



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF PUBLIC WORKS

Wednesday, February 7, 2018

4:30 PM

210 Martin Luther King Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER/ROLL CALL

Chair Lawton called the meeting to order at 4:35 p.m., following verification the meeting had been properly noticed and a quorum was present.

Kenneth Johnson arrived at 4:35 p.m. Sara Walling arrived at 5:08 p.m.

Present: 7 - Denise DeMarb; Kenneth G. Johnson; David J. Branson; Joseph R. Clausius; Jaclyn D. Lawton; Valesa R. Adams and Sara Z. Walling

Absent: 1 - Mark Clear

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

None.

PUBLIC HEARINGS OF RESOLUTIONS AND SCHEDULE OF ASSESSMENTS

1. Consider approving the Minutes of the Board of Public Works Meeting of Wednesday, January 17, 2018; and the Public Hearings of the same date.

A motion was made by Clausius, seconded by Branson, to Approve the Minutes January 17, 2018. The motion passed by voice vote/other.

2. [50353](#) Consider a Report of the City Engineer regarding the results of a review of water resources impacts and the necessity of permits for public works construction projects on this agenda and addendum to the agenda.

Attachments: [50353.pdf](#)

The Report was read into the Minutes.

3. At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:
- 1) items which have registrants wishing to speak.
 - 2) items which require an extraordinary (roll call) vote and are not included on the consent agenda by unanimous consent.
 - 3) items which Board Members have separated out for discussion/debate purposes.

Those numbers with an asterisk are consent agenda items.

A motion was made by Branson, seconded by Adams, to Adopt the Consent Agenda. The motion passed by voice vote/other.

CONSIDER THE FOLLOWING PUBLIC HEARING ITEMS

4. 50306 Approving Plans, Specifications, And Schedule Of Assessments For Darbo Drive to Webb Avenue New Street Connection Assessment District - 2018.

Attachments: [DRAFT_RESJ_Darbo_Webb_10-19-2017.pdf](#)
[53W1867BPWdisplay.pdf](#)
[BPW_Hearing_Notice_10234_Darbo_Webb.pdf](#)
[10234_DarboWebbAssess.pdf](#)
[DarboBPW_notes_.pdf](#)
[50306_CC_Hearing_Notice_Darbo.pdf](#)

Lisa Coleman, City Engineering Division, presented project plans.

Two members of the public registered for this public hearing.

D Longsorf, W. Beltline Hwy. Registered in Support, available to answer questions; representing an organization or person other than himself.

C. Stangel, E. Gilman St. Registered Neither Support Nor Oppose and wished to speak. Representing an organization or person other than himself.

The Board discussed a 15-year payback option for property owners assessed for this project.

A motion was made by DeMarb, seconded by Branson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING with provision for 15-year payback. The motion passed by voice vote/other.

5. [50307](#) Approving Plans, Specifications, And Schedule Of Assessments For Schenk Street and Richard Street Resurfacing with Utilities Assessment District - 2018.

Attachments: [BPW Hearing Notice 11745.pdf](#)
[BPW DISPLAY.pdf](#)
[BPW Notes Schenk Richard.pdf](#)
[11745 SchenkRichardsAssessment.pdf](#)
[50307 CC Hearing Notice Schenk.pdf](#)

Steve Sonntag, City Engineering Division, presented project details. There were no members of the public present for this public hearing. A motion was made by Walling, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

6. [50309](#) Approving Plans, Specifications, And Schedule Of Assessments For N. Blackhawk Avenue, Bruce Court and Heather Crest Resurfacing with Utilities.

Attachments: [BPW Hearing Notice 1174 N Blackhawk Ave.pdf](#)
[11743 Plan Display.pdf](#)
[11743 Project Limits Display.pdf](#)
[50309 BPW BLACKHAWK SUMMARY.pdf](#)

Chris Dawson, City Engineering Division, presented project details.

Three members of the public present for this public hearing:

J., Bruce Ct. Registered in Support and wished to speak. Asked questions about assessment. Met with Chris Dawson after hearing.

K. Nichols, Bruce Ct. Registered as Neither Support Nor Oppose and wished to speak. Asked questions about assessment. Met with Chris Dawson after hearing.

M. Gay, N Blackhawk. Registered as Neither Support Nor Oppose and wished to speak. He said his property, including garage and back yard, has flooded once or twice a year for the past five or six years during heavy rain events, such as 100 year storms. The adjacent properties do not experience flooding. He asked about the proposed design to upsize the storm sewer pipe and if that would correct the problem. He met with Chris Dawson after the hearing.

The Board requested a report to accompany this item in Legistar for the Common Council to review that addresses the design decision. Will the proposed design fix the problem?

A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

7. [50310](#) Approving Plans, Specifications, And Schedule Of Assessments For Emerson Street and Lowell Street Reconstruction Assessment District - 2018.

