



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft EQUAL OPPORTUNITIES COMMISSION EMPLOYMENT SUBCOMMITTEE

Thursday, March 16, 2017

12:00 PM

Research Park
505 South Rosa Road
Room 213

1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 12:06pm.

Other members/persons Present: Equal Opportunities Division Manager (EOD)
Byron Bishop, Investigator/Conciliator Charlyn Cruz-Nunez, Alder Rebecca
Kemble, Equal Opportunities Commissioner Adam Brabender, Arlette
Kambwa-Gitau, LaKendra Adesuyi, Megan Koch, Rochelle Wanner

Present: 3 - Laura J. Zweber; Jason Hiller and Jenny Wohlfert

Excused: 1 - David Witkowski

2. APPROVAL OF MINUTES

Jason Hiller moved to approve the minutes from the meeting on November 17, 2016 without correction. The motion was seconded by Laura Zweber and passed by voice vote.

3. PUBLIC COMMENT

There was no public comment.

4. DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

DISCUSSION / ACTION ITEMS

5. Discussion on membership and quorum

Byron Bishop provided the Subcommittee with an update about the membership composition of the subcommittee and voting member requirements. Quorum is dependent on the number of active voting members in the subcommittee. Given there are only 4 voting members, quorum would be 2+1. Laura asked about remote attendance, Jenny explained as long as is noted on the agenda ahead of time, members can appear by phone and counts as quorum.

6. Setting meeting locations for 2017

Members of the Subcommittee talked about the need for members to sponsor location. The discussion included the current sponsorship method which includes sponsoring food. Members talked about co-sponsoring and whether continuing bringing food is feasible. A member suggested brown bag lunches where everyone brings their own lunch, though no decision was reached. The sign-up sheet asking for volunteers was passed around and updated.

7. [45391](#)

Election of chair and Co-chair for Equal Opportunities Commission Employment Subcommittee

Chair Jenny Wohlfert called for nominations. Laura nominated Jason as chair, Jason accepted. Chair Jenny Wohlfert called for nominations two additional times, no other nominations were made. Members voted. Jenny motion to accept nomination of chair, vote passed by voice.

Jason Hiller moved to postpone nomination of Co-Chair until November. Laura Zweber seconded the motion, and passed by voice.

8. Strategy for completing referred items from EOC

Members discussed that they needed clarification on the referred items and what was asked of them. Members also discussed whether the Subcommittee possesses the capacity to do research on the referred items, and the extent of their capacity to work with these items. Members had a discussion on what is the Ban the box item. Members discussed how to best complete the referred items. Jason suggested bringing City's Human Resources to speak on Ban the Box. Byron clarified that the items referred was for the Subcommittee to discuss and share their opinion on these items, and afterwards share with the full Equal Opportunities Commission (EOC).

Alder Rebecca Kemble clarified the first three items were referred by the EOC after having their retreat, Byron clarified the last two items came from Mayor's office. Rebecca said that EOC wants to move from enforcement to outreach and education, which is where the three EOC referred items fit in. Rebecca talked about the City's Economic Development goals recently approved by Common Council which includes career pathways and transportation in relation to employment. Members stated they needed more clarification on all referred items. Adam clarified the item on mental illness stigma. Adam states the item was supposed to encompass all disabilities with regards to the lack of hiring of people with disabilities. Alder Kemble committed to attending the employment Subcommittee until June 2017.

9. ANNOUNCEMENTS

Rochelle Wanner announced it was her time to step back from the Subcommittee and resigned. She did state she would be happy to come back as a guest.

10. ADJOURNMENT

Laura Zweber motioned to adjourn the meeting at 1:18pm. The motion was seconded by Hiller, and passed by voice vote.