location.pdf](#)

Brenda Stanley, City Engineering Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to **RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER**. The motion passed by voice vote/other.

24. [52065](#) Approving plans and specifications for public improvements required to serve the Subdivision known as Ninth Addition to Blackhawk Subdivision and authorizing construction to be undertaken by the Developer, Private Contract No. 8226. (9th AD)

**Attachments:** [9th Addn to Blackhawk Plat map.pdf](#)  
[9th Addn to Blackhawk Public Improvements.pdf](#)

Brenda Stanley, City Engineering Division, presented project details. A motion was made by Branson, seconded by Adams, to **RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER**. The motion passed by voice vote/other.

- 25.\* [52079](#) Approving plans and specifications for public improvements necessary for the project known as 2901 University Avenue and authorizing construction to be undertaken by the Developer, and Rescinding Resolution RES-18-00229, File Number 50740. Private Contract No. 8147. (5th AD)

**Attachments:** [2901 University Ave Site Plan.pdf](#)

A motion was made by Branson, seconded by Ald. Clear, to **RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER**. The motion passed by voice vote/other.

**PUBLIC WORKS CONSTRUCTION MANAGEMENT - PUBLIC CONTRACTS**

- 26.\* [51971](#) Establishing assessments for the installation of street trees requested by the property owner (notices and public hearings have been waived). (1 st AD, 3rd AD, 6th AD, 9th AD, 10th AD, 16th AD, 17th AD and 20th AD)

**Attachments:** [2018 Revised Report of City Forester Spring Assessments.pdf](#)  
[2018 Spring Assessable Trees Revised.pdf](#)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 27.\* [52039](#) Assessing Benefits - Yuma Drive Resurfacing with Utilities. (10th AD)

**Attachments:** [11435 YumaAssessmentsFINAL.xls](#)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 28.\* [52043](#) Assessing Benefits - Utility Replacement with Resurfacing Assessment District - 2017. (2nd, 6th & 18th ADs)

**Attachments:** [11434UtilityAssessment\(4tabs\)Final.xls](#)

**A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.**

**RESOLUTIONS APPROVING THE CONSTRUCTION OF PUBLIC WORKS PROJECTS**

29. [52044](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Breese Stevens Field - Concession and Restroom Building. (2nd AD)

**Attachments:** [Breese Stevens Field - Concession and Restroom Building.pdf](#)

**Mike Sturm, City Parks Division, presented project details. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.**



30. [52045](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for McPike Park Skatepark Seating Area. (6th AD)

**Attachments:** [McPike Park proposed bleacher seating 2018-6-11.pdf](#)

Mike Sturm, City Parks Division, presented project details. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

31. [52047](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Olbrich Park Maintenance Shed. (6th & 15th ADs)

**Attachments:** [Olbrich Park Maintenance Shed.pdf](#)

Mike Sturm, City Parks Division, presented project details. A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

#### CHANGE ORDERS TO PUBLIC WORKS CONTRACTS

32. [52005](#) Change Order No. 21 to Contract No. 7823, Vehicle Storage Building Improvements, to Miron Construction Co., Inc., in the amount of \$51,292.66. (6th AD)

**Attachments:** [co 21 - 7823.pdf](#)

Pete Holmgren, Madison Water Utility, presented the change order. A motion was made by Branson, seconded by Ald. Clear, to Approve. The motion passed by voice vote/other.

33. [52050](#) Change Order No. 6 to Contract No. 7952, Judge Doyle Garage, to JP Cullen & Sons Inc., in the amount of \$37,573.48. (4th AD)

Dave Schaller, City Engineering Division, presented the change order. A motion was made by Branson, seconded by Adams, to Approve. The motion passed by voice vote/other.

34. [52082](#) Change Order No. 2 to Contract No. 8027, Fire Station 14 to Miron Construction Co., Inc., in the amount of \$89,848.85. (16th AD)

Bryan Cooper, City Engineering Division, and Assistant Chief Clayton Christenson, Madison Fire Department, presented the change order. A motion was made by Johnson, seconded by Branson, to Approve. The motion passed by voice vote/other.

#### MISCELLANEOUS

35. **DRAFT Meeting Minutes of May 31, 2018, Long Range Transportation Planning Committee.**
36. **Appeals regarding prequalifications of various contractors to bid on City of Madison Public Works Projects, and contractors applying to be licensed Concrete Layers, Asphalt Pavers, and Mudjackers as approved by the City Engineer, if any.**

None.

#### APPROVAL OF BIDS OPENED BY CITY ENGINEERING

37. [52052](#) Awarding Public Works Contract No. 8186, Old Sauk Road Water Pipeline. (9th AD)

Attachments: [Contract 8186 .pdf](#)

Rob Phillips, City Engineer, presented the Bid. Pete Holmgren, Madison Water Utility, summarized factors that resulted in bid results being higher than expected. A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

38. [52053](#) Awarding Public Works Contract No. 8212, E. Washington Avenue Permanent Pavement Marking Replacement - 2018. (2nd, 6th, 12th & 17th ADs)

Attachments: [Contract 8212.pdf](#)

Rob Phillips, City Engineer, said a single bid was received and it was not opened. The project will be rebid [Place on File].

#### ADDENDUM

#### ITEMS REFERRED BY THE COMMON COUNCIL

39. [52068](#) Authorizing a Request for Proposals for professional architectural and engineering consultant design services for the Madison Public Market. (12th AD)

**Attachments:** [38885.pdf](#)  
[41819.pdf](#)  
[42679.pdf](#)

Daniel Kennelly, Economic Development, and Bryan Cooper, City Engineering Divisions, presented project details. A motion was made by Branson, seconded by Adams, to Return to Lead with the Recommendation for Approval to the PUBLIC MARKET DEVELOPMENT COMMITTEE. The motion passed by voice vote/other.

40. [52106](#) Authorizing the City Engineer to Execute WISCORS Cooperative Agreement with the Wisconsin Department of Transportation.

**Attachments:** [RES-08-00828.pdf](#)  
[WISCORS 25-25-02-2008.pdf](#)  
[25-25-02-2008 Revised 180404.pdf](#)  
[WHMP-StakeholderMeeting 170124 v3.pdf](#)

Rob Phillips, City Engineer, presented details of the agreement. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

#### **PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS**

- 41.\* [52109](#) Approving plans and specifications for public improvements necessary for the project known as Winnebago Arts and Cohousing and authorizing construction to be undertaken by the Developer, and Rescinding Resolution RES-18-00373, File Number 51380, Private Contract No. 8189. (6th AD)

**Attachments:** [Winnebago St 2048 site.pdf](#)

A motion was made by Branson, seconded by Clear, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

#### **ADJOURNMENT**

A motion was made by Ald. Clear, seconded by Adams, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 6 p.m.