Attachments: [EmersonLowellBPWdisplay.pdf](#)
[EmersonLowell BPW notes .pdf](#)
[BPW Hearing Notice_11183.pdf](#)
[11183 Emerson Lowell Assess.pdf](#)
[50310 CC Hearing Notice.pdf](#)

Lisa Coleman, City Engineering Division, presented project details.

One member of the public was registered for this public hearing. L Zeckel, Emerson St., registered as Oppose and wished to speak. She had questions about her assessment, specifically about replacement of sidewalk squares. She met with Lisa Coleman after the hearing.

A motion was made by Branson, seconded by Walling, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

ITEMS REFERRED BY THE COMMON COUNCIL

8. [50099](#) Authorizing the Mayor and the City Clerk to execute a Consent to Occupy Easement for the benefit of Dane County and Madison College to allow athletic field improvements within a public sanitary sewer easement and a public water main easement located on a portion of the property at 2999 and 3201 Anderson Street.
- Attachments:** [11448 Exhibit A- Consent to Occupy Easement Legal Description.pdf](#)
[11448 Exhibit B.pdf](#)
[50099.pdf](#)
- Chris Petykowski, City Engineering Division, presented details of the Consent to Occupy Easement. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [50247](#) Authorizing the Mayor and the City Clerk to execute an agreement with KL Engineering for design engineering services for University Avenue - Shorewood Blvd. to University Bay Dr., and authorizing the Mayor and the City Clerk to enter into an agreement(s) with Village of Shorewood Hills for cost sharing on the project.
- Attachments:** [50247 bid opening tab.pdf](#)
- Chris Petykowski, City Engineering Division, presented details of the agreement with KL Engineering for design engineering services for University Avenue - Shorewood Blvd. to University Bay Dr. Petykowski provided the Board with the bid opening tab for this project (attached to Legistar File 50247). A motion was made by Branson, seconded by Aid. DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [50340](#) Authorizing the Mayor and City Clerk to enter into a Purchase of Services contract on behalf of the City with Quercus Land Stewardship Services, LLC for Invasive Vegetation Control and Installation and Maintenance of Native Seed and Plants.
- Sarah Lerner, City Parks, presented details of the Purchase of Services contract for Invasive Vegetation Control and Installation and Maintenance of Native Seed and Plants. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

11. [50386](#) Authorizing the First Amendment to the East Campus Mall Maintenance Agreement with the University of Wisconsin-Madison to Address the Maintenance Responsibilities of New Improvements Associated With the SERF Reconstruction and to Extend the Term of the Agreement.

Attachments: [UW Executed Campus Mall Amendment \(UW Executed\).pdf](#)
[Proposed SERF Improvements - East Campus Mall.pdf](#)

Chris Petykowski, City Engineering Division, presented details of the amendment to the East Campus Mall Maintenance Agreement with the University of Wisconsin-Madison. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS

- 12.* [50275](#) Accepting street and terrace improvements constructed by Private Contract for 1317-1325 Applegate Rd, Private Contract No. 7619.

Attachments: [7619 Street Complete Schedule A.pdf](#)

A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

13. [50376](#) Approving plans and specifications for public improvements necessary for the project known as 131 S Fair Oaks Avenue and authorizing construction to be undertaken by the Developer, Private Contract No. 8068. (6th AD)

Attachments: [131 s fair oaks site.pdf](#)

Brenda Stanley, City Engineering Division, presented project details. A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

PUBLIC WORKS CONSTRUCTION MANAGEMENT - PUBLIC CONTRACTS

- 14.* [50065](#) Declaring the City of Madison's intention to exercise its police powers establishing the Davidson Street, Hegg Avenue, Major Avenue, Drexel Avenue and Lake Edge Boulevard Assessment District - 2018.

A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

RESOLUTIONS APPROVING THE CONSTRUCTION OF PUBLIC WORKS PROJECTS

15. [50083](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Gates of Heaven- Roof Replacement.

Attachments: [Gates Of Heaven roof Replacement 2018.pdf](#)

Paul Stauffer, City Engineering Division, presented project details. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

16. [50323](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for 2018 Parks Playground Replacements - Group 1.

Attachments: [8154 CoverSheetandDetails.pdf](#)

Kate Kane, City Parks, presented project details, A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

17. [50324](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for 2018 Tennis and Basketball Court Resurfacings.

Attachments: [8155_2018TennisBasketballCourtResurfacing.pdf](#)

Kate Kane, City Parks, presented project details, A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

18. [50329](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Annual Horizontal Sawcutting of Concrete Sidewalk and Incidental Work (Districts 3 and 16) - 2018.

Attachments: [Ald Dist 3 Map include w ordered 8.5x11.pdf](#)
[Ald Dist 16 Map include w sawcut 8.5x11.pdf](#)

Bill McGlynn, City Engineering Division, presented project details. The Board discussed compliance with ADA regulations and Type 1 and Type 2 ramps. Motion made by Branson, seconded by Clausius to Recommend to Council to Adopt.

After further discussion, the Board asked for a protocol or checklist that staff follows to systematically look at changing Type 1 to Type 2 where the alteration is low or no cost to the City. Specifically they asked that with this contract, if broken Type 1 ramps can be easily converted to Type 2 ramps, that it happens with this contract,

Ald. DeMarb asked that City staff look into a program similiar to the sidewalk program where we systematically convert all of the remaining Type 1 ramps in the city to Type 2 ramps and that we emphasize areas with high pedestrian use.

Motion made by Johnson, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

19. [50366](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for 2018 Parking Garage Maintenance.

A motion was made by Walling, seconded by Branson, to Refer to the BOARD OF PUBLIC WORKS and should be returned by 2/21/2018. The motion passed by voice vote/other.

20. [50367](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for 2018 State Street Campus-Frances Parking Garage Electrical Modifications and Upgrade.

A motion was made by Walling, seconded by Branson, to Refer to the BOARD OF PUBLIC WORKS and should be returned by 2/21/2018. The motion passed by voice vote/other.

21. [50392](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for the Annual Construction and Reconstruction of Concrete Sidewalk and Incidental Concrete Curb and Gutter Work Ordered (Districts 3 and 16) by the Common Council.

Attachments: [Ald Dist 3 Map include w ordered 8.5x11.pdf](#)
[Ald Dist 16 Map include w ordered 8.5x11.pdf](#)

Bill McGlynn, City Engineering Division, presented details of the project. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

CHANGE ORDERS TO PUBLIC WORKS CONTRACTS

22. [50305](#) Change Order No. 2 to Contract No. 7902, Sidewalk, Curb and Gutter, and Concrete Pavement Patches, Citywide Installation and Repair - 2017, to Raymond P. Cattell, Inc. in the amount of \$15,042.58 (over the 8% of total contract contingency).

Bill McGlynn, City Engineering Division, presented the Change Order. A motion was made by Branson, seconded by Clausius, to Approve. The motion passed by voice vote/other.

23. [50397](#) Change Order No. 8 to Contract No. 7939, MMB Renovation Construction, to JP Cullen & Sons Inc., in the amount of \$70,028.00.

Mike Schuchardt, City Engineering Division, presented the Change Order. A motion was made by Branson, seconded by Johnson, to Approve. The motion passed by voice vote/other.

MISCELLANEOUS

24. [50393](#) Ordering Property Owners to Repair or Replace Substandard and Defective Sidewalks in the 3rd and 16th Aldermanic Districts.

Attachments: [D3 Sidewalk Repair List.pdf](#)
[D16 Sidewalk Repair List.pdf](#)
[Ald Dist 16 Map include w ordered 8.5x11.pdf](#)
[Ald Dist 3 Map include w ordered 8.5x11.pdf](#)

Bill McGlynn, City Engineering Division, presented details. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 25.* [50295](#) Subcontractor List to Contract No. 8027, Fire Station 14 to Miron Construction Co., Inc. for 64.66%.

Attachments: [2-7 BPW - 8027.pdf](#)

A motion was made by Branson, seconded by Adams, to Approve. The motion passed by voice vote/other.

26. [50398](#) January 2018 BPW Change Order Report.

Attachments: [Jan 2018 CO Report.pdf](#)

Board Members reviewed and discussed the January 2018 BPW Change Order Report. A motion was made to Receive. The motion passed by voice vote/other.

27. Appeals regarding prequalifications of various contractors to bid on City of Madison Public Works Projects, and contractors applying to be licensed Concrete Layers, Asphalt Pavers, and Mudjackers as approved by the City Engineer, if any.

None.

APPROVAL OF BIDS OPENED BY CITY ENGINEERING

28. [50291](#) Awarding Public Works Contract No. 8072, Fire Station 10 Bathroom Remodel.

Attachments: [Contract 8072.pdf](#)

Chris Petykowski, City Engineering Division, presented the bids. A bidder is appealing the determination of their Small Business Enterprise bid. After the hearing, the award of this contract will be scheduled before the Board. A motion was made by Branson, seconded by Walling, to Refer to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.

29. [50292](#) Awarding Public Works Contract No. 8088, Monona Terrace Olin Terrace Rehabilitation.

Attachments: [Contract 8088.pdf](#)

Chris Petykowski, City Engineering Division, presented the bids. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

30. [50293](#) Awarding Public Works Contract No. 8144, Wingra Park Shoreline.

Attachments: [Contract 8144.pdf](#)

Chris Petykowski, City Engineering Division, presented the bids. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

ADDENDUM**PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS**

- 31.* [50425](#) Accepting storm sewer improvements constructed by Private Contract for 2620 Monroe Street, Private Contract No. 2364.

Attachments: [2364 Storm Schedule A Unit Cost.pdf](#)

A motion was made by Branson, seconded by Adams, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Branson, seconded by Walling, to Adjourn. The motion passed by voice vote/other.

Meeting adjourned at 6:19 p.m.